

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Referral Packet - Final

Tuesday, October 1, 2024

4:30 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

Call to Order: At 4:30 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by City Clerk Tanesia M. Walters. Noticed in the Journal News.

OTHERS: City Clerk Tanesia M. Walters & Deputy City Clerk Nicole J. Bonilla

ADMINISTRATION OF THE AGENDA**RESOLUTIONS APPROVING ORDINANCES**

1. Office of the Mayor: An Ordinance Authorizing Three Staff Members from the Mayor's Office to attend the Cities United 11th Annual Convening in Seattle, Washington - (October 1, 2024, to October 4, 2024)
2. Department of Public Works: An Ordinance Authorizing Budget Line Transfers for the Department of Public Works to Cover Current Negative Balances and Support Future Purchases
3. Department of Public Works: An Ordinance Authorizing Emergency Mold Abatement and Repair Services at Station #1, Lincoln Avenue Firehouse
4. Department of Public Works: An Ordinance Authorizing the Mayor to Commit the Ten Percent (10%) Non-Federal Matching Share for the FEMA Hazard Mitigation Grant Program (HMGP) for the South Third and South Columbus Flood Mitigation Project
5. Department of Public Works: An Ordinance Amending Ordinance No. 3, adopted by the City Council on June 26, 2024, entitled "AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FOR THE PURCHASE OF A NEW VEHICLE FOR THE DEPARTMENT OF PUBLIC WORKS UTILIZING ARPA FUNDS
6. Department of Public Works: An Ordinance Authorizing an Emergency Contractual Agreement with PCI Industries, Inc. for Sewer Repair at 656 Hanover Place
7. Department of Public Works: An Ordinance Authorizing the Mayor to Retroactively enter into an Emergency Contractual Agreement with PCI Industries, Inc. for Emergency Sewer Repairs at 27 Vernon Place
8. Board of Water Supply: An Ordinance Authorizing the Attendance of Monica Hughes and Milton Vann at the 2024 Catalyst Experience Hosted by Rogue Water Lab
9. Office of the City Clerk: An Ordinance Authorizing the Transfer of Funds to the 2024 City Council Expense Account for the Purchase of Furniture and Office Supplies
10. Department of Recreation: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Westchester County Office of Senior Programs and Services under the Title IIIC-1 & IIIC-2 Program (Nutrition), and Estimated IIIC-1 & IIIC-2 NSIP

11. Youth Bureau: An Ordinance Authorizing the Mayor to Retroactively Enter into an Agreement with Bedroc Entertainment for Videography Services for the Mount Vernon Youth Bureau Ready4Life Program
12. Youth Bureau: An Ordinance Authorizing the Mount Vernon Youth Bureau to Hang Banners and Signs at Various Locations to Discourage or Prevent Opioid Misuse
13. Youth Bureau: An Ordinance Authorizing the Mayor to enter into an Agreement with Flying Classroom for the Mount Vernon Youth Bureau Saturday STEAM Program - (October 5th, 2024, to November 23, 2024, in the amount of \$18,000.00)
14. Department of Public Safety: An Ordinance Authorizing the Increase in Funding for the Position of Personnel Associate in the Department of Public Safety and Reappropriating Funds from a Vacated Position (formerly titled as Personnel Specialist).
15. Department of Public Safety: An Ordinance Amending Ordinance No. 45, adopted by the City Council on August 14, 2024, entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH ELECTRONIC SYSTEMS SOLUTIONS, INC. (ESS) FOR THE INSTALLATION AND MAINTENANCE OF A CITYWIDE CAMERA SURVEILLANCE SYSTEM"

SETTLEMENT(S)

16. Settlement Resolution - S.R., a Minor by His Mother and Natural Guardian MELESHA TAVARES

TAX REVIEW SETTLEMENT(S)

17. A Resolution for the Tax Reduction - (Lucas Building Company LLC, 10 Fiske Place)

SALARY RESOLUTION(S)

18. Salary Resolution - Personnel Associate (Department of Public Safety, Police)

ADD-ON

19. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into an Inter-Municipal Agreement with the County of Westchester to Accept Mutual Aid Radios for Use by the Mount Vernon Police Department
20. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into an Inter-Municipal Agreement with the County of Westchester for Replacement of the Current Single-Band VHF Antenna with a Tri-Band Antenna at the Mount Vernon Police Headquarters

ADD-ON / PARTIAL-PAYMENT

21. Department of Public Works: A Resolution Authorizing Partial Payment No. 7 to National Water Main for Sewer System Rehabilitation

ADD-ON / AMENDED SALARY RESOLUTIONS

- 22. A Resolution Amending Resolution No. 38, Adopted by the Board of Estimate & Contract on August 20, 2024 (Assistant Commissioner of Planning in the Department of Planning and Community Development)
- 23. A Resolution Amending Resolution No. 39, Adopted by the Board of Estimate & Contract on August 20, 2024 (Assistant Commissioner of Planning in the Department of Planning and Community Development)

Agenda was concluded at ____ PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at ____



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -813

Agenda Date: 9/25/2024

Agenda #: 1.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing Three Staff Members from the Mayor's Office to attend the Cities United 11th Annual Convening in Seattle, Washington - (October 1, 2024, to October 4, 2024; estimated travel and hotel expenses shall not exceed \$5,000.00 and will be expensed from the Mayor's Office Budget Line A1210.402 (Travel). The estimated cost for registration is \$750.00. The total cost for the trip shall not exceed \$6,000.00), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THREE STAFF MEMBERS FROM THE MAYOR'S OFFICE TO ATTEND THE CITIES UNITED 11TH ANNUAL CONVENING IN SEATTLE, WASHINGTON

Whereas, by letter dated August 8, 2024, the Mayor has requested legislation authorizing three staff members from the Mayor's Office (Chief of Staff, Malcolm Clark, Director of Constituent Services, Eric Crump, and Director of Neighborhood Safety and Engagement, Tajeon Turnier) to attend the Cities United 11th Annual Convening in Seattle, Washington, from October 1, 2024, to October 4, 2024; and

Whereas, the Cities United 11th Annual Convening will take place from October 1, 2024, through October 4, 2024, in Seattle, Washington, and offers a vital opportunity for city leaders to develop or refresh a comprehensive public safety plan that is grounded in equity, social justice, collaboration, innovation, and youth voice; and

Whereas, the Convening will include engaging plenary and breakout sessions, vendor showcases, interactive site visit tours, dedicated networking events, and a Sneaker Ball & Awards Ceremony; and

Whereas, it is in the best interest of the City of Mount Vernon for three staff members from the Mayor's Office to attend this Convening to gain insights and strategies that can benefit the city's public safety efforts; and

Whereas, the total estimated cost for the trip, including travel, hotel, and registration expenses, will not exceed \$6,000.00, with \$5,000.00 to be expensed from the Mayor's Office Budget

Line A1210.402 (Travel) and \$750.00 for registration; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Definitions.

For the purposes of this ordinance, the following terms shall be defined as:

- **“Convening”** - the Cities United 11th Annual Convening to be held in Seattle, Washington, from October 1, 2024, to October 4, 2024.
- **“Staff Members”** - the three designated employees from the Mayor’s Office who will attend the Convening are: (Chief of Staff, Malcolm Clark, Director of Constituent Services, Eric Crump, and Director of Neighborhood Safety and Engagement, Tajeon Turnier).
- **“Budget Line A1210.402”** - the designated budget code for travel expenses from the Mayor’s Office Budget.

Section 2. Authorization to Attend Convening. The City Council authorizes three staff members from the Mayor’s Office to attend the Cities United 11th Annual Convening in Seattle, Washington, from October 1, 2024, to October 4, 2024.

Section 3. Funding and Expenses. The estimated travel and hotel expenses shall not exceed \$5,000.00 and will be expensed from the Mayor’s Office Budget Line A1210.402 (Travel). The estimated cost for registration is \$750.00. The total cost for the trip shall not exceed \$6,000.00.

Section 4. Purpose and Outcome. Attending the Convening aims to gain valuable insights and strategies to develop or refresh a comprehensive public safety plan that is equitable, just, collaborative, innovative, and incorporates youth voice, to better serve the City of Mount Vernon.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD

Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK

Chief of Staff

KHENDRA K. DAVID

Deputy Chief of Staff

August 8, 2024

Honorable Member of the City Council
City of Mount Vernon
One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Council members,

This letter comes as a request to the City Council for the enactment of legislation authorizing 3 staff members from the Mayor's Office to attend the Cities United 11th Annual Convening from October 1 – October 4, 2024. The 3 staff members are: Chief of Staff Malcolm Clark, Director of Constituent Services Eric Crump, and Director of Neighborhood Safety and Engagement Tajean Turnier. This Convening will be held in Seattle, Washington.

The 2024 Convening is an opportunity for Mount Vernon to develop or refresh a comprehensive public safety plan grounded in equity, social justice, collaboration, innovation, and youth voice. The Convening will include engaging plenary and breakout sessions, vendor showcases, interactive site visit tours, dedicated networking events, and a Sneaker Ball & Awards Ceremony.

The estimated cost of the travel/hotel expensed from the Mayor's Office Budget A1210.402 – Travel – is not to exceed \$5,000. The estimated cost for registration is \$750. The total estimated cost for the trip does not exceed \$6,000.

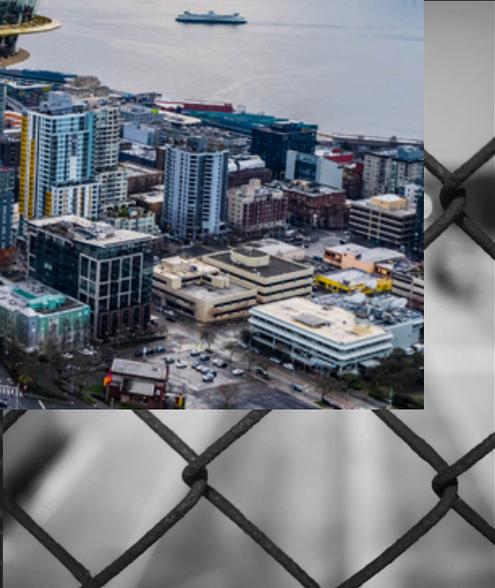
For more information, please visit the Cities United website: <https://www.citiesunited.org/24-convening>

In Service,

Shawyn Patterson-Howard, MPA
Mayor

“The Jewel of Westchester”

CITIES UNITED CITIES UNITED



11th Annual Convening

**PUBLIC SAFETY REDEFINED:
SHIFTING THE NARRATIVE**

citiesunited.org

SCHEDULE

DAY 1 (10/1)

8:00 A.M. – 4:00 P.M.

Registration opens

12:00 P.M. – 1:00 P.M.

Lunch

1:00 P.M. – 4:00 P.M.

Site Visits

5:00 P.M. – 6:30 P.M.

Opening Plenary

6:30 P.M. – 8:00 P.M.

Mayor's Reception



DAY 2 (10/3)

8:00 A.M. – 4:00 P.M.

Registration opens

8:00 A.M. – 9:00 A.M.

Breakfast

9:00 A.M. – 9:30 A.M.

State of CU Address

9:30 A.M. – 11:15 A.M.

Morning Plenary 1: The Ripple Effect of Gun Violence Across Generations

Moment of Reflection: Elevating Voices in the Field

Morning Plenary 2: Redefining Public Safety: A Look at Local Progress

11:35 A.M. – 12:50 P.M.

Breakout Sessions

- A Unified Approach: Enhancing Your Coordinated Crisis Response
- Collaborative Public Safety Funding Models
- Engaging Young Leaders: Building an Intergenerational Movement for Safe, Healthy, and Hopeful Communities
- Public Safety Redefined: A Storyteller's Lens for Shifting the Narrative on Community Violence
- Advancing Political Will & Policy Work
- Building a Network of Support for Frontline Workers
- Estimating the True Economic Impact of Community Violence
- Amplifying the Voices of Survivors
- Cultivating a CVI Ecosystem: Strategies for Sustainable Impact
- Mayors and Child Welfare Leaders to Support Safe, Healthy, and Hopeful Communities for Young Black Men and Boys
- National Partnerships- Coordination Towards Impact
- Understanding the Power and Impact of Research and Evaluation

SCHEDULE

DAY 2 (10/3) CONT.

1:15 P.M. - 2:20 P.M.

Lunch
Afternoon Plenary: Leading the
Way- Building a Countywide
Strategy

2:20 P.M. - 3:00 P.M.

Group Photo

6:30 P.M. - 10:00 P.M.

Gala and Award Ceremony
Dinner

DAY 3 (10/4)

8:30 A.M. - 12:00 P.M.

Welcome Table

10:30 A.M. - 12:30 P.M.

Call to Action Planning Space





City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -806

Agenda Date: 9/25/2024

Agenda #: 2.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing Budget Line Transfers for the Department of Public Works to Cover Current Negative Balances and Support Future Purchases (\$47,500.00 as shown in the Table below):

FROM	AMOUNT	TO	AMOUNT
A1640.435 (Motor Vehicle Control: Gas, Diesel, Fuel)	\$14,500.00	A1640.448 (Motor Vehicle Control: Car Wash) A1640.458 (Motor Vehicle Control: Other Expense)	\$12,000.00 \$2,500.00
A5110.433 (Highway Maintenance & Repairs: Street Maintenance & Repairs)	\$33,000.00	A7550.482 (Christmas Decorations) A1620.447 (Building Maintenance: Materials & Supplies)	\$13,000.00 \$20,000.00

, be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING BUDGET LINE TRANSFERS FOR THE DEPARTMENT OF PUBLIC WORKS TO COVER CURRENT NEGATIVE BALANCES AND SUPPORT FUTURE PURCHASES

Whereas, by letter dated August 5, 2024, the Commissioner of the Department of Public Works (“DPW”) has requested legislation authorizing the following budget transfers shown in the Chart below; and

Whereas, the Department of Public Works of the City of Mount Vernon has identified negative balances in specific budget lines that require immediate adjustment to continue essential operations; and

Whereas, there is a need to transfer funds between various budget lines to cover current deficits and future departmental purchases, thereby ensuring the continued functionality of DPW services and meeting the financial needs of the department; and

Whereas, these budget transfers are necessary to support the financial management of DPW and the city’s broader needs, in accordance with sound fiscal responsibility; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Budget Transfers. The following budget transfers are hereby authorized for the Department of Public Works:

FROM	AMOUNT	TO	AMOUNT
A1640.435 (Motor Vehicle Control: Gas, Diesel, Fuel)	\$14,500.00	A1640.448 (Motor Vehicle Control: Car Wash) A1640.458 (Motor Vehicle Control: Other Expense)	\$12,000.00 \$2,500.00
A5110.433 (Highway Maintenance & Repairs: Street Maintenance & Repairs)	\$33,000.00	A7550.482 (Christmas Decorations) A1620.447 (Building Maintenance: Materials & Supplies)	\$13,000.00 \$20,000.00

Section 2. Purpose of Transfers. These transfers allocate funds within the Department of Public Works to address current negative balances and ensure funding is available for upcoming expenses, including, but not limited to, vehicle-related services, street maintenance, and necessary supplies for building maintenance. These transfers also support the city's seasonal needs, such as purchasing Christmas decorations.

Section 3. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square – Room 108
Mount Vernon, NY, 10550
(914) 665-2343 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

August 5, 2024

Honorable City Council
One Roosevelt Square
Mount Vernon, New York 10550
(Through the Office of the Mayor)

Re: Transfer of Funds

Dear Honorable City Council Members:

The following department budget line transfers are necessary to cover current negative balances as well as future purchases for the Department of Public Works. These transfers are necessary to support the financial needs of the Public Works department and the needs of the city.

FROM	AMOUNT	TO	AMOUNT
A1640.435 Motor Vehicle Control: Gas, Diesel, Fuel	\$14,500.00	1640.448 Motor Vehicle Control: Car Wash	\$12,000.00
		1640.458 Motor Vehicle Control: Other Expense	\$2,500.00
A5110.433 Highway Maintenance & Repairs: Street Maintenance & Repairs	\$33,000.00	A7550.482 Christmas Decorations	\$13,000.00
		A1620.447 Building Maintenance: Materials & Supplies	\$20,000.00

If this meets with the approval of Your Honorable Body, kindly have the necessary legislation enacted to transfer funds.

Respectfully,

Damani Bush
DPW Commissioner

Cc: Comptroller's Office / File

DB/lp



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -904

Agenda Date: 9/25/2024

Agenda #: 3.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing Emergency Mold Abatement and Repair Services at Station #1, Lincoln Avenue Firehouse - (\$85,260.54, to be funded through ARPA - H1620.203.C930 (City Owned Property Capital Projects Covid & Operational Compliance)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING EMERGENCY MOLD ABATEMENT AND REPAIR SERVICES AT STATION #1, LINCOLN AVENUE FIREHOUSE

Whereas, by letter dated September 17, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing the Mayor to enter into a contract with Magna Dry Restoration Services for mold abatement and emergency repairs at Station #1, Lincoln Avenue Firehouse; and

Whereas, a severe water leak at Station #1, Lincoln Avenue Firehouse has caused extensive damage, particularly to the Commissioner's Office and the Fire Prevention Offices, leading to the relocation of key personnel and services; and

Whereas, an inspection has revealed significant mold growth and structural concerns that must be addressed immediately to ensure the safety and operational continuity of the firehouse; and

Whereas, the Public Employee Safety and Health (PESH) Bureau has cited the firehouse for violations related to these conditions, necessitating immediate action to comply with health and safety regulations; and

Whereas, the Department of Public Works has recommended Magna Dry Restoration Services, a reputable contractor located in the City of Mount Vernon, to perform the mold abatement and emergency repair services; and

Whereas, this emergency repair work qualifies as an emergency purchase under Section 6, Items Excepted from Policies and Procedures by the City Council, as it presents an immediate threat to public health, safety, and property; and

Whereas, the estimated cost of the emergency contract is \$85,260.54, with funding available via ARPA - H1620.203.C930 - City Owned Property Capital Projects Covid & Operational

Compliance; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1: Authorization of Emergency Contract. The City Council hereby authorizes the Mayor to enter into a contract with Magna Dry Restoration Services for mold abatement and emergency repairs at Station #1, Lincoln Avenue Firehouse.

Section 2. Scope of Work. Magna Dry Restoration Services shall perform the following services as part of the emergency contract:

1. Complete mold abatement in all affected areas of the firehouse.
2. Emergency repairs to address water damage and prevent further deterioration.
3. Ensure compliance with all health and safety regulations as PESH standards require.

Section 3. Funding. The total cost of the emergency contract is \$85,260.54, to be funded through ARPA - H1620.203.C930 (City Owned Property Capital Projects Covid & Operational Compliance).

Section 4. Declaration of Emergency. Under Section 6, Items Excepted from Policies and Procedures by the City Council, this situation is declared an emergency due to its immediate threat to public health, safety, and property. Delays in addressing the mold and structural issues could further threaten the health, safety, and welfare of City personnel and the public.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

September 17, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Emergency Restoration & Mold Abatement – Lincoln Avenue Firehouse (Station #1)

Dear Honorable City Council Members,

BACKGROUND

I am writing to bring to your immediate attention the urgent need for mold abatement and emergency repair services at Station #1, Lincoln Avenue Firehouse. A severe water leak has caused extensive damage to multiple areas of the facility, most notably the Commissioner’s Office and the Fire Prevention Offices. This issue has become critical, resulting in the relocation of key personnel and services to ensure their safety and operational continuity.

The recent inspection of the site revealed significant mold growth and structural concerns that must be addressed immediately. Furthermore, this location has recently been cited by the Public Employee Safety and Health (PESH) Bureau for violations related to these critical issues, further underscoring the necessity for swift and comprehensive action.

After a thorough review of potential contractors, the Department of Public Works recommends contracting Magna Dry Restoration Services to carry out the mold abatement and emergency repair work. Magna Dry Restoration is a highly reputable company with the expertise and resources to handle situations of this magnitude, located in the City of Mount Vernon.

We are confident that Magna Dry Restoration can quickly and effectively resolve these issues, allowing personnel to return to their workspaces safely and in compliance with all regulatory requirements.

SCOPE OF WORK

Their proposed scope of work includes:

1. Complete mold abatement in all affected areas.
2. Emergency repairs to address water damage and prevent further deterioration.
3. Ensuring compliance with all health and safety regulations as per PESH standards.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

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DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

PROCUREMENT POLICY

Section 6. Items Excepted from these Policies and Procedures by the City Council.

B. Emergency Purchases. For purpose of this section, an emergency refers to an occurrence that presents an immediate threat to public property, the life, safety, health, welfare or property of residents or the public, or threatens to curtail or terminate an essential service to residents or the public. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety, property or welfare of the residents or City of Mount Vernon.

FUNDING

The cost of this emergency contract is estimated at **\$85,260.54**, and due to the pressing nature of the situation, we respectfully request the City Council’s approval for this emergency expenditure. Funding is available via ARPA – **H1620.203.C930** – City Owned Property Capital Projects Covid & Operational Compliance.

Ensuring the health and safety of our staff, as well as maintaining the structural integrity of this critical city asset, are of utmost importance.

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB

- Cc: Comptroller’s Office
Mount Vernon Fire Department
Local 107 Union
Law Department
Building Maintenance
Engineering Bureau
Contract File



City of Mount Vernon, New York

Staff Report

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File #: TMP -905

Agenda Date: 9/25/2024

Agenda #: 4.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing the Mayor to Commit the Ten Percent (10%) Non-Federal Matching Share for the FEMA Hazard Mitigation Grant Program (HMGP) for the South Third and South Columbus Flood Mitigation Project - (the matching share of \$95,000 shall be provided by the New York State Environmental Facilities Corporation (EFG) through the State's \$150 million funding commitment to the City of Mount Vernon. Due to this commitment, no additional financial burden will be imposed on the City of Mount Vernon's budget), be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR TO
COMMIT THE TEN PERCENT (10%) NON-FEDERAL
MATCHING SHARE FOR THE FEMA HAZARD
MITIGATION GRANT PROGRAM (HMGP) FOR
THE SOUTH THIRD & SOUTH COLUMBUS
AVENUE FLOOD MITIGATION PROJECT**

Whereas, by letter dated September 17, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing Mayor Shawyn Patterson-Howard to commit the required ten percent (10%) non-federal matching share of \$95,000 as part of the total funding for the FEMA Hazard Mitigation Grant Program (HMGP) for the South Third & South Columbus Avenues Flood Mitigation Project; and

Whereas, the City of Mount Vernon has been awarded a grant under the Hazard Mitigation Grant Program (HMGP) by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) Region 2, on October 10, 2023, for the South Third & South Columbus Avenues Flood Mitigation Project; and

Whereas, the FEMA-HMGP grant provides funding in an amount not to exceed \$950,000 in federal funds for the approved Scope of Work (SOW) to address the flood mitigation needs at South Third and South Columbus Avenues, which includes the engagement of an engineering firm to prepare an engineering report recommending technical solutions for flood mitigation; and

Whereas, this project aims to mitigate the flooding caused by the rising of the Canal post-High Tide events and will result in a future FEMA mitigation application, ensuring consideration of environmental and historical resources as part of the engineering study; and

Whereas, as a condition of receiving the federal grant funds, the City of Mount Vernon is required to provide a ten percent (10%) non-federal matching share in the amount of \$95,000; and

Whereas, the New York State Environmental Facilities Corporation (EFG) has confirmed that the City's matching share of \$95,000 will be covered by New York State's \$150 million funding commitment to the City of Mount Vernon, which is administered by EFG; and

Whereas, it is necessary for the City Council to authorize the Mayor of the City of Mount Vernon to commit the requisite non-federal matching share to secure the FEMA-HMGP funds and move forward with the flood mitigation project; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Commit Matching Funds. The City Council hereby authorizes Mayor Shawyn Patterson-Howard to commit the required ten percent (10%) non-federal matching share of \$95,000 as part of the total funding for the FEMA Hazard Mitigation Grant Program (HMGP) for the South Third & South Columbus Avenues Flood Mitigation Project.

Section 2. Source of Matching Funds. The matching share of \$95,000 shall be provided by the New York State Environmental Facilities Corporation (EFG) through the State's \$150 million funding commitment to the City of Mount Vernon. Due to this commitment, no additional financial burden will be imposed on the City of Mount Vernon's budget.

Section 3. Scope of Work and Implementation. The authorized grant funds, including the non-federal matching share, will be used to engage an engineering firm to complete a comprehensive engineering report recommending technical solutions to mitigate the flooding at South Third & South Columbus Avenues. Upon completion of the engineering study, the Department of Public Works will implement the recommended interventions to address the flood risks in the area.

Section 4. Future FEMA Mitigation Application. The City of Mount Vernon shall submit a future FEMA mitigation application based on the engineering report to address further the long-term flood mitigation needs of the South Third & South Columbus Avenues area.

Section 5. Compliance with Regulatory Requirements. The City of Mount Vernon shall ensure that all project activities comply with all federal, state, and local laws, including environmental and historic preservation regulations, as part of the project's **Advance Assistance (AA)** scope.

Section 6. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
 DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
 Mount Vernon, NY, 10550
 (914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

September 17, 2024

Honorable City Council Members
 The City of Mount Vernon
 Mount Vernon, New York
(Through the Office of the Mayor)

Re: FEMA-4615-DR-NY – Hazard Mitigation Grant Program (HMGP) Project #4615-0004
 CMVNY South Third & South Columbus Avenues Flood Mitigation

Dear Honorable City Council Members,

The Department of Public Works respectfully requests that the Mount Vernon City Council enact legislation authorizing Mayor Shawyn Patterson-Howard to commit the requisite ten-percent (10%) non-federal matching share of \$95,000 as required by the FEMA – Hazard Mitigation Grant Program for the South Third & South Columbus Avenues Flood Mitigation, which was awarded to the City of Mount Vernon by the U.S. Department of Homeland Security Federal Emergency Management Agency – FEMA Region 2 on October 10, 2023 (Award Letter Attached).

The FEMA – HMGP Grant for the above-mentioned locations is for an amount not to exceed \$950,000 in federal funds for the approved Scope of Work (SOW) for this Advance Assistance (AA) project including the engagement of an engineering firm to complete an engineering report to recommend technical solutions to mitigate the flooding because of the Canal rising post-High Tide events. The Department of Public Works will then implement those specific interventions (cures) immediately thereafter. The project will result in a future FEMA mitigation application and the City will consider environmental and historical resources within the engineering study.

