

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Referral Packet - Final

Wednesday, June 12, 2024

7:00 PM

**CITY COUNCIL CHAMBERS
CITY HALL**

City Council

TANESIA M. WALTERS, J.D., M.P.A.
City Clerk

NICOLE J. BONILLA, M.B.A.
Deputy City Clerk

**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL
HELD ON WEDNESDAY, JUNE 12, 2024**

Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.

***** This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public.*****

PRESIDING: Cathlin B. Gleason, President

OTHERS: Tanesia M. Walters, City Clerk; Antoinette Anderson, Legislative Aide; Brian G. Johnson, Corporation Counsel; Johan Powell, Deputy Corporation Counsel.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Council President Cathlin B. Gleason called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Council President Gleason explained the 3-minute-plus-1 public comment rule. She then asked a Councilperson to lead the council in the Pledge of Allegiance. Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

PUBLIC COMMENT

REFERRAL SESSION

Roll Call administered by City Clerk Tanesia M. Walters

REPORTS OF STANDING COMMITTEES AND ACTION THEREON

To the Council:

LEGISLATION AND PUBLIC WORKS

1. Grace Baptist Church: An ordinance authorizing the Sankofa Social Justice Ministry of Grace Baptist Church to host a Resource Fair in Commemoration of Juneteenth and for the Department of Public Safety to close the block between West 2nd and West 1st Streets of South 6th Avenue and the entrance/exit to the South 6th Avenue Municipal Lot -(June 15, 2024)

Code: LPW

Attachments: [Grace Baptist Sankofa Fair.pdf](#)
[FD Response Grace Sankofa Fair.pdf](#)
[PD Response Grace Sankofa Fair.pdf](#)
[DPW Response Grace Sankofa Fair.pdf](#)

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2. Grace Baptist Church: An ordinance granting permission to Grace Baptist Church to host the Annual 5K Walk / Run (Saturday, July 13, 2024)

Code: LPW

Attachments: [Grace Baptist 5K.pdf](#)
[PD Response Grace 5K Walk.pdf](#)
[DPW Response Grace 5K Walk.pdf](#)

3. Unity Baptist Tabernacle: An ordinance authorizing the closure of East Second Street between South First and Second Avenues for the "Unity in the Community" Block Party (Saturday, June 22, 2024)

Code: LPW

Attachments: [Unity Baptist Church.pdf](#)
[DPW Response Unity Baptist.pdf](#)
[FD Response Unity Baptist.pdf](#)
[PD Response Unity Baptsit.pdf](#)

4. Mount Vernon Classic Car Club: An ordinance granting permission to the Mount Vernon Classic Car Club of New York to host its 11th Annual "I Know You Got Soul" Car Show at Brush Park and for the Department of Public Safety to close West 7th Street between South 3rd and 4th Avenues (Saturday, September 21, 2024)

Code: LPW

Attachments: [MV Classic Car Club.pdf](#)
[FD Response Classic Car Show.pdf](#)
[PD Response Classic Car Show.pdf](#)
[DPW Response Classic Car Show.pdf](#)

5. Department of Public Works: An ordinance authorizing the purchase and installation of a prefabricated office space at Canal Street Garage

Code: LPW

Attachments: [DPW Pre Fab Referral Letter.pdf](#)

6. Recreation Department: An ordinance amending Ordinance No. 3, adopted by the City Council on May 22, 2024, entitled "An authorizing the Department of Recreation to Co-Sponsor "City-Fest" (Business, Food and Culture Expo 2024) with the Friends of Mount Vernon Arts, Recreation and Youth Programs, Inc."

Code: LPW

Attachments: [Rec: amended city fest.pdf](#)

To the Council:**HUMAN RESOURCES**

7. Youth Bureau: An ordinance authorizing the Mayor to enter into a Service Agreement with Westchester County for the Sexual Risk Avoidance Education Program

Code: HR

Attachments: [SRAEP 2024 Referral Letter .pdf](#)
[2024 SRAEP Award letter - Mount Vernon.pdf](#)

8. Youth Bureau: An ordinance authorizing the Youth Bureau to host the 4th "Let Your Colors Shine" Pride Day and Flag-Raising Event

Code: HR

Attachments: [Pride Event.pdf](#)
[PD Pride Response.pdf](#)

9. City Council: A Resolution of the City Council of the City of Mount Vernon, New York honoring and recognizing Linda Jones-Iglehart on her retirement.

To the Council:**PUBLIC SAFETY AND CODES**

10. Department of Public Safety: An ordinance authorizing the Mayor to enter into a Rental Lease Agreement (between 1978 THIRD AVENUE LLC, 11285 AV, LLC NEW YORK and the City of Mount Vernon to lease 6 Gramatan, Suite 407)

Code: PSC

Attachments: [Lease Referral Letter 6 Gramatan](#)

11. Department of Public Safety: An ordinance retroactively authorizing one (1) Member of Service ("MoS") to attend the Firearms Instructor Training

Code: PSC

Attachments: [Retroactive Firearms Instructor](#)

12. Department of Public Safety: An ordinance amending the position title in the 2024 Public Safety Budget from "Personnel Specialist" to "Personnel Associate"

Code: PSC

Attachments: [Amend Position Title Personnel Specialist](#)

13. Department of Public Safety: An ordinance to retroactively approve the reimbursement of expenses for two (2) Members of Service (MoS) who attended the at Reality-Based Training Instructor Course
- Code:** PSC
- Attachments:** [Reimbursement for RBT Expenses](#)
14. Department of Public Safety: An ordinance authorizing the Mayor to enter into an agreement with the State of New York Division of Criminal Justice Services to accept a grant funding for Law Enforcement Technology
- Code:** PSC
- Attachments:** [DCJS Tech Grant Referral Letter](#)
15. Department of Public Safety: An ordinance authorizing the Mayor to enter into an agreement with A+ Technology & Security Solutions, Inc. for the provision of Interior and Exterior Avigilon Cameras for the Mount Vernon Police Department
- Code:** PSC
- Attachments:** [A+ Technology Camera Referral Letter](#)
16. Department of Public Safety: An ordinance authorizing the Release for Proposal ("RFP") to Solicit Competitive Bids for HVAC Repair and Renovation of the Department's Gun Range
- Code:** PSC
- Attachments:** [Gun Range RFP Referral Letter](#)

To the Council:

FINANCE AND PLANNING

17. Department of Planning & Community Development: An ordinance establishing the Second Assistant Commissioner position in the Department and reallocate ARPA funds.
- Code:** FP
- Attachments:** [Asst.Commissioner.Community.Dev.Referral.4.3.24.pdf](#)

ADD-ON

PUBLIC SAFETY AND CODES

18. Department of Buildings: An ordinance authorizing the emergency demolition of the property located at 205 South Fifth Avenue and a transfer of funds for payment for the work performed

Code: PSC

Attachments: [REFFERAL.pdf](#)

LEGISLATION AND PUBLIC WORKS

19. Law Department: Request approving the Specifications for Third-Party Claims Administration Services

Attachments: [Referral Letter - Request approving the specifications for third-party claims administration services.pdf](#)

OTHER BUSINESS/CLOSING COMMENTS



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -645
A

Agenda Date: 6/12/2024

Agenda #: 1 -

City Council:

**AN ORDINANCE AUTHORIZING THE SANKOFA
SOCIAL JUSTICE MINISTRY OF GRACE BAPTIST
CHURCH TO HOST A RESOURCE FAIR IN
COMMEMORATION OF JUNETEENTH AND FOR
THE DEPARTMENT OF PUBLIC SAFETY TO CLOSE
THE BLOCK BETWEEN WEST 2ND AND WEST 1ST
STREETS OF SOUTH 6TH AVENUE AND THE ENTRANCE/
EXIT TO THE SOUTH 6TH AVENUE MUNICIPAL LOT**

Whereas, the City of Mount Vernon supports community events that foster unity and engagement among residents; and

Whereas, the SANKOFA SOCIAL JUSTICE MINISTRY OF GRACE BAPTIST CHURCH requests the Department of Public Safety to close the block between West 2nd and West 1st Streets of South 6th Avenue (where Grace Baptist Church is located at 52 South 6th Avenue) with barricades at the intersection of South 6th Avenue and West 2nd Street and barricades at the entrance/exit of Municipal Parking Lot #1, located on South 6th Avenue. We also request that Auxiliary Officers be utilized to provide traffic control at the events, and (iii) DPW will post signs to reflect *No Parking* from 8:00 a.m. to 6:00 p.m. on both sides of the street on South 6th Avenue between West 1st Street and West 2nd Street at least seventy (72) hours before the event.

Whereas, the Resource Fair will provide a venue for community members to connect with various non-profit organizations offering healthcare services, childcare, education, and resources for social and economic growth; and

Whereas, local vendors, including **Cupcake Cuties Boutique** at 8th South 6th Avenue, will be a vendor again this year, and they will participate in selling their wares and food, contributing to the festive atmosphere; and

Whereas, the event aims to enhance community knowledge and connectivity to available resources, thereby improving the quality of life for participants; and

Whereas, the Sankofa Social Justice Ministry of Grace Baptist Church has requested the closure of the block between West 2nd and West 1st Streets on South 6th Avenue, the closure of the South 5th Avenue Exit/Entrance to the municipal parking lot, and the provision of barriers, police units, and plain-clothes community affair officers for the event; and

Whereas, the purpose of the event is to provide a fun and festive venue where members of the community can come and connect with a host of non-profit organizations that offer a wide variety of resources in healthcare (including free screenings, testing, and vaccinations), childcare, education, and

social and economic growth. In addition, there will also be a host of local vendors selling their wares, including food. The main goal is to ensure the community is knowledgeable and connected to the wide range of resources available to bolster participants' quality of life in one festive location. We have invited **Cupcake Cuties Boutique**, which is located down the street from the church at 8th South 6th Avenue, to be a vendor again this year; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Permission is hereby granted to Sankofa Social Justice Ministry of Grace Baptist Church to host a Resource Fair in commemoration of Juneteenth June 15, 2024, with a rain date of June 22, 2024, from 9:00 a.m. to 6:00 p.m., in commemoration of Juneteenth - (set up time will be from approximately 9:00 a.m. to 11:00 a.m., and cleanup will take place from 4:00 p.m. to 6:00 p.m.).

Section 2. The Department of Public Safety is hereby authorized and directed to close the block between West 2nd and West 1st Streets of South 6th Avenue, where Grace Baptist Church is located (52 South 6th Avenue), and the closure of the South 5th Avenue Exit/Entrance to the municipal parking lot, with the necessary barriers and police units for the purpose of the aforesaid event on June 15, 2024, with a rain date of June 22, 2024, from 9:00 a.m. to 6:00 p.m., in commemoration of Juneteenth.

Section 3. The use of the aforesaid streets shall be supervised by the Department of Public Works. During the use of said street, it shall be maintained, cleaned, and kept in good condition by GRACE BAPTIST CHURCH at its own expense. The permission hereby granted is further always conditioned upon maintaining access to such streets for emergency services in the event of necessity. Failure to comply with the cleanup agreement is subject to forfeiture of the security deposit.

Section 4. The Auxiliary Police are requested to patrol the event as needed to ensure the safety and security of all attendees.

Section 5. In the application, the applicant specified that food will be served. Therefore, an inspection and permit are necessary for any open flames or warming units before the event. In the case of gasoline, kerosene, or diesel generator(s), an inspection and permit are necessary before the event.

Section 6. The foregoing permission is granted upon the express condition that said GRACE BAPTIST CHURCH shall assume all liability for and will indemnify and hold the City of Mount Vernon harmless of and from any and all damages that occur to persons or property because of the holding of said block party and that said GRACE BAPTIST CHURCH before acting upon this ordinance, shall file with the City Clerk and to be approved by the Corporation Counsel, a public

liability insurance policy covering the City of Mount Vernon as an additional insured with policy limits of at least \$1,000,000.00 per occurrence.

Section 7. This ordinance shall take effect only upon filing the above-described documents in the office of the City Clerk of Mount Vernon.

To: Kimberly Thompson, Mount Vernon, NY City Clerk's Office

From: Rev. F. Romall Smalls, M.Div., Associate Pastor, Grace Baptist Church

Re: Street Closure Permit Cover Letter

Date: 5/9/23 5/28/24

Here are the requested details for the Street Closure Permit. **The Sankofa Social Justice Ministry of Grace Baptist Church** will host a **Resource Fair on June 15th** (June 22nd rain date) in commemoration of Juneteenth. The purpose of the event is to provide a fun and festive venue where members of the community can come and connect with a host of non-profit organizations that offer a wide variety of resources in healthcare (including free screenings, testing, and vaccinations), childcare, education, and social and economic growth. In addition, there will also be a host of local vendors selling their wares including food. The main goal is to ensure that the community is knowledgeable and connected to the wide range of resources available that will bolster the quality of life of participants all in one festive location. We have invited **Cupcake Cuties Boutique at 8th So. 6th Ave.** located down the street from the church to be a vendor again this year.

We request that the block between West 2nd and West 1 St. Streets of South 6th Ave. where Grace Baptist Church is located (52 South 6th Ave.) be closed with barriers and police units. And that the So. 6th Ave. exit/entrance to the municipal parking lot be closed. Plainclothes Community Affair officers would also be appreciated.

Set up will be at approximately 9 am. The Resource Fair will be open at 11 am and conclude at 4 pm. Clean-up will be from about 4pm-6pm. A PDF of this letter and a JPEG diagram of the block setup is attached.

If there are any questions, please contact Rev. F. Romall Smalls at

FILED
CITY CLERK
MOUNT VERNON, NY
2024 MAY 28 P 1:30

**CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY / SPECIAL EVENT
APPLICATION**

(Please attach additional sheets as necessary)

GENERAL INFORMATION

Applicant/Organization Name: Grace Baptist Church

Applicant/Organization Address: 52 South Sixth Avenue, Mount Vernon, NY 10550

Event Date: 6 / 15 / 2024 Rain Date: 6 / 22 / 2024

Start Time: 9 :00 AM AM/PM End Time: 4 :00 PM AM/PM

Identify Streets to be closed (please include cross streets).

The block of 52 So 6th Ave, between 2nd and 1st Streets.

Is parking control being requested? Yes No

If so, please describe (please be specific):

The So. 6th Ave Exit/Entrance of the Municipal Parking Lot in front So. 52 So. 6th Ave.
should also be closed.

Will Sound Amplification Equipment be used? Yes No

Please Note: A Block permit does not include a "noise permit". Noise violations may result in citations issued to the event permit holder or responsible party if a violation occurs.

If so, please describe (please be specific): Microphone and speaker

VENDING

Will merchandise be sold? Yes No Will Food/Beverage be sold? Yes No

(Please note: other permits will be required for sale of merchandise and food, for example food vendors must provide a Health Certificate or Food Handler's Permit from the Westchester County Dept. of Health)

Please list all Vendors: Please see attached list of vendors

Name: _____ Daytime Phone Number: (____) ____ - _____

Address: _____

Name: _____ Daytime Phone Number: (____) _____ - _____

Address: _____

Attach additional sheets as necessary.

Please attach copies of contacts and certificates of insurance for each vendor.

Will event involve open burning? Yes No

Will event involve the use of a stage, tent or canopy? Yes No

Give details (placement, size, purpose, etc.) _____

I acknowledge that the information contained in this application is true and complete to the best of my knowledge.

Applicant Name: William Mizell

Signature of Applicant: Patrice Johnson **Date:** 5 / 22 / 2024

Name Sponsoring Organization (if applicable): Grace Baptist Church

Address of Applicant: 52 So. 6th Ave., Mount Vernon, NY 10550
(Street Address/City/Zip Code)

Applicant's Position in Organization: Executive Associaite Pastor

Applicant's Daytime Phone Number: _____

REIMBURSEMENT AND INDEMNIFICATION AGREEMENT

In consideration of the granting of a special event permit by the City of Mount Vernon ("the City") for an event that is to occur on _____, 20__ (date), from __:__ am/pm to __:__ am/pm (time) at _____ (location), the undersigned, as an individual and as _____ (title) of _____ (Organization holding the event) and _____ (Organization holding the event) (hereinafter the "Sponsors"), do hereby agree to

indemnify and hold harmless the City of Mount Vernon, it's officers,, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees, or loss arising out of the grant of this Special Event Permit and at their sole expense and agree to bear all other costs and expenses relating thereto, and to reimburse the City for any costs incurred by the City in repairing damage due to the actions of the Sponsors and/or by the Sponsors' officers, employees or agents, or any person under the Sponsors' control. Further, the Sponsors hereby agree to defend the City, its officers, employees and agents harmless from any liability to any person or entity resulting from any damage or injury occurring in connection with the event proximately caused by the actions of the City and the Sponsors' officers, employees or agents, or any person who is under the Undersigned's control.

IN WITNESS WHEREOF, the Sponsors/Applicant(s) for the Block Party Permit
 Individual Sponsor: Event is being held by an individual.
 (Must be signed before a notary public or commissioner
 of deeds.)

Print Name: _____
Signature: _____
Address: _____ (Street Address/City/State/Zip Code)
Daytime Phone Number: () _____ - _____
Driver's License # & Exp. Date: _____ Exp. Date: ___/___/___

Signed before me in the State of New York, County of Westchester, this day of <u>27th</u> <u>May</u> , 20 <u>24</u> by <u>WILLIAM MIZEL</u> Notary Public/Commissioner of Deeds <u>Patricia Fleming</u> My commission Expires: <u>9 30 2024</u>

Patrica Fleming
 Commissioner of Deeds
 In and for the City of Mount Vernon
 Commission Expires September 30, 2024

Sponsoring Organization: Event is being held by an organization.
 (Must be signed before a notary public or commissioner
 of deeds.)

Organization Name: <u>GRACE BAPTIST CHURCH</u>
Print Authorized Officer's Name & Title: <u>William Mizell Sr. Assoc. Pastor</u>
Signature: <u>William Mizell</u>
Address: <u>52 S 6TH AVE MOUNT VERNON</u> (Street Address/City/State/Zip Code)
Daytime Phone Number: _____
Driver's License # & Exp. Date: _____ Exp. Date: ___/___/___



CITY OF MOUNT VERNON, NEW YORK
 BLOCK PARTY/ SPECIAL EVENT
 ADDITIONAL GUIDELINES

Below are additional guidelines that must be adhered to when hosting a Block Party or Special Event in the City of Mount Vernon, New York. These guidelines must be agreed to, signed by the event organizer, notarized and submitted with your completed application.

1. Sidewalks are to remain open to pedestrians and proper signage must be visibly in place
2. The Police Department will determine whether a police presence is needed as well as how many officers are required. The event organizers will have to pay the salary for each officer needed, 72 hours in advance. It is up to the Police Department to determine if Auxiliary Police can be used.
3. If you are requesting to use private security, each person must have a NYS Security License and show proof of being bonded. Proof for each security guard must be submitted 72 hours before event.
4. No alcohol use is permitted on city property. City Code §191-11
5. No sale of alcohol is permitted
6. If your event is in a residential area and using vendors, the vendors must set up only on one (1) side of the street and not obstruct driveways.

William Mayall
 (Event Organizer Signature)

5/29/24
 (Date)

Sworn and signed before me on the 29th day of May, 2024

Patricia Fleming
 Notary/ Commissioner of Deeds

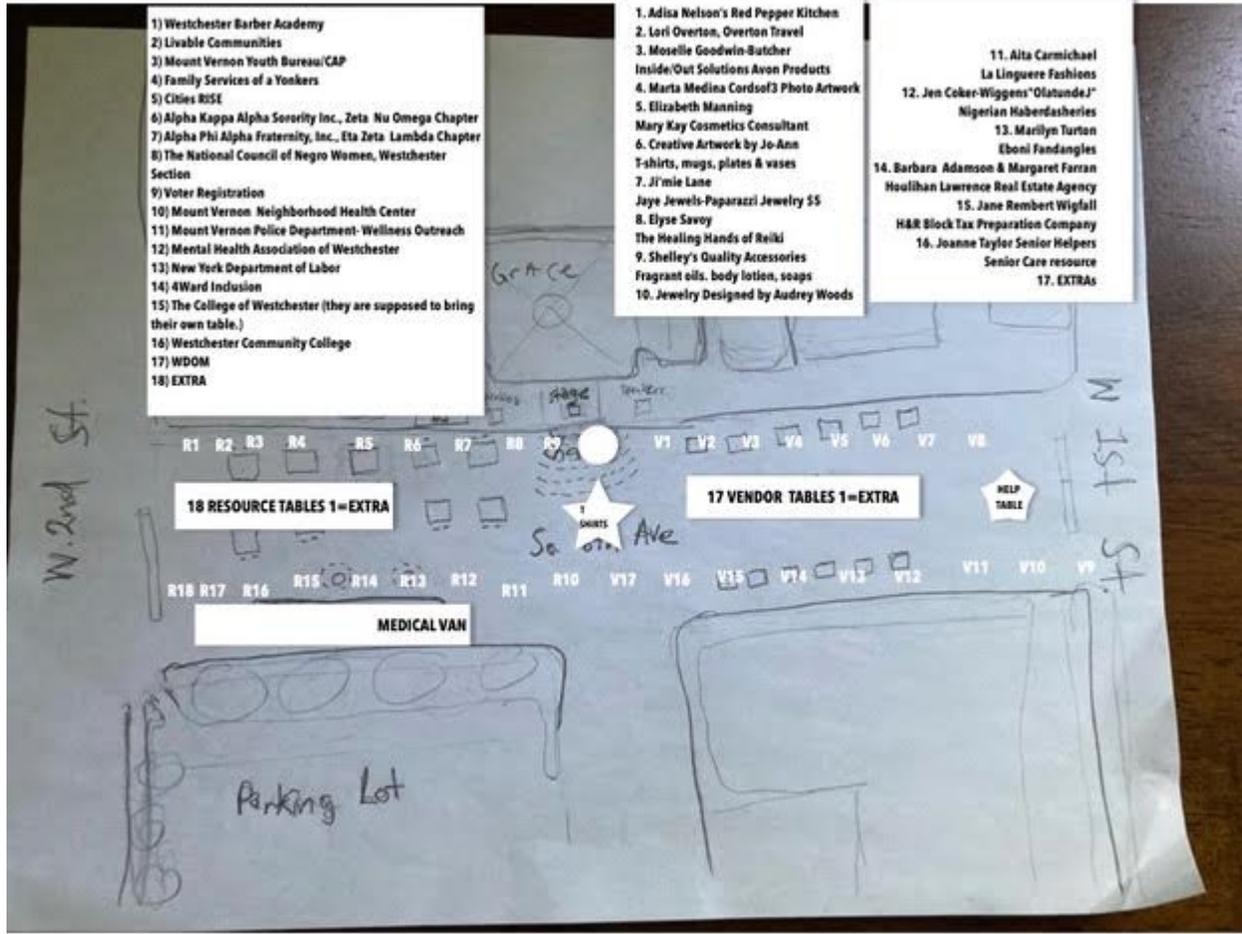
Sept. 30, 2024
 Commission expiration date

Patricia Fleming
 Commissioner of Deeds
 In and for the City of Mount Vernon
 Commission Expires September 30, 2024

- 1) Westchester Barber Academy
- 2) Livable Communities
- 3) Mount Vernon Youth Bureau/CAP
- 4) Family Services of a Yonkers
- 5) Cities RISE
- 6) Alpha Kappa Alpha Sorority Inc., Zeta Nu Omega Chapter
- 7) Alpha Phi Alpha Fraternity, Inc., Eta Zeta Lambda Chapter
- 8) The National Council of Negro Women, Westchester Section
- 9) Voter Registration
- 10) Mount Vernon Neighborhood Health Center
- 11) Mount Vernon Police Department- Wellness Outreach
- 12) Mental Health Association of Westchester
- 13) New York Department of Labor
- 14) 4Ward Inclusion
- 15) The College of Westchester (they are supposed to bring their own table.)
- 16) Westchester Community College
- 17) WDOM
- 18) EXTRA

- 1. Adisa Nelson's Red Pepper Kitchen
- 2. Lori Overton, Overton Travel
- 3. Moselle Goodwin-Butcher
- Inside/Out Solutions Avon Products
- 4. Marta Medina Cordsof3 Photo Artwork
- 5. Elizabeth Manning
- Mary Kay Cosmetics Consultant
- 6. Creative Artwork by Jo-Ann
- T-shirts, mugs, plates & vases
- 7. J'emie Lane
- Jaye Jewels-Paparazzi Jewelry SS
- 8. Elyse Savoy
- The Healing Hands of Reiki
- 9. Shelley's Quality Accessories
- Fragrant oils, body lotion, soaps
- 10. Jewelry Designed by Audrey Woods

- 11. Aita Carmichael
- La Linguae Fashions
- 12. Jen Coker-Wiggens "Olatunde"
- Nigerian Haberdasheries
- 13. Marilyn Turton
- Eboni Fondangles
- 14. Barbara Adamson & Margaret Farran
- Houlihan Lawrence Real Estate Agency
- 15. Jane Rember Wigfall
- H&R Block Tax Preparation Company
- 16. Joanne Taylor Senior Helpers
- Senior Care resource
- 17. EXTRAS



Joshua, Kimberly

From: KJoshua@mountvernonny.gov
Subject: FW: Grace Baptist Church - Resource Fair

From: Beale, Teddy <TBeale@mountvernonny.gov>
Sent: Wednesday, May 29, 2024 4:46 PM
To: Joshua, Kimberly <KJoshua@mountvernonny.gov>
Subject: Re: Grace Baptist Church - Resource Fair

Mrs. Joshua

The City of Mount Vernon Fire Department, has no objections to be proposed Annual Sankofa Resource Fair.

Please note that one side of the roadway, shall remain passable in the event of emergency vehicles needing access.

If a site map is available that would be extremely helpful.

Ted Beale
Deputy Fire Commissioner



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**



(914) 665-2500 FAX (914) 665-2559

*Captain Michael Goldman
Commanding Officer*

*Sergeant Juliet Evans
Executive Officer*

Date: May 30, 2024
To: Office of Police Commissioner
From: Executive Officer of Support Services Division
Subject: Grace Baptist Church – Sankofa Social Justice Ministry Resource Fair

On Wednesday, May 29, 2024, the undersigned supervisor received an email from the Mount Vernon City Clerk’s Office with an attachment for a block party/special event application to be reviewed. The Senior Associate Pastor of Grace Baptist Church, on behalf of the church, submitted the application to host a resource fair on Saturday, June 15, 2024, from 0900 to 1600 hours at Grace Baptist Church located at 52 South 6th Avenue, Mount Vernon, New York, with a rain date of Saturday, June 22, 2024. The purpose of the fair is to connect residents with non-profit organizations that offer resources like health screenings, vaccinations, childcare, and education. The organizer stated that merchandise, food, and beverages will be sold. The application requests to have South 6th Avenue closed to vehicular traffic between West 1st Street and West 2nd Street. The applicant also requests the closure of Lot #1 entrance/exit located on South 6th Avenue. The undersigned supervisor recommends the following conditions:

- 1) DPW to place barricades at the intersection of South 6th Avenue and West 2nd Street and barricades at the entrance/exit of Lot #1, located on South 6th Avenue.
- 2) DPW to post “No Parking” signs to reflect no parking from 0800 to 1700 hours on both sides of the street on South 6th Avenue between West 1st Street and West 2nd Street seventy-two (72) hours prior to the event.

The undersigned supervisor has no traffic or public safety concerns about this event and recommends that this application be approved if the proper permits are obtained.

Sgt. Juliet Evans #4 5/30/24
Sergeant Juliet Evans #4
Executive Officer of Support Services Division

David Gibson
5/31/24

CC: Patrol Division



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

June 5, 2024

To: City Clerk's Office
City of Mount Vernon, NY

RE: Sankofa Social Justice Ministry Block Party

Replying to your memo regarding **Sankofa Social Justice Ministry Block Party** June 15, 2024 (Rain date June 22, 2024) please be advised that the Department of Public Works has no objections to this event. DPW will place "No Parking" signs 72 hours prior to the event and drop barricades 24 hours in advance.

Respectfully,

Damani L. Bush
Commissioner of Public Works



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -646
A

Agenda Date: 6/12/2024

Agenda #: 2 -

City Council:

**AN ORDINANCE GRANTING PERMISSION
TO GRACE BAPTIST CHURCH TO HOST
THE ANNUAL 5K RUN/WALK
(Saturday, July 13, 2024)**

Whereas, the City of Mount Vernon supports community events that foster unity and engagement among residents; and

Whereas, GRACE BAPTIST CHURCH requests permission to hold its Annual 5K Run/Walk on Saturday, July 13, 2024, from 9:00 a.m. to 1:00 p.m. and for the Department of Public Works to place barriers at the routes (shown below) for the purpose of the aforesaid event; and

Whereas, the 5K Walk/Run aims to promote fitness among congregants, the Mount Vernon Community, and residents of its surrounding towns who wish to participate in this event. It is further requested to use the attached routes shown below for the 5K Walk/Run as follows:

- Begin at Grace Baptist Church, 52 South 6th Avenue - (0.5 mile);
- Turn right onto West Lincoln Avenue - (0.0 mile);
- Make a left on North 7th Avenue - (0.0 mile);
- Make a left turn onto Putnam - (0.6 mile);
- Make a right turn on North MacQuesten Parkway (1.0 mile);
- Make a right turn onto West Devonia Avenue - (turn around point);
- Make a right heading South on Gramatan Avenue - (1.6 miles);
- Make a right turn onto East Prospect Avenue - (bypass City Hall - 3.0 miles);
- Make a left turn onto Roosevelt Square West and 7th Avenue; and
- 7th Avenue turns into South 6th Avenue
- End at Grace Baptist Church, 52 South 6th Avenue - (3.1 miles)

Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Permission is hereby granted to GRACE BAPTIST CHURCH to hold its Annual 5K Run/Walk on Saturday, July 13, 2024, from 9:00 a.m. to 1:00 p.m.

Section 2. Permission for the aforesaid purposes shall be under the supervision of the

Department of Public Works. The permission hereby granted is further always conditioned upon maintaining access to such streets for emergency services in the event of necessity. Failure to comply with the cleanup agreement is subject to forfeiture of the security deposit.

Section 3. Permission is also granted to use the Municipal Lot across from 52 South 6th Avenue, Mount Vernon, NY 10550.

Section 4. The Department of Public Works is hereby authorized and directed to place barriers at the routes (shown above) for the purpose of the aforesaid event.

Section 5. The permission hereby granted is conditioned upon the aforesaid location being maintained, cleaned, and kept in good condition by the Young Adult Ministry / Grace Baptist Church at its sole cost and expense during the said event. The permission hereby granted is further conditioned upon the maintenance, by the Young Adult Ministry / Grace Baptist Church, its members, and guests, of access to such streets at all times for emergency services in the event of necessity therefor. The Young Adult Ministry / Grace Baptist Church shall also be responsible for its members and guests' observance of all conditions of this ordinance.

Section 6. The foregoing permission is granted upon the express condition that the Young Adult Ministry / Grace Baptist Church shall assume all liability for and will indemnify and hold the City of Mount Vernon harmless of and from all damage that may occur to persons or property because of the holding of said event. Before acting upon this ordinance, the Young Adult Ministry / Grace Baptist Church shall file with the City Clerk and, subject to approval by the Corporation Counsel, a public liability policy covering the City of Mount Vernon as additional insured with policy limits of at least \$1,000,000.00 per occurrence.

Section 7. Permission is hereby granted to use Auxiliary Police with the following requirements: (i) the event is monitored by the Patrol Supervisor, who monitors the event, and a front and rear escort is provided; (ii) if personnel are needed to direct traffic and provide for the safety of

persons and property in conjunction with said 5K Walk/Run, the Young Adult Ministry / Grace Baptist Church shall reimburse the City for the overtime costs of the number of police officers determined to be necessary for these purposes, within the sole discretion of the Commissioner of Public Safety.

Section 8. This ordinance shall take effect only upon filing the above-described documents in the office of the City Clerk of the City of Mount Vernon.

FILED
CITY CLERK
MOUNT VERNON, NY
2024 MAY 29 P 1:30

April 25, 2024

City Council of Mount Vernon
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550-2011

Dear City Council:

We are hereby requesting that a Special Event permit be issued to Grace Baptist Church for our annual five-kilometer run/walk, which we contemplate will take place on July 13, 2024, along the attached route. The purpose of this five-kilometer run/walk is to promote fitness among congregants, the Mount Vernon Community and residents of its surrounding towns who wish to participate in this event. We are also requesting police presence to aid in the safety of the participants along the route. In addition, it is our hope that donations for this event will aid in the financing of our college students.

Grace's scholarship fund is geared toward financially supporting college students to pursue higher education. Grace has conducted this program for the past years.

It is our hope that the City Council will approve our application for this worthy cause.

Sincerely,

Patrice Johnson
President of the Young Adult Ministry

**CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY / SPECIAL EVENT
APPLICATION**
(Please attach additional sheets as necessary)

GENERAL INFORMATION

Applicant/Organization Name: Grace Baptist Church

Applicant/Organization Address: 52 South Sixth Avenue, Mount Vernon, NY 10550

Event Date: 7 / 13 / 2024 Rain Date: 8 / 3 / 2024

Start Time: 8 :30 AM AM/PM End Time: 1 :00 PM AM/PM

Identify Streets to be closed (please include cross streets).
Please see attached route. Request for Mount Vernon Police presence along the route.

Is parking control being requested? Yes No

If so, please describe (please be specific):
No parking on Sixth Ave between
2nd + 1st Street

Will Sound Amplification Equipment be used? Yes No
Please Note: A Block permit does not include a "noise permit". Noise violations may result in citations issued to the event permit holder or responsible party if a violation occurs.

