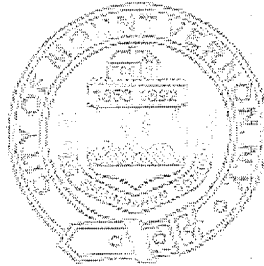


City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Meeting Agenda - Final

Wednesday, October 22, 2025

7:00 PM

**CITY COUNCIL CHAMBERS
CITY HALL**

City Council

*NICOLE BONILLA, M.B.A.
City Clerk*

*JORDAN A. RIULLANO, J.D.
Deputy City Clerk*

**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL
HELD ON WEDNESDAY, OCTOBER 22, 2025.**

Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.

**** This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public. ****

PRESIDING: Edward Poteat, Acting President

OTHERS: Nicole Bonilla, City Clerk; Jordan A. Riullano, Deputy City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Deputy Corporation Counsel.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Acting Council President Edward Poteat called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Acting Council President Poteat explained the 3-minute-plus-1 public comment rule. He then asked a Councilperson to lead the council in the Pledge of Allegiance. Acting Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

PUBLIC COMMENT

REFERRAL SESSION

Roll Call administered by City Clerk Nicole Bonilla

REPORTS OF STANDING COMMITTEES AND ACTION THEREON

To the Council:

LEGISLATION AND PUBLIC WORKS

1. Management Services: An Ordinance Adopting a Computer System Security Breach Notification Policy in Compliance with New York State Technology Law Section 208

Code: LPW

2. Department of Public Works: An Ordinance Authorizing the City Comptroller to Condemn and Dispose of Certain City-Owned Police Vehicles Determined to be Junk

Code: LPW

3. Department of Public Works: An Ordinance Authorizing the Transfer of Funds to Support the Purchase of 32-Gallon Trash Receptacles for Citywide Beautification and Sanitation Improvements

Code: LPW

4. Department of Public Works: An Ordinance Authorizing the Mayor to Execute Amendment No. 4 to the Contract with Arcadis of New York, Inc. for Sewer Engineering Services, Extending the Term through March 15, 2026, and Increasing the Contract Amount by \$500,000
- Code:** LPW

To the Council:

HUMAN RESOURCES

5. Youth Bureau: An Ordinance Authorizing Attendance at the 53rd Annual Youth Development Leadership Training Conference - (Albany, NY, on November 19, 2025)
- Code:** HR
6. Youth Bureau: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Westchester-Putnam Local Workforce Development Board to Accept Funds in the Amount of \$180,000 for the Workforce Development Academy for Youth (WDAY) Program
- Code:** HR
7. Youth Bureau: An Ordinance Amending Ordinance No. 13, adopted by the City Council on April 9, 2025, entitled “AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE FLYING CLASSROOM, A PARENT COMPANY FOR THE BARRINGTON IRVINGTON TECHNICAL TRAINING SCHOOL (BITTS), FOR THE MOUNT VERNON YOUTH BUREAU’S SOLAR GO KART SUMMER ACADEMY”
- Code:** HR
8. Youth Bureau: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Westchester-Putnam Local Workforce Development Board for the Youth Employment Program (YEP) Grant
- Code:** HR

To the Council:

PUBLIC SAFETY AND CODES

9. Industrial Development Agency: An Ordinance to Establish Business Registration Requirement for For-Profit Businesses Operating Within the City of Mount Vernon
- Code:** PSC

HELD

FINANCE AND PLANNING

o the Council:

10. Department of Planning & Community Development: An Ordinance Authorizing the Mayor to Execute a Three-Year Service Agreement with Environmental Systems Research Institute, Inc. (ESRI) for Geographic Information Systems (GIS) Software

Code: FP

ADD-ON

LEGISLATION AND PUBLIC WORKS

11. Office of the City Clerk: An Ordinance Authorizing the Mayor to Enter into an Agreement with General Code, a Member of ICC Community Development Solutions, LLC, for the eCODE360 API Service

Code: LPW

OTHER BUSINESS/CLOSING COMMENTS

**AN ORDINANCE ADOPTING A COMPUTER SYSTEM
SECURITY BREACH NOTIFICATION POLICY IN
COMPLIANCE WITH NEW YORK STATE
TECHNOLOGY LAW SECTION 208**

Whereas, by correspondence dated October 3, 2025, the Commissioner of the Department of Management Services requested that the City Council authorize the formal adoption of a policy establishing procedures to be followed by all City departments, agencies, and employees in the event of a computer system security breach, pursuant to the requirements of Section 208 of the New York State Technology Law; and

Whereas, the City of Mount Vernon recognizes the importance of protecting the personal and confidential information of its residents, employees, and all persons whose data may be collected or maintained by the City; and

Whereas, Section 208 of the New York State Technology Law mandates that municipalities adopt and implement a computer system security breach notification policy to ensure timely and appropriate notification to affected individuals in the event that personal information is compromised; and

Whereas, the City of Mount Vernon seeks to establish clear procedures to define and respond to data security breaches, ensure compliance with State law, and safeguard the integrity of municipal operations; and

Whereas, adopting this policy will ensure that all City departments follow uniform standards and procedures in the event of a security breach, coordinate properly with law enforcement and state agencies, and provide prompt and transparent notification to affected residents; and

Whereas, the City Council finds it in the best interest of the City and its residents to adopt a formal Computer System Security Breach Notification Policy in order to comply with applicable law, protect the public from potential identity theft, and reinforce the City's commitment to data security and accountability; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Title. This Ordinance shall be known and may be cited as the "City of Mount Vernon Computer System Security Breach Notification Policy Ordinance."

Section 2. Purpose. The purpose of this Ordinance is to formally adopt a policy governing the procedures to be followed by all City departments, agencies, and employees in the event of a computer system security breach, in accordance with the requirements of Section 208 of the New York State Technology Law.

Section 3. Adoption of Policy. The City Council hereby adopts the "City of Mount Vernon Computer System Security Breach Notification Policy," as prepared by the Department of Management Services and attached hereto as Exhibit A and made part of this Ordinance as if fully set forth herein.

Section 4. Policy Requirements. The adopted policy shall include, but not be limited to, the following key provisions:

(a) Definitions of "personal information," "private information," and "security breach."

(b) Procedures for identifying, reporting, and assessing potential or actual security breaches.

(c) Timelines and responsibilities for notification to affected individuals, the New York State Attorney General, the Division of State

Police, and the Office of Information Technology Services, as required by law.

(d) Coordination protocols with law enforcement and other governmental agencies.

(e) Acceptable forms and methods of notification to affected persons.

(f) Recordkeeping and documentation requirements for all incidents.

(g) Training and education obligations for City staff handling personal information.

Section 5. Departmental Compliance. All departments, offices, boards, and commissions of the City of Mount Vernon shall comply with the provisions of the adopted Computer System Security Breach Notification Policy. Department heads shall be responsible for ensuring compliance within their respective areas.

Section 6. Administration and Oversight. The Department of Management Services, in coordination with the City’s Information Technology Division, shall administer the policy, provide guidance and training to City staff, and ensure that procedures remain current with applicable State law and best practices.

Section 7. Severability. If any provision of this Ordinance shall be adjudged invalid or unconstitutional by a court of competent jurisdiction, such judgment shall not affect, impair, or invalidate the remaining provisions thereof, but shall be confined in its operation to the provision directly involved in the controversy.

Section 8. Effective Date. This Ordinance shall take effect immediately upon its passage and approval by the City Council in accordance with law.




Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
OCT 22 2025

Date
BY  Acting Mayor


Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

Acting President

City Clerk

OCT 22 2025

2

AN ORDINANCE AUTHORIZING THE CITY
COMPTROLLER TO CONDEMN AND DISPOSE
OF CERTAIN CITY-OWNED POLICE VEHICLES
DETERMINED TO BE JUNK

WHEREAS, in correspondence dated October 7, 2025, the Commissioner of the Department of Public Works formally requested authorization for the City Comptroller to approve the condemnation and disposal of thirty-one (31) City-owned vehicles, all of which have been classified as “junk” and deemed no longer suitable or serviceable for municipal purposes; and

Whereas, the City of Mount Vernon Police Department maintains a fleet of vehicles for official law enforcement purposes; and

Whereas, the Department has identified thirty-one (31) vehicles that have reached the end of their useful life due to excessive mileage, obsolescence, and/or non-serviceability; and

Whereas, Brookfield Resource Management has submitted a written quotation offering to purchase the listed vehicles as scrap for a total sum of Nineteen Thousand Seven Hundred Dollars (\$19,700.00) payable to the City of Mount Vernon; and

Whereas, it is in the best interest of the City to authorize the condemnation and disposal of said vehicles and to credit the proceeds from the sale to Account Code A2650 — Sales of Scrap and Excess;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, in the County of Westchester and State of New York, as follows:

Section 1. Authorization. The City Comptroller is hereby authorized and directed to condemn and dispose of the following thirty-one (31) City-owned vehicles, all of which have been determined to be junk and no longer serviceable for municipal purposes:

Vehicle Name	Year	Make	VIN#	Price
PD-1003	1999	Chevy Lumina	2G1WL52K4X9225012	\$400.00
Parking Bureau	1999	Ford Taurus	1FAFP53U35A283289	\$400.00
PD-981	2009	Nissan Altima	1N4CL21E99C191428	\$400.00
PD-982	2009	Nissan Altima	1N4CL21E29C179511	\$400.00
PD-018	2005	Ford Crown Vic	2FAFP71W61X196391	\$400.00
PD-1034	2014	Dodge Charger	2B3KA43G58H227330	\$400.00
No Vehicle Name	2001	Chevy Malibu	1G1ZS58F67F181306	\$400.00
PD-900	2010	Ford Crown Vic	2FAB7BVV6AX105639	\$400.00
PD-110	2010	Ford Crown Vic	2FAFBP7BV5AX138681	\$400.00
PD-621	2011	Ford Crown Vic	2FAFBP7BV3BX115983	\$400.00
PD-5161	2002	Chevy Tahoe	1GNEK13Z42J331281	\$400.00
PD-993	2003	Chevy Astro	1GNDM19X03B135247	\$400.00
PD-511	2011	Ford Crown Vic	2FAFBP7BV7BX166905	\$400.00
PD-610	2010	Ford Crown Vic	2FAFBP7BV 4AX105641	\$400.00
PD-1036	2010	Ford Crown Vic	2FAFHP71W95X119334	\$400.00
PD-507	2007	Ford Crown Vic	2FAHP71W57X142355	\$400.00
PD-210	2010	Ford Crown Vic	2FABP7BV5AX138857	\$400.00
No Vehicle Name	2011	Ford Crown Vic	FAFP74W95X122089	\$400.00
No Vehicle Name	2001	Ford F-150	1FTDX08WXVKB6271	\$400.00
No Vehicle Name	2001	Chevy Malibu	1G1ND52J916241771	\$400.00
No Vehicle Name	2010	Ford Crown Vic	2FAP7B6WX5V7B6391	\$400.00
PD-998	1999	Ford Explorer	1FMZU34EOXZB99748	\$400.00
No Vehicle Name	2000	Oldsmobile	1G3NL52T6VM343025	\$400.00
No Vehicle Name	2001	Hyundai Sonata	5NPFC4AC1DH811098	\$400.00
No Vehicle Name	2009	Jeep Cherokee	1J4HR58N76C140988	\$400.00
No Vehicle Name	2010	Freightliner M2	1FVHC7C6ADAT2527	\$3,500.00
No Vehicle Name	2010	Freightliner M2	1FVHC7C8ADAT2531	\$3,500.00
No Vehicle Name	2016	Elgin Pelican	NP30806	\$1,500.00
No Vehicle Name	2000	Hyundai	KM8SC3D03U411251	\$400.00
No Vehicle Name	2000	Ford Explorer	1FMZU72EOYZC41363	\$400.00
No Vehicle Name	2001	Dodge Voyager	1P4GH443NX 154028	\$400.00

OCT 22 2025

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Section 2. Sale and Deposit of Proceeds. The total proceeds of \$19,700.00, as quoted by Brookfield Resource Management, shall be deposited into Account Code A2650 — Sales of Scrap and Excess.

Section 3. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

OCT 22 2025

Date

BY

Acting

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

Acting

President

NOTES

City Clerk

OCT 22 2025

J

AN ORDINANCE AUTHORIZING THE TRANSFER
OF FUNDS TO SUPPORT THE PURCHASE OF
32-GALLON TRASH RECEPTACLES FOR CITYWIDE
BEAUTIFICATION AND SANITATION IMPROVEMENTS

Whereas, in correspondence dated October 7, 2025, the Commissioner of the Department of Public Works formally requested authorization for the Comptroller to transfer funds within the Department of Public Works' budget as shown below; and

Whereas, the Commissioner of the Department of Public Works has requested a transfer of funds to cover the purchase of 32-gallon trash receptacles to be placed at various locations throughout the City of Mount Vernon; and

Whereas, the installation of these receptacles will enhance the City's beautification efforts, improve trash collection, and support the overall cleanliness and maintenance of public spaces; and

Whereas, sufficient funds are available within existing departmental budget lines to accommodate this transfer without negatively impacting essential operations; and

Whereas, the City Council of the City of Mount Vernon deems it in the best interest of the City and its residents to approve said transfer of funds to facilitate the timely purchase and installation of the trash receptacles;

Now, Therefore, Be It Ordained by the City Council of the City of Mount Vernon, in regular session convened, as follows:

Section 1. Authorization of Transfer. The City Comptroller is hereby authorized and directed to transfer funds within the Department of Public Works' budget as follows:

From:	Amount:	To:	Amount:
A5410.432 Sidewalk Repairs	\$ 5,000.00		
A8120.203 Sanitary & Storm Sewers: Equipment	\$10,000.00	A8160.203 Sanitation: Equipment	\$30,000.00
A8120.405 Sanitary & Storm Sewers: Outside Contracted Services	\$15,000.00		

Section 2. Purpose of Funds. The transferred funds shall be used exclusively for the purchase of 32-gallon trash receptacles to be placed in strategic locations throughout the City, supporting the Department of Public Works' beautification and sanitation initiatives.

Section 3. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
APPROVED
OCT 22 2025
Date
BY Acting Mayor

Cathie Gleason
Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
Acting President
ATTEST: Michelle Bonilla
City Clerk

OCT 22 2025

3

**AN ORDINANCE AUTHORIZING THE MAYOR TO
EXECUTE AMENDMENT NO. 4 TO THE CONTRACT
WITH ARCADIS OF NEW YORK, INC. FOR SEWER
ENGINEERING SERVICES, EXTENDING THE TERM
THROUGH MARCH 15, 2026, AND INCREASING THE
CONTRACT AMOUNT BY \$500,000**

Whereas, in correspondence dated October 9, 2025, the Commissioner of the Department of Public Works formally requested authorization for the Mayor to execute Amendment No. 4 to the contract between the City of Mount Vernon and Arcadis of New York, Inc. for Sewer Engineering Services, extending the contract term through March 15, 2026, and increasing the contract amount by an additional \$500,000, for a total not-to-exceed amount of \$3,838,000; and

Whereas, in December 2021, the City of Mount Vernon entered into an agreement with Arcadis of New York, Inc. ("Arcadis") for professional engineering services to assist the City in achieving compliance with its Municipal Separate Storm Sewer System (MS4) General Permit and the Consent Decree entered in *United States v. City of Mount Vernon*, Case No. 7:18-cv-05845-CS; and

Whereas, Arcadis has provided ongoing engineering and technical services related to sewer investigation, rehabilitation, and compliance activities under successive amendments to the original agreement, with Amendment No. 3 bringing the total contract value to \$3,338,000; and

Whereas, the City is currently operating under a Consent Decree with the U.S. Environmental Protection Agency (EPA), the U.S. Department of Justice (DOJ), and the New York State Department of Environmental Conservation (DEC), which requires the City to continuously retain a qualified Engineering Expert and Financial Expert to ensure compliance with its obligations and to avoid civil and stipulated penalties for noncompliance; and

Whereas, the existing Arcadis contract is set to expire in December 2025, but the remaining funds under that agreement will be depleted by the end of October 2025, creating an urgent need to extend services to avoid interruption in critical engineering activities that ensure ongoing compliance with the Consent Decree; and

Whereas, the Department of Public Works has requested a fourth and final extension of the emergency contract with Arcadis through March 15, 2026, at an additional amount not to exceed Five Hundred Thousand Dollars (\$500,000), to maintain continuity of services while the City completes procurement and contract negotiations with a new engineering firm; and

Whereas, funding for this extension shall be drawn from the ongoing New York State Environmental Facilities Corporation (NYS EFC) administrative grant titled "*Funding Agreement – Sewer Investigations and Repairs*" (EFC Project No. 2151), which currently has a remaining balance of approximately \$1.2 million—sufficient to support this amendment at no additional cost to the City; and

Whereas, under Amendment No. 4, Arcadis shall continue to perform engineering and financial advisory services essential to maintaining compliance with the Consent Decree, including sewer investigation, repair planning, and program management, and shall also implement additional requirements promoting MWBE participation, workforce development opportunities for City residents and youth, and enhanced public education and community engagement; and

Whereas, the City Council finds it in the best interest of the City and its residents to approve this amendment to prevent lapses in critical sewer engineering services, ensure continued Consent Decree compliance, and avoid potential penalties and enforcement actions.

