

City of Mount Vernon, New York

*1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY*



Meeting Minutes

Tuesday, November 18, 2025

3:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

*NICOLE BONILLA, MBA
City Clerk*

*JORDAN RIULLANO, JD
Deputy City Clerk*

Call to Order: At 3:13 PM by Chairwoman Mayor Shawyn Patterson-Howard

- Roll Call:** Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla.
Noticed in the Journal News.
- PRESENT** Mayor Shawyn Patterson-Howard, Comptroller Darren Morton, and Danielle Browne Esq.
- ABSENT** None
- OTHERS:** Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

ADMINISTRATION OF THE AGENDA**RESOLUTIONS APPROVING ORDINANCES**

1. [**TMP**](#)
[**-1730**](#)

Code: LPW

Attachments: [AUTHORIZATION TO EXECUTE REIMBURSABLE NYS DOS GRANT CONTRACT](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

2. [**TMP**](#)
[**-1742**](#)

Code: PSC

Attachments: [11-5-25 RFP #004-DOB Construction Inspection](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

3. [**TMP**](#)
[**-1741**](#)

Code: PSC

Attachments: [Data Officer](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

4. [**TMP**](#)
[**-1706**](#)

Code: PSC

Attachments: [Referral Letter- Prisoner Transport Contract](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

5. [**TMP**](#)
[**-1721**](#)

Code: PSC

Attachments: [Holiday Parking - 2025](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

6. [**TMP**](#)
[**-1722**](#)

Code: PSC

Attachments: [Red Light Camera Referral Letter](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

7. [**TMP**](#)
[**-1723**](#)

Code: PSC

Attachments: [TriTech\(CentralSquare\) Contract Payment](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

8. [**TMP**](#)
[**-1725**](#)

Code: FP

Attachments: [COMP2025-17 - Engagement of the services of Twilio for the provision of SMS services](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

9. [TMP](#)
[-1726](#)
- Code:** FP
- Attachments:** [COMP2025-18 – Archiving of UKG Workforce Time and Attendance Data](#)
- Moved:** Council President Browne, Seconded by Comptroller Morton
- On the question:** none.
- Response:** none.
- adopted
10. [TMP](#)
[-1727](#)
- Code:** FP
- Attachments:** [COMP2025-19 – Request for Approval to Mount a Portrait of Former Comptroller Maureen Walker](#)
- Moved:** Council President Browne, Seconded by Comptroller Morton
- On the question:** none.
- Response:** none.
- adopted
11. [TMP](#)
[-1739](#)
- Code:** FP
- Attachments:** [Planning Dept. Funds Transfer Referral Letter 11.5.2025](#)
- Moved:** Council President Browne, Seconded by Comptroller Morton
- On the question:** none.
- Response:** none.
- adopted

PUBLIC HEARING

12. [TMP](#)
[-1762](#)
- Attachments:** [A RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING REGARDING THE PROPOSED 2026 ANNUAL ESTIMATE FOR THE CITY OF MOUNT VERNON](#)
- Moved:** Council President Browne, Seconded by Comptroller Morton
- On the question:** none.
- Response:** none.
- adopted

RESOLUTIONS AUTHORIZING PARTIAL PAYMENTS

13. [TMP](#)
[-1749](#)

Code: LPW

Attachments: [PP 19 Rehabilitation
RESOLUTION FOR PARTIAL PAYMENT NO. 19 TO NATIONAL
WATER MAIN CLEANING COMPANY FOR SEWER SYSTEM
REHABILITATION - PHASE 1 -\\$300,382.74](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

SALARY RESOLUTIONS

Motion to take items #14 - 15 as a block vote

Moved: Council President Browne, Seconded by Comptroller Morton

take items as block vote

14. [**TMP**](#)
[**-1760**](#)

Attachments: [SALARY RESOLUTION NO. 1 - MINIMUM-MAXIMUM FOR
DATA OFFICER \(DEPARTMENT OF BUILDINGS\)](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

15. [**TMP**](#)
[**-1761**](#)

Attachments: [SALARY RESOLUTION NO. 4 \(ALL POSITIONS\) - DATA
OFFICER IN THE DEPARTMENT OF BUILDINGS](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

approved the Consent Agenda

Aye: Mayor Patterson-Howard, Comptroller Morton, and Browne

Nay: None

Absent: None

SETTLEMENTS

16. [TMP](#)
[-1750](#)

Attachments: [SETTLEMENT RESOLUTION FOR A TRIP AND FALL ACCIDENT FOR CYNTHIA RUSSELL v. CITY OF MOUNT VERNON, PAULINO AND PEREZ-FAMILIA \(\\$7,500\)](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

TAX REVIEW SETTLEMENTS

Motion to take items #17 - 19 as a block vote

Moved: Council President Browne, Seconded by Comptroller Morton

take items as block vote

17. [TMP](#)
[-1751](#)

Attachments: [Settlement for 700 Locust Avenue \(Fleetwood Stores LLC\) - \\$23,981.14](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

18. [TMP](#)
[-1753](#)

Attachments: [Settlement Resolution for 600-642 Locust Street \(Fleetridge Owners, Inc.\) - \\$76,455.78](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

19. [TMP](#)
[-1752](#)

Attachments: [Settlement Resolutuion for 180 Pearsall Drive \(Vernon Woods Apartments, Inc.\) - \\$129,830.03](#)

Moved: Council President Browne, Seconded by Comptroller Morton

On the question: none.

Response: none.

adopted

approved the Consent Agenda

Aye: Mayor Patterson-Howard, Comptroller Morton, and Browne

Nay: None

Absent: None

Agenda was concluded at 4:25 PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

Moved: Council President Browne, Seconded by Comptroller Morton
approved

There being no further business, the meeting was adjourned at 4:25 PM

Jordan Riullano, JD
Deputy City Clerk