



PLANNING & COMMUNITY DEVELOPMENT  
ONE ROOSEVELT SQUARE  
MOUNT VERNON, NEW YORK 10550  
PHONE: (914) 840-4029  
EMAIL: TGRAHAM-OUATTARA@CMVNY.COM

JAMES RAUSSE, FAICP, WEDG  
COMMISSIONER

August 8, 2025

VIA EMAIL:

Honorable City Council Members  
City of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, New York 10550

RE: Request for the City Council to enact legislation to authorize the Mayor to sign a Memorandum of Understanding with **Westchester Neighborhood Health Center** to install a City Resource Kiosk at their Mount Vernon facility. For consideration on the agenda at the August 13th, 2025 City Council meeting.

Honorable City Council Members:

I am writing to respectfully request that the City Council enact legislation authorizing the Mayor to enter into a Memorandum of Understanding (MOU) with Westchester Neighborhood Health Center (WNHC) for the installation of a City-operated Resource Kiosk at their Mount Vernon facility.

This partnership supports the City's ongoing efforts to expand equitable access to essential City services. The proposed electronic kiosk will serve as a one-stop access point for residents to connect with a wide range of resources and programs, including:

- Filing housing and quality-of-life complaints
- Accessing senior services and benefits
- Exploring youth and recreation opportunities
- Learning about veterans' programs and support services

The MOU outlines mutual responsibilities for installation, maintenance, and access. The City will install and maintain the kiosk at its own expense, while WNHC will host the kiosk and provide reasonable access for City maintenance and support personnel. There is no additional cost to the City as the kiosks were already purchased with grant funds. The smart tablet will be provided by Management Services from existing inventory. The kiosk will remain the property of the City.

A copy of the proposed MOU is attached for your review. We believe this initiative represents a meaningful opportunity to bring City government closer to the community and improve service delivery for Mount Vernon residents.

We appreciate your consideration of this request and stand ready to provide additional information or respond to any questions you may have.





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Sincerely,

A handwritten signature in dark ink, appearing to read 'James Rausse', is written over a light blue horizontal line.

JAMES RAUSSE, FAICP, WEDG

cc: Mayor Shawyn Patterson-Howard  
Comptroller Darren M. Morton  
Malcolm Clark, Chief of Staff

