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CITY CLERK
MOUNT VERNON, NY

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City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Meeting Agenda - Final

Tuesday, November 18, 2025

3:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

Call to Order: At 3:00 PM by Chairwoman Mayor Shawyn Patterson-Howard

- Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla.
Noticed in the Journal News.
- OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

ADMINISTRATION OF THE AGENDA**RESOLUTIONS APPROVING ORDINANCES**

1. Department of Management Services: An Ordinance Authorizing the Mayor to Execute the New York State Department of State Grant Contract #T1003494 for the Reimbursable Purchase of a Replacement UPS Backup Battery for the Mount Vernon Police Department
2. Department of Buildings: An Ordinance Authorizing the Acceptance and Award of Request for Proposals (RFP) #004 for Third-Party Construction Inspection and Consulting Services to LaBella Associates
3. Mayor's Office: An Ordinance Authorizing the Creation of the Position of Data Officer Within the Department of Buildings
4. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Westchester County Department of Corrections for the Reimbursement of Prisoner Transportation Services for the Years 2025 and 2026
5. Department of Public Safety: An Ordinance Authorizing the Suspension of Parking Meter Enforcement in Certain Municipal Parking Lots and Garages to Promote Holiday Shopping - (December 8th – 24th, 2025, from 8:00 a.m. – 8:00 p.m. to include December 31, 2025)
6. Department of Public Safety: An Ordinance Authorizing the Award of a Contract for a Red-Light Violation Photo Enforcement and Monitoring System (RFP 2025-RFP-RLC-CMV)
7. Department of Public Safety: An Ordinance Authorizing Payment to Tritech Software Systems (formerly Central Square) for CAD and RMS Software Use Covering the Period March 1, 2025, through May 15, 2025
8. Comptroller: An Ordinance Authorizing the Comptroller to Enter into an Agreement with Twilio for the Provision of SMS Services in Connection with the UKG Telestaff System (COMP2025-17)
9. Comptroller: An Ordinance Authorizing the Comptroller to Enter into an Agreement with "Primeforce" for the Archiving of UKG Workforce Time and Attendance Data (COMP2025-18)
10. Comptroller: An Ordinance Authorizing the Installation of a Portrait of Former Comptroller Maureen Walker in City Hall

11. Department of Planning & Community Development: An Ordinance Authorizing the Transfer of Funds within the Department of Planning & Community Development to Allocate for Payment of the ESRI GIS Invoice - (Esri GIS annual maintenance invoice of \$60,300)

PUBLIC HEARING

12. A Resolution Setting the Date for a Public Hearing Regarding the Proposed 2026 Annual Estimate for the City of Mount Vernon

RESOLUTIONS AUTHORIZING PARTIAL PAYMENTS

13. Department of Public Works: A Resolution Authorizing Partial Payment No. 19 for Sewer System Rehabilitation - Phase 1 to National Water Main Cleaning company

SALARY RESOLUTIONS

14. Salary Resolution No. 1 - Minimum/Maximum for Data Officer (Department of Buildings)
15. Salary Resolution No. 4 (All Positions) - Data Officer in the Department of Buildings

SETTLEMENTS

16. Settlement Resolution in the Claim of Cynthia Russell v. City of Mount Vernon, Paulino and Perez-Familia - (\$7,500.00)

TAX REVIEW SETTLEMENTS

17. Settlement for 700 Locust Avenue (Fleetwood Stores LLC) - \$23,981.14
18. Settlement for Fleetridge Owners, Inc.- (600-642 Locust Street) - \$76,455.78
19. Settlement Resolution for 180 Pearsall Drive (Vernon Woods Apartments, Inc.) - \$129,830.03

Agenda was concluded at 4:25 PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

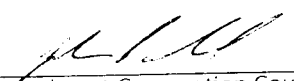
There being no further business, the meeting was adjourned at 4:25 PM

1

RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Mayor to Execute the New York State Department of State Grant Contract #T1003494 for the Reimbursable Purchase of a Replacement UPS Backup Battery for the Mount Vernon Police Department - (pursuant to the grant terms, the City is eligible to receive an advance payment of twenty-five percent (25%) of the total award amount, or Six Thousand Two Hundred Fifty Dollars (\$6,250.00); funding shall be provided on a reimbursable basis from the NYS Department of State under Grant #T1003494, with revenue to be recorded under Account Code A3389.3 and expenditures under Account Code A1680.203); be, and the same is hereby approved.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

**AN ORDINANCE AUTHORIZING THE MAYOR TO
EXECUTE THE NEW YORK STATE DEPARTMENT
OF STATE GRANT CONTRACT #T1003494 FOR THE
REIMBURSABLE PURCHASE OF A REPLACEMENT
UPS BACKUP BATTERY FOR THE MOUNT
VERNON POLICE DEPARTMENT**

Whereas, in correspondence dated September 16, 2025, the Commissioner of the Department of Management Services formally requested authorization to execute the New York State Department of State Grant Contract #T1003494 and any and all related documents necessary to fulfill the City's obligations under said agreement; and

Whereas, the City of Mount Vernon (the "City") has been awarded a Legislative Initiative Form (LIF) grant by the New York State Department of State ("NYS DOS"), under Contract #T1003494, as sponsored by Assemblyman J. Gary Pretlow; and

Whereas, this reimbursable grant provides funding to support the purchase of a replacement Uninterruptible Power Supply (UPS) backup battery for the Mount Vernon Police Department to ensure operational continuity and emergency power reliability; and

Whereas, the Department of Management Services has prepared the required documentation, including technical specifications and competitive price quotes, to support the acquisition of one (1) replacement UPS unit at a cost not to exceed Twenty-Five Thousand Dollars (\$25,000.00); and

Whereas, pursuant to the grant terms, the City is eligible to receive an advance payment of twenty-five percent (25%) of the total award amount, or Six Thousand Two Hundred Fifty Dollars (\$6,250.00); and

Whereas, the Department of Finance has assigned the following account codes for proper accounting of this grant:

Revenue Account Code: - A3389.3
Expenditure Account Code: - A1680.203; and

Whereas, there are no matching funds or MWBE participation requirements associated with this grant, and the contract performance period extends through March 31, 2026; and

Whereas, it is in the best interest of the City of Mount Vernon to accept and execute this reimbursable grant contract to enhance the City's technology infrastructure and public safety operations;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, NEW YORK, AS FOLLOWS:

Section 1. Authorization. The Mayor, Shawyn Patterson-Howard, is hereby authorized to execute the New York State Department of State Grant Contract #T1003494 and any and all related documents necessary to fulfill the City's obligations under said agreement.

Section 2. Purpose. The purpose of this ordinance is to authorize acceptance and execution of a reimbursable grant to fund the purchase of a replacement UPS backup battery for the Mount Vernon Police Department.

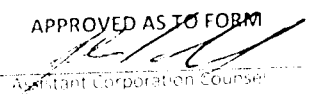
Section 3. Fiscal Provisions. Funding shall be provided on a reimbursable basis from the NYS Department of State under Grant #T1003494, with revenue to be recorded under Account Code A3389.3 and expenditures under Account Code A1680.203.

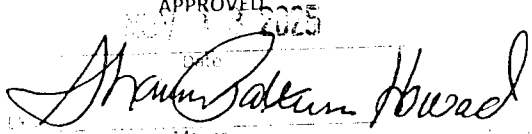
Section 4. Term. The contract performance period shall extend through March 31, 2026, as specified in the grant agreement.

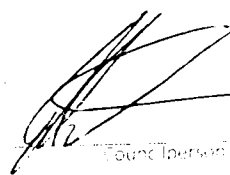
Section 5. No Matching Funds. There shall be no requirement for City matching funds, and no MWBE participation obligations apply to this grant.

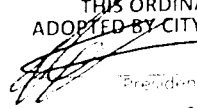
Section 6. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: 11/12/25
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
2025

Mayor


Council President

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

Attest

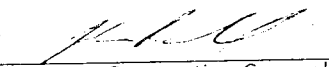
City Clerk

2

RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Acceptance and Award of Request for Proposals (RFP) #004 for Third-Party Construction Inspection and Consulting Services to LaBella Associates; be, and the same is hereby approved.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

6

**AN ORDINANCE AUTHORIZING THE ACCEPTANCE
AND AWARD OF REQUEST FOR PROPOSALS (RFP) #004
FOR THIRD-PARTY CONSTRUCTION INSPECTION AND
CONSULTING SERVICES TO LABELLA ASSOCIATES**

Whereas, in correspondence dated November 5, 2025, the Commissioner of the Buildings Department formally requested authorization to award RFP #004 – Third-Party Construction Inspection and Consulting Services to LaBella Associates and authorizes the Mayor to execute one (1) year non-exclusive agreements with renewal options based on project needs and mutual consent of the parties; and

Whereas, the Department of Buildings (“DOB”) publicly advertised Request for Proposals (RFP) #004 seeking qualified professional firms to provide comprehensive construction inspection and consulting services for large-scale new construction projects within the City of Mount Vernon; and

Whereas, the purpose of RFP #004 was to engage qualified firms capable of performing technical inspections and oversight required under the New York State 2020 Uniform Fire Prevention and Building Code, the Energy Code, and applicable City ordinances; and

Whereas, the Department of Buildings received two (2) responsive and responsible proposals from:

1. LaBella Associates
2. Ettinger Engineering Associates; and

Whereas, each submission was evaluated for responsiveness (completeness, required forms, acknowledgements) and responsibility (experience, capacity, references, prevailing wage compliance, and insurance), as well as proposed pricing; and

Whereas, based on the evaluation committee’s findings, LaBella Associates was determined to be the most qualified and responsible proposer capable of performing the full scope of services; and

Whereas, these third-party inspection and consulting services are immediately necessary to support active and upcoming large-scale developments within the City, including the 13-story, 470,000 sq. ft. mixed-use project located at 115 South MacQuesten Parkway, comprised of residential, retail, structured parking, and community facility components; and

Whereas, the engagement of third-party professional inspectors will supplement the Department of Buildings’ inspection capacity, ensuring timely project progress, code compliance, and public safety oversight; and

Whereas, the Department of Buildings recommends awarding non-exclusive contracts for third-party inspection and consulting services to LaBella Associates, with a one (1) year term and renewal options based on project needs and mutual consent of the parties;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF MOUNT VERNON, IN THE STATE OF NEW YORK, AS
FOLLOWS:**

Section 1. Authorization to Award and Execute Agreements. The City Council hereby authorizes the award of RFP #004 – Third-Party Construction Inspection and Consulting Services to LaBella Associates and authorizes the Mayor to execute one (1) year non-exclusive agreements with renewal options based on project needs and mutual consent of the parties.

6

Vote taken as follows: 11/12/23
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

6

Section 2. Non-Exclusive Use. The awarded agreement shall be non-exclusive, and the City reserves the right to procure inspection services through other means, including emergency procurement, when determined to be in the best interest of the City.

Section 3. Oversight and Administration. The Department of Buildings shall oversee, coordinate, and monitor all work performed under this agreement to ensure compliance with applicable City ordinances, state codes, and contract terms.

Section 4. Purpose. The purpose of this agreement is to expand the City's inspection capacity by engaging qualified third-party inspectors operating under the oversight of the Department of Buildings. These services shall supplement, not replace, existing inspection operations and shall provide an efficient and effective mechanism for timely inspections on permitted construction projects.

Section 5. Effective Date. This Ordinance shall take effect immediately upon passage and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

10/11/23

BY *Shawn Porter*
Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

McCluskey
City Clerk

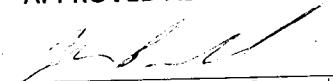
NOV 18 2025

3

RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Creation of the Position of Data Officer Within the Department of Buildings – (all funds associated with this position, including salary and benefits, shall be paid from Account A3620.101G, with revenues received and deposited under A2705.1 – Gifts and Donations as authorized by the Bloomberg Harvard City Leadership Initiative grant); be, and the same is hereby approved.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

7

AN ORDINANCE AUTHORIZING THE CREATION
OF THE POSITION OF DATA OFFICER WITHIN
THE DEPARTMENT OF BUILDINGS

Whereas, in correspondence dated November 6, 2025, Mayor Shawyn Patterson-Howard formally requested authorization to create a new position titled *Data Officer* within the Department of Buildings to enhance data-driven decision-making, improve departmental efficiency, and strengthen information management systems; and

Whereas, on August 14, 2024, the City Council adopted a resolution approving the execution of a Memorandum of Understanding ("MOU") with the Bloomberg Harvard City Leadership Initiative to accept grant funding supporting the Bloomberg Harvard Fellow, who will serve in the capacity of Data Officer; and

Whereas, said MOU was subsequently adopted by the Board of Estimate and Contract and updated on May 14, 2025, to reflect the continuation of the grant and associated financial commitments; and

Whereas, the Bloomberg Harvard City Leadership Initiative will fully fund the position through at least December 31, 2026, including salary and benefits, ensuring that the creation of this position will incur **no cost to the City**; and

Whereas, funds from the Bloomberg Harvard City Leadership Initiative have been deposited into Revenue Line A2705.1 and shall be expended from A3620.101G for the disbursement of salary and benefits; and

Whereas, the creation of the *Data Officer* position will further the City's commitment to modernizing its data infrastructure, enhancing transparency, and supporting evidence-based governance.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, in the County of Westchester, State of New York, as follows:

Section 1. Creation of Position. There is hereby created within the Department of Buildings one (1) full-time position titled Data Officer, to be funded by the Bloomberg Harvard City Leadership Initiative through December 31, 2026.

