

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Referral Packet - Final

Tuesday, June 30, 2026

4:00 PM

CITY COUNCIL CHAMBERS

Board of Estimate & Contract

NICOLE BONILLA, MBA
City Clerk

JORDAN RIULLANO, JD
Deputy City Clerk

Call to Order: At 4:00 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Greg Bailey, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

ADMINISTRATION OF THE AGENDA**RESOLUTIONS APPROVING ORDINANCES**

1. [TMP-2180](#) Management Services: An Ordinance Authorizing the Mayor to Execute a Twelve (12) Month Justice AV Solutions (JAVS) Classic Coverage Extended Warranty, Preventive Maintenance, and Support Agreement for the City Hall Audio/Visual Recording and Conferencing Systems - (for the period of May 1, 2026, through April 30, 2027)

Code: LPW

2. [TMP-2198](#) Management Services: An Ordinance Authorizing the Mayor to Execute an Intergovernmental Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security for and Emergency Services for Participation in Phase II of the Endpoint Detection and Response (EDR) Program at no Cost to the City

Code: LPW

3. [TMP-2178](#) Youth Bureau: An Ordinance Authorizing the Mayor to Enter into an Agreement with Westchester School for Medical and Dental Assistants LLC for the Payment of Tuition Costs for a Youth Employment Program Participant

Code: HR

4. [TMP-2179](#) Youth Bureau: An Ordinance Authorizing the Mayor to Enter into an Agreement with IamWilliamG Enterprise, LLC to Provide a Fitness and Nutrition Program for Youth Participants through the Mount Vernon Youth Bureau

Code: HR

5. [TMP-2187](#) Youth Bureau: An Ordinance Authorizing the Mayor to Execute an Agreement with the Westchester Putnam Workforce Development Board an Authorizing the Acceptance and Appropriation of Summer Youth Employment Program Funds in the Amount of \$195,000 for the Mount Vernon Youth Bureau

Code: HR

- 6. [TMP-2185](#) Department of Assessment: An Ordinance Authorizing the Refund of Real Property Taxes for Property Located at 1 Park Avenue, Mount Vernon, New York (Section 165.63, Block 1140, Lot 5) Pursuant to Real Property Tax Law § 556

Code: FP

AUSTERITY

- 7. [TMP-2191](#) Department of Assessment: A Request Authorizing the Attached Travel and Training Request Form and Approving the Expenditure of Funds for the Senior Assessment Clerks, Kameka Faulkner and Jennifer Shute and A Resolution Authorizing Travel and Training Expenses for Senior Assessment Clerks Kameka Faulkner and Jennifer Shute to Attend the Cornell Conference in Ithaca, New York - (July 19-24, 2026)

Code: FP

SETTLEMENTS

- 8. [TMP-2204](#) Settlement of Lawsuit for Personal Injuries - Mary Dyer - \$20,000.00
- 9. [TMP-2205](#) Settlement of Kimito Harris v. City of Mount Vernon - \$1,000.00

Agenda was concluded at ____ PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at ____



City of Mount Vernon, New York

Staff Report

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File #: TMP -2180

Agenda Date: 6/24/2026

Agenda #: 1.

Board of Estimate and Contract:

RESOLVED, that an Ordinance adopted by the City Council on June 24, 2026, and signed by the Mayor on June 25, 2026, authorizing the Mayor to Execute a Twelve (12) Month Justice AV Solutions (JAVS) Classic Coverage Extended Warranty, Preventive Maintenance, and Support Agreement for the City Hall Audio/Visual Recording and Conferencing Systems - (the cost of the agreement shall not exceed Nineteen Thousand One Hundred Ten Dollars (\$19,110.00), plus any applicable state and local taxes and will be charged to Budget Line A1680.404, for which funds have been certified as available); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A TWELVE (12) MONTH JUSTICE AV SOLUTIONS (JAVS) CLASSIC COVERAGE EXTENDED WARRANTY, PREVENTIVE MAINTENANCE, AND SUPPORT AGREEMENT FOR THE CITY HALL AUDIO/VIDEO RECORDING AND CONFERENCING SYSTEMS

Whereas, in correspondence dated June 5, 2026, the Commissioner of the Department of Management Services formally requested authorization for the Mayor to execute, on behalf of the City of Mount Vernon, a twelve (12) month Justice AV Solutions (JAVS) Classic Coverage Extended Warranty, Preventive Maintenance, and Support Agreement for the period of May 1, 2026, through April 30, 2027, together with any documents necessary to effectuate the purposes of this Ordinance; and

Whereas, the Department of Management Services has requested authorization for the Mayor to execute a twelve (12) month Classic Coverage Extended Warranty, Preventive Maintenance, and Support Agreement with Justice AV Solutions (JAVS) for the audio/video recording and conferencing systems installed within City Hall; and

Whereas, the agreement shall cover the period from May 1, 2026, through April 30, 2027, and shall provide extended warranty coverage, bi-annual preventive maintenance, help desk support, and on-site service support for the three (3) JAVS systems currently deployed within City Hall; and

Whereas, the covered systems are utilized to record and produce the official audio and video record of public proceedings and meetings conducted at the following locations:

- ◆ Council Chambers - HDX Recording System (SID-90200);
- ◆ Small Meeting Room - HDA Recording System (SID-90201); and
- ◆ Memorial Room - AO Recording System (SID-90202); and

Whereas, the manufacturer's original one-year warranty on these systems expired in April 2026, and without continued coverage, the City would be responsible for the full cost of replacement parts, labor, and on-site service required to maintain the systems; and

Whereas, the proposed agreement provides extended warranty coverage, scheduled bi-annual preventive maintenance, help desk support Monday through Friday from 8:00 a.m. to 9:30 p.m. EST, on-site warranty support, and guaranteed response times, including a one (1) business-hour initial response and two (2) business-day on-site response for urgent service issues; and

Whereas, the uninterrupted operation of these systems is essential because they create and preserve the official record of City Council proceedings and other public meetings, and any prolonged outage could negatively impact governmental operations, public access, and transparency; and

Whereas, Justice AV Solutions (JAVS) is the original equipment manufacturer of the installed recording, audio, video switching, firmware, control software, and recording platform utilized by the City; and

Whereas, the hardware, firmware, AutoLog, Publisher, Viewer, MRA software, and associated recording systems are proprietary to JAVS, and JAVS does not authorize third-party maintenance, warranty service, firmware updates, or repairs of these systems; and

Whereas, JAVS is therefore the sole source provider capable of furnishing the required warranty coverage, preventive maintenance, technical support, firmware updates, and on-site service for the installed systems; and

Whereas, the fixed annual cost of the agreement is Nineteen Thousand One Hundred Ten Dollars (\$19,110.00), plus any applicable state and local taxes; and

Whereas, sufficient funds are available within Budget Line A1680.404; and

Whereas, the Department of Management Services has reviewed the proposed agreement with the Finance Department and the Law Department and determined that entering into the agreement is in the best interests of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON AS FOLLOWS:

Section 1. Authorization. The Mayor is hereby authorized and directed to execute, on behalf of the City of Mount Vernon, a twelve (12) month Justice AV Solutions (JAVS) Classic Coverage Extended Warranty, Preventive Maintenance, and Support Agreement for the period of May 1, 2026, through April 30, 2027, together with any documents necessary to effectuate the purposes of this Ordinance.

Section 2. Contract Amount. The total cost of the agreement shall not exceed Nineteen Thousand One Hundred Ten Dollars (\$19,110.00), plus any applicable state and local taxes.

Section 3. Funding Source. The cost of the agreement shall be charged to Budget Line A1680.404, for which funds have been certified as available.

Section 4. Procurement. The City Council hereby finds that Justice AV Solutions (JAVS) is the sole source provider for the maintenance, warranty, support, firmware updates, and repair of the proprietary recording systems installed in City Hall, and that competitive procurement is not practicable for this service.

Section 5. Further Authorization. The Mayor, Comptroller, Commissioner of Management Services, Corporation Counsel, and such other City officials as may be necessary are hereby authorized and directed to take all actions necessary to implement the provisions of this Ordinance, including obtaining any additional approvals required by the Board of Estimate and Contract.

Section 6. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

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CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2362 – Fax: (914) 665-6173

JUAN PEREZ
Commissioner Management Services

June 5, 2026

VIA EMAIL:

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Approval Authorizing the Mayor to Execute a 12-Month Justice AV Solutions (JAVS) Classic Coverage Extended Warranty, Preventative Maintenance, and Support Agreement for the City Hall AV and Recording Systems; FOR APPROVAL AT THE June 24, 2026 CITY COUNCIL MEETING

Honorable Councilmembers:

The Department of Management Services respectfully requests approval from the City Council authorizing the Mayor to execute a 12-month Classic Coverage Extended Warranty, Preventative Maintenance, and Support Agreement with Justice AV Solutions (JAVS) for the audio/video recording and conferencing systems installed in City Hall. The agreement covers the period of May 1, 2026 through April 30, 2027 and provides extended warranty coverage, bi-annual preventative maintenance, help desk support, and on-site response services for three (3) JAVS systems already deployed within City Hall.

These systems are used to record and produce the official audio/video record of public proceedings and meetings at the following City Hall locations:

- Council Chambers — HDX Recording System (SID-90200)
- Small Meeting Room — HDA System (SID-90201)
- Memorial Room — AO System (SID-90202)

The manufacturer's original one-year warranty on this equipment expires in April 2026. Without continued coverage, the City would be responsible for the full cost of any parts, labor, and on-site service required to keep these systems operational. The proposed agreement extends warranty coverage, provides scheduled bi-annual preventative maintenance, and establishes guaranteed response times — including a one (1) business hour initial response and two (2) business day on-site response for urgent issues such as the inability to record a meeting in progress. This is important because these systems produce the official record of City Council proceedings and other public meetings, and any extended outage would create both an operational and a public-transparency concern.

JAVS is the original equipment manufacturer (OEM) of the installed recording, audio, and video switching systems. The hardware, firmware, control software (AutoLog, Publisher, Viewer, MRA), and recording platform are proprietary to JAVS, and JAVS does not authorize third-party service of these systems. For this reason, JAVS is the only vendor able to provide warranty coverage, firmware updates, and on-site service for this equipment, and a competitive procurement is not available for this scope of work. This is the City's first maintenance agreement with JAVS following the initial installation, and it is needed to maintain continuous coverage as the manufacturer's original warranty expires.

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CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
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(914) 665-2362 – Fax: (914) 665-6173

JUAN PEREZ
Commissioner Management Services

Contract Summary:

- **Vendor:** Justice AV Solutions (JAVS).
- **Term:** 12 months, May 1, 2026 through April 30, 2027.
- **Services:** Extended warranty, bi-annual preventative maintenance, help desk support (Mon–Fri, 8:00 AM – 9:30 PM EST), on-site warranty support, and tiered response times (Urgent: 1 business hour initial / 2 business days on-site).
- **Covered Systems:** Council Chambers HDX Recording System, Small Meeting Room HDA System, and Memorial Room AO System.
- **Fixed Fee:** \$19,110.00, plus any applicable state and local taxes.
- **Funding Source:** Budget line A1680.404.
- **Procurement Basis:** Sole source — JAVS is the OEM and sole authorized servicer of the installed proprietary recording systems.

Management Services has reviewed this agreement with Finance and Legal as part of the normal contract review process and has confirmed that funds are available in budget line A1680.404. Because these systems are already installed and are the official record-keeping platform for City Council and other public meetings, continuity of coverage is important to avoid disruption to City operations and to limit the City's exposure to out-of-pocket repair costs once the manufacturer's warranty expires.

Should this request meet with the approval of the City Council, the City will proceed with any additional approvals required through the Board of Estimate and Contract, and the Mayor will be authorized to execute the JAVS Classic Coverage Extended Warranty, Preventative Maintenance, and Support Agreement.

Thank you for your consideration.

Respectfully,

Commissioner Management Services
cc: Shawyn Patterson-Howard, Mayor
cc: Brian Johnson, Corporation Counsel
cc: Darren Morton, Comptroller

June 5, 2025

City of Mount Vernon
1 Roosevelt Square
Mount Vernon NY 10550

Dear Juan,

Justice AV Solutions (JAVS) should be considered the sole source to provide service and maintenance for the JAVS recording equipment located in Mount Vernon, New York.

The JAVS Recording System contains proprietary software such as AutoLog™ 7/8/9, Scheduler 7/8/9, and Publisher 7/8/9, as well as system control hardware including the Centro systems and the Recorder 7/8/9 devices.

JAVS does not outsource service and maintenance of the systems. As stated in the Classic Coverage Extended Warranty, Preventative Maintenance and Support Agreement, deliberate tampering with the system as well as attempted repair and/or maintenance by any personnel not employed by JAVS are exclusions to the agreement.

JAVS continually expands its staff in research and development, manufacturing, software applications, field service, and installation nationwide in order to service and augment our recording systems. If you have any questions regarding the service qualifications of JAVS, please don't hesitate to contact our National Service Manager, Tim Kiefer, by phone at 502-489-5121 or by email to Tim.Kiefer@javs.com.

Sincerely,



Megan York
Contract Manager





City of Mount Vernon, New York

Staff Report

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File #: TMP -2198

Agenda Date: 6/24/2026

Agenda #: 2.

Board of Estimate and Contract:

RESOLVED, that an Ordinance adopted by the City Council on June 24, 2026, and signed by the Mayor on June 25, 2026, authorizing the Mayor to Execute an Intergovernmental Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services for Participation in Phase II of the Endpoint Detection and Response (EDR) Program at no Cost to the City - (no appropriation of City funds shall be required for the licensing costs associated with the EDR Program. All software licensing costs, estimated at Seventy-Nine Thousand Two Hundred Eighty-Five Dollars and Fifty Cents (\$79,285.50) over the term of the agreement, shall be paid by New York State; fully reimbursable through grant funding and does not require any matching contribution from the City); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR
TO EXECUTE AN INTERGOVERNMENTAL
AGREEMENT WITH THE NEW YORK STATE
OFFICE OF INFORMATION TECHNOLOGY
SERVICES AND THE NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND
EMERGENCY SERVICES FOR PARTICIPATION
IN PHASE II OF THE ENDPOINT DETECTION AND
RESPONSE (EDR) PROGRAM AT NO COST TO THE CITY

Whereas, in correspondence dated June 16, 2026, the Commissioner of the Department of Management Services formally requested authorization for the Mayor to execute, on behalf of the City of Mount Vernon, an Intergovernmental Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services for participation in Phase II of the Endpoint Detection and Response Program, together with such amendments, renewals, certifications, and related documents as may be necessary to effectuate the purposes of this Ordinance; and

Whereas, the Department of Management Services has requested authorization for the Mayor to execute an Intergovernmental Agreement ("IGA") between the City of Mount Vernon, the New York State Office of Information Technology Services ("ITS"), and the New York State Division of Homeland Security and Emergency Services ("DHSES") for participation in Phase II of the State's Endpoint Detection and Response ("EDR") Program; and

Whereas, the EDR Program provides advanced cybersecurity protection for municipal computers, servers, laptops, and other network-connected devices by continuously monitoring for malicious activity, including ransomware attacks, unauthorized access attempts, malware infections, and other cyber threats; and

Whereas, Phase II of the EDR Program expands the cybersecurity protections previously provided under Phase I by increasing endpoint coverage throughout the City's information technology environment and enhancing coordination with the New York State Security Operations Center ("NYSOC") for more rapid detection, analysis, and response to cybersecurity incidents; and

Whereas, pursuant to the proposed IGA, New York State will procure and provide CrowdStrike Endpoint Detection and Response software licenses on behalf of the City and will assume all costs associated with such licenses for the duration of the agreement; and

Whereas, the City's obligations under the IGA are limited to assigning a technical lead to assist with deployment and implementation activities, maintaining software updates, and sharing cybersecurity alerts from City endpoints with the State Security Operations Center to facilitate statewide threat monitoring and response efforts; and

Whereas, approximately four hundred fifty (450) City endpoints will receive cybersecurity protection under the program; and

Whereas, the term of the proposed agreement shall be three (3) years from the effective date thereof, with either

party retaining the right to terminate the agreement upon ninety (90) days' prior written notice; and

Whereas, the estimated value of the CrowdStrike EDR licenses to be provided to the City under the agreement is Seventy-Nine Thousand Two Hundred Eighty-Five Dollars and Fifty Cents (\$79,285.50) over the three-year term; and

Whereas, no City funds are required for participation in the program, as all licensing costs shall be paid by New York State; and

Whereas, cybersecurity threats directed at local governments continue to increase in frequency and sophistication, and participation in the State-funded EDR Program will materially strengthen the City's ability to prevent, detect, and respond to cyber incidents without additional cost to taxpayers; and

Whereas, the proposed Intergovernmental Agreement has been reviewed by the Department of Management Services and the Law Department as part of the City's standard contract review process; and

Whereas, the City Council finds that participation in the EDR Program is in the best interests of the City of Mount Vernon and its residents.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, NEW YORK, AS FOLLOWS:

Section 1. Authorization to Execute Agreement. The Mayor is hereby authorized and directed to execute, on behalf of the City of Mount Vernon, an Intergovernmental Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services for participation in Phase II of the Endpoint Detection and Response Program, together with such amendments, renewals, certifications, and related documents as may be necessary to effectuate the purposes of this Ordinance.

Section 2. Acceptance of State-Funded Cybersecurity Services. The City hereby accepts participation in the New York State Security Operations Center Endpoint Detection and Response Program and the associated CrowdStrike endpoint protection services to be provided for approximately four hundred fifty (450) City endpoints at no cost to the City.

Section 3. No City Funding Required. No appropriation of City funds shall be required for the licensing costs associated with the EDR Program. All software licensing costs, estimated at Seventy-Nine Thousand Two Hundred Eighty-Five Dollars and Fifty Cents (\$79,285.50) over the term of the agreement, shall be paid by New York State.

Section 4. Implementation. The Department of Management Services and all other appropriate City officials are authorized and directed to take all actions necessary to implement the provisions of this Ordinance and to ensure compliance with the requirements of the Intergovernmental Agreement.

Section 5. Board of Estimate and Contract Approval. Following the adoption of this Ordinance, the appropriate City officials are authorized to seek and obtain any approvals required by the Board of Estimate and Contract and any other governmental body having jurisdiction over the agreement.

Section 6. Severability. If any clause, sentence, paragraph, subdivision, section, or part of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 7. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

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CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2362 – Fax: (914) 665-6173

Juan Perez
Commissioner Management Services

June 16, 2026

VIA EMAIL:

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: Approval Authorizing the Mayor to Execute an Intergovernmental Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services for Phase II of the Endpoint Detection and Response (EDR) Program at No Cost to the City;
FOR APPROVAL AT THE June 24, 2026 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Management Services respectfully requests approval from the City Council authorizing the Mayor to execute an Intergovernmental Agreement (“IGA”) between the City of Mount Vernon, the New York State Office of Information Technology Services (“ITS”), and the New York State Division of Homeland Security and Emergency Services (“DHSES”) for Phase II of the State’s Endpoint Detection and Response (“EDR”) program. The State provides this protection to the City at no cost.

EDR is cybersecurity software installed on City computers, servers, and laptops that continuously watches for malicious activity — such as ransomware, unauthorized access attempts, and other attacks — and stops threats before they can spread. Phase II expands the coverage the City received under Phase I by extending and broadening protection across the City’s endpoints and increasing the information shared with the State’s 24/7 Security Operations Center for faster detection and response.

Under the IGA, New York State purchases the CrowdStrike EDR software licenses on the City’s behalf and covers their cost for the full term of the agreement. The City’s only obligations are to assign a technical lead to assist with deployment, keep the software updated, and share alerts from City endpoints with the State’s Security Operations Center so that threats observed in Mount Vernon can be correlated with activity seen across other New York municipalities. No City funding is required.

Agreement Summary:

- Parties: City of Mount Vernon; NYS Office of Information Technology Services; NYS Division of Homeland Security and Emergency Services.
- Program: Endpoint Detection and Response (EDR) Services – Phase II, delivered through the NY Security Operations Center (NYSOC) initiative.
- Software: CrowdStrike endpoint protection, deployed to approximately 450 City endpoints.
- Term: Three (3) years from the effective date.
- Termination: Either party may cancel with ninety (90) days’ prior written notice.
- Total value of EDR licenses provided to the City: \$79,285.50 over the 3-year term.
- Cost to the City: \$0. The State covers all licensing costs.
- Funding source: None required.

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Juan Perez
Commissioner Management Services

Management Services has reviewed this agreement with Legal as part of the normal contract review process. Because cybersecurity threats to municipal governments continue to grow, accepting the State's offer to fund continued endpoint protection materially strengthens the City's ability to detect and respond to cyber-attacks without adding cost.

Should this request meet with the approval of the City Council, the City will proceed with any additional approvals required through the Board of Estimate and Contract, and the Mayor will be authorized to execute the Intergovernmental Agreement and any related documents.

Thank you for your consideration.

Respectfully,

Juan Perez
Management Services Commissioner

cc: Shawyn Patterson-Howard, Mayor
cc: Brian Johnson, Corporation Council
cc: Darren Morton, Comptroller



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -2178

Agenda Date: 6/24/2026

Agenda #: 3.

Board of Estimate and Contract:

RESOLVED, that an Ordinance adopted by the City Council on June 10, 2026, and signed by the Mayor on June 25, 2026, authorizing the Mayor to Enter into an Agreement with Westchester School for Medical and Dental Assistants LLC for the Payment of Tuition Costs for a Youth Employment Program Participant - (the expenditure authorized herein shall be funded through Youth Employment Program grant funds received from the Westchester/Putnam Local Workforce Development Board and shall be charged to Revenue Code A3989 and the applicable appropriations within Budget Codes A7321.405 (Contracted Outside Services) and A7321.458 (Miscellaneous)); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO
ENTER INTO AN AGREEMENT WITH WESTCHESTER
SCHOOL FOR MEDICAL AND DENTAL ASSISTANTS
LLC FOR THE PAYMENT OF TUITION COSTS FOR A
YOUTH EMPLOYMENT PROGRAM PARTICIPANT

Whereas, in correspondence dated June 5, 2026, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to execute an agreement, and any related documents deemed necessary and appropriate by the Corporation Counsel, with Westchester School for Medical and Dental Assistants LLC for the payment of tuition costs on behalf of Maria Torres Aguilera in an amount not to exceed Twelve Thousand Dollars (\$12,000.00); and

Whereas, by Ordinance No. 8 adopted on October 22, 2025, the City Council authorized the Mount Vernon Youth Bureau to accept Eight Hundred Thousand Sixty-Eight Dollars (\$800,068.00) in Youth Employment Program (YEP) funding from the Westchester/Putnam Local Workforce Development Board to support youth self-sufficiency, career development, workforce readiness, and valuable employment experiences; and

Whereas, the Youth Employment Program funding is intended to provide eligible participants with educational and workforce development opportunities that promote long-term economic stability and career advancement; and

Whereas, Maria Torres Aguilera has been enrolled in and attending the Medical Assistant Program offered by Westchester School for Medical and Dental Assistants LLC since November 2025; and

Whereas, the Medical Assistant Program is scheduled to conclude in June 2026 and is designed to provide participants with the education, training, and credentials necessary to obtain employment in the healthcare field; and

Whereas, the Youth Bureau received an invoice for tuition expenses associated with Ms. Aguilera's participation in the program and has requested authorization for a one-time tuition payment in the amount of Twelve Thousand Dollars (\$12,000.00); and

Whereas, the Westchester/Putnam Local Workforce Development Board, as the funding source, has approved the use of Youth Employment Program funds for this one-time tuition payment; and

Whereas, the expenditure is fully reimbursable through grant funding and requires no local matching funds from the City of Mount Vernon; and

Whereas, sufficient grant funds are available and shall be accounted for under Revenue Code A3989 and appropriated through Budget Codes A7321.405 (Contracted Outside Services) and A7321.458 (Miscellaneous).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON AS FOLLOWS:

Section 1. Authorization of Agreement. The Mayor is hereby authorized and directed to execute an agreement, and any related documents deemed necessary and appropriate by the Corporation Counsel, with Westchester School for Medical and Dental Assistants LLC for the payment of tuition costs on behalf of Maria Torres Aguilera in an amount not to exceed Twelve Thousand Dollars (\$12,000.00).

Section 2. Funding. The expenditure authorized herein shall be funded through Youth Employment Program grant funds received from the Westchester/Putnam Local Workforce Development Board and shall be charged to Revenue Code A3989 and the applicable appropriations within Budget Codes A7321.405 (Contracted Outside Services) and

A7321.458 (Miscellaneous).

Section 3. No City Match Required. The City Council hereby finds and determines that the expenditure authorized by this Ordinance is fully reimbursable through grant funding and does not require any matching contribution from the City.

Section 4. Implementation. The Mayor, Comptroller, Youth Bureau Director, and any other appropriate City officials are hereby authorized to take all actions necessary to carry out the purposes and intent of this Ordinance.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

Section 6. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

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CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mv youthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

June 5, 2026

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor permission to enter into an agreement with Westchester School For Medical and Dental Assistants LLC for a one time Medical Assistant tuition fee for Maria Torres Aguilera, through the Youth Bureau in the amount of **\$12,000**.

In an ordinance dated October 22, 2025, #8, the Mount Vernon Youth was approved to accept funds in the amount of **\$800,068-YEP** from the Westchester/Putnam Local Workforce Development Board to support and promote self-sufficiency, develop career skills, and gain valuable work experience. Please note, this one-time payment has been approved by the funding source. In addition, Maria Torres Aguilera has been attending the Westchester School for Medical & Dental Assistants, LLC since November 2025 can is scheduled to end in June 2026, but the invoice was received in May 2025.

Funds are to be accounted for in revenue code A3989 and with appropriations in budget codes: A7321.405 (Contracted Outside Services) and A7321.458 (Miscellaneous). This is a reimbursable grant that does not require any matching.

Should you require further information, please feel free to contact me at (914) 665-2347 or by email at Dburrell@cmvny.com.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Award Letter

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel

8

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER-PUTNAM LOCAL WORKFORCE DEVELOPMENT BOARD FOR THE YOUTH EMPLOYMENT PROGRAM (YEP) GRANT

Whereas, by correspondence dated October 10, 2025, the Executive Director of the Youth Bureau formally requested authorization for the Mayor of the City of Mount Vernon to enter into an agreement with the Westchester-Putnam Local Workforce Development Board to accept grant funds in the amount of \$800,068 for the Youth Employment Program (YEP) for the period October 1, 2025, to June 30, 2026; and

Whereas, the Mount Vernon Youth Bureau continues to provide essential educational and employment services to youth in the City of Mount Vernon, helping them achieve self-sufficiency, develop career skills, and gain valuable work experience; and

Whereas, the Westchester-Putnam Local Workforce Development Board has made available grant funding in the amount of Eight Hundred Thousand Sixty-Eight Dollars (\$800,068) to support the Youth Employment Program (YEP) for the program period beginning October 1, 2025, and ending June 30, 2026; and

Whereas, the YEP program serves approximately eighty (80) eligible youth between the ages of 14 and 20, providing educational support, employment training, driver's license assistance, program supplies, and contractual services with program-enhancing vendors; and

Whereas, this grant is reimbursable and requires no matching funds from the City of Mount Vernon; and

Whereas, the City Council finds it in the best interest of the City and its residents to authorize the Mayor to enter into an agreement with the Westchester-Putnam Local Workforce Development Board to accept these funds and implement the Youth Employment Program through the Youth Bureau; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized to enter into an agreement with the Westchester-Putnam Local Workforce Development Board to accept grant funds in the amount of \$800,068 for the Youth Employment Program (YEP) for the period October 1, 2025, to June 30, 2026.

Section 2. Purpose. The purpose of the grant is to provide educational and employment services to eligible youth aged 14–20, including but not limited to career exploration, workforce readiness, driver's license support, program supplies, and vendor partnerships that enhance program delivery and participant outcomes.

Section 3. Funding Allocation. Funds shall be recorded in Revenue Code A3989 and appropriated to the following budget codes:

- A7321.101 – Salaries
- A7321.104 – Part-Time
- A7321.203 – Equipment
- A7321.402 – Travel Expense
- A7321.405 – Contracted Outside Services
- A7321.458 – Miscellaneous
- A7321.467 – Program Supplies

8

OCT 22 2025

8

Section 4. Terms of Grant. This is a reimbursable grant with *no* matching requirement from the City of Mount Vernon.

Section 5. Effective Date. This Ordinance shall take effect immediately upon approval and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken As Follows: October 22, 2025
Boxhill: Yea
Browne: Yea
Gleason: Yea
Thompson: Yea
Poteat: Yea
Ordinance Adopted

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel

APPROVED

OCT 22 2025

Date

BY *[Signature]*
Acting Mayor

[Signature]
Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

[Signature]
Acting President

ATTEN: *[Signature]*
City Clerk



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -2179

Agenda Date: 6/24/2026

Agenda #: 4.

Board of Estimate and Contract:

RESOLVED, that an Ordinance adopted by the City Council on June 10, 2026, and signed by the Mayor on June 25, 2026, authorizing the Mayor to Enter into an Agreement with iamWilliamG Enterprise, LLC to Provide a Fitness and Nutrition Program for Youth Participants through the Mount Vernon Youth Bureau - (for an amount not to exceed Five Thousand Dollars (\$5,000.00) and funding for this agreement is available through the Westchester County Youth Bureau M.I.M. grant and shall be accounted for in Revenue Code A2229.8, with expenditures charged to Budget Code A7338.405 (Contracted Outside Services); this grant is fully reimbursable and requires no local matching funds from the City of Mount Vernon); be, and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH
IAMWILLIAMG ENTERPRISE, LLC TO
PROVIDE A FITNESS AND NUTRITION
PROGRAM FOR YOUTH PARTICIPANTS
THROUGH THE MOUNT VERNON YOUTH BUREAU

Whereas, in correspondence dated June 3, 2026, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to execute an agreement iamWilliamG Enterprise, LLC for the provision of a Fitness and Nutrition Program for youth participants through the Mount Vernon Youth Bureau, for an amount not to exceed Five Thousand Dollars (\$5,000.00), subject to review and approval as to form by the Corporation Counsel; and

Whereas, pursuant to Ordinance No. 10 adopted on January 14, 2025, the City Council authorized the acceptance of grant funding in the amount of Twenty-Five Thousand Dollars (\$25,000.00) from the Westchester County Youth Bureau under the M.I.M. Program to support and promote the physical, emotional, and social well-being of the youth of the City of Mount Vernon; and

Whereas, the Mount Vernon Youth Bureau has identified the need for a structured fitness and wellness program designed to improve the physical health, confidence, self-discipline, and overall well-being of participating youth; and

Whereas, the Youth Bureau desires to engage iamWilliamG Enterprise, LLC to conduct a thirteen (13) session Fitness and Nutrition Program for twenty-five (25) youth participants, commencing on or about July 8, 2026, and concluding on or about August 13, 2026; and

Whereas, the program shall include guided physical fitness activities focusing on strength, flexibility, proper exercise techniques, nutrition education, healthy lifestyle choices, team-building exercises, and instruction intended to foster self-belief, self-confidence, self-motivation, teamwork, and mutual support among participants; and

Whereas, the total cost of said services shall not exceed Five Thousand Dollars (\$5,000.00); and

Whereas, funding for this agreement is available through the Westchester County Youth Bureau M.I.M. grant and shall be accounted for in Revenue Code A2229.8, with expenditures charged to Budget Code A7338.405 (Contracted Outside Services); and

Whereas, said grant is fully reimbursable and requires no local matching funds from the City of Mount Vernon.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON:

Section 1. Authorization of Agreement. The Mayor is hereby authorized and directed to enter into an agreement with iamWilliamG Enterprise, LLC for the provision of a Fitness and Nutrition Program for youth participants through the Mount Vernon Youth Bureau, for an amount not to exceed Five Thousand Dollars (\$5,000.00), subject to review and approval as to form by the Corporation Counsel.

Section 2. Funding. The Comptroller is hereby authorized and directed to make payment for services rendered pursuant to the agreement from Budget Code A7338.405 (Contracted Outside Services), utilizing funds available through the Westchester County Youth Bureau M.I.M. grant.

Section 3. Implementation. The Mayor, Comptroller, Youth Bureau Director, and any other City officials deemed

necessary are hereby authorized to execute such documents and take such actions as may be necessary to effectuate the purposes of this Ordinance.

Section 6. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

Page | 1



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mvnyouthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

June 3, 2026

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor permission to enter into an agreement with “IamWilliamG Enterprise, LLC” to conduct a fitness and nutrition program, 25 youth through the Youth Bureau in the amount of **\$5,000**. The 13-sessions is slated to begin in the (summer) July 8, 2026, and concludes on August 13, 2026.

In an ordinance dated January 14, 2025, #10, the Mount Vernon Youth was approved to accept funds in the amount of **\$25,000-M.I.M** from the Westchester County Youth Bureau to support and promote the physical, emotional, and social well-being of the City’s youth. Students will participate in a structured fitness and wellness program designed to improve physical health, confidence and overall well-being. The course includes guided exercises that focus on strength, flexibility, and proper technique, along with lessons on proper nutrition and how food choices impact mood, behavior and long-term health. Each session builds on the previous one, helping students develop discipline, body awareness, and healthy habits that support both physical and mental growth. Youth will be thought the fundamentals of exercise, nutrition and self-discipline, the knowledge of self-belief, self-confidence & self-motivation through fitness and exercise. This program will also be joyous with team building activities, teamwork and supporting one another.

Funds are to be accounted for in revenue code A2229.8 and with appropriations in budget codes: A7338.405 (Contracted Outside Services). This is a reimbursable grant that does not require any matching.

