City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY

Referral Packet - Final

Tuesday, November 18, 2025
3:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

Call to Order: At 3:00 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

ADMINISTRATION OF THE AGENDA

RESOLUTIONS APPROVING ORDINANCES

1. **TMP-1730** Department of Management Services: An Ordinance Authorizing the Mayor to Execute the New York State Department of State Grant Contract #T1003494 for the Reimbursable Purchase of a Replacement UPS Backup Battery for the Mount Vernon Police Department

   Code: LPW

2. **TMP-1742** Department of Buildings: An Ordinance Authorizing the Acceptance and Award of Request for Proposals (RFP) #004 for Third-Party Construction Inspection and Consulting Services to LaBella Associates

   Code: PSC

3. **TMP-1741** Mayor's Office: An Ordinance Authorizing the Creation of the Position of Data Officer Within the Department of Buildings

   Code: PSC

4. **TMP-1706** Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Westchester County Department of Corrections for the Reimbursement of Prisoner Transportation Services for the Years 2025 and 2026

   Code: PSC

5. **TMP-1721** Department of Public Safety: An Ordinance Authorizing the Suspension of Parking Meter Enforcement in Certain Municipal Parking Lots and Garages to Promote Holiday Shopping - (December 8th – 24th, 2025, from 8:00 a.m. – 8:00 p.m. to include December 31, 2025)

   Code: PSC

6. **TMP-1722** Department of Public Safety: An Ordinance Authorizing the Award of a Contract for a Red-Light Violation Photo Enforcement and Monitoring System (RFP 2025-RFP-RLC-CMV)

   Code: PSC

7. **TMP -1723** Department of Public Safety: An Ordinance Authorizing Payment to Tritech Software Systems (formerly Central Square) for CAD and RMS Software Use Covering the Period March 1, 2025, through May 15, 2025

Code: PSC

8. **TMP -1725** Comptroller: An Ordinance Authorizing the Comptroller to Enter into an Agreement with Twilio for the Provision of SMS Services in Connection with the UKG Telestaff System (COMP2025-17)

Code: FP

9. **TMP -1726** Comptroller: An Ordinance Authorizing the Comptroller to Enter into an Agreement with "Primeforce" for the Archiving of UKG Workforce Time and Attendance Data (COMP2025-18)

Code: FP

10. **TMP -1727** Comptroller: An Ordinance Authorizing the Installation of a Portrait of Former Comptroller Maureen Walker in City Hall

Code: FP

11. **TMP -1739** Department of Planning & Community Development: An Ordinance Authorizing the Transfer of Funds within the Department of Planning & Community Development to Allocate for Payment of the ESRI GIS Invoice - (Esri GIS annual maintenance invoice of $60,300)

Code: FP

PUBLIC HEARING

12. **TMP -1762** A Resolution Setting the Date for a Public Hearing Regarding the Proposed 2026 Annual Estimate for the City of Mount Vernon

RESOLUTIONS AUTHORIZING PARTIAL PAYMENTS

13. **TMP -1749** Department of Public Works: A Resolution Authorizing Partial Payment No. 19 for Sewer System Rehabilitation - Phase 1 to National Water Main Cleaning company

Code: LPW

SALARY RESOLUTIONS

14. **TMP -1760** Salary Resolution No. 1 - Minimum/Maximum for Data Officer (Department of Buildings)

15. **TMP -1761** Salary Resolution No. 4 (All Positions) - Data Officer in the Department of Buildings

SETTLEMENTS

16. **TMP -1750** Settlement Resolution in the Claim of Cynthia Russell v. City of Mount Vernon, Paulino and Perez-Familia - ($7,500.00)

TAX REVIEW SETTLEMENTS

17. **TMP -1751** Settlement for 700 Locust Avenue (Fleetwood Stores LLC) - $23,981.14

18. **TMP -1753** Settlement for Fleetridge Owners, Inc.- (600-642 Locust Street) - $76,455.78

19. **TMP -1752** Settlement Resolution for 180 Pearsall Drive (Vernon Woods Apartments, Inc.) - $129,830.03

Agenda was concluded at ____ PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at ____

File #: TMP -1730 **Agenda Date:** 11/12/2025 **Agenda #:** 1.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Mayor to Execute the New York State Department of State Grant Contract #T1003494 for the Reimbursable Purchase of a Replacement UPS Backup Battery for the Mount Vernon Police Department - (pursuant to the grant terms, the City is eligible to receive an advance payment of twenty-five percent (25%) of the total award amount, or Six Thousand Two Hundred Fifty Dollars ($6,250.00); funding shall be provided on a reimbursable basis from the NYS Department of State under Grant #T1003494, with revenue to be recorded under Account Code A3389.3 and expenditures under Account Code A1680.203) ; be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE NEW YORK STATE DEPARTMENT OF STATE GRANT CONTRACT #T1003494 FOR THE REIMBURSABLE PURCHASE OF A REPLACEMENT UPS BACKUP BATTERY FOR THE MOUNT VERNON POLICE DEPARTMENT

Whereas, in correspondence dated September 16, 2025, the Commissioner of the Department of Management Services formally requested authorization to execute the New York State Department of State Grant Contract #T1003494 and any and all related documents necessary to fulfill the City's obligations under said agreement; and

Whereas, the City of Mount Vernon (the "City") has been awarded a Legislative Initiative Form (LIF) grant by the New York State Department of State ("NYS DOS"), under Contract #T1003494, as sponsored by Assemblyman J. Gary Pretlow; and

Whereas, this reimbursable grant provides funding to support the purchase of a replacement Uninterruptible Power Supply (UPS) backup battery for the Mount Vernon Police Department to ensure operational continuity and emergency power reliability; and

Whereas, the Department of Management Services has prepared the required documentation, including technical specifications and competitive price quotes, to support the acquisition of one (1) replacement UPS unit at a cost not to exceed Twenty-Five Thousand Dollars ($25,000.00); and

Whereas, pursuant to the grant terms, the City is eligible to receive an advance payment of twenty-five percent (25%) of the total award amount, or Six Thousand Two Hundred Fifty Dollars ($6,250.00); and

Whereas, the Department of Finance has assigned the following account codes for proper accounting of this grant:

Revenue Account Code: - A3389.3
Expenditure Account Code: - A1680.203; and

Whereas, there are no matching funds or MWBE participation requirements associated with this grant, and the contract performance period extends through March 31, 2026; and

Whereas, it is in the best interest of the City of Mount Vernon to accept and execute this reimbursable grant contract to enhance the City's technology infrastructure and public safety operations;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, NEW YORK, AS FOLLOWS:

Section 1. Authorization. The Mayor, Shawyn Patterson-Howard, is hereby authorized to execute the New York State Department of State Grant Contract #T1003494 and any and all related documents necessary to fulfill the City's obligations under said agreement.

Section 2. Purpose. The purpose of this ordinance is to authorize acceptance and execution of a reimbursable grant to fund the purchase of a replacement UPS backup battery for the Mount Vernon Police Department.

Section 3. Fiscal Provisions. Funding shall be provided on a reimbursable basis from the NYS Department of State under Grant #T1003494, with revenue to be recorded under Account Code A3389.3 and expenditures under Account Code A1680.203.

Section 4. Term. The contract performance period shall extend through March 31, 2026, as specified in the grant agreement.

Section 5. No Matching Funds. There shall be no requirement for City matching funds, and no MWBE participation obligations apply to this grant.

Section 6. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate & Contract..

CITY OF MOUNT VERNON, N.Y.
Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2362 – Fax: (914) 665-6173

JUAN PEREZ
Commissioner Management Services

September 16, 2025

VIA EMAIL:
Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: **REQUEST FOR COUNCIL AUTHORIZATION TO EXECUTE REIMBURSABLE NYS DOS GRANT CONTRACT #T1003494.**

Honorable Council members:

The Department of Management Services respectfully requests that the City Council adopt legislation authorizing Mayor Shawyn Patterson-Howard to execute the New York State Department of State Contract for Grant #T1003494 – Legislative Initiative Form (LIF) and all related documents necessary to fulfill the obligations under the agreement. This grant, awarded to the City of Mount Vernon by Assemblyman J. Gary Pretlow on September 30, 2025 (see attached award letter), provides funding for the reimbursable purchase of a replacement UPS (Uninterruptable Power Supply) backup battery for the Mount Vernon Police Department.

Management Services has submitted the technical specifications and obtained the required price quotes for the acquisition of one (1) replacement UPS unit, at a cost not to exceed $25,000. In accordance with the terms of the contract (attached), the City is eligible to receive an advance payment of 25% of the award amount, or $6,250. The CMVNY Department of Finance has assigned the following revenue account code for this grant A3389.3, and A1680.203 as the corresponding expenditure account code for this transaction.

Please note that there are no matching funds or MWBE requirements associated with this grant. The contract performance period extends through March 31, 2026.

We appreciate your consideration and support in facilitating this important technology upgrade for the Police Department.