Section 2. Classification and Compensation. The position of Data Officer shall be assigned to **Grade 11A** of the City's salary schedule, with the following annual salary range:

Title:	Grade:	Minimum:	Maximum:
Data Officer	11A	\$71,384.38	\$92,851.27

Section 3. Funding Source. All funds associated with this position, including salary and benefits, shall be paid from Account A3620.101G, with revenues received and deposited under A2705.1 – Gifts and Donations as authorized by the Bloomberg Harvard City Leadership Initiative grant.

Section 4. Duration of Funding. This position shall remain fully grant-funded through December 31, 2026, unless otherwise extended by future agreement or MOU between the City of Mount Vernon and the Bloomberg Harvard City Leadership Initiative.

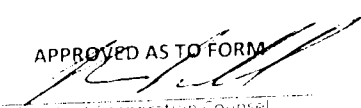
Vote taken AS FOLLOWS: 11/12/20
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

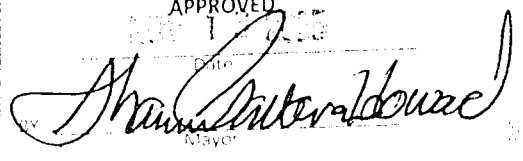
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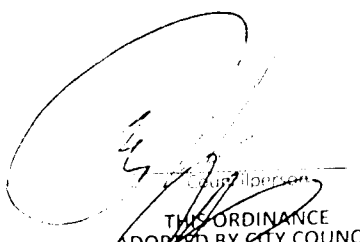
Section 5. No Cost to the City. The establishment and maintenance of this position shall result in **no financial impact** to the City of Mount Vernon's general fund during the covered grant period.

Section 6. Implementation. The Mayor, Commissioner of the Department of Buildings, and Comptroller are hereby authorized and directed to take all actions necessary to implement the provisions of this Ordinance, including updating the City's personnel and budget records to reflect the creation and funding of this position.

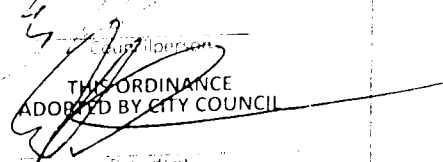
Section 7. Effective Date. This Ordinance shall take effect immediately upon passage and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date _____
Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL


President

ATTEST

City Clerk

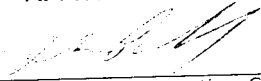
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4
RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Mayor to Enter into an Agreement with the Westchester County Department of Corrections for the Reimbursement of Prisoner Transportation Services for the Years 2025 and 2026, as follows:

- **For 2025:**
 - \$245.00 per round trip with two police officers
 - \$367.00 per round trip with three police officers
- **For 2026:**
 - \$252.00 per round trip with two police officers
 - \$378.00 per round trip with three police officers

(all reimbursements received pursuant to this agreement shall be deposited into Budget Line A2229.5 (County Prisoner Transport); be, and the same is hereby approved.

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

12 2025
K

AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH THE
WESTCHESTER COUNTY DEPARTMENT OF
CORRECTIONS FOR THE REIMBURSEMENT OF
PRISONER TRANSPORTATION SERVICES FOR
THE YEARS 2025 AND 2026

Whereas, in correspondence dated October 10, 2025, the Chief of Public Safety formally requested authorization for the Mayor to enter into an agreement with the Westchester County Department of Corrections for the reimbursement of prisoner transportation services for the years 2025 and 2026; and

Whereas, the City of Mount Vernon Police Department ("MVPD") provides round-trip transportation of prisoners between the Mount Vernon Police Department and the Westchester County Department of Corrections for individuals remanded by court order to the Westchester County Jail who are required to appear before the local court; and

Whereas, such transportation services are performed using MVPD personnel and vehicles, incurring both labor and vehicle usage costs; and

Whereas, the Westchester County Department of Corrections has agreed to reimburse the City of Mount Vernon for these transportation services for the calendar years 2025 and 2026, according to the following payment schedule:

- **For 2025:**
 - o \$245.00 per round trip with two police officers
 - o \$367.00 per round trip with three police officers
- **For 2026:**
 - o \$252.00 per round trip with two police officers
 - o \$378.00 per round trip with three police officers

Whereas, in addition to the above, the City shall be reimbursed for vehicle usage at the rate of seventy cents (\$0.70) per mile, based on an estimated distance of sixteen (16) miles each way between the City of Mount Vernon and the Westchester County Jail; and

Whereas, payments received under this agreement shall be deposited into A2229.5 (County Prisoner Transport), and

Whereas, it is in the best interest of the City of Mount Vernon to enter into this agreement with the Westchester County Department of Corrections to ensure appropriate reimbursement for prisoner transportation services rendered by the Police Department.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, in regular session convened, as follows:

Section 1. Authorization. The Mayor is hereby authorized to enter into an agreement with the Westchester County Department of Corrections for the reimbursement of prisoner transportation services for the years 2025 and 2026.

Section 2. Term of Agreement. The agreement shall commence retroactively on January 1, 2025, and shall expire on December 31, 2026.

Section 3. Reimbursement and Deposit of Funds. All reimbursements received pursuant to this agreement shall be deposited into A2229.5 (County Prisoner Transport).

Section 4. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Mayor

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

ATTEST

City Clerk

VOTE TAKEN AS FOLLOWS: 11/12/25
Boxhill: Abstain Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

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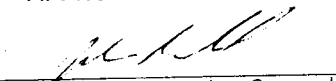
RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Suspension of Parking Meter Enforcement in Certain Municipal Parking Lots and Garages to Promote Holiday Shopping - (December 8th – 24th, 2025, from 8:00 a.m. – 8:00 p.m. to include December 31, 2025), as follows:

1. Lot No. 1 – South 5th Avenue
2. Lot No. 8 – North 3rd Avenue
3. Lot No. 9 – Roosevelt Square
4. Lot No. 11 – East Prospect Avenue

: be, and the same is hereby approved.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

9

AN ORDINANCE AUTHORIZING THE SUSPENSION
OF PARKING METER ENFORCEMENT IN CERTAIN
MUNICIPAL PARKING LOTS AND GARAGES
TO PROMOTE HOLIDAY SHOPPING

Whereas, by correspondence dated October 28, 2025, the Deputy Chief of the Department of Public Safety formally requested authorization to suspend parking meter enforcement in the municipal parking garages and lots listed in Section 2 below, to promote holiday shopping during the period of December 8, 2025, through December 24, 2025, between the hours of 8:00 a.m. and 8:00 p.m., and on December 31, 2025, during the same hours; and

Whereas, the City of Mount Vernon recognizes the importance of supporting local businesses and encouraging residents and visitors to shop locally during the holiday season; and

Whereas, the Department of Public Safety has recommended the temporary suspension of parking meter enforcement in designated municipal parking garages and lots to facilitate convenient parking and promote increased patronage of local establishments; and

Whereas, the City Council finds that such suspension will enhance accessibility and convenience for shoppers, thereby contributing to the economic vitality of the downtown business districts;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mount Vernon, in the County of Westchester and State of New York, as follows:

Section 1. Authorization. The enforcement of parking meters shall be suspended in the municipal parking garages and lots listed in Section 2 below, for the purpose of promoting holiday shopping, during the period December 8, 2025, through December 24, 2025, between the hours of 8:00 a.m. and 8:00 p.m., and on December 31, 2025, during the same hours.

Section 2. Designated Municipal Garages and Lots. This Ordinance shall apply only to the following metered municipal parking facilities:

1. Lot No. 1 – South 5th Avenue
2. Lot No. 8 – North 3rd Avenue
3. Lot No. 9 – Roosevelt Square
4. Lot No. 11 – East Prospect Avenue

Section 3. Enforcement. During the suspension period, no parking meter violations shall be issued in the designated lots and garages; however, all other parking regulations, including time limits, fire zones, and handicap parking restrictions, shall remain in full force and effect.

Section 4. Posting and Public Notice. The Department of Public Safety shall ensure that appropriate signage and public notices are displayed in the affected areas to inform the public of the suspension period and its conditions.

Section 5. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

ATTEST

City Clerk

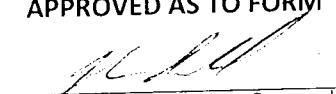
VOTE TAKEN AS FOLLOWS: 11/12/20
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

6

RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Award of a Contract for a Red-Light Violation Photo Enforcement and Monitoring System (RFP 2025-RFP-RLC-CMV) – (all revenues and expenditures related to the Red-Light Violation Photo Enforcement and Monitoring System shall be recorded under Revenue Code 2610.4 (red-light camera, bus, and speed camera) and A3120.504 (red-light camera expense); be, and the same is hereby approved.

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

10

**AN ORDINANCE AUTHORIZING THE AWARD
OF A CONTRACT FOR A RED-LIGHT VIOLATION
PHOTO ENFORCEMENT AND MONITORING
SYSTEM (RFP 2025-RFP-RLC-CMV)**

Whereas, by correspondence dated October 29, 2025, the Deputy Chief of the Department of Public Safety formally requested authorization for Mayor, or her designee, is hereby authorized to award and execute a contract with Jenoptik for the installation, operation, and maintenance of the Red-Light Violation Photo Enforcement and Monitoring System in accordance with the terms and conditions set forth in RFP No. 2025-RFP-RLC-CMV; and

Whereas, the Department of Public Safety issued Request for Proposals ("RFP") No. 2025-RFP-RLC-CMV on April 1, 2025, seeking qualified vendors to provide a turnkey red-light violation photo enforcement and monitoring system, including the design, implementation, installation, maintenance, and operation of such a system; and

Whereas, the intent of the RFP was to identify a vendor capable of detecting, recording, and processing red-light violations in a manner that supports the City's enforcement of traffic-control laws while ensuring accuracy, efficiency, and compliance with applicable State and Federal regulations; and

Whereas, following the RFP solicitation process, one proposal was received and evaluated by a committee of the Department of Public Safety based on cost-effectiveness, technical capability, vendor experience, and reliability; and

Whereas, upon thorough review, the Department of Public Safety determined that Jenoptik demonstrated the qualifications and capacity necessary to successfully provide the services required under the RFP; and

Whereas, the proposed contract with Jenoptik establishes a revenue-sharing model under which Jenoptik will retain thirty-five percent (35%) of monthly fines collected and the City will receive sixty-five percent (65%) of monthly fines collected, thereby incurring no direct out-of-pocket cost to the City for equipment installation, maintenance, or service operation; and

Whereas, the initial contract term shall be for one (1) year, with the option to renew annually for up to three (3) additional one-year periods, subject to satisfactory performance and mutual agreement between the City and Jenoptik; and

Whereas, the services to be provided under the agreement include, but are not limited to:

- Procurement, installation, and maintenance of red-light camera equipment;
- Capture and processing of violation events;
- DMV lookup for registered owner identification;
- Citation issuance and notice mailing;
- Fine collection and reporting;
- Assistance with hearing schedules and court proceedings;
- Provision of evidence packets for contested violations;
- Expert testimony when required; and
- Relocation of cameras as necessary to maintain effectiveness and coverage; and

Whereas, the funding for this program shall be allocated through Revenue Code 2610.4 (Red Light Camera, Bus, and Speed Camera) and Expense Code A3120.504 (Red Light Camera Expense); and

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Whereas the City Council finds that entering into a contract with Jenoptik for the operation of the Red-Light Violation Photo Enforcement and Monitoring System is in the best interests of the City and will enhance public safety by discouraging traffic violations and improving compliance with traffic control signals.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, New York, as follows:

Section 1. Authorization to Award Contract. The Mayor, or her designee, is hereby authorized to award and execute a contract with Jenoptik for the installation, operation, and maintenance of the Red-Light Violation Photo Enforcement and Monitoring System in accordance with the terms and conditions set forth in RFP No. 2025-RFP-RLC-CMV.

Section 2. Contract Term and Renewal. The initial term of the agreement shall be one (1) year from the date of execution, with the option to renew annually for up to three (3) additional one-year terms, subject to the mutual agreement of both parties and satisfactory performance.

Section 3. Financial Terms. The contract shall operate under a revenue-sharing model, whereby Jenoptik shall retain thirty-five percent (35%) of the monthly fines collected, and the City shall receive sixty-five percent (65%) of such fines. The City shall incur no upfront or ongoing out-of-pocket costs for setup, maintenance, or operation of the system.

Section 4. Funding Sources. All revenues and expenditures related to the Red-Light Violation Photo Enforcement and Monitoring System shall be recorded under Revenue Code 2610.4 (red-light camera, bus, and speed camera) and A3120.504 (red-light camera expense).

Section 5. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

vote taken As Follows: 11/12/25
Boxhill: Nay Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel
APPROVED
Date
Mayor

Court Clerk
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
President
ATTEST
City Clerk

7

RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing Payment to Trittech Software Systems (formerly Central Square) for CAD and RMS Software Use Covering the Period March 1, 2025, through May 15, 2025 – (payment for the services described in Section 1 shall be made from Budget Line A3120.416 (Computerization/Technology Upgrades)); be, and the same is hereby approved.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

11

273

AN ORDINANCE AUTHORIZING PAYMENT TO
TRITECH SOFTWARE SYSTEMS (FORMERLY
CENTRAL SQUARE) FOR CAD AND RMS
SOFTWARE USE COVERING THE PERIOD
MARCH 1, 2025, THROUGH MAY 15, 2025

Whereas, by correspondence dated October 27, 2025, the Deputy Commissioner of Wellness & Reform of the Department of Public Safety formally requested authorization for the Comptroller to make payment of \$31,179.20 to Tritech Software Systems (formerly CentralSquare) for continued use and support of the CAD and RMS software during the period of March 1, 2025, through May 15, 2025; and

Whereas, the Department of Public Safety of the City of Mount Vernon utilizes a Computer-Aided Dispatch (CAD) and Records Management System (RMS) to support critical police operations, dispatching, and recordkeeping functions; and

Whereas, Tritech Software Systems, formerly known as CentralSquare, is the manufacturer and service provider of the City's existing Impact CAD and RMS systems; and

Whereas, the City's contract with CentralSquare expired on March 1, 2025, with the expectation that the Department of Public Safety would transition to a new platform provided by Tyler Technologies at that time; and

Whereas, due to unforeseen implementation delays in the Tyler Technologies system, the Department was required to continue using the Tritech system through May 15, 2025, to maintain uninterrupted emergency communication and public safety operations; and

Whereas, Tritech Software Systems has invoiced the City in the amount of Thirty-One Thousand One Hundred Seventy-Nine Dollars and Twenty Cents (\$31,179.20) for continued system access and support for the period March 1, 2025, through May 15, 2025; and

Whereas, the Department of Public Safety has verified the accuracy of this invoice and confirmed that the services were provided as described, and funds are available under Budget Line A3120.416 (Computerization/Technology Upgrades) to satisfy said payment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, IN THE STATE OF NEW YORK, AS FOLLOWS:

Section 1. Authorization to Pay. The City Council hereby authorizes the Comptroller to make payment of \$31,179.20 to Tritech Software Systems (formerly CentralSquare) for continued use and support of the CAD and RMS software during the period of March 1, 2025, through May 15, 2025.

Section 2. Source of Funds. Payment for the services described in Section 1 shall be made from Budget Line A3120.416 (Computerization/Technology Upgrades).

Section 3. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

Mayor

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Boxhill: Yea
Poteat: Yea
Browne: Yea
Gleason: Yea
Thompson: Yea
Ordinance Adopted

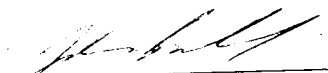
V 1 8 2025

8

RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Comptroller to Enter into an Agreement with Twilio for the Provision of SMS Services in Connection with the UKG Telestaff System (COMP2025-17) – (payment in the amount of \$1,185.00 based on a rate of \$0.0079 per inbound and outbound message for up to 150,000 messages for the services are authorized herein shall be made from Account Code A1315.503 Kronos Application Fees); be, and the same is hereby approved.

AS FOLLOWS: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

14

**AN ORDINANCE AUTHORIZING THE COMPTROLLER
TO ENTER INTO AN AGREEMENT WITH TWILIO FOR
THE PROVISION OF SMS SERVICES IN CONNECTION
WITH THE UKG TELESTAFF SYSTEM (COMP2025-17)**

Whereas, in correspondence dated October 29, 2025, the Comptroller formally requested authorization to enter into an agreement with Twilio, Inc. for the provision of SMS services to support the UKG Telestaff system utilized by the Police and Fire Departments, at a total cost not to exceed One Thousand One Hundred Eighty-Five Dollars (\$1,185.00); and

Whereas, the Office of the Comptroller is in the final stages of implementing the UKG Telestaff system for the City's Police and Fire Departments; and

Whereas, the UKG Telestaff system includes an overtime management automation feature that utilizes Short Message Service (SMS) text notifications to alert and collect responses from eligible employees based on departmental overtime lists; and

Whereas, this SMS functionality is essential for ensuring a transparent, equitable, and auditable overtime management process; and

Whereas, the use of SMS communications will significantly improve efficiency, reduce manual administrative tasks, and allow departmental personnel to focus on higher-level strategic functions; and

Whereas, Twilio, Inc. has extensive experience partnering with UKG Telestaff solutions to provide reliable, scalable, and cost-effective SMS communication services; and

Whereas, Twilio has provided a cost estimate of \$1,185.00 based on a rate of \$0.0079 per inbound and outbound message for up to 150,000 messages, offering substantial cost and time savings to the City; and

Whereas, funding for this engagement shall be charged to Budget Line A1315.503 – Kronos Application Fees;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF MOUNT VERNON, IN REGULAR SESSION ASSEMBLED, AS
FOLLOWS:**

Section 1. Authorization. The Comptroller is hereby authorized to enter into an agreement with Twilio, Inc. for the provision of SMS services to support the UKG Telestaff system utilized by the Police and Fire Departments, at a total cost not to exceed One Thousand One Hundred Eighty-Five Dollars (\$1,185.00).

Section 2. Purpose. The purpose of this agreement is to enable the automated overtime management feature of the UKG Telestaff system by implementing SMS text notifications and response collection, ensuring a fair, efficient, and transparent process for eligible employees.

Section 3. Funding Source. Payment for the services authorized herein shall be made from Account Code A1315.503 – Kronos Application Fees.

Section 4. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

BY

Boxhill: Yea
Poteat: Yea
Browne: Yea
Gleason: Yea
Thompson: Yea
Ordinance Adopted

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

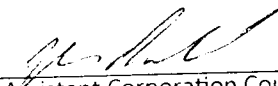
City Clerk

9

RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Comptroller to Enter into an Agreement with "Primeforce" for the Archiving of UKG Workforce Time and Attendance Data (COMP2025-18)) – (payment for the aforementioned services shall be made from Budget Line A1315.503 – Kronos Application Fees, in an amount not to exceed Ten Thousand Dollars (\$10,000), with fifty percent (50%) due upon execution of the contract and the remaining fifty percent (50%) upon successful completion of the project); be, and the same is hereby approved.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

15

**AN ORDINANCE AUTHORIZING THE
COMPTROLLER TO ENTER INTO AN AGREEMENT
WITH "PRIMEFORCE" FOR THE ARCHIVING OF
UKG WORKFORCE TIME AND ATTENDANCE
DATA (COMP2025-18)**

Whereas, in correspondence dated October 29, 2025, the Comptroller formally requested authorization to enter into an agreement with "PrimeForce" for the purpose of archiving the City's legacy UKG Workforce Time and Attendance data, in accordance with the terms outlined in the attached proposal and project Statement of Work (SOW); and

Whereas, the Office of the Comptroller of the City of Mount Vernon ("the Comptroller") successfully completed the upgrade of the City's UKG Workforce (formerly Kronos) timekeeping and attendance system to UKG Ready at the end of the second quarter of 2024, resulting in significant improvements in employee time tracking, management, and accrual reporting; and

Whereas, as a result of the system migration, the City is now required to archive historical UKG Workforce data to ensure the integrity, accessibility, and compliance of legacy records, either through an in-house configuration or secure external cloud storage; and

Whereas, due to the proprietary nature of the Kronos system, few vendors possess the technical expertise required to extract and archive data from the Kronos Cloud-based kernel without risk of data loss; and

Whereas, the software provider, UKG, recommended "PrimeForce" as a vendor with a proven track record of successfully performing UKG data archiving services with minimal data loss; and

