



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

RYAN ULRICH
Deputy Commissioner

November 10th, 2025

Honorable City Council
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Authorization to Issue an Invitation for Bids (RFB No. 11.25) -- One-Time Removal and Disposal of Construction and Demolition (C&D) Debris at 33 Canal Street Trash Yard

Dear City Council,

The Department of Public Works ("DPW") respectfully requests that the above-referenced item be placed on the agenda for consideration at the next scheduled City Council meeting.

Project Background

The City's Trash Yard, located at 33 Canal Street, Mount Vernon, NY 10550, currently contains approximately 2,000 cubic yards of Construction and Demolition (C&D) debris that has accumulated from various municipal operations. This stockpiled material requires removal to restore the site to functional capacity, ensure compliance with environmental regulations, and maintain operational efficiency for ongoing DPW activities.

This project also fulfills Compliance Item #13 of the Consent Order Implementation Plan, demonstrating the City's commitment to meeting regulatory obligations and maintaining good standing with oversight agencies.

Proposed Modernization and Repair Scope

Under the proposed IFB, the City seeks a qualified contractor to perform a one-time project involving:

- **Debris Removal** -- removal and loading of approximately 2,000 cubic yards of mixed C&D debris, with proper segregation, handling, and dust suppression measures during operations.
- **Transportation and Disposal** -- transportation of all debris to NYSDEC-permitted facilities, with complete documentation including scale tickets, manifests, and facility receipts for all loads.

Requested Action

The Department of Public Works respectfully requests that the Mount Vernon City Council:

1. Authorize the advertisement and posting of the attached IFB (No. 11.25) in accordance with the Procurement Policy and applicable New York State General Municipal Law requirements.
2. Direct the Procurement Manager to publicly notice the bid solicitation in the official newspaper(s) of record and on the City's eProcurement portal.
3. Approve DPW to proceed with the competitive bidding process to solicit qualified contractors for the removal and disposal of C&D debris at the 33 Canal Street Trash Yard.
4. Return the matter to Council for award of contract upon receipt and evaluation of responsive bids.

This action will allow the City to secure a qualified contractor at competitive pricing, restore the Trash Yard to full operational capacity, fulfill Consent Order Implementation Plan requirements, and ensure proper disposal of accumulated debris in compliance with all applicable environmental regulations.

Thank you for your consideration. I am available to answer any questions and to provide any additional documentation the Council may require.

Respectfully,



Damani L. Bush

Commissioner of Public Works

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Attachments

1. **Invitation for Bids (IFB No. 11.25) -- outlining the scope of work, specifications, and procurement procedures.**