If so, please describe (please be specific): Microphone and speaker

VENDING

Will merchandise be sold? Yes No Will Food/Beverage be sold? Yes No

(Please note: other permits will be required for sale of merchandise and food, for example food vendors much provide a Health Certificate or Food Handler's Permit from the Westchester County Dept. of Health)

Please list all Vendors: Please see attached list of vendors

Name: _____ Daytime Phone Number: (____) _____ - _____

Address: _____

Grace Baptist Church
5K for Education
July 13, 2024

List of Vendors

Jordans Jewelz <u>niajfears@gmail.com</u>	Yates Psychotherapy LCSW PLLC <u>kyatesLCSWR@gmail.com</u>
Westchester Barber & Beauty Academy <u>ephair@westchesterbarberacademy.org</u>	Jungle Restaurant <u>junglerestaurantmv@gmail.com</u>
Girl Scouts <u>Shekedia@yahoo.com</u>	Cealle Creative <u>Tlscott@ceallecreative.com</u>
The Tea Experience <u>leslie@theteaexperienceny.com</u>	Soulwypes <u>Wendydodds@soulwypes.com</u>
Handmade by Micha <u>latelierdemicha@gmail.com</u>	The Humble Bumble Book <u>Humblebumble914@gmail.com</u>
Ev McLilley Teas & Wellness <u>evmclilleywellness@gmail.com</u>	Natural Orange <u>naturalorange20@gmail.com</u>
Adaama Foods, LLC <u>Ethansdressing@gmail.com</u>	Janettina Aromatic <u>Desire2create3@gmail.com</u>
La Linguere Fashions <u>lalinguere_inc@yahoo.com</u>	Eboni Fandangles <u>ebonifandangles@yahoo.com</u>
Twelve 12 Candles <u>Twelve12candlesinfo@gmail.com</u>	Be An Anomaly <u>Ehinton@outlook.com</u>
J. McKinley <u>Pgrant05@gmail.com</u>	Floretta Jones <u>nurseflojo1@aol.com</u>
Velma McKenzie-Orr (GLAM) <u>velmamckenzie@gmail.com</u>	Bells Seven Stars <u>bellssevenstars@gmail.com</u>

Name: _____ Daytime Phone Number: (____) ____ - _____

Address: _____

Attach additional sheets as necessary.

Please attach copies of contacts and certificates of insurance for each vendor.

Will event involve open burning? Yes No

Will event involve the use of a stage, tent or canopy? Yes No

Give details (placement, size, purpose, etc.) _____

I acknowledge that the information contained in this application is true and complete to the best of my knowledge.

Applicant Name: Patrice Johnson

Signature of Applicant: Patrice Johnson **Date:** 4 / 5 / 2024

Name Sponsoring Organization (if applicable): Grace Baptist Church

Address of Applicant: 127 South Highland Avenue Apt. B6 Ossining, NY 10562
(Street Address/City/Zip Code)

Applicant's Position in Organization: President of the Young Adult Ministry

Applicant's Daytime Phone Number: _____

REIMBURSEMENT AND INDEMNIFICATION AGREEMENT

In consideration of the granting of a special event permit by the City of Mount Vernon ("the City") for an event that is to occur on JULY 13, 2024 (date), from 9:00 am/pm to 1:00 am/pm (time) at 5156TH AVE (location), the undersigned, as an individual and as SR ASSOCIATE PASTOR (title) of GRACE BAPTIST CHURCH (Organization holding the event) and _____ (Organization holding the event) (hereinafter the "Sponsors"), do hereby agree to indemnify and hold harmless the City of Mount Vernon, it's officers,, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees, or loss arising out of the grant of this Special Event Permit and at their sole expense and agree to bear all other costs and expenses relating thereto, and to reimburse the City for any costs incurred by the City in repairing damage due to the actions of the Sponsors and/or by the Sponsors' officers, employees or agents, or any person under the Sponsors' control. Further, the Sponsors hereby agree to defend the City, its officers, employees and agents harmless from any liability to any person or entity resulting from any damage or injury occurring in connection with the event proximately caused by the actions of the City and the Sponsors' officers, employees or agents, or any person who is under the Undersigned's control.

IN WITNESS WHEREOF, the Sponsors/Applicant(s) for the Block Party Permit
 Individual Sponsor: Event is being held by an individual.
 (Must be signed before a notary public or commissioner
 of deeds.)

Print Name: _____
Signature: _____
Address: _____ (Street Address/City/State/Zip Code)
Daytime Phone Number: () -
Driver's License # & Exp. Date: _____ Exp. Date: ___/___/___

Signed before me in the State of New York, County of Westchester, this day of <u>12TH May, 2024</u> by <u>WILLIAM MIZELL</u> Notary Public/Commissioner of Deeds <u>Patria Fleming</u> My commission Expires: <u>9/30/2024</u>
--

Patria Fleming
 Commissioner of Deeds
 In and for the City of Mount Vernon
 Commission Expires September 30, 2024

Sponsoring Organization: Event is being held by an organization.
 (Must be signed before a notary public or commissioner
 of deeds.)

Organization Name: <u>WILLIAM MIZELL SR. ASSOC. PASTOR</u>
Print Authorized Officer's Name & Title: <u>William Mizell</u>
Signature: <u>575 6TH AVE</u>
Address: <u>William Mizell</u> (Street Address/City/State/Zip Code)
Daytime Phone Number:
Driver's License # & Exp. Date:



CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY/ SPECIAL EVENT
ADDITIONAL GUIDELINES

Below are additional guidelines that must be adhered to when hosting a Block Party or Special Event in the City of Mount Vernon, New York. These guidelines must be agreed to, signed by the event organizer, notarized and submitted with your completed application.

1. Sidewalks are to remain open to pedestrians and proper signage must be visibly in place
2. The Police Department will determine whether a police presence is needed as well as how many officers are required. The event organizers will have to pay the salary for each officer needed, 72 hours in advance. It is up to the Police Department to determine if Auxiliary Police can be used.
3. If you are requesting to use private security, each person must have a NYS Security License and show proof of being bonded. Proof for each security guard must be submitted 72 hours before event.
4. No alcohol use is permitted on city property. City Code §191-11
5. No sale of alcohol is permitted
6. If your event is in a residential area and using vendors, the vendors must set up only on one (1) side of the street and not obstruct driveways.

William Mizell
WILLIAM MIZELL

(Event Organizer Signature)

5/14/24

(Date)

Sworn and signed before me on the

14TH

day of

May

, 20

24

Patria Fleming
Patria Fleming
Notary/ Commissioner of Deeds

Sept. 30, 2024
Commission expiration date

8

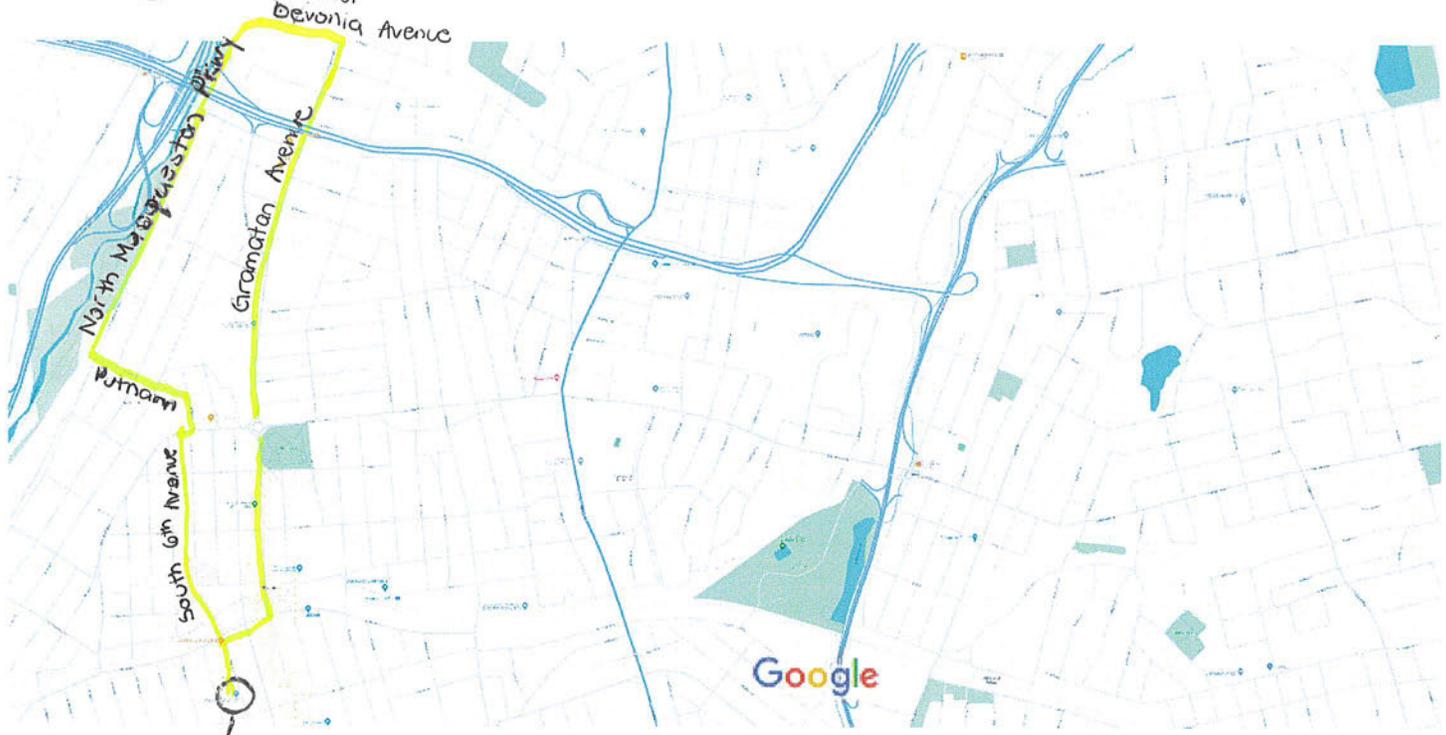
Patria Fleming
Commissioner of Deeds
In and for the City of Mount Vernon
Commission Expires September 30, 2024

Grace Baptist Church
5K for Education
July 13, 2024

Start of Race: Grace Baptist Church

1. Head north on South 6th Avenue (0.5 miles)
2. Turn right on West Lincoln Avenue (0.0miles)
3. Turn left on North 7th Avenue (0.0 miles)
4. Turn left on Putnam (0.6 miles)
5. Turn right on North Macquesten Parkway (1.0 mile)
6. Turn right on West Devonia Avenue (*turn around point*)
7. Turn right heading South on Gramatan (1.6 miles)
8. Turn right on East Prospect (*bypass City Hall*) (3.0 miles)
9. Turn left on Roosevelt Square West and 7th Avenue
(7th Avenue turns into South 6th Avenue)

End of Race: Grace Baptist Church (3.1 miles)



Grace Baptist Church

Map data ©2024 200 ft



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**



(914) 665-2500 FAX (914) 665-2559

*Captain Michael Goldman
Commanding Officer*

*Sergeant Juliet Evans
Executive Officer*

Date: June 03, 2024
To: Office of Police Commissioner
From: Executive Officer of Support Services Division
Subject: Grace Baptist 5K Run/Walk

On May 29, 2024, the undersigned supervisor received a block party/ special event application to review. On behalf of Grace Baptist Church, Patrice Johnson has applied for a permit to hold a 5K Run/Walk, a community health and wellness event, on Saturday, July 13, 2024, from 0830 to 1300 hours, with a rain date of Saturday, August 03, 2024. The application does not state how many people will attend this event. The application does not request street closures but does request police presence along the route. The applicant requested "No Parking" signs to be placed on South 6th Avenue between 1st Street and 2nd Street. The undersigned supervisor recommends that the participants utilize the sidewalk during this event and that the Patrol Division provide a front and rear escort. In the event that additional manpower is needed, the street supervisor should be authorized to hire the necessary number of officers, on an overtime basis, at the expense of the organizer. The applicant provided a list of the vendors that will be selling merchandise, food, and beverages at the event. The procession route is listed below:

1. Begin at Grace Baptist Church (52 South 6th Avenue)
2. Travel Northbound on South 6th Avenue to West Lincoln Avenue
3. Right turn on West Lincoln Avenue to North 7th Avenue
4. Left turn onto Putnam Street to North MacQuesten Parkway
5. Right turn on North MacQuesten Parkway to West Devonia Avenue
6. Right turn onto West Devonia Avenue to Gramatan Avenue
7. Right turn onto Gramatan Avenue to East Prospect Avenue
8. Right turn onto East Prospect Avenue to Roosevelt Square
9. Left turn onto South 6th Avenue back to Grace Baptist Church

After careful review, the undersigned supervisor has determined that there are no public safety concerns associated with the Grace Baptist 5K Run/Walk event. Therefore, approval of this application is recommended.

Sgt. Juliet Evans #4 6/3/24
Sergeant Juliet Evans #4
Executive Officer of Support Services Division
CC: Patrol Division

Daniel Gibson
6/4/24



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

June 5, 2024

To: City Clerk's Office
City of Mount Vernon, NY

RE: Grace Baptist Church 5K

Replying to your memo regarding Grace Baptist 5K Run/Walk July 13,2024, please be advised that the Department of Public Works has no objections to this event. DPW will place "No Parking" signs 72 hours prior to the event and drop barricades 24 hours in advance.

Respectfully,


Damani L. Bush
Commissioner of Public Works



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -647
A

Agenda Date: 6/12/2024

Agenda #: 3 -

City Council:

**AN ORDINANCE AUTHORIZING THE CLOSURE
OF EAST SECOND STREET BETWEEN SOUTH FIRST
AND SECOND AVENUES FOR THE “UNITY IN
THE COMMUNITY” BLOCK EVENT
(June 22, 2024)**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Whereas, the City of Mount Vernon supports community events that foster unity and engagement among residents; and

Whereas, a request has been made by Unity Baptist Tabernacle for the Department of Public Safety to close East Second Street between South First and Second Avenues to vehicular traffic for the “Unity in the Community” block event on Saturday, June 22, 2024, from 9:00 a.m. to 5:00 p.m.; and

Whereas, the event organizers have submitted the required Certificate of Liability to the City Clerk’s office; and

Whereas, if the organizers intend to use a “Stage,” it must be inspected and approved by the Buildings Department and/or Fire Department before the event. The state must be set up North to South, *not* East to West; and

Whereas, the closure of the designated street and the placement of “No Parking” signs are necessary to ensure the safety and success of the event; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The City Council authorizes the closure of East Second Street between South First and Second Avenues to vehicular traffic on Saturday, June 22, 2024, from 9:00 a.m. to 5:00 p.m. for the “Unity in the Community” block event. Sidewalks must remain open to pedestrians, and proper signage must be visible.

Section 2. No Parking Signs. The Department of Public Works is directed to place “No Parking” signs 72 hours before the event and barricades at the intersection of South 1st Avenue and East 2nd Street and place barricades at the intersection of South 2nd Avenue and East 2nd Street to facilitate the street closure and ensure public safety.

Section 3. Compliance. The organizers of the “Unity in the Community” block event shall ensure compliance with all relevant city regulations and ordinances during the event. Failure to comply with the cleanup agreement is subject to forfeiture of the security deposit. The patrol supervisor should monitor the event and be authorized to hire officers on overtime as deemed necessary at the expense of the

organizers. The police Department will determine whether a police presence is needed and how many officers are required. The event organizers will have to pay the salary for each officer needed 72 hours in advance. The Police Department will also determine whether Auxiliary Police can be used.

Section 4. Effective Date. This ordinance shall take effect only upon filing the above-described documents in the office of the City Clerk of Mount Vernon.



UNITY BAPTIST TABERNACLE
101 South Second Avenue, Mount Vernon, New York 10550-3501
(914) 664-1097 Fax (914) 664-1105
Email: unitytabernacle2@aol.com

Reverend Dr. Edward Mulraine, Pastor

*"And let us not be weary in well doing: for in due season we shall reap, if we faint not."
Galatians 6:9, KJV*

April 16, 2024

City of Mount Vernon
1 Roosevelt Square
Mt. Vernon, NY 10550
Att: Mount Vernon City Council

To The Mount Vernon City Council:

I am writing this letter to the Mount Vernon City Council on behalf of Unity Baptist Tabernacle to request legislation approval to shut off East Second Street between Second Avenue and First Avenue for a block event to be held on June 22, 2024 between the hours of 9:00 a.m. and 5:00 p.m. We would like "no parking signs hung for the event as well. The event will be entitled "Unity and The Community." I have submitted an application, our tax exempt form, and certificate of liability insurance and any other documents requested for this event.

Please let me know if I need to submit any additional documents for this request. If you have any questions, you can reach me at the church office (914) 664-1097 or email me at unitytabernacle2@aol.com.

Your time and assistance is greatly appreciated.

Thank you!

Jeannette Dicks

FILED
CITY CLERK
MOUNT VERNON, NY
2024 APR 29 P 3:59

**CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY / SPECIAL EVENT
APPLICATION**

(Please attach additional sheets as necessary)

GENERAL INFORMATION

Applicant/Organization Name: Unity Baptist Tabernacle
Applicant/Organization Address: 1019 2nd Avenue, Mt. Vernon, NY 10550
Event Date: 6/22/24 Rain Date: 6/22/24
Start Time: 11:00 AM PM End Time: 4:00 AM PM

Identify Streets to be closed (please include cross streets).
East 2nd Street between 1st Ave + Second Ave

Is parking control being requested? Yes No

If so, please describe (please be specific):

We would like no parking signs on the street for the event

Will Sound Amplification Equipment be used? Yes No

Please Note: A Block permit does **not** include a "noise permit". Noise violations may result in citations issued to the event permit holder or responsible party if a violation occurs.

If so, please describe (please be specific): Church event with microphone and speakers

VENDING

Will merchandise be sold? Yes No Will Food/Beverage be sold? Yes No

(Please note: other permits will be required for sale of merchandise and food, for example food vendors must provide a Health Certificate or Food Handler's Permit from the Westchester County Dept. of Health)

Please list all Vendors:

Name: N/A Daytime Phone Number: () -
Address: will submit before event

Name: Jeannette Dicks Daytime Phone Number: (914) 664-1097
Address: 101 S 2nd Ave Mt. Vernon, NY 10550

Attach additional sheets as necessary.

Please attach copies of contacts and certificates of insurance for each vendor.

Will event involve open burning? Yes No

Will event involve the use of a stage, tent or canopy? Yes No

Give details (placement, size, purpose, etc.) maybe stage, tent in the street

I acknowledge that the information contained in this application is true and complete to the best of my knowledge.

Applicant Name: Jeannette Dicks

Signature of Applicant: Jeannette Dicks Date: 4/14/24

Name Sponsoring Organization (if applicable): Unity Baptist Tabernacle

Address of Applicant: 101 S 2nd Ave Mt. Vernon, NY 10550
(Street Address/City/Zip Code)

Applicant's Position in Organization: Church Secretary

Applicant's Daytime Phone Number

REIMBURSEMENT AND INDEMNIFICATION AGREEMENT

In consideration of the granting of a special event permit by the City of Mount Vernon ("the City") for an event that is to occur on June 22, 2024 (date), from 11:00 am (time) to 5:00 pm (time) at East 2nd Street between 1st & 2nd Ave (location), the undersigned, as an individual and as Secretary (title) of Unity Baptist Tabernacle (Organization holding the event) and Unity Baptist Tabernacle (Organization holding the event) (hereinafter the "Sponsors"), do hereby agree to indemnify and hold harmless the City of Mount Vernon, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees, or loss arising out of the grant of this Special Event Permit and at their sole expense and agree to bear all other costs and expenses relating thereto, and to reimburse the City for any costs incurred by the City in repairing damage due to the actions of the Sponsors and/or by the Sponsors' officers, employees or agents, or any person under the Sponsors' control. Further, the Sponsors hereby agree to defend the City, its officers, employees and agents harmless from any liability to any person or entity resulting from any damage or injury occurring in connection with the event proximately caused by the actions of the City and the Sponsors' officers, employees or agents, or any person who is under the Undersigned's control.

IN WITNESS WHEREOF, the Sponsors/Applicant(s) for the Block Party Permit
 Individual Sponsor: Event is being held by an individual.
 (Must be signed before a notary public or commissioner
 of deeds.)

Print Name: <u>Jeanette Dicks</u>
Signature: <u>Jeanette Dicks</u>
Address: <u>1015 2nd Ave</u> <small>(Street Address/City/State/Zip Code)</small>
Daytime Phone Number: <u>(914) 664-1047</u>
Driver's License # & Exp. Date:

Signed before me in the State of New York, County of Westchester, this day of <u>4/24</u> , 20 <u>25</u> by <u>Jeanette Dicks</u> Notary Public/Commissioner of Deeds My commission Expires: <u>April 27, 2025</u>

ROBERTA JAMES
 Notary Public, State of New York
 No. 01JA6204429
 Qualified in Westchester County
 Commission Expires April 27, 2025

Sponsoring Organization: Event is being held by an organization.
 (Must be signed before a notary public or commissioner
 of deeds.)

Organization Name: _____
Print Authorized Officer's Name & Title: _____
Signature: _____
Address: _____ <small>(Street Address/City/State/Zip Code)</small>
Daytime Phone Number: <u>() -</u>
Driver's License # & Exp. Date: _____ Exp. Date: <u> / /</u>



CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY/ SPECIAL EVENT
ADDITIONAL GUIDELINES

Below are additional guidelines that must be adhered to when hosting a Block Party or Special Event in the City of Mount Vernon, New York. These guidelines must be agreed to, signed by the event organizer, notarized and submitted with your completed application.

1. Sidewalks are to remain open to pedestrians and proper signage must be visibly in place
2. The Police Department will determine whether a police presence is needed as well as how many officers are required. The event organizers will have to pay the salary for each officer needed, 72 hours in advance. It is up to the Police Department to determine if Auxiliary Police can be used.
3. If you are requesting to use private security, each person must have a NYS Security License and show proof of being bonded. Proof for each security guard must be submitted 72 hours before event.
4. No alcohol use is permitted on city property. City Code §191-11
5. No sale of alcohol is permitted
6. If your event is in a residential area and using vendors, the vendors must set up only on one (1) side of the street and not obstruct driveways.

James B. Moss
(Event Organizer Signature)

4/15/24
(Date)

Sworn and signed before me on the 15th day of April, 2024

ROBERTA JAMES
Notary Public, State of New York
No. 01JA6204429
Qualified in Westchester County
Commission Expires April 27, 2025

[Signature]
Commission expiration date 4/27/25

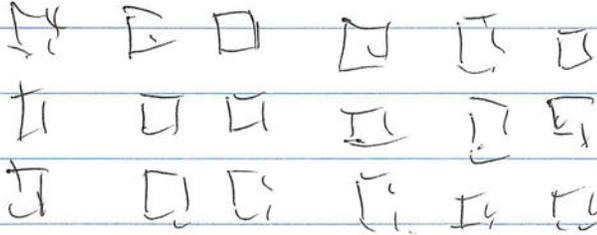
Second Ave

garbage can

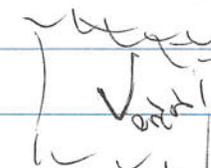
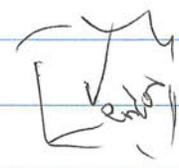


STAGE

chairs



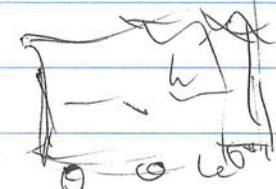
Second Street



Second Street

First Ave

Food truck





CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

May 13, 2024

To: City Clerk's Office
City of Mount Vernon, NY

RE: Unity in the Community Saturday, June 22, 2024

Replying to your memo regarding Unity in the Community on Saturday June 22, 2024, please be advised that the Department of Public Works has no objections to this event. DPW will place "No Parking" signs 72 hours prior to the event and drop barricades 24 hours in advance at 2nd Street between 1st Avenue and 2nd Avenue. Please note that failure to comply with the cleanup agreement is subject to forfeiture of the security deposit.

Respectfully,

Robert L. Hackett
Deputy Commissioner of Public Works

Joshua, Kimberly

From: KJoshua@mountvernonny.gov
Subject: FW: Unity Baptist Church
Importance: High

From: Norman, Deborah <DNorman@cmvny.com>
Sent: Wednesday, May 29, 2024 4:00 PM
To: Joshua, Kimberly <KJoshua@mountvernonny.gov>
Subject: RE: Unity Baptist Church
Importance: High

Good Afternoon Ms. Joshua

The Fire Dept does not have an issue with this request.

However the graphic map displays a stage of some sort.

If the organizers intend to use a "Stage" they have to have same inspected and approved by the Buildings Dept.

1. The Stage must be set up North to South NOT East to West.
2. If just a stage Inspection required by Buildings Dept, If Pyrotechnique and Electricity, Fire Dept must inspect as well.

If all above is complied with, FDMV APPROVES Request for Event.

Best,

Comm Norman

Deborah M. Norman
Fire Commissioner, FDMV
(914)665-2611 (914)665-2608
C: (914)490-0131



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**



(914) 665-2500 FAX (914) 665-2559

*Captain Michael Goldman
Commanding Officer*

*Sergeant Juliet Evans
Executive Officer*

Date: May 22, 2024
To: Office of Police Commissioner
From: Executive Officer of Support Services Division
Subject: Unity Baptist Tabernacle – Block Party/ Special Event

The undersigned supervisor has reviewed the Block Party/Special Event permit submitted by Jeannette Dicks on behalf of Unity Baptist Tabernacle Church. The event is scheduled for Saturday, June 22, 2024, between 0900 and 1700 hours, with no rain date given. The event is a church block party, and the event organizer is requesting to have the following street closed to vehicular traffic:

- East 2nd Street between South 1st Avenue and 2nd Avenue
- “No Parking” signs on the Southside of the above-mentioned block

The application states that the church will supply amplification equipment such as a microphone and speaker. There will be no food or beverage sold at the event but there will be vendors; the applicant states that she would provide the information for the vendors to Mount Vernon City Clerk’s Office before the event. The undersigned supervisor has no public safety concerns about this event and recommends the approval of this request. The undersigned supervisor recommends the following:

- DPW to place barricades at the intersection of South 1st Avenue and East 2nd Street.
- DPW to place barricades at the intersection of South 2nd Avenue and East 2nd Street.
- The patrol supervisor should monitor the event and be authorized to hire officers on overtime as deemed necessary, at the expense of the organizers.

Sgt. Juliet Evans #4 5/22/24
Sergeant Juliet Evans #4
Executive Officer of Support Services Division

CC: Patrol Division
Parking Bureau
Department of Public Works

Daniel Gibson
6/22/24



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -651
A

Agenda Date: 6/12/2024

Agenda #: 4 -

City Council:

**AN ORDINANCE GRANTING PERMISSION FOR THE
MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK
TO HOST ITS 11TH ANNUAL “I KNOW YOU GOT SOUL”
CAR SHOW AT BRUSH PARK AND FOR THE
DEPARTMENT OF PUBLIC WORKS TO CLOSE WEST
7TH STREET BETWEEN SOUTH 3RD & 4TH AVENUES**

Whereas, the City of Mount Vernon supports community events that foster unity and engagement among residents; and

Whereas, the MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK requests authorization for use of Brush Park, located at 555 South 3rd Avenue, Mount Vernon, NY, on Saturday, September 21, 2024, from 10:00 a.m. to 5:00 p.m. (rain date: Saturday, September 28, 2024) to hold its 11th Annual “I Know You Got Soul” Car Show and for the Department of Public Works to close West 7th Street between South 3rd & 4th Avenues; and

Whereas, the MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK requests that the Department of Public Safety close West 7th Street between South 3rd Avenue and 4th Avenues during the stated event on Saturday, September 21, 2024, from 10:00 a.m. to 5:00 p.m. (rain date: Saturday, September 28, 2024); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Permission is hereby granted to the MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK to use Brush Park, located at 555 South 3rd Avenue, Mount Vernon, NY on Saturday, September 21, 2024, from 10:00 a.m. to 5:00 p.m. (rain date: Saturday, September 28, 2024) to hold its 11th Annual “I Know You Got Soul” Car Show and for the Department of Public Works to close West 7th Street between South 3rd & 4th Avenues.

Section 2. The Department of Public Works is hereby authorized and directed to close West 7th Street between South 3rd Avenue and 4th Avenues on Saturday, September 21, 2024, (rain date: Saturday, September 28, 2024) to vehicular traffic by providing (6) “Do Not Cross Barricades” for street closure twenty-four (24) hours in advance of the event. The Parking Bureau will place “No

Parking Signs” on West 7th Street at least seventy-two (72) hours before the event.

Section 3. Sidewalks must remain open to pedestrians, and proper signage must be visible. The Police Department recommends that the patrol supervisor and assigned sector cars monitor the event, and the patrol supervisor should be authorized to hire police officers on an overtime basis at the organizer’s expense should the need arise. The Police Department will determine whether a police presence is needed and how many officers are required. The event organizers must pay the salary for each officer needed at least 72 hours in advance. It is up to the Police Department to determine if Auxiliary Police can be used. Also, if you request private security, each person must have a NYS Security License and show proof of being bonded. Proof for each security guard must be submitted 72 hours before the event. Pursuant to City Code §191-11, no alcohol use is permitted on city property for neither sale nor consumption.

Section 4. The permission hereby granted is conditioned upon the aforesaid location being maintained, cleaned, and kept in good condition by the MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK at its sole cost and expense during the said event. The permission hereby granted is further conditioned upon the maintenance by the MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK, its members, and guests of access to such streets at all times for emergency services in the event of necessity therefor. MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK shall also be responsible for its member's and guests' observance of all conditions of this ordinance.

Section 5. The foregoing permission is granted upon the express condition that the MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK shall assume all liability for and will indemnify and hold the City of Mount Vernon harmless of and from any and all damage that may occur to persons or property because of the holding of said 8th Annual “I Know You Got Soul” Car Show and that MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK before acting upon this ordinance, shall file with the City Clerk and subject to approval by the Corporation Counsel, a public liability policy covering the City of Mount Vernon as additional insured with policy limits of at least \$1,000,000.00 per occurrence.

Section 6. If personnel are needed to direct traffic and provide for the safety of persons and property in conjunction with said car show, MOUNT VERNON CLASSIC CAR CLUB OF NEW YORK shall reimburse the City for the overtime costs of the number of police officers determined to be necessary for these purposes, at the sole discretion of the Chief of Public Safety.

Section 7. This ordinance shall take effect only upon filing the above-described documents

in the office of the City Clerk of the City of Mount Vernon.



FILED
CITY CLERK
MOUNT VERNON, NY

2024 APR 29 P 2:35

Mount Vernon Classic Car Club
663 Locust Street, Apt 2A
Mount Vernon NY 10552
(866) 664-9455

Honorable Members of the City Council
City Hall Room 104
One Roosevelt Square
Mount Vernon, NY 10550

April 25th 2024

Honorable Members OF the City Council

The Mount Vernon Classic Car Club of New York is having our 11th Annual "I Know You Got Soul" Car Show at Brush Park, Saturday, Sept 21th 2024 from 10am to 5pm. As always, we are looking to make this a great experience for the City of Mount Vernon and all our guest.

Below are the items we are requesting

- Closing of West 7th Street between 3rd and 4th Ave
- (6) Do Not Cross Barricades to close street
- Rain date Saturday, Sept 28th 2024
- No Parking Signs on West 7th Street

Please review our Block Party/Special Event application and approve through your normal process.

If you have any questions, feel free to contact me at

Thank you for your cooperation and time.

Willie Brown Jr

MV Car Club / President

CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY / SPECIAL EVENT
APPLICATION
(Please attach additional sheets as necessary)

GENERAL INFORMATION

Applicant/Organization Name: Mount Vernon Classic Car Club
Applicant/Organization Address: 663 Locust St #2A Mount Vernon NY
Event Date: 9/21/2024 Rain Date: 9/28/2024 10552
Start Time: 10:00 AM PM End Time: 5:00 AM PM

Identify Streets to be closed (please include cross streets).
West 7th Street between 3rd & 4th Ave

Is parking control being requested? Yes No
If so, please describe (please be specific):
No parking on W. 7th St.

Will Sound Amplification Equipment be used? Yes No
Please Note: A Block permit does not include a "noise permit". Noise violations may result in citations issued to the event permit holder or responsible party if a violation occurs.
If so, please describe (please be specific): DJ & Music will only be
in Brush Park

VENDING
Will merchandise be sold? Yes No Will Food/Beverage be sold? Yes No

(Please note: other permits will be required for sale of merchandise and food, for example food vendors must provide a Health Certificate or Food Handler's Permit from the Westchester County Dept. of Health)

Please list all Vendors:
Name: _____ Daytime Phone Number: (____) _____
Address: _____

Name: _____ Daytime Phone Number: (____) ____-_____

Address: _____

Attach additional sheets as necessary.

Please attach copies of contacts and certificates of insurance for each vendor.

Will event involve open burning? Yes No

Will event involve the use of a stage, tent or canopy? Yes No

Give details (placement, size, purpose, etc.) _____

I acknowledge that the information contained in this application is true and complete to the best of my knowledge.

Applicant Name: Willie Brown Jr

Signature of Applicant: _____ Date: 4/29/2024

Name Sponsoring Organization (if applicable): Mount Vernon Classic Car Club

Address of Applicant: _____

Applicant's Position in Organization: President

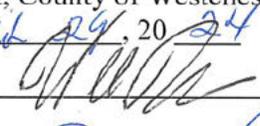
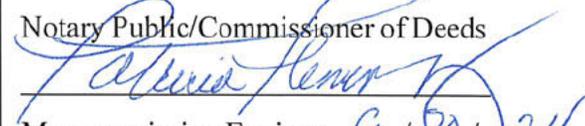
Applicant's Daytime Phone Number _____

REIMBURSEMENT AND INDEMNIFICATION AGREEMENT

In consideration of the granting of a special event permit by the City of Mount Vernon ("the City") for an event that is to occur on 9/21, 2024 (date), from 10:00 am/pm to 5:00 am/pm (time) at West 4th Street (location), the undersigned, as an individual and as Willie Brown Jr (title) of President (Organization holding the event) and Mount Vernon Classic Car Club (Organization holding the event) (hereinafter the "Sponsors"), do hereby agree to indemnify and hold harmless the City of Mount Vernon, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees, or loss arising out of the grant of this Special Event Permit and at their sole expense and agree to bear all other costs and expenses relating thereto, and to reimburse the City for any costs incurred by the City in repairing damage due to the actions of the Sponsors and/or by the Sponsors' officers, employees or agents, or any person under the Sponsors' control. Further, the Sponsors hereby agree to defend the City, its officers, employees and agents harmless from any liability to any person or entity resulting from any damage or injury occurring in connection with the event proximately caused by the actions of the City and the Sponsors' officers, employees or agents, or any person who is under the Undersigned's control.

IN WITNESS WHEREOF, the Sponsors/Applicant(s) for the Block Party Permit
Individual Sponsor: Event is being held by an individual.
(Must be signed before a notary public or commissioner
of deeds.)

Print Name: <u>Willie Brown Jr</u>
Signature: 
Address: (Street Address/City/State/Zip Code) <u>NY 10552</u>
Driver's License # & Exp. Date:

Signed before me in the State of New York, County of Westchester, this day of <u>April 29</u> , 20 <u>24</u>
by 
Notary Public/Commissioner of Deeds 
My commission Expires: <u>9/30/24</u>

Patricia Fleming
Commissioner of Deeds
In and for the City of Mount Vernon
Commission Expires September 30, 2024

Sponsoring Organization: Event is being held by an organization.
(Must be signed before a notary public or commissioner
of deeds.)