4

OCT 22 2025

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NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, in regular session convened, as follows:

Section 1. Authorization. The Mayor is hereby authorized to execute Amendment No. 4 to the contract between the City of Mount Vernon and Arcadis of New York, Inc. for Sewer Engineering Services, extending the contract term through March 15, 2026, and increasing the contract amount by an additional \$500,000, for a total not-to-exceed amount of \$3,838,000.

Section 2. Scope of Services. Under this amendment, Arcadis shall continue to provide professional engineering and technical services necessary for compliance with the Consent Decree and related mandates, including but not limited to:

- Sewer investigation, inspection, and rehabilitation planning;
- Program management and technical oversight;
- Grant and financing assistance;
- Community engagement and public education related to sewer remediation efforts;
- Implementation of workforce development and MWBE participation goals.

Section 3. Funding Source. All costs associated with this amendment shall be paid from the NYS Environmental Facilities Corporation (EFC) Grant – “Funding Agreement: Sewer Investigations and Repairs” (EFC Project No. 2151). No additional City funds are required for this contract amendment.

Section 4. Necessity and Continuity. This Ordinance is declared necessary to ensure the uninterrupted provision of sewer engineering services required under the Consent Decree and to prevent potential civil and stipulated penalties against the City for noncompliance.

Section 5. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
OCT 22 2025

Date
BY _____
Acting Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL
3/4

President
ATTEST: _____
City Clerk

OCT 27 2025

5

**AN ORDINANCE AUTHORIZING ATTENDANCE
AT THE 53RD ANNUAL YOUTH DEVELOPMENT
LEADERSHIP TRAINING CONFERENCE**

Whereas, by correspondence dated October 3, 2025, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to grant permission for the Executive Director and Deputy Director of the Mount Vernon Youth Bureau to attend the 53rd Annual Youth Development Leadership Training Conference, to be held on November 19, 2025, at The Marriott Albany Hotel in Albany, New York; and

Whereas, the City of Mount Vernon recognizes the importance of maintaining a comprehensive and compliant code enforcement program consistent with the New York State Uniform Fire Prevention and Building Code ("Uniform Code") and the State Energy Conservation Construction Code ("Energy Code"); and

Whereas, the City of Mount Vernon Youth Bureau serves as a key agency responsible for the coordination, implementation, and support of youth development programs and initiatives within the City of Mount Vernon; and

Whereas, the Association of New York State Youth Bureaus annually hosts the Youth Development Leadership Training Conference, which provides critical training, planning, and advocacy opportunities for youth development professionals across the State of New York; and

Whereas, the 53rd Annual Youth Development Leadership Training Conference will be held at The Marriott Albany Hotel in Albany, New York, on November 19, 2025, bringing together local, regional, and state representatives to address innovations, regulations, and funding opportunities related to youth development; and

Whereas, participation in the conference will allow the City's Youth Bureau Executive Director and Deputy Director to engage with their peers statewide, gain valuable professional training, and acquire information necessary to enhance Mount Vernon's youth services and programming; and

Whereas, the estimated costs associated with attendance for two (2) Youth Bureau staff members include:

- **Registration:** \$150 (Executive Director registration waived);
- **Per Diem (Meals):** \$172 (2 x \$86 commuter rate);
- **Transportation (Amtrak round-trip):** \$600 (2 x \$300);
- **Mileage Reimbursement:** \$10.50 (2 x 15 miles x \$0.70 per mile); and

Whereas, funding for the expenses related to conference attendance shall be drawn from the following budgetary accounts:

- **Revenue Code:** A2229.8
- **Appropriation Codes:** A7311.423 (Conference Expense) and A7311.402 (Travel Expense); and

Whereas, the Mayor of the City of Mount Vernon is authorized under the City Charter to oversee and approve employee participation in official conferences and professional development programs on behalf of the City; **Now, Therefore, Be It Resolved That**

5

OCT 22 2025

5

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized to grant permission for the Executive Director and Deputy Director of the Mount Vernon Youth Bureau to attend the 53rd Annual Youth Development Leadership Training Conference, to be held on November 19, 2025, at The Marriott Albany Hotel in Albany, New York.

Section 2. Funding. All expenses related to conference attendance, as outlined herein, shall be paid from Revenue Code A2229.8, with appropriations allocated from budget codes A7311.423 (Conference Expense) and A7311.402 (Travel Expense).

