

City of Mount Vernon, New York

*1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY*



Meeting Minutes

Tuesday, September 30, 2025

3:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

*NICOLE BONILLA, MBA
City Clerk*

*JORDAN RIULLANO, JD
Deputy City Clerk*

Call to Order: At 3:00 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

PRESENT Mayor Shawyn Patterson-Howard, Comptroller Darren Morton, and Danielle Browne Esq.

ABSENT None

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

ADMINISTRATION OF THE AGENDA

RESOLUTIONS APPROVING ORDINANCES

1. [TMP-1603](#)

Code: PSC

Attachments: [Building Safety Inspections Referral Letter \(1\) Multi-dwelling-Legislation](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

2. [TMP-1613](#)

Code: FP

Attachments: [MAP Amended CC letter for 545 So. Fulton Ave](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

3. [TMP-1624](#)

Code: LPW

Attachments: [MOU with CEEP Pledge to Support and Participate in CAPI 2025](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

4. [TMP-1625](#)

Code: LPW

Attachments: [Referral letter for three staff to attend OpenGov training in Huntington on 10-01-2025](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

5. [TMP](#)
[-1626](#)

Code: PSC

Attachments: [Mutual Aid and Rapid Response Plan Letter](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

6. [TMP](#)
[-1630](#)

Code: LPW

Attachments: [Approval of VMware support contract and payment Davenport group EstimateOnly-DG15765 - Mount Vernon NY - VMWare - 1 Year Term](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

7. [TMP](#)
[-1631](#)

Code: LPW

Attachments: [Bid Acceptance-Variou Public Works Construction Rentals](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: Comptroller Morton: Why is DPW renting the equipment?

Mayor Patterson - Howard: Because it is project based, they will be using equipment we will not have all the time.

Assistant Comptroller Hamilton: They currently dont have a cost attached because it is on a need basis.

Mayor SPH: the repairs can be done in house but we just need the equipment so that we dont have to outsource all repairs.

Comptroller Morton: we need to explore more open PO's before we approve this.
held

8. [TMP](#)
[-1632](#)

Code: HR

Attachments: [revised pumpkin fest letter](#)
[PD Response](#)
[DPW Response](#)
[Recreation Response](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

Motion to take items #9 - 10 as a block vote

Moved: Council President Browne, Seconded by Comptroller Morton

take items as block vote

9. [TMP](#)
[-1636](#)

Attachments: [Opengov Training Referral Letter 9.16.25](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

10. [TMP](#)
[-1637](#)

Code: LPW

Attachments: [Authorization for the Mount Vernon City staff to attend OpenGov training](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

approved the Consent Agenda

Aye: Mayor Patterson-Howard, Comptroller Morton, and Browne

Nay: None

Absent: None

11. [TMP](#)
[-1644](#)

Code: LPW

Attachments: [Referral Letter 091925](#)
[Supporting Docs 091925 -](#)
[agenda_WET_FacilitatorAttendee_Sep25_Syracuse](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

DEPARTMENT OF PUBLIC WORKS - REQUEST TO MAKE PARTIAL PAYMENT

12. [TMP](#)
[-1654](#)

Attachments: [Nuvista Designs - PP 2- PD Courts](#)
[RESOLUTION FOR PARTIAL PAYMENT NO. 2 TO NUVISTA](#)
[DESIGNS GENERAL CONTRACTORS LLC FOR EMERGENCY](#)
[REPAIRS TO THEPOLICE DEPARTMENT AND COURTS](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

SETTLEMENT(S)

13. [TMP](#)
[-1657](#)

Attachments: [Settlement in the Lawsuit of Eduardo Baerga v. the City of Mount](#)
[Vernon - \\$390,000.00](#)
[SETTLEMENT RESOLUTION AUTHORIZING THE CLAIM FOR](#)
[PERSONAL INJURY - UNCOVERED MANHOLE \(EDUARDO](#)
[BAERGA\)](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: Comptroller Morton: \$350,000 is being paid by the city because that is our threshold.

adopted

14. [TMP](#)
[-1662](#)

Code: LPW

Attachments: [BOE- EPA Settlement](#)

EPA Field Citation Letter

[A RESOLUTION AUTHORIZING PAYMENT OF A SETTLEMENT TO THE ENVIRONMENTAL PROTECTION AGENCY \(EPA\) FOR A TANK FIELD CITATION AT THE 50 WEST THIRD STREET FIREHOUSE](#)**Moved:** Council President Browne, Seconded by Comptroller Morton**On the question:** none.**Response:** none.

adopted

Agenda was concluded at 3:53 PM**Chairwoman Patterson-Howard asked if there was new business:**

Mayor Patterson - Howard: Announced that all departments received budget estimates, and it is in review for revenues and expense projections.

Comptroller Morton: further explained the draft budget processes and the timelines. Gave an update on real estate committee and phase 1 of the city owned properties not for municipal use and the bidding process. Two tax lien sales in June \$600K and one last week if fully executed will be \$1.5 - \$1.6 million. Any properties not chosen will be in-rem foreclosure. The final tax lien sale will be in December.

Mayor asked for a motion to adjourn.**Moved:** Council President Browne, Seconded by Comptroller Morton

approved

There being no further business, the meeting was adjourned at 3:53 PM.**Jordan Riullano, JD
Deputy City Clerk**