Although not specified at the time of application, NYS Environmental Facilities Corporation (EFC), confirmed that the source of the \$95,000 match for this federally funded grant will be covered by New York State’s \$150M funding commitment to the city, which EFC administers.

Thank you in advance for your assistance in this matter.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB/db

Cc: William McDonnell, FEMA Mitigation Division Director
Rayana Gonzales, Governor's Authorized Representative
Engineering Bureau
Contract File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -906

Agenda Date: 9/25/2024

Agenda #: 5.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, amending Ordinance No. 3, adopted by the City Council on June 26, 2024, entitled "AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FOR THE PURCHASE OF A NEW VEHICLE FOR THE DEPARTMENT OF PUBLIC WORKS UTILIZING ARPA FUNDS" - (Mount Kisco Chevrolet (Westchester County Contract - RFB-WC-19092 for the purchase of the new vehicle at an anticipated total cost of \$72,382.50), be and the same is hereby approved.

City Council:

**AN ORDINANCE AMENDING ORDINANCE NO. 3,
ADOPTED BY THE CITY COUNCIL ON JUNE 26,
2024, ENTITLED "AN ORDINANCE AUTHORIZING THE
TRANSFER OF FUNDS FOR THE PURCHASE OF
A NEW VEHICLE FOR THE DEPARTMENT
OF PUBLIC WORKS UTILIZING ARPA FUNDS"**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The first decretal paragraph and the 5th Whereas paragraph of Ordinance No. 3, adopted on June 26, 2024, entitled AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FOR THE PURCHASE OF A NEW VEHICLE FOR THE DEPARTMENT OF PUBLIC WORKS UTILIZING ARPA FUNDS" is hereby amended as follows:

Whereas, by letter dated [May 20, 2024] September 16, 2024, the Commissioner of the Department of Public Works has requested legislation to amend Ordinance No. 3, adopted by the City Council on June 26, 2024, permission to transfer funds to cover the purchase of a new vehicle using ARPA funds; and

Whereas, the current 2017 Chevrolet Tahoe has become increasingly problematic and unreliable due to frequent engine failures, transmission problems, and electrical system issues; and

Whereas, it is in the best interest of the Department and the Commissioner to purchase a new vehicle to ensure the completion of daily operations and the safety of the Commissioner; and

Whereas, the Department of Public Works plans to discontinue the currently owned 2017 Chevrolet Tahoe from service, remove all emergency lights, and list it on Municibid.com to recoup monies as per the current resale value of the vehicle; and

Whereas, the Department of Public Works has selected [National Auto Fleet Group (Sourcewell Contract #091521-NAF)] Mount Kisco Chevrolet (Westchester County Contract - RFB-WC-19092) for the purchase of the new vehicle at an anticipated total cost of [\$75,005.00] \$72,382.50 ; and

Whereas, the following budget line transfer is necessary to cover the purchase of this vehicle utilizing ARPA funds:

FROM:	AMOUNT:	TO:	AMOUNT:
H8140.203 C932 ARPA (Clean Water: Stormwater - Stormwater Sewer Rehabilitation & Flood Mitigation) - \$263,716.00, available)	\$75,005.00	A1640.203APR (ARPA Revenue, Reduction: Government Services - DPW SUVs)	\$75,005.00

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, NEW YORK:

Section 1. Authorization. The City Council hereby authorizes the transfer of funds from H8140.203 C932 ARPA (Clean Water: Stormwater - Stormwater Sewer Rehabilitation & Flood Mitigation) to A1640.203APR (ARPA Revenue, Reduction: Government Services - DPW SUVs) to cover the purchase of a new vehicle for the Department of Public Works.

Section 2. Cost. The total cost of the new vehicle purchase shall not exceed \$75,005.00

Section 3. 2024 Budget. The Department of Public Works shall discontinue the currently owned 2017 Chevrolet Tahoe from service, remove all emergency lights, and list it on Municibid.com to recoup monies as per the current resale value of the vehicle.

Section 4. Implementation. The Department of Public Works shall oversee the procurement of the new vehicle through the National Auto Fleet Group (Sourcewell Contract #091521-NAF).

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

New matter underlined
Deleted matter in brackets []



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

AMENDMENT

City Council Agenda – June 26, 2024

#3 – “An Ordinance Authorizing the Transfer of Funds for the Purchase of a New Vehicle for the Department of Public Works Utilizing ARPA Funds”

September 16, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Dear Honorable City Council Members:

On May 20, 2024, the Department of Public Works submitted a referral letter requesting the purchase of a new vehicle for the Commissioner, which was subsequently withheld as there was a request for additional information. On June 26, 2024, this Honorable Body approved legislation for the acquisition of a new vehicle for the Department of Public Works. Unfortunately, during this interim period the original vehicle available was sold by the vendor, due to the inability to provide a Purchase Order as we awaited approved legislation.

Fortunately, our Garage Superintendent was able to identify the same vehicle available via an alternative vendor at a cheaper price. Therefore, the Department of Public Works is requesting the following amendment changes to the previously approved legislation – June 26, 2024 - #3:

Whereas, the Department of Public Works has selected [*National Auto Fleet Group (Sourcewell Contract #091521-NAF)*] **Mount Kisco Chevrolet (Westchester County Contract – RFB-WC-19092)** for the purchase of the new vehicle at an anticipated total cost of [*\$75,005.00*] **\$72,382.50**

If this meets with the approval of Your Honorable Body, kindly have the necessary legislation enacted to transfer funds.

Respectfully submitted,

Damani L. Bush
Commissioner of Public Works
Cc: Comptroller's Office / File
DB/db

[Deleted Matter] **New Matter**



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -913

Agenda Date: 9/25/2024

Agenda #: 6.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing an Emergency Contractual Agreement with PCI Industries, Inc. for Sewer Repair at 656 Hanover Place - (this emergency repair is \$72,206.12, with funding available via the EFG \$5,000,000 Emergency Grant, H8120.203.C934 (Sanitary Sewer), and H8140.203.C935 (Stormwater)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING AN EMERGENCY CONTRACTUAL AGREEMENT WITH PCI INDUSTRIES, INC. FOR SEWER REPAIR AT 656 HANOVER PLACE

Whereas, by letter dated September 17, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing the Mayor to enter into an emergency contractual agreement with PCI Industries, Inc. to conduct sewer repairs at 656 Hanover Place; and

Whereas, a critical health hazard has emerged at 656 Hanover Place due to a sewer backup caused by an obstruction that City equipment could not remove, creating an immediate threat to public health and safety; and

Whereas, the Department of Public Works determined that immediate emergency repairs were necessary to restore proper sanitary and stormwater sewer function and contracted PCI Industries, Inc. to perform the required repairs; and

Whereas, the repairs included the removal of the obstruction, trench excavation, replacement of damaged sanitary and stormwater sewer pipes, and securing the area for final surface restoration by Con-Edison; and

Whereas, the total cost of this emergency repair is **\$72,206.12**, with funding available via the **EFG \$5,000,000 Emergency Grant, H8120.203.C934 (Sanitary Sewer), and H8140.203.C935 (Stormwater)**; and

Whereas, pursuant to Section 6 of the City Council's policies and procedures, emergency purchases are permitted when an occurrence presents an immediate threat to life, safety, health, welfare, or property of residents, or when an essential service to the public is at risk of being curtailed or terminated; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Emergency Contract with PCI Industries, Inc. The City Council hereby authorizes the Mayor to enter into an emergency contractual agreement with PCI Industries, Inc. to conduct sewer repairs at 656 Hanover Place.

Section 2. Scope of Work. PCI Industries, Inc. performed the following emergency repairs:

1. **Location:** Intersection near Hanover and Station Places.

2. **Trench Dimensions:** 40 feet long, 5 feet wide, and 8 feet deep.

3. **Hand Excavation:** Locate gas and water services and install sheeting.

4. **Damage Identified:**

○ 12-inch vitrified clay pipe for stormwater sewer, located 5 feet below the surface.

○ 8-inch vitrified clay pipe for sanitary sewer, located 6 feet below the surface.

5. **Repairs Completed:**

○ Installed 40 linear feet of 8-inch SDR pipe for the sanitary sewer.

○ Installed six linear feet of 12-inch SDR pipe for the stormwater sewer.

6. **Final Steps:** Backfill the trench to the location of the gas main and leave the trench with three steel plates for Con-Edison to complete their work. Con-Edison will complete final surface restoration.

Section 3. Funding. The total cost of the emergency repairs is **\$72,206.12**, with funding available from the following sources:

- **EFG \$5,000,000 Emergency Grant.**
- **H8120.203.C934 (Sanitary Sewer).**
- **H8140.203.C935 (Stormwater).**

Section 4. Declaration of Emergency. The City Council declares that the sewer backup circumstances at 656 Hanover Place qualify as an emergency under Section 6 of City Council Policies and Procedures. Delaying this work would threaten public health and safety and could lead to further damage to public property.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

September 17, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Emergency Sewer Rehabilitation – Station Place & Hanover Place

Dear Honorable City Council Members,

BACKGROUND

I am writing to urgently request the City Council’s approval to retroactively authorize the City to enter into an emergency contractual agreement with PCI Industries, Inc. This request is essential due to a health hazard and the immediate need to remove and replace sections of sanitary and stormwater sewers.

Recently, a health hazard emerged at 656 Hanover Place to a sewer backup caused by an obstruction that our equipment could not clear. Consequently, PCI Industries, Inc. was contracted to complete the necessary emergency repairs to address and remove the blockage.

SCOPE OF WORK

- Location: Intersection near Hanover and Station Places
- Trench Dimension: 40 feet long, 5 feet wide, and 8 feet deep
- Hand excavated: to find gas and water services, installed sheeting.
- Damage:
 - 12-inch vitrified clay pipe for stormwater sewer, located 5 feet below the surface
 - 8-inch vitrified clay pipe for sanitary sewer, located 6 feet below the surface
- Repairs Completed:
 - Installed 40 linear feet of 8-inch SDR pipe for the sanitary sewer
 - Installed 6 linear feet of 12-inch SDR pipe for the stormwater sewer
- Final Steps: Backfilled the trench up to location of Gas main and left trench with 3 steel plates to allow Con-Edison to complete their work. Full surface grade restoration will be completed by Con-Ed.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

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DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

PROCUREMENT POLICY

Section 6. Items Excepted from these Policies and Procedures by the City Council.

B. Emergency Purchases. For purpose of this section, an emergency refers to an occurrence that presents an immediate threat to public property, the life, safety, health, welfare or property of residents or the public, or threatens to curtail or terminate an essential service to residents or the public. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety, property or welfare of the residents or City of Mount Vernon.

FUNDING

The total associated costs for this rehabilitation are **\$72,206.12**

Funding for this emergency repair is available via EFC \$5,000,000 Emergency Grant

- H8120.203.C934 (Sanitary Sewer)
- H8140.203.C935 (Stormwater)

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB

Cc: City Engineer
Arcadis of New York
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -914

Agenda Date: 9/25/2024

Agenda #: 7.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing the Mayor to Retroactively enter into an Emergency Contractual Agreement with PCI Industries, Inc. for Emergency Sewer Repairs at 27 Vernon Place - (the total associated cost of this emergency repair is \$89,860.79, and the funding for the repair is available through the Environmental Facilities Corporation (EFC) \$5,000,000 Emergency Grant allocated for critical infrastructure projects, with funds to be drawn from:

- H8120.203.C934 (Sanitary Sewer)
- H8140.203.C935 (Stormwater)

, be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR
TO RETROACTIVELY ENTER INTO AN
EMERGENCY CONTRACTUAL AGREEMENT
WITH PCI INDUSTRIES, INC. FOR EMERGENCY
SEWER REPAIRS AT 27 VERNON PLACE**

Whereas, by letter dated September 17, 2024, the Department of Public Works Commissioner requested legislation authorizing the Mayor to retroactively enter into an emergency contractual agreement with PCI Industries, Inc., to complete emergency sewer repairs at 27 Vernon Place. The total cost of this repair shall not exceed \$89,860.79; and

Whereas, an immediate public health hazard has emerged at 27 Vernon Place, located at the intersection of Grandview and Vernon Place, due to a sewer backup caused by an obstruction that could not be cleared using city equipment, presenting a direct threat to the safety, health, and welfare of the residents; and

Whereas, the City of Mount Vernon contracted with PCI Industries, Inc. to perform the necessary emergency repairs to the sanitary and stormwater sewers at this location to eliminate the obstruction and restore proper sewer functionality; and

Whereas, the emergency repairs included the following scope of work:

- **Trench Dimension:** 14 feet long, 4.5 feet wide, and 8 feet deep
- **Damage:**
 - 12-inch vitrified clay pipe for stormwater sewer located 7 feet below the surface
 - 8-inch vitrified clay pipe for sanitary sewer located 8 feet below the surface
- **Repairs Completed:**
 - Installation of 7 linear feet of 8-inch SOR pipe for the sanitary sewer
 - Installation of 14 linear feet of 12-inch SOR pipe for the stormwater sewer
- **Final Steps:** Backfilled the trench regraded the asphalt surface; and

Whereas, Section 6, Item B of the City of Mount Vernon’s Procurement Policy allows for emergency purchases when an occurrence presents an immediate threat to public property, life, safety, health, or welfare of the residents or public, and the delay in seeking alternate proposals would increase such risks; and

Whereas, the total associated cost of this emergency repair is \$89,860.79, and the funding for the repair is available through the Environmental Facilities Corporation (EFC) \$5,000,000 Emergency Grant allocated for critical infrastructure projects, with funds to be drawn from:

- H8120.203.C934 (Sanitary Sewer);
- H8140.203.C935 (Stormwater); and

Whereas, the City Council finds that retroactive authorization of this emergency contractual agreement is necessary to protect the health and safety of the City’s residents and ensure the continued operation of essential public services; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Retroactive Authorization for Contract. The City Council hereby authorizes the Mayor to retroactively enter into an emergency contractual agreement with PCI Industries, Inc., to complete emergency sewer repairs at 27 Vernon Place. The total cost of this repair shall not exceed \$89,860.79.

Section 2. Funding. Funding for this emergency repair will be provided through the Environmental Facilities Corporation (EFC) \$5,000,000 Emergency Grant, with funds allocated from:

- H8120.203.C934 (Sanitary Sewer).

- H8140.203.C935 (Stormwater).

Section 3. Exemption from Procurement Policy. The City Council recognizes that this emergency repair meets the criteria outlined in Section 6, Item B of the City's Procurement Policy, which permits emergency purchases when there is an immediate threat to public health, safety, or property.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

September 17, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Emergency Sewer Rehabilitation – Grandview Avenue and Vernon Place

Dear Honorable City Council Members,

BACKGROUND

I am writing to urgently request the City Council’s approval to retroactively authorize the City to enter into an emergency contractual agreement with PCI Industries, Inc. This request is essential due to a health hazard and the immediate need to remove and replace sections of sanitary and stormwater sewers.

Recently, a health hazard emerged at 27 Vernon Place due to a sewer backup caused by an obstruction that our equipment could not clear. Consequently, PCI Industries was contracted to complete the necessary emergency repairs to address and remove the blockage.

SCOPE OF WORK

- Location: Intersection of Grandview and Vernon Place
- Trench Dimension: 14 feet long, 4.5 feet wide, and 8 feet deep
- Damage:
 - 12-inch vitrified clay pipe for stormwater sewer, located 7 feet below the surface
 - 8-inch vitrified clay pipe for sanitary sewer, located 8 feet below the surface
- Repairs Completed:
 - Installed 7 linear feet of 8-inch SDR pipe for the sanitary sewer
 - Installed 14 linear feet of 12-inch SDR pipe for the stormwater sewer.
- Final Steps: Backfilled the trench and regraded the asphalt surface

PROCUREMENT POLICY

Section 6. Items Excepted from these Policies and Procedures by the City Council.

B. Emergency Purchases. For purpose of this section, an emergency refers to an occurrence that presents an immediate threat to public property, the life, safety, health, welfare or property of residents or the public, or threatens to curtail or terminate an essential service to residents or the public. Due to the nature of this



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

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DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety, property or welfare of the residents or City of Mount Vernon.

FUNDING

The total associated costs for this rehabilitation are **\$89,860.79**

Funding for this emergency repair is available via EFC \$5,000,000 Emergency Grant

- H8120.203.C934 (Sanitary Sewer)
- H8140.203.C935 (Stormwater)

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB

Cc: City Engineer
Arcadis of New York
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -912

Agenda Date: 9/25/2024

Agenda #: 8.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, the Attendance of Monica Hughes and Milton Vann at the 2024 Catalyst Experience Hosted by Rogue Water Lab - (San Antonio, Texas, from October 16 to October 18, 2024; the Environmental Policy Innovation Center (EPIC) has generously agreed to cover expenses for one attendee, including travel, lodging, and meals, and the registration fee for a second attendee is \$225.00, with additional travel and accommodation costs for this attendee not to exceed \$1,275.00, for a total not exceeding \$1,500.00, funding provided by the Board of Water Supply Budget Code 001-5 81-581001 (Staff Development & Training), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE ATTENDANCE OF MONICA HUGHES AND MILTON VANN AT THE 2024 CATALYST EXPERIENCE HOSTED BY ROGUE WATER LAB

Whereas, by letter dated September 17, 2024, the Commissioner of the Board of Water Supply has requested legislation authorizing Monica Hughes, Lead Administrator, and Milton Vann, Lead Service Line Field Coordinator, to attend the 2024 Catalyst Experience hosted by Rogue Water Lab in San Antonio, Texas, from October 16 to October 18, 2024; and

Whereas, the City of Mount Vernon is committed to maintaining a vital leadership role in environmental justice, public health, and water management through its participation in national initiatives such as the Lead Service Line Replacement Initiative, awarded to the City on May 19, 2023, by the Great Lakes and St. Lawrence Cities Initiative; and

Whereas, Monica Hughes, Lead Administrator, and Milton Vann, Lead Service Line Field Coordinator, have been invited to represent Mount Vernon at the 2024 Catalyst Experience, hosted by Rogue Water Lab in San Antonio, Texas, from October 16th to October 18th, 2024; and

Whereas, the 2024 Catalyst Experience will focus on interactive experiences that foster real-world impacts and elevate visibility in strategic communications within the water sector, with conference tracks including:

- How to Build Trust
- The Spectrum of Engagement
- Navigating Difficult Conversations with Communities Through Transparency
- Storytelling and Community Engagement; and

Whereas, this invitation is an acknowledgment of Mount Vernon’s leadership and continued commitment to clean water, environmental justice, equity, and improving the quality of life for all residents, particularly in BIPOC communities; and

Whereas, the Environmental Policy Innovation Center (EPIC) has generously agreed to cover expenses for one attendee, including travel, lodging, and meals, and the registration fee for a second attendee is \$225.00, with additional travel and accommodation costs for this attendee not to exceed \$1,275.00, for a total not exceeding \$1,500.00; and

Whereas, funding for these expenses is available in the Board of Water Supply budget code 001-5 81-581001 (Staff Development & Trainings), ensuring no financial burden on the city’s general fund; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Attend Conference. The City Council authorizes Monica Hughes, Lead Administrator, and Milton Vann, Lead Service Line Field Coordinator, to attend the 2024 Catalyst Experience hosted by Rogue Water Lab in San Antonio, Texas, from October 16 to October 18, 2024.

Section 2. Costs and Funding. Expenses for one attendee, including travel, lodging, and meals, will be fully covered by the Environmental Policy Innovation Center (EPIC).

- The City will incur costs for the second attendee not to exceed \$1,500.00, covering the registration fee of \$225.00, airline transportation, and hotel accommodations, with funding provided by the Board of Water Supply Budget Code 001-5 81-581001 (Staff Development & Training).

Section 3. Impact and Representation. By attending this conference, Monica Hughes and Milton Vann will represent the City of Mount Vernon, share the city’s experiences and achievements in water management and environmental justice, and bring back innovative strategies and insights to benefit the city’s continued efforts in these critical areas.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Board of Water Supply

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 668-7820 – Fax: (914) 668-2316

CARLTON SPRUILL
Commissioner
JOHN ARENA
Superintendent

September 17, 2024

Honorable City Council Members
Of the City of Mount Vernon
City Hall, Mount Vernon, New York
(Through the Office of the Mayor)

Re: Request to attend The 2024 Catalyst Experience

Dear Members of the City Council,

I hope this message finds you well. I am writing to inform you of an exciting opportunity that has been extended to Monica Hughes, Lead Administrator, and Milton Vann, Lead Service Line Field Coordinator, and to our city. They have been invited by the Environmental Policy Innovation Center (Epic) to represent Mount Vernon at the 2024 Catalyst Experience, hosted by Rogue Water Lab. This event will take place in San Antonio, Texas, from October 16th to October 18th.

This year's theme: *A World of Pure Imagination*, high-lighting the collective power of water sector communicators and educators. The conference will focus on interactive experiences that deliver real-world impact, elevate the visibility of strategic communications, and drive positive, lasting change within the industry and the communities we serve.

Conference Tracks Include:

- How to build trust
- The spectrum of engagement
- How do local elected officials prefer to be engaged on water issues?
- Connecting to water through poetry
- Navigating difficult conversations with communities through transparency
- Storytelling: The untold stories of water heroes
- The role of perceptions and perspectives in community engagement
- Crafting memorable, impactful experiences

This prestigious invitation reflects our city's active participation in the Cities Initiative. On May 19, 2023, Jon Altenberg, President of the Great Lakes and St. Lawrence Cities Initiative, awarded Mount Vernon the Lead Service Line Replacement Initiative. Our continuous engagement has not only brought national

"The Jewel of Westchester"



CITY OF MOUNT VERNON, N.Y.

Board of Water Supply

SHAWYN PATTERSON-HOWARD
Mayor

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(914) 668-7820 – Fax: (914) 668-2316

CARLTON SPRUILL
Commissioner
JOHN ARENA
Superintendent

recognition to our city but has also highlighted our commitment to clean water, environmental justice, well-being, and equity. This recognition is a testament to the innovative strategies and dedicated efforts we have implemented to enhance the quality of life for all our residents.

Mount Vernon has been at the forefront of addressing these crucial issues, particularly the intersection of environmental justice and public health in BIPOC communities. Our experiences can serve as a model for other cities facing similar challenges.

Importantly, for one attendee, expenses related to this engagement—including travel, lodging, and meals—will be fully covered by the Environmental Policy Innovation Center (Epic). For an additional attendee, the registration fee for the event is \$225.00. Airline transportation and hotel accommodations not to exceed \$1,275 will be incurred. The total cost for the additional attendee shall not exceed \$1,500.00 and is available in Board of Water Supply budget code 001-581-581001 (Staff Development & Trainings).

Your support, is vital for us to seize this opportunity to showcase Mount Vernon's leadership and continue advancing our efforts in water sustainability and community engagement on a national scale.

Please feel free to contact me directly or Ms. Monica Hughes at (914) 650-4646 or via email at mhughes@cmvny.com. Thank you for your consideration and support.

Sincerely,

Carlton Spruill
Commissioner, Board of Water Supply

cc: City Clerk
Mayor's Office

"The Jewel of Westchester"



Wednesday, October 16 - Friday, October 18

The 2024 Catalyst Experience

An audience-centric approach to water communication and engagement.

Application Period is now closed.

Guests of the 2024 Catalyst Experience will embark on A World of Pure Imagination as we explore the theme of public trust. Throughout this 2.5-day whimsical professional development experience, guests will be guided through fear, trust, their connection to water, building genuine relationships during seemingly adversarial moments, telling untold stories, and engagement with local officials around the criticality of reliable water systems.

When and where



Date and time

October 16 5:00 pm - October 18 12:00 pm CST



Location

Venues To Be Announced
Downtown San Antonio, TX 78205

[Show map](#) ▾

Guides

Why “guests” and “guides” instead of “attendees” and “speakers”? Catalyst is not a conference like you’re used to, **it’s a professional development experience that uses connection, engagement and purposeful curation of venues and participants to truly equip, inspire, and empower guests to make true impact!**

Topics:

- How to gain trust
- Getting past the fear and getting to action
- The spectrum of engagement
- How do local elected officials really want to be engaged on water?
- Your connection to water — through poetry
- Difficult conversations with communities — meeting them where they are and being transparent

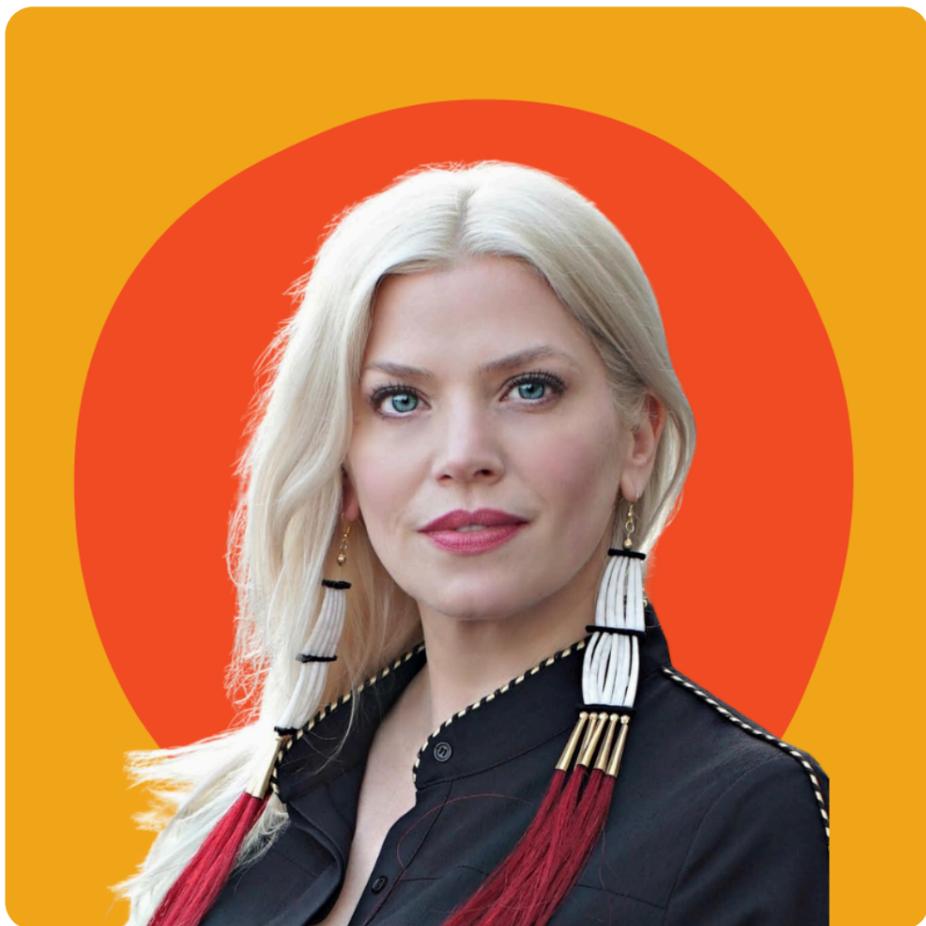
- Storytelling – the untold stories of unsung water heroes
- How perceptions and perspectives impact community engagement
- How to craft experiences that leave memorable impact



Greg Wukasch
External Affairs Manager



Alicia Smith
Executive Director



Shannon Kring
Emmy Award-Winning Filmmaker



Frank Scott Jr.
Mayor



Ami Keiffer
Environmental Program Manager



Travis Loop
Waterloop Founder



Trapeta Mayson
Poet



Chelsea Boozer
Executive Director



Dom Bennett
Assistant Director



Bebe Schaefer
Legislative Associate

About this event

We can't wait to welcome you to The Catalyst Experience 2024.