Section 3. Purpose. The purpose of this Ordinance is to promote the continued professional development of Youth Bureau leadership and to enhance the delivery of youth services within the City of Mount Vernon through active participation in statewide youth development initiatives.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

OCT 22 2025

Date

BY

Acting

Mayor

Page | 2

5

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

Acting

President

ATTEST:

City Clerk

OCT 22 2025

6

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER-PUTNAM LOCAL WORKFORCE DEVELOPMENT BOARD TO ACCEPT FUNDS IN THE AMOUNT OF \$180,000 FOR THE WORKFORCE DEVELOPMENT ACADEMY FOR YOUTH (WDAY) PROGRAM

Whereas, by correspondence dated October 3, 2025, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to enter into an agreement with the Westchester-Putnam Local Workforce Development Board to accept reimbursable grant funding in the amount of One Hundred Eighty Thousand Dollars (\$180,000) to support the operation of the Workforce Development Academy for Youth (WDAY) Program administered by the Mount Vernon Youth Bureau; and

Whereas, the Workforce Development Academy for Youth (WDAY) is a year-round program that provides educational and employment services to eligible youth ages sixteen (16) through twenty-four (24) throughout Westchester and Putnam Counties; and

Whereas, the WDAY Program provides valuable opportunities to out-of-school youth (OSY) to obtain a high school equivalency diploma, explore career pathways, pursue higher education, and secure employment; and

Whereas, the WDAY Program delivers a comprehensive range of youth services including tutoring, alternative secondary school services, paid and unpaid work experience, occupational skills training, leadership development, concurrent education and workforce preparation, supportive services, adult mentoring, follow-up services, financial literacy training, comprehensive guidance and counseling, entrepreneurial skills training, access to labor market information, and transition to post-secondary education; and

Whereas, the Westchester-Putnam Local Workforce Development Board has made available to the City of Mount Vernon Youth Bureau reimbursable grant funding in the total amount of One Hundred Eighty Thousand Dollars (\$180,000) over a four-year period to support the operation of the WDAY Program, serving forty (40) at-risk youth annually; and

Whereas, this grant will be used to support youth education, job readiness, and employment initiatives within the City of Mount Vernon, consistent with the goals of the Mount Vernon Youth Bureau and the City's commitment to workforce and community development; and

Whereas, this grant is fully reimbursable and does not require any matching funds from the City; and

Whereas, the revenues from this grant are to be recorded in revenue code A4790.6, and expenditures shall be made under the following budget codes:

- A6295.101 (Salaries)
- A6295.104 (Part-Time)
- A6295.402 (Travel Expense)
- A6295.405 (Contracted Outside Services)
- A6295.458 (Miscellaneous)
- A6295.467 (Program Supplies);

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, in regular session convened, as follows:

Section 1. Authorization. The Mayor is hereby authorized to enter into an agreement with the Westchester-Putnam Local Workforce Development Board to accept reimbursable grant funding in the amount of One Hundred Eighty Thousand Dollars (\$180,000) to support the operation of the Workforce Development Academy for Youth (WDAY) Program administered by the Mount Vernon Youth Bureau.

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Section 2. Purpose of Funds. The funds shall be used exclusively to implement and operate the WDAY Program, providing educational, workforce development, and supportive services to eligible youth between the ages of sixteen (16) and twenty-four (24).


Section 3. Budget Codes. Grant revenues shall be recorded in A4790.6, and expenditures shall be appropriated to the following budget lines:

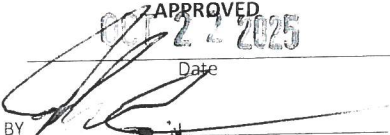
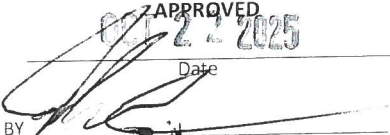
- A6295.101 — Salaries
- A6295.104 — Part-Time
- A6295.402 — Travel Expense
- A6295.405 — Contracted Outside Services
- A6295.458 — Miscellaneous
- A6295.467 — Program Supplies

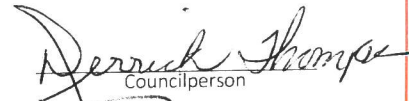
Section 4. Reimbursement and Matching Funds. This grant is a reimbursable grant and does not require any matching funds from the City of Mount Vernon.


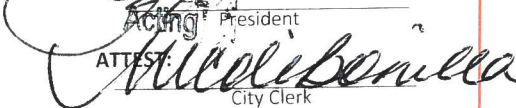
Section 5. Effective Date. This Ordinance shall take effect immediately upon approval and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
OCT 22 2025
Date

BY  Acting Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

Acting President
ATTEST: 
City Clerk

OCT 21 2025

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**AN ORDINANCE AMENDING ORDINANCE NO. 13,
ADOPTED BY THE CITY COUNCIL ON APRIL 9,
2025, ENTITLED “AN ORDINANCE AUTHORIZING
THE MAYOR TO ENTER INTO AN AGREEMENT
WITH THE FLYING CLASSROOM, A PARENT
COMPANY FOR THE BARRINGTON IRVINGTON
TECHNICAL TRAINING SCHOOL (BITTS), FOR
THE MOUNT VERNON YOUTH BUREAU’S SOLAR
GO KART SUMMER ACADEMY”**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. The first decretal paragraph, the third, fourth Whereas clause, and Section 1 of Ordinance No. 13, adopted by the City Council on April 9, 2025, entitled **“AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE FLYING CLASSROOM, A PARENT COMPANY FOR THE BARRINGTON IRVINGTON TECHNICAL TRAINING SCHOOL (BITTS), FOR THE MOUNT VERNON YOUTH BUREAU’S SOLAR GO KART SUMMER ACADEMY,”** is hereby amended as follows:

Whereas, in a letter dated October 6, [March 31], 2025, the Commissioner of the Department of Assessment formally requested authorization to amend Ordinance No. 13, adopted by the City Council on April 9, 2025, for the Mayor to enter into an agreement with the Flying Classroom, a parent company for The Barrington Irving Technical Training School (BITTS), led by CEO Captain Barrington Irving and his team, to implement the Mount Vernon Youth Bureau’s Solar GO KART Summer Academy for the period of July 8, 2025, through August 14, 2025, for a total amount not to exceed Forty-Five Thousand Dollars (\$45,000.00); and; and

Whereas, the City of Mount Vernon is committed to providing educational and engaging programs for youth that enhance their learning experiences and skill sets in science, technology, engineering, mathematics, and literacy (STEM+); and

Whereas, the Mount Vernon Youth Bureau seeks to partner with the Flying Classroom, a parent company for The Barrington Irving Technical Training School (BITTS), led by CEO Captain Barrington Irving and his team at the Barrington Irving Technical Training School (BITTS), to implement the Solar GO KART Summer Academy for middle school students in grades 6-8; and

Whereas, this six-week program, running from July 8, 2025, to August 14, 2025, will provide 15 students with immersive hands-on STEM+ experiences, teamwork, problem-solving, and critical thinking skills, culminating in the construction of two (2) solar go-karts; and

Whereas, the program will be delivered through a combination of live virtual sessions and in-person training at Recreational Brush Park from August 5, 2025, through August 14, 2025; and

Whereas, funding for this program in the amount of Forty-Five Thousand Dollars (\$45,000.00) is available and allocated as follows:

- Forty Thousand Dollars (\$40,000.00) from revenue code A4790.6 associated with budget code A6295.405 (State reimbursable grant - Project RISE);
- Five Thousand Dollars (\$5,000.00) from revenue code A4820 associated with budget code A7316.405 (no cost to the city, funds are readily available, and no matching funds required); **Now, Therefore, Be It Resolved That**

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The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization into Agreement. The Mayor is hereby authorized to enter into an agreement with the Flying Classroom, a parent company for The Barrington Irving Technical Training School (BITTS), led by CEO Captain Barrington Irving and his team, to implement the Mount Vernon Youth Bureau's Solar GO KART Summer Academy for the period of July 8, 2025, through August 14, 2025, for a total amount not to exceed Forty-Five Thousand Dollars (\$45,000.00).

Section 2. Program Implementation. The Solar GO KART Summer Academy shall be conducted in accordance with the approved curriculum, which is nationally aligned to ensure a comprehensive educational experience for all participants. The program shall include virtual instruction and in-person sessions at Recreational Brush Park from August 5, 2025, through August 14, 2025.

Section 3. Funding and Accounting. The allocated funds shall be disbursed as follows:

(a) Forty Thousand Dollars (\$40,000.00) shall be drawn from revenue code A4790.6 associated with budget code A6295.405, as part of the State reimbursable grant - Project RISE.

(b) Five Thousand Dollars (\$5,000.00) shall be drawn from revenue code A4820 associated with budget code A7316.405, with *no* cost to the city and no matching funds required.

Section 4. Effective Date. This ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.

New Matter Underlined
Deleted Matter in Brackets []

Vote Taken As Follows: October 22, 2025
Boxhill: Yea
Browne: Yea
Gleason: Yea
Thompson: Yea
Poteat: Yea
Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

OCT 22 2025

Date

BY

Acting

Mayor

Page 2

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Derrick Thompson
Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

Acting President

ATTEST:

City Clerk

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**AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH THE
WESTCHESTER-PUTNAM LOCAL WORKFORCE
DEVELOPMENT BOARD FOR THE YOUTH
EMPLOYMENT PROGRAM (YEP) GRANT**

Whereas, by correspondence dated October 10, 2025, the Executive Director of the Youth Bureau formally requested authorization for the Mayor of the City of Mount Vernon to enter into an agreement with the Westchester-Putnam Local Workforce Development Board to accept grant funds in the amount of \$800,068 for the Youth Employment Program (YEP) for the period October 1, 2025, to June 30, 2026; and

Whereas, the Mount Vernon Youth Bureau continues to provide essential educational and employment services to youth in the City of Mount Vernon, helping them achieve self-sufficiency, develop career skills, and gain valuable work experience; and

Whereas, the Westchester-Putnam Local Workforce Development Board has made available grant funding in the amount of Eight Hundred Thousand Sixty-Eight Dollars (\$800,068) to support the Youth Employment Program (YEP) for the program period beginning October 1, 2025, and ending June 30, 2026; and

Whereas, the YEP program serves approximately eighty (80) eligible youth between the ages of 14 and 20, providing educational support, employment training, driver's license assistance, program supplies, and contractual services with program-enhancing vendors; and

Whereas, this grant is reimbursable and requires no matching funds from the City of Mount Vernon; and

Whereas, the City Council finds it in the best interest of the City and its residents to authorize the Mayor to enter into an agreement with the Westchester-Putnam Local Workforce Development Board to accept these funds and implement the Youth Employment Program through the Youth Bureau; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized to enter into an agreement with the Westchester-Putnam Local Workforce Development Board to accept grant funds in the amount of \$800,068 for the Youth Employment Program (YEP) for the period October 1, 2025, to June 30, 2026.

Section 2. Purpose. The purpose of the grant is to provide educational and employment services to eligible youth aged 14–20, including but not limited to career exploration, workforce readiness, driver's license support, program supplies, and vendor partnerships that enhance program delivery and participant outcomes.

Section 3. Funding Allocation. Funds shall be recorded in Revenue Code A3989 and appropriated to the following budget codes:

- A7321.101 – Salaries
- A7321.104 – Part-Time
- A7321.203 – Equipment
- A7321.402 – Travel Expense
- A7321.405 – Contracted Outside Services
- A7321.458 – Miscellaneous
- A7321.467 – Program Supplies

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Section 4. Terms of Grant. This is a reimbursable grant with *no* matching requirement from the City of Mount Vernon.