Organization Name: <u>Mount Vernon Classic Car Club</u>
Print Authorized Officer's Name & Title: <u>President Willie Brown Jr</u>
Signature: 
Address: (Street Address/City/State/Zip Code) <u>NY 10552</u>
Daytime Phone Number:
Driver's License # & Exp. Date:



CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY/ SPECIAL EVENT
ADDITIONAL GUIDELINES

Below are additional guidelines that must be adhered to when hosting a Block Party or Special Event in the City of Mount Vernon, New York. These guidelines must be agreed to, signed by the event organizer, notarized and submitted with your completed application.

1. Sidewalks are to remain open to pedestrians and proper signage must be visibly in place
2. The Police Department will determine whether a police presence is needed as well as how many officers are required. The event organizers will have to pay the salary for each officer needed, 72 hours in advance. It is up to the Police Department to determine if Auxiliary Police can be used.
3. If you are requesting to use private security, each person must have a NYS Security License and show proof of being bonded. Proof for each security guard must be submitted 72 hours before event.
4. No alcohol use is permitted on city property. City Code §191-11
5. No sale of alcohol is permitted
6. If your event is in a residential area and using vendors, the vendors must set up only on one (1) side of the street and not obstruct driveways.

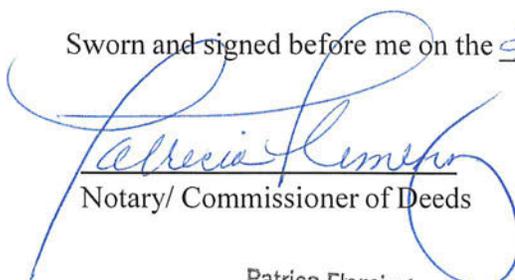


(Event Organizer Signature)

4/29/2024

(Date)

Sworn and signed before me on the 29th day of April, 2024



Notary/ Commissioner of Deeds

Sept 30, 2024

Commission expiration date

Patricia Fleming
Commissioner of Deeds
In and for the City of Mount Vernon
Commission Expires September 30, 2024

8

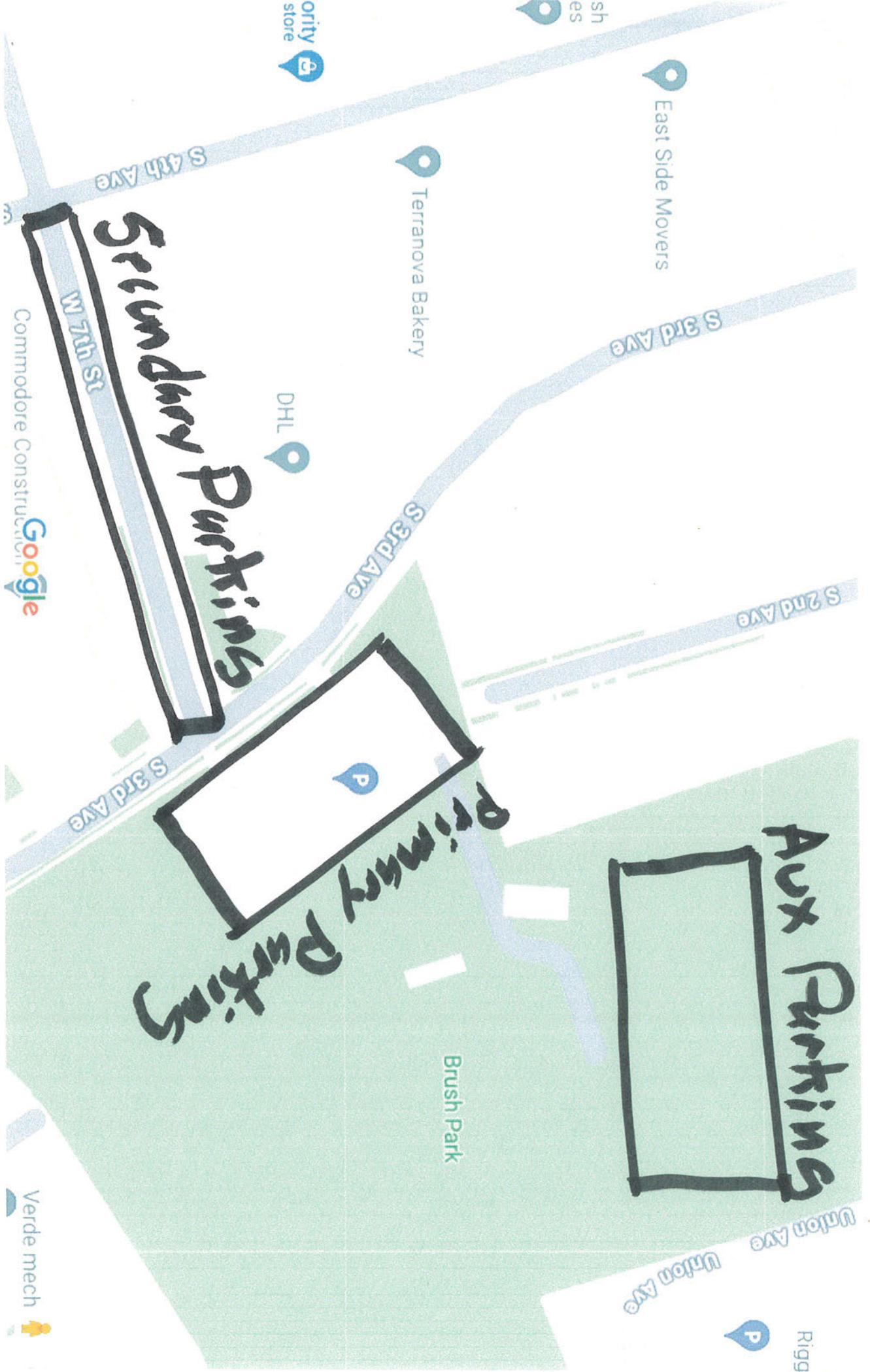
11th Annual
"I Know You Got Soul" Car Show
Parking & Setup

Mount Vernon Classic Car Club

- Classic cars will be parked in the Brush Park parking lot.
- Aux classic cars will be parked at field #1 if needed in the back of park.
- Secondary classic cars will be parked on West 7th Street between 3rd & 4th Ave.
- West 7th Street will be blocked off by our club membership on Saturday morning.
- Classic cars will be allowed to park on West 7th Street once Brush Park lot is full.

Contact:

Willie Brown Jr/President



Sundary Parkins

Primary Parkins

Aux Parkins

Commodore Construction 

MOUNT VERNON CLASSIC CAR CLUB PRESENTS

10th Annual

Music by
DJ 45 Disco
Disher

I KNOW YOU GOT SOUL CAR SHOW

Sept 21, 2022

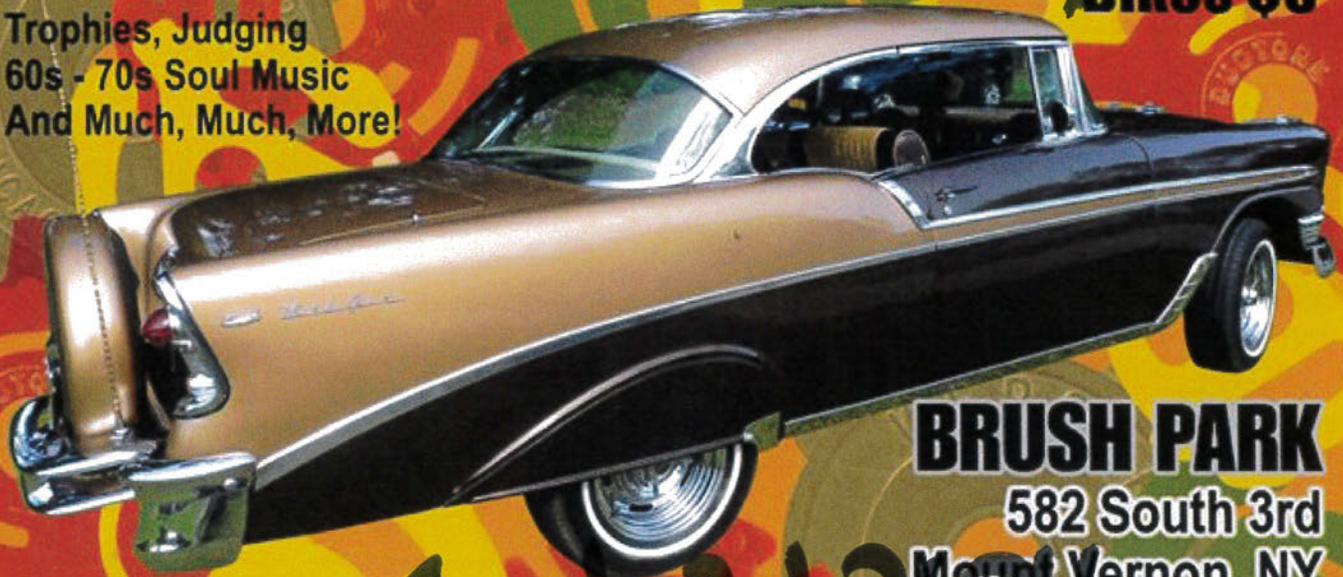


Sept 17th 2022 - 10am to 5pm

- 50/50 Raffle
- Door Prizes, Games
- BBQ, Fried Fish & Kool Aid
- Trophies, Judging
- 60s - 70s Soul Music
- And Much, Much, More!

SEPT 21 2022

**Cars \$20
Bikes \$5**



BRUSH PARK
582 South 3rd
Mount Vernon, NY

Sept 21 2022

No Loud Music Will Be Allowed At This Event

Rain date: **Sept 24th 2022**

WWW.MVCLASSICCARS.COM

PHONE: (866) 664-9455

Joshua, Kimberly

From: Norman, Deborah
Sent: Tuesday, April 30, 2024 4:07 PM
To: Joshua, Kimberly
Subject: RE: MV Classic Car Club Car Show

Good Afternoon Ms. Joshua

I will email an approval for attachment. The FDMV has no objections to the Classic Car Club Annual Show.

Best

Commissioner Norman

Deborah M. Norman
Fire commissioner, FDMV
(914)465-2834 (914)665-2611
dnorman@cmvny.com **(914)490-0131**

From: Joshua, Kimberly
Sent: Tuesday, April 30, 2024 11:32 AM
To: Carretta, Joe <JCarretta@ci.mount-vernon.ny.us>; Ellis, Yoseuf <yellis@ci.mount-vernon.ny.us>; Fountain, Phillip <PFountain@ci.mount-vernon.ny.us>; Gardner, Dana <dgardner@ci.mount-vernon.ny.us>; Jones, Dwayne <DWJones@ci.mount-vernon.ny.us>; Robert Hackett <rhackett@ci.mount-vernon.ny.us>; Beale, Teddy <TBeale@ci.mount-vernon.ny.us>; debmnorman@hotmail.com; Marable, Aaron <amarable@ci.mount-vernon.ny.us>; Norman, Deborah <DNorman@cmvny.com>; Odindo, Kim <KROdindo@ci.mount-vernon.ny.us>; theofdmv@gmail.com; ojimenez@pd.cmvny.com; Addison, Gregory <GAddison@pd.ci.mount-vernon.ny.us>; David Gibson <dgibson@pd.cmvny.com>; Goldman, Mike <MGoldman@pd.ci.mount-vernon.ny.us>; Hastings, Roy <RHastings@pd.ci.mount-vernon.ny.us>; Olifiers, Marcel <MOLifiers@pd.ci.mount-vernon.ny.us>; Sexton, Steven <SSexton@pd.ci.mount-vernon.ny.us>
Cc: Tanesia M. Walters <twalters@ci.mount-vernon.ny.us>; Joshua, Kimberly <kjoshua@ci.mount-vernon.ny.us>
Subject: MV Classic Car Club Car Show

Good morning,

Please see the attached application from the MV Classic Car Club for their 11th Annual "I Know You Got Soul" Classic Car Show. Please email me your approval or disapproval for City Council Legislation as an attachment for Legistar upload.

Thank you.

Kimberly J Joshua

Executive Administrative Assistant

Office of the City Clerk



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**



(914) 665-2500 FAX (914) 665-2559

*Captain Michael Goldman
Commanding Officer*

*Sergeant Juliet Evans
Executive Officer*

Date: May 28, 2024
To: Office of Police Commissioner
From: Executive Officer of Support Services Division
Subject: Mount Vernon Classic Car Show – 11th Annual “I Know You Got Soul” Car Show

The undersigned supervisor has received a block party/special event application to review. The application, submitted by Mr. Willie Brown Jr. on behalf of the Mount Vernon Classic Car Club, proposes a car show on Saturday, September 21, 2024, from 1000 to 1700 hours, with a rain date scheduled for Saturday, September 28, 2024. The event is planned to be held at Brush Park, located at 555 South 3rd Avenue, Mount Vernon, New York 10550, with a street closure of West 7th Street between South 3rd and South 4th Avenue. While the application does not specify the expected number of attendees, past events have seen an estimated turnout of three hundred (300) to three hundred and fifty (350) people. The flyer submitted with the application lists that there will be no loud music at the event, but the application does list that there will be a DJ without amplification equipment. Based on this, the undersigned recommends the following to facilitate the event:

1. DPW to place barricades at West 7th Street between South 3rd and South 4th Avenues and place “No Parking” signs seventy -two (72) hours before the event.
2. All necessary permits should be in place prior to the event.
3. The undersigned recommends that the patrol supervisor and assigned sector cars monitor the event and the patrol supervisor be authorized to hire police officers on an overtime basis at the organizer’s expense should the necessity arise.

Sgt. Juliet Evans #4 5/28/24
Sergeant Juliet Evans #4
Executive Officer of Support Services Division

CC: Patrol Division
Department of Public Works

David Gibson
5/28/24



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

June 5, 2024

To: City Clerk's Office
City of Mount Vernon, NY

RE: Annual "I Know You Got Soul" Car Show

Replying to your memo regarding the Annual "I Know You Got Soul" Car Show June 15, 2024 (Rain date June 22, 2024) please be advised that the Department of Public Works has no objections to this event. DPW will place "No Parking" signs 72 hours prior to the event and drop barricades 24 hours in advance.

The following Streets will have closures:

- Closing of West 7th Street between 3rd and 4th Ave *
- (6) Do Not Cross Barricades to close street
- No Parking Signs on West 7th Street

Respectfully,

Damani L. Bush
Commissioner of Public Works



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -611
A

Agenda Date: 5/22/2024

Agenda #: 6 -

City Council:

**AN ORDINANCE AUTHORIZING THE PURCHASE
AND INSTALLATION OF A PREFABRICATED
OFFICE SPACE AT THE CANAL STREET GARAGE**

Whereas, by letter dated March 7, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing the purchase and installation of prefabricated office space at the Canal Street garage; and

Whereas, the Department of Public Works has identified the urgent need to address the deplorable and unsafe condition of the office space used by the department's garage superintendent at the Canal Street garage; and

Whereas, the current office space exhibits numerous safety hazards, including holes in the ceiling and flooring, extensive water damage, and mold growth, posing risks to the health and well-being of department personnel; and

Whereas, it is imperative to provide a safe and functional workspace for department staff to ensure operational efficiency and employee welfare; and

Whereas, prefabricated (prefab) office spaces offer a swift and cost-effective solution for addressing immediate workspace needs, with the ability to be assembled quickly and at a lower cost compared to traditional construction methods; and

Whereas, the proposed prefab office unit will include a separate exhaust system from the current garage system, promoting clean air filtration and enhancing the overall work environment; and

Whereas, Global Industrial has been selected as the vendor for this purchase, offering competitive pricing under OMNIA Partners National Contract #R211402; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization for Purchase. The Department of Public Works is hereby authorized to purchase and install prefabricated office space at the Canal Street garage.

Section 2. Cost. The anticipated cost of this purchase is \$38,636.00.

Section 3. Funding. Funding for this purchase shall be sourced from the American Rescue Plan Act, specifically from City-owned Property Capital Projects under H1620.203 C930.

Section 4. Implementation. The Mayor or their designee is hereby authorized to take all necessary actions to execute the purchase agreement with Global Industrial and oversee the installation of the prefabricated office space.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

March 7, 2024

Honorable City Council Members
Of the City of Mount Vernon
City Hall, Mount Vernon, New York
(Through the Office of the Mayor)

Re: Purchase of Prefabricated Office Space at Canal Street Garage

Dear Honorable City Council Members:

The Department of Public Works is requesting the purchase and installation of a prefabricated (prefab) office space at the Canal Street garage. The office currently being used by the department’s Garage Superintendent is in deplorable and unsafe condition. There are numerous holes in the ceiling and flooring, extensive water damage, and molding in many areas of the space.

A prefabricated office can be assembled much faster than traditional construction methods, allowing for swift deployment of workspace to meet the immediate demand. The cost of prefab construction is also often lower than traditional building methods, making it a more economical choice for establishing office space in a timely manner. This unit will also run on a separate exhaust system from the current garage system, promoting clean air filtration. Overall, we believe this purchase would be the best course of action in creating a safer and more workable environment while still taking speed, cost-effectiveness, and sustainability into account.

We are selecting the vendor Global Industrial for this purchase which is on OMNIA Partners National Contract for government entities (Contract# R211402). Funding for this purchase is available via American Rescue Plan Act- City Owned Property Capital Projects H1620.203 C930. The anticipated cost of this purchase is \$38,636.00.

Thank you for considering our request. Kindly have the necessary legislation enacted upon your acceptance and acquiescence of this transaction.