Whereas, the City has previously experienced significant data loss from the 1990s through 2004 due to inadequate data archiving on in-house physical servers, impairing the City's ability to respond to data requests from external agencies, including the New York State Retirement System; and

Whereas, the Comptroller has determined that engaging "PrimeForce" to perform the archiving of UKG Workforce data will ensure compliance with the City's retention policies and the New York State Office of the State Comptroller's (OSC) Local Government Schedule (LGS-1) requirements; and

Whereas, the total cost of services to be provided by "PrimeForce" is Ten Thousand Dollars (\$10,000), to be paid fifty percent (50%) upon execution of the project Statement of Work (SOW) and fifty percent (50%) upon project completion, chargeable to Budget Line A1315.503 – Kronos Application Fees; and

Whereas, the City must complete the archiving process prior to December 31, 2025, the deadline established by UKG for removal of the legacy data from its servers.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, in regular session assembled, as follows:

Section 1. Authorization. The Comptroller is hereby authorized to enter into an agreement with "PrimeForce" for the purpose of archiving the City's legacy UKG Workforce Time and Attendance data, in accordance with the terms outlined in the attached proposal and project Statement of Work (SOW).

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Section 2. Scope of Services. The services to be performed by "PrimeForce" shall include, but not be limited to:

1. Installation of timekeeping application software;
2. Upgrade of Kronos WFC Timekeeper to Version 8.1.20;
3. Procurement of archive licenses from UKG on behalf of the City;
4. Activation and testing of a new WFC instance using the City's existing configuration;
5. Conversion of existing custom reports for functionality within Version 8.1.20;
6. Integration of existing interfaces into Kronos Version 8.1.20 and verification of functionality;
7. Provision of read-only access to Kronos WFC Version 8.1 for designated City users; and
8. Configuration of WFC profiles to read-only mode for compliance and data integrity.

Section 3. Funding. Payment for the aforementioned services shall be made from Budget Line A1315.503 – Kronos Application Fees, in an amount not to exceed Ten Thousand Dollars (\$10,000), with fifty percent (50%) due upon execution of the contract and the remaining fifty percent (50%) upon successful completion of the project.

Section 4. Compliance. All work performed under this ordinance shall conform to applicable federal, state, and local data retention and security standards, including the New York State Office of the State Comptroller's (OSC) Local Government Schedule (LGS-1).

Section 5. Effective Date. This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Day

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

Vote taken as follows: 11/12/25
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

10

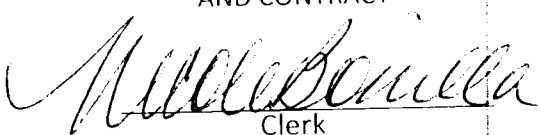
RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Installation of a Portrait of Former Comptroller Maureen Walker in City Hall – (costs associated with the installation of the portrait shall not exceed Seven Hundred Fifty Dollars (\$750.00) and shall be charged to Budget Line A1315.203 – Equipment); be, and the same is hereby approved.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

10

16

**AN ORDINANCE AUTHORIZING THE
INSTALLATION OF A PORTRAIT OF FORMER
COMPTROLLER MAUREEN WALKER IN CITY HALL**

Whereas, by correspondence dated October 30, 2025, the Comptroller formally requested authorization to install a portrait of Former Comptroller Maureen Walker in City Hall, in the corridor outside the Finance Department on the Ground Floor; and

Whereas, Maureen Walker honorably served the City of Mount Vernon as Comptroller for twenty-four (24) years, across six consecutive terms from 1994 to 2017, and holds the historic distinction of being the first person of African descent—specifically of Caribbean heritage—and the first woman to serve in this elected role; and

Whereas, during her tenure, Ms. Walker demonstrated exceptional fiscal leadership, professional excellence, and an unwavering commitment to the welfare of the City's residents, ensuring that the City of Mount Vernon maintained financial stability, achieved consistent budget surpluses, and earned multiple Certificates of Achievement for Excellence in Financial Reporting; and

Whereas, as Comptroller, Ms. Walker oversaw the City's Finance and Payroll Departments, managed the municipal budget, insurance, tax collection, real estate, and capital financing, and served on key governing and development bodies including the Board of Estimate, the Mount Vernon Renewal Agency, the Industrial Development Agency, and the Capital Projects Board; and

Whereas, beyond her municipal service, Ms. Walker has contributed extensively to academia as an Adjunct Professor of Finance and Accounting at Iona College and has been an active member of professional organizations such as the New York State Government Finance Officers' Association, the American Institute of Certified Public Accountants, and the Westchester Municipal Finance Association; and

Whereas, Ms. Walker's lifelong advocacy for education, youth development, and community empowerment—through mentorship and service to organizations such as Junior Achievement of Hudson Valley, the Mount Vernon Business and Professional Women's Club, and numerous civic and faith-based groups—has earned her over twenty community and professional awards, including citations from the U.S. Congress and various civic and healthcare institutions; and

Whereas, it is both fitting and proper that the City of Mount Vernon recognize and honor Former Comptroller Maureen Walker for her exemplary and trailblazing public service through the installation of her portrait in City Hall; and

Whereas, the proposed portrait will be installed on the Ground Floor of City Hall, outside of the Finance Department, where Ms. Walker diligently served the people of Mount Vernon for nearly a quarter century; and

Whereas, the cost associated with the installation of the portrait shall not exceed Seven Hundred Fifty Dollars (\$750.00), to be charged to Budget Line A1315.203 -- Equipment; and

Whereas, the Comptroller's Office shall coordinate with Former Comptroller Walker regarding the donation and installation of the portrait in accordance with established City protocols.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, in regular session duly convened, as follows:

Section 1. Authorization. The City Council hereby authorizes the installation of a portrait of Former Comptroller Maureen Walker in City Hall, outside of the Finance Department on the Ground Floor.

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Section 2. Coordination and Oversight. The Office of the Comptroller shall coordinate with Former Comptroller Maureen Walker to arrange for the donation and placement of the portrait and shall oversee its installation in accordance with City policies and procedures.

Section 3. Funding. The total cost associated with the installation of the portrait shall not exceed Seven Hundred Fifty Dollars (\$750.00) and shall be charged to Budget Line A1315.203 -- Equipment.

Section 4. Recognition and Intent. The placement of this portrait shall serve as a lasting tribute to the extraordinary public service, leadership, and pioneering contributions of Former Comptroller Maureen Walker to the City of Mount Vernon and its residents.