Our journey is especially curated every step of the way. Each guided experience builds on the next. Please plan to stay and participate for the entirety of the experience. There are no concurrent sessions like at a conference. Everyone journeys together.

Schedule at a Glance

Wed, Oct. 16: 5 pm – 8 pm (enter the experience)

Thurs, Oct. 17: 8 am – 5 pm; 5:30 p.m. to 7 p.m. (journey to multiple venues as we explore public trust)

Fri, Oct. 18: 8 am – 12 pm (conclude the journey and enter back into the real world)

Hungry?

Lunch will be provided on Thursday. Dinner is on your own each night. There will be mixers on Wednesday and Thursday evening with appetizers.

2024 Theme: A World of Pure Imagination

Inspired by the new Wonka film, we wanted to create a whimsical experience of exploration as we dive into what it truly means to engage communities and policymakers around water, what our own connection to water is, and how this discovery can inspire, empower, equip and motivate us to create a world of thriving communities with resilient and trusted water providers.

Packing List

Please pack comfortable clothing and shoes. We're fun and informal.

The Journey

Catalyst is a traveling summit where we use the host city as our classroom. Each day, sessions will occur at different locations. Transportation will be provided. Why do we move?

When the butt goes numb, the brain goes dumb.

Research shows that changing the learning environment between topics helps our brains retain information.

White space.

Travel time creates space to reflect on what you just learned and, of course, discuss those thoughts with other guests. It's also nice to have built in downtime in an over-scheduled world.

Sponsors

[INTERESTED IN SPONSORING CATALYST 2024?](#)



Collaborator



Supporter



Supporter



Supporter

Advocate

Advocate



Advocate

Advocate

Advocate



Advocate

Advocate

Advocate



Water Environment Association of Texas



Advocate



Selected Guests May Pay Their Registration Below

[PAY REGISTRATION](#)



[Join the Movement](#) [FAQ](#) [Privacy Policy](#)

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City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -892

Agenda Date: 9/25/2024

Agenda #: 9.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing the Transfer of Funds to the 2024 City Council Expense Account for the Purchase of Furniture and Office Supplies - (funds to be transferred are as follows:

Account Name	Account Number	Amount to be Transferred
CC Education/Training	A1010.417	\$1,000.00

, be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS TO THE 2024 CITY COUNCIL EXPENSE ACCOUNT FOR THE PURCHASE OF FURNITURE AND OFFICE SUPPLIES

Whereas, by letter dated September 24, 2024, the City Clerk has requested legislation authorizing the Comptroller to transfer funds from the account shown in the chart below to the City Council Expense Account A1010.401 for the purchase of furniture and other office supplies; and

Whereas, the Office of the City Clerk has identified the need for additional funds to cover the cost of purchasing furniture and other necessary office supplies for the City Council; and

Whereas, the City Council must have the appropriate resources and furnishings to carry out its duties and responsibilities effectively; and

Whereas, funds are available for transfer from other City Council accounts, which are underutilized, to cover these necessary expenses; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Transfer Funds. The City Council of Mount Vernon authorizes the Comptroller to transfer funds to the City Council Expense Account **A1010.401** to

purchase furniture and other office supplies.

Section 2. Funding Sources. The funds to be transferred are as follows:

Account Name	Account Number	Amount to be Transferred
CC Education/Training	A1010.417	\$1,000.00

Section 3. Use of Funds. The transferred funds shall be used solely to purchase office furniture and supplies necessary for the City Council’s operation.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
OFFICE OF THE CITY CLERK
ONE ROOSEVELT SQUARE, ROOM 104
MOUNT VERNON, NY 10550

TANESIA M. WALTERS, J.D., M.P.A.
City Clerk

(914) 665-2352
Fax (914) 668-6044
www.cmvny.com

NICOLE J. BONILLA, M.B.A.
Deputy City Clerk

September 24, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Transfer of Funds to the 2024 City Council Office Expense Account

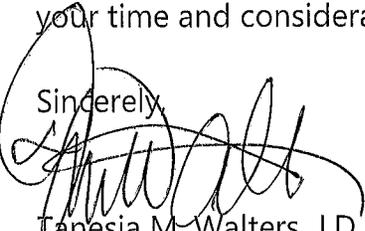
Dear Honorable Council Members,

The Office of the City Clerk respectfully requests that the City Council approve legislation to transfer funds to the City Council Expense Account A1010.401 in order to pay for furniture and other necessary office supplies. The necessary funds should be transferred from the following accounts;

Account Name	Account Number	Amount to be Transferred
CC Education/Training	<u>A1010.417</u>	\$1,000.00

If you should require any additional information, feel free to contact me. I thank you for your time and consideration of this matter.

Sincerely,


Tanesia M. Walters, J.D., M.P.A.
City Clerk

TMW/nss



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -848

Agenda Date: 9/25/2024

Agenda #: 10.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing the Mayor to Enter into an Agreement with the Westchester County Office of Senior Programs and Services under the Title IIIC-1 & IIIC-2 Program (Nutrition), and Estimated IIIC-1 & IIIC-2 NSIP (Nutrition Services Incentive Program) - (January 1, 2024, through December 31, 2024, the total budget for these programs is allocated as follows:

1. Title IIIC-1 and IIIC-2 (Nutrition):

- o Area Agency Contribution: \$143,035
- o Cost to City: \$ 44,864
- o Total Budget: \$187,899

2. Title IIIC-1 and IIIC-2 (NSIP):

- o Area Agency Contribution: \$20,707
- o Cost to City: \$ -0-
- o Total Budget: \$20,707

Funds for Title IIIC-1 and IIIC-2 are to be deposited in Revenue Code A4803.1 and appropriation provided for in Budget Code A6774.479), be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH THE
WESTCHESTER COUNTY OFFICE OF SENIOR
PROGRAMS AND SERVICES UNDER THE
TITLE IIIC-1 AND IIIC-2 PROGRAM (NUTRITION),
AND ESTIMATED IIIC-1 & IIIC-2 NSIP
(NUTRITION SERVICES INCENTIVE PROGRAM)**

Whereas, by letter dated August 27, 2024, the Commissioner of the Department of Recreation has requested legislation authorizing the Mayor of the City of Mount Vernon to enter into an agreement with the Westchester County Office of Senior Programs and Services under the Title IIIC-1

and IIC-2 Program (Nutrition), and the estimated IIC-1 & IIC-2 NSIP (Nutrition Services Incentive Program) for the contract period from January 1, 2024, through December 31, 2024; and

Whereas, the City of Mount Vernon recognizes the importance of providing essential nutritional services to its senior population to promote health and well-being; and

Whereas, the Westchester County Office of Senior Programs and Services, through its Title IIC-1 and IIC-2 Program (Nutrition), and the Nutrition Services Incentive Program (NSIP), provides funding to municipalities to support nutrition services for seniors; and

Whereas, the total budget for these programs is allocated as follows:

3. Title IIC-1 and IIC-2 (Nutrition):

- o Area Agency Contribution: \$143,035
- o Cost to City: \$ 44,864
- o Total Budget: \$187,899

4. Title IIC-1 and IIC-2 (NSIP):

- o Area Agency Contribution: \$20,707
- o Cost to City: \$ -0-
- o Total Budget: \$20,707

Whereas, funds for Title IIC-1 and IIC-2 are to be deposited in Revenue Code A4803.1 and appropriation provided for in Budget Code A6774.479; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter Agreement. The Mayor of the City of Mount Vernon is hereby authorized to enter into an agreement with the Westchester County Office of Senior Programs and Services under the Title IIC-1 and IIC-2 Program (Nutrition), and the estimated IIC-1 & IIC-2 NSIP (Nutrition Services Incentive Program) for the contract period from January 1, 2024, through December 31, 2024.

Section 2. Budget Allocation. The total budget for the Title IIC-1 and IIC-2 (Nutrition) program is \$187,899, with \$143,035 provided by the Area Agency and \$44,864 as the cost to the City. The total budget for the Title IIC-1 and IIC-2 (NSIP) program is \$20,707, fully covered by the Area Agency with *no* cost to the City.

Section 3. Revenue and Appropriation. Funds for Title IIC-1 and IIC-2 shall be deposited in Revenue Code A4803.1 and provided for in appropriation in Budget Code A6774.479.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
RECREATION DEPARTMENT

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ARISTIDES MALDONADO
Deputy Commissioner

August 27, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

RE: 2024 Title IIC -1 & IIC -2 Nutrition Contract

Dear Honorable Members:

This letter comes to request that the City Council enact Legislation that would enable the Mayor to enter into agreement with the Westchester County Office of Senior Programs and Services under the title IIC-1 and IIC -2 program (Nutrition), and estimated IIC-1 & IIC-2 NSIP (Nutrition Services Incentive Program) for the contract period January 1, 2024 through December 31, 2024.

The total budget is as follows per enclosed letter:

<u>Title IIC-1 & IIC-2 (Nutrition)</u>		<u>Title IIC-1& IIC-2 (NSIP)</u>	
Area Agency	\$143,035	Area Agency	\$20,707
Cost to City	\$ 44,864	Cost to City	\$ -0-
Total Budget	\$187,899	Total Budget	\$20,707

Funds for the Title IIC-1 IIC-2 are to be deposited in revenue A4803.1 to provide for an appropriation in budget code A6774.479

Sincerely,


Kathleen Walker-Pinckney
Commissioner

CC: Shawyn Patterson-Howard Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel
File





Department of Senior Programs and Services
Mae Carpenter
Commissioner

August 21, 2024

Ms. Kathleen Walker-Pinckney
Commissioner
CITY OF MOUNT VERNON
Mount Vernon Department of Recreation
City Hall - 1 Roosevelt Square
Mount Vernon, NY 10550

RE: Title III-C/NSIP: Meals & Nutrition-Related Services Contract, PY 2024

Dear Ms. Gadson:

Attached to the e-mail that was sent with this letter is a blank copy of the Title III-C and the Nutrition Services Incentive Program (NSIP) under the Older Americans Act for the provision of Meals & Nutrition-Related Services by CITY OF MOUNT VERNON . The contract is comprised of an Agreement and Schedules "A", "B", "C", "D", "E," "F", "G", "H" and "I" and will be for a term commencing retroactively on October 1, 2023 through December 31, 2024, noting that the III-C programs will commence on January 1, 2024 through December 31, 2024 and the NSIP Program will commence on October 1, 2023 through September 30, 2024. Funding for the programs will be in the amounts indicated below for actual meals provided during the term of the contract, and if applicable, for certain nutrition-related expenses actually incurred and paid by the CITY OF MOUNT VERNON . The Westchester County of Department of Senior Programs and Services("Department") may reduce the amount payable under the contract if the New York State Office for the Aging ("NYSOFA") reduces federal funding for the County of Westchester, in which case you will be notified.

The legislation for the Board Act authorizing the County to enter into agreement with your municipality is pending the approval of the Westchester County Board of Legislators. Furthermore, the Department is waiting on NYSOFA to post/provide the Standard Assurances in the 2024-2028 Four Year Plan, which is Schedule "I" of the contract. Therefore, Schedule "I" will be forwarded upon receipt.

Please be aware that the NSIP funding listed below are high estimates to cover your program for the projected annual NSIP allocation.

PROGRAM	FEDERAL FUNDS	MUNICIPALITY MATCH
III-C-1	\$87,942	\$27,333
Estimated III-C1 NSIP	\$12,616	N/A
III-C-2	\$55,093	\$17,531
Estimated III-C2 NSIP	\$8,091	N/A

Please refer to the "Standard Insurance Provisions" in Schedule "A" for detailed information regarding ALL required insurances. Contracts will be on hold pending receipt of any missing insurance form. Remember to list the County of Westchester as an Additional Insured on the Certificate of Liability Insurance.

You are required to mail in the completed PeerPlace MONTHLY REPORT signed by the staff member responsible for the report. The reports should be received by the County no later than the tenth (10th) day of the following month. The County reserves the right to withhold payment for failure to submit the monthly report by the deadline until the monthly report is received by the Department.

Return the entire completed and originally signed contract to me at the address listed in the footer on the first page. We suggest that you keep a completed copy of the entire contract for your records. We also suggest that you keep a blank copy of the contract in the event that you need to reprint a page.