Respectfully,

Damani L. Bush
Commissioner of Public Works

DB/lp

Cc: Comptroller’s Office



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -639
A

Agenda Date: 6/12/2024

Agenda #: 9 -

City Council:

**AN ORDINANCE AMENDING ORDINANCE NO. 3,
ADOPTED BY THE CITY COUNCIL ON MAY 22,
2024, "ENTITLED AN ORDINANCE AUTHORIZING
THE DEPARTMENT OF RECREATION TO CO-SPONSOR
"CITY-FEST" (BUSINESS, FOOD AND CULTURE
EXPO 2024) WITH THE FRIENDS OF MOUNT VERNON
ARTS, RECREATION AND YOUTH PROGRAMS, INC."**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The first decretal paragraph and Section 7 of Ordinance No. 3, adopted by the City Council on May 22, 2024, entitled "AN ORDINANCE AUTHORIZING THE DEPARTMENT OF RECREATION TO CO-SPONSOR "CITY-FEST" (BUSINESS, FOOD AND CULTURE EXPO 2024) WITH THE FRIENDS OF MOUNT VERNON ARTS, RECREATION AND YOUTH PROGRAMS, INC." is hereby amended as follows:

Whereas, by letter dated May 10, 2024, the Commissioner for the Department of Recreation has requested legislation authorizing said Department to co-sponsor "City-Fest" (Business, Food, and Culture Expo 2024) with the Friends of Mount Vernon Arts, Recreation and Youth Programs, Inc. on Saturday, September 14, 2024, from 12:00 noon to 9:00 p.m., with a rain date of Sunday, September 15, 2024 and by letter dated June 3, 2024, the Commissioner has requested as amendment to Ordinance 3 as adopted above; and

Whereas, the City of Mount Vernon recognizes the importance of promoting business, food, culture, and community engagement within the city; and

Whereas, "City-Fest" will feature various activities, including outdoor dining, food vendors, merchandise, art vendors, and cultural performances, contributing to the vibrancy and vitality of Mount Vernon; and

Whereas, specific arrangements, including street closures, signage, booth setups, banner placement, and stage placement, are necessary to facilitate the event; **Now, Therefore, Be It Resolved**

That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Department of Recreation is hereby authorized to co-sponsor “City-Fest” (Business, Food and Culture Expo 2024) with the Friends of Mount Vernon Arts, Recreation and Youth Programs, Inc. on Saturday, September 14, 2024, from 12:00 noon to 9:00 p.m., with a rain date of Sunday, September 15, 2024.

Section 2. Street Closures. Permission is granted to close the following streets on Saturday, September 14, 2024, from 4:00 a.m. to 10:00 p.m.:

- Gramatan Avenue from Lincoln Avenue to Sidney Avenue.
- Oakley Avenue from Crary to Gramatan Avenue.
- North Street from Gramatan Avenue to North 5th Avenue.
- North 3rd Avenue from Sidney Avenue to Oakley Avenue.

Section 3. Street Signage. The Department of Public Safety and Parking is directed to post street closing signs indicating the above street closure locations and times by Monday, September 9, 2024, at 4:00 p.m.

Section 4. Use of Street Beds and Sidewalks. Permission is granted to use the street beds and sidewalks to set up booths, tents, tables, and chairs for outdoor dining, food, merchandise, and art vendors.

Section 5. Banners. Permission is granted to hang banners throughout the City promoting “City Fest”

Section 6. Stage Placement. Authorization is granted for a stage placement on Gramatan Avenue between Lincoln Avenue and Oakley, in front of “The Circle.” **Note** that “The Circle” itself will *not* be closed.

Section 7. Funding. Funds for “City-Fest” shall be charged to Budget Code A7620.457 [A7620.464], not exceeding \$25,000 [\$30,000]. The Recreation Department shall provide personnel as part of the co-sponsorship.

Section 8. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

New Matter Underlined
Deleted Matter in Brackets []



CITY OF MOUNT VERNON, N.Y.
RECREATION DEPARTMENT

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner

June 3, 2024

Honorable Members of the City Council
Through the office of the mayor
1 Roosevelt Square
Mount Vernon, New York 10550

Re: City Fest 2024

AMENDED

Dear Honorable Council Members:

This letter comes to request that the City Council enact legislation that will allow the Department of Recreation to co-sponsor "City Fest" (Business, Food and Culture Expo 2024) with the Friends of Mt. Vernon, Recreation and Youth Programs, Inc. on Saturday, September 14, 2024 (Rain date Sunday, September 15, 2024). The event will begin at noon and end at 9:00 pm. The specific setup time and details are as follows:

- Permission to close the following streets on Saturday, September 14, 2024, from 4 am to 10 pm
Gramatan Avenue from Lincoln Avenue and Sidney Avenue
Oakley Avenue from Crary to Gramatan Avenue
North Street from Gramatan Avenue to North 5th Avenue
North 3rd Avenue from Sidney Avenue to Oakley Avenue
- Permission to direct the Department of Public Safety and Parking to post street closing signs indicating the above street closure locations and times. These signs should be posted by Monday, September 9, 2024, at 4:00 pm.
- Permission to use the street beds and sidewalks to set up booths, tents, tables, and chairs to accommodate outdoor dining, food, merchandise, and art vendors.
- Permission to authorize Department of Public Safety, Department of Public Works, Water, and Fire Department personnel to assist with the event.
- Permission to hang banners throughout the city promoting "City Fest"
- Permission to authorize a stage placement on Gramatan Avenue between Lincoln Avenue and Oakley, in front of "The Circle." However, "The Circle" itself will not be closed.

Funds for this event will be charged to the Budget code A7620.457, not to exceed \$25,000.00. The Recreation Department will provide personnel as part of the co-sponsorship. If you have any further questions or concerns regarding this correspondence, please do not hesitate to contact me at 914-665-2420.

Sincerely,

Kathleen Walker-Pinckney
Commissioner

"The Jewel of Westchester"





City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -622
A

Agenda Date: 6/12/2024

Agenda #: 10 -

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SERVICE AGREEMENT WITH WESTCHESTER COUNTY FOR THE SEXUAL RISK AVOIDANCE EDUCATION PROGRAM

Whereas, by letter dated May 20, 2024, the Executive Director of the Youth Bureau has requested legislation authorizing the Mayor to enter into a service agreement with Westchester County, the Westchester County Board of Legislators, and the Westchester County Youth Bureau in the amount of \$32,621 from May 1, 2024, through December 31, 2024; and

Whereas, the City of Mount Vernon seeks to promote healthy choices and lifestyles among youth through the Sexual Risk Avoidance Education Program (S.R.A.E.P); and

Whereas, the S.R.A.E.P aims to provide Teen Pregnancy Prevention Supports and Work Readiness Support, focusing on developing youth's capacity for employment and providing necessary job readiness training; and

Whereas, funding for this program is provided by the New York State Office of Children and Family Services (NYSOCFS) and does not require any matching funds; and

Whereas, the funds for this program are to be accounted for in revenue code A3820.3 for appropriations in budget codes A7338.101 (Salaries), A7338.803 (FICA), and A7338.458 (Miscellaneous - including consumables, stipends, and supplies); Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The City Council hereby authorizes the Mayor to enter into a service agreement with Westchester County, the Westchester County Board of Legislators, and the Westchester County Youth Bureau in the amount of \$32,621 from May 1, 2024, through December 31, 2024.

Section 2. Program Duration. The Youth Bureau will start its session on October 1, 2024, and conclude the program on December 20, 2024.

Section 3. Focus. The Sexual Risk Avoidance Education Program (S.R.A.E.P) will promote healthy choices and lifestyles among youth through a positive youth development framework. This includes providing Teen Pregnancy Prevention Support and Work Readiness Support.

Section 4. Funding. Funds for this program will be accounted for in revenue code A3820.3, and appropriations will be made in budget codes A7338.101 (Salaries), A7338.803 (FICA), and A7338.458 (Miscellaneous - including consumables, stipends, and supplies).

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of

Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTHUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

May 20, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor and the Mount Vernon Youth Bureau (youth services agency) to enter into a service agreement with the Westchester County, Westchester County Board of Legislators, and the Westchester County Youth Bureau in the amount of **\$32,621** from **May 1, 2024, through December 31, 2024**. The Youth Bureau will start its session on October 1, 2024 and conclude the program on December 20, 2024.

Funding for the **Sexual Risk Avoidance Education Program (S.R.A.E.P)** is from the NYSOCFS. The SRAEP aims for the following: Promoting healthy choices and lifestyle among youth through a program based on positive youth development framework focusing on **1. Teen Pregnancy Prevention Supports** - by providing information regarding supportive relationships, adolescent sexuality education, or pregnancy prevention. **2. Work Readiness Supports** - by developing youth's capacity to move toward employment. This includes but is not limited to assisting youth gaining transferrable skills, increasing their soft skills by providing them with job readiness training. Youth will learn and understand employers and workplace expectations, develop positive work habits, and understanding behaviors, attitudes, and skills necessary to compete in the labor market.

Funds for this program are to be accounted for in revenue code A3820.3 for appropriations in budget code A7338.101 (Salaries), A7338.803 (FICA), and A7338.458 (Misc.-which includes consumables, stipends, and supplies). This is a reimbursable grant and does not require any matching funds. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Award Letter

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



George Latimer, County Executive
Bernie Dean, Acting Executive Director of the Youth Bureau

April 19, 2024

Debbie Burrell-Butler
Executive Director
Mount Vernon Youth Bureau
1 Roosevelt Square
Mount Vernon, New York 10550

Dear Ms. Burrell-Butler,

I am pleased to inform you that your agency will be reimbursed for implementation of the Sexual Risk Avoidance Education Program, for the period May 1, 2024 continuing through December 31, 2024 for an amount of \$32,621. A detailed program scope will be sent shortly. Funding for this program is received from the New York State Office of Children and Family Services and provided through the Westchester County Youth Bureau.

An agreement for services is subject to approval by the Westchester County Board of Legislators and also contingent upon review and approval of the program application and budget submitted that your agency will be required to submit. Your agency must submit a quarterly and an annual assessment to report on the performance measures implemented to achieve goals and objectives set for the program. The County of Westchester insurance policies for youth development program agencies must be followed and required insurance documents submitted. In preparation for the contract process, your agency is strongly encouraged to register with the county's Vendor Portal. The first step in using the portal is the Vendor Document Repository Module, which allows vendors to upload and save scanned images of required supporting documents and then link them to each county contract. The link to access the Vendor Portal is: <http://business.westchestergov.com/vendor-portal>

Please note that the Agreement that your organization is required to enter into with Westchester County shall contain a provision that the County shall retain the right, upon the occurrence of any release by the Governor of a proposed budget of the State of New York and/or the adoption of the State budget or any amendments thereto, and after the County has a reasonable period of time to conduct an analysis of the impacts of such budget(s) on County finances, to terminate the Agreements authorized herein or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contract agencies, then the contract agencies shall have the right to terminate their respective Agreements upon reasonable prior written notice.

The Westchester County Youth Bureau program administrator for this program is Chandreyee Mitra. Her number is 914-995-2754 and her email is cxme@westchestercountyny.gov. Please contact her with any questions.

Thank you.

Bernie Dean
Acting Executive Director



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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VERNON, NEW YORK
10550
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File #: TMP -623
A

Agenda Date: 6/12/2024

Agenda #: 11 -

City Council:

AN ORDINANCE AUTHORIZING THE YOUTH BUREAU TO HOST THE 4TH "LET YOUR COLORS SHINE" PRIDE DAY AND FLAG-RAISING EVENT

Whereas, by letter dated May 20, 2024, the Deputy Director of the Youth Bureau has requested legislation to host the 4th "LET YOUR COLORS SHINE" Pride Day and Flag-Raising event on Friday, June 14, 2024, at City Hall Plaza from 3:30 p.m. to 6:30 p.m. In the event of inclement weather, the event will take place at the Doles Center on the same date; and

Whereas, the City of Mount Vernon recognizes the importance of promoting inclusivity and celebrating diversity within the community; and

Whereas, this community event is in partnership with the Mount Vernon Recreation Department, Office of Emergency Services, Mount Vernon Police Department, Mount Vernon Fire Department, SNUG, WJCS, Youth Shelter of Westchester, the Loft, and Dr. Gloria Pope; and

Whereas, the Youth Bureau has requested the presence of three (3) Auxiliary Police Officers to ensure the safety of participants, with an anticipated attendance of over 200 students, parents, partners, and community members; and

Whereas, the event aims to increase awareness of the Youth Bureau and Community-Based Organizations (CBO) offerings, and to disseminate community resources, including exposure to programs serving youths in the LGBTQIA+ community; and

Whereas, the funds required for this event will not exceed \$2,000 and will be accounted for in Budget Code A6295.458; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council' convened, does hereby ordain, and enact:

Section 1. Authorization. The City Council authorizes the Youth Bureau to host the 4th "LET YOUR COLORS SHINE" Pride Day and Flag-Raising event on Friday, June 14, 2024, at City Hall Plaza from 3:30 p.m. to 6:30 p.m. In the event of inclement weather, the event will take place at the Doles Center on the same date.

Section 2. Partnerships. The event will be held in partnership with the Mount Vernon Recreation

Department, Office of Emergency Services, Mount Vernon Police Department, Mount Vernon Fire Department, SNUG, WJCS, Youth Shelter of Westchester, the Loft, and Dr. Gloria Pope.

Section 3. Safety Measures. The Youth Bureau is authorized to request the presence of three (3) Auxiliary Police Officers for the safety of participants during the event.

Section 4. Funding. The funds required for the event, not to exceed \$2,000, will be allocated from Budget Code A6295.458.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mvyouthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

May 20, 2024

Honorable Members of the City Council

Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

Dear Honorable Members of City Council:

This letter comes to respectfully request that City Council enact legislation that will authorize the Youth Bureau to host the 4th Annual “LET YOUR COLORS SHINE” Pride Day event, on Friday, June 14, 2024, at City Hall Plaza from 3:30pm -6:30pm. This community event is in partnership with Mt. Vernon Recreation, Office of Emergency Services, Mt. Vernon Police, Mt. Vernon Fire, SNUG, WJCS, Youth Shelter of Westchester, The Loft and Dr. Gloria Pope. In the event of inclement weather, the rain location will be the Doles Center, on the same date.

The Youth Bureau is also requesting three (3) Auxiliary Police Officers for the safety of the participants. The anticipation is to have over 200 students, parents, partners, and community members in attendance.

We are also requesting that the Pride Flag be raised on one of the newly installed flag poles in City Hall Plaza prior to the event.

The purpose of the event is to increase awareness of the Youth Bureau and CBO offerings and disseminate community resources which includes providing exposure of programs that serve youth in the LGBTQIA+ community.

~~Funds for~~ this event are to be accounted for in budget code A6295.458 and will not exceed \$2,000.00.

Please feel free to contact me directly at (914) 665-2344, should you have any questions.

Dena T. Williams
Deputy Director

Cc: Shawyn Patterson-Howard, Mayor
Darren M. Morton, Comptroller
Brian Johnson, Corporation Counsel



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**



(914) 665-2500 FAX (914) 665-2559

*Captain Michael Goldman
Commanding Officer*

*Sergeant Juliet Evans
Executive Officer*

Date: June 06, 2024
To: Office of Police Commissioner
From: Executive Officer of Support Services Division
Subject: Youth Bureau Pride Day Event – Let Your Colors Shine

On Thursday, June 06, 2024, the Office of the City Clerk notified the Support Service Division that the Mount Vernon Youth Bureau is requesting to hold their 4th Annual Pride Day Event called “Let Your Colors Shine” on Friday, June 14, 2024, between the hours of 1530 to 1830 hours at City Hall Plaza. In inclement weather, the event will be relocated to the Dole Recreation Center at 250 South 6th Avenue Mount Vernon, New York. The applicant is expected to be approximately two hundred (200) participants. The applicant is requesting three (3) Auxiliary Police Officers to assist with the event, ensuring the safety and security of all attendees, and no street closures. The undersigned supervisor will notify the Commissioner of the Auxiliary Officers of the request. The undersigned supervisor does not have any public safety concerns regarding this event and recommends the approval of this event.

Sgt. Juliet Evans #4 6/6/24
Sergeant Juliet Evans #4
Executive Officer of Support Services Division

CC: Patrol Division

*DJP
6/6/24*



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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10550
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File #: TMP -655

Agenda Date: 6/12/2024

Agenda #: 9.

City Council:

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MOUNT VERNON, NEW YORK
HONORING AND RECOGNIZING
*THE RETIREMENT OF LINDA JONES-IGLEHART***

Whereas, the great City of Mount Vernon, NY, joins the Board of Directors and Staff members of the Mount Vernon Day Care Center, Inc. in recognizing the retirement of ***LINDA JONES-IGLEHART*** after thirty-seven years of service as the Executive Director; and

Whereas, ***LINDA JONES-IGLEHART*** is a native of Mount Vernon. She attended the Mount Vernon public schools and is a graduate of Mount Vernon High School; and

Whereas, as a teen youth worker, ***LINDA JONES-IGLEHART*** was assigned to Mount Vernon Day Care Center in early childhood education. From this experience, she was inspired to continue her education in the field and graduated from Northeastern University in Boston

Whereas, after college, ***LINDA JONES-IGLEHART*** spent ten years in the private business industry as a corporate officer and VP of Administration for a minority defense contractor for the Department of Defense. Ms. Iglehart has been recognized by several community service agencies in the Bronx for her efforts and achievements as a defense contractor, bringing 500 jobs to the South Bronx in technical training for unskilled workers. Ms. Iglehart was responsible for personnel, contract administration, Industrial Preparedness Planning for defense wartime mobilization subcontracts and was Chief of Purchasing; Now, Therefore, be it

Resolved, that the City Council joins with the citizens of the City of Mount Vernon, NY, and many friends and family in recognition and appreciation for LINDA JONES-IGLEHART's outstanding service, commitment, and leadership to the citizens of the City of Mount Vernon. She is an educator, administrator, mother, advocate for children, and a mentor to many. Linda Johnes-Iglehart, we salute you!



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -518
A

Agenda Date: 4/10/2024

Agenda #: 13 -

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A RENTAL LEASE AGREEMENT

Whereas, by letter dated March 20, 2024, the Commissioner of the Department of Public Safety has requested legislation seeking authorization for the Mayor to enter into a rental lease agreement with 1978 THIRD AVENUE LLC, 11285 AV, LLC NEW YORK (“Landlord”) for Suite 407 located at 6 Gramatan Avenue, Mount Vernon, NY, to lease the premises for the Internal Affairs Division of the City of Mount Vernon Police Department; and

Whereas, the Department of Public Safety seeks to enhance operational efficiency and provide adequate working space for the Internal Affairs Division of the City of Mount Vernon Police Department; and

Whereas, a rental lease agreement has been negotiated with 1978 THIRD AVENUE LLC, 11285 AV, LLC NEW YORK (“Landlord”) for Suite 407 located at 6 Gramatan Avenue, Mount Vernon, NY, to accommodate the Internal Affairs Division; and

Whereas, the projected move-in date for the Internal Affairs Division is May 1, 2024, and the lease agreement terms and conditions require approval by the City Council; and

Whereas, the lease agreement entails an annual base rent of \$1,750.00 plus \$200.00 per month for electricity, totaling \$1,950.00 due each month for rent, to be satisfied from Budget Line A3120.468 (Rent). The lease period spans three (3) years with a three (3%) percent increase in rent annually as specified in the following schedule shown below and the lease period shall be for a duration of three (3) years, commencing on May 1, 2024, and concluding on April 30, 2027. The annual base rent shall be as follows:

<u>Lease Year/Period:</u>	<u>Annual Base Rent:</u>
Year 1	\$21,000.00
Year 2	\$21,630.00
Year 3	\$22,279.00

Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization for Lease Agreement. The City Council of Mount Vernon hereby authorizes the Mayor to enter into a rental lease agreement with 1978 THIRD AVENUE LLC, 11285 AV, LLC NEW YORK (“Landlord”) for Suite 407 located at 6 Gramatan Avenue, Mount Vernon, NY, to lease the premises for the Internal Affairs Division of the City of Mount Vernon Police Department.

Section 2. Payment Terms. The City shall provide payment to the Landlord in the form of two (2) certified checks made payable to 1978 Third Avenue LLC. The first (1st) check shall be in the amount of \$5,850.00 as a Security Deposit (equivalent to three (3) months of Base Rent and Electric Charge), and the second (2nd) check shall be \$1,950.00 for the first month’s rent and electricity to be satisfied from Budget Line A3120.468 (Rent).

Section 3. Benefits of Relocation. The relocation of the Internal Affairs Division to 6 Gramatan Avenue will facilitate more confidential interaction with Members of Service (“MoS”) and enable other divisions to acquire more adequate working space within headquarters.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



**DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500**

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

March 20, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: 6 Gramatan Ave- Suite 407 Rental Lease Agreement FOR APPROVAL at the
April 10th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a Resolution for the Mayor to enter into a rental lease agreement between 1978 THIRD AVENUE LLC, 11285 AV, LLC NEW YORK (Landlord) and the City of Mount Vernon to lease Suite 407 located at 6 Gramatan Avenue, Mount Vernon, NY for the Internal Affairs Division of the City of Mount Vernon Police Department. The projected move date is May 1, 2024.

Annual base rent is \$1750.00 plus \$200.00 per month for electricity totaling **\$1950.00 due each month for rent**. Payment for the lease will be satisfied from **Budget Line A3120.468 (Rent)** The lease period is for 3 years with a 3% increase each year as follows:

<u>Lease Year/Period</u>	<u>Annual Base Rent</u>
1	\$21,000.00
2	\$21,630.00
3	\$22,279.00

The Landlord is requesting payment in the form of 2 certified bank checks made payable to 1978 Third Avenue LLC:

1st Check

\$5,850.00 for Security Deposit (Three months of Base Rent & Electric Charge)

CC: Mayor
Comptroller
Law Department

2nd Check

\$1,950.00 for first month rent and electricity

The re-location of the Internal Affairs Division to 6 Gramatan Avenue will provide more confidential interaction with Members of Service. It will also allow for other divisions to acquire more adequate working space within headquarters.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,



David Gibson

Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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VERNON, NEW YORK
10550
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File #: TMP -601

Agenda Date: 5/22/2024

Agenda #: 11.

City Council:

AN ORDINANCE RETROACTIVELY AUTHORIZING ONE (1) MEMBER OF SERVICE (“MOS”) TO ATTEND THE FIREARMS INSTRUCTOR TRAINING

Whereas, by letter dated May 8, 2024, the Commissioner for the Department of Public Safety has requested legislation retroactively authorizing one (1) Member of Service (“MoS”) from the Department of Public Safety to attend the Firearms Instructor Training that was held from April 12, 2024, to April 26, 2024, at the Rockland County Police and Public Safety Academy, located at 2 Short Clove Road, Haverstraw, NY; and

Whereas, the City of Mount Vernon is committed to the ongoing professional development and training of its public safety personnel to ensure the highest standards of service and safety for the community; and

Whereas, the Department of Public Safety has identified the Firearms Instructor Training as a critical program for enhancing the skills and effectiveness of its Members of Service; and

Whereas, the total cost for one (1) MoS to attend this training is \$990.00, which will be funded from Budget Code A3120.451 (Training); and

Whereas, the Member of Service will require the use of a department vehicle for transportation to and from the training site, with reimbursement for gas and tolls not to exceed \$200.00, also to be funded from Budget Code A3120.451 (Training); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization for Training Attendance. The City Council of the City of Mount Vernon hereby retroactively authorizes one (1) Member of Service from the Department of Public Safety to attend the Firearms Instructor Training that was held from April 12, 2024, to April 26, 2024, at the Rockland County Police and Public Safety Academy, located at 2 Short Clove Road, Haverstraw, NY.

Section 2. Funding and Expenses. The total cost of \$990.00 shall be satisfied from Budget

Code A3120.451 (Training). Additionally, the MoS is authorized to use a department vehicle for transportation, with reimbursement for gas and tolls not to exceed \$200.00, also to be satisfied from Budget Code A3120.451 (Training).

Section 3. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

May 8, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Retroactive Firearms Instructor Training FOR APPROVAL at the May 22nd, 2024 CITY COUNCIL MEETING

Honorable Councilmembers:

The Department of Public Safety requests that the City Council adopt an ordinance to retroactively approve one (1) Member of Service who attended a **Firearms Instructor Training** which was held on April 12th, 2024 to April 26th, 2024. The training was hosted by the Rockland County Police and Public Safety Academy located at 2 Short Clove Road, Haverstraw, NY.

The cost for this training is **\$990.00 per person** (\$990.00 in total) and will be satisfied from **Budget Line A3120.451 (Training)**. The member of service utilized a department vehicle for transportation to and from the training and is requesting reimbursement for gas and tolls which did not exceed \$200.00 and will be satisfied from **Budget Line A3120.451 (Training)**.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,



David Gibson
Commissioner of Public Safety

cc: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -649
A

Agenda Date: 6/12/2024

Agenda #: 18 -

City Council:

AN ORDINANCE AMENDING THE POSITION TITLE IN THE 2024 PUBLIC SAFETY BUDGET FROM “PERSONNEL SPECIALIST” TO “PERSONNEL ASSOCIATE”

Whereas, by letter dated June 5, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the amendment of the position title in the 2024 Public Safety Budget from “Personnel Specialist” to “Personnel Associate”; and

Whereas, the Department of Public Safety has requested that the position title of “Personnel Specialist” in the 2024 Public Safety Budget be amended to reflect the CSEA-approved title of “Personnel Associate”; and

Whereas, the position is currently funded at \$71,384 in Budget Line A3120.101 (Salary); and

Whereas, this position title change has been approved by Civil Service and Human Resources;
Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The “Personnel Specialist” position title in the 2024 Public Safety Budget is hereby amended to “Personnel Associate” to reflect the CSEA-approved title.

Section 2. Funding. The funding for this position remains unchanged at \$71,384 in Budget Line A3120.101 (Salary).

Section 3. Implementation. The Department of Public Safety, Civil Service, and Human Resources are directed to update its records to reflect this position title change.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

June 5, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Amend Position FOR APPROVAL at the June 12th, 2024 CITY COUNCIL MEETING

Honorable Councilmembers:

The Department of Public Safety requests that the City Council adopt an ordinance to amend the position title in the 2024 Public Safety Budget of "Personnel Specialist" to reflect the CSEA approved title of "Personnel Associate".

This position is currently in the budget and is already funded at \$71,384 in **budget line A3120.101 (Salary)**. **This position has been approved by Civil Service and Human Resources.**

If this meets your Honorable Body's approval, please draft legislation authorizing the title change.

Respectfully,

David Gibson
Commissioner of Public Safety

Cc: Mayor
Comptroller
Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -633
A

Agenda Date: 6/12/2024

Agenda #: 22 -

City Council:

AN ORDINANCE TO RETROACTIVELY APPROVE THE REIMBURSEMENT OF EXPENSES FOR TWO (2) MEMBERS OF SERVICE WHO ATTENDED THE REALITY-BASED TRAINING INSTRUCTOR COURSE

Whereas, by letter dated May 24, 2024, the Commissioner of the Department of Public Safety has requested legislation retroactively approving reimbursement of expenses for two (2) Members of Service who attended the Reality-Based Training Instructor Course from May 13-17, 2024; and

Whereas, the Department of Public Safety recognizes the importance of providing advanced training to its Members of Service (“MoS”) to enhance their skills and effectiveness; and

Whereas, two MoS attended the Reality Based Training Instructor Course from May 13-17, 2024, which was provided at *no cost*; and

Whereas, the MoS utilized a department vehicle for transportation to and from the training; and

Whereas, the MoS are requesting reimbursement for expenses incurred, including gas, tolls, and meals, which should not exceed \$250.00; and

Whereas, the reimbursement of these expenses will be satisfied from Budget Line A3120.451 (Training); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The City Council hereby retroactively approves the reimbursement of expenses for two (2) Members of Service who attended the Reality-Based Training Instructor Course from May 13-17, 2024.

Section 2. Reimbursement. The reimbursement for expenses, including gas, tolls, and meals, shall not exceed \$250.00 and will be allocated from Budget Line A3120.451 (Training).

Section 3. Processing. Department of Public Safety is authorized to process the reimbursement for the two Members of Service as described herein.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

May 24, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: Reimbursement for Expenses FOR APPROVAL at the June 12th, 2024
CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council adopt an ordinance to approve the reimbursement of expenses for two (2) Members of Service that attended the **Reality Based Training Instructor Course** that took place on May 13th, 2024 to May 17th, 2024.

The cost for this training is FREE. The Members of Service utilized a department vehicle for transportation to and from the training and are requesting reimbursement for gas, tolls and meals which should not exceed \$250.00 and will be satisfied from **Budget Line A3120.451 (Training)**.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,


David Gibson
Commissioner of Public Safety

cc: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -652
A

Agenda Date: 6/12/2024

Agenda #: 23 -

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE STATE OF NEW YORK DIVISION OF CRIMINAL JUSTICE SERVICES TO ACCEPT GRANT FUNDING FOR LAW ENFORCEMENT TECHNOLOGY (LETECH)

Whereas, by letter dated June 5, 2024, the Commissioner of the Department of Recreation has requested legislation authorizing the Mayor to enter into an agreement with the State of New York Division of Criminal Justice Services to accept \$1,028,565 in grant funding from the New York State Law Enforcement Technology grant program; and

Whereas, the Department of Public Safety of the City of Mount Vernon seeks to enhance its technological capabilities to improve efficiency and public safety; and

Whereas, the State of New York Division of Criminal Justice Services has awarded a grant of \$1,028,565 to the City of Mount Vernon under the New York State Law Enforcement Technology grant program; and

Whereas, the grant does not require any matching funds from the City; and

Whereas, the funds will be utilized to purchase various pieces of technology, both hardware and software, to increase the Department of Public Safety's efficiency in helping to keep Mount Vernon safe; and

Whereas, the Finance Department has designated **Revenue Code A3389.9 - NYS Other** and **Appropriation Code A3120.203** as the appropriate budget lines for this grant; and

Whereas, the Department of Public Safety will be the primary department impacted by this grant and will ensure compliance with the grant's terms and conditions; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into an agreement with the State of New York Division of Criminal Justice Services to accept \$1,028,565 in grant funding from the New York State Law Enforcement Technology grant program.

Section 2. Use of Grant Funds. The grant funds will be utilized to purchase various hardware and software pieces of technology to increase the Department of Public Safety's efficiency.

Section 3. Grant Allocation. The Finance Department has designated **Revenue Code**

A3389.9 - NYS Other and **Appropriation Code A3120.203** as the appropriate budget lines for this grant.

Section 4. Compliance. The Department of Public Safety will ensure compliance with the grant's terms and conditions and will be the primary department impacted by this grant.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

June 5, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550
(through the Office of the Mayor)

RE: NYS Division of Criminal Justice Services – Law Enforcement Technology (LETECH) Grant – acceptance of a competitive grant from NYS Department of Criminal Justice Services

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a Resolution for the Mayor to enter into an agreement between the State of New York Division of Criminal Justice Services and the City of Mount Vernon to accept **\$1,028,565** in grant funding from the New York State Law Enforcement Technology grant program. There is no match necessary to accept this grant.

The \$1,028,565 will be utilized to purchase numerous pieces of technology, both hardware and software, to increase the Department's efficiency in helping to keep Mount Vernon safe.

The Finance Department has declared **Revenue Code A3389.9 - NYS Other** and **Appropriation Code A3120.203** as the appropriate budget lines for this grant. The Department of Public Safety will be the primary department that will be impacted by this grant and will ensure that compliance with the grant's terms and conditions are being met.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -653
A

Agenda Date: 6/12/2024

Agenda #: 24 -

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH A+ TECHNOLOGY & SECURITY SOLUTIONS, INC. FOR THE PROVISION OF INTERIOR AND EXTERIOR AVIGILON CAMERAS FOR THE MOUNT VERNON POLICE DEPARTMENT

Whereas, by letter dated June 6, 2024, the Commissioner of the Department of Public Safety has requested legislation authorized to enter into an agreement with A+ Technology & Security Solutions, Inc. to provide interior and exterior Avigilon cameras for the Mount Vernon Police Department; and

Whereas, the Department of Public Safety of the City of Mount Vernon seeks to enhance its security capabilities through the installation of interior and exterior Avigilon cameras; and

Whereas, A+ Technology & Security Solutions, Inc. has been identified as a qualified provider for these cameras; and

Whereas, the total cost for this payment agreement is \$170,277.25, which will be satisfied from Budget Line A3120.416 (Technology Upgrades); and

Whereas, A+ Technology & Security Solutions, Inc. is licensed with the NYS Department of State under Contract #12000298891, exempting it from the competitive bidding process in accordance with the 2024 City of Mount Vernon's Procurement Policy; and

Whereas, the installation of these cameras will significantly enhance the security infrastructure of the Mount Vernon Police Department; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into an agreement with A+ Technology & Security Solutions, Inc. to provide interior and exterior Avigilon cameras for the Mount Vernon Police Department.

Section 2. Cost. The total cost for this agreement shall not exceed \$170,277.25 and shall be funded from Budget Line A3120.416 (Technology Upgrades).

Section 3. A+ Technology & Security Solutions, Inc. A+ Technology & Security Solutions, Inc. is licensed with the NYS Department of State under Contract #12000298891, and this license exempts it from the competitive bidding process under the 2024 City of Mount Vernon's Procurement Policy.

Section 4. Implementation. The Department of Public Safety shall ensure the installation and operationalization of the Avigilon cameras as per the agreement's terms.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

June 6, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: A+ Technology & Security Payment Contract Agreement for Cameras at MVPD
FOR APPROVAL AT THE June 26th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a resolution for the Mayor to enter into a payment contract agreement between **A+ Technology & Security Solutions, Inc.** and the City of Mount Vernon Police Department. A+ Technology & Security Solutions, Inc. will provide the department with interior and exterior Avigilon cameras.

The cost for this payment agreement will be **\$ 170,277.25** which will be satisfied from **Budget Line A3120.416 (Technology Upgrades)**. A+ Technology & Security is licensed with the NYS Dept of State **Contract # 12000298891**. This licensure excludes it from the competitive bidding process in accordance with the 2024 City of Mount Vernon Procurement Policy.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,


David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -657
A

Agenda Date: 6/12/2024

Agenda #: 25 -

City Council:

AN ORDINANCE AUTHORIZING THE RELEASE FOR PROPOSAL (“RFP”) TO SOLICIT COMPETITIVE BIDS FOR HVAC REPAIR AND RENOVATION OF THE DEPARTMENT'S GUN RANGE

Whereas, by letter dated June 6, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the release for proposal (“RFP”) for the solicitation of competitive bids for HVAC repair and renovation of the department’s gun range; and

Whereas, the Department of Public Safety of the City of Mount Vernon seeks to ensure the safety and functionality of its gun range through necessary HVAC repair and renovation; and

Whereas, the establishment of a new contract for competitively bid prices for the repair of the HVAC unit and the replacement of outdated parts and equipment is imperative to allow officers to utilize the gun range safely; and

Whereas, the bidding process will be conducted for a ninety (90) day period to ensure fair and competitive pricing; and

Whereas, funding for the HVAC repair will come from Budget Line H1620.203.C930 (City-Owned Property), and funding for the repair and replacement of gun range parts and equipment will come from Budget Line A3120.458ARP SDI-001 (PD Program Initiatives); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The City Council authorizes the release for proposal (“RFP”) to solicit competitive bids for HVAC repair and renovation of the department's gun range.

