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December 29, 2025

Honorable Members of the Board of Estimate  
Through the Office of the Mayor  
City Hall – Roosevelt Square  
Mount Vernon, New York 10550

Dear Honorable Board of Estimate Members,

Pursuant to Section 153 of the Charter of the City of Mount Vernon, I respectfully request that of the City of Mount Vernon enact a resolution to permit the Corporation Counsel to hire the Law Office of Karl A. Scully to serve as the City's land-use counsel for the Architectural Review Board, Zoning Board and Planning Board.

This retainer is necessary is to improve the efficiency and effectiveness of the legal representation provided to the City's land-use boards. The proposed engagement would be a flat fee of \$7,800 per month to serve all three (3) boards. The scope of services would include attendance at meetings and the timely preparation of required resolutions, finding of fact, and any other documentation or work necessary to support the boards' operations. Funding for this retainer will be available from Budget Code A8020.405 (Contracted Outside Services), Law Department 2026 Budget.

Accordingly, I request that this Honorable Body approve the proposed retainer. Should you have any questions or require additional information, please feel free to contact me with any questions or concerns at 914-665-2366. Thank you for your consideration.

Respectfully submitted,

Brian G. Johnson  
Corporation Counsel  
City of Mount Vernon