

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Referral Packet - Final

Wednesday, April 9, 2025

7:00 PM

**CITY COUNCIL CHAMBERS
CITY HALL**

City Council

NICOLE BONILLA, M.B.A.
City Clerk

**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL
HELD ON WEDNESDAY, APRIL 9, 2025.**

Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.

**** This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public. ****

PRESIDING: Danielle Browne, President

OTHERS: Nicole Bonilla, City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Deputy Corporation Counsel.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Council President Danielle Browne called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Council President Browne explained the 3-minute-plus-1 public comment rule. She then asked a Councilperson to lead the council in the Pledge of Allegiance. Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

PUBLIC COMMENT

REFERRAL SESSION

Roll Call administered by City Clerk Nicole Bonilla

REPORTS OF STANDING COMMITTEES AND ACTION THEREON

To the Council:

LEGISLATION AND PUBLIC WORKS

1. Charter Review Commission: An Ordinance Authorizing the Extension of the Contract with the National Civic League (NCL) for Professional Services to Assist the 2024 Mount Vernon Charter Review Commission

Code: LPW

Attachments: [Ltr to CMV Council re NCL 3.18.2025](#)
[3.18.2025 Procurement Justification - NCL](#)
[NCL Charter Related Efforts](#)

2. Office of the Mayor: An Ordinance Authorizing the Mayor to Attend the Great Lakes & St. Lawrence Cities Initiative 2025 Annual Conference in Milwaukee, Wisconsin from May 14th to May 16th, 2025

Code: LPW

Attachments: [Great Lakes and St Lawrence Conference](#)

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3. Office of the Mayor: An Ordinance Authorizing the Installation of a Total Wellness Sensory Room in City Hall's First Floor Employee Women's Bathroom
- Code:** LPW
- Attachments:** [Referral Letter - Total Wellness Sensory Room](#)
4. Department of Public Works: An Ordinance Authorizing the Mayor to Accept a \$126,920 Technical Assistance Voucher from the U.S. Department of Energy's (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program for a Citywide Traffic Signal Study
- Code:** LPW
- Attachments:** [Authorization to Accept \\$126,920. Technical Assistance Voucher from DOE](#)
5. Department of Public Works: An Ordinance Authorizing the City of Mount Vernon to Host the 2025 Arbor Day Celebration in Partnership with Alpha Kappa Alpha Sorority, Inc. - Zeta Nu Omega Chapter
- Code:** LPW
- Attachments:** [Arbor day tree Planting](#)
6. Department of Public Works: An Ordinance Authorizing a Budget Line Transfer Within the Department of Public Works for Education and Training Related to Municipal Separate Storm Sewer System (MS4) Requirements
- Code:** LPW
- Attachments:** [Transfer of Funds for Stormwater Coordinator Training](#)
7. Department of Public Works: An Ordinance Authorizing Internal Training of Qualified Staff for Stormwater and Sewer State Mandates and Federal Consent Decree Actions
- Code:** LPW
- Attachments:** [Request for Training Stormwater](#)
8. Department Public Works: An Ordinance Authorizing the Attendance of the Department of Public Works Deputy Commissioner John Nuculovic and Laborer Jawaad Abdul-Halim at the Basic Code Enforcement Training Course
- Code:** LPW
- Attachments:** [J.Abdul Halim](#)
-

9. Department of Recreation: An Ordinance Authorizing the City of Mount Vernon Recreation and Police Departments to Co-Sponsor "Rolling into Peace" in Hartley Park on Saturday, June 14, 2025

Code: LPW

Attachments: [MVPD Juneteenth-Rolling into peace](#)

10. Department of Recreation: An Ordinance authorizing the City of Mount Vernon, through the Department of Recreation, to Co-Sponsor the Cinco de Mayo Celebration with Westchester Latino Unidos - (May 5, 2025 from 4:30 p.m. to 7:00 p.m. at Hartley Park, with the rain site designated as the Doles Center at 250 South 6th Avenue)

Code: LPW

Attachments: [cinco de mayo](#)
[DPW Event Responses- Easter Egg](#)
[Hunt-Cinco de Mayo](#)
[Pd Response](#)

11. Department of Water: An Ordinance Retroactively Authorizing Attendance at the 2025 Mayors Water Council Meeting

Code: LPW

Attachments: [0657_001](#)
[Lancaster-MWC-External-Agenda-15](#)

To the Council:

HUMAN RESOURCES

12. Department of Recreation: An Ordinance Authorizing the Mayor to Accept a Grant under the Environmental Protection Fund Grant Program for the South Fourth Street Park Green Infrastructure Project (Project No. 2152), Execution of Necessary Agreements, and Implementation of Required Compliance Measures

Code: HR

Attachments: [NYSPRC Referral Letter for 4th Street Park as of March 14th - SIGNED](#)
[Mount Vernon NY_NFC Matching Quote as of March 14th](#)
[NYS Grant - 4th St Park_EPF Award Letter](#)

13. Youth Bureau: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Flying Classroom for the Mount Vernon Youth Bureau's Solar Go Kart Summer Academy - (July 8th, 2025, to August 14, 2025 for \$45,000.00)

Code: HR

Attachments: [BITTS -Flying Classroom- SOLAR Go Kart 2025](#)
[Weekly Schedule- Solar Kart 2025](#)

14. Youth Bureau: An Ordinance Authorizing the Mayor to Enter into an Agreement with Krishna Shah, CEO of Wellness with Krishna, to Provide Mental Wellness Sessions for the Ready4LIFE Program - (April 18th, 2025, to July 11, 2025 for \$10,000)

Code: HR

Attachments: [Wellness with Krishna 2025 - MVYB](#)

To the Council:

PUBLIC SAFETY AND CODES

15. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Westchester County Department of Correction for Reimbursement of Prisoner Transportation Services for the Years 2023 and 2024

Code: PSC

Attachments: [Prisoner Transportation Referral Letter](#)

To the Council:

FINANCE AND PLANNING

16. Department of Assessment: An Ordinance Authorizing the Transfer of Funds Within the Department of Assessment Budget Lines for the Purpose of Assessor's Remapping

Code: FP

Attachments: [Transferoffund407to2040001](#)

ADD-ON

LEGISLATION AND PUBLIC WORKS

17. Office of the City Clerk: A Resolution Designating Megan Blades as a Marriage Clerk for the City of Mount Vernon, NY Pursuant to Section 15 of the Domestic Relations Law

Code: LPW

Attachments: [M Blades Marriage Clerk Referral](#)

PUBLIC SAFETY AND CODES

18. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into a Contract with the City Court Marshal for Booting Services

Code: PSC

Attachments: [PD Booting Referral Letter](#)

OTHER BUSINESS/CLOSING COMMENTS



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1305

Agenda Date: 4/9/2025

Agenda #: 1.

City Council:

AN ORDINANCE AUTHORIZING THE EXTENSION OF THE CONTRACT WITH THE NATIONAL CIVIC LEAGUE (NCL) FOR PROFESSIONAL SERVICES TO ASSIST THE 2024 MOUNT VERNON CHARTER REVIEW COMMISSION

Whereas, in a letter dated March 18, 2025, the Chair of the 2024 Mount Vernon Charter Review Commission requested legislation authorizing the Mayor to extend the contractual agreement with the National Civic League (“NCL”) to assist the 2024 Mount Vernon Charter Review Commission in its ongoing charter revision process; and

Whereas, the 2024 Mount Vernon Charter Review Commission (the “2024 Commission”) has been established to review and recommend revisions to the City Charter; and

Whereas, public education and engagement are critical components of the charter revision process, as recognized in New York State’s guide, “Revising City Charters in New York State,” and

Whereas, the National Civic League, with its longstanding reputation for excellence in civic engagement and expertise in municipal charter revisions, has been assisting the 2024 Commission in its efforts; and

Whereas, the 2024 Commission has faced challenges, including member changes and time constraints, necessitating the continued engagement of NCL to ensure the successful completion of its mission; and

Whereas, NCL has submitted a scope of work, including technical assistance, research, public engagement, and facilitation services, as outlined in Exhibits A and B;

Whereas, funds for this professional service are available in Budget Code A1010.405; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor is hereby authorized to extend the contractual agreement with the National Civic League to provide continued professional services to the 2024 Mount Vernon Charter Review Commission in accordance with the terms outlined in Exhibits A and B.

Section 2. Scope of Services. The services to be rendered by NCL shall include, but not be limited to:

1. Conducting community surveys and public engagement initiatives;
2. Providing research and guidance on charter issues;
3. Designing and facilitating community forums;
4. Preparing final analyses and reports summarizing input and recommendations.

Section 3 Compensation:

1. The total cost for the extended services shall not exceed \$29,000.00.
2. NCL shall submit invoices according to the following schedule:
 - \$8,000.00 upon contract execution;
 - \$7,000.00 on June 1, 2025;
 - \$7,000.00 on September 1, 2025;
 - \$7,000.00 upon completion of all assistance, on December 1, 2025.
3. All invoices shall be paid within forty-five (45) days of receipt.

Section 4. Expenses. NCL shall be responsible for all costs and expenses, including travel, lodging, and meals, incurred in connection with the performance of services. Any additional expenses beyond the approved budget must receive prior written approval from the City.

Section 5. Term. The contract extension shall be effective upon execution and remain in force until September 1, 2025, with the option for renewal upon mutual agreement.

Section 6. Effective Date. This ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



**MOUNT VERNON CHARTER REVIEW COMMISSION
OFFICE OF THE CITY CLERK
1 ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
914-665-2351**

CharterReviewCommission@mountvernonny.gov

**Charter Commission
Members**

Tamala Boyd, *Chair*
David Rogers, *Vice Chair*
Kareen Bell, *Secretary*
Rosia Blackwell-
Lawrence
Brian Dwyer
Anitra Headley
Mary Kingsley
Susan Lally
Eileen Lambert
Delores Lopes
Erin McGarry
Geeta Morris
Kevin Morrison
Haley Pilgrim
Monica L. Whiting-
Hogans

March 18, 2025

Mount Vernon City Council Members
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

Mount Vernon City Council Members:

On behalf of the 2024 Mount Vernon Charter Review Commission (the 2024 Commission), and as its Chairperson, I write to request your authorization to re-engage/extend the professional services of the National Civic League (NCL) to work with the 2024 Commission toward completion of its very important work. In support of this request, I submit: the justification for this continued engagement, NCL's quote and scope of work, relevant staff biographies, and a summary of some of the NCL's recent work.

As highlighted in New York State's guide, *Revising City Charters in New York State*:

An effective public education program constitutes one of the most important aspects of a charter revision effort. From its first meeting to its last, a charter commission should consider its relationship to the public whose ultimate judgment of the commission's work will be expressed in the form of referendum votes Regardless of how it conceives its role, it is essential that the charter commission conduct a public education program. The earlier it is started, the greater the chances for generating and sustaining widespread interest in the community. Another benefit is to permit the charter commission to test public reaction to various viewpoints and proposals under consideration. In addition, it may be valuable in terms of developing public support for alternatives to the status quo to be proposed by the charter commission. Finally,



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the commission will want to prepare the voters to
vote intelligently.

(emphasis added).

With a long-standing reputation for excellence in civic engagement, the NCL is uniquely positioned to assist the 2024 Commission in fulfilling this critical aspect of the charter revision process. Established in 1894, the NCL has decades of experience helping municipalities across the United States strengthen their civic infrastructure. Its proven methodologies in facilitating charter revisions and community engagement make it an invaluable partner in this effort.

Notably, the NCL has played a pivotal role in developing the very guidance relied upon by charter revision commissions nationwide. Resources such as the Model City Charter, the Guide for Charter Commissions (which was provided to the 2024 Commission upon appointment), and the All-America Conversations Toolkit—a comprehensive “how-to” guide for effective public engagement—are all products of NCL’s expertise.

Furthermore, one of the proposals under consideration by the 2024 Commission is the wholesale adoption of the Model City Charter. Given that NCL is the drafter of this foundational document, its continued involvement is not just beneficial—it is essential.

As previously noted, the 2024 Commission is working on an extremely truncated timeline and have been hampered by member changes and shortages. It is vital that we continue our work with the NCL, especially during this next vitally important stage of public engagement and final report drafting.

I am respectfully requesting that the Council approve legislation to authorize this engagement and for the City to extend the contractual agreement with the NCL. Funds for this professional service are available in budget code A1010.405.

Best,

Tamala Boyd,
Chair, 2024 Mount Vernon Charter Review Commission
Email: tboyd@boards.cmvny.com

PROCUREMENT JUSTIFICATION FOR CONTINUING TO ENGAGE THE NATIONAL CIVIC LEAGUE TO ASSIST THE 2024 MOUNT VERNON CHARTER REVIEW COMMISSION

PURPOSE AND NEED

The Mount Vernon Charter Review Commission (the 2024 Commission) seeks the continued expert assistance of the National Civic League (NCL) as it advances into the next critical phase of its mission—community engagement and report drafting. The NCL’s involvement will help ensure that any proposed revisions align with best practices, effectively address the needs of our diverse community, and thoughtfully incorporate survey data and public outreach efforts. With its extensive expertise and experience, NCL is uniquely positioned to support this important initiative.

Since this engagement is a continuation of a previously approved partnership, it remains exempt from the City’s Procurement RFP and bidding process as outlined in the “Ordinance Replacing Outdated Procurement Legislation and Adopting an Updated Procurement Policy for the City of Mount Vernon, New York,” dated April 24, 2024. The 2024 Commission submits this Justification Statement in support of that exemption request.

EXPERTISE AND EXPERIENCE

As highlighted in New York State’s guide, *Revising City Charters in New York State*:

An effective public education program constitutes one of the most important aspects of a charter revision effort.

From its first meeting to its last, a charter commission should consider its relationship to the public whose ultimate judgment of the commission’s work will be expressed in the form of referendum votes Regardless of how it conceives its role, it is essential that the charter commission conduct a public education program. The earlier it is started, the greater the chances for generating and sustaining widespread interest in the community. Another benefit is to permit the charter commission to test public reaction to various viewpoints and proposals under consideration. In addition, it may be valuable in terms of developing public support for alternatives to the status quo to be proposed by the charter commission. Finally, the commission will want to prepare the voters to vote intelligently.

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revision process. Established in 1894, the NCL has decades of experience helping municipalities across the United States strengthen their civic infrastructure. Its proven methodologies in facilitating charter revisions and community engagement make it an invaluable partner in this effort.

Notably, the NCL has played a pivotal role in developing the very guidance relied upon by charter revision commissions nationwide. Resources such as the Model City Charter, the Guide for Charter Commissions (which was provided to the 2024 Commission upon appointment), and the All-America Conversations Toolkit—a comprehensive “how-to” guide for effective public engagement—are all products of NCL’s expertise.

Furthermore, one of the proposals under consideration by the 2024 Commission is the wholesale adoption of the Model City Charter. Given that NCL is the drafter of this foundational document, its continued involvement is not just beneficial—it is essential.

SCOPE OF SERVICES

As the Commission moves into the next phase of its work, its engagement with the NCL remains vital. As part of this continuing engagement, the NCL will:

1. Arrange, conduct, and provide staffing for four community engagement/community conversations to occur at different locations around Mount Vernon. Two of the sessions will occur in April, and two will occur in May.
2. Design, facilitate, and manage the Commission’s follow-up survey, which will incorporate results from our opening survey. This information will be used to inform and engage the public at the outreach events.
3. Continue to provide research and other materials on issues, including any new or emerging issues, particularly those that arise as part of the community outreach/conversations.
4. Provide a final analysis, write-up, and presentation to ensure that the Commission’s proffered revisions and final report reflect community input.

COST AND VALUE

While the NCL’s services involve a financial investment, the value they bring to the charter revision process is substantial. Their expertise will help avoid costly mistakes and ensure the final charter is both effective and reflective of community needs. The investment in NCL’s services will likely result in long-term savings by creating a more efficient and responsive municipal governance structure.

The quote of \$29,000, which is attached, is in line with the scope of services being provided, which includes, but is not limited to, travel, outreach set up, coordination, and survey design and hosting.

REQUESTS FOR ESTIMATES

As previously noted, in seeking charter revision assistance, the 2024 Commission researched and/or reached out to four experts, with the following results:

1. The Benjamin Center – Anitra Hadley, a 2024 Commission member who also served on the 2019 Commission, so was familiar with the Benjamin Center, reached out to inquire about their assistance. She was informed that the Center no longer offers charter revision assistance because the person who spearheaded the effort has retired. Ms. Hadley still had the Benjamin Center’s 2019 quote and shared it with 2024 Commission Chairperson.
2. The National Civic League – Tamala Boyd, the 2024 Commission Chairperson reached out to the NCL and spoke with Doug Linkhart. After exchanging several emails about 2024 Commission needs, the NCL provided the quote that is the subject of this justification.
3. New York State Department of State Division of Local Government Service – Both Ms. Boyd and Ms. Hadley exchanged messages with the DOS. The DOS also puts out significant guidance for local governments, however, they do not offer the kind of substantive assistance required by the 2024 Commission.
4. Citizens Union – Ms. Boyd did significant research on the Citizens Union, and while the organization has a lot of experience with charter revision and the process, the focus is on New York City. As such, Ms. Boyd did not pursue a conversation with the Citizens Union.

The 2024 Commission could locate no other organization that could offer the same services in the same way, and that could match NCLs:

- *Extensive Experience*: Decades of experience specifically in charter revision and civic engagement.
- *Reputation*: A trusted name in civic improvement with numerous successful projects. They have literally “written the book” on the charter revision process.
- *Tailored Approach*: Customized strategies that address the unique needs of each community they serve. In fact, in preparation for our initial call, before he knew anything about the 2024 Commission, Mr. Linkhart research Mount Vernon so he could have an intelligent conversation about our needs.

Moreover, engaging the NCL is in line with the standards outlined in Mount Vernon’s updated procurement policy at section 6A, entitled: “Professional services or services requiring special or technical skill, training or expertise.” That section requires that chosen professionals be evaluated using the following criteria: accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. As outline above and again below, the NCL more than meets these requirements.

Evaluation Criteria:

1. *Accountability*: the NCL has a long history of successful projects in municipal governance, demonstrating a high level of accountability. They consistently deliver on their commitments and provide transparent reporting throughout the project lifecycle. There is no better referral than the NCL's century plus of good work.
2. *Reliability*: the NCL is known for its consistent and reliable performance. Their established methodologies ensure timely and dependable delivery of services, which is crucial for the success of the charter revision process. The NCL has robust support systems and experienced staff to handle any issues that arise.
3. *Responsibility*: the NCL operates under ethical and inclusive standards that include engaging a wide range of stakeholders responsibly, ensuring that all voices are heard and considered in the charter revision process.
4. *Skill*: the NCL team has extensive experience in civic governance, public administration, and legal frameworks, ensuring a comprehensive and expert approach to charter revision. The NCL excels in facilitating public meetings and workshops, skillfully managing diverse perspectives and fostering constructive dialogue.
5. *Education and Training*: The NCL team includes highly educated professionals with advanced degrees in relevant fields such as public administration, law, and political science.
6. *Judgment*: the NCL's extensive experience allows them to exercise sound judgment in all aspects of the charter revision process, from identifying areas for improvement to drafting revisions.
7. *Integrity*: the NCL is widely recognized for their integrity and trustworthiness. They conduct their work with honesty and transparency, building trust with all stakeholders involved in the charter revision process. For this reason, they remain in business more than a century after their founding.
8. *Moral Worth*: the NCL is a mission driven organization focused on promoting the public good, enhancing democratic governance, and improving civic engagement. Their work reflects a deep commitment to moral and ethical principles. The NCL prioritizes the needs and values of the community, which will ensure that the charter revisions serve the best interests of all residents of Mount Vernon.

Notably, while this procurement does not qualify as an emergency under the updated procurement policy, the 2024 Commission is operating within an extremely truncated time period of less than one year, when at least two years was contemplated by the Charter. As such, being required to go through a procurement process, the timing of which is uncertain, at best, would render the prospect of this engagement moot.

CONCLUSION

Based on the criteria of accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth, the NCL is exceptionally qualified to assist the 2024 Commission. Their proven expertise, ethical approach, and commitment to

community engagement make them the ideal partner for this critical project. Moreover, such an engagement is a prudent decision that will enhance the quality and effectiveness of the 2024 Commission's recommendations and thus, the quality and effectiveness of Mount Vernon's governance. Finally, the NCL's expertise will ensure a thorough, inclusive, and professionally managed revision process, ultimately leading to a charter that better serves the people of Mount Vernon.

RECOMMENDATION

It is recommended that the 2024 Commission proceed with procuring the services of the NCL to leverage their expertise and ensure the success of our charter revision efforts.

Examples of Charter-Related Efforts of the National Civic League

City Charter Revisions

The National Civic League created the first Model City Charter in 1900 and over the following two decades added signature elements like the council-manager form of government, nonpartisan local elections and professional city administration. In the 120+ years since the League began this work, most cities and towns have adopted provisions recommended by the Model City Charter and the National Civic League has become the principal source of guidance for city charters.

Periodically, the League conducts a revision of the Model City Charter, with the most recent revision being in 2021, which led to the release of the ninth edition. The League has also published a Guide to Charter Commissions, which presents a framework for charter revision, and this has been used in many locations over the years.

Following adoption of the ninth edition of the Model City Charter in 2021, the National Civic League made presentations about the model to numerous state and national audiences and provided technical assistance to several cities that initiated charter revision processes. These include Dallas, TX, St. Louis, MO, Miami/Dade County, and Portland, OR.

The League's most recent assistance project is in Brookings, South Dakota, where we are currently involved in an eight-month effort to aid the city's charter commission conduct community outreach to develop revisions to the charter for placement before the voters. Previously, the League worked in Castle Pines, CO, several years ago to help them work with residents to win a vote for establishing home rule.

The National Civic League has worked with dozens of other communities on community outreach, strategic planning and reform of local governance practices. We are currently assisting seven cities and school boards with efforts that range from civility to economic development.

Personnel to be Involved in the Mt. Vernon Charter Revision Assistance Project

Doug Linkhart, President, National Civic League

Doug Linkhart is a public policy expert who has worked on every side of civic engagement—neighborhood leader, city councilman, state legislator, head of a city department, federal employee, nonprofit manager and business leader. He began his position as president of the League in December 2015.

Doug brings over 40 years of experience in the public policy arena, including 18 years as an elected official, including eight years as a Denver City Councilman and ten years as a Colorado State Representative and Senator. Doug started his career by managing local campaigns, then worked in the federal government as a Presidential Management Intern. He later ran his own consulting business, spending his free time as a newspaper columnist and neighborhood and political activist. He founded a nonprofit organization to serve neighborhood associations and

their residents, which he directed for ten years. After running for Mayor of Denver in 2011, he was appointed by the winning candidate as the Executive Director of Denver's Department of Environmental Health, a 300-person agency which he managed for four years.

Matt Leighninger, Director, Center for Democracy Innovation at the National Civic League

Matt Leighninger has been one of the central figures in democracy innovation over the last twenty years. As a network-builder, convener, author, commentator, researcher, and practitioner, he has helped catalyze and connect the key developments in the recent evolution of democracy..

Matt played a leading role in the wave of democratic innovation of the 1990s and 2000s, which produced many new face-to-face processes for dialogue and deliberation. Working with Everyday Democracy, and then the local officials and staff of the National League of Cities, he provided on-the-ground assistance to over 100 communities in 40 states. Matt described the lessons learned from these efforts to support active citizenship in his first book, *The Next Form of Democracy* (2006) and later published a book with Tina Nabatchi, *Public Participation for 21st Century Democracy* (Wiley, 2015)

Matt brings unique skills, knowledge, and experiences to the main challenges in democracy innovation: helping people institute new participatory strategies and reforms, helping them measure their progress, and communicating those stories and impacts in order to demonstrate the tremendous problem-solving potential of democracy and active citizenship.

Derek Okubo, Senior Fellow, National Civic League; Principal at Derek Okubo LLC.

Derek Okubo is a Colorado native and was raised in Littleton, Colorado, graduating from Arapahoe High School and the University of Northern Colorado. He received a bachelor's degree in psychology with double minors in communication and sociology.

Derek has worked for Big Brothers of Metropolitan Denver as the services coordinator for Denver County; the State of Colorado as a community liaison for Governor Roy Romer; and the National Civic League as the Senior Vice President. During his time with the National Civic League, Derek helped design and facilitate over 70+ planning efforts across the United States. He also published numerous articles on topics such as race and governance, sustainability, community engagement, and Civic Infrastructure (a term coined by NCL in the late 1980's).

In July 2011, Derek was appointed Executive Director of the Agency for Human Rights and Community Partnerships (HRCP) by Mayor Michael B. Hancock. HRCP was founded within Denver city government in 1947 to address race and equity conditions of that time. In his role as Executive Director, Derek oversaw eight city offices and 10 advisory commissions. Due to term limits and as an appointee of Mayor Hancock, Derek completed his service with the City and County of Denver in July 2023 and is currently working on contracts through his LLC.

As a Senior Fellow of the League, Derek provides on-site assistance to communities and is currently working with Sioux Falls, SD, on a strategic planning process and Brookings, SD, on a charter revision process.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -1303

Agenda Date: 4/9/2025

Agenda #: 2.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ATTEND THE GREAT LAKES & ST. LAWRENCE CITIES INITIATIVE 2025 ANNUAL CONFERENCE IN MILWAUKEE, WISCONSIN FROM MAY 14 TO MAY 16, 2025

Whereas, in a letter dated March 31, 2025, the Mayor formally requested authorization to attend the Great Lakes & St. Lawrence Cities Initiative 2025 Annual Conference in Milwaukee, Wisconsin, from May 14 to May 16, 2025; and

Whereas, the Great Lakes & St. Lawrence Cities Initiative is a binational coalition of municipal leaders committed to the protection and restoration of the Great Lakes and St. Lawrence River; and

Whereas, the City of Mount Vernon recognizes the importance of advancing sustainable water management strategies to address aging infrastructure, climate change impacts, and affordability challenges; and

Whereas, the Mayor's attendance at the Future of Fresh Water Conference hosted by the Great Lakes & St. Lawrence Cities Initiative will provide critical insights into innovative policies, funding opportunities, and best practices to enhance Mount Vernon's water infrastructure and public health; and

Whereas, the cost of registration for the conference will be paid for by the Great Lakes & St. Lawrence Cities Initiative, and the costs of transportation, incidentals, and hotel accommodations will be reimbursed by the Great Lakes & St. Lawrence Cities Initiative, not to exceed Six Hundred Dollars (\$600.00); and

Whereas, the necessary travel expenses will be expensed from Budget A1210.402 - Travel Expense; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon, Shawyn Patterson-Howard, is hereby authorized to attend the Great Lakes & St. Lawrence Cities Initiative 2025 Annual Conference in Milwaukee, Wisconsin, from May 14 to May 16, 2025.

Section 2. Funding. The cost of registration for the conference will be paid for by the Great Lakes & St. Lawrence Cities Initiative, and the costs of transportation, incidentals, and hotel accommodations shall be reimbursed by the Great Lakes & St. Lawrence Cities Initiative, not to exceed Six Hundred Dollars (\$600.00). Any additional costs shall require separate approval by the City Council.

Section 3. Budgetary Appropriation. The travel expenses shall be expensed from Budget A1210.402 - Travel Expense.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by

the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA DAVID
Deputy Chief of Staff

March 31, 2025

Honorable Members of the City Council
City of Mount Vernon
One Roosevelt Square
Mount Vernon, New York 10550

[Great Lakes & St. Lawrence Annual Conference]

Dear Honorable Council Members,

This letter comes as a request to the City Council for the enactment of legislation authorizing the Mayor to attend the *Great lakes & St. Lawrence Cities Initiative 2025 Annual Conference* in Milwaukee Wisconsin on May 14th to May 16th, 2025.

The cost of registration will be paid for by the Great lakes & St. Lawrence Cities Initiative. The cost of transportation, incidentals, and hotel will be reimbursed by Great lakes & St. Lawrence Cities Initiative and not exceed 600.00. (Six hundred dollars). The cost of the travel, hotel fees, and incidentals will be expensed from budget A 1210.402 – Travel

Mayor Shawyn Patterson-Howard's attendance at *The Future of Fresh Water* conference will provide valuable insights into innovative water management strategies that can benefit Mount Vernon. With cities facing aging infrastructure, climate change, and affordability challenges, this conference offers solutions to improve sustainability, reduce costs, and secure funding opportunities. Bringing these best practices back to Mount Vernon will help enhance water infrastructure, public health, and overall community resilience.

Please see the attached link for the most "up-to-date" schedule of events.
<https://glslcities.org/wp-content/uploads/2025/04/GLSL-Cities-Initiative-2025-Annual-Conference-Preliminary-Agenda-4.1.25.pdf>

In Service,

Shawyn Patterson-Howard, MPA
Mayor

"The Jewel of Westchester"



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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10550
& VIA
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File #: TMP -1304

Agenda Date: 4/9/2025

Agenda #: 3.

City Council:

AN ORDINANCE AUTHORIZING THE INSTALLATION OF A TOTAL WELLNESS SENSORY ROOM IN CITY HALL'S FIRST FLOOR EMPLOYEE WOMEN'S BATHROOM

Whereas, in a letter dated March 31, 2025, the Mayor requested legislation authorizing The Social Butterfly Organization to install a Total Wellness Sensory Room in City Hall's first-floor employee women's bathroom; and

Whereas, the City of Mount recognizes the importance of fostering a holistic approach to well-being for its employees; and

Whereas, The Social Butterfly Organization, under the leadership of CEO and Founder Priscilla Echi, has proposed the installation of a Total Wellness Sensory Room within City Hall's first-floor employee women's bathroom; and

Whereas, the Total Wellness Sensory Room is designed to provide faculty and staff with a space to decompress and reboot, thereby promoting mental, emotional, and physical well-being; and

Whereas, the installation and furnishing of the Total Wellness Sensory Room will be at no cost to the City, as all necessary items, including furniture, shelving, sensory items, wellness wall decals and art, and palm tree plants, will be donated; and

Whereas, The Social Butterfly Organization has successfully implemented Total Wellness Rooms in other facilities, demonstrating a commitment to community well-being and sustainability; and

Whereas, the initiative is supported by a grant from The Department of Criminal Justice Services for the Mind, Body, Soul program, further ensuring its sustainability and impact; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council authorizes The Social Butterfly Organization to install a Total Wellness Sensory Room in City Hall's first-floor employee women's bathroom.

Section 2. Installation and Maintenance:

(a) The installation shall be conducted in coordination with City officials to ensure compliance with safety and accessibility regulations.

(b) The Social Butterfly Organization shall oversee the design and furnishing of the room, with assistance from two designated design assistants.

(c) Additional donated items may be included based on the available space and compatibility with the room's intended purpose.

Section 3. Cost and Responsibilities:

(a) The installation and furnishing of the Total Wellness Sensory Room shall be at no cost to the City of Mount.

(b) The Social Butterfly Organization shall be responsible for the initial setup and any necessary adjustments to the room's layout and design.

(c) Any ongoing maintenance or additional modifications shall be subject to further review and approval by the City Council.

Section 4. Implementation. The provisions of this ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA

Mayor

City Hall, One Roosevelt Square

Mount Vernon, NY. 10550

(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK

Chief of Staff

KHENDRA DAVID

Deputy Chief of Staff

March 31, 2025

Honorable Members of the City Council
City of Mount Vernon
One Roosevelt Square
Mount Vernon, New York 10550

**[The Office of the Mayor on behalf of the The Social Butterfly Organization
Total Wellness Sensory Room in City Hall]**

Dear Honorable Council Members,

This letter comes as a request to the City Council for the enactment of legislation authorizing Priscilla Echi the CEO and Founder of “The Social Butterfly Organization” to install a *Total Wellness Sensory Room* in City Hall’s 1st floor employee women’s bathroom. These rooms are designed to provide faculty with a space to decompress and reboot, fostering a holistic approach to well-being.

There is no cost to the city, all items will be donated, and includes the following:

- Furniture
- Shelving
- Sensory Items
- Wellness Wall Decal and Art
- Palm Tree Plants

Additional items may be donated based on the size and space of the room. The Social Butterfly Organization is thrilled to have two design assistants on board to assist in designing this rooms. They’ve already successfully opened Total Wellness Rooms in 2 of 15 schools thus far. The Social Butterfly, recognizes the interconnectedness of mental, emotional, and physical health. Our programs are dedicated to promoting total well-being, with a strong focus on mental wellness. Over the years, The Social Butterfly has successfully implemented various initiatives that strengthen our community to pave the way for sustainable growth and development. Their efforts are informed by a deep understanding of the systemic barriers faced by marginalized communities, striving to offer practical, impactful solutions.

“The Jewel of Westchester”



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA

Mayor

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MALCOLM CLARK

Chief of Staff

KHENDRA DAVID

Deputy Chief of Staff

The current program, Total Wellness, is supported by a grant from The Department of Criminal Justice Services for our Mind, Body, Soul program. Their goal is to add to that and continue shaping and uplifting communities for years to come. I believe that the installation of these Total Wellness Sensory Rooms will be a significant step towards that vision being achieved.

Priscilla Echi CEO and Founder of the Social Butterfly Organization is available for any additional questions or concerns about The Social Butterfly Organization and the installation of the *Total Wellness Sensory Room*. (Email: PriscillaEchi@gmail.com, Cell: 914-290-913)

In Service,

Shawyn Patterson-Howard, MPA
Mayor



City of Mount Vernon, New York

Staff Report

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File #: TMP -1290

Agenda Date: 4/9/2025

Agenda #: 4.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ACCEPT A \$126,920 TECHNICAL ASSISTANCE
VOUCHER FROM THE U.S. DEPARTMENT OF
ENERGY'S (DOE) ENERGY EFFICIENCY AND
CONSERVATION BLOCK GRANT (EECBG)
PROGRAM FOR A CITYWIDE TRAFFIC SIGNAL STUDY**

Whereas, in a letter dated March 20, 2025, the Director of Sustainability and the Commissioner of the Department of Public Works requested legislation authorizing the Mayor to accept a \$126,920 Technical Assistance Voucher from the U.S. Department of Energy's EECBG Program to conduct a citywide traffic signal study; and

Whereas, the City of Mount Vernon is committed to improving traffic management, energy efficiency, and sustainability; and

Whereas, the U.S. Department of Energy (DOE), through its Energy Efficiency and Conservation Block Grant (EECBG) Program, has awarded the City a Technical Assistance Voucher valued at \$126,920 to facilitate a comprehensive citywide traffic signal study; and

Whereas, this study will assess and analyze traffic flow, signal timing, energy efficiency, and opportunities for smart traffic management technologies across the City's 367 signalized intersections; and

Whereas, the City of Mount Vernon will *not* receive direct funding, but rather the DOE will procure and directly compensate a qualified vendor to conduct the study in accordance with DOE procurement policies, ensuring transparency and competitiveness; and

Whereas, the acceptance of this voucher presents no financial or administrative burden on the City and has been reviewed and approved by the City's Law Department; and

Whereas, the anticipated benefits of the traffic signal study include improved traffic flow and safety, reduction in greenhouse gas emissions, increased energy efficiency, and data-driven support for future funding applications; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Accept Technical Assistance Voucher. The City Council authorizes the Mayor to accept the \$126,920 Technical Assistance Voucher from the U.S. Department of Energy's EECBG Program to conduct a citywide traffic signal study.

Section 2. No Direct Funding to the City. The City of Mount Vernon acknowledges that it will not receive direct funds under this voucher. The DOE will select and directly compensate a

qualified vendor to perform the study, adhering to its established procurement policies.

Section 3. Scope of Traffic Signal. The study will include but is not limited to:

- (a) Analyzing traffic flow efficiency and congestion patterns.
- (b) Assessing current signal timing and synchronization for optimization.
- (c) Identifying opportunities for LED signal retrofits and smart traffic management technologies.
- (d) Exploring the feasibility of adaptive traffic control system integration.

Section 4. Expected Benefits. The traffic signal study aims to:

- (a) Enhance traffic flow and improve pedestrian and vehicle safety.
- (b) Reduce vehicle idling and greenhouse gas emissions, promoting environmental sustainability.
- (c) Identify energy-efficient upgrades such as LED traffic signals, reducing operational costs.
- (d) Provide essential data for future funding applications to modernize traffic signal infrastructure.

Section 5. Improvement and Administration. The Department of Public Works shall oversee the City's coordination with the DOE and the selected vendor to facilitate the study, ensuring compliance with the terms and objectives outlined in this ordinance.

Section 6. Effective Date. This ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT OF PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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(914) 914-665-2339
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

March 20, 2025

Honorable City Council Members
Of the City of Mount Vernon
City Hall, Mount Vernon, New York
(Through the Office of the Mayor)

Re: Request for Authorization to Accept a \$126,920 Technical Assistance Voucher from the Department of Energy's (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program for a Citywide Traffic Signal Study.

Dear Honorable City Council Members:

The Department of Public Works seeks approval to accept a federal Technical Assistance Voucher valued at \$126,920 through the U.S. Department of Energy's (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program. This voucher will facilitate a comprehensive citywide traffic signal study to assess the City's 367 intersections and optimize Mount Vernon's traffic signal infrastructure.

It is important to note that the City of Mount Vernon will not receive direct funding; rather, the DOE will select and directly compensate a qualified vendor to perform the study. This selection process will adhere to DOE's established procurement policies, ensuring that a qualified and experienced vendor is chosen through a competitive and transparent process. The City of Mount Vernon will not be involved in the procurement or payment process, eliminating any financial or administrative burden on the municipality.

The terms and conditions of this voucher have been reviewed by the City's Law Department, and no objections have been raised regarding its acceptance.

The traffic signal study will evaluate all signalized intersections across the city, with a focus on:

- Analyzing traffic flow efficiency and congestion patterns
- Assessing current signal timing and synchronization for optimization
- Identifying opportunities for LED signal retrofits and smart traffic management technologies
- Exploring the feasibility of adaptive traffic control system integration

This study will provide valuable insights that will enhance traffic management, promote sustainability, and support future funding opportunities for modernization efforts. The anticipated benefits include:

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CITY OF MOUNT VERNON, N.Y.
DEPARTMENT OF PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
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DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

1. **Improved Traffic Flow & Safety:** Optimized signal timing will enhance vehicle movement, reduce congestion, and improve pedestrian safety at intersections.
2. **Reduction in Greenhouse Gas (GHG) Emissions:** Smoother traffic flow will reduce vehicle idling, lowering fuel consumption and emissions, benefiting our environmental justice communities.
3. **Energy Efficiency Gains:** The study will identify opportunities to transition to energy-efficient LED traffic signals, reducing municipal energy use and operational costs.
4. **Data-Driven Future Funding Applications:** The comprehensive analysis will provide critical data needed to pursue additional funding opportunities for full implementation of traffic signal modernization.

This initiative supports Mount Vernon's commitment to reducing emissions, enhancing air quality, and advancing environmental equity. Modernizing the city's traffic signal infrastructure will play a vital role in local and regional sustainability efforts, improving public health, air quality, and energy efficiency while fostering smart city advancements.

I respectfully request the City Council's authorization to accept the DOE's Technical Assistance Voucher for the traffic signal study, enabling Mount Vernon to leverage this federal support without any financial obligation on the city's part.

Warm Regards,

Shayne Brooks

Director of Sustainability
City of Mount Vernon, NY
Sbrooks@mountvernonny.gov
914-840-4040

Damani Bush

Commissioner of Public Works
City of Mount Vernon, NY
Dbush@mountvernonny.gov
914-665-2492

Attachment #1: Terms and Conditions

#2: Final Allocation of Funds Cover Page

#3: Page 35 of the Final Allocation of Funds (#1279 – Mount Vernon, NY)

Cc: Mayor's Office
Comptroller's Office
Law Department
Planning & Community Development (Grants)

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City of Mount Vernon, New York

Staff Report

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File #: TMP -1306

Agenda Date: 4/9/2025

Agenda #: 5.

City Council:

AN ORDINANCE AUTHORIZING THE CITY OF MOUNT VERNON TO HOST THE 2025 ARBOR DAY CELEBRATION IN PARTNERSHIP WITH ALPHA KAPPA ALPHA SORORITY, INC. - ZETA NU OMEGA CHAPTER

Whereas, in a letter dated March 26, 2025, the Director of Sustainability and the Commissioner of the Department of Public Works requested authorization to host the 2025 Arbor Day Celebration in partnership with Alpha Kappa Alpha Sorority, Inc. - Zeta Nu Omega Chapter at Hartley Park on April 26, 2025, from 11:00 a.m. to 1:00 p.m.; and

Whereas, Arbor Day is an annual observance that promotes tree planting and environmental stewardship; and

Whereas, the City of Mount Vernon recognizes the importance of sustainability, environmental justice, and public engagement in fostering a cleaner and greener community; and

Whereas, the Alpha Kappa Alpha Sorority, Incorporated, Zeta Nu Omega Chapter has demonstrated a commitment to environmental awareness and community service through their "Enhance Our Environment" initiative, which aims to plant 12,000 trees over four years; and

Whereas, the Department of Public Works has proposed a collaborative event with Alpha Kappa Alpha Sorority, Zeta Nu Omega Chapter to host an Arbor Day Celebration on Saturday, April 26, 2025, at Hartley Park from 11:00 a.m. to 1:00 p.m.; and

Whereas, the planned Arbor Day Celebration will include a tree planting ceremony, environmental educational tabling, and community engagement activities, with a total cost not exceeding \$5,000 under Budget Code A8560.439; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City of Mount Vernon is hereby authorized to host the 2025 Arbor Day Celebration in partnership with Alpha Kappa Alpha Sorority, Inc. - Zeta Nu Omega Chapter at Hartley Park on April 26, 2025, from 11:00 a.m. to 1:00 p.m.

Section 2. City Contribution. The Department of Public Works shall provide a dedication plaque for the planted tree in recognition of this partnership and the shared commitment to environmental sustainability.

Section 3. Event Components. The Arbor Day Celebration shall include the following key elements: a) Tree Planting Ceremony sponsored by Alpha Kappa Alpha Sorority, Zeta Nu Omega Chapter; b) Environmental education and outreach tables hosted by local organizations; c)

Complimentary light refreshments for attendees.

Section 4. Budget Allocation. The total cost for this event shall not exceed \$5,000 and shall be allocated under Budget Code A8560.439.

Section 5. Long-Term Partnership. The City of Mount Vernon acknowledges and supports the continued collaboration with Alpha Kappa Alpha Sorority, Zeta Nu Omega Chapter, to promote environmental awareness, community engagement, and sustainability initiatives within the City.

Section 6. Effective Date. This ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT OF PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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(914) 914-665-2339
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

March 26, 2025

Honorable City Council Members
Of the City of Mount Vernon
City Hall, Mount Vernon, New York
(Through the Office of the Mayor)

Re: 2025 Arbor Day Celebration in Partnership with Alpha Kappa Alpha Sorority, Inc. – Zeta Nu Omega Chapter.

Dear Honorable City Council Members:

The Department of Public Works respectfully submit this referral to request approval from the Mount Vernon City Council to host an Arbor Day Celebration in partnership with Alpha Kappa Alpha Sorority, Incorporated, Zeta Nu Omega Chapter on **Saturday, April 26, 2025, at Hartley Park, from 11:00 a.m. to 1:00 p.m.**

This collaborative event supports community education and engagement on sustainability and environmental stewardship, aligning with the City's broader environmental justice and public engagement goals.

Key components of the event include:

- **Tree Planting Ceremony:** The Alpha Kappa Alpha Sorority, Zeta Nu Omega Chapter will sponsor the purchase of a tree to be planted in Hartley Park. This planting is in dedication to their "**Enhance Our Environment**" initiative, which aims to plant 12,000 trees over four years to promote long-term ecological benefits and community beautification.
- **City Contribution:** The Department of Public Works will support the initiative by providing a dedication plaque for the planted tree, commemorating this partnership and the shared commitment to sustainability and the environment.
- **Environmental Tabling:** Local environmental and sustainability-focused organizations will be invited to host educational and outreach tables, offering community members resources, information, and opportunities to get involved in green initiatives.
- **Light Refreshments:** Complimentary light refreshments will be made available to attendees during the celebration.

In addition to this Arbor Day celebration, Alpha Kappa Alpha Sorority, Zeta Nu Omega Chapter has expressed a strong commitment to building and sustaining a long-term partnership with the City of Mount Vernon. This includes supporting future environmental awareness initiatives, community programming, and continued collaboration with City departments to promote a cleaner, greener, and more engaged Mount Vernon. Their

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CITY OF MOUNT VERNON, N.Y.
DEPARTMENT OF PUBLIC WORKS

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Commissioner

JOHN NUCULOVIC
Deputy Commissioner

proactive outreach and willingness to contribute meaningfully to local sustainability efforts is a valued extension of their mission of service to all mankind.

The total cost for this event will not exceed **\$5,000** and is available under **budget code A8560.439**.

We respectfully request the City Council's authorization to proceed with this community-centered event in partnership with the Alpha Kappa Alpha Sorority, Zeta Nu Omega Chapter.

Should you require additional information or have questions, please feel free to contact our offices.
Respectfully submitted,

Warm Regards,

Shayne Brooks
Director of Sustainability
City of Mount Vernon, NY
Sbrooks@mountvernonny.gov
914-840-4040

Damani Bush
Commissioner of Public Works
City of Mount Vernon, NY
Dbush@mountvernonny.gov
914-665-2492

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City of Mount Vernon, New York

Staff Report

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File #: TMP -1312

Agenda Date: 4/9/2025

Agenda #: 6.

City Council:

AN ORDINANCE AUTHORIZING A BUDGET LINE TRANSFER WITHIN THE DEPARTMENT OF PUBLIC WORKS FOR EDUCATION AND TRAINING RELATED TO MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) REQUIREMENTS

Whereas, in a letter dated April 1, 2025, the Commissioner of the Department of Public Works requested authorization for the Comptroller to execute the budget line transfer shown below within the Department of Public Works; and

Whereas, the City of Mount Vernon is committed to compliance with state mandates, federal consent decree directives, and best practices for environmental management related to the Municipal Separate Storm Sewer System (MS4); and

Whereas, the Department of Public Works has identified a need for internal personnel to receive requisite education and certification to ensure adherence to applicable regulations and industry standards; and

Whereas, a budget line transfer is necessary to allocate funds for education and training expenses from existing appropriations within the Department of Public Works' budget; and

Whereas, the transfer of funds will not require additional appropriations but will reallocate existing resources to support compliance and professional development efforts; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Budget Transfer. The Comptroller is hereby authorized and directed to execute the following budget line transfer within the Department of Public Works:

| From: | Amount: | To: |
|---|----------------|----------------------------------|
| A8120.405 (Sewers: Outside Contracting) | \$4,296.00 | A1490.417 (Education / Training) |

Section 2. Purpose of Transfer. The transferred funds shall be utilized exclusively for education, certification, and internal personnel training regarding compliance with state and federal mandates, including best practices for environmental stewardship concerning the Municipal Separate Storm Sewer System (MS4).

Section 3. Effective Date. This ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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(914) 914-665-2343
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DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

01 April 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: **Transfer of Funds**

Dear Honorable City Council Members,

The following Department of Public Works budget line transfer is necessary to cover the requisite education/certification for internal personnel regarding state mandates, federal consent decree directives, best practices for environmental issues regarding Municipal Separate Storm Sewer Systems (MS4).

| FROM | AMOUNT | TO | AMOUNT |
|---|------------|---------------------------------|------------|
| A8120.405 Sewers: Outside Contracting | \$4,296.00 | A1490.417 Education/Training | \$4,296.00 |

If this meets with the approval of Your Honorable Body, kindly have the necessary legislation enacted to transfer funds.

Respectfully,

Damani Bush
Commissioner of Public Works

cc: (1)Comptroller's Office
(2)File
DB/jn



City of Mount Vernon, New York

Staff Report

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File #: TMP -1311

Agenda Date: 4/9/2025

Agenda #: 7.

City Council:

AN ORDINANCE AUTHORIZING INTERNAL TRAINING OF QUALIFIED STAFF FOR STORMWATER AND SEWER STATE MANDATES AND FEDERAL CONSENT DECREE ACTIONS

Whereas, in a letter dated April 1, 2025, the Deputy Commissioner of the Department of Public Works requested authorization for the enrollment of three senior members of the Department in the New York QPSWPPP+ Program (Qualified Preparer of Stormwater Pollution Prevention Plans - Advanced) and the associated Minor Courses Bundle; and

Whereas, the City of Mount Vernon is responsible for stormwater management, pollution prevention, and compliance with Municipal Separate Storm Sewer Systems (MS-4) mandates, as well as actions required under the Federal Consent Decree; and

Whereas, the City has faced challenges in hiring a qualified stormwater coordinator or civil engineer with the necessary expertise in MS-4 regulations and compliance; and

Whereas, outsourcing stormwater management responsibilities to external consultants or contractors has proven to be costly and inefficient; and

Whereas, training existing senior personnel will build internal expertise, ensure compliance with state and federal mandates, foster long-term cost savings and operational efficiency; and

Whereas, investing in professional development will enhance the capacity of the Engineering and Management Divisions to effectively manage stormwater compliance, plan maintenance, and implement best practices; and

Whereas, the proposed training will equip key personnel with the necessary certifications to serve the City's interests without continual reliance on external consultants; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Training. The City Council hereby authorizes and approves the enrollment of the following personnel in the New York QPSWPPP+ Program (Qualified Preparer of Stormwater Pollution Prevention Plans - Advanced) and the associated Minor Courses Bundle:

1. Commissioner of Public Works - D. Bush
2. Deputy Commissioner - J. Nuculovic
3. Lead Operational Sewer Staff - A. Montero

Mr. Montero shall additionally complete the Minor Courses Bundle covering:

- Public Education and Outreach
- Public Participation/Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention/Good Housekeeping

Section 2. Training Cost and Funding. The total cost for the training program shall not exceed Four Thousand Two Hundred Ninety-Six Dollars (\$4,296.00), allocated as follows:

- StormwaterOne CP2000B QPSWPPP certification for three personnel: \$3,672.00 (\$1,224.00 per certification)
- MS299 Bundle: \$624.00 (one-time purchase)

Funding for this training shall be sourced from the Education/Training Budget Code A1490.417.

Section 3. Implementation and Reporting. The Department of Public Works shall oversee the enrollment and successful completion of the training program. Upon completion, trained personnel shall provide a report to the City Council detailing the knowledge gained, implementation strategies, and anticipated cost savings resulting from the program.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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(914) 914-665-2343
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DAMANI L. BUSH
Commissioner

JOHN NUCULOVIC
Deputy Commissioner

01 April 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Request for Internal Training of Qualified/Proven Staff Regarding a Spread Spectrum of Stormwater/Sewer State Mandates and Federal Consent Decree Actions

Dear Honorable City Council Members,

1. **ISSUE.** Esteemed Council Members, I hope this correspondence finds you well. Stormwater management, pollution prevention, MS-4 [Municipal Separate Storm Sewer Systems] mandates, and the requisite actions under the Federal Consent Degree all have taxing responsibilities and requirements which require formulation, documentation and implementation of plans. I am writing to propose sending three senior members of our team to New York State Certified training, rather than outsourcing the required expertise for needs. Given the current challenges we are facing in hiring a qualified stormwater coordinator and/or civil engineer to fulfill these roles, I believe investing in the training of our existing staff is the most viable and cost-effective solution.

I firmly and wholeheartedly recommend this course of action upon five foundations: (1) hiring challenges; (2) cost savings; (3) internal expertise and knowledge retention; (4) task distribution and efficiency; (5) long-term benefits for the department.

As you may be aware, it has been disheartening and difficult to locate and interview a civil engineer with the necessary expertise in MS-4 regulations, as well, outsourcing the work to external consultants or contractors would prove both costly and inefficient, particularly when we can build internal capacity through training our current team members. By training our senior personnel, we can avoid these recurring fees and reduce our reliance on external consultants. This investment in professional development not only provides us with a relatively low-cost expense for training but also empowers our team to manage the stormwater program independently moving forward, leading to long-term cost savings.

In addition, the proposed course of action ensures that the knowledge gained stays within the organization. This training will equip our Engineering Division and Management Division with the necessary skills to manage stormwater compliance, plan maintenance, and implement best practices, which are all essential.

Furthermore, it will allow us to have a team that is directly aligned with our organization's specific needs and goals, state mandates, and federal consent decrees. By building internal expertise, we are ensuring that we can continue to meet regulatory requirements without the need for constant external intervention, while fostering a more resilient and responsive department, better prepared for future challenges and changes in regulations.

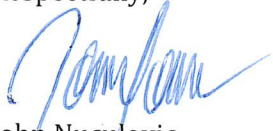
2. **SOLUTION.** We propose that the Commissioner of Public Works [D. Bush], the Deputy Commissioner [J. Nuculovic], and our lead operational sewer staff [A. Montero], be afforded the opportunity to serve Mount Vernon with the certification of **New York QPSWPPP+ Program** [*Qualified Preparer of Stormwater Pollution Prevention Plans - Advanced*]. In addition, Mr. Montero would take the **Minor Courses Bundle** encompassing: (1) Public Education and Outreach; (2) Public Participation/Involvement; (3) Illicit Discharge Detection and Elimination; (4) Construction Site Runoff Control; (5) Post-Construction Runoff Control (6) Pollution Prevention/Good Housekeeping.

3. **COST.** The StormwaterOne CP2000B QPSWPPP cost would total 3,672.00USD (1,224.00 per certification) and the MS299 Bundle is 624.00USD (only one purchase).

The total cost for this course of action is **4,296.00USD** and the budget code that would be employed is **Education/Training [A1490.417]**.

Thank you for your consideration in this important matter.

Respectfully,



John Nuculovic
Deputy Commissioner of Public Works

Cc: (1) File
Enclosures: (1) StormwaterOne CP2000B QPSWPPP Synopsis
(2) StormwaterOne MS299 Bundle Synopsis



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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& VIA
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File #: TMP -1313

Agenda Date: 4/9/2025

Agenda #: 8.

City Council:

**AN ORDINANCE AUTHORIZING THE
ATTENDANCE OF THE DEPARTMENT OF PUBLIC
WORKS DEPUTY COMMISSIONER JOHN NUCULOVIC
AND LABORER JAWAAD ABDUL-HALIM AT
THE BASIC CODE ENFORCEMENT TRAINING COURSE**

Whereas, in a letter dated April 2, 2025, the Commissioner of the Department of Public Works requested authorization and approval for Deputy Commissioner John Nuculovic and Laborer Jawaad Abdul-Halim to attend the Basic Code Enforcement Training Course (9E 20-0890 - Residential Code of New York State 2020), which will be conducted online on the specified dates; and

Whereas, the City of Mount Vernon recognizes the importance of proper code enforcement to ensure public safety, property maintenance, and an improved quality of life for its residents; and

Whereas, the Department of Public Works plays a critical role in enforcing municipal codes and maintaining compliance with the Residential Code of New York State (2020); and

Whereas, the Basic Code Enforcement Training Course (9E20-0890 - Residential Code of New York State) provides essential instruction on best practices for effective code enforcement; and

Whereas, John Nuculovic and Jawaad Abdul-Halim, a Laborer with the Department of Public Works, has been selected to attend this course to enhance his knowledge and expertise in code enforcement; and

Whereas, the training will be conducted entirely online on various dates from May 12, 2025, through October 17, 2025, with instructional sessions and examination dates as outlined in the course schedule; and

Whereas, there is no associated cost with this training, making it a beneficial opportunity for the City of Mount Vernon; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby authorizes and approves the attendance of John Nuculovic and Jawaad Abdul-Halim at the Basic Code Enforcement Training Course (9E20-0890 - Residential Code of New York State 2020), as administered online on the dates specified.

Section 2. Purpose. The purpose of this training is to equip the Department of Public Works with enhanced knowledge and best practices in code enforcement, thereby improving the City's ability to issue effective code enforcement tickets and maintain public health and safety. Discussion and insights will be exchanged among peers, public and private sector stakeholders, and subject matter experts to optimize the use of tools for more effective code enforcement.

Section 3. Training Schedule. John Nuculovic and Jawaad Abdul-Halim are authorized to attend the following training sessions:

Instructional Dates:

- May 12, 13, 14, 15;
- June 23, 24, 25, 26;
- July 14, 15, 16, 17;
- August 11, 12, 13, 14
- August 25, 26, 27, 28;
- October 6, 7, 8, 9.

Examination Dates:

- May 21, 23;
- July 1, 3;
- July 23, 25;
- August 20, 22;
- September 3, 5;
- October 15, 17.

Section 4. Cost. There shall be no financial burden on the City of Mount Vernon for this training as it is provided at no cost.

Section 5. Effective Date. This Ordinance shall take effect immediately upon approval by the City Council.



CITY OF MOUNT VERNON N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 - Fax: (914) 665-2476

DAMAN! L.BUSH
Commissioner
JOHN NUCULOVIC
Deputy Commissioner

April 2, 2025

Honorable City Council Members
1 Roosevelt Square
Mount Vernon, NY 10550
(Through the Office of the Mayor)

RE: Introduction to Code Enforcement Practices 1

This letter is requesting legislation be enacted to allow for the attendance of Department of Public Works Deputy Commissioner, John Nuculovic and Laborer, Jawaad Abdul-Halim, at the Basic Code Enforcement Training Course 9E 20-0890 -Residential Code of New York State (2020. This class will be administered entirely online on the following days from the hours of:

Monday May 12, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Tuesday May 13, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Wednesday May 14, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Thursday May 15, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Wednesday May 21, 2025 9:00:00 AM -11:00:00 AM (Exam)
Friday May 23, 2025 9:00:00 AM -11:00:00 AM (Make-up/Retest Exam)
Monday June 23, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Tuesday June 24, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Wednesday June 25, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Thursday June 26, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Tuesday July 1, 2025 9:00:00 AM — 11:00:00 AM (Exam)
Thursday July 3, 2025 9:00:00 AM -11:00:00 AM (Make-up/Retest Exam)
Monday July 14, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Tuesday July 15, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Wednesday July 16, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Thursday July 17, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Wednesday July 23, 2025 9:00:00 AM -11:00:00 AM (Exam)
Friday July 25, 2025 9:00:00 AM -11:00:00 AM (Make-up/Retest Exam)
Monday August 11, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Tuesday August 12, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Wednesday August 13, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Thursday August 14, 2025 8:30:00 AM -3:30:00 PM (Instruction)
Wednesday August 20, 2025 9:00:00 AM -11:00:00 AM (Exam)

Friday August 22, 2025 9:00:00 AM-11:00:00 AM (Make-up/Retest Exam)
Monday August 25, 2025 8:30:00 AM - 3:30:00 PM (Instruction)
Tuesday August 26, 2025 8:30:00 AM - 3:30:00 PM (Instruction)
Wednesday August 27, 2025 8:30:00 AM-3:30:00 PM (Instruction)
Thursday August 28, 2025 8:30:00 AM - 3:30:00 PM (Instruction)
Wednesday September 3, 2025 9:00:00 AM - 11:00:00 AM (Exam)
Friday September 5, 2025 9:00:00 AM -11:00:00 AM (Make-up/Retest Exam)
Monday October 6, 2025 8:30:00 AM - 3:30:00 PM (Instruction)
Tuesday October 7, 2025 8:30:00 AM - 3:30:00 PM (Instruction)
Wednesday October 8, 2025 8:30:00 AM - 3:30:00 AM (Instruction)
Thursday October 9, 2025 8:30:00 AM - 3:30:00 AM (Instruction)
Wednesday October 15, 2025 9:00:00 AM -11 :00:00 AM (Exam)
Friday October 17, 2025 9:00:00 AM - 11:00:00 AM (Make-up/Retest Exam)

Discussion and information will be shared among peers, public and private sector stakeholders and subject matter experts on how to best use the tools for better code enforcement. This class is effective as it will help the Department of Public Works issue more effective code enforcement tickets and assist in the improvement of quality of life for the City of Mount Vernon. There is no associated cost with this training.

Respectfully,



Damani L. Bush
Commissioner of Public Works



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -1296

Agenda Date: 4/9/2025

Agenda #: 9.

City Council:

AN ORDINANCE AUTHORIZING THE CITY OF MOUNT VERNON RECREATION AND POLICE DEPARTMENTS TO CO-SPONSOR “ROLLING INTO PEACE” IN HARTLEY PARK ON SATURDAY, JUNE 14, 2025

Whereas, in a letter dated March 26, 2025, the Commissioner of the Department of Recreation requested legislation authorizing the City of Mount Vernon Recreation and Police Departments to co-sponsor “Rolling into Peace” in Hartley Park on Saturday, June 14, 2025, from 12:00 p.m. to 8:00 p.m.; and

Whereas, the City of Mount Vernon is committed to fostering community engagement, public safety, and positive relationships between residents and law enforcement; and

Whereas, “Rolling Into Peace” is a free roller-skating event organized by ten African American officers who currently work for or have formerly worked for the Mount Vernon Police Department, aimed at giving back to the community in observance of Gun Violence Awareness Month; and

Whereas, the event will feature free food, giveaways, roller skating, face painting, arts and crafts, a bouncy house, and participation from community-based organizations, such as S.N.U.G. and the Mount Vernon Youth Shelter; and

Whereas, the event will require city resources, including staffing, equipment, and auxiliary police patrol; and

Whereas, the funding for staffing the event will be charged to Budget Code A7310.104, not to exceed \$2,500.00; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City of Mount Vernon Recreation and Police Departments are hereby authorized to co-sponsor “Rolling into Peace” in Hartley Park on Saturday, June 14, 2025, from 12:00 p.m. to 8:00 p.m.

Section 2. City Support and Resources. The City shall provide tables, chairs, grills, a banner, and a bouncy house for the event. Additionally, the Auxiliary Police Department is requested to patrol the event if available.

Section 3. Funding. Funding for staffing and necessary expenses shall be allocated from Budget Code A7310.104, with total expenditures not exceeding \$2,500.00.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of RECREATION

Shawyn Patterson-Howard
Mayor

City Hall
One Roosevelt Square – Room 11
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

Kathleen Walker-Pinckney
Commissioner

André G. Early
Deputy Commissioner

March 26, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
Mount Vernon, NY 10550

Re: MVPD Juneteenth "Rolling into Peace" Event

Dear Honorable Members:

This letter requests that the city enact legislation to enable the Mount Vernon Recreation and Police Departments to co-sponsor "Rolling into Peace" in Hartley Park on Saturday, June 14, 2025, from 12:00 p.m. to 8:00 p.m.

Rolling Into Peace is a free roller-skating event sponsored by 10 African American officers who currently work for or have formerly worked for the MVPD. The event is geared toward giving back to the community during the month of

June, which is Gun Violence Awareness Month. It is a free event for the entire community, featuring free food and giveaways throughout the day from various organizations. The day will be packed with fun activities, like roller skating, face painting, arts and crafts, and a bouncy house. Community-based organizations, such as S.N.U.G. and the Mount Vernon Youth Shelter, will join us.

Funding for staffing the event will be charged to budget code A7310.104. The expense will not exceed \$2,500.00. In addition, we will be co-sponsoring the event, utilizing tables, chairs, grills, a banner, and a bouncy house. We are also requesting that the Auxiliary Police patrol the event on the day, if available.

Thank you for your cooperation in this matter.

Sincerely,

Kathleen Walker- Pinckney
Commissioner



City of Mount Vernon, New York

Staff Report

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File #: TMP -1314

Agenda Date: 4/23/2025

Agenda #: 10.

City Council:

AN ORDINANCE AUTHORIZING THE CITY OF MOUNT VERNON, THROUGH THE DEPARTMENT OF RECREATION, TO CO-SPONSOR THE CINCO DE MAYO CELEBRATION WITH WESTCHESTER LATINO UNIDOS

Whereas, in a letter dated March 11, 2025, the Deputy Commissioner of the Department of Recreation requested authorization to co-sponsor the Cinco de Mayo celebration with Westchester Latino Unidos on Monday, May 5, 2025, from 4:30 p.m. to 7:00 p.m. at Hartley Park, with the rain site designated as the Doles Center at 250 South 6th Avenue; and

Whereas, the City of Mount Vernon recognizes the cultural and historical significance of Cinco de Mayo, which celebrates Mexican heritage and unity; and

Whereas, the celebration will include cultural festivities such as music, food, and family-friendly activities, fostering community engagement and cultural pride; and

Whereas, the estimated cost to the City of Mount Vernon for co-sponsorship is approximately \$1,500, to be allocated from Budget Code A7620.457 (Recreation features and other expenses); and

Whereas, the City's Department of Public Safety and Department of Public Works have been requested to provide necessary support services to ensure the safety and success of the event; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City of Mount Vernon, through its Department of Recreation, is hereby authorized to co-sponsor the Cinco de Mayo celebration with Westchester Latino Unidos on Monday, May 5, 2025, from 4:30 p.m. to 7:00 p.m. at Hartley Park, with the rain site designated as the Doles Center at 250 South 6th Avenue.

Section 2. Funding. The City of Mount Vernon shall allocate up to \$1,500 for the event, to be expended from Budget Code A7620.457 (Recreation features and other expenses).

Section 3. Departmental Support:

1. The Department of Public Works shall assist with event logistics as follows:
 - Pick up bagged trash post-event.
 - Drop off wooden barricades at the event site the day before for recreation staff to set up.

- Pick up wooden barricades post-event.
- 2. The Department of Public Safety shall:
 - Assign a patrol supervisor and sector to monitor the event.
 - Deploy the Auxiliary Police Department as needed.
 - Authorize additional officers at the organizers' expense should additional police presence be required.

Section 4. Police Support. The Mount Vernon Police Department (MVPD) shall have a patrol car in the area and provide Auxiliary Police support within the park as necessary.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of RECREATION

Shawyn Patterson-Howard
Mayor

City Hall
One Roosevelt Square – Room 11
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

Kathleen Walker-Pinckney
Commissioner

André G. Early
Deputy Commissioner

March 11, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall
One Roosevelt Square
Mount Vernon, New York 10550

Re: Cinco de Mayo Celebration

Dear Honorable Council Members:

The Department of Recreation, in partnership with Westchester Latino Unidos, requests that the City Council adopt an Ordinance allowing us to Co-sponsor the Cinco de Mayo. This event, scheduled for Monday, May 5, 2025, from 4:30 pm. to 7:00 p.m., will be held in Hartley Park. The Rain site for this event will be the same day at the Doles Center (250 Sount 6th Avenue).

The Cinco de Mayo celebration is eagerly anticipated and promises a fiesta of flavor, music, and cultural pride. Last year's festivities were nothing short of spectacular, with the vibrant energy of Mexican heritage infusing every aspect of the celebration.

The Department of Recreation will co-sponsor with Westchester Latinos Unidos by supplying the venue and fun activities. The estimated cost to the city will be approximately \$1,500. That will come from budget code A7620.457 (Recreation features and other expenses).

Recreation requests that MVPD have a patrol car in the area and Auxiliary PD in the park (if applicable). In addition, we request that DPW assist in the clean-up after the event and place barricades within the park at the discretion of the event leadership on duty.

We thank you for your consideration in this matter.

Respectfully submitted,


André G. Early

Deputy Commissioner of Recreation



CITY OF MOUNT VERNON, N.Y.
[DEPARTMENT NAME]

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 914-665-2339
email:dpwconcerns@mountvernonny.gov

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

JOHN NUCULOVIC
Deputy Commissioner

February 11, 2025

To: City Clerk's Office
City of Mount Vernon, NY

RE: Cinco de Mayo (May 5,2025)

Replying to your memo regarding the Cinco de Mayo Event please be advised that the Department of Public Works will assist in assist in the following manner:

1. DPW will pick up bagged trash post event.
2. DPW will drop the wooden barricades off the day before, so recreation can set up.
3. DPW will pick up wooden barricades post event.

Best Regards,

A handwritten signature in green ink, appearing to be "DB", is written over the typed name and title of Damani Bush.

Damani Bush
Commissioner of Public Works

"The Jewel of Westchester"



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**

(914) 665-2500 FAX (914) 665-2559



Captain Michael Goldman

Commanding Officer

Amended

Executive Officer

Date: February 24, 2025

To: Office of the Police Commissioner

From: Sgt. De Benedictis, Support Services Division

Subject: Cinco de Mayo Celebration

At your direction, the undersigned has reviewed the attached Cinco de Mayo application sponsored by the Department of Recreation. The event is scheduled for Monday May 5th, 2025 from 4:30pm to 7:00pm. The organizer has requested the use of Hartley Park.

The Department of Public Safety has no objection to this event. The undersigned recommends that the patrol supervisor and assigned sector should monitor the event with the help of Auxiliary PD and be authorized to hire additional officers at the organizers' expense as needed should the event require additional police presence.

Sgt. De Benedictis #3
Support Services Division

CC: Patrol Division

2/24/25



City of Mount Vernon, New York

Staff Report

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File #: TMP -1291

Agenda Date: 4/9/2025

Agenda #: 11.

City Council:

AN ORDINANCE RETROACTIVELY AUTHORIZING ATTENDANCE AT THE 2025 MAYORS WATER COUNCIL MEETING

Whereas, in a letter dated March 24, 2025, the Commissioner of the Board of Water Supply requested legislation retroactively authorizing three (3) employees of the Board of Water Supply to attend the 2025 Mayors Water Council Meeting in Lancaster, Pennsylvania, from April 3 to April 4, 2025; and

Whereas, the City of Mount Vernon recognizes the importance of staff development and training in matters related to water supply management, infrastructure, and policy; and

Whereas, the 2025 Mayors Water Council Meeting will address key topics including Lancaster's Green Infrastructure Program, EPA water regulations, water affordability, and public risk communications; and

Whereas, three (3) employees of the Board of Water Supply have been selected to attend this meeting to enhance their knowledge and skills in critical water management policies and practices; and

Whereas, there is no registration fee for this event, and the anticipated hotel accommodations are not expected to exceed \$1,000 for all three attendees, with expenses to be charged to Budget Code 001-581-581001 (Staff Development & Training); and

Whereas, the City Council finds that participation in this meeting is in the best interest of the City of Mount Vernon and its residents; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby retroactively authorizes three (3) employees of the Board of Water Supply to attend the 2025 Mayors Water Council Meeting in Lancaster, Pennsylvania, from April 3 to April 4, 2025.

Section 2. Expenses. All related expenses, including hotel accommodations not to exceed \$1,000 in total, shall be charged to Budget Code 001-581-581001 (Staff Development & Training).

Section 3. Retroactive Approval. This ordinance shall serve as retroactive approval for the attendance of the three (3) employees at the event.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE
(914) 668-2316 FAX

March 24, 2025

VIA EMAIL:

Honorable Members of the City Council
(Through the Office of the Mayor)
City Hall – 1 Roosevelt Square
Mount Vernon, NY 10550

RE: REQUEST FOR LEGISLATION AUTHORIZING ATTENDANCE AT THE
2025 MAYORS WATER COUNCIL MEETING

Dear Honorable Council Members:

This letter serves as a formal request to the City Council for the retroactively enactment of legislation authorizing three employees of the Board of Water Supply to attend the 2025 Mayors Water Council Meeting in Lancaster, Pennsylvania from April 3 to April 4, 2025.

There is no registration fee for the event, and hotel accommodations are not expected to exceed \$1000 for all three (3) attendees. This expense will be charged to budget code 001-581-581001, Staff Development & Trainings.

The 2025 Mayors Water Council Meeting will be held at the historic Lancaster Marriott Hotel at Penn Square and hosted by Water Council Chair, Lancaster Mayor Danene Sorace. Key topics to be discussed at the meeting include:

- Lancaster's Iconic Green Infrastructure Program
- Review of Critical EPA Water Regulations and Policy
- Water Policy and the New Administration
- Public Risk Communications
- Water Affordability

If this request meets with the approval of Your Honorable Body, kindly enact the necessary legislation.

Respectfully submitted,


Carlton Spruill
Commissioner



MOUNT VERNON
THE BOARD OF WATER SUPPLY



USCM Mayors Water Council Meeting Lancaster, PA

April 3-4, 2025
Lancaster Marriott at Penn Square

DRAFT AGENDA (updated 03.14.25)

Thursday, April 3

2:00PM - 4:00PM

City of Lancaster Environmental Walking Tour

Kick off our meeting with us with a guided walking tour through downtown Lancaster to explore how green infrastructure is helping the city meet its water, energy and climate related goals. This is an outdoor event, so please dress accordingly and wear comfortable closed-toe shoes.

Note: The tour will start at Ewell Plaza, 123 N Queen Street, Lancaster, PA 17603. (Located one block away from the hotel).

5:00PM - 7:00PM

Opening Evening Reception: The Exchange

Located atop the Lancaster Marriot, please join us for food and drinks at *The Exchange*, a rooftop venue offering the best views of the city's historic district.

Friday, April 4

8:00AM - 9:00 AM

Buffet Breakfast Available

9:00 AM - 9:15 AM

Welcome Remarks and Introductions

MAYOR DANENE SORACE
Chair, Mayors Water Council

9:10 AM - 10:15 AM

The Chesapeake Bay and Achieving Regional Water Quality Goals

Join us for a panel discussion on advancing shared water quality goals in the Chesapeake Bay Watershed. Discover how regional leaders are working to improve water quality and its impacts — from healthier waterways and safe drinking water to economic growth and active recreational spaces. How can leaders collaborate across municipal boundaries to take a more holistic approach toward our collective water quality goals?

Remarks

DANENE SORACE, (Moderator)
Chair, Mayors Water Council

Chesapeake Bay Commission (Invited)

Travis Voyles (Invited)
Assistant Deputy Administrator
U.S. Environmental Protection Agency

TBD (Local Mayor)

10:15 AM - 11:15 AM

Briefing on New EPA Regulations and Update on Key Litigation and Federal Water Policy

This panel will cover two emerging regulations, microbial and disinfection byproducts rule and perchlorate. Additionally, a review of litigation concerning the Lead and Copper Rule and PFAS drinking water standards is provided. Water policies affecting cities such as the Financial Capability Assessment process that EPA uses to determine local compliance costs will be reviewed.

Remarks

Update on Microbial Disinfection Byproducts Rule

Adrienne Nemura (Confirmed)
Principal Engineer, Geosyntec Consultants

Update on Perchlorate in Drinking Water

Kimberly White (Confirmed)
Vice President, Regulatory and Scientific Affairs
American Chemistry Council

PFAS Drinking Water Standards:

Litigation, and Administrative Regulatory Freeze

Andre Monette (Confirmed)

Partner, BB&K

Lead and Copper Rule Improvements:

Litigation, and Administrative Regulatory Freeze

Judy Sheahan (Confirmed)

Assistant Executive Director, USCM

Mayoral Commentary

Mary Lou Pauly (Invited)

Mayor of Issaquah, WA

Mayors are requested to identify issues relating to implementing the regulations.

11:15 AM - 12:00 PM

Risk Communication Messaging for Local Leaders

This panel will include a discussion from experts on how Mayors and public water systems can best communicate public health risk with their residents, media, and other key stakeholders. Topics will include key messaging regarding lead pipe notifications and PFAS contaminants.

Moderator: Danene Sorace

Mayor of Lancaster

Chair, Mayors Water Council

Remarks

Chelsea Boozer (Confirmed)

Executive Director, Rouge Water

Ruben Rodriguez (Confirmed)

Senior Director, External Communications

American Water

Larry Finnicum (Confirmed)

Regional President, Municipal Water

Mid-Atlantic Operations, Veolia North America

Chad Seidel (Invited)

President, Corona Environmental Consulting

Brita (Invited)

12:00 PM - 1:00 PM

Working Lunch

Remarks

Local Water Management Innovation
Sewer Sentry (*Confirmed*)

Remarks

Congressional Briefing

1:00 PM - 2:15 PM

Utility Affordability in America

This panel will focus on current water affordability challenges affecting communities and utilities across the country. Mayors will share how rising water bills continue to burden households and legal experts will offer an overview of available tools for local governments as well as next steps on how best to address these concerns with the new Administration.

Remarks

EPA's 2024 Water Affordability Needs Assessment Report
Speaker TBD

Remarks

Water Affordability and Impacts on Ratepayers

Danene Sorace (Moderator)
Mayor of Lancaster, PA
Chair, Mayors Water Council

Angela Birney (Confirmed)
Mayor of Redmond, WA

Nancy Hausrath (Confirmed)
Director of Utilities, Hagerstown, MD

Mark Myers (Confirmed)
Mayor of Greenwood, Indiana

Don Hardy (Confirmed)
Mayor of Kinston, NC

Mayors are encouraged to join in comments.

2:15 PM - 2:35 PM

Integrated Planning and Permitting and Financial Capability Analysis

Remarks

FRED ANDES (Confirmed)
Partner, Barnes & Thornburg

ERIKA POWERS (Confirmed)
Partner, Barnes & Thornburg

2:35 PM - 3:15 PM

Financing Resilient Water and Wastewater Infrastructure

Federal financial assistance for capital investment is available through the states for construction, lead pipe removal, and for monitoring contaminants. This panel will review SRF funding information and financial assistance for resilient infrastructure.

SRF Capitalization Grants and Infrastructure Investment and Jobs Act

Remarks

Kassidy Klein, USCM Staff Report

Remarks

Alternative Project Delivery Models - P3s

Robert Hacking (Confirmed)
Senior Vice President of Sales & Marketing
Municipal Water Operations, Veolia North America

American Water (Invited)
Speaker TBD

3:15 PM - 3:30 PM

Federal and State Financial Assistance for Local Infrastructure Resiliency

Remarks

David Goldwater (Confirmed)
Senior Vice President
Stantec

3:30 PM - 3:50 PM

Local Water Utility Roundtable

Discover how diverse regions are tackling the challenges of providing water and sewer services in their communities. They'll share insights on key projects and

strategies focused on improving water quality management, wastewater treatment, and environmental protection.

Thomas Roach (Confirmed)
Mayor of White Plains, NY

3:50 PM - 4:00 PM

New Business

This session provides an opportunity for Mayors to raise new or existing pressing issues of concern.

4:00 PM

ADJOURN

-



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -1292

Agenda Date: 4/9/2025

Agenda #: 12.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR TO
ACCEPT A GRANT UNDER THE ENVIRONMENTAL
PROTECTION FUND GRANT PROGRAM FOR
THE SOUTH FOURTH STREET PARK GREEN
INFRASTRUCTURE PROJECT (PROJECT NO. 2152),
EXECUTION OF NECESSARY AGREEMENTS, AND
IMPLEMENTATION OF REQUIRED COMPLIANCE MEASURES**

Whereas, in a letter dated March 14, 2025, the Deputy Commissioner of the Department of Recreation requested legislation authorizing the Mayor to accept a grant for \$675,000 awarded by the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP) under the Environmental Protection Fund grant program for the South Fourth Street Park Green Infrastructure Project (Project No. 2152); and

Whereas, the City of Mount Vernon was previously awarded up to \$1,790,000 in funding under the Green Innovation Grant Program (GIGP) associated with the New York State Environmental Facilities Corporation (EFC) for the South Fourth Street Park Green Infrastructure Project (Project No. 2152); and

Whereas, this grant will support the integration of green infrastructure elements, including porous pavement, stormwater street trees, bioretention systems, and a green wall, which will modernize Fourth Street Park while enhancing stormwater management and climate resilience; and

Whereas, the successful execution of this project will contribute to the City's sustainability goals, improve public recreational infrastructure, and provide long-term environmental and social benefits; and

Whereas, in order to accept this grant and proceed with the project, the City of Mount Vernon must submit a signed authorizing resolution to enter into a contract with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) and comply with applicable regulatory requirements, including the State Environmental Quality Review Act (SEQR); and

Whereas, the City must provide essential documentation such as a boundary map, property deed, and an opinion of municipal counsel, and coordinate with OPRHP's Regional Grant Administrator (RGA) to develop an implementation plan, project scope, and budget allocation; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Accept Grant Funding. The Mayor is hereby authorized to accept a grant for \$675,000 awarded by the New York State Office of Parks, Recreation, and Historic

Preservation (OPRHP) under the Environmental Protection Fund grant program for the South Fourth Street Park Green Infrastructure Project (Project No. 2152).

Section 2. Execution of Agreements. The Mayor, or an authorized designee, is hereby authorized to execute all necessary agreements with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP), the New York State Environmental Facilities Corporation (EFC), and any other applicable entities to facilitate the receipt and administration of the grant funding.

Section 3. Creation of Capital Expenditure Code. Upon acceptance of the grant, the Office of the Comptroller shall establish a dedicated capital expenditure code to ensure proper allocation, tracking, and reporting of the funds in compliance with all applicable financial and regulatory requirements.

Section 4. Compliance with regulatory Requirements. The City of Mount Vernon shall comply with all applicable federal, state, and local laws, including but not limited to:

- (a) The State Environmental Quality Review Act (SEQR);
- (b) Any permitting and environmental assessments required for project implementation;
- (c) Submit required documentation, including but not limited to a boundary map, property deed, and an opinion of municipal counsel, to finalize the grant agreement.

Section 5. Project Implementation and Administration. The City shall coordinate with OPRHP's Regional Grant Administrator (RGA) to develop a detailed implementation plan, project scope, and budget allocation. The City shall allocate necessary resources for project administration, oversight, and reporting to ensure compliance with all grant terms and conditions.

Section 6. Effective Date. This ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner
ANDRÉ G. EARLY
Deputy Commissioner

March 14, 2025

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, NY 10550
(Through the Office of the Mayor)

RE: Legislative Referral – Acceptance of Grant for the Revitalization of Fourth Street Park

Dear Honorable City Council Members,

I am pleased to submit this legislative referral for your consideration regarding the acceptance of a grant awarded by the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP) under the Environmental Protection Fund grant program for the revitalization of Fourth Street Park.

The City of Mount Vernon has been awarded funding in the amount of **\$675,000**, under **Project #241972**, which will support the reimagining and redevelopment of Fourth Street Park. This initiative aligns with the City's commitment to improving recreational facilities, increasing green space access, and promoting community engagement through upgraded amenities.

Additionally, this project is **strategically associated with the Green Innovation Grant Program (GIGP) grant**, awarded by the New York State Environmental Facilities Corporation (EFC) for the South Fourth Street Park Green Infrastructure Project (Project No. 2152). The City of Mount Vernon has been awarded up to **\$1,790,000 in funding** under the GIGP program, which will support the integration of green infrastructure elements, including porous pavement, stormwater street trees, bioretention systems, and a green wall. The combined impact of these two grants will not only modernize Fourth Street Park but also introduce environmentally sustainable solutions to enhance stormwater management and climate resilience.

Key Grant Requirements and Next Steps:

- The City must submit a **signed authorizing resolution** to accept the grant and enter into a contract with OPRHP, once available;
- Compliance with the State Environmental Quality Review Act (SEQR) and other regulatory requirements must be met prior to the commencement of work;
- The City must provide essential documentation, including a **boundary map, property deed, and an opinion of municipal counsel**, to finalize the grant agreement;
- Coordination with OPRHP's Regional Grant Administrator (RGA) to develop an implementation plan, project scope, and budget allocation.



CITY OF MOUNT VERNON, NY
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD
Mayor

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Mount Vernon, NY. 10550
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KATHLEEN WALKER-PINCKNEY
Commissioner
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Deputy Commissioner

Request for Council Action:

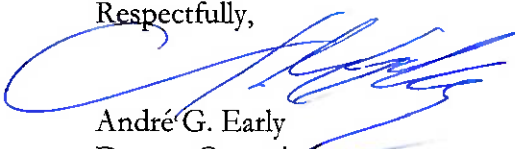
To ensure the City of Mount Vernon can fully leverage this grant opportunity, I respectfully request that the City Council:

1. **Adopt a resolution authorizing acceptance of the grant** and execution of the necessary agreements with OPRHP.
2. **Approve the submission of all required documents** to OPRHP in a timely manner.
3. **Support the allocation of resources and administrative coordination** necessary to advance the revitalization project in compliance with state guidelines.

The revitalization of Fourth Street Park represents a significant investment in our community's recreational infrastructure, promoting a more vibrant and accessible public space for our residents. Should you require further information, department leadership is available to discuss any aspects of this grant opportunity.

Thank you for your time and consideration.

Respectfully,


André G. Early
Deputy Commissioner

cc: Office of the Mayor
Office of the Comptroller
Corporation Council
File



QUOTE

National Fitness Campaign LP

For all questions regarding this quote, contact: info@nfchq.com

Created Date 2/24/2025
Expiration Date 3/14/2025
Quote Number 00001587
Bill To Name Mount Vernon, NY
Bill To 1 Roosevelt Square
Mount Vernon, NY 10550
USA

| Description | Line Item Description | Quantity | Total Price |
|---|--|----------|--------------|
| 2025 - Fitness Court® and National Campaign Resources | | 1.00 | \$170,000.00 |
| Fitness Court® Studio Add-On | | 1.00 | \$35,000.00 |
| NFC State Sponsor Grant | | 1.00 | -\$50,000.00 |
| | Shipment of this order to be held until Mid May 2025 | 1.00 | \$0.00 |

Tax % 0.0000%
Grand Total \$155,000.00

Terms

1. AUTHORIZATION:

Purchaser to reference quote number on approved Purchase Order or contract.

2. PAYMENT TERMS

Purchaser will pay Seller 100% of the Purchase Price upon shipment of the Fitness Court®. Purchaser is responsible for payment of shipping costs, including packing, insurance and freight. These payment terms will apply unless other approved payment terms have been agreed to by both parties. Overdue Invoices will be subject to 2% interest charge per month.

3. TAX EXEMPTION

This quoted total is based upon Purchaser's tax-exempt status, for which verifying documentation must be provided to the Seller. If the Purchaser is not tax-exempt, sales tax will be applied before Purchase Price is considered final or binding. Final invoice will be adjusted if the actual tax rate is different from what is listed on this quote.

4. STANDARD WARRANTY AND TERMS

NFC standard warranty and terms apply. See nationalfitnesscampaign.com/warranty for details.

5. PURCHASER OBLIGATIONS / TERMS AND CONDITIONS

Purchaser acknowledges upon receipt of the Fitness Court® that they are responsible for the following items concerning the purchase of the Fitness Court® which includes Design, Activation, and Campaign Resources:

- Purchaser is responsible for providing storage of the Fitness Court® with insured protection, including liability, theft, or damage.
- A safe and environmentally controlled storage environment is required to store the tile adhesive. Store tile adhesive at temperatures between 50°F (10°C) and 100°F (38°C).
- NFC is not responsible for damage after receipt of goods by the Purchaser.
- Purchaser is responsible for (under a separate agreement) providing installation of the concrete slab footing, applicable ADA Access, Pour In Place or Tile Flooring installation, and Fitness Court® installation per the NFC Installation Manual, adhesive manufacturers recommendations, and local safety, permitting, building, and planning code requirements.
- Assembly Completion Certificate submission to NFC is required within 15 days of Fitness Court® Installation.
- A safe and environmentally controlled storage environment is required to store digital print graphics.
- NFC shall not be responsible for work performed by others.
- Purchaser to provide all on-site maintenance, safety, and security.
- Purchaser shall not allow any use of Fitness Court® until all Graphics are installed.
- Purchaser understands that the use of exercise equipment incurs risks that are voluntarily entered into. Terms of Use of the Fitness Court® by the public located at the purchaser's site shall be governed by the Purchaser in addition to the NFC minimum guidelines.
- Purchaser must maintain graphics and posted safety rules and regulations.
- Purchaser shall be responsible for site selection and all inherent risks associated with the choice of site selection, including risk to the general public.
- Purchaser acknowledges that all sponsors providing funding for the Fitness Court® shall not be held liable for any risk associated with the installation of or use of the Fitness Court®.
- Purchaser acknowledges that all product defects shall be covered by the contract manufacturer of the Fitness Court® and all defects related to the installation of the Fitness Court® shall be covered by the installer hired by the purchaser.
- Purchaser accepts risks and requirements as outlined in the approved Grant Funding Application as applicable.
- If the Purchaser is not the legal Land Owner, then they are required to ensure that the Land Owner is aware of and willing to abide by all Obligations / Terms and Conditions. Otherwise, they shall be responsible for these obligations, including Terms of Use. The same obligations and liabilities shall exist if the Fitness Court®, which includes Design, Activation, and Campaign Resources, is sold,



QUOTE

National Fitness Campaign LP

For all questions regarding this quote, contact: info@nfchq.com

| | |
|-----------------|---|
| Created Date | 2/24/2025 |
| Expiration Date | 3/14/2025 |
| Quote Number | 00001587 |
| Bill To Name | Mount Vernon, NY |
| Bill To | 1 Roosevelt Square Mount Vernon, NY 10550 USA |

acquired, assumed, transferred, or gifted to another party. The new party must be aware of and willing to abide by all Obligations / Terms and Conditions herein or they will retain responsibility.

6. LIMITS OF LIABILITY

NFC's total liability under this Agreement to Purchaser, its contractors, subcontractors, affiliates, partners, officers, directors, shareholders and employees (hereinafter "Affiliates"), for any and all injuries, damages, claims, losses, expenses or claim expenses (including attorney's fees) arising out of this agreement from any cause or causes except for NFC's intentional acts, is limited to the amount of money paid by Purchaser to NFC under this Agreement. Such causes include, but are not limited to, NFC's negligence, errors, omissions, strict liability, or breach of warranty.

7. OWNERSHIP OF DOCUMENTS

All designs, intellectual properties, and related Campaign Services pertaining to the Fitness Court® belong solely to the National Fitness Campaign. All construction data, materials, or documents specifically prepared or assembled by NFC may be used by the Purchaser to aid in the storage, installation, and maintenance of the Fitness Court® only.

8. CHANGE ORDERS:

Any changes in scope of work or Terms and Conditions shall be agreed upon in writing by both parties.

9. PURCHASER ACKNOWLEDGMENTS

Purchaser acknowledges and accepts upon receipt of Fitness Court® all terms and conditions as described above, including Payment Terms, Terms of Tax Exempt Status, NFC Standard Warranty & Terms, Warranty Disclaimers, Purchaser Obligations, Limits of Liability, Ownership of Documents, and Change Orders.



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

RANDY SIMONS
Commissioner *Pro Tempore*

December 23, 2024

Honorable Shawyn Patterson-Howard
Mayor
City of Mount Vernon
One Roosevelt Square
Mount Vernon, NY 10550-2060

Dear Mayor Patterson-Howard:

Thank you for your application under the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) through the Regional Economic Development Councils (REDC) and the Consolidated Funding Application (CFA) Round 14 Initiative.

The New York State Office of Parks, Recreation and Historic Preservation (OPRHP) is proud to have contributed over \$26 million to this year's CFA. I am pleased to inform you that a matching grant of up to \$675,000 has been reserved from the EPF for the Revitalization of Fourth Street Park project.

OPRHP recognizes the vital role this project will play in enhancing the parks, environment, character, quality of life, and economic vitality of your community, and we are delighted to be able to provide a grant award for the project. OPRHP is grateful to the Governor and state legislators for their commitment to funding this program year after year.

Our agency will contact you in the near future to clarify specific details about the project, including those elements of the proposed scope and budget that have been accepted for funding. The future communication will describe grantee next steps, reimbursement terms, employment requirements, environmental and historic preservation review requirements, and other terms and conditions. I urge you to work closely with our program staff and caution you to not begin work on your project until all appropriate contract conditions have been satisfied.

If you applied for funding from other programs or other State agencies, you will receive information from those programs/agencies separately.

Our Grants Office looks forward to working in partnership with you to successfully advance your project.

Congratulations,

Randy Simons
Commissioner Pro Tempore



City of Mount Vernon, New York

Staff Report

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File #: TMP -1308

Agenda Date: 4/9/2025

Agenda #: 13.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE FLYING CLASSROOM FOR THE MOUNT VERNON YOUTH BUREAU'S SOLAR GO KART SUMMER ACADEMY

Whereas, in a letter dated March 31, 2025, the Executive Director of the Youth Bureau requested authorization for the Mayor to enter into an agreement with the Flying Classroom, led by CEO Captain Barrington Irving and his team, to implement the Mount Vernon Youth Bureau's Solar GO KART Summer Academy for the period of July 8, 2025, through August 14, 2025, for a total amount not to exceed Forty-Five Thousand Dollars (\$45,000.00); and

Whereas, the City of Mount Vernon is committed to providing educational and engaging programs for youth that enhance their learning experiences and skill sets in science, technology, engineering, mathematics, and literacy (STEM+); and

Whereas, the Mount Vernon Youth Bureau seeks to partner with the Flying Classroom, led by CEO Captain Barrington Irving and his team at the Barrington Irving Technical Training School (BITTS), to implement the Solar GO KART Summer Academy for middle school students in grades 6-8; and

Whereas, this six-week program, running from July 8, 2025, to August 14, 2025, will provide 15 students with immersive hands-on STEM+ experiences, teamwork, problem-solving, and critical thinking skills, culminating in the construction of two (2) solar go-karts; and

Whereas, the program will be delivered through a combination of live virtual sessions and in-person training at Recreational Brush Park from August 5, 2025, through August 14, 2025; and

Whereas, funding for this program in the amount of Forty-Five Thousand Dollars (\$45,000.00) is available and allocated as follows:

- Forty Thousand Dollars (\$40,000.00) from revenue code A4790.6 associated with budget code A6295.405 (State reimbursable grant - Project RISE);
- Five Thousand Dollars (\$5,000.00) from revenue code A4820 associated with budget code A7316.405 (no cost to the city, funds are readily available, and no matching funds required); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization into Agreement. The Mayor is hereby authorized to enter into an agreement with the Flying Classroom, led by CEO Captain Barrington Irving and his team, to implement the Mount Vernon Youth Bureau's Solar GO KART Summer Academy for the period of

July 8, 2025, through August 14, 2025, for a total amount not to exceed Forty-Five Thousand Dollars (\$45,000.00).

Section 2. Program Implementation. The Solar GO KART Summer Academy shall be conducted in accordance with the approved curriculum, which is nationally aligned to ensure a comprehensive educational experience for all participants. The program shall include virtual instruction and in-person sessions at Recreational Brush Park from August 5, 2025, through August 14, 2025.

Section 3. Funding and Accounting. The allocated funds shall be disbursed as follows:

(a) Forty Thousand Dollars (\$40,000.00) shall be drawn from revenue code A4790.6 associated with budget code A6295.405, as part of the State reimbursable grant - Project RISE.

(b) Five Thousand Dollars (\$5,000.00) shall be drawn from revenue code A4820 associated with budget code A7316.405, with *no* cost to the city and no matching funds required.

Section 4. Effective Date. This ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTHBUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

March 31, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor to enter into an agreement with the Flying Classroom led by the CEO, Captain Barrington Irving Technical Training School (**BITTS**) and his team, for the Mount Vernon Youth Bureau's Solar GO KART Summer Academy. The service period is from **July 8th, 2025, to August 14, 2025**, in the amount of **\$45,000.00**.

The Solar GO KART Summer Academy is specially designed to provide 15 Mount Vernon Middle School students (grades 6-8) with engaging and immersive STEM+ hands-on experience, teamwork, problem solving, and critical thinking skills. This program equips students with essential knowledge in science, technology, mathematics, and literacy while fostering communication, and creativity skills. Through live virtual sessions and hands-on design challenges, students will explore real-world STEM+ challenges, building two (2) solar Go Karts. The curriculum is nationally aligned, ensuring a comprehensive educational experience for all participants. Although the academy is for 6 weeks, the in-person session will take place at the Recreational Brush Park, starting August 5th through August 14th. Please see the attached schedule

Funds are to be accounted for in the revenue code A4790.6 associated with the budget code A6295.405 in the amount of \$40,000 (State reimbursable grant- Project RISE) and revenue code A4820 associated with budget code A7316.405 in the amount of \$5,000 (no cost to the city, funds are readily available, and no matching is required). Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com.

Thanks for considering this initiative.

Sincerely,

Debbie Burrell-Butler

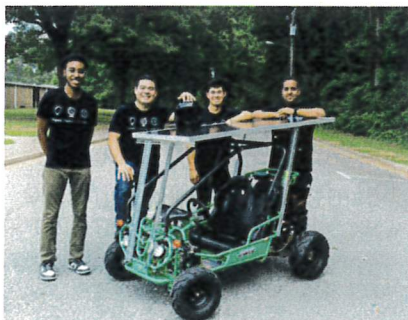
Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Schedules A & B, & picture of the Solar Go Cart

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel

SUMMER Solar GO KART Grades 6-8

| Class Type | Day of the Week | Week 1 | |
|------------|-----------------|--------|---|
| Virtual | Tuesday | Day 1 | Orientation and Student Engagement Cards - Welcome with Tayla and Instructors |
| Virtual | Wednesday | Day 2 | Solar Technology: Solar Fan Part 1 |
| Virtual | Thursday | Day 3 | Solar Technology: Solar Fan Part 2 |
| Class Type | Day of the Week | Week 2 | |
| Virtual | Tuesday | Day 1 | Rally Cars: Engage |
| Virtual | Wednesday | Day 2 | Rally Cars: Explore |
| Virtual | Thursday | Day 3 | Rally Cars: Innovate Hydraulic Shock Absorber |
| Class Type | Day of the Week | Week 3 | |
| Virtual | Tuesday | Day 1 | Solar Droid: Part 1 |
| Virtual | Wednesday | Day 2 | Solar Droid: Part 2 |
| Virtual | Thursday | Day 3 | STEM+ Phenom |
| Class Type | Day of the Week | Week 4 | |
| Virtual | Tuesday | Day 1 | RC Car Build: Part 1 |
| Virtual | Wednesday | Day 2 | RC Car Build: Part 2 |
| Virtual | Thursday | Day 3 | RC Car Testing and Troubleshoot |
| Class Type | Day of the Week | Week 5 | |
| In-Person | Tuesday | Day 1 | Go-Kart Construction Part 1 |
| In-Person | Wednesday | Day 2 | Go-Kart Construction Part 2 |
| In-Person | Thursday | Day 3 | Go-Kart Construction Part 3 |
| Class Type | Day of the Week | Week 6 | |
| In-Person | Tuesday | Day 1 | Racing Simulator |
| In-Person | Wednesday | Day 2 | Go-Kart Performance Troubleshoot |
| In-Person | Thursday | Day 3 | Go-Kart Competition & Celebration FEST with Students |



Note: The video links above are teasers. These videos do not capture the entirety of each expedition.

What do these kits look like? <https://vimeo.com/538633108/292933b6e0>

Material kits will be shipped to a central distribution address or to the individual school sites prior to the start date of the program upon receipt of payment. Delivery times are subject to change based on shipping and availability of materials.

Staff Professional Development:

Flying Classroom provides a concierge-level of service that supports teachers and administrators through virtual professional developments. Sessions are tailored to incorporate evidence-based instructional strategies, improve instructional practices, enhance student engagement and address learning loss. Our PD drives powerful results that start with teachers, impact students and lead to program-wide implementation successes.

Teacher Testimonials:

<https://vimeo.com/538646696/45fcd01778>
In-Person Professional Development Session

Cost will include all materials, tools, and instruction from the Flying Classroom team.

Cost Summary for City of Mt. Vernon Youth Bureau:

- Total Enrollment: 10-15 students (Grades 6-8)
- Special Program (Summer 2025) Total Cost: \$45,000.00
- Professional Development for Educators: Free of charge
- Includes: All tools, equipment, and materials
- Additional Benefit: 2 Solar Go-Karts, which will remain with the Youth Bureau after the program concludes.

Grand Total Cost: \$45,000.00

Virtual and In-Person STEM+ Solar GO KART Exploration Series:

Content Focus: The suggested expedition topics have been aligned to national standards and selected specifically for the City of Mt. Vernon Youth Bureau



What do these kits look like? <https://vimeo.com/538633108/292933b6e0>

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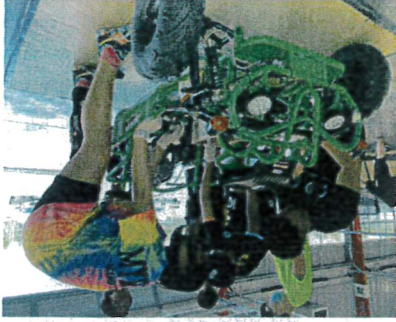
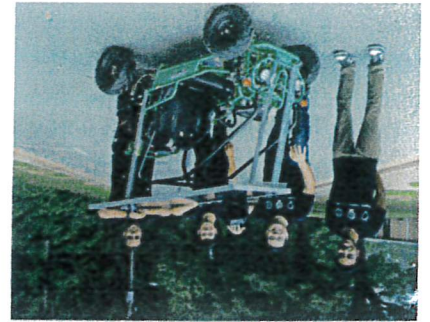
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| Virtual | Thursday | Day 3 | STEM+ Phenom |
| Class | Day of the Week | Week 4 | |
| Virtual | Tuesday | Day 1 | RC Car Build: Part 1 |
| Virtual | Wednesday | Day 2 | RC Car Build: Part 2 |
| Virtual | Thursday | Day 3 | RC Car Testing and Troubleshoot |
| Class | Day of the Week | Week 5 | |
| In-Person | Tuesday | Day 1 | Go-Kart Construction Part 1 |
| In-Person | Wednesday | Day 2 | Go-Kart Construction Part 2 |
| In-Person | Thursday | Day 3 | Go-Kart Construction Part 3 |
| Class | Day of the Week | Week 6 | |
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City of Mount Vernon, New York

Staff Report

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File #: TMP -1309

Agenda Date: 4/9/2025

Agenda #: 14.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KRISHNA SHAH, CEO OF WELLNESS WITH KRISHNA, TO PROVIDE MENTAL WELLNESS SESSIONS FOR THE READY4LIFE PROGRAM

Whereas, in a letter dated March 31, 2025, the Executive Director of the Youth Bureau requested authorization for the Mayor to enter into an agreement Krishna Shah, CEO of Wellness With Krishna, to provide 15 mental wellness sessions for the Ready4LIFE program during the service period of April 18, 2025, to July 11, 2025, for \$10,000.00; and

Whereas, the City of Mount Vernon recognizes the importance of mental wellness and emotional regulation for the participants of the Ready4LIFE program; and

Whereas, Krishna Shah, CEO of Wellness with Krishna, has been identified as a qualified provider to offer 15 mental wellness sessions utilizing a variety of modalities, including Yoga, Reiki, Sound Therapy, Breathwork, and Meditation; and

Whereas, these sessions will incorporate themes and learning goals through diverse activities such as journaling, reflective writing, nature-based practices, creative expression, and group discussions; and

Whereas, three special events are scheduled on April 23, 2025, May 14, 2025 (at City Hall Plaza), and June 25, 2025, to enhance the program's impact; and

Whereas, the service period will run from April 18, 2025, to July 11, 2025, and will be funded through Revenue Code A4820.4 associated with Budget Code A7335.405 in the amount of \$10,000.00, with no cost to the City, and no matching funds required; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Enter into Agreement. The Mayor is hereby authorized to enter into an agreement with Krishna Shah, CEO of Wellness With Krishna, to provide 15 mental wellness sessions for the Ready4LIFE program during the service period of April 18, 2025, to July 11, 2025, for \$10,000.00.

Section 2. Scope of Services. Krishna Shah shall provide mental wellness sessions centered around specific themes and learning goals using diverse modalities, including but not limited to:

- (a) Yoga
- (b) Reiki
- (c) Sound Therapy
- (d) Breathwork
- (e) Meditation

- (f) Reflective journaling and writing exercises
- (g) Nature-based practices (where feasible)
- (h) Creative expression through art and movement in Group discussions and sharing circles.

Section 3. Special Events. Three special events will be conducted as part of the program on the following dates and locations:

- (a) April 23, 2025,
- (b) May 14, 2025 (City Hall Plaza); and
- (c) June 25, 2025

Section 4. Funding. The agreement shall be funded through Revenue Code A4820.4 associated with Budget Code A7335.405 for \$10,000.00. These funds are readily available, require *no* matching funds, and incur no cost to the City.

Section 5. Effective Date. This ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTHBUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

March 31, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor to enter into an agreement with Krishna Shah, CEO of Wellness With Krishna, to provide 15 mental wellness sessions for the Ready4LIFE program. The service period is from **April 18th, 2025**, to **July 11, 2025**, in the amount of **\$10,000.00**.

Sessions will center around a particular theme and learning goal, utilizing diverse modalities. They may also incorporate activities like journaling and reflective writing tools for emotional regulation, nature-based practice (when feasible), creative expressions through art and movement, as well as group discussion and sharing circles. These goals will be accomplished through Yoga, Reiki, Sound Therapy, Breathwork, and Mediation. Of the 15 sessions, there will be three special events on 4/23, 5/14 (City Hall Plaza), and 6/25. **For more detailed information. please see the attached schedules.**

Funds are to be accounted for in the revenue code A4820.4 associated with budget code A7335.405 in the amount of \$10,000 (no cost to the city, funds are readily available, and no matching is required). Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com.

Thanks for considering this initiative for the Ready4LIFE program.

Sincerely,
Debbie Burrell-Butler
Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Schedules A & B,

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
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File #: TMP -1284

Agenda Date: 3/26/2025

Agenda #: 15.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER COUNTY DEPARTMENT OF CORRECTION FOR REIMBURSEMENT OF PRISONER TRANSPORTATION SERVICES FOR THE YEARS 2023 AND 2024

Whereas, in a letter dated March 18, 2025, the Commissioner of the Department of Public Safety requested legislation authorizing the Mayor to enter into an agreement with the Westchester County Department of Correction for the reimbursement of prisoner transportation services provided by the Mount Vernon Police Department for the years 2023 and 2024; and

Whereas, the City of Mount Vernon provides round-trip prisoner transportation services between the Mount Vernon Police Department and the Westchester County Department of Correction for individuals remanded by court order to the Westchester County Jail who are required to appear before the local Court; and

Whereas, the Mount Vernon Police Department (MVPD) utilizes its personnel and vehicles for the provision of these transportation services; and

Whereas, the Westchester County Department of Correction has agreed to reimburse the City of Mount Vernon for the costs associated with the transportation of prisoners for the years 2023 and 2024; and

Whereas, it is in the best interest of the City of Mount Vernon to enter into an agreement with the Westchester County Department of Correction to ensure proper reimbursement of transportation costs; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor is hereby authorized and directed to enter into an agreement with the Westchester County Department of Correction for the reimbursement of prisoner transportation services provided by the Mount Vernon Police Department for the years 2023 and 2024.

Section 2. Payment Structure. Under the terms of the agreement, the reimbursement rates for prisoner transportation shall be as follows:

For 2023:

- \$230.73 per round trip with two police officers
- \$346.10 per round trip with three police officers

For 2024:

- \$237.65 per round trip with two police officers
- \$356.49 per round trip with three police officers

Section 3. Vehicle Usage Reimbursement. In addition to personnel costs, the City of Mount Vernon shall be reimbursed for vehicle usage at a rate of \$0.67 per mile, based on an estimated distance of 16 miles each way between the City of Mount Vernon and the Westchester County Jail.

Section 4. Deposit of Funds. All funds received from the Westchester County Department of Correction according to this agreement shall be deposited into Budget Line A2229.5 (County Transport for Prisoners).

Section 5. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

March 18, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall-Roosevelt Square
Mount Vernon, NY 10550

Subject: Request to Enter into Agreement to receive Reimbursement of Prisoner Transportation from Westchester County Department of Correction

Dear Council Members,

This letter comes to request that legislation be enacted enabling the Mayor to enter into an agreement with the Westchester County Department of Correction for the reimbursement of prisoner transportation services for the years 2023 and 2024. Under the terms of this proposed agreement, the payment structure for prisoner transportation is as follows:

For 2023:

- \$230.73 per round trip with two police officers
- \$346.10 per round trip with three police officers

For 2024:

- \$237.65 per round trip with two police officers
- \$356.49 per round trip with three police officers

These payments would be deposited into Budget Line A2229.5 (County Transport for Prisoners).

The Mount Vernon Police Department (MVPD) currently provides round-trip prisoner transportation between the Police Department and the Westchester County Department of Correction for prisoners remanded by court order to the Westchester County Jail, who are required to appear before the local Court. This service utilizes MVPD's own personnel and vehicles.

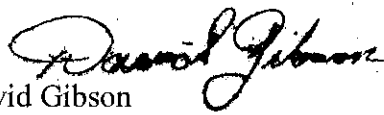
Cc: Mayor

Comptroller
Law Department

In addition, the Police Department should receive reimbursement for vehicle usage, which is estimated at **16 miles each way** between the City of Mount Vernon and the Westchester County Jail, at a rate of **\$0.67 per mile**.

We respectfully request that legislation be passed to authorize the Mayor to enter into this agreement, ensuring the reimbursement of these transportation costs for 2023 and 2024.

Sincerely,


David Gibson
Commissioner of Public Safety



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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VERNON, NEW YORK
10550
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File #: TMP -1287

Agenda Date: 4/9/2025

Agenda #: 16.

City Council:

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS WITHIN THE DEPARTMENT OF ASSESSMENT BUDGET LINES FOR THE PURPOSE OF ASSESSOR'S REMAPPING

Whereas, in a letter dated March 20, 2025, the Commissioner of the Department of Assessment requested legislation authorizing the sum of Fifteen Thousand Dollars (\$15,000) to be transferred from Budget Code A1355.407 (Leasing, Printing & Copying) to Budget Code A1355.204 (Assessor's Remapping) within the Department of Assessment budget; and

Whereas, the City of Mount Vernon is committed to ensuring the accuracy and maintenance of its official mapping; and

Whereas, the Department of Assessment requires funding for Assessor's Remapping to ensure accurate and up-to-date property records and mapping; and

Whereas, there are available funds in Budget Code A1355.407 (Leasing, Printing & Copying) that can be reallocated to Budget Code A1355.204 (Assessor's Remapping) to support these necessary mapping updates; and

Whereas, the proposed transfer is budget-neutral and does not increase the overall expenditure of the City's budget; and

Whereas, it is in the best interest of the City of Mount Vernon to ensure its mapping remains current for assessment, planning, and legal purposes; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Transfer of Funds. The sum of Fifteen Thousand Dollars (\$15,000) is hereby authorized to be transferred from Budget Code A1355.407 (Leasing, Printing & Copying) to Budget Code A1355.204 (Assessor's Remapping) within the Department of Assessment budget.

Section 2. Purpose. The transferred funds shall be used solely for the purpose of Assessor's Remapping to maintain accurate and up-to-date official mapping for the City of Mount Vernon.

Section 3. Implementation. The Comptroller's Office and all relevant City departments are hereby authorized and directed to take all necessary actions to effectuate the transfer of funds as outlined in this Ordinance.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of ASSESSMENT

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2328 – Fax: (914) 665-3522

Stephanie Vanderpool
Commissioner

Cranson D. Johnson
Deputy Commissioner

March 20, 2025

Honorable Danielle Browne Esq.
City Council President
City Hall
Mount Vernon, NY 10550

(Through the Office of the Mayor)

RE: Transfer of Funds

Dear City Council Members,

I am respectfully requesting legislation from your governing body authorizing the transfer in the amount of \$15,000 from Assessor's Leasing, Printing & Copy (407) to Assessor's Remapping (204).

This transfer is within the Department of Assessment budget lines. The transfer between budget lines is necessary to ensure the official mapping of the City of Mount Vernon is maintained.

FROM

A1355-407 Assessor's Leasing, Printing & Copy

TO

A1355-204 Assessor's Remapping

Respectfully

Stephanie G. Vanderpool

Commissioner of Assessment

Cc: Mayor
Comptroller Office
Law Department
Office Copy
SV/CDJ



City of Mount Vernon, New York

Staff Report

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File #: TMP -1318

Agenda Date: 4/9/2025

Agenda #: 17.

City Council:

A RESOLUTION DESIGNATING MEGAN BLADES AS A MARRIAGE CLERK FOR THE CITY OF MOUNT VERNON, NY UNDER SECTION 15 OF THE DOMESTIC RELATIONS LAW

Whereas, Section 15 of the Domestic Relations Law of the State of New York establishes the duties and responsibilities of town and city clerks concerning the processing and issuance of marriage licenses; and

Whereas, the City Clerk's Office of Mount Vernon is responsible for overseeing and administering marriage licenses in accordance with state law and local procedures; and

Whereas, in a letter dated April 7, 2025, the City Clerk formally requested legislation to authorize the designation of Megan Blades as a Marriage Clerk for the City of Mount Vernon, granting her the authority to process and review marriage licenses pursuant to Section 15 of the Domestic Relations Law of the State of New York; and

Whereas, Megan Blades serves as an Administrative Aide in the Office of the City Clerk and performs duties related to processing and reviewing marriage licenses; and

Whereas, in order to ensure the efficient and lawful administration of marriage license procedures, it is necessary to designate Megan Blades as a Marriage Clerk, empowering her to carry out such responsibilities in accordance with Section 15 of the Domestic Relations Law; and

Whereas, the City of Mount Vernon seeks to enhance the accessibility and efficiency of marriage license processing by authorizing qualified personnel to perform these duties; **Now, Therefore, Be It**

Resolved by the City Council of the City of Mount Vernon, in a regular meeting duly convened, as follows:

Section 1. Designation of Marriage Clerk. Megan Blades is hereby designated as a Marriage Clerk for the City of Mount Vernon, authorized to process and review marriage licenses in accordance with Section 15 of the Domestic Relations Law of the State of New York.

Section 2. Duties and Responsibilities. As a Marriage Clerk, Megan Blades shall have the authority to review, process, and maintain marriage license applications and related documents in compliance with all applicable laws, regulations, and procedures established by the City Clerk's Office.

Section 3. Effective Date. This Resolution shall take effect immediately upon its adoption by the City Council.



CITY OF MOUNT VERNON, NEW YORK
OFFICE OF THE CITY CLERK
ONE ROOSEVELT SQUARE, ROOM 104
MOUNT VERNON, NY 10550
(914) 665-2348
cityclerk@mountvernonny.gov

NICOLE BONILLA, MBA
City Clerk

Deputy City Clerk

April 7, 2025

Honorable City Councilmembers
Mount Vernon City Hall
One Roosevelt Square North
Mount Vernon, New York 10550

In Reference To: Marriage Clerk Appointment

Honorable City Council Members:

I am requesting legislation designating Megan Blades as a Marriage Clerk for the City of Mount Vernon, according to §15 of the Domestic Relations Law (Duty of Town and City Clerks.) As an Administrative Aide in the Office of the City Clerk, Ms. Blades will be processing and reviewing marriage licenses.

Thank you for consideration of this request. I am immediately available for comments, questions and/or concerns.

Sincerely,

Nicole Bonilla, MBA
City Clerk



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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VERNON, NEW YORK
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File #: TMP -1320

Agenda Date: 4/23/2025

Agenda #: 18.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CITY COURT MARSHAL FOR BOOTING SERVICES

Whereas, the City of Mount Vernon recognizes the necessity of effective parking enforcement to maintain order and enhance revenue collection; and

Whereas, since the expiration of the previous agreement in 2019, the City has experienced a decline in parking enforcement efficiency and parking-related revenues; and

Whereas, the City Court Marshal has a demonstrated record of success in partnering with the City to enhance revenue generation through enforcement initiatives; and

Whereas, in a letter dated April 8, 2025, the Commissioner of the Department of Public Safety requested authorization for the Mayor to enter into a two-year contract agreement with City Court Marshal for the provision of booting services; and

Whereas, the City seeks to enter into a two-year contractual agreement with the City Court Marshal at an annual cost of \$120,000 to facilitate booting services for vehicles with significant outstanding violations; and

Whereas, the cost of this agreement will be funded from Budget Line A1130.405; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into a two-year contract with the City Court Marshal for booting services, at an annual cost of \$120,000, to enhance parking enforcement and revenue collection efforts.

Section 2. Scope of Services. Under the terms of the contract, the City Court Marshal shall be responsible for the identification and immobilization of scofflaw vehicles with outstanding violations, summonses, fines, penalties, and/or liens.

Section 3. Funding. The total expenditure for the contract shall not exceed \$120,000 annually and shall be allocated from Budget Line A1130.405.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

April 8, 2025

Honorable City Council Members
Through the Office of the Mayor
1 Roosevelt Square
Mount Vernon, NY 10550

Subject: Request to Enter into a Contract with the City Marshal for Booting Services

Dear Honorable Council Members,

I respectfully request that this Honorable Body enact legislation authorizing the Mayor to enter into a two-year contract agreement with the City Court Marshal, valued at **\$120,000** annually, to enhance the effectiveness of the City's parking enforcement operations and maximize the collection of parking revenue.

Since the expiration of the original agreement in 2019, the City has struggled to maintain the same level of parking enforcement and, consequently, has seen a decrease in much-needed parking revenues. The City Court Marshal has consistently demonstrated success in partnering with the City to increase revenue generation, and this proposed contract aims to continue those efforts.

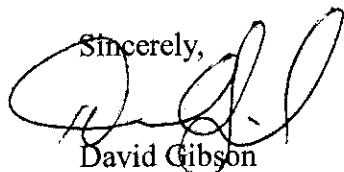
Under this contract, the City Court Marshal will assist in the recovery of outstanding violations, summonses, fines, penalties, and/or liens related to scofflaw motor vehicles and their respective owners. The booting services will target vehicles that have accumulated significant unpaid violations, thus encouraging payment of outstanding debts and improving the City's overall revenue from parking-related fines.

The total cost of this agreement is **\$120,000** annually, to be funded from **Budget Line A1130.405** for **\$60,000**. The remaining expenditure will be utilized from budget line A125454.

Cc: Mayor
Comptroller
Law Department

If this request meet the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Gibson', written over the word 'Sincerely,'.

David Gibson
Commissioner of Public Safety