Section 5. Effective Date. This Ordinance shall take effect immediately upon approval and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM

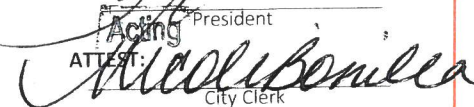
Assistant Corporation Counsel

APPROVED
OCT 22 2025
Date

BY  Acting Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

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Acting President
ATTEST: 
City Clerk

OCT 22 2025

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HELD

**AN ORDINANCE TO ESTABLISH A BUSINESS
REGISTRATION REQUIREMENT FOR ALL
FOR-PROFIT BUSINESSES OPERATING
WITHIN THE CITY OF MOUNT VERNON**

Whereas, in correspondence dated September 17, 2025, the Director of Business Development of the Industrial Development Agency submitted a formal request to establish a mandatory business registration program for all for-profit business entities operating within the City in order to improve municipal oversight, enhance regulatory compliance, and promote a fair and transparent business environment; and

Whereas, the City Council of the City of Mount Vernon recognizes the importance of maintaining accurate and current data concerning all for-profit business entities operating within the City to ensure equitable economic development, effective code enforcement, and coordinated municipal operations; and

Whereas, the absence of a unified business registration system has historically hindered interdepartmental communication and the City's ability to efficiently track business ownership, tenancy, licensing, and zoning compliance; and

Whereas, the establishment of a Business Registration Ordinance will modernize the City's regulatory framework, promote transparency, and facilitate real-time data collection through a centralized digital registration process; and

Whereas, the Department of Business Development of the Mount Vernon Industrial Development Agency (MV IDA) has recommended that the City Council enact this Ordinance to implement a tri-annual registration requirement for all operating for-profit businesses; and

Whereas, the adoption of this Ordinance will advance the City's strategic goals of economic growth, code compliance, and improved public safety while providing a reliable mechanism for monitoring business activity; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Title and Purpose. This Ordinance shall be known as the "City of Mount Vernon Business Registration Ordinance."

The purpose of this Ordinance is to establish a mandatory business registration program for all for-profit business entities operating within the City in order to improve municipal oversight, enhance regulatory compliance, and promote a fair and transparent business environment.

Section 2. Registration Requirements.

1. All for-profit businesses operating within the City of Mount Vernon, whether located in commercial, industrial, or home-based premises, shall be required to register with the City every three (3) years.

2. The registration process shall be administered and maintained by Business Development of the Mount Vernon Industrial Development Agency (MV IDA) through the City's official online portal.

3. A Business Registration Certificate shall be issued upon successful completion of registration and shall be conspicuously displayed at the business location.

Section 3. Registration Documentation. Each business applying for registration must submit, through the City's Online Portal, the following documentation:

1. Proof of legal business formation (e.g., Articles of Incorporation, DBA certificate, etc.);
2. Employer Identification Number (EIN) issued by the IRS;
3. Copy of lease agreement or property deed;
4. Name and emergency contact of property owner/landlord;
5. Name and emergency contact of business owner or on-site manager;
6. Copies of applicable New York State licenses (e.g., Cannabis Management, Liquor Authority, Department of Motor Vehicles, etc.);
7. Proof of business insurance;
8. Business hours and operational description; and
9. Certification of compliance with the City's Business Video Camera Ordinance.

Section 4. Fees and Fiscal Consideration.

1. Initial Registration Fee: None.
2. Renewal Fee: \$150.00 every three (3) years.
3. Non-Compliance Penalties: Fees assessed for failure to register or late submission shall be established and collected by the Office of the City Clerk on behalf of the City Council.
4. The Office of the Comptroller shall create a dedicated revenue line to receive funds generated by registration and penalties.
5. A budget code shall be established within the Office of the City Clerk to process payments and record revenues.

Section 5. Enforcement and Compliance.

1. Enforcement of this Ordinance shall be carried out collaboratively by:
 - Business Development of the Mount Vernon Industrial Development Agency;
 - The Department of Buildings;
 - Department of Code Enforcement;
 - Department of Public Works;
 - Fire Prevention Bureau of the Mount Vernon Fire Department; and
 - The Mount Vernon Police Department.
2. Businesses that fail to register within the prescribed period shall be deemed non-compliant and subject to penalties, including fines, suspension of operating permissions, or closure pursuant to the City's Municipal Code.
3. Non-compliance may also delay the issuance or renewal of a Certificate of Tenancy or Certificate of Occupancy by the Department of Buildings.

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FIELD

Section 6. Administration and Program Management.

1. Business Development of the Mount Vernon Industrial Development Agency shall serve as the lead agency responsible for:

- Administering the Business Registration Program;
- Issuing Business Registration Certificates;
- Assessing and collecting late fees;
- Developing Standard Operating Procedures (SOPs); and
- Conducting community outreach and stakeholder education.

2. The Office of the City Clerk shall receive and record revenues on behalf of the City Council, in coordination with the Finance Department and Management Services.

3. The program shall utilize the City's Online portal to collect debit/credit payments and maintain secure digital records.

Section 7. Environmental Considerations. This Ordinance is administrative in nature and does not have a direct environmental impact; therefore, it is exempt from environmental review under the New York State Environmental Quality Review Act (SEQRA).

Section 8. Severability. If any provision of this Ordinance is found to be invalid or unenforceable, such invalidity shall not affect the remaining provisions, which shall continue in full force and effect.

Section 9. Effective Date. This Ordinance shall take effect immediately upon passage and approval by the City Council and subsequent approval by the Board of Estimate & Contract, and the Business Registration Program shall be launched within ninety (90) days thereafter.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

OCT 22 2025

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**AN ORDINANCE AUTHORIZING THE MAYOR TO
EXECUTE A THREE-YEAR SERVICE AGREEMENT
WITH ENVIRONMENTAL SYSTEMS RESEARCH
INSTITUTE, INC. (ESRI) FOR GEOGRAPHIC
INFORMATION SYSTEMS (GIS) SOFTWARE**

Whereas, in correspondence dated October 10, 2025, the Commissioner of the Department of Planning & Community Development formally requested authorization for the Mayor to execute a three-year service agreement with Environmental Systems Research Institute, Inc. (ESRI), under Agreement Quotation #Q-555192, for the continued use, maintenance, and technical support of the City's Geographic Information Systems (GIS) software platform; and

Whereas, the ESRI platform provides the City with continued technical assistance, software licensing, and subscription access to the City's Geographic Information System (GIS) platform, which has become an essential tool for interdepartmental coordination and efficient service delivery; and

Whereas, since its implementation, the GIS system has enhanced the City's ability to map, analyze, and manage critical infrastructure and assets, including sewers, water lines, hydrants, traffic signals, and roadways; and

Whereas, the GIS platform supports data-driven decision-making and has improved efficiency and transparency across multiple City departments, including the Department of Planning and Community Development, Department of Public Works, Police Department, Fire Department, the Assessor's Office, and the Board of Water Supply; and

Whereas, the City's GIS tools have enabled innovative applications such as property data integration, lead service line tracking, code enforcement mapping, public works dashboards, zoning and planning analyses, crime mapping, sustainability studies, and the City's public-facing Zoning Finder tool; and

Whereas, the proposed three-year renewal will ensure the continuation of uninterrupted GIS service, maintenance, and support for the City, thereby maintaining operational continuity across all departments; and

Whereas, the total cost of the three-year agreement is One Hundred Eighty Thousand Nine Hundred Dollars (\$180,900), payable in annual installments of Sixty Thousand Three Hundred Dollars (\$60,300), to be funded through Budget Line 8020.405 – Contracted Outside Services of the Department of Planning and Community Development;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, in the County of Westchester and State of New York, as follows:

Section 1. Authorization. The Mayor is hereby authorized to execute a three-year service agreement with Environmental Systems Research Institute, Inc. (ESRI), under Agreement Quotation #Q-555192, for the continued use, maintenance, and technical support of the City's Geographic Information Systems (GIS) software platform.

Section 2. Term. The term of this agreement shall commence upon execution and continue for three (3) years thereafter, at an annual cost not to exceed Sixty Thousand Three Hundred Dollars (\$60,300) per year, for a total amount not to exceed One Hundred Eighty Thousand Nine Hundred Dollars (\$180,900).

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Section 3. Funding. Funds for this agreement shall be charged to Budget Line 8020.405 – Contracted Outside Services of the Department of Planning and Community Development.

Section 4. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

OCT 22 2025

Date

BY

Acting

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

Acting President

ATTEST

City Clerk

OCT 22 2025

11

AN ORDINANCE AUTHORIZING THE MAYOR TO
ENTER INTO AN AGREEMENT WITH GENERAL CODE,
A MEMBER OF ICC COMMUNITY DEVELOPMENT
SOLUTIONS, LLC, FOR THE eCODE360 API SERVICE

Whereas, in correspondence dated October 21, 2025, the City Clerk formally requested authorization for the Mayor to enter into an agreement with General Code, a member of ICC Community Development Solutions, LLC, for the provision of eCode360 API services, in accordance with the terms and costs set forth herein; and

Whereas, the Office of the City Clerk has identified the need to provide seamless and efficient access to the City of Mount Vernon's Charter and related municipal codes; and

Whereas, General Code, a member of ICC Community Development Solutions, LLC, offers the eCode360 API service, which enables secure digital integration between the City's codified laws and external platforms; and

Whereas, the integration of the eCode360 API will allow the City's technology partner, Readyly, to interface directly with the City Charter using artificial intelligence (A.I.) to provide accessible, accurate, and real-time information to residents and City employees; and

Whereas, the cost of this service includes an initial Year 1 expense of Two Hundred Fifty Dollars (\$250.00) for API Key Creation and Setup, and Five Hundred Ninety-Five Dollars (\$595.00) for Access Maintenance, for a total of Eight Hundred Forty-Five Dollars (\$845.00); and

Whereas, the annual Access Maintenance fee of Five Hundred Ninety-Five Dollars (\$595.00) shall be funded from Budget Line A 1410.215 – Software & Support; and

Whereas, the City Clerk has recommended entering into this agreement with General Code to modernize access to municipal laws and improve digital transparency;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, New York, as follows:

Section 1. Authorization. The Mayor is hereby authorized to enter into an agreement with General Code, a member of ICC Community Development Solutions, LLC, for the provision of eCode360 API services, in accordance with the terms and costs set forth herein.

Section 2. Funding. Payment for this agreement shall be made from Budget Line A 1410.215 – Software & Support, with the first-year cost not to exceed Eight Hundred Forty-Five Dollars (\$845.00) and subsequent annual maintenance fees of Five Hundred Ninety-Five Dollars (\$595.00).

Section 3. Purpose. The purpose of this agreement is to facilitate integration between the City's Charter, hosted by General Code, and the Readyly platform, utilizing artificial intelligence (AI) to provide enhanced access and transparency for residents and City employees.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea Browne: Yea
Gleason: Yea Thompson: Yea
Poteat: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
APPROVED
OCT 22 2025
Date
BY: Acting Mayor

Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
Acting President
ATTEST: City Clerk

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