

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA [FACEBOOK.COM/MOUNTVERNONNY](https://www.facebook.com/mountvernonny)



Referral Packet - Final

Monday, September 8, 2025

7:00 PM

City Council Chambers

City Council Work Session

*NICOLE BONILLA, M.B.A.
City Clerk*

*JORDAN A. RIULLANO, J.D.
Deputy City Clerk*

LEGISLATION AND PUBLIC WORKS

1. Mount Vernon Public Library: An Ordinance Authorizing a Street Closure for the "MVPL Comic Expo" - September 28, 2025

Code: LPW

Attachments: [MVPL Cover Letter](#)
[FD MVPL Response](#)
[DPW-Printer_20250908_144128](#)

2. **Law:** Department of Law: An Ordinance Establishing a Freedom of Information Law Compliance Policy for the City of Mount Vernon, New York

Code: LPW

Attachments: [Law Department - Referral Letter for the Request to Establish a Freedom of Information Compliance Policy](#)

3. **Mayors Office:** Office of the Mayor: An Ordinance Authorizing the Amendment of the City Charter Regarding the City's Budget Cycle Schedule

Code: LPW

Attachments: [PROPOSED CHANGES TO BUDGET CYCLE FOR CHARTER REVIEW COMMISSION \(FINAL\)](#)

4. **Mayors Office:** Office of the Mayor: An Ordinance rescinding #4 from August 14, 2025 to Attend NYCOM 2025 Fall Training School

Code: LPW

Attachments: [September 2025 NYCOM - Rescind](#)

5. **Mayors Office:** Office of the Mayor: An Ordinance Authorizing the Mayor to attend the United States Conference of Mayors (USCM) Fall Leadership Meeting in Oklahoma City, OK - Sept. 25-27, 2025

Code: LPW

Attachments: [Mayor's Office Referral - USCM Fall Meeting 2025](#)

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6. **Public Works:** Department of Public Works: An Ordinance Authorizing Budget Transfers for the Department of Public Works

Code: LPW

Attachments: [Transfer of Funds- 8-26-2025 - Amended](#)

7. **Public Works:** Department of Public Works: An Ordinance Authorizing the Mayor to Accept the Community Resilience, Economic Sustainability, and Technology Program ("CREST") Grant Awarded by the Dormitory Authority of the State of New York ("DASNY") for Renovations at the Doles Center - (\$2,704,000.00)

Code: LPW

Attachments: [DASNY Grant Acceptance](#)

8. **Public Works:** Department of Public Works: An Ordinance Authorizing the Mayor to Enter Agreement with Enterprise Fleet Management for a 60-month lease for multiple vehicles

Code: LPW

Attachments: [Referral Letter to Enter into Agreement with Enterprise Fleet Management](#)

9. **Public Works:** Department of Public Works: An Ordinance Authorizing the Amendment of Ordinance No. 1, Adopted by the City Council on June 11, 2025, Entitled "An Ordinance Granting a One-YEAR Leave of Absence to Mr. Alexis Montero to Fill the Position of Stormwater Coordinator Within the Department of Public Works"

Code: LPW

Attachments: [A. Montero LOA-Revised](#)

10. **Water:** Board of Water Supply: An Ordinance Authorizing a Leave of Absence Without Pay for Mr. Akeem Vereen, Water Meter Reader, Board of Water Supply

Code: LPW

Attachments: [082925 Referral Letter](#)

11. **City Clerk:** City Council: A Local Law Establishing an Administrative Search Warrant Procedure

Code: LPW

Attachments: [Local Law Referral Letter - Administrative Search Warrant Letter](#)
[MT VERNON LOCAL LAW Administrative warrants](#)

12. **City Clerk:** Office of the City Clerk: An Ordinance Amending #12 from August 14, 2025, authorizing the City Clerk and Executive Assistant to Attend the 2025 NYCOM Fall Training School in Lake Placid, New York - (September 15-19, 2025)

Code: LPW

Attachments: [Referral Letter NYCOM Fall Training 2025 -amendement letter](#)

HUMAN RESOURCES

No Items

PUBLIC SAFETY AND CODES

13. **Consumer Protection:** Consumer Protection: August 2025 Monthly Report

Code: PSC

Attachments: [August 2025 Monthly Report](#)

14. **Public Safety:** Department of Public Safety: An Ordinance Authorizing Three (3) Members of Service of the Department of Public Safety to Attend the Glock Armorer's School

Code: PSC

Attachments: [Glock Referral](#)
[Glock Armor School](#)

15. **Public Safety:** Department of Public Safety: An Ordinance Authorizing the Award of a Contract for a Red Light Camera Violation Photo Enforcement and Monitoring System (RFP 2025-RFP-RLC-CMV)

Code: PSC

Attachments: [RLC Award Letter \(2\)](#)

16. **Public Safety:** Department of Public Safety: An Ordinance Authorizing Three (3) Members of Service to Attend the SWAT Command Decision-Making and Leadership Course

Code: PSC

Attachments: [SWAT Referral](#)
[SWAT Command Decision Making and Leadership Training](#)

17. **Public Safety:** Department of Public Safety: An Ordinance Authorizing Two (2) Members of Service to Attend the Tactical Narcotics DeBriefing Training Course

Code: PSC

Attachments: [Tactical Narotics Debriefing Training Referral Letter](#)

18. **Public Safety:** Department of Public Safety: An Ordinance authorizing Four (4) Members of Service to Participate in the 2025 Excelsior Challenge Training at no cost to the City - Sept. 29 - Oct. 3, 2025

Code: PSC

Attachments: [Excelsior Challenge Referral](#)

19. **City Clerk:** City Council: A Resolution of the City Council of the City of Mount Vernon Referring Proposed Amendment to the Code of the City of Mount Vernon, Increasing Maximum Permitted Driveway Width , and Scheduling a Public Hearing

Code: PSC

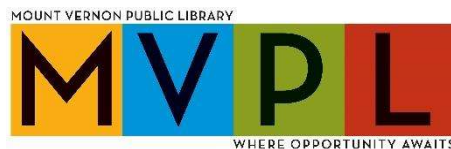
Attachments: [Driveway Width](#)

FINANCE AND PLANNING

20. **Assessor:** Office of Assessment: An Ordinance Authorizing the Refund of City, County, and School Taxes for Hudson Greenwich LLC, 545 South Fulton Avenue (Section 169.40, Block 4088, Lot 8) Due to an Error in Essential Fact Under RPTL § 550

Code: FP

Attachments: [545 S. Fulton Ave. letter](#)



28 South First Avenue Mount Vernon, NY 10550 914-668-1840 www.mtvpl.org

Mount Vernon City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

Re: Request for Street Closure for the 7th Annual MVPL Comic Expo

Dear Honorable Members of the Mount Vernon City Council,

On behalf of the Mount Vernon Public Library, I respectfully request permission to close One City block at the location of The Mount Vernon Public Library 28 South First Avenue between East First Street and East Second Street on Sunday, September 28, 2025, to accommodate the Seventh Annual MVPL Comic Expo. The event will take place from 12:00 PM to 7:00 PM and is expected to draw a large number of families, community members, and visitors.

This free, family-friendly celebration of comics, pop culture, and the arts has become a signature community event in Mount Vernon, offering engaging activities such as a gaming room, live entertainment, children's programming, and a cosplay contest. The temporary street closure will ensure the safety of attendees, provide space for vendors and performers, and allow for an enjoyable experience for all participants.

We will work closely with city agencies to ensure proper security, traffic redirection, and compliance with all city requirements.

We greatly appreciate the City Council's continued support of library programs and community events, and we hope you will grant us permission to close the street for this special occasion.

Thank you for your consideration. Please feel free to contact me at 914-668-1840 ext. 236 or cwebb@mvplibrary.org if you require any additional information.

Sincerely,

Catherine Webb
Community Outreach/Special Events Coordinator
Mount Vernon Public Library



MVPL COMIC EXPO

SEPTEMBER 28, 2025
12 NOON - 7:00 PM

FREE!



SCAN THE QR CODE
FOR TICKETS

COSPLAY CONTEST

- * FACE PAINTING**
- * GIVE-AWAYS**
- * ARTS & CRAFTS**
- * KIDS SNACKS**
- NERF BATTLE PIT**
- STAR WARS**
- JEDI TRAINING**

***WHILE SUPPLIES LAST**



COME MEET
ROYCE JOHNSON
FEATURED IN THE BLOCKBUSTER TV SHOW

MARVEL'S
DAREDEVIL: BORN AGAIN

FOR MORE INFORMATION EMAIL:
MVPLCOMICEXPO@MVPLIBRARY.ORG





MOUNT VERNON PUBLIC LIBRARY
28 SOUTH FIRST AVENUE MT VERNON, NY

**SEB-25-11**

Special Event Application

Status: Active

Submitted On: 9/4/2025

Primary Location28 FIRST AV ,S
Mount Vernon, NY 10550**Owner**Mount Vernon Public Library
South First avenue 28 Mount
Vernon, NY 10098**Applicant** Catherine Webb
 914-668-1840 ext. 236
 cwebb@mvplibrary.org
 28 S 1st Avenue
Mount Vernon, NY 10550

Applicant Information**Is the applicant an individual, organization OR CITY
DEPARTMENT??***

Business / Organization

Applying Organization / Business Name*

Mount Vernon Public Library

Applicant Address (Street Name, City, State, ZIP code, PLEASE!)*28 South First Avenue
Mount Vernon, NY 10550**Applicant's Daytime Phone Number***

9146681840

Organization/Business Main Contact Person*

Cathy Webb

Event Information**Event Name***

MVPL Comic Expo

Event Sponsor

Mount Vernon Public Library

Event Date*

09/28/2025

Rain Date

10/05/2025

Event Location*

Mount Vernon Public Library
28 South First Avenue
Mount Vernon NY 10550

Start Time (e.g. 10 AM)*

10 am

End Time (e.g. 7 PM)*

7 pm

Streets to be Closed (Please include cross streets, e.g. 3rd Ave, between 1st and 2nd Streets)*

South First Avenue (Between East First and East Second Streets)

Event Information

Event details. *

The Mount Vernon Public Library proudly presents BEST FREE POP CULTURE EVENT IN WESTCHESTER COUNTY, NY, THE MVPL COMIC EXPO! This outdoor event features vendors and artists, cosplay contests, gaming tournaments, and much more. All types of fun activities appealing to all ages will be offered. This family event is the perfect oasis for all things comics, anime, gaming and sci-fi. Cosplay is highly encouraged! Come as your favorite character for a chance to win prizes. This event encourages participants to come together with others in the community to discuss their favorite comics, anime, manga, games.

Special Accommodations (Check all necessary for your event)

Parking Control ?

☒

Sound Amplification Equipment ?

☒

Use of Open Flame ?

☐

Stage, Tent, or Canopy ?

☐

Will you be having any vendors at your event?*

YES

Are you requesting to use Private Security?*

NO

Additional Notes/Requests

Additional Information

No. This event has happened for 5 years on South First Avenue with thankfully no issues.

Applicant Acknowledgement

I, the applicant, acknowledge that the information contained in this application is true and complete to the best of my knowledge. I affirm that I, all other parties to this application, as well as those involved with this event will abide by the laws of New York State, and the ordinances of the County of Westchester and the City of Mount Vernon. *

☒ Catherine Webb

Sep 4, 2025



Office of the City Clerk
One Roosevelt Square, Room 104
Mount Vernon, New York 10550
(914) 665-2351
cityclerk@mountvernonny.gov

EVENT NAME & DATE: Mt. Vernon Public Library Comic Expo Sun 9/28/25
EVENT SPONSOR: Mt. Vernon Public Library

REIMBURSEMENT AND INDEMNIFICATION AGREEMENT

In consideration of the granting of a block party/special event permit by the City of Mount Vernon ("the City") for the above named event do hereby agree to indemnify and hold harmless the City of Mount Vernon, its officers, employees and agents from and against all liability, damage, claims, demands, costs, judgments, fees, attorney fees, or loss arising out of the grant of this Block Party/Special Event Permit and at their sole expense and agree to bear all other costs and expenses relating thereto, and to reimburse the City for any costs incurred by the City in repairing damage due to the actions of the Sponsors and/or by the Sponsors' officers, employees or agents, vendors or any person or entity under the Sponsors control. Further, the Sponsors hereby agree to defend the City, its officers, employees and agents from any liability to any person or entity resulting from any damage or injury occurring in connection with the event proximately caused by the actions of the City and the Sponsors' officers, employees or agents, or any person who is under the Undersigned's control.

ADDITIONAL GUIDELINES

- Sidewalks are to remain open to pedestrians with proper visible signage.
- The Police Department will determine whether police presence is required and how much is required. The event organizers will have to pay the salary for each officer. Payment must be received 72 hours in advance of the event. The Police Department will determine if Auxiliary Police can be used in lieu of Police Officers.
- If requesting authorization to procure private security, all must have an NYS Security License and provide proof of being bonded. All documentation must be submitted 72 hours before the event.
- No alcohol use is permitted on city property as per City Code §191-1. The sale of alcohol is prohibited.
- If your event is in a residential area and using vendors, the vendors must set up only on one (1) side of the street and not obstruct driveways.

IN WITNESS WHEREOF, the Sponsor/Organization/Applicant for the Block Party/Special Event Permit.
(Must be signed in the presence of a Notary/Commissioner of Deeds)

Print Name: <u>CATHERINE WEBB</u>
Authorized Officer Title (if applicable): <u>SPECIAL EVENTS COORDINATOR</u>
Signature: <u>Catherine Webb</u>

State of New York ss.:
County of Westchester

On the 5th day of September in the year 2025, before me, the undersigned, personally appeared CATHERINE WEBB, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Subscribed and sworn/affirmed before me this) 5th day of September, 2025
Print Name: Deborah A. Kershaw
Signature: Deborah A. Kershaw
Qualified in Westchester County Commission Expires: 04/26/2028

effective: April 1, 2025
DEBORAH A. KERSHAW
Notary Public, State of New York
Certified in Westchester County
No. 01KE6109034
My Commission Expires April 26, 2028

East Second Street

**Post Office
Parking Lot**

**Library
Walkway**

Library

STAGE

**Dental
Office**

**Private
House**

**Enterprise
Car Rental**

**PCSB
BANK**

Library Parking Lot

South First Avenue

**Westchester County
Parking Lot**

**Currently
Unoccupied
Business**

Food Truck

**Private
House**

**Westchester County
Parking Lot**

**Private
House**

**Private
House**

**Private
House**

**Private
House**

Post Office

**Reginald Lafayette
Office Building**

East First Street



City of Mount Vernon, NY

September 5, 2025

Fire Department Inspection

Record No. SEB-25-11

Status Completed**Became Active** September 4, 2025**Assignee** Teddy Beale**Due Date** None





Primary Location

28 FIRST AV ,S
Mount Vernon, NY 10550

Owner

Mount Vernon Public Library
South First avenue 28 Mount
Vernon, NY 10098

Applicant

 Catherine Webb
 914-668-1840 ext. 236
 cwebb@mvplibrary.org
 28 S 1st Avenue
Mount Vernon, NY 10550

Inspection Types Overview



No Inspection Types Added Yet

You will be able to add new inspection types to a new appointment.

Scheduled Appointments

None

Requested Appointments

None

Past Appointments

None

Messages

Teddy Beale

September 4, 2025 at 8:10 pm

FDMV has no objections to the MVPL Comic Expo



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

September 8, 2025

Honorable City Council
The City of Mount Vernon
Mount Vernon, New York, New York
(Through the Office of the Mayor)

RE: Mount Vernon Public Library Comic Expo

Please be advised that the Department of Public Works has no objections to the Mount Vernon Public Library's Comic Expo event scheduled for Sunday September 28, 2025 (rain date 10/05/2025) at 28 South 1st Avenue

Mount Vernon, NY from 10:00AM to 7:00PM. The Department of Public Works will place No Parking Signs 72 hours in advance and place barricades on South First Avenue between East 1st Street and East Second Street.

Best regards,

John Nuculovic
Deputy Commissioner of Public Works
JN/dg



SHAWYN PATTERSON-HOWARD
MAYOR

BRIAN G. JOHNSON
CORPORATION COUNSEL

CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT OF LAW
CITY HALL

ONE ROOSEVELT SQUARE, MOUNT VERNON, NY 10550
(914) 665-2366 • FAX (914) 665-9142
WWW.CI.MOUNT-VERNON.NY.US

DEPUTY CORPORATION
COUNSEL
JOHAN S. POWELL

SECOND DEPUTY
CORPORATION COUNSEL
CHRISTINE LOMBERT

ASSISTANT CORPORATION
COUNSEL
MILDRED MCGUIRE

August 28, 2025

Honorable Member of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

RE: Request for the adoption of a local ordinance establishing a Freedom of Information Law
Compliance Policy

Dear Honorable City Council Members,

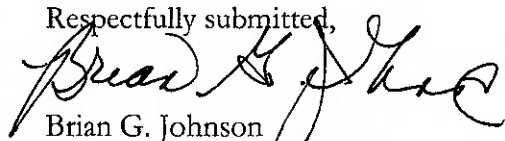
This letter respectfully requests the adoption of a local ordinance establishing a Freedom of Information Law (FOIL) Compliance policy. As you are aware, Article 6 of the New York State Public Officers Law, commonly referred to as the Freedom of Information Law, guarantees the public's right to access government records. While the City currently responds to such requests, establishing a comprehensive policy will further enhance transparency, streamline our internal processes, and provide clear guidelines for both citizens and City agencies.

The proposed policy would encompass the following key areas:

- **Designation of a Records Access Officer:** Formalizing the role of a dedicated Records Access Officer within the City Clerk's office to act as the primary point of contact for FOIL requests, responsible for receiving, processing, and responding to requests, or delegating these functions to appropriate departments.
- **Establish Response Times:** Defining specific timelines for acknowledging and responding to FOIL requests, adhering to and potentially exceeding the statutory five-business-day acknowledgement period, and providing a reasonable date for granting or denying access.
- **Fee Structure for Reproducing Records:** Establishing a transparent and equitable fee schedule for the duplication of records, if any, per state guidelines.

The adoption of this ordinance will serve the best interests of the City and its residents by promoting openness and accountability in government operations. It will standardize our FOIL procedures, minimize potential inconsistencies, and ultimately enhance public trust in our local government. This policy is considered a crucial step toward fostering a more informed and engaged citizenry. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brian G. Johnson", written over the typed name.

Brian G. Johnson
Corporation Counsel
City of Mount Vernon



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2362 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff
KHENDRA DAVID
Deputy Chief of Staff

August 22, 2025

Honorable City Council Members
Office of the Mayor
1 Roosevelt Square N
Mount Vernon, NY 10550

Dear Honorable Council members,

RE: Suggested Charter changes to the CMV Budget Schedule

This year the Mayor's Office and Department of Finance have worked together to improve the budget process and better define roles and timelines for each area of government. These proposed changes to the budget schedule will help us achieve these goals.

Historically, there's been a hesitancy to release a draft budget because it often contains a significantly higher tax rate than what we have adopted. This draft annual estimate (DAE) is a working document that will allow us to start the clock earlier and provide greater opportunity for formal comments and involvement from our elected officials.

Below are the suggested timeline and changes to go into effect for 2026:

August 31st

Department Heads to send over proposals to the Mayor's Office

First Regularly Scheduled September BOE meeting (This year – September 16)

Draft annual estimate (DAE) submitted to the Board of Estimate and Contract (BOE) by regularly scheduled meeting in September. DAE becomes a working document of the BOE and is not voted on by the members. It is referred to the Comptroller and the City Council President. The Council President shall refer it to the Finance and Planning Committee.

October 15th

Comptroller shall provide public statements of the city's reserves, health & dental insurance cost, retirement/pension costs, delinquent school tax reserves and any such items needed for the estimate. Comptroller & City Council Finance Committee shall

"The Jewel of Westchester"



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2362 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff
KHENDRA DAVID
Deputy Chief of Staff

provide comments and recommendations on DAE by the same date.

Last regularly scheduled October BOE Meeting (This year – October 28)

The proposed Annual Estimate is presented to the BOE. The BOE shall set the date for the public hearing at this meeting. The Public notice shall be sent out for the hearing by the next business day and shall be set no later than **November 19**.

November 23rd

The latest the BOE shall vote & adopt the Proposed Annual Estimate and refer it to the City Council.

December 5th

The latest the City Council shall establish and hold a public hearing or the next business day available.

Within Seven calendar days after the City Council public hearing (This year – December 12)

The Council shall adopt the final annual budget

It is our hope that this new process can be legislated and adopted into the Charter starting in 2026. If you have any questions, please reach out at your earliest convenience.

Sincerely,

Shawyn Patterson-Howard
Mayor, City of Mount Vernon, NY

CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA DAVID
Deputy Chief of Staff

September 5, 2025

Honorable Members of the City Council
City of Mount Vernon
One Roosevelt Square
Mount Vernon, New York 10550

[New York Conference of Mayors and Municipal Officials (NYCOM)
2025 **Fall** Training School

Dear Honorable Council Members,

I am writing to rescind **Item #4** from the **August 14, 2025**, meeting agenda, as I will no longer be attending the training.

Please review the attached documentation, and feel free to let me know if you have any questions or require further clarification.

Thank you for your attention to this matter.

In Service,

A handwritten signature in blue ink, reading "Shawyn Patterson-Howard".

Shawyn Patterson-Howard, MPA
Mayor

“The Jewel of Westchester”



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD

Mayor

City Hall, One Roosevelt Square

Mount Vernon, NY. 10550

(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK

Chief of Staff

KHENDRA K. DAVID

Deputy Chief of Staff

September 5, 2025

Honorable City Council Members
City of Mount Vernon
One Roosevelt Square
Mount Vernon, New York 10550

Re: United States Conference of Mayors (USCM) 2025 Fall Leadership Meeting

Dear Honorable City Council Members,

This letter comes as a request to the City Council for the enactment of legislation authorizing the Mayor to attend the United States Conference of Mayors (USCM) Fall Leadership Meeting in Oklahoma City, OK from September 25th to September 27th, 2025.

The USCM Fall Leadership Meeting brings together USCM Trustees, Advisory Board, Commission Chairs, Task Force Chairs, and the Executive Leadership Team. This session's focus will be on housing, crime, transportation, environment, mayoral safety, and the changing public health infrastructure.

As a member of the Advisory Board Co-Chair of Youth Health and Human Services Commission and Chair of the Aging Task Force, there is no registration fee. The entire trip including transportation, incidentals, and hotel should not exceed \$1,500.00 (One Thousand Five Hundred dollars). The cost of the travel, hotel fees, and incidentals will be expensed from budget A 1210.402 – Travel. At the time of this submission an agenda was not available.

In Service,

Shawyn Patterson-Howard
Mayor



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

JOHN NUCULOVIC
Deputy Commissioner

August 26, 2025

Honorable City Council
One Roosevelt Square
Mount Vernon, New York 10550
(Through the Office of the Mayor)

Re: Transfer of Funds

Dear Honorable City Council Members:

The following department budget line transfers are necessary to cover current negative balances as well as future purchases for the Department of Public Works. These transfers are necessary to support the financial needs of the Public Works department and the needs of the city.

FROM	AMOUNT	TO	AMOUNT
A1620.431 Building Maintenance: Maintenance of Parking Garages	\$4,500.00	A1490.401 Commissioner's Office: Office Expense	\$3,000.00
		A1490.407 Leasing, Printing, & Copying	\$1,500.00
A7111.404 Maintenance of Parks: Maintenance to Equipment	\$15,000.00	A7111.203 Maintenance of Parks: Equipment	\$15,000.00
A5110.426 Highway Maintenance: Street Signs	\$15,000.00 \$5,000.00	A7550.482 Christmas Decorations	\$5,500.00 \$20,000.00
A7111.430 Maintenance of Parks: Memorial Field Renovations			
<u>A5110.426</u> <u>Highway Maintenance:</u> <u>Street Signs</u>	<u>\$5,500.00</u>	<u>A1490.417</u>	<u>\$5,500.00</u>

"The Jewel of Westchester"



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
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Deputy Commissioner

JOHN NUCULOVIC
Deputy Commissioner

A1620.414 Building Maintenance: Repairs to Plant & Equipment	\$50,000.00	A8120.405 Sanitary Storm & Sewers: Contracted Outside Services	\$50,000.00
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If this meets with the approval of Your Honorable Body, kindly have the necessary legislation enacted to transfer funds.

Respectfully,

Damani L. Bush
DPW Commissioner

Cc: Comptroller's Office / File
DB/lp

"The Jewel of Westchester"



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

August 26, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

RE: Acceptance of DASNY Grant Funds

Dear Honorable City Council Members:

The Department of Public Works respectfully requests that the Mount Vernon City Council enact legislation authorizing Mayor Shawyn Patterson-Howard to accept the Community Resiliency, Economic Sustainability and Technology Program (“CREST”) awarded to the City of Mount Vernon by Dormitory Authority of the State of New York (“DASNY”) on August 18, 2025, in the amount of \$2,704,000.00 that will be used for renovations at the Doles Center located at 250 South 6th Avenue Mount Vernon, NY 10550.

The Community Resiliency, Economic, Sustainability and Technology Program (“CREST”) grant is for an amount not to exceed \$2,704,00.00 and expires three years from “DASNY” execution. With enactment of this legislation, it allows The Department of Public Works to begin the preliminary planning of a long-awaited project for the city of Mount Vernon.

The Comptroller’s Office will open and maintain a dedicated bank account for all receipts and disbursements as required by the terms of this grant. Expenditures and Revenues will be accounted for in accounts H7141.203 C958 and H 3889 C958 (DASNY), respectively.

Thank you in advance for your assistance in this matter.

Respectfully,

Damani Bush
Commissioner of Public Works
DB/dg

Cc: Office of the Mayor, Comptroller, Law, Grants, Recreation Department



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
JOHN NUCULOVIC
Deputy Commissioner

September 1, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Referral to Enter Agreement with Enterprise Fleet Management

Dear Honorable City Council Members,

The Department of Public Works is continuing our strategic efforts to modernize and stabilize our operations. I respectfully submit for your approval a recommendation to enter into an agreement with Enterprise Fleet Management for a 60-month lease for the acquisition and replacement of critical fleet vehicles as follows:

# of Vehicles	Vehicle	Monthly Lease
2	Ford T-250 High Roof Cargo Van	\$1,028.12 / ea.
4	Ford Explorer Active 4x4	\$834.60 / ea.

As detailed previously during the department's Fleet Modernization Proposal, over 65% of our fleet is past its serviceable life and more than 62% is rated as unsatisfactory or worse. This has severely impacted the Department's ability to provide essential services such as snow removal, sanitation, parks maintenance, street sweeping, and emergency response.

This proposed partnership with Enterprise will allow the city to:

- Launch a structured 5-year replacement cycle,
- Reduce escalating maintenance and repair costs,
- Significantly improve response times and operational efficiency,
- And implement lifecycle and preventative maintenance policies to ensure long-term sustainability.

Additionally, this acquisition will enable the Department to reassign the currently overburdened supervisor dump body vehicles, which are presently used for both oversight and fieldwork into the general operating fleet. These multipurpose vehicles, which are vital assets during emergency and seasonal operations, can be redeployed to support daily work orders, bulk pickups, snow operations, and small haul jobs across all divisions. By doing so, the Department will expand its active inventory, enhance field capacity, and alleviate strain on the existing aged fleet without the need for immediate capital purchase.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
JOHN NUCULOVIC
Deputy Commissioner

Procurement and Funding

The Department of Public Works intends to utilize cooperative procurement through Sourcewell, allowing for a streamlined acquisition process that is compliant with New York State procurement laws. The Enterprise agreement is structured to allow for flexible leasing with scheduled replacement, supported by guaranteed maintenance and resale value management.

Associated Cost(s)

The year one (1) payment of **\$64,735.68** shall be due immediately upon entering and executing the contractual leasing agreement, with the same amount due thereafter annually for the five (5) year duration. These associated costs will be included in the operating budget going forward. This structured financing approach significantly reduces the burden of upfront capital costs while allowing the City to immediately upgrade critical service vehicles and better forecast long-term financial planning related to fleet operations.

Funding for the initial phase of the agreement will be allocated via **A1640.203** – DPW Motor Vehicle Control – Equipment.

Respectfully,

A handwritten signature in blue ink, appearing to read "Damani L. Bush", is written over a light blue circular stamp.

Damani L. Bush
Commissioner of Public Works
DLB/db

Cc: Comptroller's Office
DPW Deputy Commissioner
Garage Superintendent

Attachments: Appendix A – Enterprise - Master Equity Lease Agreement – Government
Appendix B – Enterprise - Full Maintenance Agreement
Appendix C – Enterprise – Manual Invoice
Appendix D - DPW Fleet Rolling Stock
Appendix E – Interdepartmental Fleet Reassignments



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

AMENDMENT
City Council Agenda- May 29,2025
Item #1

September 2, 2025

Honorable City Council
Of the City of Mount Vernon
City Hall, Mount Vernon, New York
(Through the Office of the Mayor)

RE: Amendment to the Dates of Leave of Absence for Mr. Alexis Montero of the Department of Public Works

Dear Honorable City Council Members:

I respectfully request legislation from Your Honorable Body granting a one (1) year leave of absence from ~~[June 16, 2025, to June 15, 2026]~~ **August 25, 2025, to August 24, 2025,** for Mr. Alexis Montero, Skilled Laborer, to fulfill the position of Stormwater Coordinator within the Department of Public Works.

Kindly have the necessary legislation enacted upon your acceptance and acquiescence of this transaction.

Respectfully,

Damani L. Bush
DPW Commissioner
DB/dg

Cc: Alexis Montero
Human Resources
Payroll
Civil Service

~~[Deleted Matter]~~
New Matter



BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE
(914) 668-2316 FAX

August 29, 2025

VIA EMAIL:

Honorable Members of the City Council
(Through the Office of the Mayor)
City Hall – 1 Roosevelt Square
Mount Vernon, NY 10550

RE: REQUESTING A LEAVE OF ABSENCE FOR WATER EMPLOYEE -
AKEEM VEREEN (WATER METER READER)

Dear Honorable Council Members:

This letter serves as a formal request on behalf of Mr. Akeem Vereen, Water Meter Reader for the City of Mount Vernon Board of Water Supply, for a Leave of Absence Without Pay effective September 15, 2025 through September 15, 2026. During this period, Mr. Vereen will be employed by the City of Mount Vernon Fire Department as a provisional firefighter in training.

I respectfully request that this matter be brought before this City Council for consideration, legislation, and approval.

Respectfully submitted,


Carlton Spruill
Commissioner



MOUNT VERNON
The Quality of Water Matters



SHAWYN PATTERSON-HOWARD
MAYOR

BRIAN G. JOHNSON
CORPORATION COUNSEL

CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT OF LAW
CITY HALL

ONE ROOSEVELT SQUARE, MOUNT VERNON, NY 10550
(914) 665-2366 • FAX (914) 665-9142
WWW.CI.MOUNT-VERNON.NY.US

DEPUTY CORPORATION
COUNSEL
JOHAN S. POWELL

SECOND DEPUTY
CORPORATION COUNSEL
CHRISTINE LOMBERT

ASSISTANT CORPORATION
COUNSEL
MILDRED MCGUIRE

August 4, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

RE: Request for the adoption of a local law establishing an administrative search warrant procedure

Dear Honorable City Council Members,

This letter respectfully requests the City Council's consideration and adoption of a local law establishing a formal procedure for obtaining administrative search warrants within our municipality. This measure is essential to ensure that our city agencies can effectively perform their vital duties in enforcing local laws related to public health, safety, and welfare, all while upholding the constitutional rights of our citizens.

As you know, the Fourth Amendment to the United States Constitution protects against unreasonable searches and seizures, including those conducted for administrative purposes. The Supreme Court has affirmed that administrative inspections to enforce building or safety codes require either the owner's consent or a warrant if access is denied.

Our City personnel have always attempted to safeguard against potential constitutional issues. Our city agencies face increasing challenges when property owners or occupants refuse entry for necessary inspections to investigate possible violations of local codes related to health, safety, and building regulations. To complement the City's compliance efforts with constitutional law, we recommend that the City Council adopt the attached local law to establish a clear and established legal procedure for obtaining administrative search warrants. The City currently faces difficulties in enforcing such rules and is potentially exposed to legal challenges.

Establishing a local law outlining an administrative search warrant procedure offers several key benefits:

- **Legal Clarity:** Provides a clearly defined legal pathway for code enforcers to follow when faced with denied access to properties for inspections, ensuring due process is followed.
- **Protection of Rights:** Establishes a process that respects and safeguards the constitutional rights of property owners and occupants, as the warrant would be issued by a neutral magistrate based on probable cause.
- **Effective Enforcement:** Enables efficient and effective enforcement of essential health, safety, and building codes, promoting the well-being of the entire community.
- **Reduced Litigation Risk:** Minimizes the potential for legal disputes and costly litigation arising from warrantless inspections.

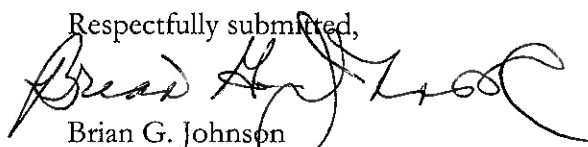
Similar procedures have been adopted by many municipalities in New York State and across the nation, demonstrating their necessity and effectiveness. The proposed local law would:

- Authorize city department heads or their designees, such as the Corporation Counsel, to apply for administrative search warrants when there is reasonable cause to believe a violation of a local law exists and access has been denied.
- Ensure that such applications are made to a court of competent jurisdiction and supported by an affidavit detailing the grounds for the request.
- Clarify that the warrant should be based on a showing of probable cause, which in this context means a reasonable public interest justifying the inspection and a relationship between the ordinance and the property to be searched.
- Stipulate that the warrant must particularly describe the place to be searched and the purpose of the inspection.

The Corporation Counsel's office is prepared to work closely with the city departments to reinforce the City's code enforcement training, ensuring that the City's code enforcement efforts align with the specific needs of the City while ensuring full compliance with constitutional and statutory requirements. This proactive measure will serve the best interests of the community by balancing the need for effective code enforcement with the protection of individual rights.

Thank you for your time and attention to this critical matter and your support for establishing an administrative search warrant procedure to be used in conjunction with the City's code enforcement program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brian G. Johnson", written over the typed name.

Brian G. Johnson
Corporation Counsel
City of Mount Vernon

LOCAL LAW NO. __ OF 2025

**A LOCAL LAW OF THE CITY OF MOUNT VERNON, NY ESTABLISHING
AN ADMINISTRATIVE SEARCH WARRANT PROCEDURE TO BE USED
IN CONJUNCTION WITH LOCAL LAW No. 6 OF 2024 ENTITLED A LOCAL
GOVERNMENT CODE ENFORCEMENT PROGRAM.**

Be it enacted by the City Council of the City of Mount Vernon, New York, in the County of Westchester, as follows:

SECTION 1. PURPOSE AND INTENT

This law intends to grant authority and to create procedures to be followed by any City of Mount Vernon official responsible for enforcing the zoning and/or land use local laws, ordinances, and regulations of the City of Mount Vernon and/or of any building or fire code applicable to the City of Mount Vernon to include but not limited to the Code Enforcement Officers of the City of Mount Vernon when applying for and executing administrative warrants.

SECTION 2. DEFINITIONS

In this local law, the following terms shall have the meanings shown in this Section:

Administrative Search Warrant

A written order of a Judge authorizing the inspection and/or search of any property, place, or thing, and the seizure, photographing, copying, or recording of property or physical conditions found thereon or therein, to determine or prove the existence of violations of any ordinance, local law, or applicable building or fire code of the City of Mount Vernon or applicable building or fire code of the City of Mount Vernon or applicable to the City of Mount Vernon relating or in any manner about zoning, land use, and/or building regulation.

SECTION 3. APPLICATION FOR WARRANT

City department heads or their designees, such as the Corporation Counsel are authorized to apply to any court of competent jurisdiction for the issuance of an administrative search warrant to inspect any premises where the owner or occupant refuses or fails to allow access to and an inspection thereof, and where there is reasonable cause to believe that a violation of any ordinance, local law and/or building and fire prevention code of the City of Mount Vernon or applicable to the City of Mount Vernon has occurred.

SECTION 4. EXECUTION OF WARRANT

An administrative search warrant shall only be executed by a police officer, provided that one or more designated code enforcement officers of the City of Mount Vernon may accompany the officer.

SECTION 5. GENERAL PROVISIONS

Such an administrative search warrant shall be based on probable cause that a violation exists and shall be submitted on a search warrant application form generated by the Office of the Corporation Counsel of the City of Mount Vernon, which shall in all respects comply with the applicable laws of the State of New York and the United States.

SECTION 6 ADMINISTRATIVE SEARCH WARRANT PROCESS

Notwithstanding any other provisions of this Code that antedate the adoption and enactment of this Chapter to the Code, the following shall be the method by which all alleged violations of this Code shall be prosecuted.

(1) Inspections. Where a cognizant enforcement officer has reasonable suspicion to believe that a violation of a provision of this Code has occurred, he/she is hereby authorized and directed to make inspections to determine the existence of such a suspected violation of this Code.

- (a) Private Property. In conducting such inspections, the cognizant enforcement may request, in writing, the consent of the property owner of the premises wherein a suspected offense is believed to occur. Said consent shall comply in format with the form that the Corporation Counsel or his designee has approved.
- (b) Leased Property. For the cognizant enforcement officer to perform their duties, they are hereby authorized to enter such premises to conduct inspections at reasonable times upon the written consent of any party currently in possession. Said consent shall likewise comply in format with the form that the Corporation Counsel or his designee has approved.

[1] Those premises of leased property remaining exclusively under the control of the owner thereof may be inspected in like manner as premises as described above.

[2] Those areas of the premises used in common by the tenants, the occupants, or the landlord may be inspected without consent, provided the cognizant enforcement officer's presence upon such premises is lawful.

- (c) If written consent to inspect is denied or access to the premises cannot be obtained, the cognizant enforcement officer, if he or she has a reason to suspect a violation of a provision of this Chapter, shall apply to a Justice of a court of competent jurisdiction, with the assistance of the Corporation Counsel's Office, upon an affidavit showing probable cause, for an administrative search warrant, granting access to said premises, for the purpose making such inspection. The affidavit will define, with particularity, the place to be inspected and the person (s) who own(s) such premises and, where applicable, identify those in possession.

(2) Notice. When, at the discretion of the cognizant, there is probable cause to allege a violation of any provision of this Code or any rule or regulation adopted, pursuant thereto, they shall, pursuant to the New York Criminal Procedure Law (CPL), §100.05, file with a court of competent jurisdiction an appearance ticket and the original accusatory. The cognizant enforcement officer shall cause the Corporation Counsel or their designee and the person suspected to be responsible for said violation to be served, by personal service, with copies of said accusatory instrument and appearance ticket, directing said person to appear before said Court. Such accusatory instruments shall comply with the requirements of CPL §100.15, 100.30, and 100.40 and inform the recipient thereof, who shall be denominated the "defendant," of the following:

- (a) The Court, wherein said matter shall be pending;
- (b) The accusation part thereof shall identify the Section of this Code or local law alleged to have been violated, to contain the Chapter, article, or Section thereof, as well as the verbatim language of this Code pertinent thereto;
- (c) The specific nature of the conduct of the defendant is alleged to constitute a violation of this Code or local law, and
- (d) The date, time, and location of the alleged violation;

C. Appeals. Notwithstanding any other provisions of the Code that antedate the adoption and enactment of this Chapter to the Code, the following shall be the method by which all appeals concerning actions prosecuted hereunder shall be taken and perfected. The parties to an action commenced hereunder may institute appeals, according to New York Criminal Procedure Law, Articles 440-470 et seq.



OFFICE OF THE CITY CLERK
ONE ROOSEVELT SQUARE NORTH
MOUNT VERNON, NEW YORK 10550
(914) 668-2352 * WWW.CMVNY.COM

NICOLE BONILLA, MBA
City Clerk

September 5, 2025

Re: **Amendment to Ordinance # 12 – August 14, 2025**

Requesting Permission for City Clerk Nicole Bonilla & Executive Assistant Kimberly Joshua to Attend NYCOM's Fall Training School (September 15-19, 2025)

Agenda - [FALL School Agenda - New York Conference of Mayors](#)

Dear Honorable Members of the City Council,

I am respectfully requesting an amendment to ordinance # 12 adopted by the City Council on August 14, 2025. A request to increase the estimated cost of travel, hotel accommodations, meals, and incidentals to \$2,860, expensed from **A1410.402** (Travel Expenses), with an amended total cost not to exceed **\$4,000**.

This request is to cover additional expenses resulting from a recent change in travel arrangements and accommodations, and to align with the city's Travel and Expense Policy.

Sincerely,

Nicole Bonilla, MBA
City Clerk

AUG 13 2025

14

NOT

ADOPTED

AUG 14 2025

12

SPECIAL

AN ORDINANCE AUTHORIZING THE CITY CLERK
AND EXECUTIVE ASSISTANT TO ATTEND THE
2025 NYCOM FALL TRAINING SCHOOL IN
LAKE PLACID, NEW YORK

Whereas, in correspondence dated July 30, 2025, the City Clerk, Nicole Bonilla, has requested permission for herself and Executive Assistant, Kimberly Joshua, to attend the 2025 New York Conference of Mayors (NYCOM) Fall Training School, to be held in Lake Placid, New York, from September 15 through September 19, 2025; and

Whereas, the New York State Conference of Mayors and Municipal Officials (NYCOM), in collaboration with the Office of the State Comptroller, the New York State Society of Municipal Finance Officers, and the New York State Association of City and Village Clerks, is holding its annual Fall Training School from September 15 through September 19, 2025, in Lake Placid, New York; and

Whereas, the Fall Training School provides over sixty educational sessions covering a wide range of municipal governance topics, including open meetings law, vital records, records management law, local laws, special event permitting, and other matters essential to the responsibilities of the Office of the City Clerk and the legislative operations of the City Council; and

Whereas, attendance at this conference will provide significant professional development, networking opportunities, and valuable insights that support the efficient and informed administration of municipal duties within the City of Mount Vernon; and

Whereas, City Clerk Nicole Bonilla and Executive Assistant Kimberly Joshua will attend the conference jointly to ensure broad session coverage, effective note-taking, and coordinated follow-up of learning objectives; and

Whereas, the total cost of attendance, including registration fees, travel, lodging, meals, and incidental expenses, is estimated not to exceed Two Thousand Five Hundred Dollars (\$2,500.00), to be expensed from budget lines A1410.417 (Education/Training) and A1410.402 (Travel Expenses);

Whereas, attendance at this conference will benefit the City of Mount Vernon by enhancing the knowledge and efficiency of the Office of the City Clerk; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Attend Conference. The City Council hereby authorizes Nicole Bonilla, City Clerk, and Kimberly Joshua, Executive Assistant, to attend the New York Conference of Mayors (NYCOM) 2025 Fall Training School in Lake Placid, New York, from September 15 through September 19, 2025.

Section 2. Funding Allocation. The registration costs totaling One Thousand One Hundred Forty Dollars (\$1,140.00) for registration shall be charged to Budget Line A1410.417 (Education/Training), and travel, lodging, meals, and incidental expenses estimated at One Thousand Three Hundred Sixty Dollars (\$1,360.00) shall be charged to Budget Line A1410.402 (Travel Expenses), for a combined total not to exceed Two Thousand Five Hundred Dollars (\$2,500.00).

Section 3. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Potest: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Potest: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

AUG 15 2025
Date

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

Carolyn A. Brown

Nicole Bonilla
City Clerk

12

CITY OF MOUNT VERNON, NY
OFFICE OF CONSUMER PROTECTION
BUREAU OF WEIGHTS AND MEASURES



Monthly Report
August 2025

Shawyn Patterson-Howard, Mayor
Michael Paulercio, Director

Office of Consumer Protection Weights and Measures Monthly
Report August 2025

The Office of Consumer Protection Weights and Measures continued the secondary inspections across the city. A new Deli as well as a global shipping store opened on 1st Street and both locations had their scales inspected and put in service. Foodtown upgraded all their prepack scales across all departments and they were inspected and sealed.

Additionally, a propane facility was inspected, 2 scrap metal yards, and a large shipping facility. These locations had scales with maximum capacities of over 250 lbs.

A scanner accuracy audit was conducted in Best Buy. One hundred items were documented and scanned and the stored scored 100%, earning a one-year renewal. Scanner accuracy inspections were performed in Target, both Family Dollar locations and Dollar General on school supplies. No errors were found.

Gas stations tank inventories were looked at for water levels after the heavy rain on August 20. Three stations had elevated water levels but were within accepted tolerances. They were told to monitor the situation.

The citywide gas price average on a gallon of 87 blend cash price dropped another 1¢ in the month of August bringing the citywide average down to \$3.06. Prices were lower earlier in the month but rose due to terminal outages.

There has been exceptional compliance with the smaller stores monitoring their inventories on outdated merchandise. Stores are cutting back on the amount of dated merchandise and replacing those items with more household cleaning items.

Gas station inspections will resume in September.

Deposits: Inspection Fees: \$7,240

Office of Consumer Protection Weights and Measures Monthly Report:
August 2025

Gas Stations	9
Grocery/Deli	9
Shipping	3
Propane	1
Restaurants	2
Bakeries	2
Fish	1
Scrap Metal	2
Supermarkets	2
Health	1
Laundry	5
Produce/Variety	2

Device	Total	Over registering	Under registering	Other	Passed	Sealed
Computing Scales	26	0	0	0	26	2
Pre Pack	9	0	0	0	9	8
Platform	18	0	0	1	17	12
Water Tests	10	0	0	0	10	0



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

August 28, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Request to Authorize Three (3) MOS to Attend Glock Armorer's School

Dear Honorable Council Members,

The Department of Public Safety respectfully requests that legislation be enacted to authorize three (3) Members of Service to attend the upcoming Glock Armorer's School on **December 4, 2025, from 8:00 AM to 5:00 PM**. The training will take place at the **Westchester County Police Academy**, located at **2 Dana Road, Valhalla, NY 10595**.

This training will provide attendees with a thorough understanding of the design and function of the GLOCK Safe Action System. Participants will gain the skills necessary to maintain, troubleshoot, and service both Gen5 and earlier models of GLOCK pistols. Upon successful completion a practical exam with a score of 80% or higher, participants will receive official certification.

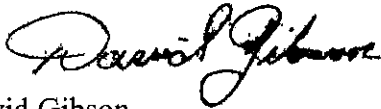
As our department issues GLOCK pistols, this training is highly relevant and will enhance the technical capabilities and readiness of our officers. Furthermore, in light of recent findings from the Department of Justice investigation, this training aligns with the recommended improvements related to equipment handling and technical proficiency.

The total cost of attendance will not exceed \$900, covering full registration for all members. The three MOS that will be attending are _____ This expense will be drawn from budget line **A3120.451 (Training)**. Additionally, the attending members will be authorized to utilize a department vehicle for transportation to and from the

training site. This training will not be counted as overtime for the three members of service participating.

If this request meets with the approval of Your Honorable Body, kindly enact the necessary legislation to authorize this training.

Sincerely,

A handwritten signature in cursive script, reading "David Gibson".

David Gibson
Commissioner of Public Safety

Cc: Mayor
Comptroller
Law Department

GLOCK

Professional, Inc.

U.S.A.



PROFESSIONAL

GLOCK, Professional, Inc. P.O. Box 1254
Smyrna, Georgia 30081 U.S.A.

Fax. (770) 437-4712

Tel. (770) 432-1202

AC – GLOCK Armorer Course

- Cost: \$300 US per Student
- Length: 8 Hours / 1 Day
- Hours: 8am-5pm.
- 3 year Certification upon successful completion for Gen5 and previous GLOCK pistols, excluding the G18 Select Fire models
- Student provides Safety Glasses and a small flashlight
- GLOCK will provide lunch

Course Outline

- Introduction
- Safety Check
- Safety Function
- Field Stripping
- Slide Disassembly and Reassembly
- Frame Disassembly and Reassembly
- Slide Options
- Frame Options
- Magazines
- Field Inspection Test
- Rifling
- Preventive Maintenance
- Lubrication
- GLOCK Sights
- Service Procedures
- Practical Examination
- Written Examination

Student Prerequisites

- To be eligible to take the Armorer Course you must be active/retired law enforcement or military, private security, GLOCK Stocking Dealer/Range Program Employee or current GSSF member.

Armorer Course Objectives

- Understand and be able to explain the design features of the GLOCK Safe Action System
- Demonstrate the knowledge and ability to maintain, troubleshoot and service Gen5 and previous GLOCK pistols by passing the Practical Examination and by scoring a minimum of 80% on the written examination



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

August 28, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Request for Approval to Award a Contract for a Red Light Violation Photo Enforcement and Monitoring System (RFP 2025-RFP-RLC-CMV)

Dear Honorable Council Members,

The Department of Public Safety respectfully requests that the City Council adopt an ordinance authorizing the City of Mount Vernon to award the contract for **RFP 2025-RFP-RLC-CMV**. The objective was to identify a qualified vendor to design, install, maintain, and operate a red light violation photo enforcement and monitoring system.


The City of Mount Vernon issued a public request for bids to implement a turnkey traffic signal photo violation-monitoring system capable of detecting and recording red light violations, along with supporting services for citation processing. The RFP was publicly advertised and opened for bids on April 2, 2025. Based on a thorough review of all submissions, **Jenoptik** demonstrated the ability to meet all technical and service requirements, and we are confident in their ability to deliver high-quality, timely service.

The contract will follow a revenue-sharing model in which Jenoptik will retain 35% of the monthly fines collected, while the City will receive the remaining 65%. **There will be no upfront or ongoing out-of-pocket costs** to the City for system setup, maintenance, or fine collection deposited into A2610.4 (red Light, Bus and Speed Camera).

The proposed **contract term is three (3) years**, contingent upon satisfactory performance and mutual agreement between the City and Jenoptik.

We respectfully request the City Council to award this contract and enter into agreement with Jenoptik.

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson". The signature is fluid and cursive, with the first name "David" being more prominent than the last name "Gibson".

David Gibson
Commissioner of Public Safety



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

August 28, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Request for Authorization to Attend SWAT Command Decision-Making and Leadership I

Dear Honorable Council Members,

The Department of Public Safety respectfully requests that legislation be enacted to authorize **three (3) Members of Service** to attend the **SWAT Command Decision-Making and Leadership I** course, scheduled for **October 6 through October 10, 2025**. The training will be held at the **Passaic County Police Academy, located at 214 Oldham Road, Wayne, NJ 07470**.

This course is designed to provide SWAT Team Commanders and Supervisors with instruction on contemporary tactical issues, operational planning, and supervisory responsibilities. The curriculum emphasizes pre-incident preparation, organizational structure, and the tactical decision-making process required for the successful resolution of high-risk operations.

Participation in this training is particularly timely and relevant given the recent increase in SWAT callouts and warrant service within our jurisdiction. It will ensure that supervisory personnel remain informed of current best practices and legal considerations associated with the management of tactical teams.

In response to findings from the most recent Department of Justice investigation, it was recommended that targeted training initiatives be undertaken to enhance departmental readiness and ensure compliance with evolving standards. Attending this course will directly support those recommendations and contribute to the continued professional development of the attending officers.

The cost of the course is **\$779 per participant, for a total of \$2,337 for three members**. The three MOS attending are _____ These expenses will be covered through _____

Budget Line **A3120.451 (Training)**. Additionally, we request authorization for the use of one department vehicle for travel purposes.

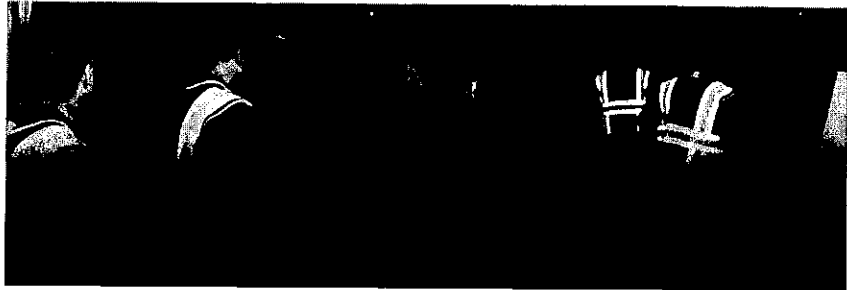
Should this request meet with the approval of Your Honorable Body, we ask that legislation be enacted to authorize attendance and participation for this training.

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson". The signature is written in a cursive, flowing style with a large initial "D".

David Gibson
Commissioner of Public Safety

SWAT COMMAND DECISION-MAKING AND LEADERSHIP I



SCHEDULE

DAY 1

- INCIDENT DEBRIEF
- INTRODUCTION TO EMOTIONAL INTELLIGENCE
- RECRUITMENT, SELECTION, TESTING AND RETENTION
- INCIDENT DEBRIEF OR GROUP EXERCISES

DAY 2

- GROUP REVIEW AND DISCUSSION
- TRAINING ISSUES

DAY 3

- INCIDENT DEBRIEF OR GROUP EXERCISE
- HIGH-RISK WARRANT SERVICE INCIDENT DEBRIEF
- HIGH-RISK WARRANT SERVICE EXERCISE AND BRIEFINGS

DAY 4

- CONTEMPORARY SWAT ISSUES AND CONCERNS
- RESOLUTION OF BARRICADED SUSPECTS INCIDENT DEBRIEF

DAY 5

- HOSTAGE RESCUE INCIDENT DEBRIEF
- HOSTAGE RESCUE GROUP EXERCISE AND BRIEFINGS

40 HOURS OF TRAINING OVER 5 DAYS

This course is designed to expose police SWAT team commanders and supervisors to contemporary SWAT issues, tactics and procedures. Topics include major incident debriefs; leadership issues, emotional intelligence, justifying SWAT; the use of SWAT Teams; SWAT standards and professionalism; contemporary SWAT issues and concerns; SWAT and the media; selection, training, discipline and removal of supervisors and team members; crisis negotiations considerations; tactical operation center considerations; operational planning; weapons and equipment selection; legal issues and considerations; critical incident management; barricade and hostage procedures; warrant service planning and procedures; and much more.

LEARNING OBJECTIVES

- Leadership
- Emotional Intelligence
- SWAT Personnel Recruitment, Selection, Training and Retention
- Training Issues
- High Risk Warrant Planning
- Contemporary SWAT Issues and Concerns
- Resolution of Barricaded Subjects
- Hostage Rescue Operations
- Incident Reviews from Past Operations



SWAT Command Decision-Making and Leadership I

COURSE OVERVIEW AND INSTRUCTIONAL GOALS

COURSE LENGTH: 40 Hours (5 Days)
40 Hours Classroom

COURSE OVERVIEW

This course is designed to expose police SWAT Team Commanders and Supervisors to contemporary SWAT issues, tactics, and procedures. Topics include major incident debriefs; leadership issues, emotional intelligence, justifying SWAT; the use of SWAT Teams; SWAT standards and professionalism; contemporary SWAT issues and concerns; SWAT and the media; selection, training, discipline and removal of supervisors and team members; crisis negotiations considerations; tactical operation center considerations; operational planning; weapons and equipment selection; legal issues and considerations; critical incident management; barricade and hostage procedures; warrant service planning and procedures; and much more.

INSTRUCTIONAL GOALS

Upon completion of this course the attendee will be familiar with:

1. Decision-Making and Leadership
2. Emotional Intelligence
3. Tactical Response & Operations Standards
4. Training Management
5. SWAT Personnel Recruitment, Selection, Training and Retention
6. High Risk Warrant Service Operations
7. Law Enforcement Response to Barricaded Suicidal Subjects
8. Barricaded Subject Operations
9. Contemporary Issues for Tactical Teams
10. Hostage Rescue Operations
11. Incident Reviews from Past Operations



SWAT Command Decision-Making and Leadership I

DAY TO DAY / HOUR TO HOUR AGENDA

DAY ONE

Hours:

0800-0830

0830-0930

0930-1100

1100-1200

1200-1300

1300-1400

1400-1500

1500-1530

1530-1700

HOMEWORK:

Instruction:

Course Administration

Incident Debrief (Springle Street)

Leading in Teams (PowerPoint)

Decision-Making (PowerPoint)

Lunch (not provided)

Decision-Making (PowerPoint)

NTOA Tactical Response & Operations Standard (TROS) (PowerPoint)

Utopia vs. Reality (Discussion)

Incident Debrief or Group Exercises

Self-Assessment TROS

DAY TWO

Hours:

0800-0830

0830-1000

1000-1200

1200-1300

1300-1400

1400-1530

1530-1700

Instruction:

Day 1 Review and Discussion

Student Group Personnel Exercise

Training Management (PowerPoint)

Lunch (not provided)

Introduction to Emotional Intelligence (PowerPoint)

Recruitment, Selection and Retention (PowerPoint)

Incident Debrief (Instructor Choice)



SWAT Command Decision-Making and Leadership I

DAY THREE

Hours:

0800-0830

0830-1000

1000-1100

1100-1200

1200-1300

1300-1400

1400-1500

1500-1600

1600-1700

HOMEWORK:**Instruction:**

Day 2 Review and Discussion

Student Group Exercise

Warrant Debrief (Maricopa County)

High-Risk Warrant Service Operations (PowerPoint)

Lunch (not provided)

High-Risk Warrant Service Operations (PowerPoint)

High-Risk Warrant Service Exercise

Law Enforcement Response to Barricaded Suicidal Subjects (PowerPoint)

Incident Debrief (Instructor Choice)

High-Risk Warrant Service Methodologies

DAY FOUR

Hours:

0800-0830

0830-1000

1000-1200

1200-1300

1300-1600

1600-1700

HOMEWORK:**Instruction:**

Day 3 Review and Discussion

Incident Debrief (Instructor Choice)

Barricaded Subject Operations (PowerPoint)

Lunch (not provided)

Contemporary Issues for Tactical Teams (PowerPoint)

Incident Debrief (Instructor Choice)

Contemporary Issues Impact

DAY FIVE

Hours:

0800-0830

0830-0930

0930-1100

1100-1200

1200-1300

1300-1430

1430-1645

1645-1700

Instruction:

Day 4 Review and Discussion

Group Exercise (Oxygen Man)

Incident Debrief (Instructor Choice)

Hostage Rescue Operations (PowerPoint)

Lunch (not provided)

Hostage Rescue Operations (PowerPoint)

Hostage Rescue Incident Debriefs (Instructor Choice)

Review and Course Closeout



SWAT Command Decision-Making and Leadership I

COURSE OUTLINE

- I. Preface
 - A. Course Overview
 - B. Instructional Goals
 - C. Agenda
 - D. Outline
 - E. Co-Host Logistics
- II. Leading in Teams
 - A. Workgroups and Teams
 - B. Building Teams
 - C. Trust
 - D. Group Culture
- III. Decision-Making
 - A. Administrative Decisions
 - B. Tactical Decisions
 - a. Life Saving Missions
 - b. Safety Priorities
 - c. Identify
 - d. Isolate
 - e. Contain
 - f. Contingency Plans
 - g. Layered Plans
 - C. Time
- IV. NTOA Tactical Response Operations Standard
- V. Utopia vs. Reality
- VI. Personnel Scenarios



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- VII. Training Management
 - A. Training Hours
 - B. Training Philosophy
 - C. Maximizing Training
 - D. Documentation
 - E. Legal Issues

- VIII. Introduction to Emotional Intelligence
 - A. Emotional Intelligence Defined
 - B. Why is Emotional Intelligence Needed?
 - C. Emotional Intelligence and Decision-Making

- IX. Recruitment, Selection, and Retention
 - A. Recruiting for SWAT
 - B. Testing factors
 - C. Essential job functions
 - D. Retention of SWAT personnel
 - E. Legal liability

- X. High-Risk Warrant Service Operations
 - A. Criteria for SWAT
 - B. Risk Assessment
 - C. Mission Planning
 - D. Tactical Options

- XI. Law Enforcement Response to Suicidal Subjects: Legal Realities and Options
 - A. What is Our Duty?
 - B. Special Relationships
 - C. Example of State Law
 - D. Community Caretaker Function
 - E. Emergency Aid Doctrine
 - F. Legal References



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- XII. Barricade Subject Operations
 - A. Response to Barricaded Suspect Situations
 - B. Risk Assessment
 - C. Defining Roles
 - D. Tactical Options
 - E. Duties and Responsibilities

- XIII. Contemporary Issues for Tactical Teams
 - A. Use of SWAT / Militarization
 - B. Operator Fatigue
 - C. FSDD Use / Legal
 - D. Unnecessary Damage
 - E. Regionalization
 - F. Professionalism

- XIV. Hostage Rescue Operations
 - A. Response to Hostage Situations
 - B. Force Options
 - C. Crisis Negotiations Team (CNT) Strategies and Considerations
 - D. Tactical Operations Center (TOC) Considerations

- XV. Course Summary

- XVI. Incident Debriefs



SWAT Command Decision-Making and Leadership I

CO-HOST LOGISTIC REQUIREMENTS

CLASSROOM

- Adequate seating for up to 34 students with tables, good ventilation
- Marker board & markers
- Flip chart with paper

AUDIO VISUAL

- LCD Projector for computer presentation
- Large projection screen (minimum of 6'x6' screen size)
- Speaker system to connect to laptop for audio
- Extension cord and power strip
- AV table or cart

OTHER

- Access to copier



SWAT Command Decision-Making and Leadership I

STUDENT EQUIPMENT LIST

INDIVIDUAL

- Law Enforcement I. D.
- This course is conducted entirely in the classroom
- Laptop is helpful to the student, but not mandatory
- Student notebooks will be made available via Dropbox
- Business casual dress may be worn



SWAT Command Decision-Making and Leadership I

NTOA PROVIDED INSTRUCTOR MATERIALS

INSTRUCTOR PACKET (mailed to co-host)

- Extra registration forms for walk-ins
- Course roster
- Instructor agreements
- Dropbox link for student notebook and resource materials

INSTRUCTOR PACKET (emailed in advance)

- Directions to training site and hotel
- Contact numbers for co-host point of contact

COURSE PRESENTATION MATERIALS

- PowerPoint presentations available on Basecamp for download

INSTRUCTOR EQUIPMENT

- Laptop computer

OTHER



SWAT Command Decision-Making and Leadership I

STUDENT NOTEBOOK CONTENTS

TAB	DESCRIPTION
Preface	Overview, Instructional Goals, Agenda, Outline, Student Logistic Requirements
1.	Leading in Teams
2.	Decision-Making
3.	NTOA TROS
4.	TROS Homework
5.	Personnel Scenarios
6.	Training Management
7.	Emotional Intelligence
8.	Recruitment, Selection, and Retention
9.	High-Risk Warrant Service Operations
10.	High-Risk Warrant Service Exercise
11.	High-Risk Warrant Service Homework
12.	Law Enforcement Response to Barricaded Suicidal Subjects
13.	Barricaded Subject Operations
14.	Contemporary SWAT Issues and Concerns
15.	Contemporary Issues Homework
16.	Hostage Rescue Operations



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

September 2, 2025

Honorable City Council Members
The City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Request for Authorization for Two (2) Members of Service to Attend Tactical Narcotics Debriefing Training

The Department of Public Safety respectfully requests that legislation be enacted to authorize two (2) Members of Service to attend the **Tactical Narcotics Debriefing** training course, scheduled for **September 22 through September 24, 2025**. The training will take place at the **Rockland County Public Safety Academy, located at 50 Sanatorium Road, Pomona, NY 10970**.

This course will provide instruction and practical exercises designed to develop the skills necessary to conduct effective debriefings of prisoners, inmates, and newly arrested individuals for the purpose of acquiring actionable criminal intelligence and cultivating confidential informants. The curriculum features engaging classroom instruction reinforced by challenging, hands-on immersion exercises. Participants will gain both theoretical knowledge and practical experience, preparing them to apply these skills directly in the field.

There is no cost associated with this training. However, we respectfully request authorization for the attending Members of Service to utilize a department vehicle for travel to and from the training location.

Should this request meet with the approval of Your Honorable Body, we respectfully ask that the necessary legislation be enacted to authorize attendance.

Sincerely,

David Gibson
Commissioner of Public Safety



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

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MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

September 4, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Request for Approval – 2025 Excelsior Challenge Training

Dear Honorable Council Members,

The Department of Public Safety requests approval to send four (4) members of service to participate in the **2025 Excelsior Challenge**, scheduled from **September 29, 2025, through October 3, 2025**, at the **New York State Preparedness Training Center (SPTC)**, located at 5900 Airport Road, Oriskany, NY 13424.

The SPTC is the first training facility operated by New York State, specifically designed to provide immersive, scenario-based training for first responders. Situated on a 1,100-acre campus, the center includes:

- A 45,000-square-foot CityScape complex that replicates real-world urban environments
- A Swift Water and Flood Training venue
- An advanced Urban Search and Rescue simulator using virtual reality for tactical training

This comprehensive, hands-on training is designed to enhance critical skills such as inter-agency coordination, tactical response, and effective communication during high-stress, real-life incidents. Participation in the Excelsior Challenge will directly support our department's ongoing mission to maintain operational preparedness and improve public safety outcomes.

Attendees include:

There is **no cost for registration. Lodging, overtime, and meals are fully funded** through a **Federal Homeland Security Grant** administered by the Division of Homeland Security and

Emergency Services (DHSES). We request authorization for the use of a departmental vehicle for transportation to and from the training site.

This training opportunity will significantly benefit our department by enhancing the readiness, coordination, and response capabilities of the participating officers.

Should this request meet with the approval of Your Honorable Body, we ask that legislation be enacted to authorize attendance and participation for this training.

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson". The signature is fluid and cursive, with the first name "David" being more prominent than the last name "Gibson".

David Gibson
Commissioner of Public Safety

**A RESOLUTION OF THE CITY OF MOUNT VERNON CITY COUNCIL
REFERRING A PROPOSED AMENDMENT TO THE CODE
OF THE CITY OF MOUNT VERNON INCREASING
MAXIMUM PERMITTED DRIVEWAY WIDTH TO THE CITY
CORPORATION COUNSEL, AND SCHEDULING A PUBLIC HEARING**

WHEREAS, the City Council of the City of Mount Vernon proposes to amend Section 227-13.A (Depressed curb for driveway entrance) of the Code of the City of Mount Vernon to increase maximum permitted driveway width from 12 lineal feet to 18 lineal feet (“Code Amendment”); and

WHEREAS, the purpose and intent of the Code Amendment is to provide greater flexibility in driveway design to accommodate drainage infrastructure, adequate parking, and other site considerations; and

WHEREAS, the City Council, in conjunction with its Staff, prepared a draft “Ordinance to Amend Chapter 227 (Streets and Sidewalks) of the Code of the City of Mount Vernon to Increase Maximum Permitted Driveway Width from 12 Lineal Feet to 18 Lineal Feet” (“Code Amendment”), a copy of which is annexed to this Resolution; and

WHEREAS, the Code Amendment is classified as a Type II Action under the New York State Environmental Quality Review Act and its implementing regulations, 6 N.Y.C.R.R. Part 617 (“SEQRA”), including pursuant to 6 N.Y.C.R.R. 617.5(c)(25) and (33); and

WHEREAS, the City Council is desirous of scheduling a Public Hearing on the Zoning Amendment for October 8, 2025 pursuant to Section 267-60 of the Code.

BE IT FURTHER RESOLVED, that the City Council authorizes the City Clerk to refer the Code Amendment to the City of Mount Vernon Corporation Counsel for approval as to its form ; and be it

BE IT FURTHER RESOLVED, that the City Council shall hold a Public Hearing on the Code Amendment on October 8, 2025, at 7:00 p.m. in City Hall, Council Chambers – Room 206, 1 Roosevelt Square N., Mount Vernon, New York, 10550, where public comment will be heard regarding the Code Amendment, and written comments on the Code Amendment are requested, and will be accepted by the City Council up to ten (10) days following the close of the Public Hearing; and

BE IT FURTHER RESOLVED, that the City Clerk shall arrange to fulfill the notice requirements for the Public Hearing pursuant to Section 267-61 of the Code; and

FURTHER RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM

Assistant Corporation Counsel

Dept. APPROVED

Council Person

THIS RESOLUTION
ADOPTED BY CITY COUNCIL

President

Attest:

City Clerk

APPROVED

Date

By

Mayor



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of ASSESSMENT

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2328 – Fax: (914) 665-3522

Stephanie Vanderpool
Commissioner

Cranson D. Johnson
Deputy Commissioner

August 15, 2025

Honorable Daniel Browne, ESQ.
City Council President
City of Mount Vernon,
Mount Vernon, New York 10550

Re: Hudson Greenwich LLC
545 South Fulton Avenue
169.40-4088-8

(Through the Office of the Mayor)

Dear Honorable City Council Members:

Please be advised there was an Error in essential fact (RPTL section 550):an incorrectly assessed valuation, due to property being vacant and being assessed incorrectly with an improvement.

The office is implementing additional verification procedures for the above subject matter:

Enclosed is an application (RP-556) which was approved by the Executive Director of Westchester County.

- 1) City, County and School tax bills from the Comptroller's office and MV School district showing the 2024 taxes were billed on the higher assessment of \$3,600.
- 2) City, County and School tax bills from the Comptroller's office and MV School district showing the 2025 taxes were billed on the higher assessment of \$3,600.
- 3) Receipt from Infotaxonline per the Comptroller's office showing the property owner paid the 2024 & 2025 City and County taxes in full.
- 4) Receipt from Infotaxonline per the MV School district showing the property owner paid the 2024 bill in full and the first half of 2025. The second half of the School tax is not due until January 2026.
- 5) Breakdown of what the taxes would have been based on the lower assessment value of \$1,300.00

Please be advised that the owner is entitled to a refund on the 2024 and 2025 City, County and MV School tax levies:

2024 City - \$1,152.90

2024 County - \$441.66

2025 City - \$1,194.40

2025 County - \$400.16

If this meets the approval of your Honorable Body, would you kindly have the necessary legislation enacted.

Sincerely,

Stephanie Vanderpool
Commissioner of Assessment
City-Hall One Roosevelt Square
Mount Vernon, NY 10550
Email:SVanderpool@mountvernonny.gov
P (914) 665-2325 Fax (914) 665-3522