



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mv youthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

June 11, 2026

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council enact legislation enabling the Mayor to enter into an agreement with the Westchester Putnam Workforce Board, allowing the Mount Vernon Youth Bureau to accept funds in the amount of **\$195,000** to provide Summer Youth Employment Services during the 2026 summer.

The purpose of this fund is to employ **seventy-five (75) youth ages 14-20 beginning 5/1/2026 to 9/30/2026**. Youth will be placed within various worksites within the City of Mount Vernon for 6-weeks. Each youth will be provided work experience of 120 hours, earning minimum wage of \$17 per hour, totaling **\$2040** per youth. The Summer Youth Employment Program (SYEP) provides leadership skills development, hands-on-working experience, builds core competencies, and lifelong skill sets, which attributes to fostering positive maturation, self-sufficiency, and work ethics.

Funds are to be accounted for in revenue code A2229.8 and with appropriations in budget codes: **TANF A6296 (101 & 458)** This fund is a reimbursable grant and require **no** matching funds.

Should you require further information, please feel free to contact the Debbie Burrell-Butler, Executive Director at (914) 665-2344 or by email at Dburrell@mountvernony.gov.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Award Letter

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel