



**DEPARTMENT OF PUBLIC SAFETY**  
BUREAU OF POLICE  
ROOSEVELT SQUARE  
MOUNT VERNON, NY 10550  
(914) 665-2500

**DAVID GIBSON**  
COMMISSIONER

**JENNIFER LACKARD**  
DEPUTY COMMISSIONER

**MARCEL OLIFIERS**  
CHIEF OF OPERATIONS

**SHAWYN PATTERSON - HOWARD**  
MAYOR

May 24, 2024

Honorable City Council Members  
City of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, New York 10550

**RE: Reimbursement for Expenses FOR APPROVAL at the June 12th, 2024  
CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council adopt an ordinance to approve the reimbursement of expenses for two (2) Members of Service that attended the **Reality Based Training Instructor Course** that took place on May 13th, 2024 to May 17th, 2024.

The cost for this training is FREE. The Members of Service utilized a department vehicle for transportation to and from the training and are requesting reimbursement for gas, tolls and meals which should not exceed \$250.00 and will be satisfied from **Budget Line A3120.451 (Training)**.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

  
David Gibson  
Commissioner of Public Safety

cc: Mayor  
Comptroller  
Law Department