Respectfully submitted,

Juan Perez
Commissioner of the Department of Management Services

cc: Mayors Office, Comptroller

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1742 **Agenda Date:** 11/25/2025 **Agenda #:** 2.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Acceptance and Award of Request for Proposals (RFP) #004 for Third-Party Construction Inspection and Consulting Services to LaBella Associates; be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE ACCEPTANCE AND AWARD OF REQUEST FOR PROPOSALS (RFP) #004 FOR THIRD-PARTY CONSTRUCTION INSPECTION AND CONSULTING SERVICES TO LABELLA ASSOCIATES

Whereas, in correspondence dated November 5, 2025, the Commissioner of the Buildings Department formally requested authorization to award RFP #004 - Third-Party Construction Inspection and Consulting Services to LaBella Associates and authorizes the Mayor to execute one (1) year non-exclusive agreements with renewal options based on project needs and mutual consent of the parties; and

Whereas, the Department of Buildings ("DOB") publicly advertised Request for Proposals (RFP) #004 seeking qualified professional firms to provide comprehensive construction inspection and consulting services for large-scale new construction projects within the City of Mount Vernon; and

Whereas, the purpose of RFP #004 was to engage qualified firms capable of performing technical inspections and oversight required under the New York State 2020 Uniform Fire Prevention and Building Code, the Energy Code, and applicable City ordinances; and

Whereas, the Department of Buildings received two (2) responsive and responsible proposals from:

1. LaBella Associates
2. Ettinger Engineering Associates; and

Whereas, each submission was evaluated for responsiveness (completeness, required forms, acknowledgements) and responsibility (experience, capacity, references, prevailing wage compliance, and insurance), as well as proposed pricing; and

Whereas, based on the evaluation committee's findings, LaBella Associates was determined to be the most qualified and responsible proposer capable of performing the full scope of services; and

Whereas, these third-party inspection and consulting services are immediately necessary to support active and upcoming large-scale developments within the City, including the 13-story, 470,000 sq. ft. mixed-use project located at 115 South MacQuesten Parkway, comprised of residential, retail, structured parking, and community facility components; and

Whereas, the engagement of third-party professional inspectors will supplement the Department of Buildings' inspection capacity, ensuring timely project progress, code compliance, and public safety oversight; and

Whereas, the Department of Buildings recommends awarding non-exclusive contracts for third-party inspection and consulting services to LaBella Associates, with a one (1) year term and renewal options based on project needs and mutual consent of the parties;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, IN THE STATE OF NEW YORK, AS FOLLOWS:

Section 1. Authorization to Award and Execute Agreements. The City Council hereby authorizes the award of RFP #004 - Third-Party Construction Inspection and Consulting Services to LaBella Associates and authorizes the Mayor to execute one (1) year non-exclusive agreements with renewal options based on project needs and mutual consent of the parties.

Section 2. Non-Exclusive Use. The awarded agreement shall be non-exclusive, and the City reserves the right to procure inspection services through other means, including emergency procurement, when determined to be in the best interest of the City.

Section 3. Oversight and Administration. The Department of Buildings shall oversee, coordinate, and monitor all work performed under this agreement to ensure compliance with applicable City ordinances, state codes, and contract terms.

Section 4. Purpose. The purpose of this agreement is to expand the City's inspection capacity by engaging qualified third-party inspectors operating under the oversight of the Department of Buildings. These services shall supplement, not replace, existing inspection operations and shall provide an efficient and effective mechanism for timely inspections on permitted construction projects.

Section 5. Effective Date. This Ordinance shall take effect immediately upon passage and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Patrick G. Holder, R.A.
Commissioner

Hediye Mamak
1st Deputy Commissioner

SHAWYN PATTERSON-HOWARD
Mayor

CITY OF MOUNT VERNON, NY

Dawn Asbury
2nd Deputy Commissioner

DEPARTMENT OF BUILDINGS
City Hall – One Roosevelt Square, Mount Vernon, NY 10550

November 5, 2025

Honorable City Council Members
1 Roosevelt Square North
Mount Vernon, New York 10550

Re: RFP Acceptance Letter for RFP #004 – DOB Construction Inspection and Consulting Services

Honorable Council Members:

The Department of Buildings respectfully requests City Council approval of a resolution to award and authorize a contract for third-party professional construction inspection and consulting services for large-scale new construction projects within the City of Mount Vernon to **LaBella Associates**.

Background & Procurement

The Department of Buildings publicly advertised RFP #004 seeking a qualified firm to provide comprehensive construction inspection services, with an immediate priority on the ongoing development at 115 South MacQuesten Parkway—a 13-story, 470,000 sq. ft. mixed-use building comprised of 315 residential units, retail space, structured parking, and a community facility.

Two (2) firms submitted complete bid packages:

1. LaBella Associates
2. Ettinger Engineering Associates

Each bid package was evaluated for responsiveness (completeness, required forms, acknowledgements) and responsibility (experience, capacity, references, prevailing wage compliance, and insurance), as well as proposed pricing.

Findings

LaBella Associates has been determined to be a responsible and qualified vendor capable of performing the full range of technical inspections required under the New York State 2020 Uniform Fire Prevention and Building Code, Energy Code, and applicable City ordinances. Their proposal demonstrated strong experience in municipal inspection oversight for complex mixed-use and high-rise developments.

Request

The Department of Buildings respectfully requests that the City Council adopt a resolution to:

1. Award non-exclusive contracts for third-party inspection services to LaBella Associates and Ettinger Engineering Associates.
2. Authorize the Mayor to execute a one (1) year agreement with renewal options based on project needs and mutual consent of the parties.
3. Affirm that the award is non-exclusive, allowing the City to utilize alternative contracts or procure services through emergency procurement when it is in the best interest of the City.

Purpose and Impact

This agreement will allow the Department of Buildings to expand inspection capacity by engaging third-party inspectors operating under DOB oversight. These services will supplement—not replace—existing DOB inspection operations and will provide property owners and applicants with an alternative mechanism to obtain timely, qualified inspections when needed to support progress on permitted construction projects.

Thank you for your consideration. I am available to answer any questions or provide additional documentation the Council may require.

Respectfully,

Patrick G. Holder
Commissioner of Buildings

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1741 **Agenda Date:** 11/25/2025 **Agenda #:** 3.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Creation of the Position of Data Officer Within the Department of Buildings - (all funds associated with this position, including salary and benefits, shall be paid from Account A3620.101G, with revenues received and deposited under A2705.1 - Gifts and Donations as authorized by the Bloomberg Harvard City Leadership Initiative grant); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE CREATION OF THE POSITION OF DATA OFFICER WITHIN THE DEPARTMENT OF BUILDINGS

Whereas, in correspondence dated November 6, 2025, Mayor Shawyn Patterson-Howard formally requested authorization to create a new position titled *Data Officer* within the Department of Buildings to enhance data-driven decision-making, improve departmental efficiency, and strengthen information management systems; and

Whereas, on August 14, 2024, the City Council adopted a resolution approving the execution of a Memorandum of Understanding ("MOU") with the Bloomberg Harvard City Leadership Initiative to accept grant funding supporting the Bloomberg Harvard Fellow, who will serve in the capacity of Data Officer; and

Whereas, said MOU was subsequently adopted by the Board of Estimate and Contract and updated on May 14, 2025, to reflect the continuation of the grant and associated financial commitments; and

Whereas, the Bloomberg Harvard City Leadership Initiative will fully fund the position through at least December 31, 2026, including salary and benefits, ensuring that the creation of this position will incur **no cost to the City**; and

Whereas, funds from the Bloomberg Harvard City Leadership Initiative have been deposited into Revenue Line A2705.1 and shall be expended from A3620.101G for the disbursement of salary and benefits; and

Whereas, the creation of the *Data Officer* position will further the City's commitment to modernizing its data infrastructure, enhancing transparency, and supporting evidence-based governance.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, in the County of Westchester, State of New York, as follows:

Section 1. Creation of Position. There is hereby created within the Department of Buildings one (1) full-time position titled Data Officer, to be funded by the Bloomberg Harvard City Leadership Initiative through December 31, 2026.

Section 2. Classification and Compensation. The position of Data Officer shall be assigned to **Grade 11A** of the City's salary schedule, with the following annual salary range:

Title:	**Grade:**	**Minimum:**	**Maximum:**
Data Officer	11A	$71,384.38	$92,851.27

Section 3. Funding Source. All funds associated with this position, including salary and benefits, shall be paid from Account A3620.101G, with revenues received and deposited under A2705.1 - Gifts and Donations as authorized by the Bloomberg Harvard City Leadership Initiative grant.

Section 4. Duration of Funding. This position shall remain fully grant-funded through December 31, 2026, unless otherwise extended by future agreement or MOU between the City of Mount Vernon and the Bloomberg Harvard City Leadership Initiative.

Section 5. No Cost to the City. The establishment and maintenance of this position shall result in **no financial impact** to the City of Mount Vernon's general fund during the covered grant period.

Section 6. Implementation. The Mayor, Commissioner of the Department of Buildings, and Comptroller are hereby authorized and directed to take all actions necessary to implement the provisions of this Ordinance, including updating the City's personnel and budget records to reflect the creation and funding of this position.

Section 7. Effective Date. This Ordinance shall take effect immediately upon passage and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

CITY OF MOUNT VERNON, N.Y.
Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2362 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff
KHENDRA DAVID
Deputy Chief of Staff

November 6, 2025

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

Re: Creation of Position – Data Officer (Building Department)

Dear Council Members:

The Mayor's Office is requesting that the City Council approve legislation to authorize the creation of the Data Officer position within the Department of Buildings. This position is covered by a grant from Bloomberg Harvard City Leadership Initiative until at least December 31, 2026.

On August 14, 2024, your honorable body adopted a previous resolution to enter Memorandum of Understanding (MOU) from Bloomberg Harvard City Leadership Initiative to accept the funds for the Bloomberg Harvard Fellow who is being onboarded into this new position. it was subsequently adopted by the Board of Estimate & Contract at the next meeting and the MOU was updated this year on May 14. This letter is written to formally establish this position within the city budget with the funds coming from code A2705.1(revenue) then expended from A3620.101G (expenditures).

Title	Grade	Minimum	Maximum
Data Officer	11A	$ 71,384.38	$ 92,851.27

The addition of this position comes at no cost to the city as the funds from Bloomberg Harvard City Leadership Initiative will be covering the full salary & benefits of the position. Thank you for your attention to this matter and please reach out if you have further questions.

In Service,

Shawyn Patterson-Howard, Mayor
City of Mount Vernon, NY

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1706 **Agenda Date:** 11/12/2025 **Agenda #:** 4.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Mayor to Enter into an Agreement with the Westchester County Department of Corrections for the Reimbursement of Prisoner Transportation Services for the Years 2025 and 2026, as follows:

- **For 2025**:
  - $245.00 per round trip with two police officers
  - $367.00 per round trip with three police officers
- **For 2026**:
  - $252.00 per round trip with two police officers
  - $378.00 per round trip with three police officers

(all reimbursements received pursuant to this agreement shall be deposited into Budget Line A2229.5 (County Prisoner Transport); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER COUNTY DEPARTMENT OF CORRECTIONS FOR THE REIMBURSEMENT OF PRISONER TRANSPORTATION SERVICES FOR THE YEARS 2025 AND 2026

Whereas, in correspondence dated October 10, 2025, the Chief of Public Safety formally requested authorization for the Mayor to enter into an agreement with the Westchester County Department of Corrections for the reimbursement of prisoner transportation services for the years 2025 and 2026; and

Whereas, the City of Mount Vernon Police Department ("MVPD") provides round-trip transportation of prisoners between the Mount Vernon Police Department and the Westchester County Department of Corrections for individuals remanded by court order to the Westchester County Jail who are required to appear before the local court; and

Whereas, such transportation services are performed using MVPD personnel and vehicles, incurring both labor and vehicle usage costs; and

Whereas, the Westchester County Department of Corrections has agreed to reimburse the City of Mount Vernon for these transportation services for the calendar years 2025 and 2026, according to the following payment schedule:

- **For 2025**:
    - $245.00 per round trip with two police officers
    - $367.00 per round trip with three police officers

- **For 2026**:
    - $252.00 per round trip with two police officers
    - $378.00 per round trip with three police officers

Whereas, in addition to the above, the City shall be reimbursed for vehicle usage at the rate of seventy cents ($0.70) per mile, based on an estimated distance of sixteen (16) miles each way between the City of Mount Vernon and the Westchester County Jail; and

Whereas, payments received under this agreement shall be deposited into A2229.5 (County Prisoner Transport); and

Whereas, it is in the best interest of the City of Mount Vernon to enter into this agreement with the Westchester County Department of Corrections to ensure appropriate reimbursement for prisoner transportation services rendered by the Police Department.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, in regular session convened, as follows:

Section 1. Authorization. The Mayor is hereby authorized to enter into an agreement with the Westchester County Department of Corrections for the reimbursement of prisoner transportation services for the years 2025 and 2026.

Section 2. Term of Agreement. The agreement shall commence retroactively on January 1, 2025, and shall expire on December 31, 2026.

Section 3. Reimbursement and Deposit of Funds. All reimbursements received pursuant to this agreement shall be deposited into Budget Line A2229.5 (County Prisoner Transport).

Section 4. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

MOUNT VERNON POLICE DEPT
DEPARTMENT OF PUBLIC SAFETY
ROOSEVELT SQUARE -MOUNT VERNON, NY 10550
P - (914) 665-2500

SHAWYN PATTERSON-HOWARD
MAYOR

MARCEL OLIFIERS
ACTING COMMISSIONER/CHIEF OF OPERATIONS
JENNIFER LACKARD
DEPUTY COMMISSIONER OF WELLNESS & REFORM
GREGORY ADDISON
DEPUTY CHIEF

October 10, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall-Roosevelt Square
Mount Vernon, NY 10550

Subject: Request to Enter into Agreement to receive Reimbursement of Prisoner Transportation from Westchester County Department of Correction

Dear Council Members,

This letter comes to request that legislation be enacted enabling the Mayor to enter into an agreement with the Westchester County Department of Correction for the reimbursement of prisoner transportation services for the years 2025 and 2026. Under the terms of this proposed agreement, the payment structure for prisoner transportation is as follows:

For 2025:

- $245.00 per round trip with two police officers
- $367.00 per round trip with three police officers

For 2026:

- $252.00 per round trip with two police officers
- $378.00 per round trip with three police officers

These payments would be deposited into Budget Line **A2229.5 (County Prisoner Transport).**

The Mount Vernon Police Department (MVPD) currently provides round-trip prisoner transportation between the Police Department and the Westchester County Department of Correction for prisoners remanded by court order to the Westchester County Jail, who are required to appear before the local Court. This service utilizes MVPD's own personnel and vehicles.

CC: Mayor
Corporation Counsel
Comptroller

In addition, the Police Department should receive reimbursement for vehicle usage, which is estimated at **16 miles each way** between the City of Mount Vernon and the Westchester County Jail, at a rate of **seventy cents ($0.70) per mile**.

This agreement shall commence retroactively on January 1, 2025 and shall expire on December 31, 2026.

We respectfully request that legislation be passed to authorize the Mayor to enter into this agreement, ensuring the reimbursement of these transportation costs for 2025 and 2026.

Sincerely,

Marcel Olifiers
Chief of Public Safety

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY

File #: TMP -1721 **Agenda Date:** 11/12/2025 **Agenda #:** 5.

Board of Estimate3 & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Suspension of Parking Meter Enforcement in Certain Municipal Parking Lots and Garages to Promote Holiday Shopping - (December 8th - 24th, 2025, from 8:00 a.m. - 8:00 p.m. to include December 31, 2025), as follows:

1. Lot No. 1 - South 5th Avenue
2. Lot No. 8 - North 3rd Avenue
3. Lot No. 9 - Roosevelt Square
4. Lot No. 11 - East Prospect Avenue

; be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE SUSPENSION OF PARKING METER ENFORCEMENT IN CERTAIN MUNICIPAL PARKING LOTS AND GARAGES TO PROMOTE HOLIDAY SHOPPING

Whereas, by correspondence dated October 28, 2025, the Deputy Chief of the Department of Public Safety formally requested authorization to suspend parking meter enforcement in the municipal parking garages and lots listed in Section 2 below, to promote holiday shopping during the period of December 8, 2025, through December 24, 2025, between the hours of 8:00 a.m. and 8:00 p.m., and on December 31, 2025, during the same hours; and

Whereas, the City of Mount Vernon recognizes the importance of supporting local businesses and encouraging residents and visitors to shop locally during the holiday season; and

Whereas, the Department of Public Safety has recommended the temporary suspension of parking meter enforcement in designated municipal parking garages and lots to facilitate convenient parking and promote increased patronage of local establishments; and

Whereas, the City Council finds that such suspension will enhance accessibility and convenience for shoppers, thereby contributing to the economic vitality of the downtown business districts;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, in the County of Westchester and State of New York, as follows:

Section 1. Authorization. The enforcement of parking meters shall be suspended in the municipal parking garages and lots listed in Section 2 below, for the purpose of promoting holiday shopping, during the period December 8, 2025, through December 24, 2025, between the hours of 8:00 a.m. and 8:00 p.m., and on December 31, 2025, during the same hours.

Section 2. Designated Municipal Garages and Lots. This Ordinance shall apply only to the following metered municipal parking facilities:

5. Lot No. 1 - South 5th Avenue
6. Lot No. 8 - North 3rd Avenue
7. Lot No. 9 - Roosevelt Square
8. Lot No. 11 - East Prospect Avenue

Section 3. Enforcement. During the suspension period, no parking meter violations shall be issued in the designated lots and garages; however, all other parking regulations, including time limits, fire zones, and handicap parking restrictions, shall remain in full force and effect.

Section 4. Posting and Public Notice. The Department of Public Safety shall ensure that appropriate signage and public notices are displayed in the affected areas to inform the public of the suspension period and its conditions.

Section 5. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

MOUNT VERNON POLICE DEPT
DEPARTMENT OF PUBLIC SAFETY
ROOSEVELT SQUARE -MOUNT VERNON, NY 10550
P - (914) 665-2500

SHAWYN PATTERSON-HOWARD
MAYOR

MARCEL OLIFIERS
ACTING COMMISSIONER/CHIEF OF OPERATIONS
JENNIFER LACKARD
DEPUTY COMMISSIONER OF WELLNESS & REFORM
GREGORY ADDISON
DEPUTY CHIEF

October 28, 2025

Honorable City Council Members
(Through the Office of the Mayor)
One Roosevelt Square
Mount Vernon, New York 10550

RE: Suspension of Parking Meters for Holiday Shopping

Honorable City Council Members,

The Department of Public Safety respectfully requests the Honorable Members of the City Council enact legislation to suspend the enforcement of parking meters in the municipal parking garages and lots listed below (**metered areas only**) to promote holiday shopping from **December 8th – 24th, 2025, from 8:00am – 8:00pm**. In addition, I request the suspension to include December 31, 2025.

Municipal Garages and Lots

1. Lot No. 1 (South 5th Avenue)
2. Lot No. 8 (North 3rd Avenue)
3. Lot No. 9 (Roosevelt Square)
4. Lot No. 11 (East Prospect Avenue)

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Respectfully submitted,

D/Chief

Gregory Addison
Deputy Chief

CC: Mayor
Comptroller
Law Department

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

City of Mount Vernon, New York

Staff Report

File #: TMP -1722 **Agenda Date:** 11/12/2025 **Agenda #:** 6.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Award of a Contract for a Red-Light Violation Photo Enforcement and Monitoring System (RFP 2025-RFP-RLC-CMV) - (all revenues and expenditures related to the Red-Light Violation Photo Enforcement and Monitoring System shall be recorded under Revenue Code 2610.4 (red-light camera, bus, and speed camera) and A3120.504 (red-light camera expense); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT FOR A RED-LIGHT VIOLATION PHOTO ENFORCEMENT AND MONITORING SYSTEM (RFP 2025-RFP-RLC-CMV)

Whereas, by correspondence dated October 29, 2025, the Deputy Chief of the Department of Public Safety formally requested authorization for Mayor, or her designee, is hereby authorized to award and execute a contract with Jenoptik for the installation, operation, and maintenance of the Red -Light Violation Photo Enforcement and Monitoring System in accordance with the terms and conditions set forth in RFP No. 2025-RFP-RLC-CMV; and

Whereas, the Department of Public Safety issued Request for Proposals ("RFP") No. 2025-RFP-RLC-CMV on April 1, 2025, seeking qualified vendors to provide a turnkey red-light violation photo enforcement and monitoring system, including the design, implementation, installation, maintenance, and operation of such a system; and

Whereas, the intent of the RFP was to identify a vendor capable of detecting, recording, and processing red-light violations in a manner that supports the City's enforcement of traffic-control laws while ensuring accuracy, efficiency, and compliance with applicable State and Federal regulations; and

Whereas, following the RFP solicitation process, one proposal was received and evaluated by a committee of the Department of Public Safety based on cost-effectiveness, technical capability, vendor experience, and reliability; and

Whereas, upon thorough review, the Department of Public Safety determined that Jenoptik demonstrated the qualifications and capacity necessary to successfully provide the services required under the RFP; and

Whereas, the proposed contract with Jenoptik establishes a revenue-sharing model under which Jenoptik will retain thirty-five percent (35%) of monthly fines collected and the City will receive sixty-five percent (65%) of monthly fines collected, thereby incurring no direct out-of-pocket cost to the City for equipment installation, maintenance, or service operation; and

Whereas, the initial contract term shall be for one (1) year, with the option to renew annually for up to three (3) additional one-year periods, subject to satisfactory performance and mutual agreement between the City and Jenoptik; and

Whereas, the services to be provided under the agreement include, but are not limited to:

- Procurement, installation, and maintenance of red-light camera equipment;
- Capture and processing of violation events;
- DMV lookup for registered owner identification;
- Citation issuance and notice mailing;
- Fine collection and reporting;
- Assistance with hearing schedules and court proceedings;
- Provision of evidence packets for contested violations;
- Expert testimony when required; and
- Relocation of cameras as necessary to maintain effectiveness and coverage; and

Whereas, the funding for this program shall be allocated through Revenue Code 2610.4 (Red Light Camera, Bus, and Speed Camera) and Expense Code A3120.504 (Red Light Camera Expense); and

Whereas the City Council finds that entering into a contract with Jenoptik for the operation of the Red-Light Violation Photo Enforcement and Monitoring System is in the best interests of the City and will enhance public safety by discouraging traffic violations and improving compliance with traffic control signals.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, New York, as follows:

Section 1. Authorization to Award Contract. The Mayor, or her designee, is hereby authorized to award and execute a contract with Jenoptik for the installation, operation, and maintenance of the Red-Light Violation Photo Enforcement and Monitoring System in accordance with the terms and conditions set forth in RFP No. 2025-RFP-RLC-CMV.

Section 2. Contract Term and Renewal. The initial term of the agreement shall be one (1) year from the date of execution, with the option to renew annually for up to three (3) additional one-year terms, subject to the mutual agreement of both parties and satisfactory performance.

Section 3. Financial Terms. The contract shall operate under a revenue-sharing model, whereby Jenoptik shall retain thirty-five percent (35%) of the monthly fines collected, and the City shall receive sixty-five percent (65%) of such fines. The City shall incur no upfront or ongoing out-of-pocket costs for setup, maintenance, or operation of the system.

Section 4. Funding Sources. All revenues and expenditures related to the Red-Light Violation Photo Enforcement and Monitoring System shall be recorded under Revenue Code 2610.4 (red-light camera, bus, and speed camera) and A3120.504 (red-light camera expense).

Section 5. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

MOUNT VERNON POLICE DEPT
DEPARTMENT OF PUBLIC SAFETY
ROOSEVELT SQUARE -MOUNT VERNON, NY 10550
P - (914) 665-2500

SHAWYN PATTERSON-HOWARD
MAYOR

MARCEL OLIFIERS
ACTING COMMISSIONER/CHIEF OF OPERATIONS
JENNIFER LACKARD
DEPUTY COMMISSIONER OF WELLNESS & REFORM
GREGORY ADDISON
DEPUTY CHIEF

October 29, 2025

Honorable Members of the City Council
(Through the office of the Mayor)
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: Request for Approval to award a contract for a Red-Light Violation Photo Enforcement and Monitoring System (RFP 2025-RFP-RLC-CMV)

Honorable Councilmembers,

The Department of Public Safety respectfully requests that the City Council adopt an ordinance authorizing the City of Mount Vernon to award the contract for RFP 2025-RFP-RLC-CMV to **Jenoptik**. The purpose of this RFP was to secure a qualified vendor to install and maintain a **red-light violation photo enforcement and monitoring system**. Approval of this ordinance will allow the City to enter into an agreement with the selected vendor to provide these services.

Request for Proposal (RFP) Overview:

1. Purpose of the RFP: The City of Mount Vernon sought proposals for the design, implementation, installation, maintenance, and operation of a turnkey traffic-control signal photo violation-monitoring system. The system had to be able to detect and record red light violations and support services to process citations.

2. RFP Publication Date: April 1, 2025

3. Proposal Evaluation: A committee of Members of Public Safety evaluated the sole proposal submitted to the City of Mount Vernon for cost-effectiveness, technical capability, vendor reputation and reliability.

4. Selected Vendor: After consideration, Jenoptik has been identified as the vendor most suitable to meet our needs.

5. Contract Summary: The contract will be a revenue sharing model, in which Jenoptik will retain 35 percent of the monthly fines collected, with the City receiving the remaining 65 percent of the monthly fines collected. There will be **no 'out-of-pocket' cost** to the City for the setup, maintenance and collection of fines for the Service. The contract will be for a period of 1 year, with the option to renew annually up to three additional years, subject to satisfactory performance and mutual agreement between the City and Jenoptik.

6. Deliverables by vendor: Equipment procurement, installation and maintenance

- Event capture and processing
- Department of Motor Vehicles lookup for registered owner information
- Citation and notice mailing
- Collection of fines
- Assistance with scheduled hearings
- Evidence packets for contested violations
- Expert witness as needed for court adjudication
- Relocation of the cameras, as needed

7. Funding Sources: Revenue Code 2610.4 (red light camera, bus and speed camera) then A3120.504 (red light camera expense).

We believe that Jenoptik will be able to deliver in the Service requested to help keep the Citizens of Mount Vernon safe from those that violate our Vehicle and Traffic laws.

If this request meets the approval of your Honorable Body, please enact legislation granting approval.

Respectfully,

Gregory Addison
Deputy Chief

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1723 **Agenda Date:** 11/12/2025 **Agenda #:** 7.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing Payment to Tritech Software Systems (formerly Central Square) for CAD and RMS Software Use Covering the Period March 1, 2025, through May 15, 2025 - (payment for the services described in Section 1 shall be made from Budget Line A3120.416 (Computerization/Technology Upgrades)); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING PAYMENT TO TRITECH SOFTWARE SYSTEMS (FORMERLY CENTRAL SQUARE) FOR CAD AND RMS SOFTWARE USE COVERING THE PERIOD MARCH 1, 2025, THROUGH MAY 15, 2025

Whereas, by correspondence dated October 27, 2025, the Deputy Commissioner of Wellness & Reform of the Department of Public Safety formally requested authorization for the Comptroller to make payment of $31,179.20 to Tritech Software Systems (formerly CentralSquare) for continued use and support of the CAD and RMS software during the period of March 1, 2025, through May 15, 2025; and

Whereas, the Department of Public Safety of the City of Mount Vernon utilizes a Computer-Aided Dispatch (CAD) and Records Management System (RMS) to support critical police operations, dispatching, and recordkeeping functions; and

Whereas, Tritech Software Systems, formerly known as CentralSquare, is the manufacturer and service provider of the City's existing Impact CAD and RMS systems; and

Whereas, the City's contract with CentralSquare expired on March 1, 2025, with the expectation that the Department of Public Safety would transition to a new platform provided by Tyler Technologies at that time; and

Whereas, due to unforeseen implementation delays in the Tyler Technologies system, the Department was required to continue using the Tritech system through May 15, 2025, to maintain uninterrupted emergency communication and public safety operations; and

Whereas, Tritech Software Systems has invoiced the City in the amount of Thirty-One Thousand One Hundred Seventy-Nine Dollars and Twenty Cents ($31,179.20) for continued system access and support for the period March 1, 2025, through May 15, 2025; and

Whereas, the Department of Public Safety has verified the accuracy of this invoice and confirmed that the services were provided as described, and funds are available under Budget Line A3120.416 (Computerization/Technology Upgrades) to satisfy said payment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, IN THE STATE OF NEW YORK, AS FOLLOWS:

Section 1. Authorization to Pay. The City Council hereby authorizes the Comptroller to make payment of $31,179.20 to Tritech Software Systems (formerly CentralSquare) for continued use and support of the CAD and RMS software during the period of March 1, 2025, through May 15, 2025.

Section 2. Source of Funds. Payment for the services described in Section 1 shall be made from Budget Line A3120.416 (Computerization/Technology Upgrades).

Section 3. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

MOUNT VERNON POLICE DEPT
DEPARTMENT OF PUBLIC SAFETY
ROOSEVELT SQUARE -MOUNT VERNON, NY 10550
P - (914) 665-2500

SHAWYN PATTERSON-HOWARD
MAYOR

MARCEL OLIFIERS
ACTING COMMISSIONER/CHIEF OF OPERATIONS
JENNIFER LACKARD
DEPUTY COMMISSIONER OF WELLNESS & REFORM
GREGORY ADDISON
DEPUTY CHIEF

October 27, 2025

Honorable City Council Members
(Through the Office of the Mayor)
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Request Authorizing Payment to Tritech Software Systems (formerly CentralSquare) for CAD and RMS Software

Honorable Councilmembers:

The Department of Public Safety respectfully requests that the Honorable Members of the City Council approve legislation authorizing payment in the amount of **$31,179.20** to **Tritech Software Systems**, formerly known as **CentralSquare**. This payment covers the period of **March 1, 2025, through May 15, 2025**, during which the system remained in use prior to the department's transition to Tyler Technologies.

Tritech Software Systems is the manufacturer of the *Impact* CAD (Computer-Aided Dispatch) and RMS (Records Management System) software. The contract with CentralSquare expired on March 1, 2025, with the expectation that the department would transition to the new Tyler Technologies system at that time. However, an unexpected delay required the continued use of the Tritech system through mid-May.

The cost of **$31,179.20** will be paid from **Budget Line A3120.416 (Computerization/Technology Upgrades)**.

If this request meets with the approval of your Honorable Body, please enact legislation authorizing this payment.

Sincerely,

Jennifer Lackard
Deputy Commissioner of Wellness & Reform

Cc: Mayor
Comptroller
Law Dept

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.
COM/MOUNTVERNONNY

City of Mount Vernon, New York

Staff Report

File #: TMP -1725 **Agenda Date:** 11/12/2025 **Agenda #:** 8.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Comptroller to Enter into an Agreement with Twilio for the Provision of SMS Services in Connection with the UKG Telestaff System (COMP2025-17) - (payment in the amount of $1,185.00 based on a rate of $0.0079 per inbound and outbound message for up to 150,000 messages for the services are authorized herein shall be made from Account Code A1315.503 - Kronos Application Fees); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE COMPTROLLER TO ENTER INTO AN AGREEMENT WITH TWILIO FOR THE PROVISION OF SMS SERVICES IN CONNECTION WITH THE UKG TELESTAFF SYSTEM (COMP2025-17)

Whereas, in correspondence dated October 29, 2025, the Comptroller formally requested authorization to enter into an agreement with Twilio, Inc. for the provision of SMS services to support the UKG Telestaff system utilized by the Police and Fire Departments, at a total cost not to exceed One Thousand One Hundred Eighty-Five Dollars ($1,185.00); and

Whereas, the Office of the Comptroller is in the final stages of implementing the UKG Telestaff system for the City's Police and Fire Departments; and

Whereas, the UKG Telestaff system includes an overtime management automation feature that utilizes Short Message Service (SMS) text notifications to alert and collect responses from eligible employees based on departmental overtime lists; and

Whereas, this SMS functionality is essential for ensuring a transparent, equitable, and auditable overtime management process; and

Whereas, the use of SMS communications will significantly improve efficiency, reduce manual administrative tasks, and allow departmental personnel to focus on higher-level strategic functions; and

Whereas, Twilio, Inc. has extensive experience partnering with UKG Telestaff solutions to provide reliable, scalable, and cost-effective SMS communication services; and

Whereas, Twilio has provided a cost estimate of $1,185.00 based on a rate of $0.0079 per inbound and outbound message for up to 150,000 messages, offering substantial cost and time savings to the City; and

Whereas, funding for this engagement shall be charged to Budget Line A1315.503 - Kronos Application Fees;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, IN REGULAR SESSION ASSEMBLED, AS FOLLOWS:

Section 1. Authorization. The Comptroller is hereby authorized to enter into an agreement with Twilio, Inc. for the provision of SMS services to support the UKG Telestaff system utilized by the Police and Fire Departments, at a total cost not to exceed One Thousand One Hundred Eighty-Five Dollars ($1,185.00).

Section 2. Purpose. The purpose of this agreement is to enable the automated overtime management feature of the UKG Telestaff system by implementing SMS text notifications and response collection, ensuring a fair, efficient, and transparent process for eligible employees.

Section 3. Funding Source. Payment for the services authorized herein shall be made from Account Code A1315.503 - Kronos Application Fees.

Section 4. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

October 29, 2025

The Honorable City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2025-17 – Engagement of the services of Twilio for the provision of SMS services

Honorable City Council Members:

I write to respectfully request that the Mount Vernon City Council ("the Council") enact legislation granting permission for the Comptroller to enter into agreement with of Twilio for the provision of SMS services at the cost of $1,185.

The Finance Office is presently in the final stages of completing the implementation of the UKG Telestaff system for the Police and Fire departments. Being introduced within this system is the new overtime management automation which requires the use of SMS texts to notify and collect responses from eligible employees based on the established overtime list created by the department. This feature will allow for a transparent overtime process that is both fair and easily auditable. To implement this feature, we would need to engage the services of Twilio who have worked extensively with UKG Telestaff solutions to bridge the need for seamless and cost-effective communication solutions.

Twilio has partnered with several non-profit and for-profit organizations such as the American Red Cross, Lyft, Airbnb, Shopify, Doordash and Stripe, providing SMS services packages that start at $0.0079 per inbound and outbound message for the first 150,000 messages which amounts to a cost of $1,185.00. To achieve such a cost within the Fire and Police Departments in terms of man-hours, personnel responsible for performing notification of overtime availability to eligible employees would need to complete this task in 0.55 or 0.74 minutes per pay period. The savings in time and money would allow for personnel to focus on more crucial administrative strategic tasks and increase efficiency within budgeted activities.

Based on the reasoning outlined above, it is my recommendation as Comptroller for legislation to be established permitting the engagement of the services of Twilio for the provision of SMS services which will allow the City to take full advantage of the capability of the Telestaff system. Thanking you in advance for your assistance in this matter. The $1,1850 cost for these services will be charged to A1315.503 – Kronos Application Fees.

Respectfully,

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor Shawyn Patterson-Howard
Corporation Counsel
File

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1726 **Agenda Date:** 11/12/2025 **Agenda #:** 9.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Comptroller to Enter into an Agreement with "Primeforce" for the Archiving of UKG Workforce Time and Attendance Data (COMP2025-18)) - (payment for the aforementioned services shall be made from Budget Line A1315.503 - Kronos Application Fees, in an amount not to exceed Ten Thousand Dollars ($10,000), with fifty percent (50%) due upon execution of the contract and the remaining fifty percent (50%) upon successful completion of the project); be, and the same is hereby approved.

City Concil:

AN ORDINANCE AUTHORIZING THE COMPTROLLER TO ENTER INTO AN AGREEMENT WITH "PRIMEFORCE" FOR THE ARCHIVING OF UKG WORKFORCE TIME AND ATTENDANCE DATA (COMP2025-18)

Whereas, in correspondence dated October 29, 2025, the Comptroller formally requested authorization to enter into an agreement with "PrimeForce" for the purpose of archiving the City's legacy UKG Workforce Time and Attendance data, in accordance with the terms outlined in the attached proposal and project Statement of Work (SOW); and

Whereas, the Office of the Comptroller of the City of Mount Vernon ("the Comptroller") successfully completed the upgrade of the City's UKG Workforce (formerly Kronos) timekeeping and attendance system to UKG Ready at the end of the second quarter of 2024, resulting in significant improvements in employee time tracking, management, and accrual reporting; and

Whereas, as a result of the system migration, the City is now required to archive historical UKG Workforce data to ensure the integrity, accessibility, and compliance of legacy records, either through an in-house configuration or secure external cloud storage; and

Whereas, due to the proprietary nature of the Kronos system, few vendors possess the technical expertise required to extract and archive data from the Kronos Cloud-based kernel without risk of data loss; and

Whereas, the software provider, UKG, recommended "PrimeForce" as a vendor with a proven track record of successfully performing UKG data archiving services with minimal data loss; and

Whereas, the City has previously experienced significant data loss from the 1990s through 2004 due to inadequate data archiving on in-house physical servers, impairing the City's ability to respond to data requests from external agencies, including the New York State Retirement System; and

Whereas, the Comptroller has determined that engaging "PrimeForce" to perform the archiving of UKG Workforce data will ensure compliance with the City's retention policies and the New York State Office of the State Comptroller's (OSC) Local Government Schedule (LGS-1) requirements; and

Whereas, the total cost of services to be provided by "PrimeForce" is Ten Thousand Dollars ($10,000), to be paid fifty percent (50%) upon execution of the project Statement of Work (SOW) and fifty percent (50%) upon project completion, chargeable to Budget Line A1315.503 - Kronos Application Fees; and

Whereas, the City must complete the archiving process prior to December 31, 2025, the deadline established by UKG for removal of the legacy data from its servers.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, in regular session assembled, as follows:

Section 1. Authorization. The Comptroller is hereby authorized to enter into an agreement with "PrimeForce" for the purpose of archiving the City's legacy UKG Workforce Time and Attendance data, in accordance with the terms outlined in the attached proposal and project Statement of Work (SOW).

Section 2. Scope of Services. The services to be performed by "PrimeForce" shall include, but not be limited to:

1. Installation of timekeeping application software;
2. Upgrade of Kronos WFC Timekeeper to Version 8.1.20;
3. Procurement of archive licenses from UKG on behalf of the City;
4. Activation and testing of a new WFC instance using the City's existing configuration;
5. Conversion of existing custom reports for functionality within Version 8.1.20;
6. Integration of existing interfaces into Kronos Version 8.1.20 and verification of functionality;
7. Provision of read-only access to Kronos WFC Version 8.1 for designated City users; and

8. Configuration of WFC profiles to read-only mode for compliance and data integrity.

Section 3. Funding. Payment for the aforementioned services shall be made from Budget Line A1315.503 - Kronos Application Fees, in an amount not to exceed Ten Thousand Dollars ($10,000), with fifty percent (50%) due upon execution of the contract and the remaining fifty percent (50%) upon successful completion of the project.

Section 4. Compliance. All work performed under this ordinance shall conform to applicable federal, state, and local data retention and security standards, including the New York State Office of the State Comptroller's (OSC) Local Government Schedule (LGS-1).

Section 5. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

October 29, 2025

The Honorable City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2025-18 – Archiving of UKG Workforce Time and Attendance Data

Honorable City Council Members:

I write to respectfully request that the Mount Vernon City Council ("the Council") enact legislation granting permission for the Comptroller to enter into agreement with of "PrimeForce" at a cost of $10,000

At the end of the second quarter of 2024, the Finance Office successfully upgraded the UKG Workforce system (Kronos) to a new software version from the same company called UKG Ready. The new software has afforded us enhancements for easier employee time tracking and management as well as accrual reporting within our financials. As a result of the successful migration, we now must manage our old data through archiving to either an in-house configuration or one the is stored externally on the cloud off premise.

Due to the unique proprietary configuration of the Kronos system, there are not many vendors available to secure the integrity of the data after extracting it from the Kronos Cloud based kernel in which it is housed. We requested that UKG recommend to us a list of vendors that have consistently performed archiving services with minimal if any data loss. Based on their recommendation the only company that met the high success rate criteria was "PrimeForce." The City has previously lost data from the 1990s to 2004 period due to inadequate data archiving on crashed in-house physical servers which has incapacitated our ability to respond to requests for data within that period from agencies such as the New York State Retirement System. It is our hope that utilizing in-house virtual server technologies, the City would be better equipped to secure this data into the perceivable future. Our deadline for completing the process of archiving before UKG removes the data from their servers is December 31, 2025.

Based on the reasoning outlined above, it is my recommendation as Comptroller for legislation to be established permitting the engagement of the services of "PrimeForce" at a cost of $10,000 whereby fifty percent (50%) of the Project Fee will be paid upon execution of the project SOW and the final fifty percent (50%) paid at the completion of the project. The cost for these services will be charged to A1315.503 – Kronos Application Fees. The services to be performed in conjunction with our department of Management Services include the following.

- Install Timekeeping application software.
- Upgrade Kronos WFC Timekeeper to version 8.1.20
- Procure archive licenses from UKG on the City's behalf.
- Get new WFC instance functional and tested, using Customer's existing test system configuration.
- Convert current existing custom reports to function with v8.
- Integrate all current existing interfaces into Kronos v8.1 and ensure functionality.
- Provide read-only access to Kronos WFC v8.1 for certain Customer users for purposes of Customer verification and testing.

- To configure WFC profiles to read-only mode.

By successfully archiving this data, the City will ensure its compliance with both the locally legislated retention policies, the New York State Office of the State Comptroller's (OSC) mandated guidelines such as the Local Government Schedule (LGS-1) memos, and also ensure the availability of timekeeping records for our internal stakeholders.

Respectfully,

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor Shawyn Patterson-Howard
Corporation Counsel
File

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1727 **Agenda Date:** 11/12/2025 **Agenda #:** 10.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Mounting of a Portrait of Former Comptroller Maureen Walker in City Hall - (costs associated with the installation of the portrait shall not exceed Seven Hundred Fifty Dollars ($750.00) and shall be charged to Budget Line A1315.203 - Equipment); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE INSTALLATION OF A PORTRAIT OF FORMER COMPTROLLER MAUREEN WALKER IN CITY HALL

Whereas, by correspondence dated October 30, 2025, the Comptroller formally requested authorization to install a portrait of Former Comptroller Maureen Walker in City Hall, in the corridor outside the Finance Department on the Ground Floor; and

Whereas, Maureen Walker honorably served the City of Mount Vernon as Comptroller for twenty-four (24) years, across six consecutive terms from 1994 to 2017, and holds the historic distinction of being the first person of African descent-specifically of Caribbean heritage-and the first woman to serve in this elected role; and

Whereas, during her tenure, Ms. Walker demonstrated exceptional fiscal leadership, professional excellence, and an unwavering commitment to the welfare of the City's residents, ensuring that the City of Mount Vernon maintained financial stability, achieved consistent budget surpluses, and earned multiple Certificates of Achievement for Excellence in Financial Reporting; and

Whereas, as Comptroller, Ms. Walker oversaw the City's Finance and Payroll Departments, managed the municipal budget, insurance, tax collection, real estate, and capital financing, and served on key governing and development bodies including the Board of Estimate, the Mount Vernon Renewal Agency, the Industrial Development Agency, and the Capital Projects Board; and

Whereas, beyond her municipal service, Ms. Walker has contributed extensively to academia as an Adjunct Professor of Finance and Accounting at Iona College and has been an active member of professional organizations such as the New York State Government Finance Officers' Association, the

American Institute of Certified Public Accountants, and the Westchester Municipal Finance Association; and

Whereas, Ms. Walker's lifelong advocacy for education, youth development, and community empowerment-through mentorship and service to organizations such as Junior Achievement of Hudson Valley, the Mount Vernon Business and Professional Women's Club, and numerous civic and faith-based groups-has earned her over twenty community and professional awards, including citations from the U.S. Congress and various civic and healthcare institutions; and

Whereas, it is both fitting and proper that the City of Mount Vernon recognize and honor Former Comptroller Maureen Walker for her exemplary and trailblazing public service through the installation of her portrait in City Hall; and

Whereas, the proposed portrait will be installed on the Ground Floor of City Hall, outside of the Finance Department, where Ms. Walker diligently served the people of Mount Vernon for nearly a quarter century; and

Whereas, the cost associated with the installation of the portrait shall not exceed Seven Hundred Fifty Dollars ($750.00), to be charged to Budget Line A1315.203 - Equipment; and

Whereas, the Comptroller's Office shall coordinate with Former Comptroller Walker regarding the donation and installation of the portrait in accordance with established City protocols.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, in regular session duly convened, as follows:

Section 1. Authorization. The City Council hereby authorizes the installation of a portrait of Former Comptroller Maureen Walker in City Hall, outside of the Finance Department on the Ground Floor.

Section 2. Coordination and Oversight. The Office of the Comptroller shall coordinate with Former Comptroller Maureen Walker to arrange for the donation and placement of the portrait and shall oversee its installation in accordance with City policies and procedures.

Section 3. Funding. The total cost associated with the installation of the portrait shall not exceed Seven Hundred Fifty Dollars ($750.00) and shall be charged to Budget Line A1315.203 - Equipment.

Section 4. Recognition and Intent. The placement of this portrait shall serve as a lasting tribute to the extraordinary public service, leadership, and pioneering contributions of Former Comptroller Maureen Walker to the City of Mount Vernon and its residents.

Section 5. Effective Date. This Ordinance shall take effect immediately upon passage and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

October 30, 2025

Honorable Members of the Mount Vernon City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

Re: COMP2025-19 – Request for Approval to Mount a Portrait of Former Comptroller Maureen Walker

Dear Honorable Members of the City Council,

I respectfully submit this request for the Council's approval to mount a portrait of Former Comptroller **Maureen Walker** in City Hall, **outside of the Finance Department on the Ground Floor**.

Ms. Walker honorably served the City of Mount Vernon as Comptroller for **twenty-four years (six consecutive terms)**, from **1994 to 2017**. She holds the historic distinction of being the **first person of African descent—specifically of Caribbean heritage—and the first woman** to serve in this elected role. Her trailblazing tenure represents a significant chapter in Mount Vernon's history, defined by fiscal stewardship, professional excellence, and a deep commitment to the welfare of the City's residents.

A native of Plaisance, Guyana, Ms. Walker is a New York State Certified Public Accountant**.** She holds an MBA in Finance from the University of New Haven and a B.Sc. in Accounting (magna cum laude) from Brooklyn College**.** Before her election, she worked as an Auditor with Arthur Andersen & Company and as a Senior Financial Analyst with The Equitable Life Assurance Company**.**

Upon her election in 1993, Ms. Walker embarked on a career in public service marked by transparency, discipline, and accountability. Under her leadership, the City of Mount Vernon maintained financial stability, achieved consistent budget surpluses, and earned the Certificate of Achievement for Excellence in Financial Reporting for multiple years—an acknowledgment of the City's sound fiscal management.

As Comptroller, Ms. Walker oversaw the Finance and Payroll Departments**,** managed the City's budget, insurance, tax collection, real estate, and capital projects financing, while also serving on the Board of Estimate, the Mount Vernon Renewal Agency, the Industrial Development Agency, and the Capital Projects Board.

In addition to her public service, Ms. Walker has been a dedicated Adjunct Professor of Finance and Accounting at Iona College and an active member of several professional organizations, including the New York State Government Finance Officers' Association, the American Institute of Certified Public Accountants, and the Westchester Municipal Finance Association.

Her legacy extends far beyond City Hall. Ms. Walker has been a tireless advocate for education, youth development, and community service—mentoring countless young professionals and serving with organizations such as Junior Achievement of Hudson Valley, the Mount Vernon Business and Professional Women's Club, and numerous faith-based and civic groups. Her outstanding service has been recognized with over twenty community and professional awards, including citations from the U.S. Congress, Mount Vernon Hospital, and numerous civic and cultural associations.

Mounting her portrait within City Hall—outside of the Finance Department where she faithfully served for nearly a quarter century—would be a fitting and enduring tribute to her exemplary service and pioneering achievements. It would also serve as an inspiration to future generations of Mount Vernon residents who aspire to serve their community with integrity and distinction.

Should the Council approve this request, the Comptroller's Office will **coordinate with Former Comptroller Walker for the donation of the portrait** and its installation in accordance with City protocols. Any cost associated with the installation will **not exceed $750 and charged to A1315.203 -Equipment.**

Thank you for your consideration and support in honoring one of Mount Vernon's most accomplished and devoted public servants.

Respectfully submitted,

Darren M. Morton, Ed.D., CMFO, CPRP
Comptroller, City of Mount Vernon

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1739 **Agenda Date:** 11/25/2025 **Agenda #:** 11.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Transfer of Funds within the Department of Planning & Community Development to allocate for Payment of the ESRI GIS Invoice - (between the following budget lines:

Budget Code:	Category:	Transfer Amount:
A8020.203	Equipment	$2,000
A8020.401	Office Expense	$1,000
A8020.407	Leasing, Printing, and Copying	$2,500
A8020.420	Membership & Dues	$4,000
A8020.423	Conference Expense	$7,000
A8020.447	Materials & Supplies	$3,000
	Total Transfer Amount:	**$19,500**

; be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS WITHIN THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT BUDGET TO ALLOCATE FUNDS FOR PAYMENT OF THE ESRI GIS INVOICE

Whereas, in correspondence dated November 5, 2025, the Commissioner of the Department of Planning & Community Development formally requested authorization for the Comptroller to transfer Nineteen Thousand Five Hundred Dollars ($19,500.00) between the following budget lines; and

Whereas, the Department of Planning and Community Development (the "Department") utilizes the Esri Geographic Information System (GIS) platform as a vital tool to support citywide operations, including infrastructure mapping, data management, land use analysis, and service delivery for multiple departments such as Planning, Public Works, Water, and Buildings; and

Whereas, the GIS platform enables enhanced operational efficiency, transparency, and data-driven decision-making that supports the City's mission to provide effective and coordinated municipal services; and

Whereas, the City Council and the Board of Estimate and Contract previously authorized the City to enter into a service agreement with Esri, Inc. for the implementation and maintenance of the City's GIS platform; and

Whereas, the Department has identified unused and underutilized funds within several budget lines that may be reallocated to cover the cost of the Esri GIS annual maintenance invoice totaling Sixty Thousand Three Hundred Dollars ($60,300.00); and

Whereas, the Department respectfully requests authorization to transfer Nineteen Thousand Five Hundred Dollars ($19,500.00) from various budget lines within the Department's existing budget to the Contracted Outside Services (A8020.405) account to supplement available funds and ensure timely payment of the Esri GIS invoice; and

Whereas, this budgetary adjustment will allow for uninterrupted GIS services critical to supporting the City's planning, infrastructure, and operational functions;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, in the State of New York, as follows:

Section 1. Authorization to Transfer Funds. The City Council hereby authorizes the Comptroller to transfer Nineteen Thousand Five Hundred Dollars ($19,500.00) between the following budget lines:

Budget Code:	**Category:**	**Transfer Amount:**
A8020.203	Equipment	$2,000
A8020.401	Office Expense	$1,000
A8020.407	Leasing, Printing and Copying	$2,500
A8020.420	Membership & Dues	$4,000
A8020.423	Conference Expense	$7,000
A8020.447	Materials & Supplies	$3,000
	Total Transfer Amount:	**$19,500**

Section 2. Transfer Destination. The total amount of $19,500.00 shall be transferred into Budget Code A8020.405 (Contracted Outside Services) within the Department of Planning and Community Development to provide sufficient funding for payment of the Esri GIS annual maintenance invoice totaling $60,300.00.

