

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA [FACEBOOK.COM/MOUNTVERNONNY](https://www.facebook.com/mountvernonny)



Referral Packet - Final

Monday, April 21, 2025

7:00 PM

City Council Chambers

City Council Work Session

LEGISLATION AND PUBLIC WORKS

1. **Public Works:** Department of Public Works: An Ordinance Authorizing the Advertisement Bids for the Resurfacing of Various Streets in the City of Mount Vernon, New York: 2025-2026

Code: LPW
Attachments: [Street Resurfacing RFP Letter for 25-26](#)

2. **Public Works:** Department of Public Works: An Ordinance Authorizing the Mayor to Enter into an Agreement with Partners in Safety for Drug and Alcohol Testing Services for the Department of Public Works to Comply with U.S. Department of Transportation Regulations

Code: LPW
Attachments: [Town of Carmel 2025](#)

3. **Public Works:** Department of Public Works: An Ordinance Authorizing the Acceptance of Three (3) Trees from Neighbors That Care, Inc. for Planting on South Columbus Avenue Near the Graham School Parking Lot

Code: LPW
Attachments: [Request to Accept Three Trees](#)

4. **Recreation:** Department of Recreation: An Ordinance Authorizing and Supporting the "HIV-Aids Awareness Walk - Breaking Stigmas One Step at a Time" to be Held on Saturday, June 21, 2025

Code: LPW
Attachments: [Rec- HIV AIDS WALK](#)

5. **Recreation:** Department of Recreation: An Ordinance Authorizing the Mount Vernon Recreation Department to Co-Sponsor the Annual Juneteenth Walk and Celebration and Interfaith Health Fair in Partnership with the Yusuf Shah Islamic Center and to Appropriate Funds for the Event - (Saturday, June 7, 2025, from 10:00 a.m. to 5:00 p.m.)

Code: LPW
Attachments: [Rec juneteenth Interfaith Health fair](#)

6. **Recreation:** Department of Recreation: An Ordinance Authorizing the Department of Recreation to Co-Sponsor 'City Fest 2025' in Partnership with Friends of Mount Vernon, Recreation and Youth Programs, Inc., and for Related Purposes - (Saturday, September 13, 2025, with a rain date of Sunday, September 14, 2025, from 12:00 p.m. to 9:00 p.m.)

Code: LPW

Attachments: [cityfest referral letter 2025](#)

7. **Water:** Board of Water Supply: An Ordinance Retroactively Authorizing Attendance at the 2025 Mayors Water Council Meeting

Code: LPW

Attachments: [0657 001](#)
[Lancaster-MWC-External-Agenda-15](#)

8. **Water:** Board of Water Supply: An Ordinance Authorizing the Amendment of the Salary of the Senior Account Clerk Position in the Board of Water Supply

Code: LPW

Attachments: [Referral Letter - 04072025](#)
[Referral Doc - Senior Account Clerk ordinance](#)
[02_11_2025](#)

HUMAN RESOURCES

9. **Recreation:** Department of Recreation: An Ordinance Authorizing the Department of Recreation to Sponsor the Annual Summer Breeze Concert Series and Accept Monetary Donations to Support said Series

Code: HR

Attachments: [summer breeze](#)

PUBLIC SAFETY AND CODES

10. **Consumer Protection:** Consumer Protection: Monthly Report for March 2025

Code: PSC

Attachments: [March 2025 Monthly Report](#)

11. **OEM:** Office of Emergency Management: An Ordinance Authorizing the Director of Emergency Management to Attend the Emergency Management & Cybersecurity Summit in San Juan, Puerto Rico - (May 13, 2025)

Code: PSC

Attachments: [Referral Letter OEM Request for Authorization to Attend Emergency Management & Cybersecurity Summit.pdf](#)

12. **Public Safety:** Department of Public Safety: An Ordinance Authorizing the Acceptance of Twelve (12) Parking Spaces from the Montefiore Health System for the Use of the Mount Vernon Police Department

Code: PSC

Attachments: [Acceptance of Parking Spaces Referral Letter Montefiore Letter for Parking Spaces](#)

13. **Public Safety:** Department of Public Safety: An Ordinance Authorizing the Purchase of Equipment from FARO Technologies for the Criminal Investigation Unit of the Department of Public Safety and Waiving Competitive Bidding Requirements

Code: PSC

Attachments: [FARO Technologies Referral Letter](#)

14. **Public Safety:** Department of Public Safety: An Ordinance Authorizing Two (2) Members of Service from the Department of Public Safety to Attend the Avigilon Unity Training in Somerville, Massachusetts - (May 13, 2025, to May 15, 2025)

Code: PSC

Attachments: [Avigilon Unity Training Referral Letter](#)
[Avigilon Unity Training Docs](#)

FINANCE AND PLANNING

15. **Comptroller:** Office of the Comptroller: An Ordinance Authorizing the Adoption of the Installment Plan Standard Terms and Conditions for Delinquent Tax Payment Agreements

Code: FP

Attachments: [COMP2025-04 - Installment Plan Standard Terms and Conditions](#)
[COMP2025-04A Installment Plan Terms](#)

16. **Comptroller:** Office of the Comptroller: An Ordinance Authorizing the Mayor to Enter into a Payment Plan Agreement with the New York State Department of Civil Service for Outstanding Health Insurance Premium Arrears

Code: FP

Attachments: [COMP2025-05 NYSHIP Payment Plan](#)

17. **Comptroller:** Office of the Comptroller: An Ordinance Authorizing the Comptroller to Enter into a Partnership with Aflac to Offer Voluntary Supplementary Dental Benefits to Employees through Payroll Deduction

Code: FP

Attachments: [Comp2025-06 - Aflac Supplemental Dental](#)
[COMP2025-06A - AFLAC Supplementary Dental](#)

ADD-ON

HUMAN RESOURCES

18. **Youth Bureau:** Youth Bureau: An Ordinance Granting Permission to the Mount Vernon Youth Bureau (MVYB) to Utilize City Hall Plaza on Wednesday, May 14, 2025, to Host the Youth Mental Wellness Fest "Vibe Check" Through the ready4Life Program

Code: HR

Attachments: [READY Vibe Check Referral letter](#)
[Youth Bureau R4L Vibe Check event](#)

19. **City Clerk:** City Council: A Resolution of the City Council of the City of Mount Vernon, New York Honoring Catherine Coleman Flowers for Her Extraordinary Work

Code: HR



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square - Room 108
Mount Vernon, NY, 10550
(914) 665-2343 - Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
JOHN NUCULOVIC
Deputy Commissioner

April 3, 2025

Honorable City Council
City of Mount Vernon
Mount Vernon, NY 10550
(Through the Office of the Mayor)

RE: RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NY - 2026

Dear Honorable Councilpersons:

It is respectfully requested that legislation be enacted to advertise for bids for **"RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NEW YORK- 2026"**.

Funding for the aforementioned project is available under the following funding sources:

- NYS CHIPS
- NYS EWR (Extreme Winter Recovery)
- NYS PAVE-NY
- NYS POP (Pave Our Potholes)
- CDBG (Community Development Block Grant)

The aforesaid bid is subject to Westchester County's Minority Participation Policy. The bid may be subject to the AFL-CIO Project Labor Agreement (The Building and Construction Trades Council of Westchester and Putnam Counties, New York), also Known as the "PLA". Some portions of this project may be paid with Federal grant funds and may be subject to Federal Administrative Regulations (FARS) including Section 3, Davis Bacon/Department of Labor enforcement and BABA (Build America material restrictions).

The final list of streets to be resurfaced will be submitted upon selection and acceptance of the lowest qualified bidder.

Sincerely,

Damani L. Bush
Commissioner of Public Works
DB/dg

Cc: Engineering Department, Comptroller's Office, Purchasing

Complete DOT Program Agreement

Partners in Safety Inc. under the terms and conditions of this agreement shall provide drug and alcohol testing services to the Employer that meet the compliance requirements of the U.S. Department of Transportation as defined in 49 CFR Part 40 and Part 382 and your individual policy.

Complete DOT Program:

\$63.00 per Employee per year

Includes:

- All random drug tests performed by SAMSHA-certified lab
- All random alcohol tests using approved evidential breath testing device
- MS Confirmation
- Medical Review Officer service
- Specimen Collection
- Overnight shipment of specimen
- Random selection of employees
- Record Management
- Internet Resulting/Updating
- Collection Site Management
- DOT Audit Assistance
- MIS Reports
- Monthly Billing
- Medical facility invoicing & payment processing
- Consultation with medical professionals

Additional Charges:

(Pre-employment, post-accident, reasonable cause or follow-up tests performed during normal business hours). Please note: The use of non-approved medical facilities may result in additional fees.

DOT drug test at lab or offices of Partners In Safety:	\$ 53.00 per test
DOT drug test with collection performed at an approved walk-in medical facility:	\$ 105.00 per test
Return-to-Duty/Follow-Up drug test including observed specimen collection performed at:	
• offices of Partners In Safety:	\$ 82.00 per test
• approved walk-in medical facility:	\$ 122.00 per test
DOT Breath Alcohol test at offices of Partners In Safety:	\$ 44.00 per test
DOT Breath Alcohol test at an approved walk-in medical facility:	\$ 68.00 per test
DOT/19A physical performed at offices of Partners In Safety:	\$ 78.00 per person
DOT/19A physical performed On-Site: *Minimum volume required	\$ 82.00 per person
Split Specimen Testing - re-test of positive specimen by another SAMHSA-certified lab: (only when requested by employee within 72 hours of MRO's notification)	\$ 275.00 per test
Emergency Service: (for special situations requiring urgent on-site collections or tests on nights, weekends or holidays)	\$ 195.00 per hour (minimum of 2 hours, plus the cost of the test)

On-site medical services available upon request, minimum volume required.

Professional medical services are provided by Partner in Safety and Medicine, PLLC.

Signature and Title

Client: Superintendent of Highways
Town of Carmel Highway Dept.

Date: 10/24/24

Ursula Clancy
Ursula Clancy, President

Partners In Safety, Inc.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

April 17, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Request for Legislation to Accept Donation of Three (3) Trees from Neighbors That Care, Inc.

Dear Honorable City Council Members,

I am writing to respectfully request that the Honorable City Council enact legislation to accept a donation of three (3) trees from Neighbors That Care, Inc. This donation of Bradford Pear Trees will be planted and cared for by the Department of Public Works alongside South Columbus Avenue near the Graham School parking lot. Neighbors That Care is requesting that these trees be planted on or before May 3, 2025 for the commemoration of individuals within the surrounding neighborhood who have passed away.

There is no cost associated with this donation, and no stipulations attached outside of the requested location of the trees. If this request meets your approval, we kindly ask that the necessary legislation be enacted to facilitate this donation.

Respectfully,

Damani L. Bush
Commissioner of Public Works
DB/lp
Cc: Parks Supervisor

A handwritten signature in green ink, appearing to read "DB", is written over the printed name "Damani L. Bush".

"The Jewel of Westchester"



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ANDRÉ G. EARLY
Deputy Commissioner

April 11, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: HIV-AIDS Awareness Walk – Breaking Stigmas One Step at a Time

Dear Honorable City Council Members:

The Department of Recreation respectfully seeks the City Council's approval to host an HIV-AIDS Awareness Walk on **Saturday, June 21, 2025, from 11:00 AM to 1:00 PM**. This event will be co-sponsored in partnership with the **City Council's Human Resource Committee** and the **Westchester Community Health Center (WCHC)**.

The walk will begin at **City Hall**, proceed to **Stevens Avenue**, make a left, proceed along **Gramatan Avenue** (on the sidewalk), and conclude at **Hartley Park**. This meaningful event aims to promote community unity, raise awareness, foster empathy, and advocate for individuals and families affected by HIV and AIDS.

WCHC will collaborate with community-based organizations to provide on-site access to vital resources, support services, and educational materials. With the support of the Human Resource Committee and key community partners, this initiative will serve as a step toward dismantling harmful stigmas and elevating compassion and understanding within our city.

We kindly request the Police Department's assistance in providing a safety escort and managing pedestrian crossings along the route. Additionally, we request support from the **Department of Public Works (DPW)** for logistical needs such as street barriers and cleanup services.

Thank you for your consideration and continued support in making this event a success for our community.

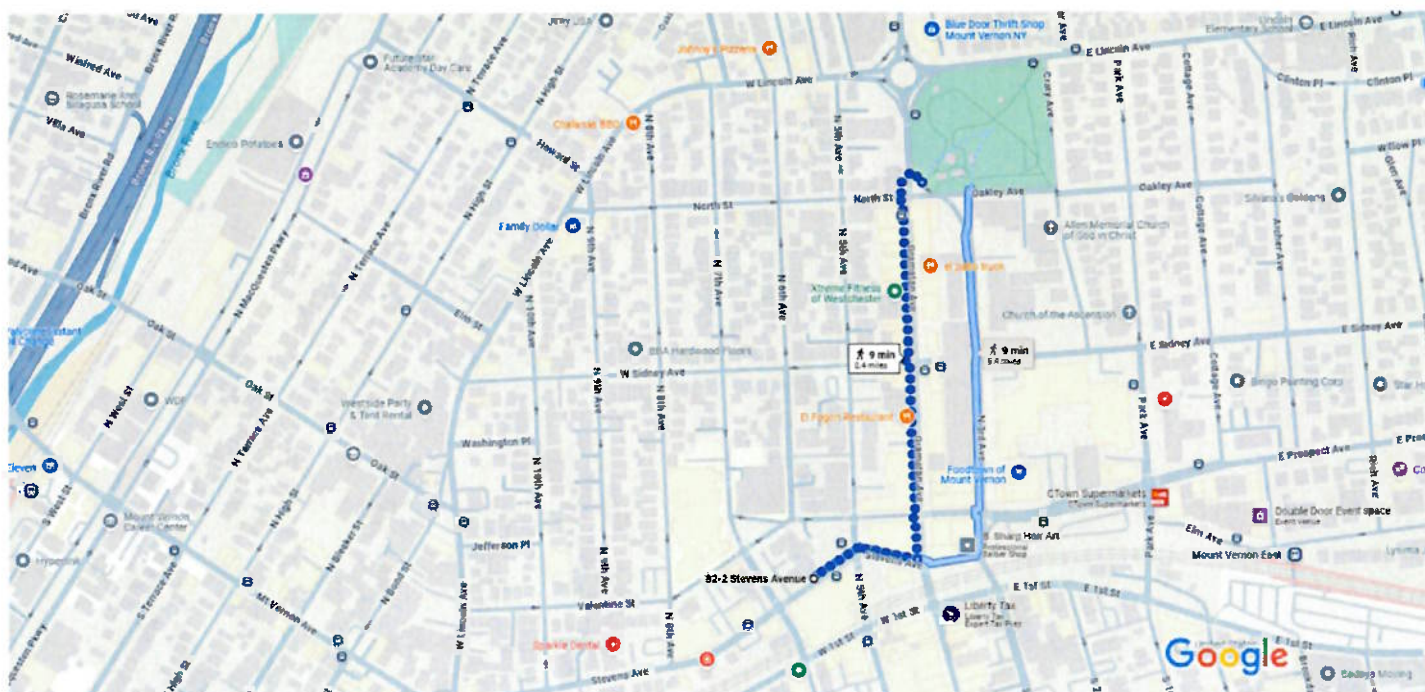
Sincerely,


André G. Early
Deputy Commissioner



82-2 Stevens Ave, Mt Vernon, NY 10550 to Walk 0.4 mile, 9 min
Hartley Park, 144 N 5th Ave, Hartley Ave, Mt Vernon, NY 10550

HIV-AIDS Awareness Walk



Map data ©2025 Google 200 ft



Use caution—walking directions may not always reflect real-world conditions

82-2 Stevens Ave
Mt Vernon, NY 10550

- ↑ 1. Head northeast on Stevens Ave toward S 5th Ave
463 ft
- ↩ 2. Turn left onto Gramatan Ave
0.3 mi
- ↻ 3. Sharp right
66 ft
- ↩ 4. Turn left
13 ft

Hartley Park
144 N 5th Ave, Hartley Ave, Mt Vernon, NY 10550



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ANDRÉ G. EARLY
Deputy Commissioner

April 10, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

Re: Annual Juneteenth Celebration and Interfaith Health Fair

Dear Honorable Members:

This letter requests that the city enact Legislation enabling Mount Vernon Recreation to co-sponsor the Annual Juneteenth Walk and Celebration and the Interfaith Health Fair with the Yusuf Shah Islamic Center on Saturday, June 7, 2025, 10 am- 5 pm. The walk will begin at City Hall at, proceed down Stevens Avenue to Gramatan Avenue, and end at Hartley Park. We will raise the official Juneteenth Flag in Hartley Park. Following the event, we request the Juneteenth Flag be raised at City Hall Plaza.

In partnership with the Interfaith Health Fair and the Yusuf Shah Islamic Center, the Annual Juneteenth Walk and Celebration is a powerful expression of community unity, cultural pride, and health awareness in Mount Vernon. The walk symbolizes the ongoing journey toward freedom, justice, and equity, and the raising of the Juneteenth Flag honors the legacy and resilience of African Americans. At the same time, the Interfaith Health Fair brings together diverse faith communities to promote wellness and mutual support.

We respectfully request that the Juneteenth Flag continue to be on display at City Hall Plaza following the event as a tribute to the significance of the celebration.

Additionally, we request the MVPD's valuable assistance in crossing streets and patrolling, if available. Your involvement in this collaborative effort is greatly appreciated.

Funds for this event will be reflected in Budget Code A7620.457 not to exceed \$1500. Thank you for your cooperation in this matter.

Sincerely,

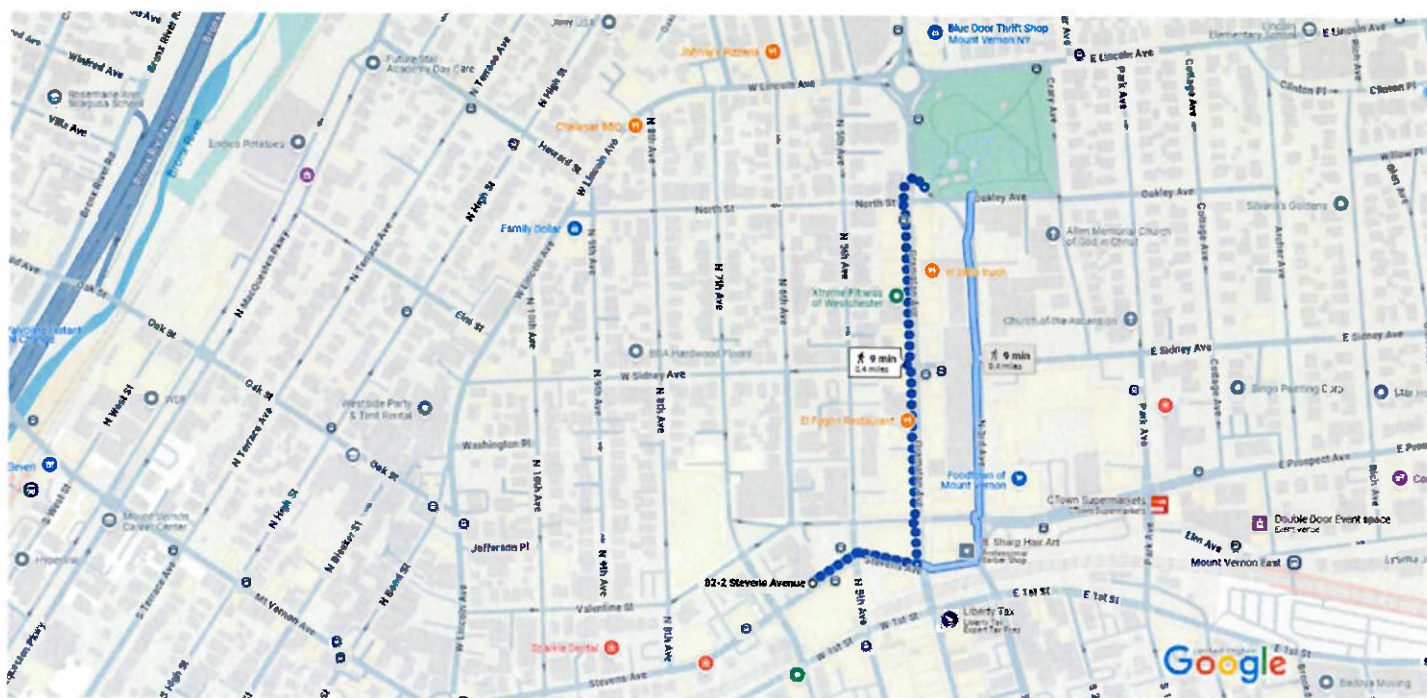

André G. Early
Deputy Commissioner

cc: Office of the Mayor
Office of the Comptroller
Corporation Council
File



82-2 Stevens Ave, Mt Vernon, NY 10550 to Hartley Park, 144 N 5th Ave, Hartley Ave, Mt Vernon, NY 10550

Juneteenth Walk



Map data ©2025 Google 200 ft



Use caution—walking directions may not always reflect real-world conditions

82-2 Stevens Ave
Mt Vernon, NY 10550

- ↑ 1. Head northeast on Stevens Ave toward S 5th Ave
463 ft
- ↶ 2. Turn left onto Gramatan Ave
0.3 mi
- ↷ 3. Sharp right
66 ft
- ↶ 4. Turn left
13 ft

Hartley Park
144 N 5th Ave, Hartley Ave, Mt Vernon, NY 10550



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ANDRÉ G. EARLY
Deputy Commissioner

April 10, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

RE: City Fest 2025

Dear Honorable Members:

This letter comes to request that the City Council enact legislation that will allow the Department of Recreation to co-sponsor 'City Fest' (Business, Food and Culture Expo) with the Friends of Mount Vernon, Recreation and Youth Programs, Inc. on Saturday, September 13, 2025 (rain date September 14, 2025). The event will begin at 12 noon and end at 9:00 pm. The specific set-up and details are as follows:

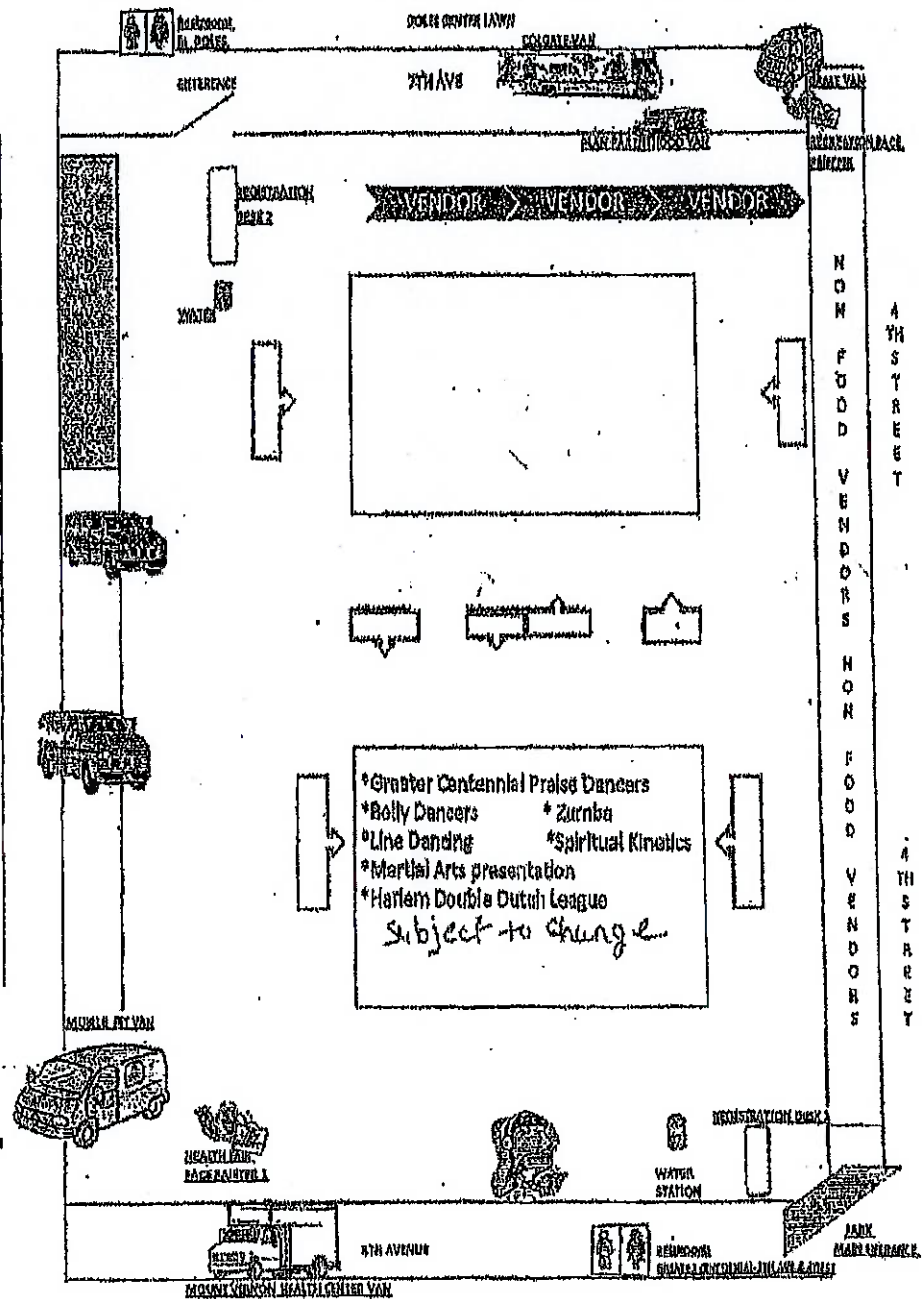
- Permission to close the following streets on Saturday, September 13, 2025, from 4:00 am to 10:00 pm:
 - Gramatan Avenue from Lincoln Avenue to Sidney Avenue
 - Oakley Avenue from Crary to Gramatan Avenue
 - North Street from Crary to Gramatan Avenue to North 5th Avenue
 - North 3rd Avenue from Sidney Avenue to Oakley Avenue
- Permission to direct the Department of Public Safety and Parking to post street closing signs indicating the above street closure locations and times. These signs will need to be posted by Monday, September 8th.
- Permission to use street beds and sidewalks to set up booths, tents, tables, and chairs to accommodate outdoor dining, food, merchandise, and art vendors.
- Permission to authorize the Departments of Public Safety, Public Works, Water, and Fire to assist with the event.
- Permission to display banners throughout the city promoting 'City Fest'.
- Permission to authorize a stage placement on Gramatan Avenue between Lincoln Avenue and Oakley, in front of "the Circle". Please note that "the Circle" itself will not be closed.

Funds for this event will be reflected in Budget Code A7620.457, not to exceed \$25,000. The Department of Recreation will provide personnel as part of the co-sponsorship. If you have any further questions or concerns regarding this correspondence, please do not hesitate to contact the department at 914-665-2420.

Sincerely,


André G. Early
Deputy Commissioner

cc: Office of the Mayor
Office of the Comptroller
Corporation Council
File





BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE
(914) 668-2316 FAX

March 24, 2025

VIA EMAIL:

Honorable Members of the City Council
(Through the Office of the Mayor)
City Hall – 1 Roosevelt Square
Mount Vernon, NY 10550

RE: REQUEST FOR LEGISLATION AUTHORIZING ATTENDANCE AT THE
2025 MAYORS WATER COUNCIL MEETING

Dear Honorable Council Members:

This letter serves as a formal request to the City Council for the retroactively enactment of legislation authorizing three employees of the Board of Water Supply to attend the 2025 Mayors Water Council Meeting in Lancaster, Pennsylvania from April 3 to April 4, 2025.

There is no registration fee for the event, and hotel accommodations are not expected to exceed \$1000 for all three (3) attendees. This expense will be charged to budget code 001-581-581001, Staff Development & Trainings.

The 2025 Mayors Water Council Meeting will be held at the historic Lancaster Marriott Hotel at Penn Square and hosted by Water Council Chair, Lancaster Mayor Danene Sorace. Key topics to be discussed at the meeting include:

- Lancaster's Iconic Green Infrastructure Program
- Review of Critical EPA Water Regulations and Policy
- Water Policy and the New Administration
- Public Risk Communications
- Water Affordability

If this request meets with the approval of Your Honorable Body, kindly enact the necessary legislation.

Respectfully submitted,


Carlton Spruill
Commissioner



MOUNT VERNON
THE BOARD OF WATER SUPPLY



USCM Mayors Water Council Meeting Lancaster, PA

April 3-4, 2025
Lancaster Marriott at Penn Square

DRAFT AGENDA (updated 03.14.25)

Thursday, April 3

2:00PM - 4:00PM

City of Lancaster Environmental Walking Tour

Kick off our meeting with us with a guided walking tour through downtown Lancaster to explore how green infrastructure is helping the city meet its water, energy and climate related goals. This is an outdoor event, so please dress accordingly and wear comfortable closed-toe shoes.

Note: The tour will start at Ewell Plaza, 123 N Queen Street, Lancaster, PA 17603. (Located one block away from the hotel).

5:00PM - 7:00PM

Opening Evening Reception: The Exchange

Located atop the Lancaster Marriot, please join us for food and drinks at *The Exchange*, a rooftop venue offering the best views of the city's historic district.

Friday, April 4

8:00AM - 9:00 AM

Buffet Breakfast Available

9:00 AM - 9:15 AM

Welcome Remarks and Introductions

MAYOR DANENE SORACE
Chair, Mayors Water Council

9:10 AM - 10:15 AM

The Chesapeake Bay and Achieving Regional Water Quality Goals

Join us for a panel discussion on advancing shared water quality goals in the Chesapeake Bay Watershed. Discover how regional leaders are working to improve water quality and its impacts — from healthier waterways and safe drinking water to economic growth and active recreational spaces. How can leaders collaborate across municipal boundaries to take a more holistic approach toward our collective water quality goals?

Remarks

DANENE SORACE, (Moderator)
Chair, Mayors Water Council

Chesapeake Bay Commission (Invited)

Travis Voyles (Invited)
Assistant Deputy Administrator
U.S. Environmental Protection Agency

TBD (Local Mayor)

10:15 AM - 11:15 AM

Briefing on New EPA Regulations and Update on Key Litigation and Federal Water Policy

This panel will cover two emerging regulations, microbial and disinfection byproducts rule and perchlorate. Additionally, a review of litigation concerning the Lead and Copper Rule and PFAS drinking water standards is provided. Water policies affecting cities such as the Financial Capability Assessment process that EPA uses to determine local compliance costs will be reviewed.

Remarks

Update on Microbial Disinfection Byproducts Rule

Adrienne Nemura (Confirmed)
Principal Engineer, Geosyntec Consultants

Update on Perchlorate in Drinking Water

Kimberly White (Confirmed)
Vice President, Regulatory and Scientific Affairs
American Chemistry Council

PFAS Drinking Water Standards:

Litigation, and Administrative Regulatory Freeze

Andre Monette (Confirmed)

Partner, BB&K

Lead and Copper Rule Improvements:

Litigation, and Administrative Regulatory Freeze

Judy Sheahan (Confirmed)

Assistant Executive Director, USCM

Mayoral Commentary

Mary Lou Pauly (Invited)

Mayor of Issaquah, WA

Mayors are requested to identify issues relating to implementing the regulations.

11:15 AM - 12:00 PM

Risk Communication Messaging for Local Leaders

This panel will include a discussion from experts on how Mayors and public water systems can best communicate public health risk with their residents, media, and other key stakeholders. Topics will include key messaging regarding lead pipe notifications and PFAS contaminants.

Moderator: Danene Sorace

Mayor of Lancaster

Chair, Mayors Water Council

Remarks

Chelsea Boozer (Confirmed)

Executive Director, Rouge Water

Ruben Rodriguez (Confirmed)

Senior Director, External Communications

American Water

Larry Finnicum (Confirmed)

Regional President, Municipal Water

Mid-Atlantic Operations, Veolia North America

Chad Seidel (Invited)

President, Corona Environmental Consulting

Brita (Invited)

12:00 PM - 1:00 PM

Working Lunch

Remarks

Local Water Management Innovation
Sewer Sentry (*Confirmed*)

Remarks

Congressional Briefing

1:00 PM - 2:15 PM

Utility Affordability in America

This panel will focus on current water affordability challenges affecting communities and utilities across the country. Mayors will share how rising water bills continue to burden households and legal experts will offer an overview of available tools for local governments as well as next steps on how best to address these concerns with the new Administration.

Remarks

EPA's 2024 Water Affordability Needs Assessment Report
Speaker TBD

Remarks

Water Affordability and Impacts on Ratepayers

Danene Sorace (Moderator)
Mayor of Lancaster, PA
Chair, Mayors Water Council

Angela Birney (Confirmed)
Mayor of Redmond, WA

Nancy Hausrath (Confirmed)
Director of Utilities, Hagerstown, MD

Mark Myers (Confirmed)
Mayor of Greenwood, Indiana

Don Hardy (Confirmed)
Mayor of Kinston, NC

Mayors are encouraged to join in comments.

2:15 PM - 2:35 PM

Integrated Planning and Permitting and Financial Capability Analysis

Remarks

FRED ANDES (Confirmed)
Partner, Barnes & Thornburg

ERIKA POWERS (Confirmed)
Partner, Barnes & Thornburg

2:35 PM - 3:15 PM

Financing Resilient Water and Wastewater Infrastructure

Federal financial assistance for capital investment is available through the states for construction, lead pipe removal, and for monitoring contaminants. This panel will review SRF funding information and financial assistance for resilient infrastructure.

SRF Capitalization Grants and Infrastructure Investment and Jobs Act

Remarks

Kassidy Klein, USCM Staff Report

Remarks

Alternative Project Delivery Models - P3s

Robert Hacking (Confirmed)
Senior Vice President of Sales & Marketing
Municipal Water Operations, Veolia North America

American Water (Invited)
Speaker TBD

3:15 PM - 3:30 PM

Federal and State Financial Assistance for Local Infrastructure Resiliency

Remarks

David Goldwater (Confirmed)
Senior Vice President
Stantec

3:30 PM - 3:50 PM

Local Water Utility Roundtable

Discover how diverse regions are tackling the challenges of providing water and sewer services in their communities. They'll share insights on key projects and

strategies focused on improving water quality management, wastewater treatment, and environmental protection.

Thomas Roach (Confirmed)
Mayor of White Plains, NY

3:50 PM - 4:00 PM

New Business

This session provides an opportunity for Mayors to raise new or existing pressing issues of concern.

4:00 PM

ADJOURN

-



BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE
(914) 668-2316 FAX

April 7, 2025

VIA EMAIL:

Honorable Members of the City Council
(Through the Office of the Mayor)
City Hall – 1 Roosevelt Square
Mount Vernon, NY 10550

RE: REQUEST TO AMEND THE SALARY FOR THE SENIOR ACCOUNT CLERK
IN THE BOARD OF WATER SUPPLY

Dear Honorable Council Members:

I respectfully request legislation be enacted to amend the salary of the Senior Account Clerk position in the Board of Water Supply.

This legislative request serves as a corrective measure, revising the Senior Account Clerk's salary from \$59,630.87 (Grade 7B, Step 1) to \$71,384.38 (Grade 11A, Step 1). The previous salary was based on a salary grade adjusted prior to the CSEA MOA in 2024. The additional funds required for this correction are available in the Board of Water Supply's 2025 budget under code 001-521-521002, Administrative Staff (Salaries).

Thank you for your attention to this critical matter. Should you have any questions or require further information, please do not hesitate to contact me.

Respectfully submitted,



Carlton Spruill
Commissioner



MOUNT VERNON
THE GREAT AMERICAN CITY

FEB 11 2025

10

AN ORDINANCE ESTABLISHING THE POSITION
OF SENIOR ACCOUNT CLERK WITHIN
THE BOARD OF WATER SUPPLY

Whereas, by letter dated January 23, 2025, the Commissioner of the Board of Water Supply has requested legislation authorizing the position of Senior Account to be established within the Board of Water Supply; and

Whereas, the Board of Water Supply has identified the need for a Senior Account Clerk position to ensure compliance with mandated internal controls and rigorous accounting requirements; and

Whereas, the Senior Account Clerk will work under the direct supervision of the Chief Accountant to oversee the daily accounting operations of clerical and technical accounting staff; and

Whereas, this position will be critical in safeguarding against potential accounting discrepancies and ensuring compliance with applicable regulations and policies; and

Whereas, the addition of this position aligns with recommendations made in previous audits to strengthen financial oversight and operational efficiency; and

Whereas, the necessary funds for this position, with an annual salary of \$59,630.87 at Grade 7B Step 1, have been allocated within the Board of Water Supply's 2025 budget under code 001-521-521002; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Establishment of Position. The position of Senior Account Clerk is hereby established within the Board of Water Supply.

Section 2. Duties and Responsibilities. The Senior Account Clerk shall perform duties including, but not limited to: a) Proof checking daily cash entries to ensure accuracy and integrity of transactions; b) Verifying deposits and reconciling cash received at the end of each business day; c) Managing customer service functions such as processing credit refunds, addressing misapplied payments, and reviewing requests to waive interest and penalties; d) Reviewing entries prepared by clerical and technical accounting staff to ensure correctness and compliance with established policies.

Section 3. Supervision. The Senior Account Clerk shall report directly to the Chief Accountant of the Board of Water Supply and shall assist in overseeing clerical and technical accounting staff in the execution of financial operations.

Section 4. Compensation. The annual salary for the Senior Account Clerk position shall be \$59,630.87, corresponding to Grade 7B Step 1, as provided in the Board of Water Supply's 2025 budget under code 001-521-521002.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 02/11/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance: Adopted

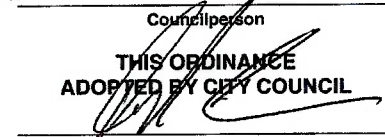
APPROVED AS TO FORM


Assistant Corporation Counsel
Deputy



Councilperson


THIS ORDINANCE
ADOPTED BY CITY COUNCIL


President

ATTEST:


City Clerk

FEB 11 2025 APPROVED


Date
By
Mayor

APPROVED

Dept. _____

71,384.38
to
92,851.27
increments
\$2385.21



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ANDRÉ G. EARLY
Deputy Commissioner

April 10, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

RE: Annual Summer Breeze Concert Series

Dear Honorable Members:

This letter comes to request that the City Council enact legislation that would enable the Department of Recreation to sponsor the Annual Summer Breeze Concert Series at the following locations:

- **City Hall Plaza**
- **4th Street Playground**
- **Hartley Park**
- **Gramatan Avenue (between Broad & Center St.)**

We would also welcome the acceptance of monetary donations from various community-based organizations, agencies, and local businesses, to help defray production costs of the series. All monetary donations will be reflected in the revenue code A2705.2 for allocation in code A7620.457.

Concerts will be held on Tuesday from 6:00 p.m. to 9:00 p.m., with a rain date scheduled for the following Thursday at the same locations and time. The concerts are scheduled to begin on Tuesday, July 8, 2025, and will end on August 26th. We will have banners displayed throughout the city advertising the series.

Funds for these events will be charged to budget code A7620.457, Cultural Civic Adult Education, and will not exceed the allocated budget plus any revenue received.

We also request our Police Department provide additional police patrols for the duration of the series. Some locations may require police barricades and/or additional Department of Public Works assistance. The appropriate departments will be notified separately.

Sincerely,


André G. Early
Deputy Commissioner

cc: Office of the Mayor
Office of the Comptroller
Corporation Council
File

CITY OF MOUNT VERNON, NY
OFFICE OF CONSUMER PROTECTION
BUREAU OF WEIGHTS AND MEASURES



Monthly Report
March 2025

Shawyn Patterson-Howard, Mayor
Michael Paulercio, Director

Inspections Made

Shipping	1
Restaurant	2
Deli/Grocery	7
Cafeteria	2
Supermarket	3
Health	1
Bakery	2
Laundromat	2
Gas Stations	7

Device	Total	Plus	Minus	Other	Passed	Sealed
Computing Scales	25				25	25
Pre Pack Scales	5				5	5
Customer Scales	3				3	3
Platform Scales	3				3	3
Blended Pumps	26				26	26
Diesel	8	1			6	6
Timing Devices	8				8	8
Meters	60				54	6

Scanner Accuracy	3				3	3
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Citywide gas price average on a gallon of 87 blend dropped 13¢ in the month of March. The current citywide average on a gallon of 87 is \$2.96, with the cheapest location at 135 East 3rd St.

Deposits:

Inspection Fees: \$6,104.00



CITY OF MOUNT VERNON, NY
OFFICE OF EMERGENCY MANAGEMENT

SHAWYN PATTERSON-HOWARD
Mayor

Emergency Operations Center
50 West Third Street | Mount Vernon, NY 10550
(914) 665-2391 | Email: OEM@mountvernonny.gov
Website: www.cmvny.com

MICHAEL A. MONTES
Director

Tuesday, April 15, 2025

VIA LEGISTAR DELIVERY

Honorable City Council
City Hall - 1 Roosevelt Square West
Mount Vernon, NY 10550
(Through the Office of the Mayor)

Subject: Request for Authorization to Attend Emergency Management & Cybersecurity Summit

Dear Honorable City Council,

The Office of Emergency Management respectfully submits this request for approval for Director Michael A. Montes to attend the *Emergency Management & Cybersecurity Summit* to be held on **May 13, 2025, in San Juan, Puerto Rico**.

This summit brings together key stakeholders across the emergency management and cybersecurity sectors and is a valuable opportunity to engage in critical training, knowledge sharing, and strategic planning that will benefit the City of Mount Vernon's emergency preparedness and response efforts. Director Montes is scheduled to travel from **May 12 to May 14, 2025**.

The total cost of attendance will **not exceed \$1,000.00** and will cover transportation, lodging, and the summit/training participation fee. Registration for the summit is **\$149.00**.

Further information and the event agenda can be accessed at the following links:

- Summit Website: <https://summit.isppr.com/>
- Agenda: <https://summit.isppr.com/print-agenda>

The associated travel and training expenses will be allocated from the following budget lines:

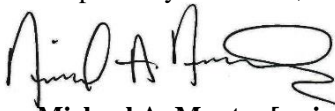
- **A3640.402 (Travel Expense): \$851.00**
- **A3640.417 (Education/Training): \$149.00**

This opportunity aligns directly with our mission to enhance the city's resilience and operational capabilities in the face of evolving threats.

We appreciate your continued support and respectfully request the Council's approval to authorize this travel and training.

Thank you for your attention and consideration.

Respectfully submitted,


Michael A. Montes [e-signed]
Director

Cc: Mayor Office, Comptroller, Clerk Office, File



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

April 10, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

Subject: Request for Legislation to Accept Donation of Twelve (12) Parking Spaces from Montefiore Health System

Honorable Council Members,

I am writing to formally request the City Council's approval for the Mount Vernon Police Department to accept a generous donation from Montefiore Health System. This donation consists of **Twelve (12) parking spaces** located in the **Lower Level of the Montefiore Mount Vernon Hospital Garage**, designated exclusively for official Mount Vernon Police Department vehicles.

The donated parking spaces will be adjacent to the gate entrance of the garage and clearly marked "POLICE." In addition to the spaces, twelve (12) garage access cards will be provided to the department, granting 24/7 access to the facility for our vehicles.

There is no cost associated with this donation, and no conditions or stipulations attached. Should this request meet with your approval, we kindly ask that the necessary legislation be enacted to facilitate this donation.

Sincerely,

David Gibson
Commissioner of Public Safety

Cc: Mayor
Comptroller
Law Department

April 1, 2025

David Gibson
Commissioner of Public Safety
City of Mount Vernon
2 Roosevelt Square
Mount Vernon, New York 10550

Commissioner Gibson,

To follow up on previous discussions, Montefiore Health System will provide twelve (12) parking spaces in the Montefiore Mount Vernon Hospital Garage lower level for the parking of twelve (12) Mount Vernon Police Department official vehicles.

The parking spaces will be adjacent to the gate entry and will all be clearly marked with paint indicating "POLICE". Wall signage for these spots will be the responsibility of Mount Vernon PD. Montefiore will provide twelve (12) garage access cards for use in the PD vehicles. Access to the garage is 24 hours/7 days a week.

These parking spaces are offered at no cost to the City of Mount Vernon and the Police Department and with no stipulations attached.

The City of Mount Vernon and the Police Department assumes all risk of damage to its or its employees' property (including but not limited to damage or theft to vehicles or the contents thereof) or personal injury occurring in or about the garage, except to the extent caused by the gross negligence or intentional misconduct of Montefiore Health System or its employees.

The City of Mount Vernon and the Police Department hereby indemnifies, defends and holds harmless Montefiore Health System from and against any and all liability, claims, demands, causes of action, judgments, costs, and expenses (including without limitation, reasonable attorneys' fees) and all losses, damages and rights of recovery occurring under the use, occupancy or control of the parking spaces in the garage, as well as any bodily injury or property damage.

This agreement will be reviewed annually by both parties on/or around the anniversary date and can be cancelled by either party at any time.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

April 10, 2025

Honorable City Council Members
Through the Office of the Mayor
1 Roosevelt Square
Mount Vernon, NY 10550

Subject: Request to Purchase Equipment from FARO Technologies

Dear Honorable Council Members,

The Department of Public Safety respectfully requests your approval to purchase the **FARO Focus Core 100m USA laser scanner and supporting items from FARO Technologies** for the Criminal Investigations Unit in the amount of **\$89,805.69**.

This state-of-the-art laser scanner will significantly enhance the ability of the Police Department's Criminal Investigations Unit to measure and scan crime scenes with precise accuracy. It will provide a 3D representation of crime scenes, allowing for better documentation and manipulation of photos and videos. Such capabilities are vital for thorough investigations, ensuring that crime scenes are represented with precision. The scanner's widespread use across law enforcement agencies further affirms its value and efficacy.

The FARO Focus Core 100m USA will allow the department to produce higher-quality images and videos, reducing errors and increasing accuracy in documenting critical evidence.

FARO Technologies is under **GSA contract #47QTCA18D003S**, and the City of Mount Vernon is allowed to utilize this procurement cooperative. We ask based on this that we

Cc: Mayor
Comptroller
Law Department

be allowed to forego the need of competitive bidding requirements as written in the City of Mount Vernon Procurement Policy adopted April 24, 2024.

The total cost of **\$89,805.69** will be satisfied from **Budget Code H3120.203-C666**. If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson", written in a cursive style.

David Gibson
Commissioner of Public Safety



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

April 10, 2025

Honorable City Council Members
Through the Office of the Mayor
1 Roosevelt Square
Mount Vernon, NY 10550

Subject: Training- Two (2) Officers to attend Avigilon Unity Training

Dear Honorable Council Members,

I am writing to respectfully request that legislation be enacted to approve an ordinance authorizing **two (2) Members of Service from the Department of Public Safety** to attend the **Avigilon Unity Training**, which will be held from **May 13, 2025 to May 15, 2025**, at **450 Artisan Way, Suite 200, Somerville, Massachusetts**.

This specialized training course focuses on installation best practices, system configuration, and optimization techniques for the Avigilon Unity Video solution. The program includes both lecture and hands-on practical exercises, ensuring that attendees gain the technical knowledge and skills necessary for successful system implementation. We believe this training will enhance the department's operational efficiency and technological capacity, directly benefiting our public safety initiatives.

The total cost for this training, including hotel accommodations and ground transportation (gas/tolls), will not exceed \$3,000 and will be funded through Budget Line A3120.451 (Training). Additionally, the Members of Service will be authorized to use a Department vehicle for travel to and from the training location.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Cc: Mayor
Comptroller
Law Department

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson". The signature is fluid and cursive, with the first name "David" being more prominent than the last name "Gibson".

David Gibson
Commissioner of Public Safety

Course Overview

ID	A-521
Duration	24.0 hours (3 days)
Delivery	Instructor-Led
Audience	Partners Employees
Prerequisites	None
Description	<p>This course is designed to teach installation best practices, common system configurations, as well as optimizing the system to ensure a successful implementation. The course is comprised of lecture and hands on exercises teaching practical applications for the Avigilon Unity Video solution.</p>
Outcomes	<ul style="list-style-type: none"> • Identify how to install and access the Avigilon Unity Video platforms • Identify how to manage the System Explorer window • Identify how to manage licenses • Identify how to remotely upgrade a site, create a backup of site settings, and restore site settings using Avigilon Unity Client software • Identify how to discover and connect device(s) and configure device settings • Identify how to manage users and groups in non-Unity organizations • Identify how to upgrade to a Unity organization • Identify how to manage users, groups, roles, and policies for Unity organizations • Overview how to access site health information as well as generate and export health reports • Overview how to configure notifications • Identify how to configure alarms and rules • Identify how to add and remove Virtual Matrix monitors and configure settings • Identify how to manage a face and license plate watch lists • Identify how to view live and recorded video • Identify how to manage and review alarms • Identify how to access and navigate the Focus of Attention interface • Identify how to configure the Maps (Legacy) and Maps Preview features • Identify how to add and manage bookmarks • Overview basic search options and appropriate search methods for specific event use cases • Overview various export options in Avigilon Unity Client software and the Avigilon Unity Cloud Services platform • Identify how to control PTZ cameras • Identify how to perform a classified object motion and pixel motion search • Identify how to perform an Appearance, Identity, and License plate search

VS&A Public Session ID

2025_118

Course title (code)

Avigilon Unity Video 8 Certification (A-515-IL)

Start date

5/13/2025

End date

5/15/2025

Duration (days)

3

Delivery method

In person

Facilities

Somerville Training Center

Facilities: address

450 Artisan Way, Suite 200
Somerville, Massachusetts 02145

More info and registrations:

<https://vsatraining.myabsorb.com/#/curricula/711b2f4b-0521-408d-85cf-64a219414b1f>

Show 1 hidden field ▾



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2304

April 11, 2025

Honorable City Council
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

Re: COMP2025 - 04 - Installment Plan Standard Terms and Conditions.

Honorable City Council Members,

Previously, I submitted to your Honorable Body the *List of Delinquent Taxes*, including parcels for which the owners had requested payment plans. Upon your adoption of this list, the parcels with approved Installment Plan requests were excluded from the version submitted to the County Clerk's Office.

The Comptroller's Office is now preparing to execute agreements for those approved installment plans. In order to remain compliant with the In Rem Law governing Installment Plans—and to ensure standard conditions and administrative consistency—I respectfully request your adoption of the attached *Installment Plan Standard Terms and Conditions*.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Darren M. Morton, Ed.D., CMFO
Comptroller



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2304

Installment Plan Standard Terms and Conditions

Installment Plan Standard Terms and Agreement

The City of Mount Vernon, NY, offers property owners installment plan options for property taxes in arrears. Please note that this program does **not** include waiving any interest or penalties on outstanding taxes. In accordance with Real Property Tax Law, Chapter 783, related to the City of Mount Vernon, NY, the required down payment is 10%, with monthly or quarterly payment options.

General Requirements for Eligibility

- Property taxes must be current with all taxes. This means the taxpayer must be current with city, county and school taxes for the years 2023 through 2025. A required downpayment of **10 percent** is due upon signing the agreement.
- Must remain current throughout the term of the payment plan.
- Must not have defaulted on any previous installment plan.
- Must be approved by the City Council.

Determination for Length of Agreement

- The length of the payment plan shall be determined by the Comptroller (or his designee) based on the number of years of open taxes and the requirements set forth below.

Payment Plan Options

Residential Plans

Senior Low-Income Resident Property Owner Plan

Seniors 65 years or older, earning at or below 40% of the area median income for Westchester County, may be eligible for an installment plan up to a maximum period of **ten years**. **Please note** that a minimum payment of \$1,000/quarter is required.

- **Eligibility**
 - Proof of annual income is required to meet Westchester's MDI.
 - One person household \$43,740 per annum.
 - Two persons household \$49,980 per annum.



CITY OF MOUNT VERNON, N.Y.

OFFICE OF THE COMPTROLLER

- **Payment Structure**

- Quarterly payments are based on the number of years of outstanding taxes. For example, \$20,000 tax arrears for a 5-year plan will be \$4,000/year or \$1,000/quarter, plus accrued interest and penalties on outstanding taxes.

General Residential Property Owner Plan

All residential property owners (except low income seniors) may be eligible for an installment plan up to a maximum period of **five years**. **Please note** that a minimum payment of \$2,000/quarter is required.

- **Eligibility**

- Property owner of a one to three-family residential property.
 - Authorized agent of a one to three-family residential property owner, i.e., power of attorney, etc.

- **Payment Structure**

Quarterly payments are based on the number of years of outstanding taxes. For example, \$32,000 tax arrears for a 4-year plan will be \$8,000/year or \$2,000/quarter, plus accrued interest and penalties on outstanding taxes. Below is a list of maximum eligible years for payments based on the outstanding tax arrears owed.

- \$16K – 20K eligible to receive up to a maximum two-year agreement to pay off the entire balance.
 - \$20K - \$30K eligible to receive up to a maximum three-year agreement to pay off the entire balance.
 - \$30K - \$40K eligible to receive up to a maximum four-year agreement to pay off the entire balance.
 - \$40K – Plus, eligible to receive up to a maximum five-year agreement to pay off the entire balance.

Multi-Family and Commercial Property Owner Plan

All Commercial property owners may be eligible for an installment plan up to a maximum period of **three years**. **Please note** that a minimum payment of \$2,500/quarter is required.

- **Eligibility**

- Property owner of a multi-family (4 family or more), not-for-profit or commercial property.
 - Authorized agent of a multi-family (4 family or more), not-for-profit or commercial property owner, i.e., power of attorney, etc.

- **Payment Structure**

Quarterly payments are based on the number of years of outstanding taxes. For example, \$30,000 in tax arrears for a 3-year plan will be \$10,000 per year, or \$2,500/quarter, plus accrued interest and penalties on outstanding taxes. Below is a list of maximum eligible years for payments based on the outstanding tax arrears owed.

- \$20K – 30K eligible to receive up to a maximum two-year agreement to pay off the entire balance
 - \$30K – Plus, eligible to receive up to a maximum three-year agreement to pay off the entire balance.



CITY OF MOUNT VERNON, N.Y.

OFFICE OF THE COMPTROLLER

Proof of Identification

To participate in the program, you must provide one of the following valid identifications (non-expired):

- Driver's license
- United States passport
- Military ID
- Non-driver ID card

Additional Documentation

If an Authorized Representative is entering into the payment plan agreement on behalf of the property owner, the following notarized documentation must be submitted to the Finance Department:

- Power of Attorney documentation
- Administrator of Estate documentation

Installment Plan Application Process

To enroll in the Tax Installment Plan, follow these steps:

- Complete and submit an installment plan request form and all required documentation.
- The Department of Finance will:
 - Confirm eligibility.
 - Provide a current statement of open taxes.
 - Provide payment plan details, including a 10 percent down payment and ongoing payment requirements.
- The Taxpayer or Authorized Representative (if applicable) must:
 - Schedule an appointment with the Tax Collector to review and sign the agreement.
 - Ensure that all future tax payments during the agreement term are paid on or before the due date.

Payment Process

1. The Finance Department will provide a schedule of payments due. If the Finance Department fails to issue an invoice, the property owner or authorized representative remains responsible for making payments as outlined in the installment agreement.
2. Payments must be made on the specified due dates. Failure to comply will result in removal from the program.
3. Accepted payment methods include:
 - Cash
 - Credit card
 - Money order
 - Bank check

If you require additional assistance or have questions, please contact the Department of Finance at 914-665-2442. Adhering to these terms ensures successful participation in the Installment Plan.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2304

April 15, 2025

Honorable City Council Members &
Board of Estimates and Contracts
City Hall
Mount Vernon, NY 10550

Re: COMP2025 – 5 NYSHIP Payment Plan

Dear Honorable Body,

As Comptroller for the City of Mount Vernon and administrator of the New York State Health Insurance Program (NYSHIP) on behalf of the City, I respectfully submit this letter to request authorization for the Mayor to enter into a payment plan agreement with the New York State Department of Civil Service. The proposed agreement would commence on April 25, 2025, and conclude on March 30, 2030.

Since January 2022, the City has carried a liability related to outstanding health insurance premium payments from the 2021 fiscal year. Due to limited cash flow, we have been unable to address these arrears. Our office has been in consistent communication with the NYS Department of Civil Service, and in recognition of the City's ongoing fiscal challenges, they permitted us to postpone payment arrangements until now.

However, the Department has now advised that no further delay can be accommodated. In response, I have successfully negotiated a five-year payment plan that balances our financial obligations with the City's operational needs. This agreement is hereby submitted to the City Council and Board of Estimates and Contracts for formal approval.

Enclosed with this letter is the Payment Agreement from the NYS Department of Civil Service, detailing the terms and conditions. The plan includes a manageable monthly payment of **\$209,570.61**, to be made in addition to our regular monthly health insurance premiums.

Therefore, I strongly recommend that the City Council approve this payment plan and authorize the Mayor to execute the agreement without delay.

If you have any questions or require further information, please contact me at (914) 665-2304 or email us at Comptroller@cmvny.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Dr. Morton", written over a horizontal line.

Dr. Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor
City Council
Law Department



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

April 17, 2025

The Honorable City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2025-06 – Request permission for the Comptroller to enter partnership with Aflac to offer voluntary supplementary dental benefits to employees through payroll deduction

Dear City Council Members:

I submit this letter to you for your approval for the City to partner with Aflac in providing our employees with supplemental dental benefits through payroll deductions. Aflac comes to City Hall once a year in June to offer other supplemental benefits such as Short Term Disability and Hospital Insurance. However, with many employees requesting extra dental benefits, Aflac has created a plan that may be of interest to the employees.

This plan will offered on trial basis to see if there is sufficient interest. Those who enroll can keep the plan for life. The enrollment will determine if Aflac is willing to offer it next year. It is important to mention that this will be pretax payroll deductions, which will reduce the employees' taxable income. These benefits are all voluntary and will not cost the City any expensive. However, the Comptroller's office, specifically payroll, will be involved in this process.

All enrollment and communications to the employees will be handled by the Benefits Specialist and Aflac Representatives. Payroll too is aware of the upcoming changes in adding the payroll deductions for this dental package.

Thanking you in advance for your consideration and support in improving our employee benefits.

Respectfully,

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor Shawyn Patterson-Howard
Corporation Counsel
Jalyce Eugene, Employee Benefits
File



AFLAC DENTAL OPTION 2

Aflac Open Enrollment has **a new option for those who would like more dental coverage added to your current dental plan**. Time sensitive! Find out more how it works. Attend our meetings or call us!!

Smile! Want **more dental coverage**. We have the **SOLUTION!**

- Aflac Dental Plan provides benefits for periodic checkups and cleanings, X-rays, fillings, crowns, and much more. It's your smile and your policy; Aflac Dental Plan gives you control.
- **You choose your dentist.** Because Aflac Dental Plan doesn't use a network of dentists, you can go to any dentist you choose.
- **You and your dentist choose the best treatment for you.** Aflac Dental Plan doesn't have precertification requirements. If the treatment is covered by your policy, you don't need Aflac's permission to receive it.
- Aflac Dental is different from many other dental plans you may have seen.
- **You know what you're getting with Aflac Dental Plan**

The plan spells out the benefits for both wellness and other diagnostic/treatment services. There are no gray areas. Each covered procedure has a specific benefit amount.

- **Aflac Dental Plan doesn't have an annual deductible.** Other dental plans may require, you to meet an annual deductible before benefits are payable.
- **Aflac Dental Plan pays benefits regardless of any other plan.** Even if you have other coverage, you'll receive your full Aflac benefit amount.
- With Aflac Dental Plan **Annual Maximum Building Benefit**, you can receive even more benefits. **Aflac will increase each covered person's policy year maximum by \$100 after each 12 consecutive months the policy is in force up to a maximum of \$500 per covered person.**

TALK TO YOUR AGENT

914-738-1008 x2

RATES	bi-weekly	pretax-savings 25%	bi-weekly net cost
individual	\$ 17.70	\$ 4.42	\$ 13.28
one-parent	\$ 34.44	\$ 8.61	\$ 25.83
insured/spouse	\$ 34.68	\$ 8.67	\$ 26.01
two-parent	\$ 51.78	\$ 12.94	\$ 38.84

NOTETHIS PLAN WILL BE OFFERED ON A TRIAL BASIS TO SEE IF THERE IS SUFFICIENT INTEREST. THOSE WHO ENROLL CAN KEEP THE PLAN FOR LIFE IF DESIRED. THE ENROLLMENT WILL DETERMINE WHETHER WE OFFER IT NEXT YEAR**



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mvnyouthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

April 21st 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall- One Roosevelt Square
Mount Vernon, NY, 10550

Dear Honorable Members:

This letter comes to respectfully request that the Honorable City Council enact legislation that will grant the Executive Director of the Mount Vernon Youth Bureau (MVYB) permission to use City Hall Plaza on **Wednesday, May 14th, 2025**, from 3:30 PM – 6:00 PM, to host a Youth Mental Wellness Fest, entitled *Vibe Check*, via the Ready4Life Program.

As May is *Mental Health Awareness Month*, the MVYB feels it necessary to host an event designed to provide a safe and engaging environment where youth and parents can be empowered to understand the importance of prioritizing their mental wellness. The event aims to: (1) promote mental health awareness, (2) encourage participation from youth and parents (3) connect youth and parents to resources available in the community through inviting community partners to be present and (4) foster a supportive community where youth feel safe, heard and understood.

Ready4Life will host various interactive activities including: (1) **kickboxing** (aimed to empower youth to release stress and boost confidence), (2) **paint therapy** (to encourage creative expression and emotional release), (3) a **journaling station** (to guide self-reflection and emotional well-being) (4) **game tables** (to engage youth in collaboration, team building, and relaxation), (5) **yoga** (to improve flexibility, focus and relaxation) (6) **reiki** (to promote relaxation and reduce stress), and (7) **sound bath** (to encourage mindfulness and emotional balance).

We have additionally partnered with several organizations to bring their resources including but not limited to MVPD Wellness Division, Planned Parenthood, Children Village Sanctuary, Health First, Westchester Jewish Community Services (WCJS), Montefiore, and Westchester Heath Center. The event will also have at least one licensed therapist booth, where youth and parents can have brief mental health consultations.

Funds are to be accounted for in the following budget code: **READY4LIFE: A7335.458**

Should you require any further information, please feel free to contact me at (914)665-2347 or via email at Dburrell@mountvernony.gov.

Warm regards,

Debbie Burrell-Butler
Executive Director, MBA

Encl: Flyer for the *Vibe Check* Event

Cc: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



Ready4Life



Vibe Check

A Mount Vernon Youth Bureau Mental Health Event



May Fourteenth

City Hall Plaza, 1 Roosevelt Sq 10550

3:30 - 6:00

INTERACTIVE ACTIVITIES MINDFULNESS & RELAXATION STATION RESOURCES TRIVIA GAMES POETRY OUT LOUD GIVEAWAYS SNACKS

46

Mount Vernon

