



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

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JUAN PEREZ
Commissioner Management Services

March 31, 2026

VIA EMAIL:
Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Approval to Enter into support contract with MRA International for 1 year for the support of existing HP E-Series Printers. for city council meeting to be held on April 8, 2026.

Honorable Council members:

The Department of Management Services requests approval from the City Council for a resolution to enter a 1-year support contract with MRA International, for the support of cities fleet of HP E-Series Printers. This contract is needed to support our fleet of larger HP devices due to the fact the Hewlett Packard terminated our existing support contract on October 5, 2025.

The termination of the contract was unexpected and has left the city with no support for our existing devices. MRA is able to provide the support for these printers. I have contacted several vendors and at the present time they are the only vendors that can support the devices and get parts for these printers. HP is restricting other companies from getting OEM parts.

Associated cost for this support contract will be covered under budget code A1680.407, Leasing and Printing.

Given the expiration of our existing support contract, the new contract is needed to ensure continued support for our printer fleet.

Should this request meet with the approval of the city council, we will enter into the one-year agreement and make payment from budget code A1680.407.

Thank you.
Sincerely,
Juan Perez

Commissioner Management Services
cc: Mayors Office, Comptroller

“The Jewel of Westchester”