Section 3. Purpose. The purpose of this transfer is to ensure the continuity of GIS services essential for coordinating, planning, and implementing infrastructure and development projects across the City of Mount Vernon.

Section 4. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

PLANNING & COMMUNITY DEVELOPMENT
ONE ROOSEVELT SQUARE
MOUNT VERNON, NEW YORK 10550
PHONE: (914) 840-4029
EMAIL: TGRAHAM-OUATTARA@CMVNY.COM

JAMES RAUSSE, FAICP, WEDG
COMMISSIONER

November 5, 2025

VIA EMAIL:
Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Request for the City Council to enact legislation authorizing the transfer of funds between budget lines within the Department of Planning and Community Development Budget to allocate $19,500 to the Contracted Outside Services (A8020.405) for Payment of Esri GIS Invoice. For consideration on the agenda at the November 12, 2025, City Council meeting.

Honorable City Council Members:

The Department of Planning and Community Development respectfully requests that the City Council authorize the transfer of $19,500 in unused funds from several departmental budget lines into the Contracted Outside Services A8020.405 account. This transfer will supplement existing funds within that line to cover the Esri GIS annual maintenance invoice of $60,300.

This GIS platform is a critical tool used by multiple City departments—including Planning, Public Works, Water, and Buildings—to support data management, infrastructure mapping, land use analysis, and service delivery. The platform enhances operational efficiency, transparency, and data-driven decision-making across the City's departments.

To ensure uninterrupted access to this essential service, the Department seeks approval to transfer funds from underutilized budget lines to meet the current invoice amount.

Proposed Transfer of Funds:

Code	**Category**	**Transfer Amount**
A8020.203	Equipment	$2,000
A8020.401	Office Expense	$1,000
A8020.407	Leasing, Printing and Copying	$2,500
A8020.420	Membership & Dues	$4,000
A8020.423	Conference Expense	$7,000
A8020.447	Materials & Supplies	$3,000
Total Transfer		**$19,500**

PLANNING & COMMUNITY DEVELOPMENT
ONE ROOSEVELT SQUARE
MOUNT VERNON, NEW YORK 10550
PHONE: (914) 840-4029
EMAIL: TGRAHAM-OUATTARA@CMVNY.COM

JAMES RAUSSE, FAICP, WEDG
COMMISSIONER

The City Council and the Board of Estimate and Contract previously approved legislation authorizing the City to enter into a service agreement with Esri, Inc. for the implementation and maintenance of the City's Geographic Information System (GIS) platform.

The City Council approval of legislation authorizing the transfer of $19,500 from the above-listed budget lines to A8020.405 (Contracted Outside Services) will enable payment of the Esri GIS invoice totaling $60,300.

This action will ensure the continuation of the City's GIS services, which are essential to the coordination, planning, and implementation of infrastructure and development projects citywide.

Thank you for your consideration and your continued commitment to the people of Mount Vernon

Sincerely,

JAMES RAUSSE, FAICP, WEDG

cc: Mayor Shawyn Patterson-Howard
Comptroller Darren M. Morton
Malcolm Clark, Chief of Staff

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1762 **Agenda Date:** 11/18/2025 **Agenda #:** 12.

Board of Estimate & Contract:

A RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING REGARDING THE PROPOSED 2026 ANNUAL ESTIMATE FOR THE CITY OF MOUNT VERNON

WHEREAS, the Clerk of this Board be and is hereby directed to give notice, as requested by Section 81 of the Charter of the City of Mount Vernon, as amended, of a public hearing to be held by this Board on Monday, December 1, 2025, at 7:00 p.m. (Eastern Standard Time), at the City Council Chambers, City Hall, Mount Vernon, New York, about the annual estimate for the year 2026; and

WHEREAS, this Board authorizes the City Clerk to advertise on Friday, November 21, 2025, Tuesday, November 25, 2025, and Friday, November 28, 2025, a summary of the proposed budget before the public hearing. The cost of said notice is to be paid from Budget Code A1010.401 (City Council, Office Expense) Board of Estimate & Contract, 2025 Budget; **NOW, THEREFORE, BE IT RESOLVED THAT**

The City of Mount Vernon, in City Council convened, hereby ordains, and enacts:

SECTION 1. PUBLIC HEARING DATE.

1.1. Pursuant to Section 81 of the Charter of the City of Mount Vernon, a public hearing regarding the proposed 2026 annual estimate for the City of Mount Vernon shall be held on Monday, December 1, 2025, at 7:00 p.m. (Eastern Standard Time) at the City Council Chambers, City Hall, Mount Vernon, New York.

SECTION 2. ADVERTISEMENT OF PROPOSED BUDGET SUMMARY.

2.1. The City Clerk is authorized and directed to advertise a summary of the proposed budget on Friday, November 21, 2025, Tuesday, November 25, 2025, and Friday, November 28, 2025, by the provisions outlined in Section 81 of the Charter of the City of Mount Vernon.

2.2. Budget Code A1010.401 (City Council, Office Expense) Board of Estimate & Contract 2025 Budget shall cover the expenses incurred for the publication of the notice.

SECTION 3. EFFECTIVE DATE.

3.1. This ordinance shall take effect immediately.

**A RESOLUTION SETTING THE DATE FOR
A PUBLIC HEARING REGARDING THE
PROPOSED 2026 ANNUAL ESTIMATE FOR
THE CITY OF MOUNT VERNON**

WHEREAS, the Clerk of this Board be and is hereby directed to give notice, as requested by Section 81 of the Charter of the City of Mount Vernon, as amended, of a public hearing to be held by this Board on Monday, December 1, 2025, at 7:00 p.m. (Eastern Standard Time), at the City Council Chambers, City Hall, Mount Vernon, New York, about the annual estimate for the year 2026; and

WHEREAS, this Board authorizes the City Clerk to advertise on Friday, November 21, 2025, Tuesday, November 25, 2025, and Friday, November 28, 2025, a summary of the proposed budget before the public hearing. The cost of said notice is to be paid from Budget Code A1010.401 (City Council, Office Expense) Board of Estimate & Contract, 2025 Budget; **NOW, THEREFORE, BE IT RESOLVED THAT**

The City of Mount Vernon, in City Council convened, hereby ordains, and enacts:

SECTION 1. PUBLIC HEARING DATE.

1.1. Pursuant to Section 81 of the Charter of the City of Mount Vernon, a public hearing regarding the proposed 2026 annual estimate for the City of Mount Vernon shall be held on Monday, December 1, 2025, at 7:00 p.m. (Eastern Standard Time) at the City Council Chambers, City Hall, Mount Vernon, New York.

SECTION 2. ADVERTISEMENT OF PROPOSED BUDGET SUMMARY.

2.1. The City Clerk is authorized and directed to advertise a summary of the proposed budget on Friday, November 21, 2025, Tuesday, November 25, 2025, and Friday, November 28, 2025, by the provisions outlined in Section 81 of the Charter of the City of Mount Vernon.

2.2. Budget Code A1010.401 (City Council, Office Expense) Board of Estimate & Contract 2025 Budget shall cover the expenses incurred for the publication of the notice.

SECTION 3. EFFECTIVE DATE.

3.1. This ordinance shall take effect immediately.

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1749 **Agenda Date:** 11/18/2025 **Agenda #:** 13.

Board of Estimate & Contract:

A RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 19 FOR SEWER SYSTEM REHABILITATION - PHASE 1 TO NATIONAL WATER MAIN CLEANING COMPANY

WHEREAS, by letter dated November 7, 2025, the Commissioner of the Department of Public Works certified that the work under Contract 122022-2 between the City of Mount Vernon (the "City") and National Water Main Cleaning Company (the "Contractor") for the "Sewer System Rehabilitation - Phase 1" project has been performed in a good and substantial manner by the Contractor; and

WHEREAS, the Contractor is entitled to receive Partial Payment No. 19 of Three Hundred Thousand Three Hundred Eighty-Two Dollars and Seventy-Four Cents ($300,382.74), as directed by the terms of the contract; **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 19 of $300,382.74 to National Water Main Cleaning Company, as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will disburse the payment to the Contractor upon receipt of proof that there are no liens against the project; this payment remains subject to the filing of all required documents by the Contractor; **BE IT FURTHER**

RESOLVED, funds for this Partial Payment No. 19 of $300,382.74 are available under Budget Codes H8120.203.C937 (Sanitary), in which all funding is reimbursed via the New York State Environmental Conservation 2021 Water Quality Improvement Program (WQIP)Grant.

CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2343
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

November 7, 2025

Honorable Board of Estimate and Contract
Of the City of Mount Vernon
City Hall, Mount Vernon, New York 10550
(Through the Office of the Mayor)

Re: **"Contract 122022-2: Sewer System Rehabilitation Phase 1"**
Contractor - National Water Main Cleaning Company
Partial Payment #19 - **$300,382.74**
Funding Source - NYSDEC 2021 WQIP C01519GG

Dear Board Members:

I, Damani Bush, Commissioner of Public Works of the City of Mount Vernon, do hereby state that the work issued below, under the contract between the City of Mount Vernon and National Water Main Cleaning Company regarding captioned subject has agreed to be performed in the manner as directed by the terms of the contract.

Therefore, the Contractor, National Water Main Cleaning Company is entitled to Partial Payment **#19** in the amount of **$300,382.74**. Funds to pay for this are available under the Budget Code **H8120.203.C937 (Sanitary)**, in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant.

TOTAL CONTRACT ---	$ 6,923,630.00
CONTRACT SUM TO DATE ---------------------------------	$ 6,923,630.00
TOTAL COMPLETED --	$ 5,879,970.74
LESS 10% RETAINAGE -------------------------------------	$ 587,997.07
TOTAL EARNED LESS RETAINAGE ---------------------	$ 5,291,973.67
LESS PREVIOUS CERTIFICATES FOR PAYMENT ----	$ 4,991,590.93
PARTIAL PAYMENT #19 DUE CONTRACTOR ---------	**$ 300,382.74**

Respectfully,

Damani Bush
Commissioner of Public Works
DB/lp
Cc: Comptroller's Office Law Dept. Engineering Bureau Contract File

"The Jewel of Westchester"

A RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 19 FOR SEWER SYSTEM REHABILITATION – PHASE 1 TO NATIONAL WATER MAIN CLEANING COMPANY

WHEREAS, by letter dated November 7, 2025, the Commissioner of the Department of Public Works certified that the work under Contract 122022-2 between the City of Mount Vernon (the "City") and National Water Main Cleaning Company (the "Contractor") for the "Sewer System Rehabilitation – Phase 1" project has been performed in a good and substantial manner by the Contractor; and

WHEREAS, the Contractor is entitled to receive Partial Payment No. 19 of Three Hundred Thousand Three Hundred Eighty-Two Dollars and Seventy-Four Cents ($300,382.74), as directed by the terms of the contract; **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 19 of $300,382.74 to National Water Main Cleaning Company, as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will disburse the payment to the Contractor upon receipt of proof that there are no liens against the project; this payment remains subject to the filing of all required documents by the Contractor; **BE IT FURTHER**

RESOLVED, funds for this Partial Payment No. 19 of $300,382.74 are available under Budget Codes H8120.203.C937 (Sanitary), in which all funding is reimbursed via the New York State Environmental Conservation 2021 Water Quality Improvement Program (WQIP)Grant.

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY

City of Mount Vernon, New York

Staff Report

File #: TMP -1760 **Agenda Date:** 11/18/2025 **Agenda #:** 14.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended for the position shown below as follows:

Position: Data Officer			
Grade	**Minimum Salary**	**Maximum Salary**	**Annual Increment**
11A	$71,384.38	$92,851.27	$2,385.21

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended for the position shown below as follows:

Position: Data Officer			
Grade	**Minimum Salary**	**Maximum Salary**	**Annual Increment**
11A	$71,384.38	$92,851.27	$2,385.21

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1761 **Agenda Date:** 11/18/2025 **Agenda #:** 15.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

DEPARTMENT OF BUILDINGS		
Position:	**From:**	**To:**
Data Officer	$ -	$88,080.85

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

DEPARTMENT OF BUILDINGS		
Position:	**From:**	**To:**
Data Officer	$ -	$88,080.85

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1750 **Agenda Date:** 11/18/2025 **Agenda #:** 16.

Board of Estimate & Contract:

A RESOLUTION AUTHORIZING THE
SETTLEMENT OF THE CLAIM OF CYNTHIA RUSSELL
v.
CITY OF MOUNT VERNON, PAULINO AND PEREZ-FAMILIA

WHEREAS, on May 30, 2023, *Cynthia Russell* filed a Notice of Claim against the City of Mount Vernon, seeking compensation in the amount of $250,000.00 for injuries allegedly sustained from a trip and fall incident that occurred on April 7, 2023, purportedly caused by a tree stump located in the vicinity of the accident site; and

WHEREAS, Ms. Russell asserts that as a result of the incident, she suffered a full rotator cuff tear requiring surgical intervention, as well as eye damage resulting in blurry vision that may require future surgery; and

WHEREAS, on November 7, 2023, a lawsuit was filed against the City of Mount Vernon on behalf of Ms. Russell; and

WHEREAS, the abutting landowners, *Paulino and Perez-Familia*, have agreed to contribute $100,000.00 toward the settlement of this matter, as it was established that they were aware of the defective condition at the time of purchasing the property and failed to take corrective measures to repair the sidewalk; and

WHEREAS, it is in the best interest of the City of Mount Vernon to join in the settlement of this case with a modest contribution of $7,500.00, thereby resolving the matter in its entirety and avoiding the potential for higher financial exposure should the plaintiff require additional surgical treatment; and

WHEREAS, by letter dated November 10, 2025, the Office of the Corporation Counsel has recommended that the City Council approve settlement of this claim for the amount of $7,500.00; **NOW, THEREFORE, BE IT**

RESOLVED, that said amount shall be disbursed from Budget Code A1930.494 (Judgments & Settlements) of the 2025 City Budget.

A RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CLAIM OF CYNTHIA RUSSELL v. CITY OF MOUNT VERNON, PAULINO AND PEREZ-FAMILIA

WHEREAS, on May 30, 2023, *Cynthia Russell* filed a Notice of Claim against the City of Mount Vernon, seeking compensation in the amount of $250,000.00 for injuries allegedly sustained from a trip and fall incident that occurred on April 7, 2023, purportedly caused by a tree stump located in the vicinity of the accident site; and

WHEREAS, Ms. Russell asserts that as a result of the incident, she suffered a full rotator cuff tear requiring surgical intervention, as well as eye damage resulting in blurry vision that may require future surgery; and

WHEREAS, on November 7, 2023, a lawsuit was filed against the City of Mount Vernon on behalf of Ms. Russell; and

WHEREAS, the abutting landowners, *Paulino and Perez-Familia*, have agreed to contribute $100,000.00 toward the settlement of this matter, as it was established that they were aware of the defective condition at the time of purchasing the property and failed to take corrective measures to repair the sidewalk; and

WHEREAS, it is in the best interest of the City of Mount Vernon to join in the settlement of this case with a modest contribution of $7,500.00, thereby resolving the matter in its entirety and avoiding the potential for higher financial exposure should the plaintiff require additional surgical treatment; and

WHEREAS, by letter dated November 10, 2025, the Office of the Corporation Counsel has recommended that the City Council approve settlement of this claim for the amount of $7,500.00; **NOW, THEREFORE, BE IT**

RESOLVED, that said amount shall be disbursed from Budget Code A1930.494 (Judgments & Settlements) of the 2025 City Budget.

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY

File #: TMP -1751 **Agenda Date:** 11/18/2025 **Agenda #:** 17.

Board of Estimate & Contract:

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 60936/21
63373/22
65285/23
67307/24

PREMISES: 700 LOCUST AVENUE
PETITIONER: FLEETWOOD STORES LLC

Tax Map No.: 165.21-1025-1

Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2021	$90,000	$83,600	$6,400	$2,820.10
2022	$90,000	$78,591	$11,409	$5,309.63
2023	$90,000	$68,571	$21,429	$10,741.50
2024	$90,000	$80,160	$9,840	$5,109.91
Total				**$23,981.14**

TOTAL REFUND: $23,981.14 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

ADOPTED BY BOARD OF ESTIMATE AND CONTRACT

OF COUNSEL

APPROVED:

OFFICE OF THE CORPORATION COUNSEL
Dept. LAW

Clerk

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 60936/21
63373/22
65285/23
67307/24

PREMISES: 700 LOCUST AVENUE
PETITIONER: FLEETWOOD STORES LLC

Tax Map No.: 165.21-1025-1				
Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2021	$90,000	$83,600	$6,400	$2,820.10
2022	$90,000	$78,591	$11,409	$5,309.63
2023	$90,000	$68,571	$21,429	$10,741.50
2024	$90,000	$80,160	$9,840	$5,109.91
Total				**$23,981.14**

TOTAL REFUND: $23,981.14 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

OF COUNSEL

APPROVED:

OFFICE OF THE CORPORATION COUNSEL
Dept. LAW

ADOPTED BY BOARD OF ESTIMATE AND CONTRACT

Clerk

City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK. COM/MOUNTVERNONNY

File #: TMP -1753 **Agenda Date:** 11/18/2025 **Agenda #:** 18.

Board of Estimate & Contract:

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 65288/23
67569/24

PREMISES: 600-642 LOCUST STREET
PETITIONER: FLEETRIDGE OWNERS, INC.

Tax Map No.: 165.29-1026-10

Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2023	$380,000	$285,741	$94,259	$47,248.27
2024	$380,000	$323,756	$56,244	$29,207.51
Total				**$76,455.78**

TOTAL REFUND: $76,455.78 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

OF COUNSEL

APPROVED:

OFFICE OF THE CORPORATION COUNSEL
Dept. LAW

ADOPTED BY BOARD OF ESTIMATE AND CONTRACT

Clerk

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 65288/23 67569/24

PREMISES: 600-642 LOCUST STREET
PETITIONER: FLEETRIDGE OWNERS, INC.

Tax Map No.: 165.29-1026-10				
Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2023	$380,000	$285,741	$94,259	$47,248.27
2024	$380,000	$323,756	$56,244	$29,207.51
Total				**$76,455.78**

TOTAL REFUND: $76,455.78 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

OF COUNSEL

APPROVED:

OFFICE OF THE CORPORATION COUNSEL
Dept. LAW

ADOPTED BY BOARD OF ESTIMATE AND CONTRACT

Clerk

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY

City of Mount Vernon, New York

Staff Report

File #: TMP -1752 **Agenda Date:** 11/18/2025 **Agenda #:** 19.

Board of Estimate & Contract:

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 61927/21
64366/22
66154/23
68455/24

PREMISES: 180 Pearsall Drive
PETITIONER: Vernon Woods Apartments, Inc.

Tax Map No.: 165.58-2096-3

Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2019	$839,325	$839,325	-0-	-0-
2021	$839,325	$839,325	-0-	-0-
2022	$839,325	$780,572	$58,753	$27,343.06
2023	$839,325	$721,820	$117,505	$58,900.56
2024	$839,325	$755,393	$83,933	$43,586.41
Total				**$129,830.03**

TOTAL REFUND: $129,830.03 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

ADOPTED BY BOARD OF ESTIMATE AND CONTRACT

OF COUNSEL

APPROVED:

OFFICE OF THE CORPORATION COUNSEL

Clerk

Dept. LAW

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 61927/21 64366/22 66154/23 68455/24

PREMISES: 180 Pearsall Drive
PETITIONER: Vernon Woods Apartments, Inc.

Tax Map No.: 165.58-2096-3				
Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2019	$839,325	$839,325	-0	-0
2021	$839,325	$839,325	-0	-0
2022	$839,325	$780,572	$58,753	$27,343.06
2023	$839,325	$721,820	$117,505	$58,900.56
2024	$839,325	$755,393	$83,933	$43,586.41
Total				**$129,830.03**

D. Vandyport
11/12/25

TOTAL REFUND: $129,830.03 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

ADOPTED BY BOARD OF ESTIMATE AND CONTRACT

____

OF COUNSEL

APPROVED:

____

OFFICE OF THE CORPORATION COUNSEL
Dept. LAW

____

Clerk