

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Referral Packet - Final

Tuesday, April 29, 2025

3:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, City Clerk Nicole Bonilla, Assistant Comptroller Condell Hamilton

**OPENING OF BID FOR DEPARTMENT OF PUBLIC WORKS: SEWER SYSTEM
CLEANING AND INVESTIGATION**

OPENING OF RFP FOR DEPARTMENT OF PUBLIC WORKS: PEST CONTROL SERVICES

ADMINISTRATION OF THE AGENDA

RESOLUTIONS APPROVING ORDINANCES

1. Department of Public Works: An Ordinance Authorizing the Advertisement Bids for the Resurfacing of Various Streets in the City of Mount Vernon, New York: 2025-2026

Code: LPW

Attachments: [Street Resurfacing RFP Letter for 25-26](#)

2. Department of Public Works: An Ordinance Authorizing the Mayor to Enter into an Agreement with Partners in Safety for Drug and Alcohol Testing Services for the Department of Public Works to Comply with U.S. Department of Transportation Regulations

Code: LPW

Attachments: [Town of Carmel 2025](#)

3. Department of Public Works: An Ordinance Authorizing the Acceptance of Three (3) Trees from Neighbors That Care, Inc. for Planting on South Columbus Avenue Near the Graham School Parking Lot

Code: LPW

Attachments: [Request to Accept Three Trees](#)

4. Department of Recreation: An Ordinance Authorizing the Mount Vernon Recreation Department to Co-Sponsor the Annual Juneteenth Walk and Celebration and Interfaith Health Fair in Partnership with the Yusuf Shah Islamic Center and to Appropriate Funds for the Event - (Saturday, June 7, 2025, from 10:00 a.m. to 5:00 p.m.)

Code: LPW

Attachments: [Rec juneteenth Interfaith Health fair](#)
[DPW Juneteenth](#)
[PD Annual Juneteenth Celebration and Interfaith Health Fair](#)

5. Department of Recreation: An Ordinance Authorizing the Department of Recreation to Co-Sponsor 'City Fest 2025' in Partnership with Friends of Mount Vernon, Recreation and Youth Programs, Inc., and for Related Purposes - (Saturday, September 13, 2025, with a rain date of Sunday, September 14, 2025, from 12:00 p.m. to 9:00 p.m.)

Code: LPW

Attachments: [cityfest referral letter 2025](#)
[DPW City Fest](#)
[PD City Fest](#)

6. Board of Water Supply: An Ordinance Retroactively Authorizing Attendance at the 2025 Mayors Water Council Meeting

Code: LPW

Attachments: [0657_001](#)
[Lancaster-MWC-External-Agenda-15](#)

7. Board of Water Supply: An Ordinance Authorizing the Amendment of the Salary of the Senior Account Clerk Position in the Board of Water Supply

Code: LPW

Attachments: [Referral Letter - 04072025](#)
[Referral Doc - Senior Account Clerk ordinance](#)
[02_11_2025](#)

8. Department of Recreation: An Ordinance Authorizing the Department of Recreation to Sponsor the Annual Summer Breeze Concert Series and Accept Monetary Donations to Support said Series

Code: HR

Attachments: [summer breeze](#)
[DPW Summer Breeze](#)
[PD Summer Breeze Concert Series](#)

9. Department of Public Safety: An Ordinance Authorizing the Acceptance of Twelve (12) Parking Spaces from the Montefiore Health System for the Use of the Mount Vernon Police Department

Code: PSC

Attachments: [Acceptance of Parking Spaces Referral Letter](#)
[Montefiore Letter for Parking Spaces](#)

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10. Department of Public Safety: An Ordinance Authorizing the Purchase of Equipment from FARO Technologies for the Criminal Investigation Unit of the Department of Public Safety and Waiving Competitive Bidding Requirements
- Code:** PSC
- Attachments:** [FARO Technologies Referral Letter](#)
11. Department of Public Safety: An Ordinance Authorizing Two (2) Members of Service from the Department of Public Safety to Attend the Avigilon Unity Training in Somerville, Massachusetts - (May 13, 2025, to May 15, 2025)
- Code:** PSC
- Attachments:** [Avigilon Unity Training Referral Letter](#)
[Avigilon Unity Training Docs](#)
12. Office of the Comptroller: An Ordinance Authorizing the Adoption of the Installment Plan Standard Terms and Conditions for Delinquent Tax Payment Agreements
- Code:** FP
- Attachments:** [COMP2025-04 - Installment Plan Standard Terms and Conditions](#)
[COMP2025-04A Installment Plan Terms](#)
13. Office of the Comptroller: An Ordinance Authorizing the Mayor to Enter into a Payment Plan Agreement with the New York State Department of Civil Service for Outstanding Health Insurance Premium Arrears
- Code:** FP
- Attachments:** [COMP2025-05 NYSHIP Payment Plan](#)
14. Office of the Comptroller: An Ordinance Authorizing the Comptroller to Enter into a Partnership with Aflac to Offer Voluntary Supplementary Dental Benefits to Employees through Payroll Deduction
- Code:** FP
- Attachments:** [Comp2025-06 - Aflac Supplemental Dental](#)
[COMP2025-06A - AFLAC Supplementary Dental](#)

15. Youth Bureau: An Ordinance Granting Permission to the Mount Vernon Youth Bureau (MVYB) to Utilize City Hall Plaza on Wednesday, May 14, 2025, to Host the Youth Mental Wellness Fest "Vibe Check" through the Ready4Life Program

Code: HR

Attachments: [READY Vibe Check Referral letter](#)
[Youth Bureau R4L Vibe Check event](#)

16. Office of the Mayor: An Ordinance Authorizing a Budget Transfer to Cover Future Purchases Within the Office of the Mayor

Code: LPW

Attachments: [Referral Letter - Budget Transfer Request](#)

REQUEST TO AUTHORIZE PARTIAL PAYMENT - DEPARTMENT OF PUBLIC

17. Department of Public Works: A Resolution Authorizing Partial Payment No. 5 for Resurfacing of Various Streets in the City of Mount Vernon to Petrillo Contracting, Inc. - \$53,869.79

Attachments: [A RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 5 FOR RESURFACING OF VARIOUS STREETS TO PETRILLO CONTRACTING INC. - \\$53,869.79](#)

SALARY RESOLUTIONS

18. Department of Buildings: Minimum / Maximum Salary Resolution No. 1 for Plan Room Coordinator

Attachments: [SALARY RESOLUTION NO. 1 - MINIMUM-MAXIMUM FOR THE PLAN ROOM COORDINATOR](#)

19. Department of Buildings: All Positions Resolution No. 4 for Plan Room Coordinator

Attachments: [SALARY RESOLUTION NO. 4 \(ALL POSITIONS\) - PLAN ROOM COORDINATOR - DEPARTMENT OF BUILDINGS](#)

20. Department of Public Works: All Positions - Salary Resolution No. 4 for Code Enforcement Officer

Attachments: [SALARY RESOLUTION NO. 4 \(ALL POSITIONS\) - CODE ENFORCEMENT OFFICER](#)

21. Board of Water Supply: All Positions - Salary Resolution No. 7 for Senior Account Clerk

Attachments: [SALARY RESOLUTION NO. 7 \(ALL POSITIONS\) - BOARD OF WATER SUPPLY - \(Senior Account Clerk\)](#)

SETTLEMENTS

22. Settling the Claim of Stacy Mario Hines - \$2,500

Attachments: [A RESOLUTION APPROVING THE SETTLEMENT OF THE CLAIM OF MARIO HINES - \\$2,500](#)

23. Settlement of the Claim of Ronald Jones - \$30,000

Attachments: [A RESOLUTION APPROVING THE SETTLEMENT OF THE CLAIM OF RONALD JONES - \(\\$30,000\)](#)

24. Settling the Claim of Stacy Ann Melillo - \$90,000

Attachments: [A RESOLUTION APPROVING THE SETTLEMENT OF THE CLAIM OF STACY ANN MELILLO - \\$90,000](#)

Agenda was concluded at ____ PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at ____



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
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File #: TMP -1316

Agenda Date: 4/23/2025

Agenda #: 1.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Advertisement Bids for the Resurfacing of Various Streets in the City of Mount Vernon, New York - 2026 - (funding for the resurfacing project is available through the following sources:

- New York State Consolidated Local Street and Highway Improvement Program (CHIPS);
- New York State Extreme Winter Recovery (EWR) Program;
- New York State PAVE-NY Program;
- New York State Pave Our Potholes (POP) Program; and
- Community Development Block Grant (CDBG); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE ADVERTISEMENT BIDS FOR THE RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NEW YORK - 2026

Whereas, in a letter dated April 3, 2025, the Commissioner of the Department of Public Works requested legislation for authorization to advertise bids for the resurfacing of various streets in the City of Mount Vernon, New York - 2026, following applicable procurement laws and regulations; and

Whereas, the infrastructure of the City of Mount Vernon requires continual maintenance and improvement to ensure the safety, accessibility, and quality of life for its residents; and

Whereas, the City of Mount Vernon recognizes the need to resurface various streets throughout the city to enhance road conditions, improve traffic flow, and provide safer transportation routes for motorists, cyclists, and pedestrians; and

Whereas, funding for the resurfacing project is available through the following sources:

- New York State Consolidated Local Street and Highway Improvement Program (CHIPS);
- New York State Extreme Winter Recovery (EWR) Program;

- New York State PAVE-NY Program;
- New York State Pave Our Potholes (POP) Program;
- Community Development Block Grant (CDBG); and

Whereas, the resurfacing project shall comply with Westchester County's Minority Participation Policy and may be subject to the AFL-CIO Project Labor Agreement (PLA) with The Building and Construction Trades Council of Westchester and Putnam Counties, New York; and

Whereas, the final list of streets to be resurfaced will be determined and submitted upon selection and acceptance of the lowest qualified bidder; and

Whereas, it is in the best interest of the City of Mount Vernon to proceed with the resurfacing of streets to enhance the city's infrastructure and public safety; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Advertise for Bids. The Department of Public Works is hereby authorized and directed to advertise bids for resurfacing various streets in the City of Mount Vernon, New York - 2026, following applicable procurement laws and regulations.

Section 2. Funding Sources. As allocated, the resurfacing project shall be funded through the New York State CHIPS, EWR, PAVE-NY, POP programs, and the Community Development Block Grant (CDBG).

Section 3. Compliance with Applicable Policies. All contracts awarded under this ordinance shall be subject to the Westchester County Minority Participation Policy and may be subject to the AFL-CIO Project Labor Agreement (PLA) as applicable.

Section 4. Selection of Contractor. The contract for resurfacing shall be awarded to the lowest responsible and qualified bidder in accordance with the City's procurement policies and procedures. The final list of streets to be resurfaced shall be determined upon acceptance of the selected bidder.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate and Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square - Room 108
Mount Vernon, NY, 10550
(914) 665-2343 - Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
JOHN NUCULOVIC
Deputy Commissioner

April 3, 2025

Honorable City Council
City of Mount Vernon
Mount Vernon, NY 10550
(Through the Office of the Mayor)

RE: RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NY - 2026

Dear Honorable Councilpersons:

It is respectfully requested that legislation be enacted to advertise for bids for "**RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NEW YORK- 2026**".

Funding for the aforementioned project is available under the following funding sources:

- NYS CHIPS
- NYS EWR (Extreme Winter Recovery)
- NYS PAVE-NY
- NYS POP (Pave Our Potholes)
- CDBG (Community Development Block Grant)

The aforesaid bid is subject to Westchester County's Minority Participation Policy. The bid may be subject to the AFL-CIO Project Labor Agreement (The Building and Construction Trades Council of Westchester and Putnam Counties, New York), also Known as the "PLA". Some portions of this project may be paid with Federal grant funds and may be subject to Federal Administrative Regulations (FARS) including Section 3, Davis Bacon/Department of Labor enforcement and BABA (Build America material restrictions).

The final list of streets to be resurfaced will be submitted upon selection and acceptance of the lowest qualified bidder.

Sincerely,

Damani L. Bush
Commissioner of Public Works
DB/dg

Cc: Engineering Department, Comptroller's Office, Purchasing



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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File #: TMP -1333

Agenda Date: 4/23/2025

Agenda #: 2.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Mayor to Enter into an Agreement with Partners in Safety for Drug and Alcohol Testing Services for the Department of Public Works to Comply with U.S. Department of Transportation Regulations - (funding for this acquisition is available via A1640.485 (CDL Drug Testing); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PARTNERS IN SAFETY FOR DRUG AND ALCOHOL TESTING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS TO COMPLY WITH U.S. DEPARTMENT OF TRANSPORTATION REGULATIONS

Whereas, in a letter dated April 7, 2025, the Commissioner of the Department of Public Works requested authorization for the Mayor of the City of Mount Vernon, Shawyn Patterson-Howard, to enter into an agreement with Partners in Safety to provide drug and alcohol testing services to the Department of Public Works in compliance with 49 CFR Part 40 and Part 382; and

Whereas, the City of Mount Vernon is committed to ensuring the safety of its employees, assets, and the general public through adherence to state and federal regulations; and

Whereas, the United States Department of Transportation (USDOT) mandates compliance with drug and alcohol testing requirements as defined in Title 49 of the Code of Federal Regulations, specifically Part 40 and Part 382; and

Whereas, the Department of Public Works (DPW) of the City of Mount Vernon operates commercial motor vehicles subject to these federal regulations; and

Whereas, compliance with these regulations is essential to maintain federal funding, uphold public safety, and mitigate the risks associated with the unlawful use of drugs and alcohol in safety-sensitive positions; and

Whereas, Partners in Safety is a qualified vendor providing drug and alcohol testing services,

including random testing performed by a SAMSHA-certified laboratory, alcohol testing using approved evidential breath testing devices, record management, Medical Review Officer (MRO) services, and Reasonable Suspicion Training for supervisors and foremen; and

Whereas, the City of Mount Vernon Department of Public Works intends to piggyback off the Town of Carmel’s current contract with Partners in Safety, which is in effect from October 24, 2024, through October 24, 2026, in accordance with procurement guidelines; and

Whereas, funding for this acquisition is available in the budget under A1640.485 - CDL Drug Testing; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon, Shawyn Patterson-Howard, is hereby authorized to enter into an agreement with Partners in Safety to provide drug and alcohol testing services to the Department of Public Works in compliance with 49 CFR Part 40 and Part 382.

Section 2. Scope of Services. The scope of services to be provided by Partners in Safety shall include, but is not limited to:

- Random drug testing performed by a SAMSHA-certified laboratory.
- Random alcohol testing using approved evidential breath testing devices.
- Comprehensive record management services.
- Medical Review Officer (MRO) services.
- Reasonable Suspicion Training for DPW supervisors and foremen.

Section 3. Procurement. This agreement shall be executed through a cooperative purchasing arrangement, utilizing the Town of Carmel’s existing contract with Partners in Safety dated October 24, 2024, and expiring October 24, 2026.

Section 4. Funding. The cost of services rendered under this agreement shall be funded from account number A1640.485 - CDL Drug Testing.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Complete DOT Program Agreement

Partners in Safety Inc. under the terms and conditions of this agreement shall provide drug and alcohol testing services to the Employer that meet the compliance requirements of the U.S. Department of Transportation as defined in 49 CFR Part 40 and Part 382 and your individual policy.

Complete DOT Program:

\$63.00 per Employee per year

Includes:

- All random drug tests performed by SAMSHA-certified lab
- All random alcohol tests using approved evidential breath testing device
- MS Confirmation
- Medical Review Officer service
- Specimen Collection
- Overnight shipment of specimen
- Random selection of employees
- Record Management
- Internet Resulting/Updating
- Collection Site Management
- DOT Audit Assistance
- MIS Reports
- Monthly Billing
- Medical facility invoicing & payment processing
- Consultation with medical professionals

Additional Charges:

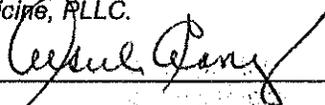
(Pre-employment, post-accident, reasonable cause or follow-up tests performed during normal business hours). Please note: The use of non-approved medical facilities may result in additional fees.

DOT drug test at lab or offices of Partners In Safety:	\$ 53.00 per test
DOT drug test with collection performed at an approved walk-in medical facility:	\$ 105.00 per test
Return-to-Duty/Follow-Up drug test including observed specimen collection performed at:	
• offices of Partners In Safety:	\$ 82.00 per test
• approved walk-in medical facility:	\$ 122.00 per test
DOT Breath Alcohol test at offices of Partners In Safety:	\$ 44.00 per test
DOT Breath Alcohol test at an approved walk-in medical facility:	\$ 68.00 per test
DOT/19A physical performed at offices of Partners In Safety:	\$ 78.00 per person
DOT/19A physical performed On-Site: *Minimum volume required	\$ 82.00 per person
Split Specimen Testing - re-test of positive specimen by another SAMHSA-certified lab: (only when requested by employee within 72 hours of MRO's notification)	\$ 275.00 per test
Emergency Service: (for special situations requiring urgent on-site collections or tests on nights, weekends or holidays)	\$ 195.00 per hour (minimum of 2 hours, plus the cost of the test)

On-site medical services available upon request, minimum volume required.

Professional medical services are provided by *Partner in Safety and Medicine, PLLC.*

Signature and Title: 
 Client: Superintendent of Highways
Town of Carmel Highway Dept.
 Date: 10/24/24


 Ursula Clancy, President
 Partners In Safety, Inc.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -1337

Agenda Date: 4/23/2025

Agenda #: 3.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Acceptance of Three (3) Trees from Neighbors That Care, Inc. for Planting on South Columbus Avenue Near the Graham School Parking Lot - (this donation shall not incur any financial obligation to the City of Mount Vernon, and the City shall not be liable for any future claims related to the donation, except those arising from its own maintenance duties); be, and the same is hereby approved.

City Council:

AN ORDINANCE TO ACCEPT A DONATION OF THREE (3) TREES FROM NEIGHBORS THAT CARE, INC. FOR PLANTING ON SOUTH COLUMBUS AVENUE NEAR THE GRAHAM SCHOOL PARKING LOT

Whereas, in a letter dated April 17, 2025, the Commissioner of the Department of Public Works requested legislation for authorization to accept the donation of three (3) Bradford Pear Trees from Neighbors That Care, Inc., with gratitude and recognition of the intent to commemorate members of the community; and

Whereas, Neighbors That Care, Inc., a community organization dedicated to the betterment of the City of Mount Vernon and the welfare of its residents, has offered to donate three (3) Bradford Pear Trees to the City; and

Whereas, these trees are intended to be planted on South Columbus Avenue near the Graham School parking lot, in honor and commemoration of individuals from the neighborhood who have passed away; and

Whereas, the Department of Public Works has agreed to facilitate the planting and continued care of said trees in the designated location; and

Whereas, the donation involves no financial cost or burden to the City of Mount Vernon, and no stipulations are attached other than the preferred location and a request for planting by May 3, 2025; and

Whereas, the City of Mount Vernon recognizes and appreciates the generosity and civic-

mindedness of Neighbors That Care, Inc., and desires to formally accept this donation and ensure its proper implementation; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Acceptance of Donation. The City of Mount Vernon hereby accepts the donation of three (3) Bradford Pear Trees from Neighbors That Care, Inc., with gratitude and recognition of the intent to commemorate members of the community.

Section 2. Planting Location and Deadline. The trees shall be planted on South Columbus Avenue near the Graham School parking lot, as requested, and the Department of Public Works shall coordinate the planting to occur on or before May 3, 2025.

Section 3. Maintenance and Care. The Department of Public Works shall be responsible for the planting, maintenance, and ongoing care of the trees in accordance with city horticultural and public works standards.

Section 4. No Cost to City. This donation shall not incur any financial obligation to the City of Mount Vernon, and the City shall not be liable for any future claims related to the donation, except those arising from its own maintenance duties.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

April 17, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Request for Legislation to Accept Donation of Three (3) Trees from Neighbors That Care, Inc.

Dear Honorable City Council Members,

I am writing to respectfully request that the Honorable City Council enact legislation to accept a donation of three (3) trees from Neighbors That Care, Inc. This donation of Bradford Pear Trees will be planted and cared for by the Department of Public Works alongside South Columbus Avenue near the Graham School parking lot. Neighbors That Care is requesting that these trees be planted on or before May 3, 2025 for the commemoration of individuals within the surrounding neighborhood who have passed away.

There is no cost associated with this donation, and no stipulations attached outside of the requested location of the trees. If this request meets your approval, we kindly ask that the necessary legislation be enacted to facilitate this donation.

Respectfully,

Damani L. Bush
Commissioner of Public Works

DB/lp

Cc: Parks Supervisor

"The Jewel of Westchester"



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -1330

Agenda Date: 4/23/2025

Agenda #: 4.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Mount Vernon Recreation Department to Co-Sponsor the Annual Juneteenth Walk and Celebration and Interfaith Health Fair in Partnership with the Yusuf Shah Islamic Center and to Appropriate Funds for the Event - (Saturday, June 7, 2025, from 10:00 a.m. to 5:00 p.m.; funds for this event will be reflected in Budget Code A7620.457 not to exceed \$1,500); be, and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE
MOUNT VERNON RECREATION DEPARTMENT
TO CO-SPONSOR THE ANNUAL JUNETEENTH
WALK AND CELEBRATION AND INTERFAITH
HEALTH FAIR IN PARTNERSHIP WITH THE
YUSUF SHAH ISLAMIC CENTER AND TO
APPROPRIATE FUNDS FOR THE EVENT**

Whereas, in a letter dated April 10, 2025, the Deputy Commissioner of the Department of Recreation requested authorization for said Department to co-sponsor the Annual Juneteenth Walk and Celebration and the Interfaith Health Fair in partnership with the Yusuf Shah Islamic Center, to be held on Saturday, June 7, 2025, from 10:00 a.m. to 5:00 p.m.; and

Whereas, Juneteenth commemorates the emancipation of enslaved African Americans and is a day of reflection, celebration, and recommitment to the principles of freedom, justice, and equality; and

Whereas, the City of Mount Vernon recognizes the importance of Juneteenth and supports community-wide efforts to honor the legacy and resilience of African Americans through public commemorations; and

Whereas, the Annual Juneteenth Walk and Celebration, in partnership with the Yusuf Shah Islamic Center, has served as a meaningful expression of unity, cultural pride, and historical recognition for the Mount Vernon community; and

Whereas, the Interfaith Health Fair brings together diverse faith communities to promote

health, wellness, and mutual support across all backgrounds; and

Whereas, the event scheduled for Saturday, June 7, 2025, from 10:00 a.m. to 5:00 p.m., includes a walk beginning at City Hall, proceeding along Stevens Avenue to Gramatan Avenue, and concluding at Hartley Park, followed by the ceremonial raising of the Juneteenth Flag at Hartley Park and subsequently at City Hall Plaza; and

Whereas, the City of Mount Vernon supports the continued visibility of the Juneteenth Flag at City Hall Plaza as a lasting tribute to the significance of the celebration; and

Whereas, the Department of Public Safety, including the Mount Vernon Police Department, is requested to assist in ensuring the safety and orderly conduct of the walk and event; and

Whereas, funding for the event shall be made available through Budget Code A7620.457 in an amount not to exceed \$1,500; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Co-Sponsorship. The City of Mount Vernon hereby authorizes the Department of Recreation to co-sponsor the Annual Juneteenth Walk and Celebration and the Interfaith Health Fair in partnership with the Yusuf Shah Islamic Center, to be held on Saturday, June 7, 2025, from 10:00 a.m. to 5:00 a.m.

Section 2. Event Activities. The City shall support the walk beginning at City Hall, proceeding along Stevens Avenue to Gramatan Avenue, concluding at Hartley Park, and raising the Juneteenth Flag at Hartley Park and subsequently at City Hall Plaza.

Section 3. Flag Display. Following the event, the Juneteenth Flag shall be displayed at City Hall Plaza as a continuing symbol of remembrance and celebration.

Section 4. Interdepartmental Support. The Mount Vernon Police Department is requested to assist with safe street crossing, patrolling, and ensuring public safety during the event, subject to availability.

Section 5. Funding. Funds for the event, not to exceed \$1,500, shall be allocated from Budget Code A7620.457.

Section 6. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ANDRÉ G. EARLY
Deputy Commissioner

April 10, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

Re: Annual Juneteenth Celebration and Interfaith Health Fair

Dear Honorable Members:

This letter requests that the city enact Legislation enabling Mount Vernon Recreation to co-sponsor the Annual Juneteenth Walk and Celebration and the Interfaith Health Fair with the Yusuf Shah Islamic Center on Saturday, June 7, 2025, 10 am- 5 pm. The walk will begin at City Hall at, proceed down Stevens Avenue to Gramatan Avenue, and end at Hartley Park. We will raise the official Juneteenth Flag in Hartley Park. Following the event, we request the Juneteenth Flag be raised at City Hall Plaza.

In partnership with the Interfaith Health Fair and the Yusuf Shah Islamic Center, the Annual Juneteenth Walk and Celebration is a powerful expression of community unity, cultural pride, and health awareness in Mount Vernon. The walk symbolizes the ongoing journey toward freedom, justice, and equity, and the raising of the Juneteenth Flag honors the legacy and resilience of African Americans. At the same time, the Interfaith Health Fair brings together diverse faith communities to promote wellness and mutual support.

We respectfully request that the Juneteenth Flag continue to be on display at City Hall Plaza following the event as a tribute to the significance of the celebration.

Additionally, we request the MVPD's valuable assistance in crossing streets and patrolling, if available. Your involvement in this collaborative effort is greatly appreciated.

Funds for this event will be reflected in Budget Code A7620.457 not to exceed \$1500. Thank you for your cooperation in this matter.

Sincerely,

André G. Early
Deputy Commissioner

- cc: Office of the Mayor
- Office of the Comptroller
- Corporation Council
- File

82-2 Stevens Ave, Mt Vernon, NY 10550 to Hartley Park, 144 N 5th Ave, Hartley Ave, Mt Vernon, NY 10550

Walk 0.4 mile, 9 min



Juneteenth Walk



Map data ©2025 Google 200 ft



Use caution—walking directions may not always reflect real-world conditions

82-2 Stevens Ave

Mt Vernon, NY 10550

- ↑ 1. Head northeast on Stevens Ave toward S 5th Ave
463 ft
- ↶ 2. Turn left onto Gramatan Ave
0.3 mi
- ↷ 3. Sharp right
66 ft
- ↶ 4. Turn left
13 ft

Hartley Park

144 N 5th Ave, Hartley Ave, Mt Vernon, NY 10550



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

JOHN NUCULOVIC
Deputy Commissioner

April 22, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

RE: Public Works Response to Annual Juneteenth Celebration and Interfaith Health Fair

Replying to your memo regarding the Annual Juneteenth Celebration and Interfaith Health Fair for June 7, 2025 from 10:00AM-5:00PM please be advised that the Department of Public Works will provide barriers to be placed at the discretion of the Department of Recreation. The Department of Public Works will raise flags at Hartley Park and City Hall.

Best regards,

John Nuculovic
Deputy Commissioner of Public Works



CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION
 (914) 665-2500 FAX (914) 665-2559



Lieutenant Juliet Evans
Commanding Officer

Sergeant Daniel De Benedictis
Executive Officer

Date: April 21, 2025

To: Office of the Police Commissioner

From: Sgt. De Benedictis, Support Services Division

Subject: Annual Juneteenth Celebration and Interfaith Health Fair

Andre G. Early Deputy Commissioner of the Recreation department has requested legislation to cosponsor the “Annual Juneteenth Celebration and interfaith Health Fair” which is being organized by the Yusuf Shah Islamic Center. The Event would take place on June 7, 2025 from 1000 hrs to 1700 hrs. They are looking to commence with a walkathon from City Hall, down Stevens Avenue to Gramatan Avenue, and end at Hartley Park. The Health Fair will be held in the park. Approval is recommended for this event.

I recommend that all participants always utilize the sidewalks and that a patrol supervisor and the sector cars give special attention and monitor this event. If additional manpower is needed, the supervisor should be authorized to hire the necessary number of officers, on an overtime basis.

Sgt. De Benedictis #3
 Executive Officers of Support Services Division

CC: Patrol Division
 Parking Bureau

Lt. Juliet Evans #4 4/22/25



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1332

Agenda Date: 4/23/2025

Agenda #: 5.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Department of Recreation to Co-Sponsor ‘City Fest 2025’ in Partnership with Friends of Mount Vernon, Recreation and Youth Programs, Inc., and for Related Purposes - (Saturday, September 13, 2025, with a rain date of Sunday, September 14, 2025, from 12:00 p.m. to 9:00 p.m.; funds for this event will be reflected in Budget Code A7620.457 not to exceed \$25,000); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE DEPARTMENT OF RECREATION TO CO-SPONSOR ‘CITY FEST 2025’ IN PARTNERSHIP WITH FRIENDS OF MOUNT VERNON, RECREATION AND YOUTH PROGRAMS, INC., AND FOR RELATED PURPOSES

Whereas, in a letter dated April 10, 2025, the Deputy Commissioner of the Department of Recreation requested authorization for said Department to co-sponsor *City Fest 2025: Business, Food, and Culture Expo* in partnership with Friends of Mount Vernon, Recreation and Youth Programs, Inc., on Saturday, September 13, 2025, with a rain date of Sunday, September 14, 2025, from 12:00 p.m. to 9:00 p.m.; and

Whereas, the City of Mount Vernon Department of Recreation seeks to co-sponsor “City Fest 2025: Business, Food, and Culture Expo” in collaboration with Friends of Mount Vernon, Recreation and Youth Programs, Inc., and

Whereas, the event is scheduled for Saturday, September 13, 2025, from 12:00 p.m. to 9:00 p.m., with a rain date of Sunday, September 14, 2025, and

Whereas, City Fest aims to promote community engagement, local businesses, culture, and entertainment through outdoor festivities that include vendors, performances, and exhibitions, and

Whereas, various City departments will be required to assist with the preparation, execution,

and safety of the event, and

Whereas, the City Council finds that the goals and purpose of City Fest 2025 serve the public interest and merit official support and authorization; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Co-Sponsor. The City Council hereby authorizes the Department of Recreation to co-sponsor *City Fest 2025: Business, Food, and Culture Expo* in partnership with Friends of Mount Vernon, Recreation and Youth Programs, Inc., on Saturday, September 13, 2025, with a rain date of Sunday, September 14, 2025, from 12:00 p.m. to 9:00 p.m.

Section 2. Street Closures. The following streets shall be closed to vehicular traffic from 4:00 a.m. to 10:00 p.m. on the day of the event:

- Gramatan Avenue from Lincoln Avenue to Sidney Avenue
- Oakley Avenue from Crary to Gramatan Avenue
- North Street from Crary to Gramatan Avenue to North 5th Avenue
- North 3rd Avenue from Sidney Avenue to Oakley Avenue

The Department of Public Safety and Department of Parking are hereby directed to post street closure signs at the above locations no later than Monday, September 8, 2025.

Section 3. Use of Public Space. Permission is granted for the use of street beds and sidewalks within the closed areas for the purposes of setting up booths, tents, tables, and chairs to accommodate outdoor dining, food, merchandise, and art vendors.

Section 4. City Department Assistance. The following City Departments are authorized and directed to provide necessary support and services in connection with City Fest 2025:

- Department of Public Safety
- Department of Public Works
- Department of Water
- Fire Department

Such assistance shall include, but is not limited to, public safety, sanitation, water access, and fire safety.

Section 5. Promotional Banners. Permission is granted to display **banners and signage** promoting City Fest 2025 throughout the City of Mount Vernon, in compliance with applicable city codes and regulations.

Section 6. Stage Placement. Permission is granted for the placement of a stage on Gramatan Avenue, between Lincoln Avenue and Oakley Avenue, directly in front of “the Circle.”

The Circle itself shall remain open and unobstructed.

Section 7. Budget Allocation. An amount not to exceed \$25,000 shall be allocated for City Fest 2025 from Budget Code A7620.457. This allocation shall be used for event costs incurred by the Department of Recreation, which shall also provide personnel and resources as part of the co-sponsorship.

Section 8. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ANDRÉ G. EARLY
Deputy Commissioner

April 10, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

RE: City Fest 2025

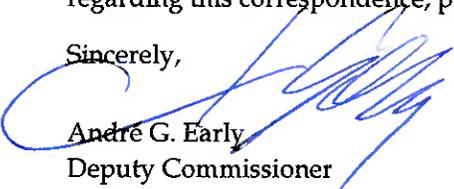
Dear Honorable Members:

This letter comes to request that the City Council enact legislation that will allow the Department of Recreation to co-sponsor 'City Fest' (Business, Food and Culture Expo) with the Friends of Mount Vernon, Recreation and Youth Programs, Inc. on Saturday, September 13, 2025 (rain date September 14, 2025). The event will begin at 12 noon and end at 9:00 pm. The specific set-up and details are as follows:

- Permission to close the following streets on Saturday, September 13, 2025, from 4:00 am to 10:00 pm:
 - Gramatan Avenue from Lincoln Avenue to Sidney Avenue
 - Oakley Avenue from Crary to Gramatan Avenue
 - North Street from Crary to Gramatan Avenue to North 5th Avenue
 - North 3rd Avenue from Sidney Avenue to Oakley Avenue
- Permission to direct the Department of Public Safety and Parking to post street closing signs indicating the above street closure locations and times. These signs will need to be posted by Monday, September 8th.
- Permission to use street beds and sidewalks to set up booths, tents, tables, and chairs to accommodate outdoor dining, food, merchandise, and art vendors.
- Permission to authorize the Departments of Public Safety, Public Works, Water, and Fire to assist with the event.
- Permission to display banners throughout the city promoting 'City Fest'.
- Permission to authorize a stage placement on Gramatan Avenue between Lincoln Avenue and Oakley, in front of "the Circle". Please note that "the Circle" itself will not be closed.

Funds for this event will be reflected in Budget Code A7620.457, not to exceed \$25,000. The Department of Recreation will provide personnel as part of the co-sponsorship. If you have any further questions or concerns regarding this correspondence, please do not hesitate to contact the department at 914-665-2420.

Sincerely,


André G. Early
Deputy Commissioner

cc: Office of the Mayor
Office of the Comptroller
Corporation Council
File



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

April 22, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(*Through the Office of the Mayor*)

RE: Public Works Response to City Fest 2025

Replying to your memo regarding City Fest 2025, please be advised that the Department of Public Works will provide barriers for the following street closures for September 13th from 4:00AM-10:00PM

- Gramatan Avenue from Lincoln Avenue to Sidney Avenue
- Oakley Avenue from Crary Avenue to Gramatan Avenue
- North Street from Crary Avenue to Gramatan Avenue to North 5th Avenue
- North 3rd Avenue from Sidney Avenue to Oakley Avenue

Public Works will do a pre-event cleanup assist with intermittent clean up during the event and will conduct a post event clean up.

Best regards,

John Nuculovic
Deputy Commissioner of Public Works



CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION
 (914) 665-2500 FAX (914) 665-2559



Lieutenant Juliet Evans
Commanding Officer

Sergeant Daniel De Benedictis
Executive Officer

Date: April 15, 2025

To: Office of the Police Commissioner

From: Sgt. De Benedictis, Support Services Division

Subject: City Fest

The Department of Recreation is sponsoring City Fest to be held on Gramatan Avenue between Oakley Avenue and East Prospect Avenue. This event is scheduled for Saturday, September 13, 2025 from 1200-2100 hours with a rain date of September 14, 2025.

The organizers propose the closure of the following City Streets:

1. Gramatan Avenue from Lincoln Ave. to Sidney Ave.
2. Oakley Avenue from Crary Ave. Gramatan Ave.
3. North Street from Crary Ave. to Gramatan Ave. to North 5th Ave.
4. North 3rd Ave. from Sidney Ave. to Oakley Ave.

If the permit is approved, the undersigned recommends DPW place barricades at the following locations:

1. North Street and North 5th Avenue
2. West Sidney Avenue and North 5th Avenue
3. Gramatan Avenue and Sidney Avenue
4. North 3rd Avenue and Sidney Avenue
5. Crary Avenue and East Sidney Avenue
6. Oakley Avenue and Park Avenue.
7. Gramatan Avenue and Lincoln Avenue (no S/B traffic)

Additionally, the Department of Public Works should place “No Parking” signs on the above listed streets at least seventy- two (72) hours before the event.

Due to the large number of people expected to attend this event, it is recommended that the Patrol Division utilize Plug- Ins, hire police personnel to assist with crowd control and security,

and hire supervisors assigned to this detail to ensure proper operations. I further recommend utilizing School Crossing Guards to assist with traffic control. It is recommended that 4 Police Supervisors, 46 Police Officers, and 13 School Crossing Guards be assigned to the event.



Sgt. De Benedictis #3
Executive Officers of Support Services Division

CC: Patrol Division
Parking Bureau

H. Juliet Evans #4 4/22/25



Daniel Johnson
4/22/25



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1291

Agenda Date: 4/9/2025

Agenda #: 6.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, retroactively authorizing Attendance at the 2025 Mayors Water Council Meeting - (Lancaster, Pennsylvania from April 3 to April 4, 2025; there is no registration fee for the event, and hotel accommodations are not expected to exceed \$1,000 for all three (3) attendees to be charged to Budget Code 001-581-581001 (Staff Development & Training)); be, and the same is hereby approved.

City Council:

AN ORDINANCE RETROACTIVELY AUTHORIZING ATTENDANCE AT THE 2025 MAYORS WATER COUNCIL MEETING

Whereas, in a letter dated March 24, 2025, the Commissioner of the Board of Water Supply requested legislation retroactively authorizing three (3) employees of the Board of Water Supply to attend the 2025 Mayors Water Council Meeting in Lancaster, Pennsylvania, from April 3 to April 4, 2025; and

Whereas, the City of Mount Vernon recognizes the importance of staff development and training in matters related to water supply management, infrastructure, and policy; and

Whereas, the 2025 Mayors Water Council Meeting will address key topics including Lancaster's Green Infrastructure Program, EPA water regulations, water affordability, and public risk communications; and

Whereas, three (3) employees of the Board of Water Supply have been selected to attend this meeting to enhance their knowledge and skills in critical water management policies and practices; and

Whereas, there is no registration fee for this event, and the anticipated hotel accommodations are not expected to exceed \$1,000 for all three attendees, with expenses to be charged to Budget Code 001-581-581001 (Staff Development & Training); and

Whereas, the City Council finds that participation in this meeting is in the best interest of the City of Mount Vernon and its residents; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby retroactively authorizes three (3) employees of the Board of Water Supply to attend the 2025 Mayors Water Council Meeting in Lancaster, Pennsylvania, from April 3 to April 4, 2025.

Section 2. Expenses. All related expenses, including hotel accommodations not to exceed \$1,000 in total, shall be charged to Budget Code 001-581-581001 (Staff Development & Training).

Section 3. Retroactive Approval. This ordinance shall serve as retroactive approval for the attendance of the three (3) employees at the event.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE
(914) 668-2316 FAX

March 24, 2025

VIA EMAIL:

Honorable Members of the City Council
(Through the Office of the Mayor)
City Hall – 1 Roosevelt Square
Mount Vernon, NY 10550

RE: REQUEST FOR LEGISLATION AUTHORIZING ATTENDANCE AT THE
2025 MAYORS WATER COUNCIL MEETING

Dear Honorable Council Members:

This letter serves as a formal request to the City Council for the retroactively enactment of legislation authorizing three employees of the Board of Water Supply to attend the 2025 Mayors Water Council Meeting in Lancaster, Pennsylvania from April 3 to April 4, 2025.

There is no registration fee for the event, and hotel accommodations are not expected to exceed \$1000 for all three (3) attendees. This expense will be charged to budget code 001-581-581001, Staff Development & Trainings.

The 2025 Mayors Water Council Meeting will be held at the historic Lancaster Marriott Hotel at Penn Square and hosted by Water Council Chair, Lancaster Mayor Danene Sorace. Key topics to be discussed at the meeting include:

- Lancaster’s Iconic Green Infrastructure Program
- Review of Critical EPA Water Regulations and Policy
- Water Policy and the New Administration
- Public Risk Communications
- Water Affordability

If this request meets with the approval of Your Honorable Body, kindly enact the necessary legislation.

Respectfully submitted,



Carlton Spruill
Commissioner



MOUNT VERNON
THE BOARD OF WATER SUPPLY



USCM Mayors Water Council Meeting Lancaster, PA

April 3-4, 2025
Lancaster Marriott at Penn Square

DRAFT AGENDA (updated 03.14.25)

Thursday, April 3

2:00PM - 4:00PM

City of Lancaster Environmental Walking Tour

Kick off our meeting with us with a guided walking tour through downtown Lancaster to explore how green infrastructure is helping the city meet its water, energy and climate related goals. This is an outdoor event, so please dress accordingly and wear comfortable closed-toe shoes.

Note: The tour will start at Ewell Plaza, 123 N Queen Street, Lancaster, PA 17603. (Located one block away from the hotel).

5:00PM - 7:00PM

Opening Evening Reception: The Exchange

Located atop the Lancaster Marriot, please join us for food and drinks at *The Exchange*, a rooftop venue offering the best views of the city's historic district.

Friday, April 4

8:00AM - 9:00 AM

Buffet Breakfast Available

9:00 AM - 9:15 AM

Welcome Remarks and Introductions

MAYOR DANENE SORACE
Chair, Mayors Water Council

9:10 AM - 10:15 AM

The Chesapeake Bay and Achieving Regional Water Quality Goals

Join us for a panel discussion on advancing shared water quality goals in the Chesapeake Bay Watershed. Discover how regional leaders are working to improve water quality and its impacts — from healthier waterways and safe drinking water to economic growth and active recreational spaces. How can leaders collaborate across municipal boundaries to take a more holistic approach toward our collective water quality goals?

Remarks

DANENE SORACE, (Moderator)
Chair, Mayors Water Council

Chesapeake Bay Commission (Invited)

Travis Voyles (Invited)
Assistant Deputy Administrator
U.S. Environmental Protection Agency

TBD (Local Mayor)

10:15 AM - 11:15 AM

Briefing on New EPA Regulations and Update on Key Litigation and Federal Water Policy

This panel will cover two emerging regulations, microbial and disinfection byproducts rule and perchlorate. Additionally, a review of litigation concerning the Lead and Copper Rule and PFAS drinking water standards is provided. Water policies affecting cities such as the Financial Capability Assessment process that EPA uses to determine local compliance costs will be reviewed.

Remarks

Update on Microbial Disinfection Byproducts Rule

Adrienne Nemura (Confirmed)
Principal Engineer, Geosyntec Consultants

Update on Perchlorate in Drinking Water

Kimberly White (Confirmed)
Vice President, Regulatory and Scientific Affairs
American Chemistry Council

**PFAS Drinking Water Standards:
Litigation, and Administrative Regulatory Freeze**

Andre Monette (Confirmed)
Partner, BB&K

**Lead and Copper Rule Improvements:
Litigation, and Administrative Regulatory Freeze**

Judy Sheahan (Confirmed)
Assistant Executive Director, USCM

Mayoral Commentary

Mary Lou Pauly (Invited)
Mayor of Issaquah, WA

Mayors are requested to identify issues relating to implementing the regulations.

11:15 AM - 12:00 PM

Risk Communication Messaging for Local Leaders

This panel will include a discussion from experts on how Mayors and public water systems can best communicate public health risk with their residents, media, and other key stakeholders. Topics will include key messaging regarding lead pipe notifications and PFAS contaminants.

Moderator: Danene Sorace
Mayor of Lancaster
Chair, Mayors Water Council

Remarks

Chelsea Boozer (Confirmed)
Executive Director, Rouge Water

Ruben Rodriguez (Confirmed)
Senior Director, External Communications
American Water

Larry Finnicum (Confirmed)
Regional President, Municipal Water
Mid-Atlantic Operations, Veolia North America

Chad Seidel (Invited)
President, Corona Environmental Consulting

Brita (Invited)

12:00 PM - 1:00 PM

Working Lunch

Remarks

Local Water Management Innovation
Sewer Sentry (*Confirmed*)

Remarks

Congressional Briefing

1:00 PM - 2:15 PM

Utility Affordability in America

This panel will focus on current water affordability challenges affecting communities and utilities across the country. Mayors will share how rising water bills continue to burden households and legal experts will offer an overview of available tools for local governments as well as next steps on how best to address these concerns with the new Administration.

Remarks

EPA's 2024 Water Affordability Needs Assessment Report
Speaker TBD

Water Affordability and Impacts on Ratepayers

Remarks

Danene Sorace (Moderator)
Mayor of Lancaster, PA
Chair, Mayors Water Council

Angela Birney (Confirmed)
Mayor of Redmond, WA

Nancy Hausrath (Confirmed)
Director of Utilities, Hagerstown, MD

Mark Myers (Confirmed)
Mayor of Greenwood, Indiana

Don Hardy (Confirmed)
Mayor of Kinston, NC

Mayors are encouraged to join in comments.

2:15 PM - 2:35 PM

Integrated Planning and Permitting and Financial Capability Analysis

Remarks

FRED ANDES (Confirmed)
Partner, Barnes & Thornburg

ERIKA POWERS (Confirmed)
Partner, Barnes & Thornburg

2:35 PM - 3:15 PM

Financing Resilient Water and Wastewater Infrastructure

Federal financial assistance for capital investment is available through the states for construction, lead pipe removal, and for monitoring contaminants. This panel will review SRF funding information and financial assistance for resilient infrastructure.

Remarks

SRF Capitalization Grants and Infrastructure Investment and Jobs Act

Kassidy Klein, USCM Staff Report

Remarks

Alternative Project Delivery Models - P3s

Robert Hacking (Confirmed)
Senior Vice President of Sales & Marketing
Municipal Water Operations, Veolia North America

American Water (Invited)
Speaker TBD

3:15 PM - 3:30 PM

Federal and State Financial Assistance for Local Infrastructure Resiliency

Remarks

David Goldwater (Confirmed)
Senior Vice President
Stantec

3:30 PM - 3:50 PM

Local Water Utility Roundtable

Discover how diverse regions are tackling the challenges of providing water and sewer services in their communities. They'll share insights on key projects and

strategies focused on improving water quality management, wastewater treatment, and environmental protection.

Thomas Roach (Confirmed)
Mayor of White Plains, NY

3:50 PM - 4:00 PM

New Business

This session provides an opportunity for Mayors to raise new or existing pressing issues of concern.

4:00 PM

ADJOURN



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1319

Agenda Date: 4/23/2025

Agenda #: 7.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Amendment of the Salary of the Senior Account Clerk Position in the Board of Water and Supply - (amended from \$59,630.87 (Grade 7B, Step 1) to \$71,384.38 (Grade 11A, Step 1); additional funds required to implement this correction are available in the Board of Water Supply's 2025); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE AMENDMENT OF THE SALARY OF THE SENIOR ACCOUNT CLERK POSITION IN THE BOARD OF WATER SUPPLY

Whereas, the City of Mount Vernon recognizes the importance of maintaining fair and competitive compensation for its employees; and

Whereas, the salary for the Senior Account Clerk position in the Board of Water Supply was previously determined based on a salary grade that was adjusted before the Civil Service Employees Association (CSEA) Memorandum of Agreement (MOA) in 2024; and

Whereas, the current salary for the Senior Account Clerk position is set at \$59,630.87 (Grade 7B, Step 1), which does not reflect the appropriate salary grade adjustment; and

Whereas, in a letter dated April 7, 2025, the Commissioner of the Board of Water Supply requested authorization for the salary of the Senior Account Clerk position in the Board of Water Supply to be amended from \$59,630.87 (Grade 7B, Step 1) to \$71,384.38 (Grade 11A, Step 1), effective immediately; and

Whereas, it is necessary to correct the salary and adjust it to \$71,384.38 (Grade 11A, Step 1) in accordance with the proper salary structure; and

Whereas, the additional funds required to implement this correction are available in the Board of Water Supply's 2025 Budget under Code 001-521-521002, Administrative Staff (Salaries); and

Whereas, the City Council finds that this amendment serves the best interests of the City and its employees by ensuring equitable compensation; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Amendment to Salary. The salary for the Senior Account Clerk position in the Board of Water Supply shall be amended from \$59,630.87 (Grade 7B, Step 1) to \$71,384.38 (Grade 11A, Step 1), effective immediately upon passage of this Ordinance.

Section 2. Budget Allocation. The funds necessary for this salary correction shall be allocated from the Board of Water Supply's 2025 Budget under Code 001-521-521002, Administrative Staff (Salaries).

Section 3. Implementation. The Board of Water Supply and the Department of Human Resources shall take all necessary actions to implement this salary adjustment and ensure proper administrative processing.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.



BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD COMMISSIONER CARLTON C. SPRUILL SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2
MOUNT VERNON, NY 10550
(914) 668-7820 PHONE
(914) 668-2316 FAX

April 7, 2025

VIA EMAIL:

Honorable Members of the City Council
(Through the Office of the Mayor)
City Hall – 1 Roosevelt Square
Mount Vernon, NY 10550

RE: REQUEST TO AMEND THE SALARY FOR THE SENIOR ACCOUNT CLERK
 IN THE BOARD OF WATER SUPPLY

Dear Honorable Council Members:

I respectfully request legislation be enacted to amend the salary of the Senior Account Clerk position in the Board of Water Supply.

This legislative request serves as a corrective measure, revising the Senior Account Clerk’s salary from \$59,630.87 (Grade 7B, Step 1) to \$71,384.38 (Grade 11A, Step 1). The previous salary was based on a salary grade adjusted prior to the CSEA MOA in 2024. The additional funds required for this correction are available in the Board of Water Supply’s 2025 budget under code 001-521-521002, Administrative Staff (Salaries).

Thank you for your attention to this critical matter. Should you have any questions or require further information, please do not hesitate to contact me.

Respectfully submitted,



Carlton Spruill
Commissioner



FEB 11 2025

10

AN ORDINANCE ESTABLISHING THE POSITION OF SENIOR ACCOUNT CLERK WITHIN THE BOARD OF WATER SUPPLY

Whereas, by letter dated January 23, 2025, the Commissioner of the Board of Water Supply has requested legislation authorizing the position of Senior Account to be established within the Board of Water Supply; and

Whereas, the Board of Water Supply has identified the need for a Senior Account Clerk position to ensure compliance with mandated internal controls and rigorous accounting requirements; and

Whereas, the Senior Account Clerk will work under the direct supervision of the Chief Accountant to oversee the daily accounting operations of clerical and technical accounting staff; and

Whereas, this position will be critical in safeguarding against potential accounting discrepancies and ensuring compliance with applicable regulations and policies; and

Whereas, the addition of this position aligns with recommendations made in previous audits to strengthen financial oversight and operational efficiency; and

Whereas, the necessary funds for this position, with an annual salary of \$59,630.87 at Grade 7B Step 1, have been allocated within the Board of Water Supply's 2025 budget under code 001-521-521002; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Establishment of Position. The position of Senior Account Clerk is hereby established within the Board of Water Supply.

Section 2. Duties and Responsibilities. The Senior Account Clerk shall perform duties including, but not limited to: a) Proof checking daily cash entries to ensure accuracy and integrity of transactions; b) Verifying deposits and reconciling cash received at the end of each business day; c) Managing customer service functions such as processing credit refunds, addressing misapplied payments, and reviewing requests to waive interest and penalties; d) Reviewing entries prepared by clerical and technical accounting staff to ensure correctness and compliance with established policies.

Section 3. Supervision. The Senior Account Clerk shall report directly to the Chief Accountant of the Board of Water Supply and shall assist in overseeing clerical and technical accounting staff in the execution of financial operations.

Section 4. Compensation. The annual salary for the Senior Account Clerk position shall be \$59,630.87, corresponding to Grade 7B Step 1, as provided in the Board of Water Supply's 2025 budget under code 001-521-521002.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 02/11/2025
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Brown: Yea Ordinance: Adopted

S/b
11A

71,384.38
to
92,851.27
increments
\$2385.21

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel
Deputy

[Signature]
Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

[Signature]
President

ATTEST:
[Signature]
City Clerk

FEB 11 2025

APPROVED
Date
[Signature]
By
Mayor

APPROVED
Dept. _____



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1331

Agenda Date: 4/23/2025

Agenda #: 8.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Department of Recreation to Sponsor the Annual Summer Breeze Concert Series and Accept Monetary Donations to Support said Series - (concerts scheduled for Tuesdays from July 8, 2025, through August 26, 2025, between the hours of 6:00 p.m. and 9:00 p.m., including rain dates to be held on the Thursdays immediately following any postponed event. Funding and Budget:

- (a) The total cost of the concert series shall be charged to Budget Code A7620.457, Cultural Civic Adult Education
- (b) Total expenditures for the concert series shall not exceed the allocated budget plus any monetary donations received
- (c) All donations received in support of the series shall be recorded under Revenue Code A2705.2 and shall be used solely for purposes related to the concert series); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE DEPARTMENT OF RECREATION TO SPONSOR THE ANNUAL SUMMER BREEZE CONCERT SERIES AND ACCEPT MONETARY DONATIONS TO SUPPORT SAID SERIES

Whereas, in a letter dated April 10, 2025, the Deputy Commissioner of the Department of Recreation requested authorization for said Department to sponsor and coordinate the Annual Summer Breeze Concert Series during the summer of 2025; and

Whereas, the City of Mount Vernon is committed to fostering cultural enrichment, community engagement, and recreational activities for its residents; and

Whereas, the Department of Recreation seeks to sponsor the Annual Summer Breeze Concert Series to provide free musical entertainment to the public; and

Whereas, the proposed concert series will be held at the following designated locations:

- City Hall Plaza

- 4th Street Playground
- Hartley Park
- Gramatan Avenue (between Broad Street and Center Street); and

Whereas, the concerts will occur weekly on Tuesdays from 6:00 p.m. to 9:00 p.m., beginning July 8, 2025, and ending August 26, 2025, with rain dates scheduled for the following Thursdays at the same time and locations; and

Whereas, community-based organizations, agencies, and local businesses have expressed interest in supporting this initiative through monetary donations; and

Whereas, the City wishes to authorize the acceptance of such donations to help offset production and operational costs associated with the concert series; and

Whereas, the City recognizes the need for appropriate security, traffic control, and public works support during the concert events; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Sponsor Concert Series. The Department of Recreation is hereby authorized to sponsor and coordinate the Annual Summer Breeze Concert Series during the summer of 2025, with concerts scheduled for Tuesdays from July 8, 2025, through August 26, 2025, between the hours of 6:00 p.m. and 9:00 p.m., including rain dates to be held on the Thursdays immediately following any postponed event.

Section 2. Designated Locations. The designated locations for the Summer Breeze Concert Series shall be:

- City Hall Plaza
- 4th Street Playground
- Hartley Park
- Gramatan Avenue (between Broad Street and Center Street)

Section 3. Funding and Budget:

(d) The total cost of the concert series shall be charged to Budget Code A7620.457, Cultural Civic Adult Education.

(e) Total expenditures for the concert series shall not exceed the allocated budget plus any monetary donations received.

(f) All donations received in support of the series shall be recorded under Revenue Code A2705.2 and shall be used solely for purposes related to the concert series.

Section 4. Acceptance of Donations. The City is hereby authorized to accept monetary donations from community-based organizations, agencies, and local businesses to defray the costs associated with the production and operation of the Summer Breeze Concert Series. All such funds shall be deposited and recorded as outlined in Section 3.

Section 5. Public Safety and City Services:

(a) The Police Department is requested to provide additional police patrols and public safety presence during each concert event.

(b) The Police Department and Department of Public Works shall be notified in advance of any events requiring barricades, crowd control, sanitation, or logistical support.

Section 6. Promotion. The Department of Recreation is authorized to publicly promote the concert series, including but not limited to the placement of banners and other promotional materials throughout the city.

Section 7. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ANDRÉ G. EARLY
Deputy Commissioner

April 10, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

RE: Annual Summer Breeze Concert Series

Dear Honorable Members:

This letter comes to request that the City Council enact legislation that would enable the Department of Recreation to sponsor the Annual Summer Breeze Concert Series at the following locations:

- **City Hall Plaza**
- **4th Street Playground**
- **Hartley Park**
- **Gramatan Avenue (between Broad & Center St.)**

We would also welcome the acceptance of monetary donations from various community-based organizations, agencies, and local businesses, to help defray production costs of the series. All monetary donations will be reflected in the revenue code A2705.2 for allocation in code A7620.457.

Concerts will be held on Tuesday from 6:00 p.m. to 9:00 p.m., with a rain date scheduled for the following Thursday at the same locations and time. The concerts are scheduled to begin on Tuesday, July 8, 2025, and will end on August 26th. We will have banners displayed throughout the city advertising the series.

Funds for these events will be charged to budget code A7620.457, Cultural Civic Adult Education, and will not exceed the allocated budget plus any revenue received.

We also request our Police Department provide additional police patrols for the duration of the series. Some locations may require police barricades and/or additional Department of Public Works assistance. The appropriate departments will be notified separately.

Sincerely,


André G. Early
Deputy Commissioner

cc: Office of the Mayor
Office of the Comptroller
Corporation Council
File



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

JOHN NUCULOVIC
Deputy Commissioner

April 22, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

RE: Public Works Response to Annual Summer Breeze Concert Series

Replying to your memo regarding the Annual Summer Breeze Concert Series please be advised that the Department of Public Works will provide barriers beginning Tuesday July 8th and will end Tuesday August 26th. The Department of Public Works will collect trash post event. Please note that the Department of Recreation will need to DPW weekly to identify the location where barricades should be dropped off.

Best regards,

John Nuculovic
Deputy Commissioner of Public Works



CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION
(914) 665-2500 FAX (914) 665-2559



Lieutenant Juliet Evans
Commanding Officer

Sergeant Daniel De Benedictis
Executive Officer

Date: April 21, 2025

To: Office of the Police Commissioner

From: Sgt. De Benedictis, Support Services Division

Subject: **Summer Breeze Concert Series**

The Recreation Department is requesting legislation be enacted by the City Council to allow them to sponsor the Annual Summer Breeze Concert Series at the following locations:

- City Hall Plaza
- 4th Street Playground
- Hartley Park
- Gramatan Avenue (between Broad Street and Centre Street)

The concerts will be held on Tuesday evenings between the hours of 6:00 pm and 9:00 pm, with rain dates scheduled for the following Thursday's same locations and time. The Summer Breeze Concert Series will commence Tuesday, July 8, 2025 and will continue until August 26, 2025.

The undersigned recommends approval of the proposal submitted by the recreation Department for this event with the following requirements:

- The event is to be monitored by the Patrol Supervisor. The Patrol Supervisor shall have the discretion to hire the manpower at an overtime rate based on attendance and public safety.
- Auxiliary Officers should be utilized to provide traffic control at the events.
- The parking authority will bag all meters and place no parking signs for the hours indicated at least twenty-four hours in advance of each concert at the Gramatan Avenue (between Broad Street and Centre Street) event locations.

- The Recreation Department is sponsoring this event, so overtime incurred should be reimbursed by that agency from budget code A7620.457.



Sgt. De Benedictis #3
Executive Officers of Support Services Division

CC: Patrol Division
Parking Bureau

H. T. Evans #4 4/22/25

*David Gibson
4/22/25*



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -1325

Agenda Date: 4/23/2025

Agenda #: 9.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Acceptance of Twelve (12) Parking Spaces from the Montefiore Health System for the Use of the Mount Vernon Police Department - (there is *no* cost associates wit this donation, and no conditions or stipulations attached); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF TWELVE (12) PARKING SPACES FROM THE MONTEFIORE HEALTH SYSTEM FOR THE USE OF THE MOUNT VERNON POLICE DEPARTMENT

Whereas, in a letter dated April 10, 2025, the Commissioner of the Department of Public Safety requested authorization for the Mayor, on behalf of the City of Mount Vernon, to accept the donation of twelve (12) parking spaces from Montefiore Health System, as described herein, for the exclusive use of the Mount Vernon Police Department; and

Whereas, Montefiore Health System has generously offered to donate twelve (12) parking spaces located on the Lower Level of the Montefiore Mount Vernon Hospital Garage for the exclusive use of the Mount Vernon Police Department (MVPD); and

Whereas, the designated parking spaces will be adjacent to the gate entrance of the garage and clearly marked "POLICE" for ease of identification and security purposes; and

Whereas, Montefiore Health System will also provide twelve (12) garage access cards to the MVPD, granting 24/7 access to the facility for official police vehicles; and

Whereas, the donation is made without any financial cost, condition, or stipulation to the City of Mount Vernon or the Mount Vernon Police Department; and

Whereas, the acceptance of this donation will enhance the operational efficiency and security of the Mount Vernon Police Department by providing dedicated parking for official vehicles; now, therefore,
Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Acceptance of Donation. The Mayor on behalf of the City of Mount Vernon hereby accepts the donation of twelve (12) parking spaces from Montefiore Health System, as described herein,

for the exclusive use of the Mount Vernon Police Department.

Section 2. Authorization to Execute Necessary Documents. The Mayor of the City of Mount Vernon, or their designee, is hereby authorized to execute all necessary documents to formalize the acceptance of the donated parking spaces and garage access cards on behalf of the City of Mount Vernon.

Section 3. Usage and Management. The Mount Vernon Police Department shall have exclusive use of the donated parking spaces and shall manage the distribution and use of the twelve (12) garage access cards in accordance with departmental policies and procedures.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

April 10, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

Subject: Request for Legislation to Accept Donation of Twelve (12) Parking Spaces from Montefiore Health System

Honorable Council Members,

I am writing to formally request the City Council's approval for the Mount Vernon Police Department to accept a generous donation from Montefiore Health System. This donation consists of **Twelve (12) parking spaces** located in the **Lower Level of the Montefiore Mount Vernon Hospital Garage**, designated exclusively for official Mount Vernon Police Department vehicles.

The donated parking spaces will be adjacent to the gate entrance of the garage and clearly marked "POLICE." In addition to the spaces, twelve (12) garage access cards will be provided to the department, granting 24/7 access to the facility for our vehicles.

There is no cost associated with this donation, and no conditions or stipulations attached. Should this request meet with your approval, we kindly ask that the necessary legislation be enacted to facilitate this donation.

Sincerely,

David Gibson
Commissioner of Public Safety

Cc: Mayor
Comptroller
Law Department

April 1, 2025

David Gibson
Commissioner of Public Safety
City of Mount Vernon
2 Roosevelt Square
Mount Vernon, New York 10550

Commissioner Gibson,

To follow up on previous discussions, Montefiore Health System will provide twelve (12) parking spaces in the Montefiore Mount Vernon Hospital Garage lower level for the parking of twelve (12) Mount Vernon Police Department official vehicles.

The parking spaces will be adjacent to the gate entry and will all be clearly marked with paint indicating "POLICE". Wall signage for these spots will be the responsibility of Mount Vernon PD. Montefiore will provide twelve (12) garage access cards for use in the PD vehicles. Access to the garage is 24 hours/7 days a week.

These parking spaces are offered at no cost to the City of Mount Vernon and the Police Department and with no stipulations attached.

The City of Mount Vernon and the Police Department assumes all risk of damage to its or its employees' property (including but not limited to damage or theft to vehicles or the contents thereof) or personal injury occurring in or about the garage, except to the extent caused by the gross negligence or intentional misconduct of Montefiore Health System or its employees.

The City of Mount Vernon and the Police Department hereby indemnifies, defends and holds harmless Montefiore Health System from and against any and all liability, claims, demands, causes of action, judgments, costs, and expenses (including without limitation, reasonable attorneys' fees) and all losses, damages and rights of recovery occurring under the use, occupancy or control of the parking spaces in the garage, as well as any bodily injury or property damage.

This agreement will be reviewed annually by both parties on/or around the anniversary date and can be cancelled by either party at any time.



City of Mount Vernon, New York

Staff Report

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File #: TMP -1326

Agenda Date: 4/23/2025

Agenda #: 10.

Board of Estimate & Contracts:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Purchase of Equipment from Faro Technologies for the Criminal Investigations Unit of the Department of Public Safety and Waiving Competitive Bidding Requirements - (\$89,805.69 for the purchase of the FARO Focus Core 100m USA laser scanner and supporting items shall be satisfied from Budget Code H3120.203-C666); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE PURCHASE OF EQUIPMENT FROM FARO TECHNOLOGIES FOR THE CRIMINAL INVESTIGATIONS UNIT OF THE DEPARTMENT OF PUBLIC SAFETY AND WAIVING COMPETITIVE BIDDING REQUIREMENTS

Whereas, in a letter dated April 10, 2025, the Commissioner of the Department of Public Safety requested authorization for said Department to purchase the FARO Focus Core 100m USA laser scanner and supporting items from FARO Technologies for a total cost of \$89,805.69; and

Whereas, the Department of Public Safety has identified the need for advanced forensic technology to enhance crime scene investigations; and

Whereas, the FARO Focus Core 100m USA laser scanner is a state-of-the-art device that provides precise measurement and 3D documentation of crime scenes, thereby improving the accuracy and efficiency of forensic investigations; and

Whereas, the FARO Focus Core 100m USA laser scanner is widely utilized by law enforcement agencies across the country due to its superior capabilities in crime scene reconstruction and evidence documentation; and

Whereas, FARO Technologies holds a General Services Administration (GSA) contract #47QTCA18D003S, which allows the City of Mount Vernon to procure the equipment under a cooperative purchasing agreement; and

Whereas, the procurement of the FARO Focus Core 100m USA laser scanner is in the best interest of the City of Mount Vernon as it will enhance the operational efficiency and effectiveness of

the Criminal Investigations Unit; and

Whereas, the total cost of \$89,805.69 for the purchase of the FARO Focus Core 100m USA laser scanner and supporting items shall be satisfied from Budget Code H3120.203-C666; and

Whereas, pursuant to the City of Mount Vernon Procurement Policy adopted on April 24, 2024, the City seeks to waive the competitive bidding requirements for this purchase given the availability of the equipment through an approved procurement cooperative; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Purchase. The City Council of Mount Vernon hereby authorizes the Department of Public Safety to purchase the FARO Focus Core 100m USA laser scanner and supporting items from FARO Technologies for a total cost of \$89,805.69.

Section 2. Waiver of Competitive Bidding Requirements. In accordance with the City of Mount Vernon Procurement Policy, the City Council waives the competitive bidding requirements for this purchase due to the availability of the equipment through the General Services Administration (GSA) cooperative purchasing agreement.

Section 3. Funding. The total expenditure of \$89,805.69 shall be paid from Budget Code H3120.203-C666.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

April 10, 2025

Honorable City Council Members
Through the Office of the Mayor
1 Roosevelt Square
Mount Vernon, NY 10550

Subject: Request to Purchase Equipment from FARO Technologies

Dear Honorable Council Members,

The Department of Public Safety respectfully requests your approval to purchase the **FARO Focus Core 100m USA laser scanner and supporting items from FARO Technologies** for the Criminal Investigations Unit in the amount of **\$89,805.69**.

This state-of-the-art laser scanner will significantly enhance the ability of the Police Department's Criminal Investigations Unit to measure and scan crime scenes with precise accuracy. It will provide a 3D representation of crime scenes, allowing for better documentation and manipulation of photos and videos. Such capabilities are vital for thorough investigations, ensuring that crime scenes are represented with precision. The scanner's widespread use across law enforcement agencies further affirms its value and efficacy.

The FARO Focus Core 100m USA will allow the department to produce higher-quality images and videos, reducing errors and increasing accuracy in documenting critical evidence.

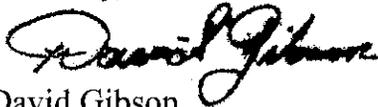
FARO Technologies is under **GSA contract #47QTCA18D003S**, and the City of Mount Vernon is allowed to utilize this procurement cooperative. We ask based on this that we

Cc: Mayor
Comptroller
Law Department

be allowed to forego the need of competitive bidding requirements as written in the City of Mount Vernon Procurement Policy adopted April 24, 2024.

The total cost of **\$89,805.69** will be satisfied from **Budget Code H3120.203-C666**. If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson". The signature is written in a cursive style with a large initial "D".

David Gibson
Commissioner of Public Safety



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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10550
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File #: TMP -1327

Agenda Date: 4/23/2025

Agenda #: 11.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing two (2) Members of Service from the Department of Public Safety to Attend the Avigilon Unity Training in Somerville, Massachusetts - (May 13, 2025, to May 15, 2025; the total cost of the training, including hotel accommodations and ground transportation (gas/tolls), shall not exceed \$3,000 and shall be funded through Budget Line A3120.451 (Training)); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING TWO (2) MEMBERS OF SERVICE FROM THE DEPARTMENT OF PUBLIC SAFETY TO ATTEND THE AVIGILON UNITY TRAINING IN SOMERVILLE, MASSACHUSETTS

Whereas, in a letter dated April 10, 2025, the Commissioner of the Department of Public Safety requested authorization for two (2) Members of Service from the Department of Public Safety to attend the Avigilon Unity Training in Somerville, Massachusetts, from May 13, 2025, to May 15, 2025; and

Whereas, the City of Mount Vernon is committed to enhancing the operational efficiency and technological capacity of the Department of Public Safety; and

Whereas, the Avigilon Unity Training provides specialized instruction on installation best practices, system configuration, and optimization techniques for the Avigilon Unity Video solution; and

Whereas, the training will be held from May 13, 2025, to May 15, 2025, at 450 Artisan Way, Suite 200, Somerville, Massachusetts, and includes both lecture and hands-on practical exercises to ensure comprehensive skill development; and

Whereas, the participation of two (2) Members of Service in this training will directly benefit the City's public safety initiatives by improving system implementation and efficiency; and

Whereas, the total cost for the training, including hotel accommodations and ground transportation (gas/tolls), will not exceed \$3,000 and will be funded through Budget Line A3120.451 (Training); and

Whereas, the Members of Service will be authorized to use a Department vehicle for travel to and from the training location; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby authorizes two (2) Members of Service from the Department of Public Safety to attend the Avigilon Unity Training in Somerville, Massachusetts, from May 13, 2025, to May 15, 2025.

Section 2. Funding. The total cost of the training, including hotel accommodations and ground transportation (gas/tolls), shall not exceed \$3,000 and shall be funded through Budget Line A3120.451 (Training).

Section 3. Travel Authorization. The Members of Service attending the training are authorized to use a Department vehicle for travel to and from the training location.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

April 10, 2025

Honorable City Council Members
Through the Office of the Mayor
1 Roosevelt Square
Mount Vernon, NY 10550

Subject: Training- Two (2) Officers to attend Avigilon Unity Training

Dear Honorable Council Members,

I am writing to respectfully request that legislation be enacted to approve an ordinance authorizing **two (2) Members of Service from the Department of Public Safety** to attend the **Avigilon Unity Training**, which will be held from **May 13, 2025 to May 15, 2025**, at **450 Artisan Way, Suite 200, Somerville, Massachusetts**.

This specialized training course focuses on installation best practices, system configuration, and optimization techniques for the Avigilon Unity Video solution. The program includes both lecture and hands-on practical exercises, ensuring that attendees gain the technical knowledge and skills necessary for successful system implementation. We believe this training will enhance the department's operational efficiency and technological capacity, directly benefiting our public safety initiatives.

The total cost for this training, including hotel accommodations and ground transportation (gas/tolls), will not exceed \$3,000 and will be funded through Budget Line A3120.451 (Training). Additionally, the Members of Service will be authorized to use a Department vehicle for travel to and from the training location.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Cc: Mayor
Comptroller
Law Department

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson". The signature is written in a cursive style with a large, prominent initial "D".

David Gibson
Commissioner of Public Safety

Course Overview

ID	A-521
Duration	24.0 hours (3 days)
Delivery	Instructor-Led
Audience	Partners Employees
Prerequisites	None
Description	<p>This course is designed to teach installation best practices, common system configurations, as well as optimizing the system to ensure a successful implementation. The course is comprised of lecture and hands on exercises teaching practical applications for the Avigilon Unity Video solution.</p> <ul style="list-style-type: none"> • Identify how to install and access the Avigilon Unity Video platforms • Identify how to manage the System Explorer window • Identify how to manage licenses • Identify how to remotely upgrade a site, create a backup of site settings, and restore site settings using Avigilon Unity Client software • Identify how to discover and connect device(s) and configure device settings • Identify how to manage users and groups in non-Unity organizations • Identify how to upgrade to a Unity organization • Identify how to manage users, groups, roles, and policies for Unity organizations • Overview how to access site health information as well as generate and export health reports • Overview how to configure notifications • Identify how to configure alarms and rules • Identify how to add and remove Virtual Matrix monitors and configure settings • Identify how to manage a face and license plate watch lists • Identify how to view live and recorded video • Identify how to manage and review alarms • Identify how to access and navigate the Focus of Attention interface • Identify how to configure the Maps (Legacy) and Maps Preview features • Identify how to add and manage bookmarks • Overview basic search options and appropriate search methods for specific event use cases • Overview various export options in Avigilon Unity Client software and the Avigilon Unity Cloud Services platform • Identify how to control PTZ cameras • Identify how to perform a classified object motion and pixel motion search • Identify how to perform an Appearance, Identity, and License plate search
Outcomes	

VS&A Public Session ID

2025_118

Course title (code)

Avigilon Unity Video 8 Certification (A-515-IL)

Start date

5/13/2025

End date

5/15/2025

Duration (days)

3

Delivery method

In person

Facilities

Somerville Training Center

Facilities: address

450 Artisan Way, Suite 200
Somerville, Massachusetts 02145

More info and registrations:

<https://vsatraining.myabsorb.com/#/curricula/711b2f4b-0521-408d-85cf-64a219414b1f>

Show 1 hidden field 



City of Mount Vernon, New York

Staff Report

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File #: TMP -1338

Agenda Date: 4/23/2025

Agenda #: 12.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Adoption of the Installment Plan Standard Terms and Conditions for Delinquent Tax Payment Agreements; be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE ADOPTION OF THE INSTALLMENT PLAN STANDARD TERMS AND CONDITIONS FOR DELINQUENT TAX PAYMENT AGREEMENTS

Whereas, in a letter dated April 11, 2025, the Comptroller requested authorization to establish and adopt a uniform set of terms and conditions governing installment payment agreements for delinquent property taxes in the City of Mount Vernon; and

Whereas, the City of Mount Vernon is committed to promoting fair and consistent practices in the administration of delinquent property tax accounts; and

Whereas, property owners with outstanding property tax liabilities have been offered the opportunity to enter into installment payment plans, in accordance with applicable state and local laws, including the In Rem Law; and

Whereas, the Comptroller's Office has submitted a list of delinquent parcels to the Honorable City Council and has identified parcels whose owners have requested and have been approved for participation in an installment plan; and

Whereas, these approved parcels were excluded from the list submitted to the County Clerk's Office for enforcement actions in accordance with their participation in payment plans; and

Whereas, the Comptroller's Office is now preparing to execute formal installment agreements with the approved property owners and requires the adoption of standardized terms and conditions to ensure legal compliance, consistency, and clarity in administration; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Title. This Ordinance shall be known as **COMP2025 - 04: Installment Plan Standard Terms and Conditions Ordinance.**

Section 2. Purpose. The purpose of this Ordinance is to establish and adopt a uniform set of terms and conditions governing installment payment agreements for delinquent property taxes in the City

of Mount Vernon.

Section 3. Adoption of Standard Terms and Conditions. The City Council hereby authorizes the adoption of the *Installment Plan Standard Terms and Conditions* as proposed and attached to this Ordinance as **Exhibit A**. These conditions shall apply to all payment plans approved by the Comptroller's Office for delinquent taxes, in compliance with the In Rem Law and all other applicable statutes and regulations.

Section 4. Authorization to Execute Agreements. The Comptroller, or their designee, is authorized to execute installment payment agreements with approved property owners using the Standard Terms and Conditions adopted herein.

Section 5. Administration and Enforcement. The Comptroller's Office shall be responsible for the administration, monitoring, and enforcement of all installment agreements executed under this Ordinance. Any material breach of these agreements by a property owner shall be grounds for termination of the agreement and resumption of enforcement actions as permitted by law.

Section 6. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2304

April 11, 2025

Honorable City Council
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

Re: COMP2025 - 04 - Installment Plan Standard Terms and Conditions.

Honorable City Council Members,

Previously, I submitted to your Honorable Body the *List of Delinquent Taxes*, including parcels for which the owners had requested payment plans. Upon your adoption of this list, the parcels with approved Installment Plan requests were excluded from the version submitted to the County Clerk's Office.

The Comptroller's Office is now preparing to execute agreements for those approved installment plans. In order to remain compliant with the In Rem Law governing Installment Plans—and to ensure standard conditions and administrative consistency—I respectfully request your adoption of the attached *Installment Plan Standard Terms and Conditions*.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Darren M. Morton, Ed.D., CMFO
Comptroller



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2304

Installment Plan Standard Terms and Conditions

Installment Plan Standard Terms and Agreement

The City of Mount Vernon, NY, offers property owners installment plan options for property taxes in arrears. Please note that this program does **not** include waiving any interest or penalties on outstanding taxes. In accordance with Real Property Tax Law, Chapter 783, related to the City of Mount Vernon, NY, the required down payment is 10%, with monthly or quarterly payment options.

General Requirements for Eligibility

- Property taxes must be current with all taxes. This means the taxpayer must be current with city, county and school taxes for the years 2023 through 2025. A required downpayment of **10 percent** is due upon signing the agreement.
- Must remain current throughout the term of the payment plan.
- Must not have defaulted on any previous installment plan.
- Must be approved by the City Council.

Determination for Length of Agreement

- The length of the payment plan shall be determined by the Comptroller (or his designee) based on the number of years of open taxes and the requirements set forth below.

Payment Plan Options

Residential Plans

Senior Low-Income Resident Property Owner Plan

Seniors 65 years or older, earning at or below 40% of the area median income for Westchester County, may be eligible for an installment plan up to a maximum period of **ten years**. **Please note** that a minimum payment of \$1,000/quarter is required.

- **Eligibility**
 - Proof of annual income is required to meet Westchester's MDI.
 - One person household \$43,740 per annum.
 - Two persons household \$49,980 per annum.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

- **Payment Structure**
 - Quarterly payments are based on the number of years of outstanding taxes. For example, \$20,000 tax arrears for a 5-year plan will be \$4,000/year or \$1,000/quarter, plus accrued interest and penalties on outstanding taxes.

General Residential Property Owner Plan

All residential property owners (except low income seniors) may be eligible for an installment plan up to a maximum period of **five years**. **Please note** that a minimum payment of \$2,000/quarter is required.

- **Eligibility**
 - Property owner of a one to three-family residential property.
 - Authorized agent of a one to three-family residential property owner, i.e., power of attorney, etc.
- **Payment Structure**

Quarterly payments are based on the number of years of outstanding taxes. For example, \$32,000 tax arrears for a 4-year plan will be \$8,000/year or \$2,000/quarter, plus accrued interest and penalties on outstanding taxes. Below is a list of maximum eligible years for payments based on the outstanding tax arrears owed.

 - \$16K – 20K eligible to receive up to a maximum two-year agreement to pay off the entire balance.
 - \$20K - \$30K eligible to receive up to a maximum three-year agreement to pay off the entire balance.
 - \$30K - \$40K eligible to receive up to a maximum four-year agreement to pay off the entire balance.
 - \$40K – Plus, eligible to receive up to a maximum five-year agreement to pay off the entire balance.

Multi-Family and Commercial Property Owner Plan

All Commercial property owners may be eligible for an installment plan up to a maximum period of **three years**. **Please note** that a minimum payment of \$2,500/quarter is required.

- **Eligibility**
 - Property owner of a multi-family (4 family or more), not-for-profit or commercial property.
 - Authorized agent of a multi-family (4 family or more), not-for-profit or commercial property owner, i.e., power of attorney, etc.
- **Payment Structure**

Quarterly payments are based on the number of years of outstanding taxes. For example, \$30,000 in tax arrears for a 3-year plan will be \$10,000 per year, or \$2,500/quarter, plus accrued interest and penalties on outstanding taxes. Below is a list of maximum eligible years for payments based on the outstanding tax arrears owed.

 - \$20K – 30K eligible to receive up to a maximum two-year agreement to pay off the entire balance
 - \$30K – Plus, eligible to receive up to a maximum three-year agreement to pay off the entire balance.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Proof of Identification

To participate in the program, you must provide one of the following valid identifications (non-expired):

- Driver's license
- United States passport
- Military ID
- Non-driver ID card

Additional Documentation

If an Authorized Representative is entering into the payment plan agreement on behalf of the property owner, the following notarized documentation must be submitted to the Finance Department:

- Power of Attorney documentation
 - Administrator of Estate documentation
-

Installment Plan Application Process

To enroll in the Tax Installment Plan, follow these steps:

- Complete and submit an installment plan request form and all required documentation.
 - The Department of Finance will:
 - Confirm eligibility.
 - Provide a current statement of open taxes.
 - Provide payment plan details, including a 10 percent down payment and ongoing payment requirements.
 - The Taxpayer or Authorized Representative (if applicable) must:
 - Schedule an appointment with the Tax Collector to review and sign the agreement.
 - Ensure that all future tax payments during the agreement term are paid on or before the due date.
-

Payment Process

1. The Finance Department will provide a schedule of payments due. If the Finance Department fails to issue an invoice, the property owner or authorized representative remains responsible for making payments as outlined in the installment agreement.
 2. Payments must be made on the specified due dates. Failure to comply will result in removal from the program.
 3. Accepted payment methods include:
 - Cash
 - Credit card
 - Money order
 - Bank check
-

If you require additional assistance or have questions, please contact the Department of Finance at 914-665-2442. Adhering to these terms ensures successful participation in the Installment Plan.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1339

Agenda Date: 4/23/2025

Agenda #: 13.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Mayor to Enter into a Payment Plan Agreement with the New York State Department of Civil Service for Outstanding Health Insurance Premium Arrears; (

Terms of Agreement. The payment plan shall:

- Commence on April 25, 2025, and conclude on March 30, 2030;
- Include monthly installment payments of \$209,570.61;
- Be in addition to the City's ongoing obligation to make current NYSHIP premium payments during the term of the agreement;

(Budget Appropriation. The Comptroller is hereby authorized and directed to take all necessary steps to ensure that funds are appropriated and disbursed in accordance with the payment plan and the City's financial policies); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PAYMENT PLAN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF CIVIL SERVICE FOR OUTSTANDING HEALTH INSURANCE PREMIUM ARREARS

Whereas, in a letter dated April 15, 2025, the Comptroller requested authorization for the Mayor of the City of Mount Vernon to enter into a Payment Plan Agreement with the New York State Department of Civil Service, substantially in the form attached hereto and made a part of this Ordinance, to address the City's outstanding health insurance premium liabilities from the 2021 fiscal year; and

Whereas, the City of Mount Vernon participates in the New York State Health Insurance Program (NYSHIP) and is obligated to make timely premium payments as a condition of participation; and

Whereas, due to limited cash flow and ongoing fiscal challenges, the City has carried a liability related to unpaid health insurance premiums incurred during the 2021 fiscal year; and

Whereas, since January 2022, the Comptroller's Office has engaged in regular communication with the New York State Department of Civil Service to address the outstanding arrears and to keep

the City's participation in NYSHIP in good standing; and

Whereas, the New York State Department of Civil Service has agreed to enter into a payment plan agreement with the City of Mount Vernon, commencing April 25, 2025, and concluding on March 30, 2030, to resolve the outstanding premium liability in a fiscally responsible manner; and

Whereas, the negotiated agreement includes monthly installment payments of \$209,570.61, to be made in addition to the City's regular monthly health insurance premiums, and this arrangement is deemed reasonable and necessary to maintain vital health insurance benefits for City employees and retirees; and

Whereas, the City Comptroller recommends that the City Council approve the agreement and authorize the Mayor to execute said agreement to avoid further financial and administrative complications; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized and directed to enter into a Payment Plan Agreement with the New York State Department of Civil Service, substantially in the form attached hereto and made a part of this Ordinance, to address the City's outstanding health insurance premium liabilities from the 2021 fiscal year.

Section 2. Terms of Agreement.

The payment plan shall:

- Commence on April 25, 2025, and conclude on March 30, 2030;
- Include monthly installment payments of \$209,570.61;
- Be in addition to the City's ongoing obligation to make current NYSHIP premium payments during the term of the agreement;
- Be subject to such additional terms and conditions as set forth by the New York State Department of Civil Service and agreed to by the City.

Section 3. Budget Appropriation. The Comptroller is hereby authorized and directed to take all necessary steps to ensure that funds are appropriated and disbursed in accordance with the payment plan and the City's financial policies.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate and Contracts.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2304

April 15, 2025

Honorable City Council Members &
Board of Estimates and Contracts
City Hall
Mount Vernon, NY 10550

Re: COMP2025 – 5 NYSHIP Payment Plan

Dear Honorable Body,

As Comptroller for the City of Mount Vernon and administrator of the New York State Health Insurance Program (NYSHIP) on behalf of the City, I respectfully submit this letter to request authorization for the Mayor to enter into a payment plan agreement with the New York State Department of Civil Service. The proposed agreement would commence on April 25, 2025, and conclude on March 30, 2030.

Since January 2022, the City has carried a liability related to outstanding health insurance premium payments from the 2021 fiscal year. Due to limited cash flow, we have been unable to address these arrears. Our office has been in consistent communication with the NYS Department of Civil Service, and in recognition of the City's ongoing fiscal challenges, they permitted us to postpone payment arrangements until now.

However, the Department has now advised that no further delay can be accommodated. In response, I have successfully negotiated a five-year payment plan that balances our financial obligations with the City's operational needs. This agreement is hereby submitted to the City Council and Board of Estimates and Contracts for formal approval.

Enclosed with this letter is the Payment Agreement from the NYS Department of Civil Service, detailing the terms and conditions. The plan includes a manageable monthly payment of **\$209,570.61**, to be made in addition to our regular monthly health insurance premiums.

Therefore, I strongly recommend that the City Council approve this payment plan and authorize the Mayor to execute the agreement without delay.

If you have any questions or require further information, please contact me at (914) 665-2304 or email us at Comptroller@cmvny.com.

Sincerely,



Dr. Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor
City Council
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1340

Agenda Date: 4/23/2025

Agenda #: 14.

Board of Estimate Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, authorizing the Comptroller to Enter into a Partnership with Aflac to Offer Voluntary Supplementary Dental Benefits to Employees through Payroll Deduction - (the City Comptroller's office, specifically payroll staff, shall implement and manage the necessary payroll deductions for participating employees. These deductions shall be pre-tax and consistent with applicable tax and labor regulations. There shall be *no* financial obligation or cost to the City of Mount Vernon associated with the offering or administration of this voluntary benefits plan; be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE COMPTROLLER TO ENTER INTO A PARTNERSHIP WITH AFLAC TO OFFER VOLUNTARY SUPPLEMENTARY DENTAL BENEFITS TO EMPLOYEES THROUGH PAYROLL DEDUCTION

Whereas, in a letter dated April 17, 2025, the Comptroller requested authorization to enter into a partnership agreement with Aflac to offer voluntary supplementary dental benefits to City employees through payroll deductions; and

Whereas, the City of Mount Vernon recognizes the importance of providing quality, affordable benefits options to its employees to enhance overall employee well-being; and

Whereas, Aflac currently partners with the City of Mount Vernon to offer voluntary supplemental insurance benefits, such as Short Term Disability and Hospital Insurance, during an annual enrollment period held in June; and

Whereas, numerous City employees have expressed interest in additional dental benefits beyond those currently available; and

Whereas, Aflac has proposed a voluntary supplementary dental benefits plan to meet this employee demand, to be offered on a trial basis; and

Whereas, participation in this plan will be entirely voluntary, incur no cost to the City, and

will be administered through pre-tax payroll deductions, resulting in reduced taxable income for participating employees; and

Whereas, the City Comptroller, in collaboration with payroll staff, has reviewed the proposed process and is prepared to facilitate the necessary payroll deductions; and

Whereas, all employee communication, education, and enrollment activities will be managed by Aflac Representatives and the City's Benefits Specialist; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Comptroller is hereby authorized to enter into a partnership agreement with Aflac for the purpose of offering voluntary supplementary dental benefits to City employees through payroll deductions.

Section 2. Terms of Participation.

- a. The supplementary dental benefits plan shall be made available on a voluntary basis during the established annual benefits enrollment period.
- b. The plan will be offered on a trial basis in 2025, with continued offering contingent upon sufficient employee interest and participation.
- c. Employees who enroll in the plan shall have the option to retain their coverage for life, regardless of City participation in future years.

Section 3. Payroll Deduction. The City Comptroller's office, specifically payroll staff, shall implement and manage the necessary payroll deductions for participating employees. These deductions shall be pre-tax and consistent with applicable tax and labor regulations.

Section 4. Communication and Enrollment. All employee communications, plan education, and enrollment processes shall be conducted by the City's Benefits Specialist in collaboration with Aflac Representatives.

Section 5. No Cost to the City. There shall be no financial obligation or cost to the City of Mount Vernon associated with the offering or administration of this voluntary benefits plan.

Section 6. Effective Date. This Ordinance shall take effect immediately upon passage and approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

April 17, 2025

The Honorable City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2025-06 – Request permission for the Comptroller to enter partnership with Aflac to offer voluntary supplementary dental benefits to employees through payroll deduction

Dear City Council Members:

I submit this letter to you for your approval for the City to partner with Aflac in providing our employees with supplemental dental benefits through payroll deductions. Aflac comes to City Hall once a year in June to offer other supplemental benefits such as Short Term Disability and Hospital Insurance. However, with many employees requesting extra dental benefits, Aflac has created a plan that may be of interest to the employees.

This plan will offered on trial basis to see if there is sufficient interest. Those who enroll can keep the plan for life. The enrollment will determine if Aflac is willing to offer it next year. It is important to mention that this will be pretax payroll deductions, which will reduce the employees' taxable income. These benefits are all voluntary and will not cost the City any expensive. However, the Comptroller's office, specifically payroll, will be involved in this process.

All enrollment and communications to the employees will be handled by the Benefits Specialist and Aflac Representatives. Payroll too is aware of the upcoming changes in adding the payroll deductions for this dental package.

Thanking you in advance for your consideration and support in improving our employee benefits.

Respectfully,

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor Shawyn Patterson-Howard
Corporation Counsel
Jalyce Eugene, Employee Benefits
File



AFLAC DENTAL OPTION 2

Aflac Open Enrollment has **a new option for those who would like more dental coverage added to your current dental plan**. Time sensitive! Find out more how it works. Attend our meetings or call us!!

Smile! Want more dental coverage. We have the **SOLUTION!**

- Aflac Dental Plan provides benefits for periodic checkups and cleanings, X-rays, fillings, crowns, and much more. It's your smile and your policy; Aflac Dental Plan gives you control.
- **You choose your dentist.** Because Aflac Dental Plan doesn't use a network of dentists, you can go to any dentist you choose.
- **You and your dentist choose the best treatment for you.** Aflac Dental Plan doesn't have precertification requirements. If the treatment is covered by your policy, you don't need Aflac's permission to receive it.
- Aflac Dental is different from many other dental plans you may have seen.
- **You know what you're getting with Aflac Dental Plan**

The plan spells out the benefits for both wellness and other diagnostic/treatment services. There are no gray areas. Each covered procedure has a specific benefit amount.

- **Aflac Dental Plan doesn't have an annual deductible.** Other dental plans may require, you to meet an annual deductible before benefits are payable.
- **Aflac Dental Plan pays benefits regardless of any other plan.** Even if you have other coverage, you'll receive your full Aflac benefit amount.
- With Aflac Dental Plan **Annual Maximum Building Benefit**, you can receive even more benefits. **Aflac will increase each covered person's policy year maximum by \$100 after each 12 consecutive months the policy is in force up to a maximum of \$500 per covered person.**

TALK TO YOUR AGENT

914-738-1008 x2

RATES	bi-weekly	pretax-savings 25%	bi-weekly net cost
individual	\$ 17.70	\$ 4.42	\$ 13.28
one-parent	\$ 34.44	\$ 8.61	\$ 25.83
insured/spouse	\$ 34.68	\$ 8.67	\$ 26.01
two-parent	\$ 51.78	\$ 12.94	\$ 38.84

NOTETHIS PLAN WILL BE OFFERED ON A TRIAL BASIS TO SEE IF THERE IS SUFFICIENT INTEREST. THOSE WHO ENROLL CAN KEEP THE PLAN FOR LIFE IF DESIRED. THE ENROLLMENT WILL DETERMINE WHETHER WE OFFER IT NEXT YEAR**



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
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File #: TMP -1343

Agenda Date: 4/23/2025

Agenda #: 15.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on April 23, 2025, and signed by the Mayor on April 24, 2025, granting permission to the Mount Vernon Youth Bureau (MVYB) to Utilize City Hall Plaza on Wednesday, May 14, 2025, to Host the Youth Mental Wellness Fest “Vibe Check” through the Ready4Life Program) - (all costs associated with the event shall be funded through the Ready4Life budget under code A7335.458); be, and the same is hereby approved.

City Council:

**AN ORDINANCE GRANTING PERMISSION TO
THE MOUNT VERNON YOUTH BUREAU (MVYB)
TO UTILIZE CITY HALL PLAZA ON WEDNESDAY,
MAY 14, 2025, TO HOST THE YOUTH MENTAL
WELLNESS FEST “VIBE CHECK” THROUGH THE
READY4LIFE PROGRAM**

Whereas, in a letter dated April 21, 2025, the Executive Director of the Youth Bureau (MVYB) requested legislation for authorization to use City Hall Plaza on Wednesday, May 14, 2025, between the hours of 3:30 p.m. and 6:00 p.m., to host the Youth Mental Wellness Fest, entitled *Vibe Check*, under the Ready4Life Program; and

Whereas, the Mount Vernon Youth Bureau, through its Ready4Life Program, has proposed hosting a community-focused Youth Mental Wellness Fest entitled *Vibe Check*; and

Whereas, the event is scheduled to take place on Wednesday, May 14, 2025, from 3:30 p.m. to 6:00 p.m., at City Hall Plaza, a central and accessible location for youth and families in the community; and

Whereas, May is recognized nationally as Mental Health Awareness Month, a time dedicated to promoting awareness, understanding, and support for mental health and well-being; and

Whereas, the MVYB seeks to create a safe, engaging, and educational environment for youth and parents, emphasizing the importance of mental wellness and connecting attendees to local resources and support systems; and

Whereas, the proposed event will feature interactive wellness activities such as kickboxing,

paint therapy, journaling, yoga, reiki, game tables, and sound bath sessions, all aimed at promoting emotional expression, stress reduction, mindfulness, and community support; and

Whereas, the event will be held in partnership with various local organizations, including but not limited to the Mount Vernon Police Department Wellness Division, Planned Parenthood, Children's Village Sanctuary, Health First, Westchester Jewish Community Services, Montefiore, and the Westchester Health Center, and will include a licensed therapist booth to provide brief mental health consultations; and

Whereas, all costs associated with the event shall be funded through the Ready4Life budget under code A7335.458; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Use Cit Hall. The Youth Bureau is hereby granted permission to use City Hall Plaza on Wednesday, May 14, 2025, between the hours of 3:30 p.m. and 6:00 p.m., to host the Youth Mental Wellness Fest, entitled *Vibe Check*, under the Ready4Life Program.

Section 2. Event Purpose and Objectives. The purpose of the event is to promote mental health awareness and education among youth and parents through interactive and therapeutic activities, community engagement, and access to local wellness resources.

Section 3. Partnerships and Participating Organizations. The Mount Vernon Youth Bureau is authorized to collaborate with local and regional organizations providing wellness services and mental health support, including the Mount Vernon Police Department Wellness Division, Planned Parenthood, Children's Village Sanctuary, Health First, Westchester Jewish Community Services, Montefiore, Westchester Health Center, and any additional vetted partners.

Section 4. Funding. All expenses related to the event shall be charged to and accounted for under the Ready4Life Program Budget Code A7335.458.

Section 5. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mv youthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

April 21st 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall- One Roosevelt Square
Mount Vernon, NY, 10550

Dear Honorable Members:

This letter comes to respectfully request that the Honorable City Council enact legislation that will grant the Executive Director of the Mount Vernon Youth Bureau (MVYB) permission to use City Hall Plaza on **Wednesday, May 14th, 2025**, from 3:30 PM – 6:00 PM, to host a Youth Mental Wellness Fest, entitled *Vibe Check*, via the Ready4Life Program.

As May is *Mental Health Awareness Month*, the MVYB feels it necessary to host an event designed to provide a safe and engaging environment where youth and parents can be empowered to understand the importance of prioritizing their mental wellness. The event aims to: (1) promote mental health awareness, (2) encourage participation from youth and parents (3) connect youth and parents to resources available in the community through inviting community partners to be present and (4) foster a supportive community where youth feel safe, heard and understood.

Ready4Life will host various interactive activities including: (1) **kickboxing** (aimed to empower youth to release stress and boost confidence), (2) **paint therapy** (to encourage creative expression and emotional release), (3) a **journaling station** (to guide self-reflection and emotional well-being) (4) **game tables** (to engage youth in collaboration, team building, and relaxation), (5) **yoga** (to improve flexibility, focus and relaxation) (6) **reiki** (to promote relaxation and reduce stress), and (7) **sound bath** (to encourage mindfulness and emotional balance).

We have additionally partnered with several organizations to bring their resources including but not limited to MVPD Wellness Division, Planned Parenthood, Children Village Sanctuary, Health First, Westchester Jewish Community Services (WCJS), Montefiore, and Westchester Heath Center. The event will also have at least one licensed therapist booth, where youth and parents can have brief mental health consultations.

Funds are to be accounted for in the following budget code: **READY4LIFE: A7335.458**

Should you require any further information, please feel free to contact me at (914)665-2347 or via email at Dburrell@mountvernonny.gov.

Warm regards,

Debbie Burrell-Butler
Executive Director, MBA

Encl: Flyer for the *Vibe Check* Event

Cc: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
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File #: TMP -1181

Agenda Date: 5/20/2025

Agenda #: 16.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on February 11, 2025, and signed by the Mayor on February 11, 2025, authorizing a Budget Transfer to Cover Future Purchases Within the Office of the Mayor - (\$5,000.00 from Budget Code: A1210.405 (Contracted Outside Service) to Budget Code: A1201.402 (Travel Expense); be, and the same is hereby approved.

City Council

AN ORDINANCE AUTHORIZING A BUDGET TRANSFER TO COVER FUTURE PURCHASES WITHIN THE OFFICE OF THE MAYOR

Whereas, by letter dated January 28, 2025, the Mayor has requested legislation authorizing the transfer of funds for \$5,000.00 within said office for future purchases and to prevent a negative balance; and

Whereas, funds are available in Budget Code A1210.405 (Contracted Outside Services); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Transfer of Funds. The following budget line transfer is hereby authorized:

From:	Amount:	To:
Budget Code: A1210.405 Contracted Outside Service	\$5,000.00	Budget Code A1201.402 Travel Expense

Section 2. Purpose. The funds will cover future purchases and prevent a negative balance within the Mayor's Office.

Section 3. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2362 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA DAVID
Deputy Chief of Staff

January 28, 2024

Honorable Members of the City Council
City Hall Room 104
One Roosevelt Square
Mount Vernon, NY 10550

RE: Transfer of Funds

Dear Honorable Members,

The following department budget line transfer is necessary to future purchases and prevent a negative balance in the Mayor’s Office. We are requesting the amount below to be transferred from the Mayor’s Office: - Contracted Outside Services: A1210.405 to Travel Expense – A1201.402.

From	Amount	To
A1210.405 Contracted Outside Services	\$5,000	A1201.402 Travel Expense

If this meets with the approval of Your Honorable Body, kindly have the necessary legislation enacted to transfer the funds.

In Service,

Shawyn Patterson-Howard

Mayor

“The Jewel of Westchester”



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
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File #: TMP -1335

Agenda Date: 4/29/2025

Agenda #: 17.

Board of Estimate & Contract:

**A RESOLUTION AUTHORIZING PARTIAL
PAYMENT NO. 5 FOR RESURFACING OF
VARIOUS STREETS IN THE CITY OF MOUNT
VERNON TO PETRILLO CONTRACTING, INC.**

WHEREAS, by letter dated March 31, 2025, the Commissioner of the Department of Public Works has certified that the work performed under the contract between the City of Mount Vernon (the “City”) and Petrillo Contracting, Inc. (the “Contractor”)-for the resurfacing of various streets in the City-has been completed in a good and substantial manner by the Contractor; and

WHEREAS, the Contractor is entitled to receive Partial Payment No. 5 in the amount of \$53,869.79, in accordance with the terms of the contract; **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 5 in the amount of \$53,869.79 to Petrillo Contracting, Inc., as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will release the funds to the Contractor upon receipt of proof that no liens exist against the project. This payment is contingent upon the Contractor’s submission of all required documentation; **BE IT FURTHER**

RESOLVED, that funds for this payment are available under Budget Code H5110.203.C955, and will be fully reimbursed through the New York State Consolidated Local Street & Highway Improvement Program (CHIPS).

**A RESOLUTION AUTHORIZING PARTIAL
PAYMENT NO. 5 FOR RESURFACING OF
VARIOUS STREETS IN THE CITY OF MOUNT
VERNON TO PETRILLO CONTRACTING, INC.**

WHEREAS, by letter dated March 31, 2025, the Commissioner of the Department of Public Works has certified that the work performed under the contract between the City of Mount Vernon (the “City”) and Petrillo Contracting, Inc. (the “Contractor”)—for the resurfacing of various streets in the City—has been completed in a good and substantial manner by the Contractor; and

WHEREAS, the Contractor is entitled to receive Partial Payment No. 5 in the amount of \$53,869.79, in accordance with the terms of the contract; **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 5 in the amount of \$53,869.79 to Petrillo Contracting, Inc., as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will release the funds to the Contractor upon receipt of proof that no liens exist against the project. This payment is contingent upon the Contractor’s submission of all required documentation; **BE IT FURTHER**

RESOLVED, that funds for this payment are available under Budget Code H5110.203.C955, and will be fully reimbursed through the New York State Consolidated Local Street & Highway Improvement Program (CHIPS).



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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10550
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File #: TMP -1356

Agenda Date: 4/29/2025

Agenda #: 18.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended for the position shown below as follows:

Position: Plan Room Coordinator			
Grade	Minimum Salary	Maximum Salary	Annual Increment
5B	\$51,004.17	\$69,834.87	\$2,092.30

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended for the position shown below as follows:

Position: Plan Room Coordinator			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
5B	\$51,004.17	\$69,834.87	\$2,092.30

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -1359

Agenda Date: 4/29/2025

Agenda #: 19.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

DEPARTMENT OF BUILDINGS		
Position:	From:	To:
Plan Room Coordinator	\$55,188.77	\$61,465.67

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

DEPARTMENT OF BUILDINGS		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Plan Room Coordinator	\$55,188.77	\$61,465.67

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -1357

Agenda Date: 4/29/2025

Agenda #: 20.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS		
Position:	From:	To:
Code Enforcement Officer	\$1.00	\$71,282.87

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Code Enforcement Officer	\$1.00	\$71,282.87

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -1358

Agenda Date: 4/29/2025

Agenda #: 21.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 7, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

BOARD OF WATER SUPPLY		
Position:	From:	To:
Senior Account Clerk	\$-	\$71,384.38

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

RESOLVED, that Resolution No. 7, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

BOARD OF WATER SUPPLY		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Senior Account Clerk	\$-	\$71,384.38

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -1354

Agenda Date: 4/29/2025

Agenda #: 22.

Board of Estimate & Contract:

A RESOLUTION APPROVING THE SETTLEMENT OF THE CLAIM OF MARIO HINES

WHEREAS, on December 2, 2024, Mario Hines filed a Notice of Claim against the City of Mount Vernon (the “City”) alleging property damage resulting from a tree branch that fell onto his 2011 BMW 7 Series 4D Sedan from a tree located on City property during an incident that occurred on October 9, 2024; and

WHEREAS, after negotiations between the parties, the City has agreed to settle the claim with Mario Hines for \$2,500.00; and

WHEREAS, by letter dated March 22, 2025, the Corporation Counsel has recommended that the Board of Estimate and Contract approve the proposed settlement;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Estimate and Contract of the City of Mount Vernon as follows:

Section 1. Approval of Settlement. The settlement of the claim filed by Mario Hines against the City of Mount Vernon is hereby approved in the total amount of \$2,500.00, inclusive of all claims, costs, and attorney’s fees.

Section 2. Authorization of Payment. The City Comptroller is hereby authorized and directed to allocate and disburse the amount of \$2,500.00 from Budget Code A1910.469 (Insurance Claims), as appropriated in the 2025 City Budget, in satisfaction of the settlement.

Section 3. Effective Date. This Resolution shall take effect immediately upon its adoption by the Board of Estimate and Contract.

**A RESOLUTION APPROVING THE
SETTLEMENT OF THE CLAIM OF
MARIO HINES**

WHEREAS, on December 2, 2024, Mario Hines filed a Notice of Claim against the City of Mount Vernon (the “City”) alleging property damage resulting from a tree branch that fell onto his 2011 BMW 7 Series 4D Sedan from a tree located on City property during an incident that occurred on October 9, 2024; and

WHEREAS, after negotiations between the parties, the City has agreed to settle the claim with Mario Hines for \$2,500.00; and

WHEREAS, by letter dated March 22, 2025, the Corporation Counsel has recommended that the Board of Estimate and Contract approve the proposed settlement;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Estimate and Contract of the City of Mount Vernon as follows:

Section 1. Approval of Settlement. The settlement of the claim filed by Mario Hines against the City of Mount Vernon is hereby approved in the total amount of \$2,500.00, inclusive of all claims, costs, and attorney’s fees.

Section 2. Authorization of Payment. The City Comptroller is hereby authorized and directed to allocate and disburse the amount of \$2,500.00 from Budget Code A1910.469 (Insurance Claims), as appropriated in the 2025 City Budget, in satisfaction of the settlement.

Section 3. Effective Date. This Resolution shall take effect immediately upon its adoption by the Board of Estimate and Contract.



City of Mount Vernon, New York

Staff Report

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File #: TMP -1328

Agenda Date: 4/29/2025

Agenda #: 23.

Board of Estimate & Contract:

A RESOLUTION APPROVING THE SETTLEMENT OF THE CLAIM OF RONALD JONES

Whereas, on January 14, 2021, Ronald Jones filed a Notice of Claim against the City of Mount Vernon (the “City”) alleging violations of his civil rights arising from an incident on November 14, 2018; and

Whereas, on February 23, 2022, Ronald Jones commenced a federal lawsuit against the City of Mount Vernon, asserting claims related to the incident mentioned above; and

Whereas, following negotiations between the parties, the City of Mount Vernon has reached a settlement agreement with Ronald Jones in the total amount of Thirty Thousand Dollars (\$30,000.00), inclusive of all claims, costs, and attorney’s fees; and

Whereas, the Corporation Counsel, by letter dated March 18, 2025, has recommended that the Board of Estimate and Contract approve the \$30,000.00 settlement; **Now, Therefore, Be It**

Resolved by the Board of Estimate and Contract of the City of Mount Vernon, as follows:

Section 1. Approval of Settlement. The settlement of the claim and federal lawsuit filed by Ronald Jones against the City of Mount Vernon is hereby approved in the total amount of Thirty Thousand Dollars (\$30,000.00), including all claims, costs, and attorney’s fees.

Section 2. Authorization of Payment. The Comptroller is hereby authorized and directed to allocate and disburse the sum of \$30,000.00 for the settlement of said claim from Budget Code A1930.494 (Judgments & Settlements), as appropriated in the 2025 City Budget.

Section 3. Effective Date. This Resolution shall take effect immediately upon its approval by the Board of Estimate & Contract.

**A RESOLUTION APPROVING THE
SETTLEMENT OF THE CLAIM OF
RONALD JONES**

Whereas, on January 14, 2021, Ronald Jones filed a Notice of Claim against the City of Mount Vernon (the “City”) alleging violations of his civil rights arising from an incident on November 14, 2018; and

Whereas, on February 23, 2022, Ronald Jones commenced a federal lawsuit against the City of Mount Vernon asserting claims related to the incident mentioned above; and

Whereas, following negotiations between the parties, the City of Mount Vernon has reached a settlement agreement with Ronald Jones in the total amount of Thirty Thousand Dollars (\$30,000.00), inclusive of all claims, costs, and attorney’s fees; and

Whereas, the Corporation Counsel, by letter dated March 18, 2025, has recommended that the Board of Estimate and Contract approve the \$30,000.00 settlement; **Now, Therefore, Be It**

Resolved by the Board of Estimate and Contract of the City of Mount Vernon, as follows:

Section 1. Approval of Settlement. The settlement of the claim and federal lawsuit filed by Ronald Jones against the City of Mount Vernon is hereby approved in the total amount of Thirty Thousand Dollars (\$30,000.00), including all claims, costs, and attorney’s fees.

Section 2. Authorization of Payment. The Comptroller is hereby authorized and directed to allocate and disburse the sum of \$30,000.00 for the settlement of said claim from Budget Code A1930.494 (Judgments & Settlements), as appropriated in the 2025 City Budget.

Section 3. Effective Date. This Resolution shall take effect immediately upon its approval by the Board of Estimate & Contract.



City of Mount Vernon, New York

Staff Report

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File #: TMP -1353

Agenda Date: 4/29/2025

Agenda #: 24.

Board of Estimate & Contract:

A RESOLUTION APPROVING THE SETTLEMENT OF THE CLAIM OF STACY ANN MELILLO

Whereas, on April 8, 2021, Stacy Ann Melillo filed a petition against the City of Mount Vernon (the “City”), alleging wrongful termination related to an incident that occurred on December 10, 2020; and

Whereas, after negotiations between the parties, the City of Mount Vernon has agreed to a settlement with Stacy Ann Melillo in the total amount of Ninety Thousand Dollars (\$90,000.00), inclusive of all claims, legal costs, and attorney’s fees; and

Whereas, the Corporation Counsel, by letter dated April 23, 2025, has recommended that the Board of Estimate and Contract approve said settlement;**Now, Therefore, Be It**

Resolved by the Board of Estimate and Contract of the City of Mount Vernon, as follows:

Section 1. Settlement Approval. The settlement of the claim and federal lawsuit filed by Stacy Ann Melillo against the City of Mount Vernon is hereby approved in the total amount of Ninety Thousand Dollars (\$90,000.00), including all claims, costs, and attorney’s fees.

Section 2. Authorization of Payment. The Comptroller is hereby authorized and directed to allocate and disburse the amount of \$90,000.00 from Budget Code A1930.494 (Judgments & Settlements), as provided in the 2025 City Budget, for the settlement of said claim.

Section 3. Effective Date. This Resolution shall take effect immediately upon its approval by the Board of Estimate and Contract.

**A RESOLUTION APPROVING THE
SETTLEMENT OF THE CLAIM OF
STACY ANN MELILLO**

Whereas, on April 8, 2021, Stacy Ann Melillo filed a petition against the City of Mount Vernon (the “City”), alleging wrongful termination related to an incident that occurred on December 10, 2020; and

Whereas, after negotiations between the parties, the City of Mount Vernon has agreed to a settlement with Stacy Ann Melillo in the total amount of Ninety Thousand Dollars (\$90,000.00), inclusive of all claims, legal costs, and attorney’s fees; and

Whereas, the Corporation Counsel, by letter dated April 23, 2025, has recommended that the Board of Estimate and Contract approve said settlement;**Now, Therefore, Be It**

Resolved by the Board of Estimate and Contract of the City of Mount Vernon, as follows:

Section 1. Settlement Approval. The settlement of the claim and federal lawsuit filed by Stacy Ann Melillo against the City of Mount Vernon is hereby approved in the total amount of Ninety Thousand Dollars (\$90,000.00), including all claims, costs, and attorney’s fees.

Section 2. Authorization of Payment. The Comptroller is hereby authorized and directed to allocate and disburse the amount of \$90,000.00 from Budget Code A1930.494 (Judgments & Settlements), as provided in the 2025 City Budget, for the settlement of said claim.

Section 3. Effective Date. This Resolution shall take effect immediately upon its approval by the Board of Estimate and Contract.