



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
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JUAN PEREZ
Commissioner Management Services

September 16, 2025

VIA EMAIL:

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: REQUEST FOR COUNCIL AUTHORIZATION TO EXECUTE REIMBURSABLE NYS DOS
GRANT CONTRACT #T1003494.**

Honorable Council members:

The Department of Management Services respectfully requests that the City Council adopt legislation authorizing Mayor Shawyn Patterson-Howard to execute the New York State Department of State Contract for Grant #T1003494 – Legislative Initiative Form (LIF) and all related documents necessary to fulfill the obligations under the agreement. This grant, awarded to the City of Mount Vernon by Assemblyman J. Gary Pretlow on September 30, 2025 (see attached award letter), provides funding for the reimbursable purchase of a replacement UPS (Uninterruptable Power Supply) backup battery for the Mount Vernon Police Department.

Management Services has submitted the technical specifications and obtained the required price quotes for the acquisition of one (1) replacement UPS unit, at a cost not to exceed \$25,000. In accordance with the terms of the contract (attached), the City is eligible to receive an advance payment of 25% of the award amount, or \$6,250. The CMVNY Department of Finance has assigned the following revenue account code for this grant A3389.3, and A1680.203 as the corresponding expenditure account code for this transaction.

Please note that there are no matching funds or MWBE requirements associated with this grant. The contract performance period extends through March 31, 2026.

We appreciate your consideration and support in facilitating this important technology upgrade for the Police Department.

Respectfully submitted,

Juan Perez
Commissioner of the Department of Management Services

cc: Mayors Office, Comptroller

“The Jewel of Westchester”