Section 2. Bidding Process. The bidding process shall be conducted for ninety (90) days to ensure fair and competitive pricing.

Section 3. Funding for HVAC Repair. Funding for the HVAC repair for this project shall come from Budget Line H1620.203.C930 (City-Owned Property).

Section 4. Funding for Gun Range. Funding for repairing and replacing gun range parts and equipment shall come from Budget Line A3120.458ARP SDI-001 (PD Program Initiatives).

Section 5. Implementation. The Department of Public Safety shall oversee the solicitation of bids, the selection of a qualified contractor, and the subsequent repair and renovation of the gun

range's HVAC system.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

June 6, 2024

Honorable City Council
One Roosevelt Square
Mount Vernon, NY 10550
Through the Office of the Mayor

Re: RFP for HVAC Repair and Upgrade of Gun Range

Dear Honorable City Council Members,

The Department of Public Safety is seeking permission to solicit competitive bids to provide HVAC repair and renovation of the department's gun range.

Establishment of a new contract with competitively bid prices for the repair of the HVAC unit and the replacement of outdated parts and equipment is imperative to allow the officers to utilize the gun range safely. The bidding process will be for a ninety (90) day period.

Funding for the HVAC repair for this project will come from Budget Line **H1620.203.C930 (City Owned Property code)**. Funding for the repair and replacement of gun range parts and equipment would come from Budget Line **A3120.458ARP SDI-001 (PD Program Initiatives)**.

If this request meets the approval of your Honorable Body, please enact legislation to arrange for the advertisement of bids in accordance with the attached bid specification.

Respectfully,

David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -541
A

Agenda Date: 4/10/2024

Agenda #: 26 -

City Council:

AN ORDINANCE ESTABLISHING THE SECOND ASSISTANT COMMISSIONER POSITION IN THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT AND REALLOCATE ARPA FUNDS

Whereas, by letter dated April 4, 2024, the Deputy Commissioner for the Department of Planning & Community Development has requested legislation authorizing the Second Assistant Commissioner position within the Department and reallocating ARPA grant funds from the Mayors for Guaranteed Income Budget Line to the ARPA Not-for-Profit Grants Budget Line which is necessary to cover the salary and fringe benefits for the newly created Assistant Commissioner position; and

Whereas, the Department of Planning & Community Development of the City of Mount Vernon requests authorization to create a Second Assistant Commissioner position; and

Whereas, funding for this position will be sourced from ARPA funds for a duration of two years and seven months, spanning from May 2024 to December 2026; and

Whereas, reallocation of ARPA grant funds from the Mayors for Guaranteed Income Budget Line to the ARPA Not-for-Profit Grants Budget Line is necessary to cover the salary and fringe benefits for the newly created Assistant Commissioner position; and

Whereas, the responsibilities of the second Assistant Commissioner will include ensuring compliance requirements for various programs and grants, including those awarded to non-profit organizations, capital projects funded by the Section 108 loan guarantee program, HUD community project funding grants, tenant-based rental assistance program, and HUD voluntary compliance agreement on ADA requirements; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Creation of Second Assistant Commissioner Position. The City Council of Mount Vernon that a second Assistant Commissioner position is hereby authorized within the Department of Planning & Community Development.

Section 2. Funding Allocation. The sum of \$285,000 shall be reallocated from Budget Line A8020.458 ARP NEI-003 2.3 (Mayors for Guaranteed Income) to Budget Line A8620.458 (ARPA NEI-002 2.10) to cover the salary and fringe benefits of the newly created Assistant Commissioner position at an annual salary of \$105,432.

Section 3. Duration of Funding. Funding for the second Assistant Commissioner position shall be sourced from ARPA funds for a period of two years and seven months, commencing in May 2024 and concluding in December 2026.

Section 4. Responsibilities. The Second Assistant Commissioner shall ensure compliance requirements for various programs and grants, including those awarded to non-profit organizations, capital projects funded by the Section 108 loan guarantee program, HUD community project funding grants, tenant-based rental assistance programs, and HUD voluntary compliance agreements on ADA requirements.

Section 5. Approval of Job Description. The job description for the second Assistant Commissioner position, as approved by the Civil Service Commission, shall govern the duties and responsibilities of the position.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate and Contract.



PLANNING & COMMUNITY DEVELOPMENT
 ONE ROOSEVELT SQUARE
 MOUNT VERNON, NEW YORK 10550
 PHONE: (914) 840-4029
 EMAIL: TGRAHAM-OUATTARA@CMVNY.COM

SYLVIA BOLIVAR,
 DEPUTY COMMISSIONER

April 4, 2024

VIA EMAIL:

Honorable City Council Members
 City of Mount Vernon
 1 Roosevelt Square
 Mount Vernon, New York 10550

RE: REQUEST TO AUTHORIZE THE CREATION OF A SECOND ASSISTANT COMMISSIONER AND TO REALLOCATE ARPA FUNDS TO THE ARPA NOT-FOR-PROFITS GRANTS BUDGET LINE. FOR APPROVAL AT THE APRIL 10, 2024 CITY COUNCIL MEETING

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation to authorize the creation of a second Assistant Commissioner position and to include it in the 2024 budget for the Department of Planning and Community Development. This would be a grant funded position funded with ARPA funds for a two year and seven- months period (May 2024 - December 2026).

I am also requesting the reallocation of APRA grant funds in the amount of \$285,000 from the Mayors for Guaranteed Income budget line (A8020.458ARP NEI-003 2.3) to the ARPA Not-for-Profits Grants budget line (A8620.458.ARP NEI-002 2.10) to cover the salary and fringe for the Department of Planning and Community Development to hire the Assistant Commissioner at the annual rate of \$105,432.

The second Assistant Commissioner would be responsible for ensuring the compliance requirements are met for the following: the 25 non-profit organizations awarded ARPA funding, capital projects funded by the Section 108 loan guarantee program, HUD community project funding grants, the tenant based rental assistance program, and the HUD voluntary compliance agreement that will require that the city comply with and provide training to city agencies on ADA requirements.

I have attached a copy of the job description that has been approved by the Civil Service Commission.

Should you require further information, please feel free to contact me at (914) 665-2493.

Sincerely,

Sylvia Bolivar
 Deputy Commissioner

cc: Shawyn Patterson-Howard, Mayor
 Darren Morton, Comptroller
 Malcom Clark, Chief of Staff

Enclosure: Assistant Commission Job Description



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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VERNON, NEW YORK
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File #: TMP -658
A

Agenda Date: 6/12/2024

Agenda #: 28 -

City Council:

AN ORDINANCE AUTHORIZING THE EMERGENCY DEMOLITION OF THE PROPERTY LOCATED AT 205 SOUTH FIFTH AVENUE AND A TRANSFER OF FUNDS FOR PAYMENT FOR WORK PERFORMED

Whereas, by letter dated June 10, 2024, the Commissioner of the Department of Buildings has certified that there is imminent danger that requires urgent demolition due to unsafe building conditions at the property located at 205 South Fifth Avenue, which has a high risk of collapsing and needs to be demolished immediately; and

Whereas, the property located at 205 South Fifth Avenue has been identified as a high risk of immediate collapse due to multiple fire incidents, structural instability, and various complaints from neighbors regarding squatters, vermin, falling debris, and other hazards; and

Whereas, on June 1, 2024, a partial collapse of the retaining wall resulted in debris falling onto the sidewalk and penetrating the existing sidewalk bridge, exacerbating the dangerous conditions of the property; and

Whereas, the property, currently owned by the Mount Vernon Urban Renewal Agency, was vacated in February 2016 due to structural instability and has been deemed unsafe and dangerous since that time; and

Whereas, previous violations, including Article 21, Section 21.01, "Unsafe Building" violation number 36390, issued on December 3, 2009, have highlighted the ongoing risks associated with this property; and

Whereas, pursuant to Chapter 106, sub-section 5, "[i]n cases where it reasonably appears that there is immediate danger to the life or safety of any person unless an unsafe building is immediately repaired, vacated or demolished, the Commissioner shall cause the immediate repair, vacation or demolition of such unsafe building." The property located at 205 South Fifth Avenue is at high risk of collapse, which, if not immediately remedied, may cause damage to neighboring buildings and property if a collapse should occur; and

Whereas, the emergency demolition work commenced on June 7, 2024, including asbestos investigation and full demolition of the structure, abatement of asbestos-containing materials, and site clearance, performed by Iron Foot Asbestos & Lead Investigations at the cost of \$7,300.00, and Capital Industries Corp. at the cost of \$618,300.00; and

Whereas, an Air Quality Monitor consultant was required to monitor on-site during the

demolition and debris removal phases, with an invoice for this work pending; and

Whereas, funds for this project are available through a transfer of \$250,000 from City-Owned Property Capital (DPWH1620.2030930) Project ID (PHS-004) to the Zombie Home Demolition Project/Outside Contracted Services (A3620.405ARP) Project ID (PHS-006); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The City Council authorizes the Mayor to utilize City funds for the emergency demolition of the 205 South Fifth Avenue property.

Section 2. Emergency Demolition. The emergency demolition work, including asbestos investigation, full demolition of the structure, abatement of asbestos-containing materials, and site clearance, has been completed by Iron Foot Asbestos & Lead Investigations at the cost of \$7,300.00 and Capital Industries Corp. at the cost of \$618,300.00.

Section 3. Air Quality. An Air Quality Monitor consultant has been engaged to monitor on-site during the demolition and debris removal phases, and an invoice for this work is pending.

Section 4. Transfer of Funds. The funds for this project are authorized to be transferred from City-Owned Property Capital (DPWH1620.2030930) Project ID (PHS-004) in the amount of \$250,000 to the Zombie Home Demolition Project/Outside Contracted Services (A3620.405ARP) Project ID (PHS-006), from which payment will be made upon completion of funds.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

CITY OF MOUNT VERNON, NY
DEPARTMENT OF BUILDINGS

SHAWYN PATTERSON-HOWARD
 Mayor

City Hall – One Roosevelt Square, Room 210
 Mount Vernon, NY 10550
 (914) 665-2483 Fax (914) 465-2988
 Email: DOB@cmvny.com
 Website: www.cmvny.com

Patrick G. Holder, R.A.
 Commissioner

Hediye Mamak
 1st Deputy Commissioner

Markees Boisseau
 2nd Deputy Commissioner

June 10, 2024

The Honorable City Council of the City of Mount Vernon
 City Hall
 1 Roosevelt Square
 Mount Vernon, New York 10550

THROUGH THE OFFICE OF THE MAYOR

Re: Imminent Danger- Urgent Demolition of Unsafe Building

To: The Honorable Council Members:

I respectfully request enactment of legislation approving the use of City funds for the emergency demolition of a property located at 205 South Fifth Avenue which is at high risk of collapsing if not demolished immediately. Said property, between 2008 to present had multiple fire incidents and complaints (see attached) from the neighbors, complaining of squatters, vermin and rodents going in and out of the building; falling debris from the building and sidewalk bridge; hall fires etc.... Recently on June 1st, 2024, there was a partial collapse of the retaining wall resulting in debris falling to the sidewalk and penetrating the existing sidewalk bridge. By way of background, this property, which is currently owned by the Mount Vernon Urban Renewal agency, was vacated due to structural instability back in February 2016. The property was deemed Unsafe & Dangerous at that time. Photographs of the property in its current condition are attached.

Previous violations on this building include an Article 21, section 21.01 "Unsafe Building" violation number 36390, was issued on December 3, 2009 (see attached). A conference was conducted with the owner and the Department of Buildings at the time.

Pursuant to Chapter 106 sub-section 5, "in cases where it is reasonably appears that there is immediate danger to the life or safety of any person unless an unsafe building is immediately repaired, vacated or demolished, the Commissioner shall cause the immediate repair, vacation or demolition of such unsafe building." The property located at 205 South Fifth Avenue is at high risk of collapse which, if not immediately remedied, may cause damage to neighboring buildings and property if a collapse should occur.

The emergency demolition work commenced on Friday, June 7, 2024, and what was required to make these conditions safe again included immediate asbestos investigation. This work was performed by Iron Foot Asbestos & Lead Investigations including expedited lab reports, at the cost of \$7,300.00; and full demolition of the structure located on the property, abatement of any asbestos-containing materials, and site clearance. We received three (3) estimates after inviting five companies to bid on this work. The work was performed by Capital Industries Corp., at the cost of \$618,300.00. A copy of the awarded contractor's estimate and the other two estimates that were not awarded is attached. In addition, an Air Quality Monitor consultant was required to be on site monitoring during the demolition. As the removal of debris is currently ongoing and the consultant is required to be on site during this phase, we are still expecting an invoice for this work after the site has been cleared.

Funds for this project are available through a transfer of \$250,00.00 from City Owned Property Capital (DPWH1620.2030930) Project ID (PHS-004) to the Zombie Home Demolition Project/Outside Contracted Services (A3620.405ARP) Project ID (PHS-006).

If this meets with approval of Your Honorable Body, I request that you enact this legislation declaring an emergency at 205 South Fifth Avenue and approving the use of funds to demolish the property.

Respectfully submitted.



Patrick G. Holder R.A.
Commissioner
Building Department

cc: Mayor, Corporation Counsel, City Clerk, Comptroller



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -660

Agenda Date: 6/12/2024

Agenda #: 19.

City Council:

AN ORDINANCE AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THIRD-PARTY CLAIMS ADMINISTRATION SERVICES

Whereas, by letter dated June 10, 2024, the Corporation Counsel has requested legislation seeking authorization for the Law Department to advertise for bids for Third-Party Claims Administration Services in accordance with the attached bid specifications; and

Whereas, the City of Mount Vernon seeks to ensure that it obtains the best value when it purchases products and enters into service contracts by regularly evaluating all products and services as contracts expire; and

Whereas, the current vendor for Third-Party Claims Administration Services has provided formal notification of the termination of services, effective July 2, 2024; and

Whereas, meetings with the City's insurance broker and the Comptroller have determined that the Third-Party Claims Administration Services must be put out to bid for at least five (5) days before a bid opening; and

Whereas, the current vendor has agreed to a thirty (30) day extension of services, provided that the City closes out this account by paying its invoices in full; and

Whereas, the City seeks to advertise for bids to secure a new vendor for Third-Party Claims Administration Services to ensure continuous and effective service; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Approval. The City Council approves the attached bid specifications for Third-Party Claims Administration Services.

Section 2. Authorization. The Law Department is authorized and directed to advertise for bids for Third-Party Claims Administration Services in accordance with the attached bid specifications.

Section 3. Advertisement for Bids. Bids shall be advertised for at least five (5) days before the bid opening.

Section 4. Award. The Mayor is authorized to award the contract for Third-Party Claims Administration Services to the lowest responsible bidder meeting the bid specifications, subject to the approval of the City Council.

Section 5. Services. The current vendor shall continue to provide services for an additional thirty (30) days, provided the City closes out this account by paying its invoices in full.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



SHAWYN PATTERSON-HOWARD
MAYOR

CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT OF LAW
CITY HALL

DEPUTY CORPORATION
COUNSEL
JOHAN S. POWELL

BRIAN G. JOHNSON
CORPORATION COUNSEL

ONE ROOSEVELT SQUARE, MOUNT VERNON, NY 10550
(914) 665-2366 • FAX (914) 665-9142
WWW.CI.MOUNT-VERNON.NY.US

SECOND DEPUTY
CORPORATION COUNSEL
CHRISTINE LOMBERT

ASSISTANT CORPORATION
COUNSEL
MILDRED MCGUIRE

June 10, 2024

Honorable Member of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

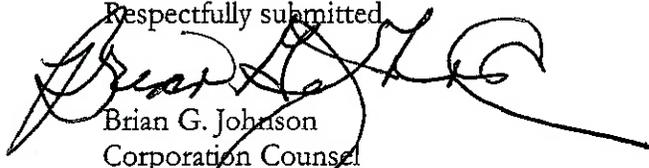
RE: Request Approving the Specifications for Third-Party Claims Administration Services

Dear Honorable City Council Members,

I respectfully request that this Honorable Body approve the attached bid specifications so the Law Department can advertise a bid for Third-Party Claims Administration Services. I make this request in keeping with the City's new approach of regularly evaluating all products and services as contracts expire to ensure that the City obtains the best value when it purchases products and enters into service contracts.

By way of background, the current vendor served the City with the attached formal notification of the termination of Services, effective July 2, 2024. Since then, I have discussed the City's options in meetings with our insurance broker and the Comptroller. We determined that this service must go out to bid for at least five (5) days before a bid opening. The vendor has agreed to a thirty (30) day extension of services provided that the City closes out this account by paying its invoices in full.

Accordingly, I request that this Honorable Body approve the attached bid specifications so the City can seek and award this contract to another vendor. Thank you for your consideration, and please advise if anything else is needed.

Respectfully submitted,

Brian G. Johnson
Corporation Counsel
City of Mount Vernon