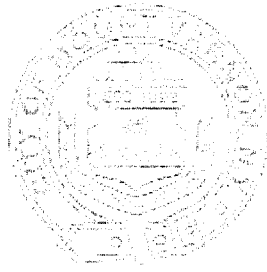


City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Meeting Agenda - Final

Wednesday, September 10, 2025

7:00 PM

**CITY COUNCIL CHAMBERS
CITY HALL**

City Council

NICOLE BONILLA, M.B.A.
City Clerk

JORDAN A. RIULLANO, J.D.
Deputy City Clerk

**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL
HELD ON WEDNESDAY, SEPTEMBER 10, 2025.**

Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.

**** This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public. ****

PRESIDING: Danielle Browne, President

OTHERS: Nicole Bonilla, City Clerk; Jordan A. Riullano, Deputy City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Deputy Corporation Counsel.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Council President Danielle Browne called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Council President Browne explained the 3-minute-plus-1 public comment rule. She then asked a Councilperson to lead the council in the Pledge of Allegiance. Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

PUBLIC COMMENT

REFERRAL SESSION

Roll Call administered by City Clerk Nicole Bonilla

REPORTS OF STANDING COMMITTEES AND ACTION THEREON

To the Council:

LEGISLATION AND PUBLIC WORKS

1. Mount Vernon Public Library: An Ordinance Authorizing the Temporary Closure of One City Block for the Seventh Annual Mount Vernon Public Library ("MVPL") Comic Expo - (September 28, 2025, from 12:00 p.m. to 7:00 p.m.)
2. Department of Law: An Ordinance Establishing a Freedom of Information Law Compliance Policy for the City of Mount Vernon, New York
3. Office of the Mayor: An Ordinance Rescinding Ordinance No. 4, Adopted on August 14, 2025, Entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO ATTEND THE NEW YORK CONFERENCE OF MAYORS AND MUNICIPAL OFFICIALS (NYCOM) 2025 FALL TRAINING SCHOOL"
4. Office of the Mayor: An Ordinance Authorizing the Mayor to Attend the United States Conference of Mayors (USCM) 2025 Fall Leadership Meeting in Oklahoma City, OK - (Sept. 25-27, 2025)

5. Department of Public Works: An Ordinance Authorizing Budget Line Transfers Within the Department of Public Works to Cover Current Negative Balances and Support Future Purchases
6. Department of Public Works: An Ordinance Authorizing the Mayor to Accept the Community Resilience, Economic Sustainability, and Technology Program ("CREST") Grant Awarded by the Dormitory Authority of the State of New York ("DASNY") for Renovations at the Doles Center - (\$2,704,000.00)
- HELD** Department of Public Works: An Ordinance Authorizing the Mayor to Enter Into an Agreement with Enterprise Fleet Management for the lease and Acquisition of Fleet Vehicles for the Department of Public Works
8. Department of Public Works: An Ordinance Authorizing the Amendment of Ordinance No. 1, Adopted by the City Council on June 11, 2025, Entitled "An Ordinance Granting a One-Year Leave of Absence to Mr. Alexis Montero to Fill the Position of Stormwater Coordinator Within the Department of Public Works"
9. Board of Water Supply: An Ordinance Authorizing a Leave of Absence Without Pay for Mr. Akeem Vereen, Water Meter Reader, Board of Water Supply
10. City Council: Local Law No. __ of 2025: A Local Law of the City Council of the City of Mount Vernon, NY, Establishing an Administrative Search Warrant Procedure to be used in Conjunction with Local Law No. 6 of 2024, entitled A Local Government Code Enforcement Program
11. Office of the City Clerk: An Ordinance Authorizing the Amendment of Ordinance No. 12, Adopted by the City Council on August 14, 2025, ENTITLED "AN ORDINANCE AUTHORIZING THE CITY CLERK AND EXECUTIVE ASSISTANT TO ATTEND THE 2025 NYCOM FALL TRAINING SCHOOL IN LAKE PLACID, NEW YORK"

To the Council:

HUMAN RESOURCES

To the Council:

PUBLIC SAFETY AND CODES

12. Department of Public Safety: An Ordinance Authorizing Three (3) Members of Service of the Department of Public Safety to Attend the Glock Armorer's School - (December 4, 2025, from 8:00 a.m. to 5:00 p.m.)
13. Department of Public Safety: An Ordinance Authorizing Two (2) Members of Service to Attend the Tactical Narcotics DeBriefing Training Course - (September 22 through September 24, 2025)
14. Department of Public Safety: An Ordinance authorizing Four (4) Members of Service from the Department of Public Safety to Attend the 2025 Excelsior Challenge Training at the New York State Preparedness Training Center - (Sept. 29 - Oct. 3, 2025)

15. City Council: A Resolution of the City Council of the City of Mount Vernon Referring A Proposed Amendment to the Code of the City of Mount Vernon, Increasing Maximum Permitted Driveway Width to the City Corporation Counsel, and Scheduling a Public Hearing

To the Council:

FINANCE AND PLANNING

16. Office of Assessment: An Ordinance Authorizing the Refund of Taxes Paid on an Incorrectly Assessed Property Pursuant to RPTL Section 550

OTHER BUSINESS/CLOSING COMMENTS

AN ORDINANCE AUTHORIZING THE TEMPORARY
CLOSURE OF ONE (1) CITY BLOCK FOR THE SEVENTH
ANNUAL MOUNT VERNON PUBLIC LIBRARY COMIC EXPO

Whereas, in correspondence received from the Community Outreach / Special Events Coordinator on behalf of the Mount Vernon Public Library ("MVPL"), a formal request was submitted seeking authorization for the temporary closure of one (1) City block on South First Avenue, between East First Street and East Second Street, adjacent to the Mount Vernon Public Library, on Sunday, September 28, 2025, from 9:00 a.m. to 9:00 p.m., for the purposes of setting up, conducting, and dismantling the Seventh Annual MVPL Comic Expo; and

Whereas, the purpose of this request is to accommodate the Seventh Annual Mount Vernon Public Library Comic Expo ("MVPL Comic Expo"), a free, family-friendly community event scheduled to take place from 12:00 p.m. to 7:00 p.m.; and

Whereas, the MVPL Comic Expo has become a signature community event in the City of Mount Vernon, providing engaging activities such as live entertainment, gaming, children's programming, vendor showcases, and a cosplay contest, while drawing families, community members, and visitors to the City; and

Whereas, the temporary street closure will ensure the safety of all participants, provide sufficient space for vendors and performers, and allow for the efficient management of attendees; and

Whereas, the Mount Vernon Public Library has committed to working with the Department of Public Safety, the Department of Public Works, and all other relevant City agencies to ensure proper security, traffic redirection, and compliance with all City requirements; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Street Closure. The City Council hereby authorizes the temporary closure of South First Avenue between East First Street and East Second Street, adjacent to the Mount Vernon Public Library, on Sunday, September 28, 2025, from 9:00 a.m. to 9:00 p.m., for the purposes of setting up, conducting, and dismantling the Seventh Annual MVPL Comic Expo.

Section 2. Coordination with City Departments. The Mount Vernon Public Library shall coordinate with the Department of Public Safety, the Department of Public Works, and any other relevant City agencies to ensure proper traffic control, public safety, sanitation, and other necessary logistical support.

Section 3. Compliance with Regulations. The Mount Vernon Public Library shall comply with all applicable laws, ordinances, and regulations of the City of Mount Vernon and shall be responsible for ensuring that the event is conducted in a safe and orderly manner.

Section 4. Effective Date. This ordinance shall take effect immediately upon passage and approval by the City Council and only upon the filing of documents in the office of the City Clerk of Mount Vernon.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
SEP 11 2025

Date

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Taken As Follows: 9/10/2025

Boxhill: Yea Gleason: Yea

Poteat: Yea Thompson: Yea

Browne: Yea Ordinance Adopted

2

**AN ORDINANCE ESTABLISHING A FREEDOM OF
INFORMATION LAW COMPLIANCE POLICY
FOR THE CITY OF MOUNT VERNON, NEW YORK**

WHEREAS, the City of Mount Vernon acknowledges that the public has a right to know how its government operates and that this right is essential to establishing the public's trust.

WHEREAS, the New York State Freedom of Information Law (Public Officers Law, Article 6, §84, also known as the Freedom of Information Law (FOIL)) mandates that all government records shall be available for public inspection and copying, subject to certain limited exceptions, to promote transparency, accountability, and trust in government

WHEREAS, the City of Mount Vernon is responsible for ensuring timely, fair, and consistent access to public records, to designate a records access officer, to establish procedures for responding to requests, and to provide for administrative review of denials in accordance with New York State Law; and

WHEREAS, the City seeks to affirm its commitment to open government by adopting local procedures that comply with and implement the requirements of the New York State Freedom of Information Law;

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Title. This ordinance shall be known as the "Freedom of Information Compliance Policy for the City of Mount Vernon, New York" ordinance.

Section 2. Adoption of the Freedom of Information Law Compliance Policy. The City Council hereby adopts the Freedom of Information Law Compliance Policy, as indicated below:

**“FREEDOM OF INFORMATION COMPLIANCE POLICY
FOR THE CITY OF MOUNT VERNON, NEW YORK”**

§1. Statement of Policy and Purpose. The purpose of this policy is to establish local procedures to ensure compliance with the New York State Freedom of Information Law (Public Officers Law, Article 6) and to guarantee the public's right to access government records to the fullest extent allowable by law.

§2. Definition of Record. “Record” means any information kept, held, filed, produced or reproduced by, with, or for this agency, in any physical form whatsoever, including, but not limited to, reports, statements, examinations, memoranda, opinions, folders, files, books, manuals, pamphlets, forms, papers, designs, drawings, maps, photos, letters, microfilms, computer tapes or disks, rules, regulations or codes.

§3. Designation of Records Access Officers. The City of Mount Vernon is responsible for ensuring compliance with the FOIL and designates the following positions as the Records Access Officer and the Appeal Officer, respectively:

FOIL OFFICER – Records Access Officer
City Hall, Law Department, Room 111
Mount Vernon, New York 10552
914-665-2366
Foilnylaw@cmvny.gov

2

The Records Access Officer is responsible for ensuring an appropriate and timely agency response to public requests for access to records.

APPEAL OFFICER – Corporation Counsel
City Hall, Law Department, Room 111
Mount Vernon, New York 10552
914-665-2366
Foilynlaw@cmvny.gov

The Appeal Officer is responsible for responding only to denied or constructively denied FOIL requests after receiving a denial to a FOIL or a lack of a response from the FOIL Officer.

Inspection of Records Location. City Records may be found and inspected in their respective departments upon request to the extent available.

Each department is responsible for maintaining its own records and creating and updating an annual list of available records, which will be posted on the City's website.

Hours for Public Inspection. Requests for public access to records shall be accepted, and records may be produced during the hours the City is regularly open for business.

These hours are: 8:30 a.m.- 4:30 p.m.

Requests for Public Access to Records. Requests for records should be made in writing, either in person in the Law Department, Room 111, or on the cmvny.com website under FOIL Requests. The City will acknowledge the request within five (5) business days of receiving it. The time required to complete a request will vary depending on several factors, including the number of records requested and the difficulty in locating and reviewing the documents. The Requestor will be notified of the timeframe within which the agency needs to complete the request.

The acknowledgment will inform the person requesting records that the request or portion of the request does not reasonably describe the records sought, including direction, to the extent possible, that would enable that person to request records reasonably described; verify the receipt of a request in writing; and provide an approximate date when the request will be fulfilled.

The response to the request shall not be more than twenty (20) business days after the date of the acknowledgment, or if it is known that circumstances prevent disclosure within twenty (20) business days from the date of such acknowledgment, the City will provide a statement in writing indicating the reason for the inability to grant the request that time and date specific, within a reasonable period under the circumstances of the request, when the request will be given in whole or in part.

If the receipt of the request was acknowledged in writing and included an approximate date when the request would be granted in whole or in part within twenty business days of such acknowledgment, but circumstances prevent disclosure within that time, providing a statement in writing within twenty business days of such acknowledgment specifying the reason for the inability to do so and a date specific, within a reasonable period under the circumstances of the request, when the request will be granted in whole or in part.

Failure to comply with the time limitations described herein shall constitute a constructive denial of a request that may be appealed.

Denial of access to records shall be made in writing, stating the specific reason and advising the requester of the right to appeal to the individual established to determine appeals, who shall be identified by name, title, business address, and business phone number. If requested records are not provided promptly, such failure shall also be deemed a denial of access.

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Any person denied access to records may appeal within thirty (30) days of a denial. The time for deciding an appeal by the individual or body designated to determine appeals shall commence upon receipt of a written appeal identifying:

- (1) the date and location of requests for records;
- (2) a description, to the extent possible, of the records that were denied; and
- (3) the name and return address of the person denied access.

Failure to determine an appeal within ten (10) business days of its receipt by granting access to the records sought or fully explaining the reasons for further denial in writing shall constitute a denial of the appeal. The person or body designated to determine appeals shall transmit copies of all appeals to the Committee on Open Government upon receipt of appeals by email. The person or body designated to determine appeals shall inform the appellant and the Committee on Open Government of its determination in writing within ten (10) business days of receipt of an appeal.

Submitting a FOIL request or inspecting records in a city's offices is free. However, an agency may charge the Requestor for reproducing the records you requested. FOIL limits the amount that can be charged. The Requestor may always include a specific statement limiting the amount you are willing to pay in your request letter. If an agency estimates that the total cost will exceed that amount, you may narrow your request to reduce the cost.

The fee for reproducing a record may include the actual cost of the storage device or media, the exact cost for engaging outside professional service to produce the record, and the hourly salary for employee time used in reproducing the record.

There shall be *no* fee charge for:

- (1) inspection of records;
- (2) search for records unless the search takes more than 2.0 hours.
- (3) Copies of less than 25 pages may be provided without a fee; however, copies of more than 25 pages will be charged .25 cents per page.

If a records request takes more than 2 hours to search and produce, the City may charge a fee for delivering such a request. Such a fee shall be based upon the following:

- (i) An amount equal to the hourly salary attributed to the lowest-paid agency employee who has the necessary skill required to prepare a copy of the requested record;
- (ii) the actual cost of the storage devices or media provided to the person requesting to comply with such request;
- (iii) The actual cost to the agency of engaging an outside professional service to prepare a copy of a record, but only when an agency's information technology equipment is inadequate to prepare a copy, if such service is used to prepare the copy, and
- (iv) preparing a copy shall not include search time or administrative costs. No fee shall be charged unless at least two hours of agency employee time are needed to prepare a copy of the requested record. A person requesting a record shall be informed of the estimated cost of preparing a copy if more than two hours of an agency employee's time is needed or if an outside professional service would be retained to prepare a copy of the record.

Fees. Should you desire copies of records, fees shall apply in accordance with §87(1) of the NYS Public Officers Law. An advanced payment is required before records are released. Please make checks or money orders payable to the City of Mount Vernon.

Fees for Photocopies: Pages up to 9 inches by 14 inches are \$ 0.25 each, plus the actual cost of reproducing any other record.

2

There shall be no fee charged for:


- (1) inspection of records;
- (2) search for records unless the search takes more than 2.0 hours.
- (3) Copies of less than 25 pages may be provided without a fee; however, copies of more than 25 pages will be charged .25 cents per page.

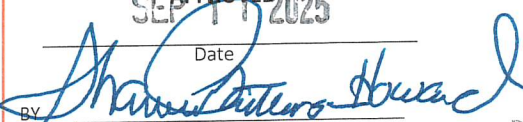
In the event a records request takes more than 2.0 hours to search and produce, the City of Mount Vernon may charge a fee for delivering such a request. Such a fee shall be based upon the following:


- (i) An amount equal to the hourly salary attributed to the lowest-paid agency employee who has the necessary skill required to prepare a copy of the requested record;
- (ii) the actual cost of the storage devices or media provided to the person requesting to comply with such request;
- (iii) The actual cost to the agency of engaging an outside professional service to prepare a copy of a record, but only when an agency's information technology equipment is inadequate to prepare a copy, if such service is used to prepare the copy, and
- (iv) Preparing a copy shall not include search time or administrative costs. No fee shall be charged unless at least two hours of agency employee time are needed to prepare a copy of the requested record. A person requesting a record shall be informed of the estimated cost of preparing a copy if more than two hours of an agency employee's time is needed or if an outside professional service would be retained to prepare a copy of the record.

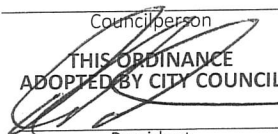
Section 3. Effective Date. This Ordinance shall take effect immediately upon approval and adoption by the City Council and following applicable laws of the State of New York.


Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
SEP 11 2025
Date

BY Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

2

SEP 10 2025

J

**AN ORDINANCE RESCINDING ORDINANCE NO. 4,
ADOPTED ON AUGUST 14, 2025, ENTITLED "AN
ORDINANCE AUTHORIZING THE MAYOR TO
ATTEND THE NEW YORK CONFERENCE OF
MAYORS AND MUNICIPAL OFFICIALS (NYCOM)
2025 FALL TRAINING SCHOOL"**

Whereas, in correspondence dated September 5, 2025, Mayor Shawyn Patterson-Howard formally requested authorization to rescind Ordinance No. 4, adopted on August 14, 2025, entitled "An Ordinance Authorizing the Mayor to Attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Fall Training School," and to declare said ordinance rescinded in its entirety; and

Whereas, on August 14, 2025, the City Council of the City of Mount Vernon adopted Ordinance No. 4, entitled "An Ordinance Authorizing the Mayor to Attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Fall Training School"; and

Whereas, the Mayor of the City of Mount Vernon is unable to attend the aforementioned training as originally authorized; and

Whereas, it is therefore necessary and appropriate for the City Council to rescind Ordinance No. 4 of 2025 in its entirety; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Rescission. Ordinance No. 4, adopted on August 14, 2025, entitled "An Ordinance Authorizing the Mayor to Attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Fall Training School," is hereby rescinded in its entirety.

Section 2. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

SEP 10 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

SEP 10 2025
4

AN ORDINANCE AUTHORIZING THE MAYOR
TO ATTEND THE UNITED STATES CONFERENCE
OF MAYORS (USCM) 2025 FALL LEADERSHIP
MEETING IN OKLAHOMA CITY, OKLAHOMA

Whereas, in correspondence dated September 5, 2025, Mayor Shawyn Patterson-Howard formally requested authorization to attend the United States Conference of Mayors (USCM) 2025 Fall Leadership Meeting in Oklahoma City, Oklahoma, from September 25, 2025, through September 27, 2025; and

Whereas, the USCM Fall Leadership Meeting convenes Trustees, Advisory Board Members, Commission Chairs, Task Force Chairs, and the Executive Leadership Team to address pressing municipal issues, including housing, crime, transportation, environment, mayoral safety, and the evolving public health infrastructure; and

Whereas, the Mayor of the City of Mount Vernon serves as a member of the Advisory Board, Co-Chair of the Youth Health and Human Services Commission, and Chair of the Aging Task Force, and in such capacities, is invited to participate without any registration fee; and

Whereas, the total cost of transportation, lodging, incidentals, and related expenses is estimated not to exceed One Thousand Five Hundred Dollars (\$1,500.00), and such expenses shall be allocated to Budget Line A 1210.402 – Travel; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized to attend the United States Conference of Mayors (USCM) 2025 Fall Leadership Meeting in Oklahoma City, Oklahoma, from September 25, 2025, through September 27, 2025.

Section 2. Expenses. All necessary and reasonable expenses related to the Mayor's attendance, including transportation, hotel accommodations, and incidentals, not to exceed One Thousand Five Hundred Dollars (\$1,500.00), shall be paid from Budget Line A 1210.402 – Travel.

Section 3. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and approval by the Board of Estimate & Contract.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
SEP 11 2025
Date
Mayor

Catlin Gleason
Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
President
ATTEST:
City Clerk

AN ORDINANCE AUTHORIZING BUDGET LINE
TRANSFERS WITHIN THE DEPARTMENT OF
PUBLIC WORKS TO COVER CURRENT NEGATIVE
BALANCES AND SUPPORT FUTURE PURCHASES

Whereas, in correspondence dated August 26, 2025, the Commissioner of the Department of Public Works formally requested authorization for the Comptroller to make the following transfers within the Department of Public Works budget; and

Whereas, the City of Mount Vernon recognizes the importance of maintaining fiscal responsibility and ensuring that departmental operations are adequately funded; and

Whereas, the Department of Public Works has identified the need for budget line transfers to cover existing negative balances and anticipated expenses; and

Whereas, these transfers are necessary to support the operational and financial needs of the Department of Public Works, including the maintenance of parking garages, office expenses, leasing, printing and copying, and maintenance of park equipment; and

Whereas, the City Council desires to authorize these budget adjustments to ensure the Department of Public Works can continue to provide essential services to the residents of Mount Vernon; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Transfers. The City Council hereby authorizes the following transfers within the Department of Public Works budget:

| From: | Amount: | To: | Amount: |
|----------------------------------------------------------------------|-------------|----------------------------------------------------------------------|-------------|
| A1620.431 Building Maintenance: Maintenance of Parking Garages | \$4,500.00 | A1490.401 Commissioner's Office: Office Expense | \$3,000.00 |
| | | A1490.407 Leasing, Printing & Copying | \$1,500.00 |
| A7111.404 Maintenance of Parks: Maintenance of Equipment | \$15,000.00 | A7111.203 Maintenance of Parks: Equipment | \$15,000.00 |
| A5110.426 Highway Maintenance: Street Signs | \$15,000.00 | A7550.482 Christmas Decorations | \$20,000.00 |
| A7111.430 Maintenance of Parks: Memorial Field Renovations | \$5,000.00 | | |
| A5110.426 Highway Maintenance: Street Signs | \$5,500.00 | A1490.417 | \$5,500.00 |
| A1620.414 Building Maintenance: Repairs to Plant & Equipment | \$50,000.00 | A8120.405 Sanitary Storm & Sewers: Contracted Outside Services | \$50,000.00 |

Section 2. Purpose. The purpose of these transfers is to address current negative balances and provide funding for anticipated purchases to ensure uninterrupted services and operational efficiency within the Department of Public Works.

Section 3. Implementation. The Comptroller is hereby directed to make the necessary entries and adjustments to the City's financial records to reflect these transfers.

Section 4. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Potteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

SEP 11 2025

Date

BY

Mayor

Page | 2

5

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

6

AN ORDINANCE AUTHORIZING THE MAYOR
TO ACCEPT THE COMMUNITY RESILIENCE,
ECONOMIC SUSTAINABILITY, AND TECHNOLOGY
PROGRAM ("CREST") GRANT AWARDED BY THE
DORMITORY AUTHORITY OF THE STATE OF NEW YORK
("DASNY") FOR RENOVATIONS AT THE DOLES CENTER

Whereas, in correspondence dated August 26, 2025, the Commissioner of the Department of Public Works formally requested authorization for Shawyn Patterson-Howard to accept the CREST grant award from the Dormitory Authority of the State of New York in the amount of \$2,704,000.00 on behalf of the City of Mount Vernon; and

Whereas, the Dormitory Authority of the State of New York ("DASNY"), by award dated August 18, 2025, has granted the City of Mount Vernon ("City") funding through the Community Resiliency, Economic Sustainability, and Technology Program ("CREST") in the amount of Two Million Seven Hundred Four Thousand Dollars (\$2,704,000.00); and

Whereas, the CREST grant funds shall be used for renovations at the Doles Center, located at 250 South 6th Avenue, Mount Vernon, New York 10550; and

Whereas, the grant expires three (3) years from the execution of the DASNY agreement, requiring the City to act promptly to plan and execute this long-awaited project; and

Whereas, the Comptroller's Office will open and maintain a dedicated bank account for all receipts and disbursements associated with the grant, in compliance with DASNY's requirements; and

Whereas, all revenues and expenditures will be accounted for in accounts H7141.203 C958 (Expenditures) and H3889 C958 (Revenues), respectively; and

Whereas, the City Council recognizes the importance of the Doles Center renovations to the community and supports the Department of Public Works in moving this project forward; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Accept Grant. The Mayor, Shawyn Patterson-Howard, is hereby authorized to accept the CREST grant award from the Dormitory Authority of the State of New York in the amount of \$2,704,000.00 on behalf of the City of Mount Vernon.

Section 2. Use of Funds. The grant funds shall be used exclusively for renovations at the Doles Center, located at 250 South 6th Avenue, Mount Vernon, New York 10550.

Section 3. Grant Management. The Comptroller's Office shall open and maintain a dedicated bank account for the receipt and disbursement of all grant funds in accordance with DASNY requirements. All revenues and expenditures shall be accounted for in accounts H7141.203 C958 and H3889 C958, respectively.

Section 4. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
APPROVED
SEP 11 2025
Date
BY Shawyn Patterson-Howard
Mayor

Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
President
ATTEST: Nicole Bonilla
City Clerk

SEP 10 2025

HELD
7

**AN ORDINANCE AUTHORIZING THE MAYOR TO
ENTER INTO AN AGREEMENT WITH ENTERPRISE
FLEET MANAGEMENT FOR THE LEASE AND
ACQUISITION OF FLEET VEHICLES FOR THE
DEPARTMENT OF PUBLIC WORKS**

Whereas, in correspondence dated September 1, 2025, the Commissioner of the Department of Public Works formally requested authorization for Mayor Shawyn Patterson-Mayor to enter into an agreement with Enterprise Fleet Management for a 60-month lease of two (2) Ford T-250 High Roof Cargo Vans and four (4) Ford Explorer Active 4x4 vehicles, on the terms set forth herein; and

Whereas, the Department of Public Works ("DPW") has identified that over 65% of the City's fleet is beyond its serviceable life and more than 62% of vehicles are rated as unsatisfactory or worse, thereby impairing the City's ability to provide essential public services including sanitation, snow removal, parks maintenance, street sweeping, and emergency response; and

Whereas, the City has reviewed the Department's Fleet Modernization Proposal and determined that immediate steps must be taken to stabilize and modernize the City's fleet; and

Whereas, the Department of Public Works has recommended that the City of Mount Vernon enter into an agreement with Enterprise Fleet Management for a 60-month lease to acquire two (2) Ford T-250 High Roof Cargo Vans at a monthly lease cost of \$1,028.12 each, and four (4) Ford Explorer Active 4x4 vehicles at a monthly lease cost of \$834.60 each; and

Whereas, such a partnership will allow the City to launch a structured 5-year replacement cycle, reduce escalating maintenance costs, improve operational response times, and implement lifecycle and preventive maintenance strategies that will ensure long-term sustainability of the fleet; and

Whereas, the proposed acquisition will also allow the Department to reassign currently overburdened supervisor dump body vehicles into the general operating fleet, thereby increasing field capacity and alleviating strain on aging vehicles without requiring immediate capital purchases; and

Whereas, procurement for this agreement shall be conducted through cooperative purchasing with Sourcwell, consistent with New York State procurement laws, allowing for a streamlined and legally compliant acquisition process; and

Whereas, the annual cost of this agreement is Sixty-Four Thousand Seven Hundred Thirty-Five Dollars and Sixty-Eight Cents (\$64,735.68), to be funded through the Department of Public Works operating budget, specifically account A1640.203 – DPW Motor Vehicle Control – Equipment; and

Whereas, the City Council finds it in the best interest of the City of Mount Vernon to approve this agreement in order to enhance service delivery, promote fiscal responsibility, and modernize municipal fleet operations; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Enter Agreement. The Mayor of the City of Mount Vernon is hereby authorized to enter into an agreement with Enterprise Fleet Management for a 60-month lease of two (2) Ford T-250 High Roof Cargo Vans and four (4) Ford Explorer Active 4x4 vehicles, on the terms set forth herein.

SEP 10 2025

HELD

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Section 2. Funding. The costs associated with this lease agreement, in the amount of \$64,735.68 annually, shall be charged to budget line A1640.203 – DPW Motor Vehicle Control – Equipment, and shall be incorporated into the Department of Public Works’ operating budget for the duration of the lease agreement.

Section 3. Procurement Compliance. This agreement shall be procured through cooperative purchasing via Sourcewell, consistent with applicable New York State procurement laws and regulations.

Section 4. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM


Assistant Corporation Counsel

APPROVED

Date

BY _____
Mayor

Councilperson

**THIS ORDINANCE
ADOPTED BY CITY COUNCIL**

President

ATTEST:

City Clerk

8

AN ORDINANCE AUTHORIZING THE AMENDMENT
OF ORDINANCE NO. 1, ADOPTED BY THE CITY
COUNCIL ON JUNE 11, 2025, ENTITLED "AN
ORDINANCE GRANTING A ONE-YEAR LEAVE
OF ABSENCE TO MR. ALEXIS MONTERO TO FILL
THE POSITION OF STORMWATER COORDINATOR
WITHIN THE DEPARTMENT OF PUBLIC WORKS"

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. The first decretal paragraph, and Section 2 of Ordinance No. 1, adopted by the City Council on June 11, 2025, entitled "AN ORDINANCE GRANTING A ONE-YEAR LEAVE OF ABSENCE TO MR. ALEXIS MONTERO TO FILL THE POSITION OF STORMWATER COORDINATOR WITHIN THE DEPARTMENT OF PUBLIC WORKS" TO BE HELD ON SATURDAY, JUNE 11, 2025" is hereby amended as follows:

Whereas, in a letter dated September 2, 2025, [May 29, 2025], the Commissioner of the Department of Public Works formally requested authorization to amend Ordinance No. 1, adopted by the City Council on June 11, 2025, for a leave of absence for Mr. Alexis Montero from his current position as Skilled Laborer within the Department of Public Works to fulfill the position of Stormwater Coordinator; and

Whereas, Mr. Montero has demonstrated exceptional performance and dedication in his current role; and

Whereas, the position of Stormwater Coordinator within the Department of Public Works requires specialized knowledge and experience in stormwater management, which Mr. Montero possesses; and

Whereas, to temporarily fill the position of Stormwater Coordinator, Mr. Montero has requested a leave of absence from his current duties as a Skilled Laborer; and

Whereas, Mr. Montero's leave of absence shall be under the terms and conditions set forth in the Teamsters 456 Union Contract; and

Whereas, the leave of absence will allow Mr. Montero to gain valuable experience and skills that will benefit the Department of Public Works upon his return; and

Whereas, this Ordinance is in the best interests of the City of Mount Vernon and its residents; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Leave of Absence Granted. Mr. Alexis Montero is hereby granted a leave of absence from his current position as Skilled Laborer within the Department of Public Works to fulfill the position of Stormwater Coordinator.

Section 2. Effective Period. The leave of absence shall be effective August 25, 2025, to August 24, 2026, [June 16, 2025, through June 15, 2026], in accordance with the terms and conditions of the Teamsters 456 Union Contract.

Section 3. Terms of Leave. During the period of leave, Mr. Montero shall retain all rights and benefits as set forth in the Teamsters 456 Union Contract. Upon the conclusion of the leave, Mr. Montero shall have the right to return to his position as a Skilled Laborer with the Department of Public Works.

Section 4. Effective Date. This Ordinance shall take effect immediately upon passage and approval by the City Council.

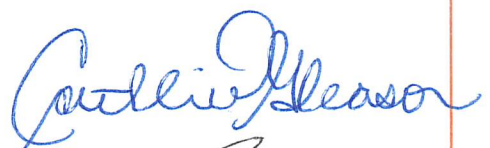
New matter underlined
Deleted matter in brackets []

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
SEP 11 2025
Date
By 
Mayor


Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President
ATTEST:

City Clerk

AN ORDINANCE AUTHORIZING A LEAVE OF
ABSENCE WITHOUT PAY FOR MR. AKEEM VEREEN,
WATER METER READER, BOARD OF WATER SUPPLY

Whereas, in correspondence dated August 29, 2025, the Commissioner of the Board of Water Supply formally requested City Council authorization to grant Mr. Akeem Vereen, Water Meter Reader with the Board of Water Supply, a leave of absence without pay effective September 15, 2025, through September 15, 2026; and

Whereas, the City of Mount Vernon recognizes the service of its employees and seeks to support their professional growth and development; and

Whereas, Mr. Akeem Vereen, presently employed as a Water Meter Reader with the Board of Water Supply, has submitted a formal request for a leave of absence without pay; and

Whereas, Mr. Vereen has been provisionally appointed as a firefighter with the City of Mount Vernon Fire Department and is required to undergo training during the period of September 15, 2025, through September 15, 2026; and

Whereas, the Board of Water Supply and the Department of Public Safety have reviewed and support this request, finding it in the best interests of both the employee and the City; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Leave of Absence Without Pay. The City Council hereby authorizes and approves a leave of absence without pay for Mr. Akeem Vereen, Water Meter Reader, Board of Water Supply, effective September 15, 2025, through September 15, 2026.

Section 2. Employment During Leave. During this period, Mr. Vereen shall be permitted to serve as a provisional firefighter with the City of Mount Vernon Fire Department and to complete all required training.

Section 3. Return to Position. Upon the conclusion of the approved leave of absence, Mr. Vereen shall be reinstated to his position as Water Meter Reader at the Board of Water Supply, or to a similar equivalent position as may be available, in accordance with applicable civil service rules and regulations.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval by the City Council.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Taken As Follows: 9/10/2025

Boxhill: Yea Gleason: Yea

Poteat: Yea Thompson: Yea

Browne: Yea Ordinance Adopted

18

LOCAL LAW NO. __ OF 2025

**A LOCAL LAW OF THE CITY COUNCIL OF THE
CITY OF MOUNT VERNON, NY ESTABLISHING AN
ADMINISTRATIVE SEARCH WARRANT PROCEDURE
TO BE USED IN CONJUNCTION WITH LOCAL LAW
NO. 6 OF 2024, ENTITLED A LOCAL GOVERNMENT
CODE ENFORCEMENT PROGRAM**

Be it enacted by the City Council of the City of Mount Vernon, New York, in the County of Westchester, as follows:

SECTION 1. PURPOSE AND INTENT. This law intends to grant authority and to create procedures to be followed by any City of Mount Vernon official responsible for enforcing the zoning and/or land use local laws, ordinances, and regulations of the City of Mount Vernon and/or of any building or fire code applicable to the City of Mount Vernon to include but not limited to the Code Enforcement Officers of the City of Mount Vernon when applying for and executing administrative warrants.

SECTION 2. DEFINITIONS. In this local law, the following terms shall have the meanings shown in this Section:

Administrative Search Warrant. A written order of a Judge authorizing the inspection and/or search of any property, place, or thing, and the seizure, photographing, copying, or recording of property or physical conditions found thereon or therein, to determine or prove the existence of violations of any ordinance, local law, or applicable building or fire code of the City of Mount Vernon or applicable building or fire code of the City of Mount Vernon or applicable to the City of Mount Vernon relating or in any manner about zoning, land use, and/or building regulation.

SECTION 3. APPLICATION FOR WARRANT. Any City of Mount Vernon official responsible for enforcing the zoning and/or land use local laws, ordinances, and regulations of the City of Mount Vernon and/or of any building or fire code applicable to the City of Mount Vernon are authorized to apply to any court of competent jurisdiction for the issuance of an administrative search warrant to inspect any premises where the owner or occupant refuses or fails to allow access to and an inspection thereof, and where there is reasonable cause to believe that a violation of any ordinance, local law and/or building and fire prevention code of the City of Mount Vernon or applicable to the City of Mount Vernon has occurred.

SECTION 4. EXECUTION OF WARRANT. An administrative search warrant shall only be executed by a police officer, provided that one or more designated code enforcement officers of the City of Mount Vernon may accompany the officer.

SECTION 5. GENERAL PROVISIONS. Such an administrative search warrant shall be based on probable cause that a violation exists and shall be submitted on a search warrant application form generated by the Office of the Corporation Counsel of the City of Mount Vernon, which shall in all respects comply with the applicable laws of the State of New York and the United States.

SECTION 6. ADMINISTRATIVE SEARCH WARRANT PROCESS. Notwithstanding any other provisions of this Code that antedate the adoption and enactment of this Chapter to the Code, the following shall be the method by which all alleged violations of this Code shall be prosecuted.

(1) Inspections. Where a cognizant enforcement officer has reasonable suspicion to believe that a violation of a provision of this Code has occurred, he/she is hereby authorized and directed to make inspections to determine the existence of such a suspected violation of this Code.

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(a) Private Property. In conducting such inspections, the cognizant enforcement may request, in writing, the consent of the property owner of the premises where a suspected offense is believed to have occurred. Said consent shall comply in format with the form that the Corporation Counsel or his designee has approved.

(b) Leased Property. For the cognizant enforcement officer to perform their duties, they are hereby authorized to enter such premises to conduct inspections at reasonable times upon the written consent of any party currently in possession. Said consent shall likewise comply in format with the form that the Corporation Counsel or his designee has approved.

[1] Those premises of leased property remaining exclusively under the control of the owner thereof may be inspected in like manner as premises as described above.

[2] Those areas of the premises used in common by the tenants, the occupants, or the landlord may be inspected without consent, provided the cognizant enforcement officer's presence upon such premises is lawful.

(c) If written consent to inspect is denied or access to the premises cannot be obtained, the cognizant enforcement officer, if he or she has a reason to suspect a violation of a provision of this Chapter, shall apply to a Justice of a court of competent jurisdiction, with the assistance of the Corporation Counsel's Office, upon an affidavit showing probable cause, for an administrative search warrant, granting access to said premises, for the purpose making such inspection. The affidavit will define, with particularity, the place to be inspected and the person (s) who own(s) such premises and, where applicable, identify those in possession.

(2) Notice. When, at the discretion of the cognizant, there is probable cause to allege a violation of any provision of this Code or any rule or regulation adopted, pursuant thereto, they shall, pursuant to the New York Criminal Procedure Law (CPL), §100.05, file with a court of competent jurisdiction an appearance ticket and the original accusatory. The cognizant enforcement officer shall cause the Corporation Counsel or their designee and the person suspected to be responsible for said violation to be served, by personal service, with copies of said accusatory instrument and appearance ticket, directing said person to appear before said Court. Such accusatory instruments shall comply with the requirements of CPL §100.15, 100.30, and 100.40 and inform the recipient thereof, who shall be denominated the "defendant," of the following:

- (a) The Court, wherein said matter shall be pending;
- (b) The accusation part thereof shall identify the Section of this Code or local law alleged to have been violated, to contain the Chapter, article, or Section thereof, as well as the verbatim language of this Code pertinent thereto;
- (c) The specific nature of the conduct of the defendant is alleged to constitute a violation of this Code or local law, and
- (d) The date, time, and location of the alleged violation;

(3) Appeals. Notwithstanding any other provisions of the Code that antedate the adoption and enactment of this Chapter to the Code, the following shall be the method by which all appeals concerning actions prosecuted hereunder shall be taken and perfected. The parties to an action commenced hereunder may institute appeals, according to New York Criminal Procedure Law, Articles 440-470 et seq.

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SECTION 7. PARTIAL INVALIDITY. If any section of this local law shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this local law.

SECTION 8. EFFECTIVE DATE. This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

BY

Mayor

[Signature]

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

[Signature]

City Clerk

**AN ORDINANCE AUTHORIZING THE AMENDMENT
OF ORDINANCE NO. 12, ADOPTED BY THE CITY
COUNCIL ON AUGUST 14, 2025, ENTITLED “AN
ORDINANCE AUTHORIZING THE CITY CLERK
AND EXECUTIVE ASSISTANT TO ATTEND THE
2025 NYCOM FALL TRAINING SCHOOL IN
LAKE PLACID, NEW YORK”**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. The first decretal paragraph, the sixth Whereas clause, and Section 2 of Ordinance No. 12, adopted by the City Council on August 14, 2025, entitled “**AN ORDINANCE AUTHORIZING THE CITY CLERK AND EXECUTIVE ASSISTANT TO ATTEND THE 2025 NYCOM FALL TRAINING SCHOOL IN LAKE PLACID, NEW YORK**” is hereby amended as follows:

Whereas, in correspondence dated September 5, 2025, [July 30, 2025], the City Clerk, Nicole Bonilla, has requested permission to amend Ordinance No. 12, adopted by the City Council on August 14, 2025, for herself and Executive Assistant, Kimberly Joshua, to attend the 2025 New York Conference of Mayors (NYCOM) Fall Training School, to be held in Lake Placid, New York, from September 15 through September 19, 2025; and

Whereas, the New York State Conference of Mayors and Municipal Officials (NYCOM), in collaboration with the Office of the State Comptroller, the New York State Society of Municipal Finance Officers, and the New York State Association of City and Village Clerks, is holding its annual Fall Training School from September 15 through September 19, 2025, in Lake Placid, New York; and

Whereas, the Fall Training School provides over sixty educational sessions covering a wide range of municipal governance topics, including open meetings law, vital records, records management law, local laws, special event permitting, and other matters essential to the responsibilities of the Office of the City Clerk and the legislative operations of the City Council; and

Whereas, attendance at this conference will provide significant professional development, networking opportunities, and valuable insights that support the efficient and informed administration of municipal duties within the City of Mount Vernon; and

Whereas, City Clerk Nicole Bonilla and Executive Assistant Kimberly Joshua will attend the conference jointly to ensure broad session coverage, effective note-taking, and coordinated follow-up of learning objectives; and

Whereas, the total cost of attendance, including registration fees, travel, lodging, meals, and incidental expenses, is estimated not to exceed Four Thousand Dollars (\$4,000.00) [Two Thousand Five Hundred Dollars (\$2,500.00)], to be expensed from budget lines A1410.417 (Education/Training) and A1410.402 (Travel Expenses); and

Whereas, attendance at this conference will benefit the City of Mount Vernon by enhancing the knowledge and efficiency of the Office of the City Clerk; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Attend Conference. The City Council hereby authorizes Nicole Bonilla, City Clerk, and Kimberly Joshua, Executive Assistant, to attend the New York Conference of Mayors (NYCOM) 2025 Fall Training School in Lake Placid, New York, from September 15 through September 19, 2025.


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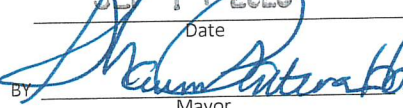
Section 2. Funding Allocation. The registration costs totaling One Thousand One Hundred Forty Dollars (\$1,140.00) shall be charged to Budget Line A1410.417 (Education/Training), and travel, hotel accommodations, meals, and incidental expenses estimated at Two Thousand Eight Hundred Sixty Dollars (\$2,860.00) [One Thousand Three Hundred Sixty Dollars (\$1,360.00)] shall be charged to Budget Line A1410.402 (Travel Expenses), for a combined total not to exceed Four Thousand Dollars (\$4,000.00) [Two Thousand Five Hundred Dollars (\$2,500.00)].

Section 3. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

New matter underlined
Deleted matter in brackets []

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
SEP 11 2025
Date

BY Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

SEP 10 2025

12

AN ORDINANCE AUTHORIZING THREE (3)
MEMBERS OF SERVICE OF THE DEPARTMENT
OF PUBLIC SAFETY TO ATTEND THE
GLOCK ARMORER'S SCHOOL

Whereas, in correspondence dated August 28, 2025, the Commissioner of the Department of Public Safety formally requested authorization for three (3) Members of Service ("MOS") to attend the Glock Armorer's School on December 4, 2025, from 8:00 a.m. to 5:00 p.m. at the Westchester County Police Academy, located at 2 Dana Road, Valhalla, New York; and

Whereas, the Glock Armorer's School provides specialized training on the design, function, maintenance, troubleshooting, and servicing of the GLOCK Safe Action System, including both Gen5 and earlier models; and

Whereas, participants who successfully complete a practical examination with a passing score of eighty percent (80%) or higher will receive official certification as Glock Armorers; and

Whereas, the City of Mount Vernon issues GLOCK pistols as the standard service weapon, making this training directly relevant to departmental readiness and technical operations; and

Whereas, participation in this training will improve the technical skills and preparedness of Members of Service, while also supporting the recommendations outlined in the Department of Justice investigation regarding equipment handling and technical proficiency; and

Whereas, the total cost of attendance for all three (3) Members of Service shall not exceed Nine Hundred Dollars (\$900.00), which shall cover registration fees and shall be charged to budget line A3120.451 (Training); and

Whereas, the attending Members of Service shall be authorized to utilize a department vehicle for transportation to and from the training site, and participation shall not be counted or compensated as overtime; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Attend Training. Three (3) Members of Service of the Department of Public Safety are hereby authorized to attend the Glock Armorer's School on December 4, 2025, at the Westchester County Police Academy in Valhalla, New York.


Section 2. Funding. The total cost of attendance, not to exceed Nine Hundred Dollars (\$900.00), shall be appropriated from budget line A3120.451 (Training).



Section 3. Transportation. The Members of Service authorized to attend shall be permitted to utilize a department vehicle for transportation to and from the training site.

Section 4. Overtime Exclusion. Attendance at this training shall not be considered or compensated as overtime for the Members of Service participating.


Section 5. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
SEP 11 2025
Date

BY  Mayor


Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President
ATTEST:

City Clerk

12

SEP 10 2025

13

AN ORDINANCE AUTHORIZING TWO (2)
MEMBERS OF SERVICE TO ATTEND THE TACTICAL
NARCOTICS DEBRIEFING TRAINING COURSE

Whereas, in correspondence dated September 2, 2025, the Commissioner of the Department of Public Safety formally requested authorization for two (2) Members of Service from the Department of Public Safety to attend the Tactical Narcotics Debriefing Training course from September 22 through September 24, 2025, at the Rockland County Public Safety Academy; and

Whereas, the Department of Public Safety has identified a critical need to enhance the knowledge, skills, and operational capabilities of its Members of Service in the area of tactical narcotics debriefing; and

Whereas, the Tactical Narcotics Debriefing Training course, scheduled for September 22 through September 24, 2025, at the Rockland County Public Safety Academy, located at 50 Sanatorium Road, Pomona, New York 10970, provides specialized instruction and practical exercises in conducting effective debriefings of prisoners, inmates, and newly arrested individuals for the purpose of acquiring actionable criminal intelligence and cultivating confidential informants; and

Whereas, the course curriculum combines classroom instruction with hands-on immersion exercises, enabling participants to develop both theoretical knowledge and practical field experience; and

Whereas, participation in this training will directly support the City's mission to safeguard the community through improved intelligence-gathering and law enforcement strategies; and

Whereas, there is *no* cost associated with this training, other than the use of a department vehicle for official travel to and from the training location; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. Two (2) Members of Service from the Department of Public Safety are hereby authorized to attend the Tactical Narcotics Debriefing Training course from September 22 through September 24, 2025, at the Rockland County Public Safety Academy.

Section 2. Transportation. The attending Members of Service are authorized to utilize a department vehicle for travel to and from the training location.

Section 3. Fiscal Impact. There is no tuition or registration cost associated with this training. The only fiscal impact to the City is fuel and incidental travel expenses related to the authorized use of a department vehicle.

Section 4. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
APPROVED
SEP 11 2025
Date
BY
Mayor

Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
President
ATTEST
City Clerk

13

14

AN ORDINANCE AUTHORIZING FOUR (4) MEMBERS OF SERVICE FROM THE DEPARTMENT OF PUBLIC SAFETY TO ATTEND THE 2025 EXCELSIOR CHALLENGE TRAINING AT THE NEW YORK STATE PREPAREDNESS TRAINING CENTER

Whereas, in correspondence dated September 4, 2025, the Commissioner of the Department of Public Safety formally requested authorization for four (4) members of service from the Department of Public Safety to attend the 2025 Excelsior Challenge Training, scheduled for September 29, 2025, through October 3, 2025, at the New York State Preparedness Training Center (SPTC), located at 5900 Airport Road, Oriskany, New York 13424; and

Whereas, the SPTC is a state-operated facility specifically designed to provide immersive, scenario-based training for first responders, with a 45,000-square-foot CityScape complex, a Swift Water and Flood Training venue, and an advanced Urban Search and Rescue simulator; and

Whereas, the Excelsior Challenge training is designed to enhance critical skills in inter-agency coordination, tactical response, and effective communication during high-stress, real-life incidents, directly supporting the Department’s mission of operational preparedness and public safety; and

Whereas, registration for the training is provided at no cost, and all lodging, overtime, and meal expenses are fully funded through a Federal Homeland Security Grant administered by the Division of Homeland Security and Emergency Services (DHSES); and

Whereas, the Department further requests authorization to use a departmental vehicle for transportation to and from the training site; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Attend Training. The City Council hereby authorizes four (4) members of service from the Department of Public Safety to attend the 2025 Excelsior Challenge Training, scheduled for September 29, 2025, through October 3, 2025, at the New York State Preparedness Training Center in Oriskany, New York.

Section 2. Funding. There shall be no cost to the City of Mount Vernon for registration, lodging, overtime, or meals, as these expenses are fully covered through a Federal Homeland Security Grant administered by the Division of Homeland Security and Emergency Services (DHSES).

Section 3. Transportation. The Department of Public Safety is hereby authorized to utilize a departmental vehicle for transportation of the attending members to and from the training site.

Section 4. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
APPROVED
SEP 11 2025
Date
By Andrew P. Hume
Mayor

Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
President
ATTEST: Nicole Bonilla
City Clerk

14

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF MOUNT VERNON REFERRING A PROPOSED
AMENDMENT TO THE CODE OF THE CITY OF MOUNT
VERNON INCREASING MAXIMUM PERMITTED
DRIVEWAY WIDTH TO THE CITY CORPORATION
COUNSEL, AND SCHEDULING A PUBLIC HEARING**

WHEREAS, the City Council of the City of Mount Vernon proposes to amend Section 227-13.A (Depressed curb for driveway entrance) of the Code of the City of Mount Vernon to increase maximum permitted driveway width from 12 lineal feet to 18 lineal feet ("Code Amendment"); and

WHEREAS, the purpose and intent of the Code Amendment is to provide greater flexibility in driveway design to accommodate drainage infrastructure, adequate parking, and other site considerations; and

WHEREAS, the City Council, in conjunction with its Staff, prepared a draft "Ordinance to Amend Chapter 227 (Streets and Sidewalks) of the Code of the City of Mount Vernon to Increase Maximum Permitted Driveway Width from 12 Lineal Feet to 18 Lineal Feet" ("Code Amendment"), a copy of which is annexed to this Resolution; and

WHEREAS, the Code Amendment is classified as a Type II Action under the New York State Environmental Quality Review Act and its implementing regulations, 6 N.Y.C.R.R. Part 617 ("SEQRA"), including pursuant to 6 N.Y.C.R.R. 617.5(c)(25) and (33); and

WHEREAS, the City Council is desirous of scheduling a Public Hearing on the Zoning Amendment for October 8, 2025, pursuant to Section 267-60 of the Code; BE IT FURTHER

RESOLVED, that the City Council authorizes the City Clerk to refer the Code Amendment to the City of Mount Vernon Corporation Counsel for approval as to its form; BE IT FURTHER

RESOLVED, that the City Council shall hold a Public Hearing on the Code Amendment on October 8, 2025, at 7:00 p.m. in City Hall, Council Chambers – Room 206, 1 Roosevelt Square N., Mount Vernon, New York, 10550, where public comment will be heard regarding the Code Amendment, and written comments on the Code Amendment are requested, and will be accepted by the City Council up to ten (10) days following the close of the Public Hearing; BE IT FURTHER

RESOLVED, that the City Clerk shall arrange to fulfill the notice requirements for the Public Hearing pursuant to Section 267-61 of the Code; BE IT FURTHER

RESOLVED, that this Resolution shall take effect immediately.

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

SEP 10 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

16

AN ORDINANCE AUTHORIZING THE REFUND
OF TAXES PAID ON AN INCORRECTLY ASSESSED
PROPERTY PURSUANT TO RPTL SECTION 550

Whereas, in correspondence dated September 9, 2025, the Commissioner of the Department of Assessment has formally requested authorization for the Comptroller of the City of Mount Vernon to issue refunds for overpaid taxes on the subject property for the 2024 and 2025 tax years; and

Whereas, pursuant to the Real Property Tax Law (RPTL) Section 550, the City of Mount Vernon recognizes that an error in an essential fact occurred in the assessment of a certain property, which was incorrectly assessed with improvements although the property was vacant; and

Whereas, such error resulted in an incorrect assessed valuation of \$3,600, rather than the correct assessed valuation of \$1,300, for the tax years 2024 and 2025; and

Whereas, the property owner, relying upon the Comptroller's Office and Infotaxonline, paid in full the 2024 and 2025 City and County tax bills, as well as the 2024 Mount Vernon School District taxes and the first installment of the 2025 School District taxes; and

Whereas, the application for correction of the error (Form RP-556) was duly submitted and approved by the Executive Director of Westchester County, thereby validating the entitlement of the property owner to a refund of overpaid taxes; and

Whereas, the City of Mount Vernon is responsible for refunding the excess City and County tax levies, and the Mount Vernon School District is responsible for refunding the excess School District tax levies, based on the corrected assessed valuation of \$1,300; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Refunds – City of Mount Vernon and County of Westchester. The Comptroller of the City of Mount Vernon is hereby authorized and directed to issue refunds for overpaid taxes on the subject property for the 2024 and 2025 tax years, as follows:

- 2024 City Tax Levy: **\$1,152.90**
- 2025 County Tax Levy: **\$441.66**
- 2025 City Tax Levy: **\$1,194.40**
- 2025 County Tax Levy: **\$400.16**

Section 2. Authorization of Refunds – Mount Vernon School District. The Mount Vernon School District is hereby authorized and directed to issue refunds for overpaid school tax levies on the subject property for the 2024 and 2025 tax years, as follows:

- 2024 School Tax Levy: **\$2,200.41**
- 2025 School Tax Levy: **\$2,278.41**

Section 3. Verification Procedures. The Assessor's Office and the Comptroller's Office shall implement and maintain additional verification procedures to prevent the recurrence of errors in assessment related to vacant property and improvements.

Section 4. Funding. Funding for this refund shall be disbursed from Budget Line A1964.492 (Tax Cert Refunds).

Section 5. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote Taken As Follows: 9/10/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

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