

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Meeting Minutes

Tuesday, November 18, 2025

3:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

NICOLE BONILLA, MBA
City Clerk

JORDAN RIULLANO, JD
Deputy City Clerk

Call to Order: At 3:13 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

PRESENT Mayor Shawyn Patterson-Howard, Comptroller Darren Morton, and Danielle Browne Esq.

ABSENT None

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

ADMINISTRATION OF THE AGENDA**RESOLUTIONS APPROVING ORDINANCES**

1. [TMP](#)
[-1730](#)

Code: LPW

Attachments: [AUTHORIZATION TO EXECUTE REIMBURSABLE NYS DOS GRANT CONTRACT](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

2. [TMP](#)
[-1742](#)

Code: PSC

Attachments: [11-5-25 RFP #004-DOB Construction Inspection](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

3. [TMP](#)
[-1741](#)

Code: PSC

Attachments: [Data Officer](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

4. [TMP](#)
[-1706](#)

Code: PSC

Attachments: [Referral Letter- Prisoner Transport Contract](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

5. [**TMP**](#)
[**-1721**](#)

Code: PSC

Attachments: [Holiday Parking - 2025](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

6. [**TMP**](#)
[**-1722**](#)

Code: PSC

Attachments: [Red Light Camera Referral Letter](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

7. [**TMP**](#)
[**-1723**](#)

Code: PSC

Attachments: [TriTech\(CentralSquare\) Contract Payment](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

8. [**TMP**](#)
[**-1725**](#)

Code: FP

Attachments: [COMP2025-17 - Engagement of the services of Twilio for the provision of SMS services](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

9. [TMP
-1726](#)

Code: FP

Attachments: [COMP2025-18 – Archiving of UKG Workforce Time and Attendance Data](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

10. [TMP
-1727](#)

Code: FP

Attachments: [COMP2025-19 – Request for Approval to Mount a Portrait of Former Comptroller Maureen Walker](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

11. [TMP
-1739](#)

Code: FP

Attachments: [Planning Dept. Funds Transfer Referral Letter 11.5.2025](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

PUBLIC HEARING

12. [TMP
-1762](#)

Attachments: [A RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING REGARDING THE PROPOSED 2026 ANNUAL ESTIMATE FOR THE CITY OF MOUNT VERNON](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

RESOLUTIONS AUTHORIZING PARTIAL PAYMENTS

13. [TMP
-1749](#)

Code: LPW

Attachments: [PP 19 Rehabilitation](#)

[RESOLUTION FOR PARTIAL PAYMENT NO. 19 TO NATIONAL
WATER MAIN CLEANING COMPANY FOR SEWER SYSTEM
REHABILITATION - PHASE 1 -\\$300,382.74](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

SALARY RESOLUTIONS

Motion to take items #14 - 15 as a block vote

Moved: Council President Browne, Seconded by Comptroller Morton

take items as block vote

14. [TMP
-1760](#)

Attachments: [SALARY RESOLUTION NO. 1 - MINIMUM-MAXIMUM FOR
DATA OFFICER \(DEPARTMENT OF BUILDINGS\)](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

15. [TMP
-1761](#)

Attachments: [SALARY RESOLUTION NO. 4 \(ALL POSITIONS\) - DATA
OFFICER IN THE DEPARTMENT OF BUILDINGS](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

approved the Consent Agenda

Aye: Mayor Patterson-Howard, Comptroller Morton, and Browne

Nay: None

Absent: None

SETTLEMENTS

16.

[TMP](#)
[-1750](#)

Attachments: [SETTLEMENT RESOLUTION FOR A TRIP AND FALL ACCIDENT FOR CYNTHIA RUSSELL v. CITY OF MOUNT VERNON, PAULINO AND PEREZ-FAMILIA \(\\$7,500\)](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

TAX REVIEW SETTLEMENTS

Motion to take items #17 - 19 as a block vote

Moved: Council President Browne, Seconded by Comptroller Morton

take items as block vote

17.

[TMP](#)
[-1751](#)

Attachments: [Settlement for 700 Locust Avenue \(Fleetwood Stores LLC\) - \\$23,981.14](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

18.

[TMP](#)
[-1753](#)

Attachments: [Settlement Resolution for 600-642 Locust Street \(Fleetridge Owners, Inc.\) - \\$76,455.78](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

19.

[TMP](#)
[-1752](#)

Attachments: [Settlement Resolution for 180 Pearsall Drive \(Vernon Woods Apartments, Inc.\) - \\$129,830.03](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

approved the Consent Agenda

Aye: Mayor Patterson-Howard, Comptroller Morton, and Browne

Nay: None

Absent: None

Agenda was concluded at 4:25 PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

Moved: Council President Browne, Seconded by Comptroller Morton
approved

There being no further business, the meeting was adjourned at 4:25 PM

Jordan Riullano, JD
Deputy City Clerk