



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

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DEBBIE BURRELL-BUTLER, MBA
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September 18, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor to enter into an agreement with Flying Classroom lead by Captain Barrington Irving Technical Training School (**BITTS**) and his team, for the Mount Vernon Youth Bureau Saturday STEAM Program. The service period is from **October 5th, 2024**, to **November 23, 2024**, in the amount of **\$18,000.00**.

The Flying Classroom's in partnership with the Mount Vernon Youth Bureau Saturday STEM Program is specially designed to provide Mt. Vernon students (grades 3-6) with engaging and immersive STEM+ AVIATION experiences. This program equips students with essential knowledge in science, technology, mathematics, and literacy while fostering critical skills such as collaboration, critical thinking, communication, and creativity. Through live virtual sessions and hands-on design challenges, students will explore real-world STEM+ challenges, building a strong foundation that prepares them for college, careers, and life beyond the classroom. The curriculum is nationally aligned, ensuring a comprehensive educational experience for all participants. The curriculum includes 25 participants, with three (3) in-person staff members, in compliance with OCFS guidelines. The training will take place at 105 Stevens Avenue, lower level. The mini-STEM + Fest Science Fair will culminate in the City Hall Rotunda, showcasing the participants' project over will 6-weeks.

Funds are to be accounted for in revenue code A4820 associated with budget code A7316.458 in the amount of \$18,000. Importantly, this program requires no matching funds and will cost the city nothing. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com.

Thanks for considering this initiative.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Schedules A & B

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel