

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA [FACEBOOK.COM/MOUNTVERNONNY](https://www.facebook.com/mountvernonny)



Referral Packet - Final

Monday, January 13, 2025

4:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

Call to Order: At 4:00 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by Deputy City Clerk Nicole J. Bonilla. Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Nicole J. Bonilla, Assistant Comptroller Condell Hamilton

ADMINISTRATION OF THE AGENDA**RESOLUTIONS APPROVING ORDINANCES**

1. Office of the Mayor: An Ordinance Authorizing the Mayor and Chief of Staff to Attend the United States Conference of Mayors 93rd Winter Meeting in Washington, DC, and Approving Related Expenditures (January 17-19, 2025)

Code: LPW

Attachments: [Referral Letter - USCM 93 Winter Meeting.pdf](#)
[USCM - 93rd winter meeting agenda.pdf](#)

2. Office of the Mayor: An Ordinance Authorizing the Mayor to Attend the New York State Conference of Mayors (NYCOM) Winter Legislative Meeting 2025 - (February 2-4, 2025)

Code: LPW

Attachments: [Referral Letter - NYCOM Winter Legislative Committee.pdf](#)
[NYCOM - 2025 Winter Legislative Meeting Agenda.pdf](#)

3. Department of Recreation: An Ordinance Authorizing the Department of Recreation to Co-Sponsor the Antigua and Barbuda International Cultural Association (ABICA) Food Festival on May 24, 2025

Code: HR

Attachments: [ABICA2025.pdf](#)
[DPW Response to ABICA Event.pdf](#)
[FD Response ABICA Food Festival.pdf](#)
[PD ABICA Response.pdf](#)

4. Department of Recreation: An Ordinance Authorizing the Mayor to Enter into an Agreement with the County of Westchester for Funding the Fun Filled Summer Park Activation Program

Code: HR

Attachments: [Funfilled summer letter2025.pdf](#)

5. Youth Bureau: An Ordinance Authorizing the Attendance of Youth Bureau Staff and Youth at the Annual Association of New York State Youth Bureaus (ANYSYB) Youth Leadership Forum - February 3-4, 2025 in Albany NY)

Code: HR

Attachments: [ALB Yth Conf.pdf](#)
[25 YLF Itinerary.pdf](#)

6. Youth Bureau: An Ordinance Amending Ordinance No. 4, Authorizing the Mayor to Extend the Westchester Community Health Center for Mental Health and Wellness Service Contract through the Youth Bureau's Program - (from: December 15, 2023, to May 3, 2024) a new expiration date of August 2025)

Code: HR

Attachments: [Extended WCHC Referral Letter- SP4OG .pdf](#)
[Extended WCHC - SP4OG.pdf](#)

7. City Council: An Ordinance Authorizing the Travel and Expenses for the City Council President, Danielle Browne to attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Session - (February 2-4, 2025 in Albany, NY)

Code: LPW

Attachments: [NYCOM Winter Legislative Mtg 2025.pdf](#)

8. Office of the Comptroller: An Ordinance Authorizing the Submission of the List of Delinquent Taxes and Approving Procedures for Tax Lien Sales and In Rem Foreclosure Proceedings

Code: FP

Attachments: [COMP2024-17 – List of Delinquent Taxes.pdf](#)

SALARY RESOLUTION AMENDMENT

9. Salary Resolution Amendment - Minimum-Maximum (MEO-Sanitation)

Attachments: [SALARY RESOLUTION AMENDMENT
-MINIMUM-MAXIMUM \(MEO -
Sanitation\).pdf](#)

SETTLEMENTS

10. Settling the Claim of Christian Ramirez - \$20,000

Attachments: [SETTLEMENT RESOLUTION ALLEGING
VIOLATION OF CIVIL RIGHTS
\(CHRISTIAN RAMIREZ\).pdf](#)

11. Settlement of Z.G., a minor by his father and Natural Guardian, Mahlon Goma - \$30,000

Attachments: [SETTLEMENT RESOLUTION ALLEGING VIOLATION OF CIVIL RIGHTS AND PERSONAL INJURY \(Z.G., a minor by his father and Natural Guardian, Mahlon Goma\).pdf](#)

12. Settlement of Noel Santana - \$22,500

Attachments: [SETTLEMENT RESOLUTION ALLEGING PERSONAL INJURY - MOTOR VEHICLE ACCIDENT BETWEEN PLAINTIFF AND ANOTHER VEHICLE \(NOEL SANTANA\).pdf](#)

13. Settlement of Shimeka Punter - \$12,500

Attachments: [SETTLEMENT RESOLUTION ALLEGING A MOTOR VEHICLE ACCIDENT WITH A BEE LINE BUS \(SHIMEKA PUNTER\).pdf](#)

14. Settlement of Romie Lawrence - \$18,000

Attachments: [SETTLEMENT RESOLUTION ALLEGING PERSONAL INJURY - MOTOR VEHICLE ACCIDENT BETWEEN PLAINTIFF AND POLICE VEHICLE \(ROMIE LAWRENCE\).pdf](#)

Agenda was concluded at ____ PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at ____



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1046

Agenda Date: 1/8/2025

Agenda #: 1.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on January 8, 2025, and signed by the Mayor on January 9, 2025, authorizing the Mayor and Chief of Staff to Attend the United States Conference of Mayors 93rd Winter Meeting in Washington, DC, and Approving Related Expenditures - (January 17-19, 2025) - (registration costs for each attendee shall not exceed \$1,500.00. The trip expenses, including transportation, hotel accommodations, and incidentals, shall not exceed \$5,000.00. All costs shall be charged to budget line A 1210.402 - Travel); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR AND CHIEF OF STAFF TO ATTEND THE UNITED STATES CONFERENCE OF MAYORS 93RD WINTER MEETING IN WASHINGTON, DC, AND APPROVING RELATED EXPENDITURES

Whereas, by letter dated December 17, 2024, the Mayor of the City of Mount Vernon has requested legislation authorizing her and the Chief of Staff are hereby authorized to attend the United States Conference of Mayors 93rd Winter Meeting in Washington, D.C., from January 17, 2025, to January 19, 2025; and

Whereas, the United States Conference of Mayors will hold its 93rd Winter Meeting in Washington, DC, from January 17 to January 19, 2025, providing a valuable platform for municipal leaders to connect, exchange ideas, and explore federal initiatives; and

Whereas, the participation of Mayor Patterson-Howard and the Chief of Staff in this conference will support the City of Mount Vernon in addressing critical municipal issues, fostering collaboration with other cities, and ensuring the City's priorities align with federal programs and opportunities; and

Whereas, the total cost of registration for the conference is not to exceed \$1,500.00 per person, with the overall trip expenses, including transportation, incidentals, and hotel accommodations, not to exceed \$5,000.00; and

Whereas, funding for this purpose has been identified in budget line A 1210.402 - Travel, ensuring no additional financial burden on the City beyond what has been allocated; and

Whereas, this investment in leadership development and intergovernmental engagement aligns with the City's commitment to good governance and community service; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor and Chief of Staff are authorized to attend the United States Conference of Mayors 93rd Winter Meeting in Washington, DC, from January 17 to January 19, 2025.

Section 2. Appropriation and Expenditure. The City Council approves the expenditure of funds for this purpose as follows:

1. Registration costs for each attendee shall not exceed \$1,500.00.
2. The total trip expenses, including transportation, hotel accommodations, and incidentals, shall not exceed \$5,000.00.
3. All expenses shall be charged to budget line A 1210.402 - Travel.

Section 3. Purpose and Reporting. Participation in the conference is intended to enhance the City's governance and improve intergovernmental relations. Upon return, the Mayor or Chief of Staff shall provide the City Council with a summary report of key insights and opportunities identified during the conference.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA DAVID
Deputy Chief of Staff

December 17, 2024

Honorable Members of the City Council
City of Mount Vernon
One Roosevelt Square
Mount Vernon, New York 10550

[United States Conference of Mayor's 93rd Winter Meeting]

Dear Honorable Council Members,

This letter comes as a request to the City Council for the enactment of legislation authorizing the mayor and Chief of Staff to attend the United States Conference of Mayors 93rd Winter Meeting in Washington DC on January 17th to January 19th 2025.

The cost of registration is not to exceed \$1,500.00 per person, with the entire trip including transportation, incidentals, and hotel should not exceed \$5,000.00. (five thousand dollars). The cost of the travel, hotel fees, and incidentals will be expensed from budget A 1210.402 – Travel

The United States Conference of Mayors 93rd winter meeting will provide mayors with a unique opportunity to connect with one another, exchange ideas, and reaffirm a shared commitment to serving their local communities. The conference will host sessions with municipal officials from across the country and offer Mayor Patterson-Howard insight into upcoming initiatives from the federal level.

Please be advised that a complete agenda for the 93rd Winter meeting is not available yet and should be released in mid-December. Please refer to the United States Conference of Mayors website for more updated information:

[Agenda - 93rd Winter Meeting](#)

In Service,

Shawyn Patterson-Howard, MPA
Mayor

"The Jewel of Westchester"



Click the button below to download a PDF version of the agenda.

Draft Agenda (Check back soon!)

Agenda

Here's what's scheduled for the event.

All Dates 1/17-1/19	Friday 1/17	Saturday 1/18	Sunday 1/19
------------------------	----------------	------------------	----------------

Filters



Q Search

January 17, 2025

7:00 AM ET

Registration

7:00 AM-6:00 PM

8:30 AM ET

Breakfast Available

8:30 AM-9:00 AM

9:00 AM ET

Friday Morning Plenary Session

9:00 AM-10:00 AM

10:15 AM ET

Council on Metro Economies and the New American City

10:15 AM-11:15 AM

First-Time Attendee Mayors Session

10:15 AM-11:15 AM

Mayors Water Council

10:15 AM-11:15 AM

11:30 AM ET

Best Practice Forums

11:30 AM-12:30 PM

11:45 AM ET

Opening Press Conference

11:45 AM-12:30 PM

12:45 PM ET

Opening Plenary Lunch

12:45 PM-2:00 PM

2:15 PM ET

Best Practice Forums

2:15 PM-3:15 PM

3:30 PM ET

Best Practice Forums

3:30 PM-4:30 PM

4:45 PM ET

Mayors-Only Session

4:45 PM-6:15 PM

6:30 PM ET

Opening Reception

6:30 PM-8:00 PM

January 18, 2025

7:00 AM ET

Registration

7:00 AM-6:00 PM

8:30 AM ET

Breakfast Available

8:30 AM-9:00 AM

9:00 AM ET

Mayors and Business Leaders Plenary Session

9:00 AM-10:00 AM

10:15 AM ET

Best Practice Forums

10:15 AM-11:15 AM

11:30 AM ET

Best Practice Forums

11:30 AM-12:30 PM

12:45 PM ET

Childhood Obesity Prevention/Environmental Health & Sustain...

12:45 PM-2:15 PM

2:30 PM ET

Best Practice Forums

2:30 PM-3:30 PM

3:45 PM ET

Best Practice Forums

3:45 PM-4:45 PM

5:00 PM ET

Democratic Mayors Association Meeting

5:00 PM-6:00 PM

7:00 PM ET

Welcome to Washington, DC Reception: Embassy of Spain

7:00 PM-9:00 PM

January 19, 2025

7:00 AM ET

Registration

7:00 AM-12:00 PM

8:30 AM ET

Breakfast Available

8:30 AM-9:00 AM

9:00 AM ET

Honoring Leadership in the Arts Plenary Session

9:00 AM-10:15 AM

10:30 AM ET

Best Practice Forums

10:30 AM-11:30 AM

Executive Committee

10:30 AM-11:30 AM

12:00 PM ET

Closing Plenary Lunch

12:00 PM-1:15 PM

Follow us on:



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1085

Agenda Date: 1/8/2025

Agenda #: 2.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on January 8, 2025, and signed by the Mayor on January 9, 2025, authorizing the Mayor to Attend the New York State Conference of Mayors (NYCOM) Winter Legislative Meeting 2025 - (February 2-4, 2025) - (the total cost of the trip, including registration fees not exceeding \$500.00 and all related expenses (transportation, hotel, and incidentals) not exceeding \$1,000.00, shall be expensed from budget line A 1210.402 - Travel); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ATTEND THE NEW YORK STATE CONFERENCE OF MAYORS (NYCOM) WINTER LEGISLATIVE MEETING 2025

Whereas, by letter dated December 13, 2024, the Mayor has requested legislation authorizing her to attend the NYCOM Winter Legislative Meeting in Albany, New York, from February 2, 2025, to February 4, 2025; and

Whereas, the New York State Conference of Mayors (NYCOM) Winter Legislative Meeting is scheduled to take place in Albany, New York, from February 2 to February 4, 2025; and

Whereas, the NYCOM Winter Legislative Meeting provides a valuable platform for mayors and municipal leaders from across New York State to collaborate, share ideas, and address policy matters of mutual concern, fostering a unified message to the New York State legislature; and

Whereas, the event includes four policy committee meetings, keynote speakers, and educational workshops designed to explore and address substantive policy issues relevant to municipalities; and

Whereas, attendance at this meeting by Mayor Patterson-Howard will enhance the City of Mount Vernon's ability to advocate for funding, resources, and partnership opportunities, which are critical to the City's development and sustainability; and

Whereas, the total cost of the trip, including registration, transportation, hotel fees, and incidentals, will not exceed \$1,000.00 (one thousand dollars) and will be expensed from budget line A 1210.402 - Travel;
Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Attend Meeting. The Mayor of the City of Mount Vernon, Mayor

Patterson-Howard, is hereby authorized to attend the NYCOM Winter Legislative Meeting in Albany, New York, from February 2, 2025, to February 4, 2025.

Section 2. Appropriation of Funds. The total cost of the trip, including registration fees not exceeding \$500.00 and all related expenses (transportation, hotel, and incidentals) not exceeding \$1,000.00, shall be expensed from budget line A 1210.402 - Travel.

Section 3. Purpose and Benefit. Attendance at the NYCOM Winter Legislative Meeting will allow the Mayor to:

1. Collaborate with other municipal leaders and share best practices.
2. Support funding, tools, and New York State legislature partnerships.
3. Address substantive policy issues through committee meetings, workshops, and keynote sessions.

Section 4. Accountability. The Mayor shall provide a summary report to the City Council detailing the key takeaways, potential benefits for the City of Mount Vernon, and any actionable outcomes resulting from the meeting.

Section 5: Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA DAVID
Deputy Chief of Staff

December 13, 2024

Honorable Members of the City Council
City of Mount Vernon
One Roosevelt Square
Mount Vernon, New York 10550

[New York State Conference of Mayors- Winter Legislative Meeting 2025]

Dear Honorable Council Members,

This letter comes as a request to the City Council for the enactment of legislation authorizing the mayor to attend the New York State Conference of Mayors (NYCOM) Winter Legislative Meeting 2025 in Albany on February 2nd to February 4th, 2025.

The cost of registration is not to exceed \$500.00, with the entire trip including transportation, incidentals, and hotel should not exceed \$1,000.00. (one thousand dollars). The cost of the travel, hotel fees, and incidentals will be expensed from budget A 1210.402 – Travel

The NYCOM winter legislative meeting will provide mayor Patterson-Howard with a unique opportunity to connect with fellow New York State mayors and municipal leaders to share ideas and convey a unified message about the need for funding, tools and a true partnership with the New York State legislature. The meeting includes exploration of substantive policy issues via four policy committees, keynote speakers and educational workshops outlined in the meeting agenda.

A tentative agenda for the Winter Legislative Meeting is available online. Please refer to the link below for the most recently updated version of the agenda:

[WINTER Legislative Meeting Agenda - New York Conference of Mayors](#)

In Service,

Shawyn Patterson-Howard, MPA
Mayor

“The Jewel of Westchester”



FEBRUARY 2-4, 2025 • MARRIOTT ALBANY

**WINTER
LEGISLATIVE
MEETING**



NEW YORK STATE CONFERENCE OF MAYORS AND MUNICIPAL OFFICIALS

Winter Legislative Meeting TENTATIVE AGENDA

Sunday, February 2, 2025

2:00 p.m.

NYCOM Registration Desk Opens

3:30 p.m.

NYCOM POLICY COMMITTEE MEETINGS

All attendees are encouraged to participate.

- Finance
- Employee Relations and Public Safety
- Government Operations and Community Development
- Energy, Environment and Technology

5:00 p.m.

PLENARY SESSION

- Briefing on Governor Hochul's Proposed State Budget

6:00 p.m.

RECEPTION-STYLE DINNER

Monday, February 3, 2025

7:00 a.m.

Breakfast

7:30 a.m.

NYCOM Registration Desk Opens

8:30 a.m.

EARLY RISER ROUNDTABLES

- New Officials Open Forum
- Women's Advisory Committee

9:45 a.m.

GENERAL SESSION

- Insights from Statewide Elected Officials

11:15 a.m.

CONCURRENT WORKSHOPS

- Innovative Solutions for Emergency Medical Service Delivery
- Lead Service Line Replacement
- TIF: Tax Exemptions and Other Economic Development Tools

12:30 p.m.

Lunch

1:45 p.m.

CONCURRENT WORKSHOPS

- Drinking Water Source Protection
- Accessing State Funding for Economic Development and Infrastructure
- Navigating the Challenges Surrounding Local Code Enforcement

3:15 p.m.

CONCURRENT WORKSHOPS

- Intermunicipal Agreements: Understanding the Risk
- Resources and Strategies for Successful Housing Development
- Using Infrastructure to Lay the Foundation for Community Revitalization

4:30 - 5:30 p.m.

NETWORKING RECEPTION

Tuesday, February 4, 2025

8:00 a.m.

NYCOM Registration Desk Opens

8:00 a.m.

EARLY RISER ROUNDTABLE

- Discussion of NYCOM Policy Committees

8:30 a.m.

CONCURRENT WORKSHOPS

- Exploring Retiree Health Care Solutions
- Strategies and Best Practices for Worker Safety
- Leveraging Management Rights in a Collective Bargaining Agreement

(as of 12/13/24)

CONFERENCES & WORKSHOPS

ANNUAL MEETING & TRAINING SCHOOL

WINTER LEGISLATIVE MEETING

FALL TRAINING SCHOOL

PUBLIC WORKS SCHOOL

REGIONAL WORKSHOPS

WEBINARS

VENDORS

ELECTED OFFICIALS ACADEMY

MEETING RESOURCES

MAYOR BILL KELLY LEADERSHIP EDUCATION SCHOLARSHIP FUND

PROFESSIONAL CERTIFICATIONS

CONTACT DIRECTOR OF EVENTS

NYCOM ■ 119 Washington Avenue ■ Albany, NY 12210 ■ 518.463.1185

Copyright © 2024 NYCOM.org. All Rights Reserved.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1000

Agenda Date: 1/8/2025

Agenda #: 3.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on January 8, 2025, and signed by the Mayor on January 9, 2025, authorizing the Department of Recreation to Co-Sponsor the Antigua and Barbuda International Cultural Association (ABICA) Food Festival on May 24, 2025 - (anticipated cost of \$2,500. Funds are to be allocated from Budget Code 7620.458); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE DEPARTMENT OF RECREATION TO CO-SPONSOR THE ANTIGUA AND BARBUDA INTERNATIONAL CULTURAL ASSOCIATION (ABICA) FOOD FESTIVAL ON MAY 24, 2025

Whereas, by letter dated October 29, 2024, the Deputy Commissioner of the Department of Recreation has requested legislation authorizing the Department of Recreation to co-sponsor the 2025 International Food Festival at Hartley Park on Saturday, May 24, 2025; and

Whereas, the Antigua and Barbuda International Cultural Association (ABICA) has requested the City of Mount Vernon's co-sponsorship of the 2025 International Food Festival to promote cultural and educational enrichment for residents; and

Whereas, ABICA is a community-based organization composed of Mount Vernon residents of Antiguan and Barbudan heritage, dedicated to uplifting the community through events that foster cultural awareness; and

Whereas, the International Food Festival will take place at Hartley Park on Saturday, May 24, 2025, and will require specific City resources, including park access, street closures, and support from various municipal departments; and

Whereas, the Fire Department, Department of Public Works, and Mount Vernon Police Department have reviewed the logistical requirements for the event and support its implementation, subject to compliance with applicable safety and permitting regulations; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1 Definitions.

1. ABICA: Antigua and Barbuda International Cultural Association, the event organizer.

2. International Food Festival: This cultural and educational event features local food and craft vendors, cultural activities, and family-friendly amusements.

3. Co-sponsorship: The City of Mount Vernon provides financial and logistical support as described in this Ordinance.

Section 2. Event Authorization. The City Council authorizes the Department of Recreation to co-sponsor the 2025 International Food Festival at Hartley Park on Saturday, May 24, 2025.

Section 3. Permitted Use of City Resources.

1. Park Access: Hartley Park will be available to ABICA from 8:00 a.m. to 8:00 p.m., set up from 8:00 a.m. to 12:00 p.m., the event from 12:00 p.m. to 7:00 p.m., and cleanup from 7:00 p.m. to 8:00 p.m.

2. Street Closures: Oakley Avenue (at the Senior Pavilion) to Crary Avenue will be closed from 7:00 a.m. to 8:00 p.m. on May 24, 2025.

Section 4. Support Services.

1. Recreation Department:

- Provide chairs, tables, a bouncy house, and other amusement activities at an anticipated cost of \$2,500.
- Funds to be allocated from Budget Code 7620.458.

2. Mount Vernon Police Department:

- Auxiliary Officers to provide security. ABICA will bear the cost for officers.

3. Mount Vernon Fire Department (MVFD):

- Conduct pre-event safety inspections for vendors using propane, grills, or open flames.
- Ensure vendor compliance with fire safety regulations.
- Vendors must contact the Fire Prevention Office at (914) 665-2611 or 665-2612 at least one week before the event.

4. Department of Public Works (DPW):

- Post “No Parking” signs 72 hours before the event.
- Deliver barricades 24 hours before the event.
- Collect and dispose of all bagged trash after the event cleanup.

Section 5. Vendor Requirements.

1. Vendors must submit a one-day vendor permit application through ABICA's vendor package.
2. Vendors utilizing grills, propane, or open flames must obtain pre-approval from the MVFD.

Section 6. Compliance and Liability. ABICA shall ensure compliance with all City ordinances and coordinate with City departments for required permits, inspections, and approvals.

Section 7. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square – Room 11
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER-PINCKNEY
Commissioner

ANDRÉ G. EARLY
Deputy Commissioner

October 29, 2024

Honorable Members of the City Council
Through the Office of the Mayor
1 Roosevelt Square
Mount Vernon, New York 10550

Re: ABICA - International Food Festival

Dear Honorable Council Members:

This letter requests that the city enact legislation allowing the Department of Recreation to co-sponsor the Antigua and Barbuda International Cultural Association (ABICA) International Food Festival on Saturday, May 24, 2025.

ABICA is a community-based organization comprised of many Mt. Vernon residents of Antiguan and Barbadian heritage with the mission to promote and uplift our community through cultural and educational events.

The International Food Festival will take place in Hartley Park and ABICA respectfully requests the following partnership provisions from the City:

- Authorization to utilize Hartley Park; the cost of the park is the co-sponsorship with the Department of Recreation from 8:00 a.m. to 8:00 p.m. (8 am-12 noon to Set-up), 12 noon-7 pm (Event time), 7 pm-8pm (Clean-up).
- We request the use of MYPD/Auxiliary Officers - the cost of which is the responsibility of ABICA.
- We are requesting street closures from Oakley Avenue (at the edge of the Senior Pavilion) to Crary Avenue on Saturday, May 24, 2025, 7:00 am – 8:00 pm. This will not affect bus routes or main thoroughfares.

The Department of Recreation will co-sponsor the Saturday event by providing chairs, tables, a bouncy house, and any other amusement activities that may be needed – anticipated costs to the City of Mount Vernon will be \$2,500.00 utilizing budget code 7620.458. Vendor spaces will be made available to local food and craft merchants on a predetermined basis. All Vendors must submit a One-day vendor permit application, which will be included in ABICA's vendor package. In addition, all vendors using propane, grills, or fire of any nature will be required to have a pre-inspection from the MVFD.

Thank you in advance for your cooperation and consideration in this matter.

Sincerely,

André G. Early, Deputy Commissioner

cc: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

JOHN NUCULOVIC
Deputy Commissioner

November 26, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

RE: The Antigua and Barbuda International Cultural Association (ABICA) International Food Festival Saturday May 24, 2025

Replying to the Department of Recreation's request for Sponsorship on Saturday May 24, 2025, for The Antigua and Barbuda International cultural Association (ABICA) International Food Festival, please be advised that the Department of Public Works is happy to support this event. DPW will place "No Parking" signs 72 hours prior to the event and drop barricades 24 hours in advance at desired location. After Recreation cleans up, the Department of Public Works will pick up bagged trash after the event.

Respectfully submitted,

John Nuculovic
Deputy Commissioner of Public Works

JN/dg

CC: Recreation



CITY OF MOUNT VERNON, N.Y.

Fire Department

SHAWYN PATTERSON-HOWARD
Mayor

Fire Headquarters
470 E Lincoln Ave
Mount Vernon, NY 10552
(914) 665-2611 – Fax: (914) 665-2630

Deborah M. Norman
Fire Commissioner
Theodore W. Beale Jr.
Deputy Fire Commissioner
K. Robert Odindo
Chief of Operations
Aaron Marable
Asst. Chief of Operations

November 26, 2024

City Clerk's Office
City Hall, 1 Roosevelt Square
Mount Vernon, NY 10550

RE: ABICA International Food Festival

The Fire Department supports this Annual Antigua and Barbuda International Food Festival On Saturday May 24, 2025. The Fire Dept has no issues with this treasured annual event for our citizens. Contact the Fire Department a week before the events to insure safety requirements for utilizing grills, open flames etc. is understood and in compliance for vendors to have a safe event. For any further information about grills, open cooking and 5lb fire extinguishers, contacting the Fire Prevention Office at (914)665-2611 or 665-2612 to speak with a Fire Inspector.

Respectfully,

Deborah M. Norman

Deborah M. Norman
Fire Commissioner, FDMV

"The Jewel of Westchester"



CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION
(914) 665-2500 FAX (914) 665-2559



Captain Michael Goldman
Commanding Officer

Executive Officer

Date: December 12, 2024

To: Office of the Police Commissioner

From: Sgt De Benedictis, Support Services Division

Subject: ABICA International Food Festival

Dwight Christian of the Antigua and Barbuda International Cultural Association (ABICA) has applied for a permit to hold a food festival on Friday, May 23, 2025, from 6pm till 10pm, and Saturday May 24, 2025, from 8am till 8pm. The applicant has requested that this two-day event be held at the Doles Center on May 23rd and Hartley Park on May 24th, 2025. It should be noted that this event will be hosted in collaboration with the Recreation department.

The applicant is requesting the partial closure of Oakley Avenue (at the edge of the Senior Pavilion) to Crary Avenue on Saturday, May 24, 2025, 8am-8pm. They are also requesting two Police Officers and Auxiliary Officers to be assigned to said event. The applicant expects 300 + people to attend this event.

I have not observed any public safety concerns regarding this event. The application lists Food and Beverage to be sold at this event by vendors. The applicant needs to acquire all appropriate permits prior to final approval of the applications. It is recommended that four (4) Police Officers and four (4) Auxiliary Officers be assigned to each event and Patrol Division give said locations special attention.

The Department of Public Works is to be notified to provide and remove barricades for the closure of Oakley Avenue. The Parking Bureau will be notified to place no parking signs at least seventy-two (72) hours prior to each event.

Sgt De Benedictis #3
Support Services Division

CC: Patrol Division
Parking Bureau



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1036

Agenda Date: 1/8/2025

Agenda #: 4.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on January 8, 2025, and signed by the Mayor on January 9, 2025, authorizing the Mayor to Enter into an Agreement with the County of Westchester for Funding the Fun Filled Summer Park Activation Program - (July 1, 2025, through August 31, 2025; grant of \$8,436.00; funds provided under this agreement are to be deposited into Revenue Account A2229.15 (Westchester County-funded recreation grants) and appropriated to accounts A7310.104 (youth program salary - part-time) and A7310.458 (equipment, trips, guest speakers, and supplies)); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF WESTCHESTER FOR FUNDING THE FUN FILLED SUMMER PARK ACTIVATION PROGRAM

Whereas, by letter dated November 19, 2024, the Deputy Commissioner of the Department of Recreation has requested legislation authorizing the Mayor to enter into an agreement with the County of Westchester to receive and utilize \$8,436.00 in grant funding for the Fun Filled Summer Park Activation Program for the period of July 1, 2025, through August 31, 2025; and

Whereas, the County of Westchester has offered a grant of \$8,436.00 to the City of Mount Vernon Recreation Department for the operation of the Fun Filled Summer Park Activation Program from July 1, 2025, through August 31, 2025; and

Whereas, the program provides engagement activities for youth from Monday through Thursday, 10:00 a.m. to 2:00 p.m., at various parks throughout the City of Mount Vernon, enhancing recreational opportunities and community engagement; and

Whereas, the funds provided under this agreement are to be deposited into Revenue Account A2229.15 (Westchester County-funded recreation grants) and appropriated to accounts A7310.104 (youth program salary - part-time) and A7310.458 (equipment, trips, guest speakers, and supplies) to support program operations; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into an agreement with

the County of Westchester to receive and utilize \$8,436.00 in grant funding for the Fun Filled Summer Park Activation Program for the period of July 1, 2025, through August 31, 2025.

Section 2. Fund Allocation. The grant funds shall be deposited into Revenue Account **A2229.15** and appropriated as follows:

1. **A7310.104** - Youth Program Salary (Part-Time): To support salaries for program staff.
2. **A7310.458** - Equipment, Trips, Guest Speakers, and Supplies: To provide necessary resources and activities for program operations.

Section 3. Program Oversight. The Recreation Department shall be responsible for the administration and oversight of the Fun Filled Summer Park Activation Program and shall provide a report to the City Council summarizing program outcomes and the utilization of funds.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square – Room 11
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER-PINCKNEY
Commissioner
ANDRE' EARLY
Deputy Commissioner

November 19, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

RE: 2025 Fun Filled Summer

Dear Honorable Members:

This letter comes to request that the City Council enact legislation that would enable the mayor to enter into agreement with The County of Westchester.

Under this program, the City of Mount Vernon Recreation Department will receive \$8,436.00 for the operation of the Fun Filled Summer (Park Activation Program) for the period of July 1, 2025 to August 31, 2025. This Program runs Monday thru Thursday from 10:00am – 2:00pm at Various parks throughout the City of Mt Vernon.

These funds are to be deposited into revenue account A2229.15 (Westchester County funded recreation grants) for appropriation in A7310.104 (youth program salary – part-time) and A7310.458 (equipment, trips, guest speakers, and supplies).

Thank you for your cooperation in this matter.

Sincerely,


Andre' Early
Deputy Commissioner

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Council
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1102

Agenda Date: 1/8/2025

Agenda #: 5.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on January 8, 2025, and signed by the Mayor on January 9, 2025, authorizing the Attendance of Youth Bureau Staff and Youth at the Annual Association of New York State Youth Bureaus (ANYSYB) Youth Leadership Forum - (February 3-4, 2025 in Albany NY; the total cost of the Forum, including lodging, registration fees, and transportation, will not exceed \$900.00 and will be expensed through Budget Code A7311-423); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE ATTENDANCE OF YOUTH BUREAU STAFF AND YOUTH AT THE ANNUAL ASSOCIATION OF NEW YORK STATE YOUTH BUREAUS (ANYSYB) YOUTH LEADERSHIP FORUM

Whereas, by letter dated December 16, 2024, the Deputy Director of the Youth Bureau has requested legislation authorizing three (3) Youth Bureau staff members and five (5) youth to attend the Annual ANYSYB Youth Leadership Forum in Troy, NY, on February 3rd and 4th, 2025; and

Whereas, the Annual Association of New York State Youth Bureaus (ANYSYB) Youth Leadership Forum is scheduled to be held at the Hilton Garden Inn, 235 Hoosick Street, Troy, NY, on February 3rd and 4th, 2025; and

Whereas, this Forum includes interactive leadership and educational seminars for youth (ages 12 and older) and Youth Bureau personnel from New York State, offering participants opportunities to engage in teambuilding exercises, group discussions, advocacy training, and interactions with Assembly and Senate elected officials; and

Whereas, the City of Mount Vernon recognizes the importance of developing youth leadership skills and empowering youth to advocate for themselves and the City; and

Whereas, the total cost of the Forum, including lodging, registration fees, and transportation, will not exceed \$900.00 and will be expensed through Budget Code A7311-423; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization for Attendance. The City Council authorizes three (3) Youth Bureau staff members and five (5) youth to attend the Annual ANYSYB Youth Leadership Forum in Troy, NY, on February 3rd and 4th, 2025.

Section 2. Cost of Attendance.

1. Registration fees for adult chaperones: \$50.00 per person, totaling \$100.00 for two (2) chaperones. The third adult's registration fee is complimentary.
2. Lodging fees: \$150.00 per room, totaling \$600.00 for four (4) rooms, with a complimentary fifth room provided by NYS Youth Bureaus.
3. Transportation costs: The Mt. Vernon Youth Bureau bus will be utilized. Gas will be filled up at the DPW Canal Street garage, and additional gas, tolls, and parking costs will be reimbursable at up to \$200.00.
4. The total cost shall not exceed \$900.00 and shall be exposed through the Budget Code A7311-423.

Section 3. Transportation. A Youth Bureau staff member will drive the bus, and as outlined in Section 2, all transportation expenses, including gas, tolls, and parking, will be reimbursed.

Section 4. Purpose of Attendance. This attendance aims to provide youth with leadership development opportunities, advocacy training, and the ability to engage with elected officials, fostering civic engagement and leadership within the City of Mount Vernon.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mvnyouthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

December 16, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members of City Council

This letter comes to respectfully request that the Honorable City Council enact legislation that will allow 3 Youth Bureau staff members and 5 youth to attend the Annual Association of New York State Youth Bureaus (ANYSYB) Youth Leadership Forum, which is scheduled to take place at the Hilton Garden Inn, located at 235 Hoosick Street, Troy, NY on February 3rd & 4th, 2025.

This Forum includes interactive leadership and educational seminars for youth (ages 12 and older) and Youth Bureau personnel from across New York State. Youth will engage in teambuilding exercises, participate in group discussions, and meet with the Assembly and Senate elected officials to show appreciation for their support. They will also learn how to advocate for the youth and the City of Mt. Vernon.

The cost of the Youth Forum includes a **registration fee** of \$50.00 per adult chaperone, totaling **\$100** for two (2) chaperones. The 3rd adult's registration fee is complementary. There is no registration fee for the youth participants to attend; **lodging fees** are \$150.00 per room, totaling **\$600.00** for four (4) rooms. There is a complementary 5th room, that is provided by the NYS Youth Bureaus. The Mt. Vernon Youth Bureau bus will be used for **transportation** and driven by a Youth Bureau staff member. Gas fill-up will be done at the DPW Canal Street garage, additional gas for the return trip, tolls, and parking while in Albany, are reimbursable and will not exceed **\$200.00**.

The entire trip including lodging, registration fees and transportation will not exceed **\$900.00** and should be expensed through budget codes, A7311-423.

Should you have any questions, please feel free to contact me at (914) 665-2393.

Sincerely,

Dena T. Williams

Cc: Shawyn Paterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Council

Association of New York State Youth Bureaus

The Cornerstone of New York's Youth Development!



2025 Annual Youth Leadership Forum

ITINERARY February 3rd & 4th, 2025

Monday, February 3rd

11:30am - 12:45pm

Registration

5:00 - 5:45pm

Check in Rooms

12:45 - 1:00pm

Welcoming & Opening Remarks

6:00 - 7:00pm

Dinner Buffet

1:00 - 2:00pm

Keynote Speaker

7:00 - 10:00pm

Evening Activities

2:15 - 3:15pm

Workshop Session I

10:00pm

Youth report to their rooms

3:30 - 4:30pm

Workshop Session II

11:00pm

Lights out

4:30pm

Depart for Hotel

Tuesday, February 4th

7:00 - 8:00am

Breakfast at Hotel

8:30am

Depart for Capitol

9:00am - 12:00pm

Individual Appointments with State Representatives

**Registration Now Available
at ANYSYB.COM**

**Deadline for Registering:
January 16, 2025**



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1105

Agenda Date: 1/8/2025

Agenda #: 6.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on January 8, 2025, and signed by the Mayor on January 9, 2025, authorizing the Amendment of Ordinance No. 4, Authorizing the Mayor to Extend the Westchester Community Health Center for Mental Health and Wellness Service Contract through the Youth Bureau's Program - (from: December 15, 2023, to May 3, 2024) a new expiration date of August 2025) - (program funding is accounted for in Revenue Code A2229.8, and appropriations are reflected in Budget Code A7318.405 (Contracted Outside Services), with no matching obligation and funds provided as a cash advance. The remaining balance of \$30,000 as of November 2024 is allocated to fulfill contractual services under the amended agreement with WCHC, to be expended by Budget Code A7318.405); be, and the same is hereby approved.

City Council:

AN ORDINANCE AMENDING ORDINANCE NO. 4, AUTHORIZING THE MAYOR TO EXTEND THE WESTCHESTER COMMUNITY HEALTH CENTER FOR MENTAL HEALTH AND WELLNESS SERVICE CONTRACT THROUGH THE YOUTH BUREAU'S SP4OG PROGRAM

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Whereas, by letter dated December 18, 2024, the Executive Director of the Youth Bureau has requested legislation authorizing the amendment of ORDINANCE NO. 4, ADOPTED BY THE CITY COUNCIL ON NOVEMBER 21, 2023, ENTITLED "AN ORDINANCE OF THE CITY OF MOUNT VERNON, NEW YORK AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER COMMUNITY HEALTH CENTER FOR MENTAL HEALTH AND WELLNESS SERVICES" is hereby amended to read as follows:

Whereas, the City of Mount Vernon adopted Ordinance No. 4 on November 21, 2023, authorizing the Mayor to enter into an agreement with the Westchester Community Health Center (WCHC) for Mental Health and Wellness Services under the Safe Place 4 Our Girls (SP4OG) program, initially covering the period of December 15, 2023, to May 3, 2024, with an awarded

amount of \$50,000; and

Whereas, the Executive Director of the Youth Bureau has been granted a one-year, no-cost allocation extension to continue the SP4OG program, resulting in a new expiration date of August 2025; and

Whereas, as of November 2024, the WCHC has a remaining balance of \$30,000 to fulfill its contractual services for the provision of Mental Health and Wellness services to youth through the SP4OG program; and

Whereas, the program funding is accounted for in Revenue Code A2229.8, and appropriations are reflected in Budget Code A7318.405 (Contracted Outside Services), with no matching obligation and funds provided as a cash advance; and

Whereas, the continuation and extension of this program is in the best interest of the City of Mount Vernon to ensure mental health and wellness services are provided to vulnerable youth;
NOW, THEREFORE, BE IT RESOLVED THAT

The City of Mount Vernon, in City Council convened, does hereby ordains, and enacts:

Section 1. Amendment of Ordinance No. 4. Ordinance No. 4, entitled “An Ordinance of the City of Mount Vernon, New York Authorizing the Mayor to Enter into an Agreement with the Westchester Community Health Center for Mental Health and Wellness Services” adopted on November 21, 2023, is hereby amended to extend the Westchester Community Health Center for Mental Health and Wellness Service contract period through the Youth Bureau’s Safe Place 4 Our Girls (SP4OG) program until August 2025.

Section 2. Remaining Funds Allocation. The remaining balance of \$30,000 as of November 2024 is allocated to fulfill contractual services under the amended agreement with WCHC, to be expended by Budget Code A7318.405.

Section 3. Revenue and Appropriation Codes. Funding for this program shall be reflected in Revenue Code A2229.8 and appropriations in Budget Code A7318.405.

Section 4. No Matching Obligation. This grant does not require matching funds from the City of Mount Vernon. All funds will be provided as a cash payment.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTHBUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

December 18, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council amend Ordinance No. 4, adopted on November 21, 2023, authorizing the Mayor to extend the contract period for the Westchester Community Health Center for Mental Health and Wellness Service through the Youth Bureau's SP4OG Program until **August 2025**.

The Executive Director was granted a no-cost allocation extension for one year to continue the Safe Place 4 Our Girls Program (SP4OG). The Westchester Community Health Center original dates were from December 15, 2023, to May 3, 2024, with an awarded amount of \$50,000. As of November 2024, the WCHC has a remaining balance of **\$30,000** to fulfill its contractual services.

Funds for this program are to be accounted for in the revenue code A2229.8 for appropriations in budget code A7318.405 (Contracted Outside Services) **There is no matching obligation for this grant and funds are cash advance**. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com. I will also be present at the city council meeting.

Sincerely,

Debbie Burrell-Butler,

Debbie Burrell-Butler
Executive Director, MBA

Cc: Shawyn Patterson-Howard, Mayor
Darren M. Morton, Comptroller
Brian Johnson, Corporation Counsel
MVYB files

Enclosed: Extended Award Letter
Ordinance No. 21



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTHBUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

December 18, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council amend Ordinance No. 4, adopted on November 21, 2023, authorizing the Mayor to extend the contract period for the Westchester Community Health Center for Mental Health and Wellness Service through the Youth Bureau's SP4OG Program until **August 2025**.

The Executive Director was granted a no-cost allocation extension for one year to continue the Safe Place 4 Our Girls Program (SP4OG). The Westchester Community Health Center original dates were from December 15, 2023, to May 3, 2024, with an awarded amount of \$50,000. As of November 2024, the WCHC has a remaining balance of **\$30,000** to fulfill its contractual services.

Funds for this program are to be accounted for in the revenue code A2229.8 for appropriations in budget code A7318.405 (Contracted Outside Services) **There is no matching obligation for this grant and funds are cash advance**. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com. I will also be present at the city council meeting.

Sincerely,

Debbie Burrell-Butler,

Debbie Burrell-Butler
Executive Director, MBA

Cc: Shawyn Patterson-Howard, Mayor
Darren M. Morton, Comptroller
Brian Johnson, Corporation Counsel
MVYB files

Enclosed: Extended Award Letter
Ordinance No. 21



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1133

Agenda Date: 1/8/2025

Agenda #: 7.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on January 8, 2025, and signed by the Mayor on January 9, 2025, authorizing the Travel and Expenses for the City Council President, Danielle Browne, to attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Meeting - (February 2-4, 2025, in Albany, NY). A maximum expenditure of \$1,400 is authorized for this purpose, to be allocated as follows:

- **\$410.00** for registration, conference materials, and meals, to be charged to **A1010.417 (Education and Training)**.
- **\$357.96** for lodging (\$157/night for two nights), to be charged to **A1010.402 (Travel Expenses)**.
- **\$632.04** for transportation and incidental expenses, to be charged to **A1010.402 (Travel Expenses)**; be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE TRAVEL AND EXPENSES FOR THE COUNCIL PRESIDENT DANIELLE BROWNE TO ATTEND THE 2025 NEW YORK CONFERENCE OF MAYORS AND MUNICIPAL OFFICIALS (NYCOM) WINTER LEGISLATIVE MEETING

Whereas, by letter dated January 6, 2025, the Legislative Assistant to the City Council has requested legislation authorizing City Council President Danielle Browne to attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Meeting, to be held in Albany, NY, from February 2-4, 2025; and

Whereas, the City of Mount Vernon recognizes the importance of professional development and collaboration among municipal leaders to improve governance and service delivery for its residents; and

Whereas, the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Meeting provides an opportunity for municipal officials to engage in valuable dialogue, receive updated legislative and policy insights, and network with elected officials and legislative representatives; and

Whereas, Council President Danielle Browne has been invited to attend this Conference, which will enhance her ability to serve the City through the acquisition of new knowledge, resources, and relationships critical to advancing the City's interests; and

Whereas, the City Council recognizes the importance of supporting its elected officials in accessing such developmental opportunities; and

Whereas, it is estimated that the total cost of attendance, including registration, lodging, transportation, and incidental expenses, will not exceed \$1,400, and these costs will be allocated from designated budgetary accounts; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. Council President Danielle Browne is authorized to attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Meeting, to be held in Albany, NY, from February 2 to February 4, 2025.

Section 2. Allocation of Funds. A maximum expenditure of \$1,400 is authorized for this purpose, to be allocated as follows:

- **\$410.00** for registration, conference materials, and meals, to be charged to **A1010.417 (Education and Training)**.
- **\$357.96** for lodging (\$157/night for two nights), to be charged to **A1010.402 (Travel Expenses)**.
- **\$632.04** for transportation and incidental expenses, to be charged to **A1010.402 (Travel Expenses)**.

Section 3. Submission of Expense Report. Council President Danielle Browne shall submit all receipts and documentation of expenditures to the City's Finance Department within 30 days of completing the trip. Any unused funds shall be returned to the City.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its passage and approval upon its approval by the Board of Estimate & Contract.



CITY COUNCIL
ONE ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2352 FAX (914) 668-6044
www.cmvny.com

DANIELLE BROWNE, ESQ.
CITY COUNCIL PRESIDENT
DBrowne@cmvny.com

January 6, 2025

Honorable City Council Members
1 Roosevelt Square
Mount Vernon, NY 10550

Re: Requesting Permission for Council President Danielle Browne to Attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Meeting on February 2-4, 2025, in Albany, NY.

Dear Honorable Body:

This letter comes to respectfully request that City Council approve the request for Council President Danielle Browne to attend the 2025 New York Conference of Mayors and Municipal Officials (NYCOM) Winter Legislative Meeting on February 2nd through the 4th in Albany, NY.

The Conference provides an opportunity to meet with elected officials across the State and beyond, as well as to meet with Legislative representatives. A travel fund that should not exceed \$1,400 is being requested for this trip. The funds will include the costs of \$410.00 (registration, conference materials and meals). That total of \$410.00 should be charged to A1010.417 (Education and Training). A total of \$357.96 (\$157/night) for lodging. The remaining amount of \$632.04 is for transportation and incidentals should both be expensed to A1010.402, (Travel Expenses).

If this meets with the City Council's approval, I ask that the necessary legislation be enacted to reflect this request. Thank you for your attention to this matter.

[NYCOM Winter Legislative Meeting Agenda](#)

Sincerely,

Antoinette Anderson
Legislative Assistant to
The City Council



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1142

Agenda Date: 1/8/2025

Agenda #: 8.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on January 8, 2025, and signed by the Mayor on January 9, 2025, authorizing the Submission of the List of Delinquent Taxes and Approving Procedures for Tax Lien Sales and In Rem Foreclosure Proceedings, as follows:

	Taxes Due	Interest & Penalties	Total Due Amount
Installment Plan Request	10,679,932.44	7,286,496.34	17,966,428.78
Commercial/Non-Residential	6,047,578.84	4,587,051.08	10,634,629.92
Residential (more than 5 years)	5,628,804.40	4,354,668.64	9,983,473.04
Residential (under 5 years)	2,246,286.99	831,818.19	3,078,105.18
Open Taxes Issues	2,171,261.78	7,440,359.21	9,611,620.99
Bankruptcy / Court Case	164,306.35	135,209.32	299,515.67
	26,938,170.80	24,635,602.78	51,573,773.58

be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE SUBMISSION OF THE LIST OF DELINQUENT TAXES AND APPROVING PROCEDURES FOR TAX LIEN SALES AND IN REM FORECLOSURE PROCEEDINGS

Whereas, by letter dated December 19, 2024, the Comptroller has requested legislation authorizing the City Council to acknowledge receipt of the List of Delinquent Taxes as submitted on December 19, 2024; and

Whereas, pursuant to Chapter 783 of the Laws of New York governing foreclosure proceedings in the City of Mount Vernon, the City Council is authorized to implement processes for the collection of delinquent property taxes, interest, and penalties; and

Whereas, as of December 19, 2024, the City of Mount Vernon has a total of \$51 million in outstanding property taxes, interest, and penalties, including \$26.9 million in property taxes and \$24.6 million in interest and penalties; and

Whereas, the City has prepared a comprehensive List of Delinquent Taxes identifying

properties subject to tax lien sale or foreclosure proceedings, categorized as follows:

- Properties with two or more years of tax liens;
- Properties requesting installment plans for repayment; and
- Properties requiring exclusion from tax lien sales due to unresolved tax discrepancies, bankruptcies, or other legal matters; and

WHEREAS, the proposed legislative process requires the submission of these lists for review and approval at a City Council meeting, with final action to be taken no sooner than seven days after the initial agenda appearance; and

WHEREAS, the City has analyzed the delinquent tax categories and the anticipated outcomes of advancing both a tax lien sale and In Rem Foreclosure proceedings, as follows:

	Taxes Due	Interest & Penalties	Total Due Amount
Installment Plan Request	10,679,932.44	7,286,496.34	17,966,428.78
Commercial/Non-Residential	6,047,578.84	4,587,051.08	10,634,629.92
Residential (more than 5 years)	5,628,804.40	4,354,668.64	9,983,473.04
Residential (under 5 years)	2,246,286.99	831,818.19	3,078,105.18
Open Taxes Issues	2,171,261.78	7,440,359.21	9,611,620.99
Bankruptcy / Court Case	164,306.35	135,209.32	299,515.67
	26,938,170.80	24,635,602.78	51,573,773.58

Whereas, it is anticipated that advancing the sale of tax liens for commercial/non-residential properties and residential properties with five or more years of arrears will generate approximately \$20.5 million, with a minimum recoupment of \$8.9 million in outstanding taxes; and

Whereas, the City intends to concurrently initiate in-rem foreclosure proceedings for residential properties with less than five years of arrears, utilizing the expertise of the Law Department or an external contractor; and

Whereas, over 135 property owners have requested installment plans, representing \$18 million in arrears, and approximately \$10 million remains tied to unresolved tax issues; and

Whereas, the City Council is committed to ensuring due process and equitable treatment of all property owners, while maintaining fiscal responsibility and transparency in the administration of tax collection processes; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. List of Delinquent Taxes. The City Council hereby acknowledges receipt of the List of Delinquent Taxes as submitted on December 19, 2024, which includes:

- Complete list of properties with two or more years of tax liens;
- List of properties requesting installment plans; and

- List of properties excluded from tax lien sale due to open tax issues, unresolved discrepancies, bankruptcies, or other legal matters.

Any updates or edits to these lists shall be submitted to the City Council prior to the commencement of foreclosure and/or tax lien proceedings.

Section 2. Tax Lien Sale Process. The City Council authorizes the advancement of the tax lien sale process for:

- Commercial and non-residential properties with five or more years of arrears; and
- Residential properties with five or more years of arrears.

The anticipated outcomes include:

- Recoupment of at least \$8.9 million in outstanding taxes; and
- Potential negotiation of additional revenue from interest and penalties.

Section 3. In REM Foreclosure Process. The City Council authorizes initiating in-rem foreclosure proceedings for residential properties with less than five years of arrears. The Law Department or a qualified third-party contractor shall be engaged to facilitate this process.

Section 4. Payment Plan Requests and Open Issues. The City Council acknowledges the following:

- Over 135 property owners have requested installment payment plans, representing an aggregate amount of \$18 million in arrears.
- Approximately \$10 million in arrears is tied to unresolved discrepancies, bankruptcies, or other legal matters.

The City Administration shall continue to:

- Work with property owners to obtain payment documentation;
- Review assessment records in coordination with the Assessor's Office; and
- Collaborate with title companies to resolve outstanding issues.

Section 5. Timeline and Approval Process. In accordance with the In Rem Law, the submitted lists shall be acted upon at a subsequent City Council meeting no sooner than seven days following their first appearance on the agenda.

Section 6. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

December 19, 2024

The Honorable City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2024-17 – List of Delinquent Taxes

Honorable City Council Members:

Pursuant to Chapter 783 of the Laws of New York, which governs City of Mount Vernon Foreclosure proceedings, I am submitting the request “List of Delinquent Taxes”. Additionally, I have included three lists for exclusion from the List of Delinquent Taxes, as of December 18, 2024. Any edits or updates will be submitted prior to the commencement of the foreclosure and/or tax lien proceedings.

Summary of Taxes in Arrears

As of December 19, 2024, the City has a total of \$51 million in outstanding property taxes, interest, and penalties. This amount is broken down as follows:

- **\$26.9 million** in property taxes
- **\$24.6 million** in interest and penalties

Prepared List of Delinquent Taxes for Submission

- Complete list of properties with two or more years of tax liens
- List of properties requesting an Installment Plan
- Lists of properties for removal from the tax lien listing due to open tax issues, unresolved discrepancies, bankruptcies, or other court matters

Legislative Process and Timeline

In accordance with the In Rem Law, the abovementioned lists are submitted for your review and approval. These lists can be acted upon at a subsequent City Council meeting, at least seven days after the meeting in which they first appear on the agenda.

Per our previous conversation, and to assist your honorable body with determining which of the properties will be approved for Tax Lien Sale verse In Rem Foreclosure, I have provided you with a breakdown by category as agreed.

COMP2024-16 – Engagement of the services of Twilio for the provision of SMS services

	Taxes Due	Interest & Penalties	Total Due Amount
Installment Plan Request	10,679,932.44	7,286,496.34	17,966,428.78
			-
Commercial/Non-Residential	6,047,578.84	4,587,051.08	10,634,629.92
			-
Residential (more than 5 years)	5,628,804.40	4,354,668.64	9,983,473.04
			-
Residential (under 5 years)	2,246,286.99	831,818.19	3,078,105.18
			-
Open Taxes Issues	2,171,261.78	7,440,359.21	9,611,620.99
			-
Bankruptcy/Court Case	164,306.35	135,209.32	299,515.67
			-
	26,938,170.80	24,635,602.78	51,573,773.58

Proposed Tax Lien Sale Approach

As discussed, if we proceed with advancing the sale of Commercial/Non-Residential properties and Residential properties with five or more years in arrears, the following outcomes are anticipated:

- **Approximately \$20.5 million** will be available for purchase through the tax lien sale process.
- It is estimated that the City would recoup at least the tax amount (\$8.9 million) and potentially negotiate additional revenue from interest and penalties.

In parallel, we will move forward with the In Rem Foreclosure process for Residential properties with under five years of arrears. This effort will require the assistance of the Law Department or a third-party contractor with expertise in In Rem Foreclosure proceedings.

Payment Plan Requests and Open Issues

- **Payment Plans:** Over 135 property owners have requested installment plans, representing an aggregate amount of approximately \$18 million in taxes, interest, and penalties.
- **Open/Unresolved Issues:** Approximately \$10 million in arrears remains tied to open tax discrepancies, bankruptcies, or other unresolved matters. My office is actively working with property owners, including:
 - Requesting payment documentation
 - Conducting assessment record reviews with the Assessor's Office
 - Coordinating with title companies for additional research

Next Steps

1. Confirmation on advancing the tax lien sale for Commercial/Non-Residential and Residential properties with five or more years in arrears.
2. Support for engaging necessary resources to proceed with the In Rem Foreclosure process.

Please let me know if you have any questions or require further clarification. Thank you for your attention and continued support as we work to address these critical matters.

Respectfully,



Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor Shawyn Patterson-Howard
Corporation Counsel
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1143

Agenda Date: 1/14/2025

Agenda #: 9.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 8, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended for the position shown below as follows:

Position: MEO - (Sanitation)			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
VIC	\$60,249.89	\$82,370.71	\$2,475.91

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

RESOLVED, that Resolution No. 8, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended for the position shown below as follows:

Position: MEO – (Sanitation)			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
VIC	\$60,249.89	\$82,370.71	\$2,475.91

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1134

Agenda Date: 1/14/2025

Agenda #: 10.

Board of Estimate & Contract:

A RESOLUTION AUTHORIZING THE SETTLEMENT CLAIM FILED BY CHRISTIAN RAMIREZ

WHEREAS, on April 8, 2022, Christian Ramirez filed a Notice of Claim against the City of Mount Vernon (the "City") alleging violation of his civil rights on February 17, 2022; and

WHEREAS, on July 19, 2022, a federal lawsuit was filed against the City of Mount Vernon on behalf of Christian Ramirez and

WHEREAS, after negotiations, the City of Mount Vernon has reached a settlement agreement in the total amount of \$20,000, inclusive of all costs and attorney's fees, with payment structured as follows:

WHEREAS, the Corporation Counsel, by letter dated December 16, 2024, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$20,000; **NOW, THEREFORE, BE IT:**

RESOLVED, that the aforesaid claim of CHRISTIAN RAMIREZ, be settled for the sum of \$20,000.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.

**A RESOLUTION AUTHORIZING THE
SETTLEMENT CLAIM FILED BY CHRISTIAN RAMIREZ**

WHEREAS, on April 8, 2022, Christian Ramirez filed a Notice of Claim against the City of Mount Vernon (the “City”) alleging violation of his civil rights on February 17, 2022; and

WHEREAS, on July 19, 2022, a federal lawsuit was filed against the City of Mount Vernon on behalf of Christian Ramirez and

WHEREAS, after negotiations, the City of Mount Vernon has reached a settlement agreement in the total amount of \$20,000, inclusive of all costs and attorney’s fees, with payment structured as follows:

WHEREAS, the Corporation Counsel, by letter dated December 16, 2024, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$20,000; **NOW, THEREFORE, BE IT:**

RESOLVED, that the aforesaid claim of CHRISTIAN RAMIREZ, be settled for the sum of \$20,000.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budge0t.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1135

Agenda Date: 1/14/2025

Agenda #: 11.

Board of Estimate & Contract:

A RESOLUTION AUTHORIZING THE SETTLEMENT CLAIM FILED BY MAHLON GOMA NATURAL GUARDIAN FOR Z.G., A MINOR

WHEREAS, on October 15, 2019, Mahlon Goma, Natural Guardian for Z.G., a minor, filed a Notice of Claim against the City of Mount Vernon (the “City”) alleging violation of his son’s civil rights and personal injury action based on a motor vehicle collision that occurred on September 1, 2019; and

WHEREAS, on October 26, 2020, a federal lawsuit was filed against the City of Mount Vernon on behalf of Mahlon Goma, Natural Guardian for Z.G., a minor; and

WHEREAS, after negotiations, the City of Mount Vernon has reached a settlement agreement in the total amount of \$30,000; and

WHEREAS, the Corporation Counsel, by letter dated January 3, 2025, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$30,000; **NOW, THEREFORE, BE IT:**

RESOLVED, that the aforesaid claim of MAHLON GOMA, natural guardian to Z.G., a minor, be settled for the sum of \$30,000.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.

**A RESOLUTION AUTHORIZING THE
SETTLEMENT CLAIM FILED BY MAHLON GOMA
NATURAL GUARDIAN FOR Z.G., A MINOR**

WHEREAS, on October 15, 2019, Mahlon Goma, Natural Guardian for Z.G., a minor, filed a Notice of Claim against the City of Mount Vernon (the “City”) alleging violation of his son’s civil rights and personal injury action based on a motor vehicle collision that occurred on September 1, 2019; and

WHEREAS, on October 26, 2020, a federal lawsuit was filed against the City of Mount Vernon on behalf of Mahlon Goma, Natural Guardian for Z.G., a minor; and

WHEREAS, after negotiations, the City of Mount Vernon has reached a settlement agreement in the total amount of \$30,000; and

WHEREAS, the Corporation Counsel, by letter dated January 3, 2025, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$30,000; **NOW, THEREFORE, BE IT:**

RESOLVED, that the aforesaid claim of MAHLON GOMA, natural guardian to Z.G., a minor, be settled for the sum of \$30,000.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budge0t.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1147

Agenda Date: 1/13/2025

Agenda #: 12.

Board of Estimate & Contract:

**A RESOLUTION AUTHORIZING THE
SETTLEMENT CLAIM FILED BY NOEL SANTANA**

WHEREAS, on September 27, 2021, Noel Santana filed a Notice of Claim against the City of Mount Vernon (the "City") for \$100,000, alleging personal injury in a motor vehicle accident between the plaintiff and another vehicle at the intersection of East Prospect Avenue and Dell Avenue police vehicle on July 1, 2021; and

WHEREAS, on August 1, 2022, a federal lawsuit was filed against the City of Mount Vernon on behalf of NOEL SANTANA; and

WHEREAS, the Corporation Counsel, by letter dated December 20, 2024, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$22,500; **NOW, THEREFORE, BE IT:**

RESOLVED, that the aforesaid claim of NOEL SANTANA be settled for the sum of \$22,500.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.

**A RESOLUTION AUTHORIZING THE
SETTLEMENT CLAIM FILED BY NOEL SANTANA**

WHEREAS, on September 27, 2021, Noel Santana filed a Notice of Claim against the City of Mount Vernon (the “City”) for \$100,000, alleging personal injury in a motor vehicle accident between the plaintiff and another vehicle at the intersection of East Prospect Avenue and Dell Avenue police vehicle on July 1, 2021; and

WHEREAS, on August 1, 2022, a federal lawsuit was filed against the City of Mount Vernon on behalf of NOEL SANTANA; and

WHEREAS, the Corporation Counsel, by letter dated December 20, 2024, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$22,500; **NOW, THEREFORE, BE IT:**

RESOLVED, that the aforesaid claim of NOEL SANTANA be settled for the sum of \$22,500.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1148

Agenda Date: 1/13/2025

Agenda #: 13.

Board of Estimate & Contract:

A RESOLUTION AUTHORIZING THE SETTLEMENT CLAIM FILED BY SHIMEKA PUNTER

WHEREAS, on June 11, 2020, SHIMEKA PUNTER filed a Notice of Claim against the City of Mount Vernon (the “City”) for \$125,000, alleging a motor vehicle accident while riding on a Westchester County Bee Line bus on November 7, 2017; and

WHEREAS, the City of Mount Vernon has reached a settlement agreement in the total amount of \$12,500; and

WHEREAS, the Corporation Counsel, by letter dated January 8, 2025, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$12,500;

NOW, THEREFORE, BE IT:

1. RESOLVED, that the Board of Estimate & Contract of the City of Mount Vernon hereby authorizes and directs the disbursement of settlement funds as follows:

- \$12,500 from the City; and
- \$12,500 from co-defendants Broa/Bee Line Bus System; and that said settlement is hereby approved.

2. RESOLVED, that the Comptroller is hereby authorized to take all necessary actions to effectuate payment of \$12,500 from the City’s account, as provided in the settlement agreement to SHIMEKA PUNTER.

3. RESOLVED, that the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.

**A RESOLUTION AUTHORIZING THE
SETTLEMENT CLAIM FILED BY SHIMEKA PUNTER**

WHEREAS, on June 11, 2020, SHIMEKA PUNTER filed a Notice of Claim against the City of Mount Vernon (the “City”) for \$125,000, alleging a motor vehicle accident while riding on a Westchester County Bee Line bus on November 7, 2017; and

WHEREAS, the City of Mount Vernon has reached a settlement agreement in the total amount of \$12,500; and

WHEREAS, the Corporation Counsel, by letter dated January 8, 2025, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$12,500;

NOW, THEREFORE, BE IT:

1. **RESOLVED**, that the Board of Estimate & Contract of the City of Mount Vernon hereby authorizes and directs the disbursement of settlement funds as follows:

- \$12,500 from the City; and
- \$12,500 from co-defendants Broa/Bee Line Bus System; and that said settlement is hereby approved.

2. **RESOLVED**, that the Comptroller is hereby authorized to take all necessary actions to effectuate payment of \$12,500 from the City’s account, as provided in the settlement agreement to SHIMEKA PUNTER.

3. **RESOLVED**, that the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1149

Agenda Date: 1/13/2025

Agenda #: 14.

Board of Estimate & Contract:

A RESOLUTION AUTHORIZING THE SETTLEMENT CLAIM FILED BY ROMIE LAWRENCE

WHEREAS, on October 21, 2022, Romie Lawrence filed a Notice of Claim against the City of Mount Vernon (the "City") for \$5,000,000, alleging personal injury in a motor vehicle accident between the plaintiff and a police vehicle on September 27, 2022; and

WHEREAS, on July 5, 2023, a federal lawsuit was filed against the City of Mount Vernon on behalf of ROMIE LAWRENCE; and

WHEREAS, the Corporation Counsel, by letter dated January 10, 2025, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$18,000; **NOW, THEREFORE, BE IT:**

RESOLVED, that the aforesaid claim of ROMIE LAWRENCE be settled for the sum of \$18,000.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.

**A RESOLUTION AUTHORIZING THE
SETTLEMENT CLAIM FILED BY ROMIE LAWRENCE**

WHEREAS, on October 21, 2022, Romie Lawrence filed a Notice of Claim against the City of Mount Vernon (the “City”) for \$5,000,000, alleging personal injury in a motor vehicle accident between the plaintiff and a police vehicle on September 27, 2022; and

WHEREAS, on July 5, 2023, a federal lawsuit was filed against the City of Mount Vernon on behalf of ROMIE LAWRENCE; and

WHEREAS, the Corporation Counsel, by letter dated January 10, 2025, recommends that the Board of Estimate & Contract approve this settlement in the total amount of \$18,000; **NOW, THEREFORE, BE IT:**

RESOLVED, that the aforesaid claim of ROMIE LAWRENCE be settled for the sum of \$18,000.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, the payment shall be allocated from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.