Please direct program-related questions to your contract monitor, Patricia Szeliga, at 914-813-6432 or via e-mail at pls3@westchestercountyny.gov. You may also contact me at 914-813-6058 or via e-mail at ssj3@westchestercountyny.gov for questions pertaining to the processing of the contract.

Sincerely,



Sharon Johnson
Program Administrator

Attachments.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -897

Agenda Date: 9/25/2024

Agenda #: 11.

Board of estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing the Mayor to Retroactively Enter into an Agreement with Bedroc Entertainment for Videography Services for the Mount Vernon Youth Bureau Ready4Life Program (July 24, 2024, through December 31, 2024, for an amount not to exceed \$4,500.00, with funds allocated from Budget Code A7335.458), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO RETROACTIVELY ENTER INTO AN AGREEMENT WITH BEDROC ENTERTAINMENT FOR VIDEOGRAPHY SERVICES FOR THE MOUNT VERNON YOUTH BUREAU READY4LIFE PROGRAM

Whereas, by letter dated September 16, 2024, the Executive Director of the Youth Bureau has requested legislation authorizing the Mayor to retroactively enter into an agreement with Bedroc Entertainment to provide videography services for the Mount Vernon Youth Bureau READY4Life program from July 24, 2024, through December 31, 2024, for an amount not to exceed \$4,500.00; and

Whereas, the Mount Vernon Youth Bureau requires comprehensive videography services to create high-quality content for social media and produce a commercial promoting the READY4Life program to increase recruitment and program visibility; and

Whereas, Bedroc Entertainment has been selected to provide videography services, including content creation, event coverage, and the production of a READY4Life program commercial, from July 24, 2024, through December 31, 2024; and

Whereas, the total cost for the videography services shall not exceed \$4,500.00, with funds available in Budget Code A7335.458; and

Whereas, the delay in submitting required documents from the vendor has resulted in the need for retroactive approval of the agreement; and

Whereas, in an ordinance dated November 12, 2020, the City Council authorized the Mount Vernon Youth Bureau to accept a grant from the Administration of Children and Families / The Office of Family Assistance for the READY4Life program for \$745,235.00 annually for the period of

September 1, 2017, through June 30, 2025, totaling \$3,726,175.00 over the grant period; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter into Agreement. The City Council hereby authorizes the Mayor to retroactively enter into an agreement with Bedroc Entertainment to provide videography services for the Mount Vernon Youth Bureau READY4Life program from July 24, 2024, through December 31, 2024, for an amount not to exceed \$4,500.00.

Section 2. Scope of Services. Bedroc Entertainment shall provide the following services:

1. Event Videography: Coverage of key events related to the READY4Life program.

2. Social Media Content Creation: Producing high-quality videos tailored for social media platforms to enhance the visibility and engagement of the READY4Life program.

3. Commercial Production: Creating a READY4Life program commercial to promote the program and increase recruitment opportunities.

4. Consultation and Planning: Collaborating with the Mount Vernon Youth Bureau to outline key messages, scripting, storyboarding, and visuals that effectively communicate the program's objectives.

5. Professional Production: Utilizing professional-grade cameras, lighting, and sound equipment to capture and produce content of the highest quality.

Section 3. Funding. Bedroc Entertainment's videography services shall not exceed \$4,500.00, with funds allocated from Budget Code A7335.458.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mv youthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

September 16, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, New York 10550

Dear Honorable Members:

This letter comes to respectfully request that City Council enact legislation that will authorize the Mayor to retroactively enter into an agreement with Bedroc Entertainment to provide videography services at events, create content for social media and create a *READY4Life* program commercial. The contract period is July 24, 2024, through December 31, 2024. This referral request is retro due to late submission of all required documents from the vendor.

Bedroc Entertainment will provide a comprehensive videography service which is tailored to produce high-quality content for social media platforms and create a commercial for promotion. They will offer creative storytelling with technical experience to deliver videos that effectively communicate the desired message, engage viewers, and enhance the Youth Bureau READY program's brand visibility to increase recruitment opportunities. The consultation and planning will include discussion of scripting, storyboarding, and outlining the programs key messages and visuals by using professional-grade cameras, lighting, and sound equipment, to capture high-quality footage that will bring the concept to life.

In an ordinance dated November 12, 2020, the Mount Vernon Youth Bureau was approved to accept a grant from the Administration of Children and Families/ The Office of Family Assistance, for the *Ready 4 Life* program, in the amount of \$745,235.00 annually from September 1, 2017 – June 30, 2025, for an amount not to exceed 3,726,175.00.

The total cost for the videography services and final product will not exceed **\$4,500.00**. The allocation of funds should be made available in Budget Code A7335.458.

Sincerely,

Dena T. Williams

Dena T. Williams

Cc: Shawyn Patterson Howard, Mayor
Dr. Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
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COM/MOUNTVERNONNY

File #: TMP -908

Agenda Date: 9/25/2024

Agenda #: 12.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing the Mount Vernon Youth Bureau to Hang Banners and Signs at Various Locations to Discourage or Prevent Opioid Misuse (in the Ordinance dated February 14, 2024, the City Council approved the acceptance of the OASAS grant for opioid prevention activities totaling \$59,111 for the period of January 1, 2024, through December 31, 2024, with *no costs or burdens* to the City), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MOUNT VERNON YOUTH BUREAU TO HANG BANNERS AND SIGNS AT VARIOUS LOCATIONS TO DISCOURAGE OR PREVENT OPIOID MISUSE

Whereas, by letter dated September 18, 2024, the Executive Director of the Youth Bureau has requested legislation authorizing them to hang banners and signs at the following locations listed below within the City of Mount Vernon to discourage or prevent opioid misuse; and

Whereas, the Mount Vernon Youth Bureau (MVYB) has been awarded funds by the Office of Addiction Services and Support (OASAS) to conduct evidence-based activities to combat opioid misuse; and

Whereas, the MVYB intends to use a portion of these funds to hang banners and signs at key locations throughout the City of Mount Vernon to educate the public and discourage opioid misuse, as part of the city's broader effort to promote public health and safety; and

Whereas, in the Ordinance dated February 14, 2024, the City Council approved the acceptance of the OASAS grant for opioid prevention activities totaling \$59,111 for the period of January 1, 2024, through December 31, 2024, with *no costs or burdens* to the City; and

Whereas, the proposed locations for the banners and signs are strategically selected to maximize public visibility and engagement, and include Prospect Avenue and Park Avenue (both sides), City Hall Plaza, Sandford Boulevard (Memorial Field Fence), Hartley Park, and 4th Street Playground; and

Whereas, the banners and signs have been purchased using funds from Budget Code

A7330.458, and discussions between the Public Works and Recreation Commissioners have already taken place; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Hand Banners and Signs. The Mount Vernon Youth Bureau (MVYB) is hereby authorized to hang banners and signs at the following locations within the City of Mount Vernon to discourage or prevent opioid misuse:

1. Prospect Avenue and Park Avenue (both sides)
2. City Hall Plaza
3. Sandford Boulevard (Memorial Field Fence)
4. Hartley Park
5. 4th Street Playground

Section 2. Purpose of Banners and Signs. The banners and signs will serve the following purposes:

1. Public education relating to drug disposal.
2. Corrective advertising, campaigns, or affirmative action to inform the public about opioid misuse.
3. Support for drug take-back, disposal, or destruction programs.
4. Promotion of community-based education and support for mental health services for young people.
5. Engagement with non-profits and faith-based communities to support prevention efforts.

Section 3. Funding and *No Cost to the City.* The City of Mount Vernon did not incur any costs or burdens when purchasing banners and signs using funds provided by the OASAS grant.

Section 4. Implementation and Coordination. The MVYB shall coordinate with the Department of Public Works and the Department of Recreation to ensure the proper installation and maintenance of the banners and signs.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTHBUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

September 18, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mount Vernon Youth Bureau (MVYB) to hang banners and signs at various location within the City of Mount Vernon to discourage or prevent the misused of opioids. Locations are as follows: Prospect Avenue & Park Avenue (both sides); City Hall Plaza; Sandford Boulevard (Memorial Field Fence); Hartley Park and 4th Street Playground.

Funds were awarded to the MVYB by the Office of Addiction Services and Support (OASAS) to complete evidence-based activities which includes 1. Public education relating to drug disposal. 2. Corrective advertising, campaigns, or affirmative to the public. 3. Drug take-back disposal or destruction programs. 4. Support community-based education. 5. Support greater access to mental health services and support for young people 6. Engage non-profits and faith-based community as a system to support prevention.

In an ordinance dated February 14, 2024, the Mount Vernon Youth Bureau was approved to accept a grant from the Office of Addiction Services and Support (OASAS), for the ***Opioid*** evidence-based activities in the amount of **\$59,111** from January 1, 2024 – December 31, 2024. Banners and signs were purchased using these funds from budget code A7330.458. Please note there are no cost or burden to the city. Discussion between the Public Works and Recreation Commissioners already have taken placed.

Should you require further information, please feel free to contact me at by phone at (914) 665-2347 or by email at Dburrell@cmvny.com. Thanks for consideration in this anti-drug initiative.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel

Enclosed: Copy of signs markup and prior ordinance



Rise
Above

STOP
THE DRUGS





/)

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER COUNTY DEPARTMENT OF COMMUNITY MENTAL HEALTH FOR OPIOID PREVENTION PROGRAMS AND ACCEPT CONTRACTUAL AWARD

Whereas, by letter dated January 12, 2024, the Executive Director of the Youth Bureau has requested legislation authorizing the Mayor to retroactively enter into an agreement with the Westchester County Department of Community Mental Health for the period January 2024 through December 2024 to accept the contractual awards in the amount of \$48,111 and \$11,000 totaling \$59,111 for opioid prevention programs to be implemented by the Mount Vernon Youth Bureau; and

Whereas, the City of Mount Vernon recognizes the critical importance of addressing opioid misuse and addiction among its residents, particularly its youth population; and

Whereas, the Mount Vernon Youth Bureau (MVYB) is poised to undertake evidence-based activities aimed at discouraging and preventing the misuse of opioids within the community; and

Whereas, the Office of Addiction Services and Support (OASAS) has designated funds to support initiatives aimed at combating substance abuse and promoting mental health; and

Whereas, the proposed activities include public education on drug disposal, corrective advertising campaigns, drug take-back programs, community-based education, greater access to mental health services for young people, engagement with non-profits and faith-based communities, and collaboration with school-based or youth-focused programs; and

Whereas, the MVYB has been awarded a contractual award totaling \$59,111 from the Westchester County Department of Community Mental Health to implement these vital programs; and

Whereas, the funds for these programs are designated under revenue code A2229.8 and appropriations in various budget codes, including A7330.101 (Salaries), A7330.402 (Travel), A7330.405 (Contracted Outside Services), A7330.458 (Misc), and A7330.467 (Program Supplies); and

Whereas, no matching funds are required for this grant, thereby alleviating the financial burden on the City of Mount Vernon; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is hereby authorized to retroactively enter into an agreement with the Westchester County Department of Community Mental Health for the period January 2024 through December 2024 to accept the awards in the amount of \$48,111 and \$11,000 totaling \$59,111 for opioid prevention programs to be implemented by the Mount Vernon Youth Bureau.

Section 2. Program Implementation. The Mount Vernon Youth Bureau shall utilize the awarded funds to carry out evidence-based activities aimed at discouraging and preventing the misuse of opioids as outlined in the agreement with the Westchester County Department of Community Mental Health.

11

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Section 3. Fiscal Allocation. The funds received under Revenue Code A2229.8 shall be appropriated to the following Budget Codes:

- A7330.101 (Salaries)
- A7330.402 (Travel)
- A7330.405 (Contracted Outside Services)
- A7330.458 (Misc)
- A7330.467 (Program Supplies)

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 2/14/2024
 Boxhill: Yea Browne: Yea
 Poteat: Yea Thompson: Absent
 Gleason: Yea Ordinance Adopted

APPROVED AS TO FORM

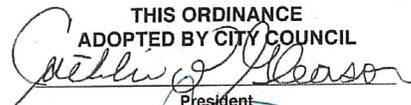


 Assistant Corporation Counsel



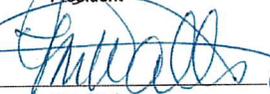
 Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL



 President

ATTEST:



 City Clerk

APPROVED

Dept. _____

APPROVED

FEB 15 2024

Date



 By _____ Mayor



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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10550
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File #: TMP -910

Agenda Date: 9/25/2024

Agenda #: 13.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing the Mayor to enter into an Agreement with Flying Classroom for the Mount Vernon Youth Bureau Saturday STEAM Program - (October 5th, 2024, to November 23, 2024, funding in the amount of \$18,000.00, will be provided from Revenue Code A4820 and Budget Code A7316.458. *No matching funds are required*, and the City of Mount Vernon will not be financially burdened), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH FLYING CLASSROOM FOR THE MOUNT VERNON YOUTH BUREAU SATURDAY STEAM PROGRAM

Whereas, by letter dated September 18, 2024, the Executive Director of the Youth Bureau has requested legislation authorizing Mayor Shawyn Patterson-Howard to enter into an agreement with Flying Classroom, led by Captain Barrington Irving Technical Training School (BITTS), to provide services for the Mount Vernon Youth Bureau Saturday STEAM Program for the period of October 5, 2024, through November 23, 2024. The total cost of the contract is not to exceed \$18,000.00; and

Whereas, the City of Mount Vernon is committed to providing educational and enrichment opportunities for its youth through the Mount Vernon Youth Bureau; and

Whereas, the Flying Classroom, led by Captain Barrington Irving and his team at the Barrington Irving Technical Training School (BITTS), has developed a program specifically designed to provide engaging and immersive STEM+ Aviation experiences to students in grades 3-6; and

Whereas, this program will equip participating students with essential knowledge in science, technology, mathematics, literacy, and critical skills such as collaboration, critical thinking, communication, and creativity, while offering hands-on design challenges and real-world STEM+ learning opportunities; and

Whereas, the Mount Vernon Youth Bureau Saturday STEAM Program will implement this program for 25 participants, under the supervision of three (3) in-person staff members, in compliance

with New York State Office of Children and Family Services (OCFS) guidelines; and

Whereas, the service period for this agreement will run from October 5, 2024, to November 23, 2024, culminating in a mini-STEM + Fest Science Fair to be held in the City Hall Rotunda showcasing the projects and learning outcomes of the participants; and

Whereas, the total cost of the program is \$18,000.00, which will be covered by funds from revenue code A4820 associated with budget code A7316.458, with no matching funds required and at no cost to the City; and

Whereas, the City Council recognizes the value of this educational opportunity for the youth of Mount Vernon and seeks to approve this agreement to support youth development in the community; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to enter into Agreement. The City Council hereby authorizes Mayor Shawyn Patterson-Howard to enter into an agreement with Flying Classroom, led by Captain Barrington Irving Technical Training School (BITTS), to provide services for the Mount Vernon Youth Bureau Saturday STEAM Program for the period of October 5, 2024, through November 23, 2024. The total cost of the contract is not to exceed \$18,000.00.

Section 2. Scope of Services. The scope of services to be provided under this agreement includes:

- Delivering an immersive STEM+ Aviation program for 25 students in grades 3-6, designed to teach science, technology, mathematics, and literacy while fostering critical skills.
- Providing live virtual sessions and hands-on design challenges aligned with nationally recognized curriculum standards.
- Employing three (3) in-person staff members to facilitate the program in compliance with OCFS guidelines.
- Holding a mini-STEM + Fest Science Fair after the program in City Hall Rotunda to showcase participants' projects.

Section 3. Location and Timeline. The program will occur at 105 Stevens Avenue, lower level, and run for six weeks from October 5, 2024, to November 23, 2024. The final showcase event will be held at the City Hall Rotunda.

Section 4. Funding and Budget. This program's \$18,000.00 funding will be provided from Revenue Code A4820 and Budget Code A7316.458. No matching funds are required, and the City of Mount Vernon will not be financially burdened.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTHBUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

September 18, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor to enter into an agreement with Flying Classroom lead by Captain Barrington Irving Technical Training School (**BITTS**) and his team, for the Mount Vernon Youth Bureau Saturday STEAM Program. The service period is from **October 5th, 2024**, to **November 23, 2024**, in the amount of **\$18,000.00**.

The Flying Classroom's in partnership with the Mount Vernon Youth Bureau Saturday STEM Program is specially designed to provide Mt. Vernon students (grades 3-6) with engaging and immersive STEM+ AVIATION experiences. This program equips students with essential knowledge in science, technology, mathematics, and literacy while fostering critical skills such as collaboration, critical thinking, communication, and creativity. Through live virtual sessions and hands-on design challenges, students will explore real-world STEM+ challenges, building a strong foundation that prepares them for college, careers, and life beyond the classroom. The curriculum is nationally aligned, ensuring a comprehensive educational experience for all participants. The curriculum includes 25 participants, with three (3) in-person staff members, in compliance with OCFS guidelines. The training will take place at 105 Stevens Avenue, lower level. The mini-STEM + Fest Science Fair will culminate in the City Hall Rotunda, showcasing the participants' project over will 6-weeks.

Funds are to be accounted for in revenue code A4820 associated with budget code A7316.458 in the amount of \$18,000. Importantly, this program requires no matching funds and will cost the city nothing. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com.

Thanks for considering this initiative.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Schedules A & B

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -911

Agenda Date: 9/25/2024

Agenda #: 14.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on September 25, 2024, and signed by the Mayor on September 26, 2024, authorizing the Increase in Funding for the Position of Personnel Associate in the Department of Public Safety and Reappropriating Funds from a Vacated Position, (formerly titled as Personnel Specialist), from \$71,384.00 to \$78,178.00, representing an increase of \$6,794.00. The funding required for this salary adjustment shall be reappropriated from the vacated position of Computer Console Operator under budget line A3120.101 (Salary)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE INCREASE IN FUNDING FOR THE POSITION OF PERSONNEL ASSOCIATE IN THE DEPARTMENT OF PUBLIC SAFETY AND REAPPROPRIATING FUNDS FROM A VACATED POSITION

Whereas, by letter dated September 18, 2024, the Commissioner for the Department of Public Safety has requested legislation authorizing the salary for the position of Personnel Associate in the Department of Public Safety to be increased from \$71,384.00 to \$78,178.00, reflecting an increase of \$6,794.00 as per the recommendation of the Human Resources Department; and

Whereas, the Department of Public Safety recognizes the need to increase funding for the budgeted position of Personnel Associate, formerly titled Personnel Specialist, to better meet the department's operational needs; and

Whereas, the Human Resources Department has recommended an increase in the salary for the Personnel Associate position from \$71,384.00 to \$78,178.00, representing an increase of \$6,794.00; and

Whereas, the funding for this increase will come from the vacated position of Computer Console Operator under budget line A3120.101 (Salary), ensuring that no additional funds will be required from other city resources; and

Whereas, the Department of Public Safety aims to optimize its organizational structure and meet departmental goals by filling urgent civilian positions to enhance administrative efficiency; and

Whereas, the City Council has determined that the reallocation of funds to support this increase is in the best interest of the City of Mount Vernon and its residents; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization for Increase in Salary. The salary for the position of Personnel Associate in the Department of Public Safety shall be increased from \$71,384.00 to \$78,178.00, reflecting an increase of \$6,794.00 as per the recommendation of the Human Resources Department.

Section 2. Reappropriation of Funds. The funding required for this salary adjustment shall be reappropriated from the vacated position of Computer Console Operator under budget line A3120.101 (Salary). This reallocation ensures that no additional funding is necessary to cover the increase in salary for the Personnel Associate position.

Section 3. Departmental Goals. The Department of Public Safety shall continue to evaluate and optimize its staffing and organizational structure, ensuring that civilian positions critical to departmental operations are filled promptly to meet its goals.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

September 18, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Increase Funding for Position of Personnel Associate

Honorable Councilmembers:

The Department of Public Safety requests that the City Council adopt an ordinance to **increase funding of the budgeted position of Personnel Associate (formerly titled as Personnel Specialist)** to meet the needs of the department. This funding increase **will come from a vacated Computer Console Operator position from budgeted line A3120.101 (Salary).**

The amount to be increased for position of Personnel Associate is \$6, 794.00. The current salary is set at \$71, 384.00 and will increase to \$78, 178.00 as per the recommendation of the Human Resources Dept.

The Department of Public Safety aims to utilize civilian positions that need to be filled urgently to optimize organizational structure and goals.

If this meets your Honorable Body's approval, please draft legislation authorizing the increase of funds.

Respectfully,

David Gibson
Commissioner of Public Safety

Cc: Mayor
Comptroller
Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -924

Agenda Date: 9/25/2024

Agenda #: 15.

Board of Estimate & Contract:

amending Ordinance No. 45, adopted by the City Council on August 14, 2024, entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH ELECTRONIC SYSTEMS SOLUTIONS, INC. (ESS) FOR THE INSTALLATION AND MAINTENANCE OF A CITYWIDE CAMERA SURVEILLANCE SYSTEM" - (\$149,113.58, to be satisfied from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948), be and the same is hereby approved.

City Council:

AN ORDINANCE AMENDING ORDINANCE NO. 45, ADOPTED BY THE CITY COUNCIL ON AUGUST 14, 2024, ENTITLED "AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH ELECTRONIC SYSTEMS SOLUTIONS, INC. (ESS) FOR THE INSTALLATION AND MAINTENANCE OF A CITYWIDE CAMERA SURVEILLANCE SYSTEM"

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The first decretal paragraph and the 5th Whereas paragraph of Ordinance No. 45, adopted on August 14, entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH ELECTRONIC SYSTEMS SOLUTIONS, INC. (ESS) FOR THE INSTALLATION AND MAINTENANCE OF A CITYWIDE CAMERA SURVEILLANCE SYSTEM" is hereby amended as follows:

Whereas, by letter dated [August 7, 2024] September 19, 2024, the Commissioner of the Department of Public Safety has requested legislation amending Ordinance No. 45, adopted by the City Council on August 14, 2024, authorizing the Mayor to enter into a contract with Electronic Systems Solutions, Inc. (ESS) for the installation and maintenance of a citywide camera surveillance system, as detailed in the proposal; and

Whereas, the Department of Public Safety has identified the need for a comprehensive citywide camera surveillance system to enhance public safety and improve law enforcement

capabilities; and

Whereas, Electronic Systems Solutions, Inc. has proposed a solution comprising license plate recognition (LPR) cameras to assist with major thoroughfare patrol, foot patrol, crime pattern locations, and traffic stops, while providing real-time surveillance for faster case resolutions; and

Whereas, ESS is under New York State contract #PT68793, eliminating the need for competitive bidding as per the City of Mount Vernon Procurement Policy adopted April 24, 2024; and

Whereas, the total cost for installing and maintaining the surveillance system is [\$161,903.88] \$149,113.58, to be [paid] satisfied from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948; and

Whereas, after further review and an additional site visit by ESS, it was determined that the removal of the extended maintenance agreement resulted in a reduction of \$12,790.30 from the new contract payment; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into a contract with Electronic Systems Solutions, Inc. to install and maintain a citywide camera surveillance system, as detailed in the proposal.

Section 2. Contract Amount. The total payment of \$161,903.88 for the services provided by Electronic Systems Solutions, Inc. shall be charged to Budget Line Bond Anticipated Notes (BANS) H1620.203.C948.

Section 3. Procurement Policy Compliance. Pursuant to the City of Mount Vernon Procurement Policy adopted on April 24, 2024, the contract with Electronic Systems Solutions, Inc. is exempt from competitive bidding requirements due to its status under New York State contract #PT68793.

Section 4. Definitions.

- **Citywide Camera Surveillance System:** A network of cameras, including license plate recognition (LPR) cameras, installed across the city to enhance public safety and assist law enforcement.
- **License Plate Recognition (LPR) Cameras:** Cameras designed to capture and recognize vehicle license plates are used to monitor and manage traffic and law enforcement activities.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

New matter underlined
Deleted matter in brackets []



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

September 19, 2024

Honorable City Council
Members City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Installation and Maintenance of Citywide Cameras for the Dept of Public Safety
AMENDED

Honorable Councilmembers:

The Department of Public Safety requests that the City Council AMMEND an approved resolution (TMP-811) from the August 14th, 2024 City Council meeting for the Mayor to enter into a contract for payment of \$ 161,903.88 with Electronic Systems Solutions, Inc (ESS) for the installation and maintenance of a citywide camera surveillance system.

After a follow-up visit by ESS it has been determined that the new contract payment is **\$149,113.58**. This decrease of \$12,790.30 is due to a discount and the removal of an extended maintenance agreement.

The company providing the labor and materials is **Electronic Systems Solutions, Inc (ESS)** and is under **NYS contract # PT68793**, therefore foregoing the need of competitive bidding requirements as written in the City of Mount Vernon Procurement Policy adopted April 24, 2024.

CC: Mayor
Comptroller
Law Department

The payment of \$ 149,113.58 will be satisfied from **Budget Line Bond Anticipated Notes (BANS) H1620.203.C948.**

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson". The signature is written in a cursive style with a large initial "D".

David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -934

Agenda Date: 10/1/2024

Agenda #: 16.

Board of Estimate & Contract:

Whereas, on July 29, 2020, S.R., a minor by His Mother and Natural Guardian Melesha Tavares filed a Notice of Claim seeking the sum of \$800,000.00 against the City of Mount Vernon for alleging Assault (First); Battery (Second); Negligent Hiring, Retention, Supervision and/or Direction (Third); Negligence (Fourth); Breach of Duty in Loco Parentis (Fifth); Breach of Fiduciary Duty (Sixth); Breach of Non-Delegable Duty (Seventh); and Negligent Infliction of Emotional Distress (Eighth), resulting in the incidents for the period November 1, 2019 and continuing through June/July 2020; and

Whereas, the City of Mount Vernon was served with a Summons and Complaint on January 21, 2022; and

Whereas, by letter dated September 25, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$170,000.00; **Now, Therefore, be it**

Resolved, that the aforesaid claim of S.R., A MINOR BY HIS MOTHER AND NATURAL GUARDIAN MELESHA TAVARES, be settled for the sum of \$170,000.00 and that said settlement be and the same hereby is approved; and be it further

Resolved, the sum will be paid out of Budget Code A1930.494 (Judgments & Settlements), 2024 Budget.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -935

Agenda Date: 10/1/2024

Agenda #: 17.