Section 5. Effective Date. This Ordinance shall take effect immediately upon passage and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

City Clerk

Boxhill: Yea
Poteat: Yea
Browne: Yea
Gleason: Yea
Thompson: Yea
Ordinance Adopted

11

RESOLVED, that an Ordinance adopted by the City Council on November 12, 2025, and signed by the Mayor on November 13, 2025, authorizing the Transfer of Funds within the Department of Planning & Community Development to allocate for Payment of the ESRI GIS Invoice – (between the following budget lines:

Budget Code:	Category:	Transfer Amount:
A8020.203	Equipment	\$2,000
A8020.401	Office Expense	\$1,000
A8020.407	Leasing, Printing, and Copying	\$2,500
A8020.420	Membership & Dues	\$4,000
A8020.423	Conference Expense	\$7,000
A8020.447	Materials & Supplies	\$3,000
Total Transfer Amount:		\$19,500

into Budget Code A8020.405 (Contracted Outside Services); be, and the same is hereby approved.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

11

17

AN ORDINANCE AUTHORIZING THE TRANSFER
OF FUNDS WITHIN THE DEPARTMENT OF
PLANNING AND COMMUNITY DEVELOPMENT
BUDGET TO ALLOCATE FUNDS FOR PAYMENT
OF THE ESRI GIS INVOICE

Whereas, in correspondence dated November 5, 2025, the Commissioner of the Department of Planning & Community Development formally requested authorization for the Comptroller to transfer Nineteen Thousand Five Hundred Dollars (\$19,500.00) between the following budget lines; and

Whereas, the Department of Planning and Community Development (the "Department") utilizes the Esri Geographic Information System (GIS) platform as a vital tool to support citywide operations, including infrastructure mapping, data management, land use analysis, and service delivery for multiple departments such as Planning, Public Works, Water, and Buildings; and

Whereas, the GIS platform enables enhanced operational efficiency, transparency, and data-driven decision-making that supports the City's mission to provide effective and coordinated municipal services; and

Whereas, the City Council and the Board of Estimate and Contract previously authorized the City to enter into a service agreement with Esri, Inc. for the implementation and maintenance of the City's GIS platform; and

Whereas, the Department has identified unused and underutilized funds within several budget lines that may be reallocated to cover the cost of the Esri GIS annual maintenance invoice totaling Sixty Thousand Three Hundred Dollars (\$60,300.00); and

Whereas, the Department respectfully requests authorization to transfer Nineteen Thousand Five Hundred Dollars (\$19,500.00) from various budget lines within the Department's existing budget to the Contracted Outside Services (A8020.405) account to supplement available funds and ensure timely payment of the Esri GIS invoice; and

Whereas, this budgetary adjustment will allow for uninterrupted GIS services critical to supporting the City's planning, infrastructure, and operational functions:

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Mount Vernon, in the State of New York, as follows:

Section 1. Authorization to Transfer Funds. The City Council hereby authorizes the Comptroller to transfer Nineteen Thousand Five Hundred Dollars (\$19,500.00) between the following budget lines:

Budget Code:	Category:	Transfer Amount:
A8020.203	Equipment	\$2,000
A8020.401	Office Expense	\$1,000
A8020.407	Leasing, Printing and Copying	\$2,500
A8020.420	Membership & Dues	\$4,000
A8020.423	Conference Expense	\$7,000
A8020.447	Materials & Supplies	\$3,000
	Total Transfer Amount:	\$19,500

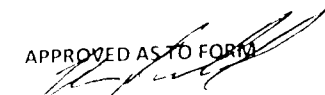
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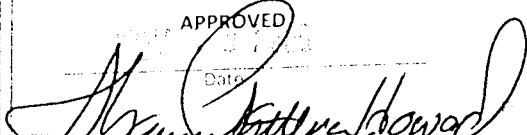
Section 2. Transfer Destination. The total amount of \$19,500.00 shall be transferred into Budget Code A8020.405 (Contracted Outside Services) within the Department of Planning and Community Development to provide sufficient funding for payment of the Esri GIS annual maintenance invoice totaling \$60,300.00.

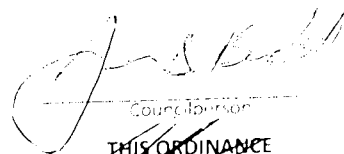
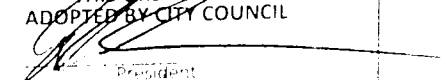
Section 3. Purpose. The purpose of this transfer is to ensure the continuity of GIS services essential for coordinating, planning, and implementing infrastructure and development projects across the City of Mount Vernon.

Section 4. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

vote taken AS follows: 11/12/25
Boxhill: Yea Gleason: Yea
Poteat: Yea Thompson: Yea
Browne: Yea Ordinance Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

Date: 11/12/25
Mayor


Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President
ATTEST:

City Clerk

12

**A RESOLUTION SETTING THE DATE FOR
A PUBLIC HEARING REGARDING THE
PROPOSED 2026 ANNUAL ESTIMATE FOR
THE CITY OF MOUNT VERNON**

WHEREAS, the Clerk of this Board be and is hereby directed to give notice, as requested by Section 81 of the Charter of the City of Mount Vernon, as amended, of a public hearing to be held by this Board on Monday, December 1, 2025, at 7:00 p.m. (Eastern Standard Time), at the City Council Chambers, City Hall, Mount Vernon, New York, about the annual estimate for the year 2026; and

WHEREAS, this Board authorizes the City Clerk to advertise on Friday, November 21, 2025, Tuesday, November 25, 2025, and Friday, November 28, 2025, a summary of the proposed budget before the public hearing. The cost of said notice is to be paid from Budget Code A1010.401 (City Council, Office Expense) Board of Estimate & Contract, 2025 Budget; **NOW, THEREFORE, BE IT RESOLVED THAT**

The City of Mount Vernon, in City Council convened, hereby ordains, and enacts:

SECTION 1. PUBLIC HEARING DATE.

1.1. Pursuant to Section 81 of the Charter of the City of Mount Vernon, a public hearing regarding the proposed 2026 annual estimate for the City of Mount Vernon shall be held on Monday, December 1, 2025, at 7:00 p.m. (Eastern Standard Time) at the City Council Chambers, City Hall, Mount Vernon, New York.

SECTION 2. ADVERTISEMENT OF PROPOSED BUDGET SUMMARY.

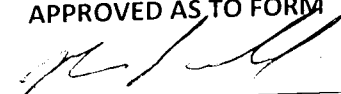
2.1. The City Clerk is authorized and directed to advertise a summary of the proposed budget on Friday, November 21, 2025, Tuesday, November 25, 2025, and Friday, November 28, 2025, by the provisions outlined in Section 81 of the Charter of the City of Mount Vernon.

2.2. Budget Code A1010.401 (City Council, Office Expense) Board of Estimate & Contract 2025 Budget shall cover the expenses incurred for the publication of the notice.

SECTION 3. EFFECTIVE DATE.

