



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
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DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

June 24, 2024

Honorable City Council Members
Of the City of Mount Vernon
City Hall, Mount Vernon, New York
(Through the Office of the Mayor)

Re: Request for Permission to Release a Request for Proposal (RFP) for a Citywide Electric Vehicle Charging Infrastructure Assessment

Dear Honorable City Council Members:

I am writing to seek your approval for the release of a Request for Proposal (RFP) to establish citywide Electric Vehicle (EV) and Plug-in Hybrid EV (PHEV) charging infrastructure capabilities in Mount Vernon. Recognizing the critical role of local governments in the development of alternative-fuel infrastructure, this initiative aims to create a robust EV charging network that will support Mount Vernon's sustainability goals and promote the adoption of clean transportation.

Project Overview:

The City of Mount Vernon is pursuing a comprehensive four-part project to develop a citywide EV charging network. The project includes the following components:

1. Comprehensive Analysis:

- Develop an analysis of current and projected local EV use and charging demand.
- Gather and present additional relevant information to guide the development of the charging network.

2. EV Policy Action Agenda:

- Plan and develop an EV Policy Action Agenda with a matrix of recommended actions.
- Facilitate the establishment of a network of public and private EV charging stations on city-owned and private property throughout Mount Vernon.

3. Expedited Submissions to Consolidated Edison's PowerReady Portal:

- Implement expedited submissions for a select number of sites identified by the City.
- Ensure priority service for these sites to accelerate the deployment of charging stations.

4. Funding Resources for Environmental Justice and Disadvantaged Communities:

- Identify and leverage funding resources available for Environmental Justice and Disadvantaged communities.

- Ensure that the development of the EV charging network is inclusive and equitable, providing benefits to all residents of Mount Vernon.

Consulting Services Required:

Public Works seeks consulting services to assist with the above components. The selected consultant will be responsible for:

- Conducting the comprehensive analysis.
- Developing the EV Policy Action Agenda.
- Assisting with expedited submissions to the PowerReady Portal.
- Identifying and securing funding resources for Environmental Justice and Disadvantaged communities.

Conclusion:

The development of a citywide EV charging network is a critical step towards achieving Mount Vernon's sustainability goals. By enhancing our EV infrastructure, we can reduce greenhouse gas emissions, improve air quality, and promote the use of clean energy. I request your permission to release the RFP and initiate the process to engage a consultant for this important project.

Thank you for your consideration. I look forward to your positive response and to working together to advance Mount Vernon's sustainability initiatives.

Please feel free to contact me directly at (914) 840-4040 or you can email me at Sbrooks@cmvny.com.

Sincerely,



Shayne M. Brooks
Director of Sustainability
SMB



Damani L. Bush
Commissioner of Public Works
DLB

Cc: City Clerk
Comptroller's Office
Mayor's Office
Planning & Community Development