Board of Estimate & Contract:

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk’s Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 62745/19
59192/20
61445/21
63805/22
65808/23

PREMISES: 10 Fiske Place

PETITIONER: Lucas Building Company LLC

Map: 165.62 **Block:** 1116 **Lot:** 2

Assessment Year(s)	Tax Year (s)	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2019	2020	\$44,875	\$33,800	\$11,075	\$4,549.61
2021	2022	\$44,875	\$29,250	\$15,625	\$6,666.72
2022	2023	\$44,875	\$26,840	\$18,035	\$7,946.94
2023	2024	\$44,875	\$20,520	\$24,355	\$9,440.44

TOTAL REFUND: \$28,603.71 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

**ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT**

OF COUNSEL

APPROVED:

**OFFICE OF THE CORPORATION COUNSEL
Dept. LAW**

Clerk

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 62745/19
59192/20
61445/21
63805/22
65808/23

PREMISES: 10 Fiske Place

PETITIONER: Lucas Building Company LLC

Map: 165.62 Block: 1116 Lot: 2

Assessment Year(s)	Tax Year(s)	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2019	2020	\$44,875	\$33,800	\$11,075	\$4,549.61
2021	2022	\$44,875	\$29,250	\$15,625	\$6,666.72
2022	2023	\$44,875	\$26,840	\$18,035	\$7,946.94
2023	2024	\$44,875	\$20,520	\$24,355	\$9,440.44

TOTAL REFUND: \$28,603.71 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

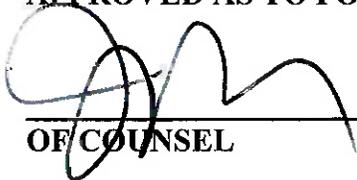
*J. Kamberg
9/25/24*

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

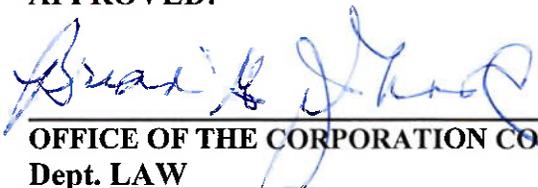
APPROVED AS TO FORM:



OF COUNSEL

**ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT**

APPROVED:



**OFFICE OF THE CORPORATION COUNSEL
Dept. LAW**

Clerk



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -939

Agenda Date: 10/1/2024

Agenda #: 18.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

DEPARTMENT OF PUBLIC SAFETY - POLICE DEPARTMENT		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Personnel Associate	\$71,995.37	\$78,177.67

and be it further,

RESOLVED, that this resolution shall take effect on January 5, 2024.

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

DEPARTMENT OF PUBLIC SAFETY – POLICE DEPARTMENT		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Personnel Associate	\$71,995.37	\$78,177.62

and be it further,

RESOLVED, that this resolution shall take effect on January 5, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -881

Agenda Date: 9/25/2024

Agenda #: 1.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on October 1, 2024, and signed by the Mayor on October 1, 2024, authorizing the Mayor to enter into an Inter-Municipal Agreement (IMA) with the County of Westchester for the Acceptance of Mutual Aid Radios to be used by the Mount Vernon Police Department, (the City of Mount Vernon shall incur no costs in relation to this agreement. The mutual aid radios shall be provided by the County of Westchester at no cost to the City), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH THE COUNTY OF WESTCHESTER TO ACCEPT MUTUAL AID RADIOS FOR USE BY THE MOUNT VERNON POLICE DEPARTMENT

Whereas, by letter dated September 6, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the Mayor to enter into an Inter-Municipal Agreement (IMA) with the County of Westchester for the acceptance of mutual aid radios to be used by the Mount Vernon Police Department for communication with County law enforcement and other first responders; and

Whereas, the City of Mount Vernon recognizes the importance of inter-agency communication and coordination in maintaining public safety and effectively responding to emergencies; and

Whereas, the Department of Public Safety of the City of Mount Vernon has identified the need for mutual aid radios to allow police officers to communicate seamlessly with the County of Westchester law enforcement and other first responders during mutual aid situations; and

Whereas, the County of Westchester has offered to provide mutual aid radios to the City of Mount Vernon Police Department to enhance public safety operations and improve communication during emergencies; and

Whereas, there is no cost to the City of Mount Vernon for the provision of these mutual aid

radios; and

Whereas, it is in the best interest of the City of Mount Vernon to authorize the Mayor to enter into an Inter-Municipal Agreement (IMA) with the County of Westchester to accept these mutual aid radios, which will enhance the safety and coordination of law enforcement and first responders within the City and the County; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to enter into an Inter-Municipal Agreement. The Mayor of the City of Mount Vernon is hereby authorized to enter into an Inter-Municipal Agreement (IMA) with the County of Westchester for the acceptance of mutual aid radios to be used by the Mount Vernon Police Department for communication with County law enforcement and other first responders.

Section 2. Purpose and Scope of the Agreement. The purpose of this agreement is to provide mutual aid radios to the Mount Vernon Police Department, enabling seamless communication between the City's police officers and County law enforcement as well as other first responders during mutual aid situations, thus improving response times and coordination during emergencies.

Section 3. No Cost to the City. The City of Mount Vernon shall incur no costs in relation to this agreement. The mutual aid radios shall be provided by the County of Westchester at no cost to the City.

Section 4. Effective Date of Agreement. The Inter-Municipal Agreement between the City of Mount Vernon and the County of Westchester shall take effect upon execution by both parties and remain in effect for the duration of the use of the mutual aid radios, subject to any additional terms and conditions outlined in the IMA.

Section 5. Effective Date of Ordinance. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER - REFORM

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

September 6, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Request Authorizing the Mayor to enter into an Intermunicipal Agreement with the County of Westchester (Mobile Radios)

Honorable Councilmembers:

The Department of Public Safety requests the Honorable Members of the City Council to approve legislation authorizing the Mayor to enter into an Intermunicipal Agreement with the **County of Westchester** to accept mutual aid radios.

The mutual aid radios allow our police officers to communicate with the County law enforcement and other first responders for mutual aid purposes.

There is no cost for this agreement.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

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File #: TMP -880

Agenda Date: 9/25/2024

Agenda #: 20.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on October 1, 2024, and signed by the Mayor on October 1, 2024, authorizing the Mayor to enter into an Inter-Municipal Agreement (IMA) with the County of Westchester for the replacement of the current single-band VHF antenna with a tri-band antenna (VHF-UHF-700MHz) at the Mount Vernon Police Headquarters, (the City of Mount Vernon shall incur no costs in relation to this agreement. The County of Westchester shall cover all expenses related to the tri-band antenna's procurement, installation, and maintenance), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH THE COUNTY OF WESTCHESTER FOR THE REPLACEMENT OF THE CURRENT SINGLE-BAND VHF ANTENNA WITH A TRI-BAND ANTENNA AT THE MOUNT VERNON POLICE HEADQUARTERS

Whereas, by letter dated September 6, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the Mayor to enter into an Inter-Municipal Agreement (IMA) with the County of Westchester for the replacement of the current single-band VHF antenna with a tri-band antenna (VHF-UHF-700MHz) at the Mount Vernon Police Headquarters located at 2 Roosevelt Square North; and

Whereas, the proposed upgrade will involve the installation of a tri-band antenna (VHF-UHF-700MHz), which will enhance the reception of the Mutual Aid Radio System (MARS) control station located at the Mount Vernon Police Headquarters; and

Whereas, this upgrade will allow the control station to operate on the County of Westchester's P25 Trunked Radio System, thereby improving communications capabilities and enhancing public safety; and

Whereas, the City of Mount Vernon and the County of Westchester have agreed to enter into an Inter-Municipal Agreement (IMA) to facilitate this antenna replacement at no cost to the City; and

Whereas, it is in the best interest of the City of Mount Vernon to authorize the Mayor to enter into the IMA with the County of Westchester in order to proceed with the antenna replacement and

improve the overall safety and communication infrastructure of the City; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter into Inter-Municipal Agreement. The Mayor is hereby authorized to enter into an Inter-Municipal Agreement (IMA) with the County of Westchester for the replacement of the current single-band VHF antenna with a tri-band antenna (VHF-UHF-700MHz) at the Mount Vernon Police Headquarters located at 2 Roosevelt Square North.

Section 2. Purpose and Scope of the Agreement. The purpose of this agreement is to allow the Mutual Aid Radio System (MARS) control station at Mount Vernon Police Headquarters to operate on the County of Westchester's P25 Trunked Radio System, improving inter-agency communication and public safety response capabilities.

Section 3. No Cost to the City. The City of Mount Vernon shall incur no costs in relation to this agreement. The County of Westchester shall cover all expenses related to the tri-band antenna's procurement, installation, and maintenance.

Section 4. Effective Date of Agreement. The Inter-Municipal Agreement between the City of Mount Vernon and the County of Westchester shall take effect upon execution by both parties and remain in effect until the successful installation and testing of the new tri-band antenna, subject to any additional terms and conditions outlined in the IMA.

Section 5. Effective Date of Ordinance. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER - REFORM

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

September 6, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Request Authorizing the Mayor to enter into an Intermunicipal Agreement with the County of Westchester (Tri-band Antenna)

Honorable Councilmembers:

The Department of Public Safety requests the Honorable Members of the City Council to approve legislation authorizing the Mayor to enter into an Intermunicipal Agreement with the **County of Westchester** to replace the current single band VHF antenna with a tri-band (VHF-UHF-700MHz) antenna at Mount Vernon police headquarters located at 2 Roosevelt Square North, Mount Vernon, NY. This antenna allows reception for the Mutual Aid Radio System (MARS) control station located at Mount Vernon police headquarters to operate on the County's P25 Trunked Radio System.

There is no cost for this agreement. If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

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File #: TMP -933

Agenda Date: 10/1/2024

Agenda #: 21.

Board of Estimate & Contract:

WHEREAS, by letter dated September 24, 2024, the Commissioner of the Department of Public Works has certified that NATIONAL WATER MAIN CLEANING COMPANY has agreed to perform the work under “**Contract 122022-2: Sewer System Rehabilitation - Phase 1,**” in a good and substantial manner, and is entitled to *Partial Payment No. 7, in the amount of \$495,864.26 as directed by the terms of the contract;* NOW, THEREFORE, be it

RESOLVED, that the Comptroller be and he hereby is authorized and directed to NATIONAL WATER MAIN CLEANING COMPANY *Partial Payment No. 7 for \$495,864.26*, as certified by the Commissioner of Public Works; said draft to be delivered to the Corporation Counsel, by him, to be paid over to said contractor upon proof of the absence of liens against the same; the aforesaid is payment subject to the filing by said contractor of the required documents.

RESOLVED that said amount be paid out of Budget Code H8120.203.C937 (Sanitary), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant (C01519GG).



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square – Room 108
Mount Vernon, NY, 10550
(914) 665-2343 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

September 24, 2024

Honorable Board of Estimate and Contract
Of the City of Mount Vernon
City Hall, Mount Vernon, New York 10550
(Through the Office of the Mayor)

Re: **"Contract 122022-2: Sewer System Rehabilitation Phase 1"**
Contractor - National Water Main Cleaning Company
Partial Payment #7 - **\$495,864.26**
Funding Source - NYSDEC 2021 WQIP C01519GG

Dear Board Members:

I, Damani Bush, Commissioner of Public Works of the City of Mount Vernon, do hereby state that the work issued below, under the contract between the City of Mount Vernon and National Water Main Cleaning Company regarding captioned subject has agreed to be performed in the manner as directed by the terms of the contract.

Therefore, the Contractor, National Water Main Cleaning Company is entitled to Partial Payment #7 in the amount of \$495,864.26. Funds to pay for this are available under the Budget Code **H8120.203.C937 (Sanitary)**, in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant.

TOTAL CONTRACT -----	\$ 6,923,630.00
CONTRACT SUM TO DATE -----	\$ 6,992,930.00
TOTAL COMPLETED -----	\$ 1,157,783.27
LESS 10% RETAINAGE -----	\$ 115,778.33
TOTAL EARNED LESS RETAINAGE -----	\$ 1,042,004.95
LESS PREVIOUS CERTIFICATES FOR PAYMENT ----	\$ 546,140.69
PARTIAL PAYMENT #7 DUE CONTRACTOR -----	\$ 495,864.26

Respectfully,

Damani L. Bush
Commissioner of Public Works

Cc: Comptroller's Office Law Dept. Engineering Bureau Contract File



City of Mount Vernon, New York

Staff Report

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File #: TMP -945

Agenda Date: 10/1/2024

Agenda #: 22.

**A RESOLUTION AMENDING RESOLUTION
NO. 38, ADOPTED BY THE BOARD OF
ESTIMATE & CONTRACT ON AUGUST 20, 2024**

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

Department of Planning and Community Development		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Associate Commissioner	\$116,328.60	\$-0-
Assistant Commissioner of Planning	\$-0-	[\$110,299.68] <u>\$112,269.30</u>

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

APPROVED AS TO FORM



Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -946

Agenda Date: 10/1/2024

Agenda #: 23.

**A RESOLUTION AMENDING RESOLUTION
NO. 39, ADOPTED BY THE BOARD OF
ESTIMATE & CONTRACT ON AUGUST 20, 2024**

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

Position: Assistant Commissioner of Planning			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
[15A]	[\$79,795.68]	[\$125,551.57]	[\$5,084.00]
<u>14</u>	<u>\$79,794.90</u>	<u>\$116,328.60</u>	<u>\$4,059.30</u>

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk