

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Tally Sheet - Final-revised

Thursday, May 15, 2025

4:00 PM

MAYOR'S CONFERENCE ROOM

Board of Estimate & Contract Special Meeting

Call to Order: At 4:00 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla.
Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Corporation Counsel Brian Johnson, City Clerk Nicole Bonilla, Assistant Comptroller Condell Hamilton

ADMINISTRATION OF THE AGENDA**RESOLUTIONS APPROVING ORDINANCES**

1. [TMP
-1361](#) Office of the Mayor: An Ordinance Authorizing the Mayor to Attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Annual Meeting & Training School - (May 28th to May 30th, 2025)

Code: LPW

2. [TMP
-1368](#) Department of Public Works: An Ordinance Authorizing the Declaration of Emergency at City-Owned Property (Parking Structure and Fire Department of Mount Vernon Station houses)

Code: LPW

3. [TMP
-1345](#) Office of the Comptroller: An Ordinance Authorizing the Extension and Modification of the Tax Interest Amnesty Program for Qualified Owner-Occupied Residential Properties in the City of Mount Vernon

Code: Comptroller

4. [TMP
-1374](#) Fire Department: An Ordinance Authorizing the Contingent Permanent Appointment of Fire Captain Robert D. Curtin to the Position of Deputy Fire Chief within the Mount Vernon Fire Department

Code: PSC

5. [TMP
-1377](#) Youth Bureau: An Ordinance Authorizing the Amendment of Ordinance No. 16, adopted by the City Council on April 23, 2025, entitled "AN ORDINANCE GRANTING PERMISSION TO THE MOUNT VERNON YOUTH BUREAU (MVYB) TO UTILIZE CITY HALL PLAZA ON WEDNESDAY, MAY 14, 2025, TO HOST THE YOUTH MENTAL WELLNESS FEST "VIBE CHECK" THROUGH THE READY4LIFE PROGRAM" -- Wednesday, May 20, 2025

Code: HR

SALARY RESOLUTION

6. [TMP](#) Comptrollers Office - 2025 (Deputy Chiefs, etc.)
[-1389](#)

Agenda was concluded at ____ PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at ____



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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10550
& VIA
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File #: TMP -1361

Agenda Date: 5/14/2025

Agenda #: 1.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on May 14, 2025, and signed by the Mayor on May 15, 2025, authorizing the Mayor to Attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Annual Meeting & Training School and Approving Related Expenses - (May 28th to May 30th, 2025; \$1,500.00, including registration, transportation, accommodations, and incidentals shall be allocated to Budget Line A1210.402 - Travel); and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ATTEND THE 2025 NEW YORK CONFERENCE OF MAYORS AND MUNICIPAL OFFICIALS (NYCOM) 2025 ANNUAL MEETING & TRAINING SCHOOL AND APPROVING RELATED EXPENSES

Whereas, by letter dated April 30, 2025, the Mayor has requested legislation authorizing her attendance at the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Annual Meeting & Training School to be held in Bolton Landing, New York, from May 28, 2025, to May 30, 2025; and

Whereas, the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Annual Meeting & Training School will be held in Bolton Landing, New York, from May 28th to May 30th, 2025; and

Whereas, the NYCOM Annual Meeting provides an important forum for municipal leaders and city executives throughout New York State to share best practices, participate in training, and engage with state and local policymakers; and

Whereas, it is in the interest of the City of Mount Vernon that its leadership remain informed of current municipal strategies and legal developments and establish professional networks to enhance local governance; and

Whereas, the registration cost for attendance shall not exceed \$600.00 per person, and the total expense for the trip, including registration, transportation, hotel accommodations, and incidentals, shall not exceed \$1,500.00; and

Whereas, such expenses are to be charged to Budget Line A 1210.402 - Travel; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized to attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Annual Meeting & Training School in Bolton Landing, New York, from May 28th to May 30th, 2025.

Section 2. Expense Approval. The City Council hereby approves the expenditure of funds for said travel, with a total cost not to exceed One Thousand Five Hundred Dollars (\$1,500.00), including registration, transportation, accommodations, and incidentals.

Section 3. Budget Line Item. All costs associated with this trip shall be charged to Budget Line A 1210.402 - Travel.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA DAVID
Deputy Chief of Staff

April 30, 2025

Honorable Members of the City Council
City of Mount Vernon
One Roosevelt Square
Mount Vernon, New York 10550

[New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Annual Meeting & Training School]

Dear Honorable Council Members,

This letter comes as a request to the City Council for the enactment of legislation authorizing the Mayor to attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Annual Meeting & Training School in Bolton Landing on May 28th to May 30th, 2025.

The cost of registration is not to exceed \$600.00 per person. The entire trip including registration, transportation, incidentals, and hotel should not exceed \$1,500.00. (One thousand five hundred dollars). The cost of the travel, hotel fees, and incidentals will be expensed from budget A 1210.402 – Travel

The NYCOM Annual Meeting brings together municipal leaders and city executives of New York State. This conference presents an occasion to converse with decision-makers in the public sector and an opportunity to share successful strategies and new ideas.

Please see the attached link for the most “up-to-date” schedule of events.

[ANNUAL CONVENTION TENTATIVE AGENDA - New York Conference of Mayors](#)

In Service,

Shawyn Patterson-Howard, MPA
Mayor

“The Jewel of Westchester”



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -1368

Agenda Date: 5/14/2025

Agenda #: 2.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on May 14, 2025, and signed by the Mayor on May 15, 2025, authorizing the Declaration of Emergency at City-Owned Property (Parking Structure and Fire Department of Mount Vernon Station houses) as follows:

- 6 East Sidney Avenue, Mount Vernon, NY 10550;
- Fire Department of Mount Vernon (FDMV) Headquarters at 470 East Lincoln Avenue, Mount Vernon, NY 10552;
- FDMV Station 2 at 435 South Fulton Avenue, Mount Vernon, NY 10553; and
- FDMV Station 3 at 50 West 3rd Street, Mount Vernon, NY 10550

All work authorized under this Ordinance shall be funded entirely through the Community Development Block Grant (CDBG) Program. Emergency procurement procedures shall be authorized and employed under applicable municipal and state regulations to expedite the necessary work without competitive bidding, as permitted by law); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE DECLARATION OF EMERGENCY AT CITY-OWNED PROPERTY (PARKING STRUCTURE AND FIRE DEPARTMENT OF MOUNT VERNON STATIONHOUSES)

Whereas, by letter dated May 1, 2025, the Commissioner of the Department of Public Works has requested legislation authorizing the declaration of emergency concerning the condition of the following City-owned properties listed below; and

Whereas, the City of Mount Vernon is the owner of various public facilities, including but not limited to the Parking Garage located at:

- 6 East Sidney Avenue, Mount Vernon, NY 10550;
- Fire Department of Mount Vernon (FDMV) Headquarters at 470 East Lincoln Avenue, Mount Vernon, NY 10552;

- FDMV Station 2 at 435 South Fulton Avenue, Mount Vernon, NY 10553; and
- FDMV Station 3 at 50 West 3rd Street, Mount Vernon, NY 10550; and

Whereas, the Deputy Commissioner of the Department of Public Works has identified urgent safety concerns involving deteriorated concrete assemblies and structural components at the City-owned facilities; and

Whereas, the parking garage at 6 East Sidney Avenue has ornamental, non-structural concrete assemblies affixed by bolts and cured-in-place methods that now present imminent hazards and require immediate removal; and

Whereas, the vehicle launching pads (concrete aprons) at all three FDMV firehouses are in a state of severe disrepair and require replacement to ensure proper operational readiness and the safety of personnel and equipment; and

Whereas, the condition of the structures, if left unremedied, may pose a risk to public safety, property, and the continuity of essential municipal services; and

Whereas, the City of Mount Vernon seeks to act immediately under emergency procurement protocols to ensure timely mitigation and repairs without delay; and

Whereas, the cost of such emergency work shall be fully funded through the Community Development Block Grant (CDBG) Program at no cost to the City's General Fund; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Declaration of Emergency. The City Council hereby declares an emergency with respect to the condition of the following City-owned properties:

- Parking Garage at 6 East Sidney Avenue, Mount Vernon, NY 10550
- Fire Department Headquarters at 470 East Lincoln Avenue, Mount Vernon, NY 10552
- FDMV Station 2 at 435 South Fulton Avenue, Mount Vernon, NY 10553
- FDMV Station 3 at 50 West 3rd Street, Mount Vernon, NY 10550

Such an emergency declaration is made for the purpose of facilitating immediate repair, remediation, and construction work necessary to protect public safety and municipal operations.

Section 2. Description of Emergency Work.

(a) **Parking Structure:** The ornamental, non-structural concrete assemblies affixed to the parking garage structure shall be removed. This includes bolted components on Division Two and handrail-cured-in-place assemblies on the top deck. Work will involve hoisting, detachment, disassembly, and off-site removal.

(b) **Fire Stations:** The vehicle launching platforms (aprons) at FDMV HQ, STA2, and STA3 shall be removed and replaced in kind with concrete of 10-inch thickness, 5000 psi mix, and reinforced with Type 5 epoxy-coated rebar, spaced at 8 inches on center.

Section 3. Funding and Procurement. All work authorized under this Ordinance shall be funded entirely through the Community Development Block Grant (CDBG) Program. Emergency procurement procedures shall be authorized and employed under applicable municipal and state regulations to expedite the necessary work without competitive bidding, as permitted by law.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT OF PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

CITY HALL
ONE ROOSEVELT SQUARE, MOUNT VERNON, NY 10550
(914) 914-665-2343
dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner
JOHN NUCULOVIC
Deputy Commissioner

01 May 2025

Honorable City Council
Of the City of Mount Vernon
City Hall, Mount Vernon, New York
(Through the Office of the Mayor)

RE: DECLARATION OF EMERGENCY – City Owned Property – (Parking Structure and Stationhouses of FDMV)

1. **PURPOSE.** As Deputy Commissioner of the Department of Public Works, I respectfully but urgently hereby request that an emergency be declared at the following City-Owned locations: (1) Parking Garage at 6 East Sidney Avenue, Mount Vernon, New York 10550; (2) FDMV HQ at 470 East Lincoln Avenue, Mount Vernon, New York 10552; (3) FDMV STA2 at 435 S Fulton Avenue, Mount Vernon, New York 10553; (4) FDMV STA3 at 50 West 3rd Street, Mount Vernon, New York 10550.

2. **DISCUSSION.** What we seek to address in this letter for immediate action is twofold: (1) the remediation of non-structural, ornamental, concrete assemblies that are affixed (by design) to the parking structure at Sydney by way of disassembly and removal; and (2) the vehicle launching pad (concrete aprons) at all three firehouses to be replaced in kind. We seek to remedy this with a declaration of emergency and the action of a city-wide concrete remedy plan.

3. **DESCRIPTION OF WORK.** The ornamental assemblies at the parking garage are affixed to the structure in two ways, by bolt assembly on division two, as well as on the top deck, cured in place via the handrail. These assemblies in their entity, require removal, hoist, drop, disassembly and removal from location. All three firehouses listed have vehicle launching platforms that are in a state of disrepair, requiring a replacement in kind with 10" 5000psi proper mix, with type 5 epoxy rebar at 8 inches on center.

4. **FUNDING.** The funding source for this project will be **Community Development Block Grant (CDBG)**, at no cost to our City.

Thank you for your attention to this immediate matter, as per usual. All the ongoing support from the City Council on important ventures such as these has never been unnoticed by this writer.

Respectfully Submitted,

John Nuculovic
Deputy Commissioner of Public Works



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -1345

Agenda Date: 5/14/2025

Agenda #: 3.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on May 14, 2025, and signed by the Mayor on May 15, 2025, authorizing the Extension and Modification of the Tax Interest Amnesty Program for Qualified Owner-Occupied Residential Properties in the City of Mount Vernon (shall take effect immediately upon adoption and shall remain in effect through June 13, 2025, unless extended or amended by subsequent ordinance); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE EXTENSION AND MODIFICATION OF THE TAX INTEREST AMNESTY PROGRAM FOR QUALIFIED OWNER-OCCUPIED RESIDENTIAL PROPERTIES IN THE CITY OF MOUNT VERNON

Whereas, in a letter dated April 21, 2025, the Comptroller requested authorization to extend and modify the tax interest amnesty program for qualified owner-occupied residential properties in the City of Mount Vernon to provide qualified property owners a final opportunity to settle certain delinquent real property taxes by paying the principal balance in full with a 100% waiver of accrued interest, thereby promoting compliance, reducing the burden on the City's enforcement resources, and delivering fiscal relief to both taxpayers and the City; and

Whereas, the City of Mount Vernon previously implemented a Tax Interest Amnesty Program in 2023, which was extended into 2024, to assist property owners in resolving delinquent tax balances by waiving interest on certain past-due real property taxes; and

Whereas, the City acknowledges the ongoing financial difficulties faced by many homeowners and recognizes that interest and penalties on past-due taxes remain a significant barrier to compliance; and

Whereas, the City of Mount Vernon has now paid the majority of the outstanding school taxes from the years 2017 through 2019 to the Mount Vernon City School District (MVCSD), thereby removing a major impediment that had previously limited the effectiveness of the original Tax Amnesty Program; and

Whereas, the City finds that renewing and modifying the Tax Interest Amnesty Program will

encourage property owners to bring their accounts current, reduce the City's lien enforcement and foreclosure burden, and provide immediate fiscal benefits through increased revenue collection; and

Whereas, the City Council deems it in the best interests of the residents and the fiscal health of the City to provide a final opportunity for eligible property owners to settle qualifying delinquent taxes with 100% interest abatement; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Title. This Ordinance shall be known and may be cited as the "2025 Tax Interest Amnesty Program Ordinance."

Section 2. Purpose. The purpose of this Ordinance is to provide qualified property owners a final opportunity to settle certain delinquent real property taxes by paying the principal balance in full with a 100% waiver of accrued interest, thereby promoting compliance, reducing the burden on the City's enforcement resources, and delivering fiscal relief to both taxpayers and the City.

Section 3. Definitions.

For the purposes of this Ordinance, the following definitions shall apply:

- **Qualified Property** means an owner-occupied one-, two-, or three-family residential property located within the City of Mount Vernon.
- **Qualified Taxpayer** means an individual or entity who owns and resides in a Qualified Property and meets the eligibility requirements outlined in Section 5.
- **Delinquent Taxes** means unpaid real property taxes that have gone to lien and are owed to the City of Mount Vernon, Westchester County, or Mount Vernon City School District for tax years specified in Section 4.

Section 4. Program Scope and Terms. The 2025 Tax Interest Amnesty Program shall apply as follows:

Delinquent City and County taxes owed for tax years prior to 2023 are eligible for settlement.

Delinquent School taxes owed for tax years prior to 2020 are eligible for settlement.

The City shall waive 100% of interest and penalties accrued on these taxes after they went to lien, upon full payment of the eligible principal balance by a Qualified Taxpayer.

Section 5. Eligibility Requirements.

To participate in the Tax Interest Amnesty Program, a taxpayer must:

1. Own and reside in a Qualified Property;
2. Be current on all City and County real property taxes for tax years 2023 through 2025;
3. Be current on all School taxes for tax years 2020 through 2024;
4. Apply for the program and submit all required documentation as prescribed by the City's Department of Finance;
5. Pay in full the eligible principal tax balance no later than the close of business on

June 13, 2025.

Section 6. Administration.

The Department of Finance shall be responsible for administering the Tax Interest Amnesty Program, including:

- Developing procedures and forms for taxpayer applications;
- Verifying eligibility;
- Calculating eligible principal amounts and applicable waivers;
- Accepting and processing payments;
- Reporting program outcomes to the City Council within 90 days after the program concludes.

Section 7. Effective Date. This Ordinance shall take effect immediately upon adoption and shall remain in effect through June 13, 2025, unless extended or amended by subsequent ordinance of the City Council and approval by the Board of Estimate and Contract.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

April 21, 2025

Mount Vernon City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2025-07 – Recommendation to Extend the Tax Interest Amnesty Program

Dear Honorable Members of the Mount Vernon City Council,

Previously, I submitted the List of Delinquent Taxes to your Honorable Body for approval to commence the In Rem and Tax Lien processes. In preparation for these proceedings—and considering the magnitude of delinquent property taxes—it has become evident that many property owners are facing significant financial hardship in meeting their tax obligations.

As a final effort to support these property owners and to avoid foreclosure or tax lien sale, in addition to the **installment payment plan**, I am proposing **renewed tax interest amnesty program**.

The installation payment option, which will benefit approximately 200 parcel owners who have already made the request, is contingent upon your approval of the proposed terms and conditions, submitted separately for your review.

The renewed tax interest amnesty program, while more of an immediate challenge for taxpayers, could provide greater long-term relief for the taxpayer and direct relief for the City. Therefore, I am recommending that we offer a final opportunity for interest and penalties amnesty on delinquent taxes. It is my hope that this initiative will encourage many property owners to bring their accounts current and avoid the consequences of lien enforcement and foreclosure, anticipated to commence in late June 2024.

As you are aware, the City Council initially passed a Tax Amnesty Program in 2023, which was later extended into 2024. This temporary initiative allowed owner-occupied one-, two-, and three-family homeowners to settle outstanding tax principal balances owed to the City and County, with the City waiving accrued interest for a limited time. However, its effectiveness was limited due to the City's obligation to cover unpaid school district taxes from 2017–2019. As such, property owners were required to pay those years in full, which proved to be a significant barrier for many.

Now that the City has paid the majority of the 2017–2019 outstanding school taxes to the Mount Vernon City School District (MVCSD), I propose we offer a **modified Tax Amnesty Program** that better reflects the current financial landscape and provides a more accessible path for property owners to achieve compliance.

Pg. 2 - COMP2025-07 – Recommendation to Extend the Tax Interest Amnesty Program

The proposed program would allow qualified taxpayers to:

- Settle **City and County taxes owed prior to 2023**, and
- Settle **School taxes owed prior to 2020**,

in exchange for **100% abatement of interest accrued after the taxes went to lien**.

Eligibility for the program would require property owners to be current on:

- **City and County taxes for 2023 through 2025**, and
- **School taxes for 2020 through 2024**.

Although the City would be waiving interest, this initiative would result in immediate cash flow, help clear longstanding delinquent balances, and offer much-needed relief to our residents.

Accordingly, I respectfully recommend that the City Council adopt a resolution to **extend the Tax Interest Amnesty Program** to qualified, owner-occupied residential properties (one-, two-, and three-family homes). This extended program would allow eligible property owners to settle outstanding City, County, and School real property tax liens by paying the principal balance in full. The program would be in effect until the **close of business on June 13, 2025**.

If there are any questions, please do not hesitate to contact me. Thank you for your consideration and continued commitment to the financial and social well-being of our community.

Sincerely,



Darren M. Morton Ed. D., CPRP. CMFO
Comptroller

cc: Mayor
Law Department
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -1374

Agenda Date: 5/14/2025

Agenda #: 4.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on May 14, 2025, and signed by the Mayor on May 15, 2025, authorizing the Contingent Permanent Appointment of Fire Captain Robert D. Curtin to the Position of Deputy Fire Chief within the Mount Vernon Fire Department - (funding for this contingent permanent appointment shall be allocated from Budget Code A3410.101. No additional appropriations shall be necessary at this time); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE PROVISIONAL APPOINTMENT OF FIRE CAPTAIN ROBERT D. CURTIN TO THE POSITION OF PROVISIONAL DEPUTY FIRE CHIEF WITHIN THE MOUNT VERNON FIRE DEPARTMENT

Whereas, in a letter dated April 14, 2025, the Fire Commissioner requested authorization for the provisional appointment of Fire Captain Robert D. Curtin to the position of Provisional Deputy Fire Chief within the Mount Vernon Fire Department, effective upon the adoption of this ordinance; and

Whereas, the City of Mount Vernon Fire Department is currently experiencing increased operational costs, particularly in the area of overtime expenditures within the senior command ranks; and

Whereas, the pending retirement of Deputy Fire Chief Aaron Marable in 2025 and the anticipated disability retirement of Deputy Fire Chief Edward Stevenson in the same year necessitate a strategic and timely plan for leadership continuity; and

W, Captain Robert D. Curtin is a thirty-year veteran of the Mount Vernon Fire Department, a lifelong resident of the City of Mount Vernon, an alumnus of Mount Vernon High School (Class of 1988), and the son of former Deputy Fire Chief Robert Curtin, a 32-year veteran of the department; and

Whereas, Captain Curtin possesses extensive experience and knowledge in fire department operations and is uniquely qualified to step into the provisional role of Deputy Fire Chief; and

Whereas, this provisional appointment will not only ensure operational continuity but also

significantly reduce overtime expenditures by strengthening command coverage; and

Whereas, sufficient funding for this provisional appointment is available in Budget Code A3410.101; and

Whereas, the City Council finds it to be in the best interest of the City to establish this provisional appointment to enhance departmental efficiency and to provide continuity of leadership during this transitional period; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Appointment. The City Council hereby authorizes the provisional appointment of Fire Captain Robert D. Curtin to the position of Provisional Deputy Fire Chief within the Mount Vernon Fire Department, effective upon the adoption of this ordinance.

Section 2. Duties and Responsibilities. Captain Curtin, while serving in the role of Provisional Deputy Fire Chief, shall be tasked with:

- Reducing overtime costs within the Deputy Fire Chief rank.
- Assisting the Chief of Operations in the administration, planning, coordination, and supervision of Fire Department operations and personnel.
- Ensuring leadership continuity and supporting operational efficiency across all divisions.

Section 3. Term of Appointment. This provisional appointment shall remain in effect until a permanent appointment is made in accordance with Civil Service requirements or until otherwise terminated by the Mayor or designee, subject to applicable laws and regulations.

Section 4. Budget and Funding. The funding for this provisional appointment shall be allocated from Budget Code A3410.101. No additional appropriations shall be necessary at this time.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
FIRE DEPARTMENT

SHAWYN PATTERSON-HOWARD
Mayor

Fire Headquarter – 470 East Lincoln Avenue
Mount Vernon, NY. 10550
(914) 665-2611 – Fax: (914) 665-2631

Kevin B. Holt
Fire Commissioner
Theodore W. Beale Jr.
Deputy Fire Commissioner
Juan A. Peralta
Chief of Operations

Honorable Mayor Shawyn Patterson Howard
Office of the Mayor
1 Roosevelt Square
Mount Vernon, New York 10550

April 14, 2025

Re: Provisional Deputy Fire Chief

Dear Mayor Patterson-Howard:

I respectfully request the appointment of Fire Captain Robert D. Curtin to the position of Provisional Deputy Fire Chief.

This appointment would greatly reduce the overtime cost that the department is presently confronting.

Deputy Fire Chief Aaron Marable has expressed his desire to retire in 2025 and the imminent retirement of Deputy Fire Chief Edward Stevenson disability retirement in 2025.

Captain Curtin is a thirty-year veteran of this department and a lifelong resident of the City of Mount Vernon. Captain Curtin attended Mount Vernon Public Schools and graduated the Mount Vernon High School in 1988. He is also the son of former Deputy Fire Chief Robert Curtin an 32-year veteran in this department.

Captain Cutin while serving in this role, primary task will be reducing the overtime in the rank of Deputy Fire Chief. His other duties include assisting the Chief of Operations in the overall administration, planning, and coordination of the Fire Department operations and personnel. This provisional appointment ensures leadership continuity and operational efficiency.

The creation of this provisional role is a proactive step in operational effectiveness within the Fire Department. Funding for this position is available in budget code A3410.101.

Respectfully submitted:

Kevin B. Holt
Fire Commissioner

"The Jewel of Westchester"



City of Mount Vernon, New York

Staff Report

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File #: TMP -1377

Agenda Date: 5/14/2025

Agenda #: 5.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on May 14, 2025, and signed by the Mayor on May 15, 2025, authorizing the Amendment of Ordinance No. 16, adopted by the City Council on April 23, 2025, entitled “AN ORDINANCE GRANTING PERMISSION TO THE MOUNT VERNON YOUTH BUREAU (MVYB) TO UTILIZE CITY HALL PLAZA ON WEDNESDAY, MAY 14, 2025, TO HOST THE YOUTH MENTAL WELLNESS FEST “VIBE CHECK” THROUGH THE READY4LIFE PROGRAM” -- on ([Wednesday, May 14], Tuesday, May 20, 2025 - (no rain date)), from 3:30 p.m. to 6:00 p.m. -- all costs associated with the event shall be funded through the Ready4Life budget under code A7335.458); be, and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE AMENDMENT
OF ORDINANCE NO. 16, ADOPTED BY THE CITY
COUNCIL ON APRIL 23, 2025, ENTITLED “AN
ORDINANCE GRANTING PERMISSION TO THE
MOUNT VERNON YOUTH BUREAU (MVYB) TO
UTILIZE CITY HALL PLAZA ON WEDNESDAY,
MAY 14, 2025, TO HOST THE YOUTH MENTAL
WELLNESS FEST “VIBE CHECK” THROUGH THE
READY4LIFE PROGRAM”**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. The first decretal paragraph, the third and fifth Whereas clauses and Section 1 of Ordinance No. 16, adopted by the City Council on April 23, 2025, entitled “AN ORDINANCE AUTHORIZING GRANTING PERMISSION TO THE MOUNT VERNON YOUTH BUREAU (MVYB) TO UTILIZE CITY HALL PLAZA ON WEDNESDAY, MAY 14, 2025, TO HOST THE YOUTH MENTAL WELLNESS FEST “VIBE CHECK” THROUGH THE READY4LIFE PROGRAM” is hereby amended as follows:

Whereas, in a letter dated [April 21, 2025, the Executive Director] May 9, 2025, the Deputy

Director of the Youth Bureau (MVYB) requested legislation for authorization legislation to amend Section 2 of Ordinance No. 16, adopted by the City Council on April 23, 2025, to use City Hall Plaza on [Wednesday, May 14] Tuesday, May 20, 2025 - (no rain date), between the hours of 3:30 p.m. and 6:00 p.m., to host the Youth Mental Wellness Fest, entitled *Vibe Check*, under the Ready4Life Program; and

Whereas, the Mount Vernon Youth Bureau, through its Ready4Life Program, has proposed hosting a community-focused Youth Mental Wellness Fest entitled *Vibe Check*; and

Whereas, the event is scheduled to take place on [Wednesday, May 14], Tuesday, May 20, 2025 - (no rain date), from 3:30 p.m. to 6:00 p.m., at City Hall Plaza, a central and accessible location for youth and families in the community; and

Whereas, May is recognized nationally as Mental Health Awareness Month, a time dedicated to promoting awareness, understanding, and support for mental health and well-being; and

Whereas, the MVYB seeks to create a safe, engaging, and educational environment for youth and parents, emphasizing the importance of mental wellness and connecting attendees to local resources and support systems; and

Whereas, the proposed event will feature interactive wellness activities such as kickboxing, paint therapy, journaling, yoga, reiki, game tables, and sound bath sessions, all aimed at promoting emotional expression, stress reduction, mindfulness, and community support; and

Whereas, the event will be held in partnership with various local organizations, including but not limited to the Mount Vernon Police Department Wellness Division, Planned Parenthood, Children's Village Sanctuary, Health First, Westchester Jewish Community Services, Montefiore, and the Westchester Health Center, and will include a licensed therapist booth to provide brief mental health consultations; and

Whereas, all costs associated with the event shall be funded through the Ready4Life budget under code A7335.458; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Use Cit Hall. The Youth Bureau is hereby granted permission to use City Hall Plaza on [Wednesday, May 14], Tuesday, May 20, 2025 - (no rain date), between the hours of 3:30 p.m. and 6:00 p.m., to host the Youth Mental Wellness Fest, entitled *Vibe Check*, under the Ready4Life Program.

Section 2. Event Purpose and Objectives. The purpose of the event is to promote mental health awareness and education among youth and parents through interactive and therapeutic activities, community engagement, and access to local wellness resources.

Section 3. Partnerships and Participating Organizations. The Mount Vernon Youth Bureau is authorized to collaborate with local and regional organizations providing wellness services and mental health support, including the Mount Vernon Police Department Wellness Division, Planned Parenthood, Children's Village Sanctuary, Health First, Westchester Jewish Community Services, Montefiore, Westchester Health Center, and any additional vetted partners.

Section 4. Funding. All expenses related to the event shall be charged to and accounted for under the Ready4Life Program Budget Code A7335.458.

Section 5. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.

New matter underlined

Deleted matter in brackets []



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mvnyouthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

May 9, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall- One Roosevelt Square
Mount Vernon, NY, 10550

Dear Honorable Members:

This letter comes to respectfully request the City Council **amend Ordinance #16**, adopted April 23, 2025, changing the date of the event to **May 20, 2025, (no rain date)** for permission to use City Hall Plaza on from 3:30 PM – 6:00 PM, to host a Youth Mental Wellness Fest, entitled *Vibe Check*, via the Ready4Life Program.

May is *Mental Health Awareness Month*, the MVYB feels it necessary to host an event designed to provide a safe and engaging environment where youth and parents can be empowered to understand the importance of prioritizing their mental wellness. The event aims to: (1) promote mental health awareness, (2) encourage participation from youth and parents (3) connect youth and parents to resources available in the community through inviting community partners to be present and (4) foster a supportive community where youth feel safe, heard and understood.

Ready4Life will host various interactive activities including: (1) **kickboxing** (aimed to empower youth to release stress and boost confidence), (2) **paint therapy** (to encourage creative expression and emotional release), (3) a **journaling station** (to guide self-reflection and emotional well-being) (4) **game tables** (to engage youth in collaboration, team building, and relaxation), (5) **yoga** (to improve flexibility, focus and relaxation) (6) **reiki** (to promote relaxation and reduce stress), and (7) **sound bath** (to encourage mindfulness and emotional balance).

We have additionally partnered with several organizations to bring their resources including but not limited to MYPD Wellness Division, Planned Parenthood, Children Village Sanctuary, Health First, Westchester Jewish Community Services (WCJS), Montefiore, and Westchester Heath Center. The event will also have at least one licensed therapist booth, where youth and parents can have brief mental health consultations.

Funds are to be accounted for in the following budget code: **READY4LIFE: A7335.458**

Should you require any further information, please feel free to contact me at (914)665-2347 or via email at Dburrell@mountvernony.gov.

Warm regards,

Dena T. Williams

Dena T. Williams
Deputy Director, MPA

Cc: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



Ready4Life



Vibe Check

A Mount Vernon Youth Bureau Mental Health Event



May Fourteenth

City Hall Plaza, 1 Roosevelt Sq 10550

3:30 - 6:00

INTERACTIVE ACTIVITIES MINDFULNESS & RELAXATION STATION RESOURCES TRIVIA GAMES POETRY OUT LOUD GIVEAWAYS SNACKS

23

Monterey County

San Jose

San Francisco

San Diego

San Antonio

San Jose

San Francisco

San Jose



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1389

Agenda Date: 5/15/2025

Agenda #: 6.

