



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

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DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

June 25, 2026

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council enact legislation enabling the Mayor to enter into an agreement with Family Services of Westchester (FSW) as the lead agency that will allow the Mount Vernon Youth Bureau to accept funds in the amount of **\$103,161.19**.

The purpose of this fund is to provide Project RISE-related community-based services beginning **July 1, 2026** and ending **June 30, 2027**. The MVYB will be providing a second round of the Drone Academy for high school students during the spring of 2027, Culinary Academy during the summer 2026, program essentials, supplies, and personnel to safely operate the academies. The services provided through the MVYB enhance leadership skills development, hands-on-working experience, build core competencies, and lifelong skill sets, which attributes to fostering positive maturation, self-sufficiency, and good work ethics.

Funds are to be accounted for in revenue code A2229.8 and with appropriations in budget codes: **Project RISE** A6295 (101; 104; 402; 405; 458; & 467). This fund is a reimbursable grant which requires **no** matching funds but requires supporting documents for auditing purposes.

Should you require further information, please feel free to contact the Debbie Burrell-Butler, Executive Director at (914) 665-2344 or by email at Dburrell@mountvernomy.gov.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: MOU

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel