

# **City of Mount Vernon, New York**

1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA FACEBOOK.COM/MOUNTVERNONNY



## **Tally Sheet - Final**

**Tuesday, March 3, 2026**

**4:00 PM**

**MAYOR'S CONFERENCE ROOM - 1st FLOOR**

### **Board of Estimate & Contract**

*NICOLE BONILLA, MBA*  
*City Clerk*

*JORDAN RIULLANO, JD*  
*Deputy City Clerk*

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**Call to Order: At 4:00 PM by Chairwoman Mayor Shawyn Patterson-Howard**

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

**ADMINISTRATION OF THE AGENDA****RESOLUTIONS APPROVING ORDINANCES**

1. [TMP-1913](#) Department of Public Works / Office of the Mayor: An Ordinance Authorizing the Transfer of the Title of DPW Deputy Commissioner (Administrative) to Chief of Infrastructure and Capital Improvements, Amending the 2026 Fiscal Year Budget, and Providing for Funding and Salary Adjustment

**Code:** LPW

2. [TMP-1939](#) Fire Department: An ordinance Authorizing the Mayor to Accept Two (2) Pierce Sabre 1,500 GPM Fire Pumpers Funded through the HUD Community Development Block Grant Program and provided by the Urban Renewal Agency

**Code:** PSC

3. [TMP-1953](#) Board of Water Supply: An Ordinance Authorizing Attendance of Two (2) Board of Water Supply Employees at the 2026 Young Professionals Summit in Charlotte, North Carolina

**Code:** LPW

4. [TMP-1960](#) Department of Planning and Community Development: An Ordinance Authorizing the Release of a Request for Proposals (RFP) for Professional Consulting Services to Prepare a Comprehensive Update to the City of Mount Vernon Zoning Ordinance

**Code:** FP

**AUSTERITY BUDGET REQUEST**

5. [TMP-1965](#) City Clerk: A Resolution Authorizing Payment for N'Quan Stephens, Senior Account Clerk, to Attend 2026 OpenGov Conference for Certification - (April 26 through May 1, 2026)

6. [TMP-1968](#) City Clerk: A Resolution Authorizing Payment for Attendance at the 2026 NYCOM Fall Training School - (September 13 through September 18, 2026)

7. [TMP-1969](#) City Clerk: A Resolution Authorizing Payment for the City Clerk to Attend the 2026 Summer IIMC Municipal Clerks Education Program - (July 13-16, 2026)

8. [TMP](#)  
[-1956](#) Department of Buildings: An Ordinance Authorizing the Attendance of Commissioner Patrick Holder at the 2026 Laserfiche Empower Conference - (April 27-30, 2026)

**Code:** PSC

**PARTIAL PAYMENT FOR THE DEPARTMENT OF PUBLIC WORKS**

9. [TMP](#)  
[-1938](#) Department of Public Works: A Resolution Authorizing Partial Payment No. 4 to NuVista Designs General Contractors LLC for Emergency Roof Repairs at the Police Department and Courts

10. [TMP](#)  
[-1964](#) Department of Public Works: A Resolution authorizing Partial Payment No. 4 to Insituform Technologies LLC for Year Two of Sewer Cleaning & inspection Project

**Code:** LPW

11. [TMP](#)  
[-1966](#) Department of Public Works: A Resolution authorizing Partial Payment No. 5 to Insituform Technologies LLC for Year Two of Sewer Cleaning & inspection Project

**SALARY RESOLUTIONS**

12. [TMP](#)  
[-1980](#) Salary Resolution No. 1 - Minimum-Maximum for the Chief of Infrastructure and Capital Improvements

13. [TMP](#)  
[-1981](#) Salary Resolution No. 4 - All Positions for the Chief of Infrastructure and Capital Improvements

14. [TMP](#)  
[-1983](#) Salary Resolution No. 1 - Minimum-Maximum for the position of Senior Communications Associate

Agenda was concluded at \_\_\_\_ PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at \_\_\_\_