Board of Estimate & Contract:

RESOLVED, that pursuant to Section 71 of the Charter of the City of Mount Vernon, the Board of Estimate and Contract does hereby fix the salaries and determine the number of officers and members of the **FIRE DEPARTMENT** of said city for the year 2025, and in addition the following grades are hereby determined, and the base annual salaries, including annual increments for members of said Department for said year 2025 are hereby fixed, all as hereinafter designated:

FOR THE PERIOD JANUARY 1, 2025, THROUGH DECEMBER 31, 2025

FIRE DEPARTMENT	
Deputy Fire Chief - Seven (7), each at	170,360.00
Fire Captain, Six (6), each at	143,043.00
Fire Lieutenants - Twenty-four (24), each at	124,385.00
<u>FIREFIGHTERS, ONE HUNDRED SEVEN (107, including five (5) at \$45,980 ARPA)</u>	
During the Probationary Period, months 1 through 4	39,413.00
During the Probationary Period, months 5 through 1	45,980.00
First Year of Permanent Status, each at	50,358.00
Second Year of Permanent Status, each at	56,627.00
Third Year of Permanent Status, each at	61,008.00
Fourth Year and after of Permanent Status, each at	103,224.00
<u>Fire Dispatchers - Twelve (12), if hired on or after 1/1/03</u>	
During the Probationary Period, months 1 through 4	39,413.00
During the Probationary Period, months 5 through 1	45,980.00
First Year of Permanent Status, each at	50,358.00
Second Year of Permanent Status, each at	56,627.00
Third Year of Permanent Status, each at	61,008.00
Fourth Year and after of Permanent Status, each at	77,418.00

Additional Compensation as follows:

FIRE DEPARTMENT	
Deputy Chief, Chief of Operations	1,500.00

RESOLVED, that said salaries and adjustments thereof shall be computed based on 261 days for the year 2025 and 10 working days each bi-weekly pay period; legal holidays shall be deemed working

days; and be it further

RESOLVED, that said salaries are to be paid bi-weekly beginning on January 10, 2025, for ten (10) working days and ending on December 26, 2025. Salaries accruing on December 31, 2024, two (2) working days to be paid at 2024 rates together with eight (8) working days to be paid at 2025 rates; and salaries accruing on December 31, 2025, three (3) working days to be paid at 2025 rates on payroll paid January 9, 2025, together with seven (7) working days in 2026 inclusive; and be it further

RESOLVED, that this resolution shall take effect on January 1, 2025.

RESOLVED, that pursuant to Section 71 of the Charter of the City of Mount Vernon, the Board of Estimate and Contract does hereby fix the salaries and determine the number of officers and members of the **FIRE DEPARTMENT** of said city for the year 2025, and in addition the following grades are hereby determined, and the base annual salaries, including annual increments for members of said Department for said year 2025 are hereby fixed, all as hereinafter designated:

FOR THE PERIOD JANUARY 1, 2025, THROUGH DECEMBER 31, 2025

<u>FIRE DEPARTMENT</u>	
Deputy Fire Chief – Seven (7), each at	170,360.00
Fire Captain, Six (6), each at	143,043.00
Fire Lieutenants – Twenty-four (24), each at	124,385.00
<u>FIREFIGHTERS, ONE HUNDRED SEVEN (107, including five (5) at \$45,980 ARPA)</u>	
During the Probationary Period, months 1 through 4, each at	39,413.00
During the Probationary Period, months 5 through 12, each at	45,980.00
First Year of Permanent Status, each at	50,358.00
Second Year of Permanent Status, each at	56,627.00
Third Year of Permanent Status, each at	61,008.00
Fourth Year and after of Permanent Status, each at	103,224.00
<u>Fire Dispatchers – Twelve (12), if hired on or after 1/1/03</u>	
During the Probationary Period, months 1 through 4, each at	39,413.00
During the Probationary Period, months 5 through 12, each at	45,980.00
First Year of Permanent Status, each at	50,358.00
Second Year of Permanent Status, each at	56,627.00
Third Year of Permanent Status, each at	61,008.00
Fourth Year and after of Permanent Status, each at	77,418.00

Additional Compensation as follows:

FIRE DEPARTMENT	
Deputy Chief, Chief of Operations	1,500.00

RESOLVED, that said salaries and adjustments thereof shall be computed based on 261 days for the year 2025 and 10 working days each bi-weekly pay period; legal holidays shall be deemed working days; and be it further

RESOLVED, that said salaries are to be paid bi-weekly beginning on January 10, 2025, for ten (10) working days and ending on December 26, 2025. Salaries accruing on December 31, 2024, two (2) working days to be paid at 2024 rates together with eight (8) working days to be paid at 2025 rates; and salaries accruing on December 31, 2025, three (3) working days to be paid at 2025 rates on payroll paid January 9, 2025, together with seven (7) working days in 2026 inclusive; and be it further

RESOLVED, that this resolution shall take effect on January 1, 2025.