

**28 South First Avenue   Mount Vernon, NY 10550   914-668-1840   [www.mtvpl.org](http://www.mtvpl.org)**

Mount Vernon City Council  
City Hall  
1 Roosevelt Square  
Mount Vernon, NY 10550

Re: Request for Street Closure for the 7th Annual MVPL Comic Expo

Dear Honorable Members of the Mount Vernon City Council,

On behalf of the Mount Vernon Public Library, I respectfully request permission to close One City block at the location of The Mount Vernon Public Library 28 South First Avenue between East First Street and East Second Street on Sunday, September 28, 2025, to accommodate the Seventh Annual MVPL Comic Expo. The event will take place from 12:00 PM to 7:00 PM and is expected to draw a large number of families, community members, and visitors.

This free, family-friendly celebration of comics, pop culture, and the arts has become a signature community event in Mount Vernon, offering engaging activities such as a gaming room, live entertainment, children's programming, and a cosplay contest. The temporary street closure will ensure the safety of attendees, provide space for vendors and performers, and allow for an enjoyable experience for all participants.

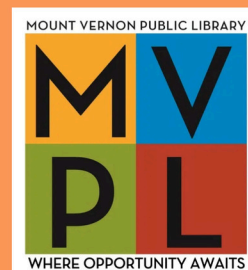
We will work closely with city agencies to ensure proper security, traffic redirection, and compliance with all city requirements.

We greatly appreciate the City Council's continued support of library programs and community events, and we hope you will grant us permission to close the street for this special occasion.

Thank you for your consideration. Please feel free to contact me at 914-668-1840 ext. 236 or [cwebb@mvplibrary.org](mailto:cwebb@mvplibrary.org) if you require any additional information.

Sincerely,

Catherine Webb  
Community Outreach/Special Events Coordinator  
Mount Vernon Public Library



# MVPL COMIC EXPO

**SEPTEMBER 28, 2025**  
**12 NOON - 7:00 PM**

**FREE!**



SCAN THE QR CODE  
FOR TICKETS

## **COSPLAY CONTEST**

- \* FACE PAINTING**
- \* GIVE-AWAYS**
- \* ARTS & CRAFTS**
- \* KIDS SNACKS**
- NERF BATTLE PIT**
- STAR WARS**
- JEDI TRAINING**

**\*WHILE SUPPLIES LAST**



**COME MEET**  
**ROYCE JOHNSON**  
**FEATURED IN THE BLOCKBUSTER TV SHOW**

**MARVEL'S**  
**DAREDEVIL: BORN AGAIN**

FOR MORE INFORMATION EMAIL:  
[MVPLCOMICEXPO@MVPLIBRARY.ORG](mailto:MVPLCOMICEXPO@MVPLIBRARY.ORG)





MOUNT VERNON PUBLIC LIBRARY  
28 SOUTH FIRST AVENUE MT VERNON, NY

**SEB-25-11**

Special Event Application

Status: Active

Submitted On: 9/4/2025

**Primary Location**28 FIRST AV ,S  
Mount Vernon, NY 10550**Owner**Mount Vernon Public Library  
South First avenue 28 Mount  
Vernon, NY 10098**Applicant** Catherine Webb  
 914-668-1840 ext. 236  
 cwebb@mvplibrary.org  
 28 S 1st Avenue  
Mount Vernon, NY 10550

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**Applicant Information****Is the applicant an individual, organization OR CITY  
DEPARTMENT??\***

Business / Organization

**Applying Organization / Business Name\***

Mount Vernon Public Library

**Applicant Address (Street Name, City, State, ZIP code, PLEASE!)\***28 South First Avenue  
Mount Vernon, NY 10550**Applicant's Daytime Phone Number\***

9146681840

**Organization/Business Main Contact Person\***

Cathy Webb

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**Event Information****Event Name\***

MVPL Comic Expo

**Event Sponsor**

Mount Vernon Public Library

**Event Date\***

09/28/2025

**Rain Date**

10/05/2025

**Event Location\***

Mount Vernon Public Library  
28 South First Avenue  
Mount Vernon NY 10550

**Start Time (e.g. 10 AM)\***

10 am

**End Time (e.g. 7 PM)\***

7 pm

**Streets to be Closed (Please include cross streets, e.g. 3rd Ave, between 1st and 2nd Streets)\***

South First Avenue (Between East First and East Second Streets)

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## Event Information

**Event details. \***

The Mount Vernon Public Library proudly presents BEST FREE POP CULTURE EVENT IN WESTCHESTER COUNTY, NY, THE MVPL COMIC EXPO! This outdoor event features vendors and artists, cosplay contests, gaming tournaments, and much more. All types of fun activities appealing to all ages will be offered. This family event is the perfect oasis for all things comics, anime, gaming and sci-fi. Cosplay is highly encouraged! Come as your favorite character for a chance to win prizes. This event encourages participants to come together with others in the community to discuss their favorite comics, anime, manga, games.

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## Special Accommodations (Check all necessary for your event)

Parking Control ?

☒

Sound Amplification Equipment ?

☒

Use of Open Flame ?

☐

Stage, Tent, or Canopy ?

☐

Will you be having any vendors at your event?\*

YES

Are you requesting to use Private Security?\*

NO

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## Additional Notes/Requests

### Additional Information

No. This event has happened for 5 years on South First Avenue with thankfully no issues.

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## Applicant Acknowledgement

I, the applicant, acknowledge that the information contained in this application is true and complete to the best of my knowledge. I affirm that I, all other parties to this application, as well as those involved with this event will abide by the laws of New York State, and the ordinances of the County of Westchester and the City of Mount Vernon. \*

☒ Catherine Webb

Sep 4, 2025



Office of the City Clerk  
One Roosevelt Square, Room 104  
Mount Vernon, New York 10550  
(914) 665-2351  
cityclerk@mountvernonny.gov

EVENT NAME & DATE: Mt. Vernon Public Library Comic Expo Sun 9/28/25  
EVENT SPONSOR: Mt. Vernon Public Library

#### REIMBURSEMENT AND INDEMNIFICATION AGREEMENT

In consideration of the granting of a block party/special event permit by the City of Mount Vernon ("the City") for the above named event do hereby agree to indemnify and hold harmless the City of Mount Vernon, its officers, employees and agents from and against all liability, damage, claims, demands, costs, judgments, fees, attorney fees, or loss arising out of the grant of this Block Party/Special Event Permit and at their sole expense and agree to bear all other costs and expenses relating thereto, and to reimburse the City for any costs incurred by the City in repairing damage due to the actions of the Sponsors and/or by the Sponsors' officers, employees or agents, vendors or any person or entity under the Sponsors control. Further, the Sponsors hereby agree to defend the City, its officers, employees and agents from any liability to any person or entity resulting from any damage or injury occurring in connection with the event proximately caused by the actions of the City and the Sponsors' officers, employees or agents, or any person who is under the Undersigned's control.

#### ADDITIONAL GUIDELINES

- Sidewalks are to remain open to pedestrians with proper visible signage.
- The Police Department will determine whether police presence is required and how much is required. The event organizers will have to pay the salary for each officer. Payment must be received 72 hours in advance of the event. The Police Department will determine if Auxiliary Police can be used in lieu of Police Officers.
- If requesting authorization to procure private security, all must have an NYS Security License and provide proof of being bonded. All documentation must be submitted 72 hours before the event.
- No alcohol use is permitted on city property as per City Code §191-1. The sale of alcohol is prohibited.
- If your event is in a residential area and using vendors, the vendors must set up only on one (1) side of the street and not obstruct driveways.

IN WITNESS WHEREOF, the Sponsor/Organization/Applicant for the Block Party/Special Event Permit.  
(Must be signed in the presence of a Notary/Commissioner of Deeds)

<b>Print Name:</b> <u>CATHERINE WEBB</u>
<b>Authorized Officer Title (if applicable):</b> <u>SPECIAL EVENTS COORDINATOR</u>
<b>Signature:</b> <u>Catherine Webb</u>

State of New York ss.:  
County of Westchester

On the 5th day of September in the year 2025, before me, the undersigned, personally appeared CATHERINE WEBB, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Subscribed and sworn/affirmed before me this) 5th day of September, 2025  
Print Name: DEBORAH A. KERSHAW  
Signature: Deborah A. Kershaw  
Qualified in Westchester County Commission Expires: 04/26/2028

effective: April 1, 2025  
DEBORAH A. KERSHAW  
Notary Public, State of New York  
Certified in Westchester County  
No. 01KE6109034  
My Commission Expires April 26, 2028

**East Second Street**

**Post Office  
Parking Lot**

TENT

TENT

TENT

TENT

TENT

TENT

TENT

TENT

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TENT

TENT

**Library**

**STAGE**

**Library  
Walkway**

**Library Parking Lot**

**South First Avenue**

**Dental  
Office**

**Westchester County  
Parking Lot**

**Currently  
Unoccupied  
Business**

**Private  
House**

**Enterprise  
Car Rental**

**PCSB  
BANK**

**Food Truck**



**Private  
House**

**Westchester County  
Parking Lot**

**Private  
House**

**Private  
House**

**Private  
House**

**Private  
House**

**Post Office**

**Reginald Lafayette  
Office Building**

**East First Street**