3.1. This ordinance shall take effect immediately.

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

13

A RESOLUTION AUTHORIZING PARTIAL
PAYMENT NO. 19 FOR SEWER SYSTEM
REHABILITATION – PHASE 1 TO
NATIONAL WATER MAIN CLEANING COMPANY

WHEREAS, by letter dated November 7, 2025, the Commissioner of the Department of Public Works certified that the work under Contract 122022-2 between the City of Mount Vernon (the "City") and National Water Main Cleaning Company (the "Contractor") for the "Sewer System Rehabilitation – Phase 1" project has been performed in a good and substantial manner by the Contractor; and

WHEREAS, the Contractor is entitled to receive Partial Payment No. 19 of Three Hundred Thousand Three Hundred Eighty-Two Dollars and Seventy-Four Cents (\$300,382.74), as directed by the terms of the contract: **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 19 of \$300,382.74 to National Water Main Cleaning Company, as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will disburse the payment to the Contractor upon receipt of proof that there are no liens against the project; this payment remains subject to the filing of all required documents by the Contractor: **BE IT FURTHER**

RESOLVED, funds for this Partial Payment No. 19 of \$300,382.74 are available under Budget Codes H8120.203.C937 (Sanitary), in which all funding is reimbursed via the New York State Environmental Conservation 2021 Water Quality Improvement Program (WQIP) Grant.

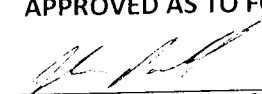
Vote Was Taken As Follows: 11/18/2025

Morton: Yea Browne: Yea

Patterson-Howard: Yea

Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

14

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended for the position shown below as follows:

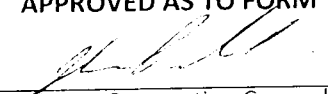
Position: Data Officer			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
11A	\$71,384.38	\$92,851.27	\$2,385.21

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

14

15

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

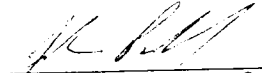
DEPARTMENT OF BUILDINGS		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Data Officer	\$ -	\$88,080.85

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

15

16

A RESOLUTION AUTHORIZING THE
SETTLEMENT OF THE CLAIM OF CYNTHIA RUSSELL
v.
CITY OF MOUNT VERNON, PAULINO AND PEREZ-FAMILIA

WHEREAS, on May 30, 2023, *Cynthia Russell* filed a Notice of Claim against the City of Mount Vernon, seeking compensation in the amount of \$250,000.00 for injuries allegedly sustained from a trip and fall incident that occurred on April 7, 2023, purportedly caused by a tree stump located in the vicinity of the accident site; and

WHEREAS, Ms. Russell asserts that as a result of the incident, she suffered a full rotator cuff tear requiring surgical intervention, as well as eye damage resulting in blurry vision that may require future surgery; and

WHEREAS, on November 7, 2023, a lawsuit was filed against the City of Mount Vernon on behalf of Ms. Russell; and

WHEREAS, the abutting landowners, *Paulino and Perez-Familia*, have agreed to contribute \$100,000.00 toward the settlement of this matter, as it was established that they were aware of the defective condition at the time of purchasing the property and failed to take corrective measures to repair the sidewalk; and

WHEREAS, it is in the best interest of the City of Mount Vernon to join in the settlement of this case with a modest contribution of \$7,500.00, thereby resolving the matter in its entirety and avoiding the potential for higher financial exposure should the plaintiff require additional surgical treatment; and

WHEREAS, by letter dated November 10, 2025, the Office of the Corporation Counsel has recommended that the City Council approve settlement of this claim for the amount of \$7,500.00; **NOW, THEREFORE, BE IT**

RESOLVED, that said amount shall be disbursed from Budget Code A1930.494 (Judgments & Settlements) of the 2025 City Budget.

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

16

NOV 18 2025

17

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth:

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 60936/21	PREMISES: 700 LOCUST AVENUE
63373/22	PETITIONER: FLEETWOOD STORES LLC
65285/23	
67307/24	

Tax Map No.: 165.21-1025-1				
Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2021	\$90,000	\$83,600	\$6,400	\$2,820.10
2022	\$90,000	\$78,591	\$11,409	\$5,309.63
2023	\$90,000	\$68,571	\$21,429	\$10,741.50
2024	\$90,000	\$80,160	\$9,840	\$5,109.91
Total				\$23,981.14

TOTAL REFUND: \$23,981.14 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

17

17

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

**ADOPTED BY BOARD OF
ESTIMATE AND CONTRACT**

OF COUNSEL

APPROVED:

**OFFICE OF THE CORPORATION COUNSEL
Dept. LAW**

Clerk

Vote Was Taken As Follows: 11/18/2025

Morton: Yea Browne: Yea

Patterson-Howard: Yea

Resolution: Adopted

17

NOV 18 2025

18

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth:

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided: NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 65288/23
67569/24 **PREMISES:** 600-642 LOCUST STREET
PETITIONER: FLEETRIDGE OWNERS, INC.

11/12/25

Tax Map No.: 165.29-1026-10				
Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2023	\$380.000	\$285.741	\$94.259	\$47,248.27
2024	\$380.000	\$323.756	\$56.244	\$29,207.51
Total				\$76,455.78

TOTAL REFUND: \$76,455.78 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk

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of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

**ADOPTED BY BOARD OF
ESTIMATE AND CONTRACT**

OF COUNSEL

APPROVED:

**OFFICE OF THE CORPORATION COUNSEL
Dept. LAW**

Clerk

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted

19

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth:

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 61927/21 **PREMISES:** 180 Pearsall Drive
 64366/22 **PETITIONER:** Vernon Woods Apartments, Inc.
 66154/23
 68455/24

A. V. Condry
11/12/25

Tax Map No.: 165.58-2096-3				
Year(s)	Reduced From	Reduced To	Reduction	Tax to be Refunded by City
2019	\$839.325	\$839.325	-0	-0
2021	\$839.325	\$839.325	-0	-0
2022	\$839.325	\$780.572	\$58.753	\$27,343.06
2023	\$839.325	\$721.820	\$117.505	\$58,900.56
2024	\$839.325	\$755.393	\$83.933	\$43,586.41
Total				\$129,830.03

TOTAL REFUND: \$129,830.03 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller: and be it further

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RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

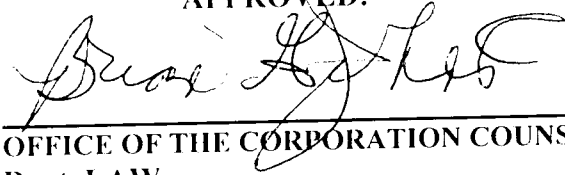
APPROVED AS TO FORM:



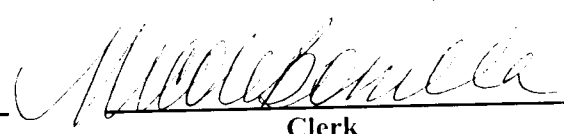
OF COUNSEL

**ADOPTED BY BOARD OF
ESTIMATE AND CONTRACT**

APPROVED:



**OFFICE OF THE CORPORATION COUNSEL
Dept. LAW**



Clerk

Vote Was Taken As Follows: 11/18/2025
Morton: Yea Browne: Yea
Patterson-Howard: Yea
Resolution: Adopted