

City of Mount Vernon, New York

*1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY*



Meeting Minutes

Tuesday, September 17, 2024

4:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

Call to Order: At 4:14 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by City Clerk Tanesia M. Walters. Noticed in the Journal News.

PRESENT Mayor Shawyn Patterson-Howard, Comptroller Darren Morton, and President Cathlin Gleason

ABSENT None

OTHERS: City Clerk Tanesia M. Walters, Deputy Clerk Nicole J. Bonilla, Council President Caitlin Gleason, Comptroller Darren M. Morton, Assistant Comptroller Condell Hamilton, Corporation Counsel Brian Johnson, Second Deputy Corporation Counsel Christine Lombert

PRESENT Mayor Shawyn Patterson-Howard, Comptroller Darren Morton, and President Cathlin Gleason

ABSENT None

~~OPENING OF BID FOR DEPARTMENT OF PUBLIC WORKS~~

Clerk Walters - This will be removed from the agenda.

ADMINISTRATION OF THE AGENDA

RESOLUTIONS APPROVING ORDINANCES

1. [TMP -853](#)

Code: LPW

Attachments: [Approval of budget transfer of \\$30769.90 from Data Processing Equip A1680.486.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: none

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

2. [TMP -849](#)

Code: LPW

Attachments: [Referral Letter - Budget Transfer 8-28-24.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: none

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

3. [TMP -817](#)

Code: LPW

Attachments: [Green Innovation Grant Program.pdf](#)
[\\$150M Signed Endorsement of MOA CMV CoW001.pdf](#)
[MtV-4thStreetPark-SchematicSitePlan.pdf](#)
[GIGP Acceptance Letter.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: Comptroller Morton discussed the availability of documentation that allows the grant to fund the city's portion.

Response: Mayor Patterson-Howard explained that the documentation is in the packet.

approved

Aye: Mayor Patterson-Howard, and President Gleason

Nay: Comptroller Morton

Absent: None

4. [TMP -863](#)

Code: LPW

Attachments: [Environetics - Revised September 9, 2024.pdf](#)
[DECLARATION OF EMERGENCY FOR MUNICIPAL BUILDINGS.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: none

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

5. [TMP -830](#)

Code: LPW

Attachments: [WTR-Referral-Letter08152024.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: Comptroller Morton questioned if these are available funds being given.

Response: Mayor Patterson-Howard explained that this is an additional million dollars for the lead service replacement project with an extended term to March 31st.

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

6. [TMP -877](#)

Code: LPW

Attachments: [Transfer BOE 2023 Chargeback.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: Comptroller Morton questioned that since the 2023 budget was closed why is there an attempt to transfer money between fiscal years.

Response: Clerk Walters explained that the City Clerk office worked in conjunction with the Comptroller's office and was following their directives. Assistant Comptroller Hamilton confirmed that there is money in the line and it will be encumbered for next fiscal year.

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

7. [TMP -810](#)

Code: HR

Attachments: [SYEP- Presbyterian referral letter 2023 \\$17,224.pdf](#)
[YTH-Printer - award letter.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: Mayor Patterson-Howard for the record explained that Westchester County sends approval and award letters after the inception of the agreement and/or contract, hence why legislation has to be retroactive. Comptroller Morton concurred.

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

8. [TMP -854](#)

Code: PSC

Attachments: [Referral Letter-Demo19 STerrace-Zombie Homes .pdf](#)
[19STerrace-Photo1.jpg](#)
[19STerrace-Photo2.jpg](#)
[19Terrace Ave Photo3.jpg](#)
[19 South Terrace Ave - Demolition 7-24-24.pdf](#)
[19 South Terrace Avenue Quote.pdf](#)
[19 S TERRACE-Quote.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: Comptroller Morton explained his reasons for voting nay not having anything to do with the need but rather has to do with financially trying to secure tax payer money for these things and using ARPA funds.

Response: Mayor Patterson-Howard explained that these home are considered Zombie homes, unsafe, dangerous, and in need of demolition.

Corporation Counsel recommended an executive session to discuss.

approved

Motion to enter into an Executive Session to discuss legal matters and get legal advice at 4:35pm

Moved: Comptroller Morton, **Seconded:** Council President Gleason

go into Executive Session

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

Motion to exit Executive Session at 4:48 pm.

Moved: Council President Gleason, **Seconded:** Comptroller Morton

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

9. [TMP -865](#)

Code: LPW

Attachments: [Referral - CGR Contract Law Buildings.pdf](#)
[CGR-ProposalforOperationalAnalysis.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: Comptroller Morton expressed questions on the procurement process, RFP's and professional services. Also expressed that the Harvard Fellow is working with the City and could do those assignments.

Response: Council President Gleason explained item 6 of the procurement policy explains bypass situations that are applicable.

Mayor Patterson-Howard explained that the Harvard Fellow has priority assignments

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

10. [TMP -859](#)

Code: PSC

Attachments: [ReferralLetter-FeesUpdated.pdf](#)
[Referral-Legislation.9-11-2024 Meeting.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: Comptroller Morton questioned why is this being lowered.

Response: Clerk Walters explained that the amounts are being aligned with what the state is asking.

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

11. [TMP -835](#)

Code: PSC

Attachments: [Transfer of Funds to Cover Negative Balances](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: none

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

12. [TMP -796](#)

Code: PSC

Attachments: [Taxi Fare Increase.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: none

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

13. [TMP -852](#)

Code: FP

Attachments: [COMP2024-12-NYCOM 2024 Fall Training.pdf](#)
[COMP2024-12-NYCOM 2024 Fall Training Agenda.pdf](#)
[COMP2024-12-NYCOM 2024 Fall Training Hotel.pdf](#)
[COMP2024-12-NYCOM 2024 Fall Training Registration.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: none

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

14. [TMP -885](#)

Code: PSC

Attachments: [Allotment of Firefighters.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: Council President Gleason expressed her support of hiring more fire fighters.

Mayor Patterson-Howard explained that the cut was made last year because there was no active list and was budgeted as such.

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

Motion on the floor to add an item new number 15 under resolutions approving ordinances which was an held item from April 2024.

Moved: Council President Gleason, **Seconded:** Comptroller Morton

moved to agenda

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

ADD-ON

15. [TMP -534](#)

Code: PSC

Attachments: [Conversion of Municipal Lot 17 Referral Letter](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: none

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

SALARY RESOLUTION(S)

16. [TMP -890](#)

Attachments: [Fire Dept Salaries.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: Comptroller Morton asked if this was because of added four positions

Response: Assistant Comptroller Hamilton responded with "yes."

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

SETTLEMENT(S)

17. [TMP -889](#)

Attachments: [Settlement Resolution.pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: Mayor Patterson-Howard explained that this is a settlement from 2020 where the brakes went out on a sanitation truck during the tenure of the former Comptroller who was not allowing vehicles to be serviced.

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

DEPARTMENT OF PUBLIC WORKS REQUEST TO AWARD CONTRACTS

18. [TMP -856](#)

Attachments: [Resurfacing of Various Streets in the City of Mount Vernon 2024-2025\(letter\).pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: Mayor Patterson-Howard explained the situation and expressed that in the past three

and half years, more streets have been paved, not patched than in a thirty year period. The cost to pave one street is about one hundred thousand dollars.

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

19. [TMP -857](#)

Attachments: [Various Public Works Construction and Equipment Rental 2024-2025\(letter\).pdf](#)

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: none

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

TAX REVIEW SETTLEMENTS

Motion to take items # 20-24 as a block vote.

Moved: Council President Gleason, **Seconded:** Comptroller Morton

take items as block vote

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

20. [TMP -893](#)

Attachments: [A Resolution for Tax Reduction - Grandview Park Associates LLC.pdf](#)
[Consent Order Judgment - Grandview Park Associates LLC.pdf](#)

approved

21. [TMP -894](#)

Attachments: [Tax Reduction Resolution - CPD Properties NY LLC.pdf](#)
[Consent Judgment - CPD Properties LLC.pdf](#)

approved

22. [TMP -899](#)

Attachments: [A Resolution for Tax Reduction - Lucas Building Company LLC.pdf](#)

approved

23. [TMP -900](#)

Attachments: [A Resolution for the Tax Reduction - LUCAS BUILDING COMPANY LLC \(9 West Prospect Avenue\).pdf](#)

approved

24. [TMP -901](#)

Attachments: [A Resolution for Tax Reduction - 17 MacQuesten Parkway.pdf](#)

approved

Moved: Council President Gleason, **Seconded:** Comptroller Morton

On the question: none

Response: Comptroller Morton explained that tax cert's are coming in at a fast pace and that a new for properties to be re-evaluate is imperative to collect the proper tax payments.

approved the Consent Agenda

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

Agenda was concluded at 5:25 PM

Chairwoman Patterson-Howard asked if there was new business:

none.

Mayor asked for a motion to adjourn.

Moved: Council President Gleason, **Seconded:** Comptroller Morton

approved

Aye: Mayor Patterson-Howard, Comptroller Morton, and President Gleason

Nay: None

Absent: None

There being no other further business, the meeting was adjourned at 5:25 PM.

Nicole Bonilla, MBA
Deputy City Clerk