Should you require further information, please feel free to contact me at (914) 665-2347 or by email at Dburrell@cmvny.com.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Award Letter



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
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DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel

JAN 14 2026

18

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH THE
WESTCHESTER COUNTY YOUTH BUREAU FOR THE
ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF
\$25,000 FOR THE MOVING IN MOTION (M.I.M.) PROGRAM**

Whereas, in correspondence dated December 29, 2025, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to enter into an agreement with the Westchester County Youth Bureau for the acceptance of grant funds in the amount of \$25,000.00 for the Moving in Motion (M.I.M.) Program, for the grant period of October 1, 2025, through September 30, 2026; and

Whereas, the City of Mount Vernon, through its Youth Bureau, provides programs and services designed to promote the physical, emotional, and social well-being of the City's youth; and

Whereas, the Westchester County Youth Bureau has awarded the City of Mount Vernon a one-year reimbursable grant in the amount of Twenty-Five Thousand Dollars (\$25,000.00) for the Moving in Motion (M.I.M.) Program, for the period commencing October 1, 2025, and ending September 30, 2026; and

Whereas, the purpose of the Moving in Motion (M.I.M.) sport education program is to foster a positive relationship with one's body by emphasizing function, capability, and overall wellness rather than aesthetics; and

Whereas, the M.I.M. Program provides a structured and supportive environment in which youth can manage stress, reduce anxiety, and build resilience through physical activity, goal setting, and skill development; and

Whereas, although the M.I.M. Program is not competitive in nature, it promotes emotional regulation, impulse control, and the ability to respond constructively to both success and adversity, thereby strengthening emotional intelligence and mental well-being; and

Whereas, the grant funds shall be accounted for as revenue in Revenue Code A2229.8, with corresponding appropriations in the following budget codes:

- A7338.101 – Salaries
- A7338.104 – Part-Time
- A7338.203 – Equipment
- A7338.401 – Travel Expense
- A7338.405 – Contracted Outside Services
- A7338.458 – Miscellaneous
- A7338.467 – Program Supplies; and

Whereas, this grant is fully reimbursable and does not require any cash or in-kind matching funds from the City of Mount Vernon; and

Whereas, the award letter for said grant is dated December 9, 2025, and submission of the referral letter occurred thereafter due to the Executive Director being on Family and Medical Leave Act (FMLA) leave and the intervening holiday season; and

Whereas, the City Council of the City of Mount Vernon finds it to be in the best interest of the City and its youth to accept said grant and authorize the execution of the required agreement.

10

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NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON:

Section 1. Authorization to Enter into Agreement. The Mayor of the City of Mount Vernon is hereby authorized and directed to enter into an agreement with the Westchester County Youth Bureau for the acceptance of grant funds in the amount of \$25,000.00 for the Moving in Motion (M.I.M.) Program, for the grant period of October 1, 2025, through September 30, 2026.

Section 2. Acceptance and Use of Funds. The City of Mount Vernon Youth Bureau is hereby authorized to accept and expend said grant funds strictly in accordance with the terms and conditions set forth by the Westchester County Youth Bureau and for purposes related to the implementation and operation of the Moving in Motion (M.I.M.) Program.

Section 3. Budgetary Authorization. The grant funds shall be recorded as revenue in A2229.8, with appropriations made in the following budget codes: A7338.101, A7338.104, A7338.203, A7338.401, A7338.405, A7338.458, and A7338.467, or such other budget codes as may be deemed necessary by the Comptroller, provided the total appropriations do not exceed the grant award.

Section 4. No Local Match Required. This Ordinance acknowledges that the grant is reimbursable in nature and requires no matching funds from the City of Mount Vernon.

Section 5. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Votes Taken: Jan. 14, 2026
Boxhill: Yea Gleason: Yea
Turnquest-Jones: Yea Wallace: Yea
Thompson: Yea Ordinance Adopted

APPROVED AS TO FORM
Bryan A. Bond
Assistant Corporation Counsel

APPROVED
Date: *JAN 14 2026*
BY: *Michael Howard*
Mayor

Cynthia J. Jones
Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
Derrick Thompson
President
ATTEST: *Michelle Benitez*
City Clerk



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -2187

Agenda Date: 6/24/2026

Agenda #: 5.

Board of Estimate and Contract:

RESOLVED, that an Ordinance adopted by the City Council on June 10, 2026, and signed by the Mayor on June 25, 2026, authorizing the Mayor to Execute an Agreement with the Westchester Putnam Workforce Development Board an Authorizing the Acceptance and Appropriation of Summer Youth Employment Program Funds in the Amount of \$195,000 for the Mount Vernon Youth Bureau - (the grant funds shall be recorded under Revenue Account Code A2229.8 and appropriated under budget codes TANF A6296.101 and TANF A6296.458; this grant is fully reimbursable and requires no matching funds or financial contribution from the City of Mount Vernon); and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE WESTCHESTER PUTNAM WORKFORCE DEVELOPMENT BOARD AND AUTHORIZING THE ACCEPTANCE AND APPROPRIATION OF SUMMER YOUTH EMPLOYMENT PROGRAM FUNDS IN THE AMOUNT OF \$195,000 FOR MOUNT VERNON YOUTH BUREAU

Whereas, in correspondence dated June 11, 2026, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to execute an agreement, and any related documents deemed necessary by the Corporation Counsel, with the Westchester Putnam Workforce Development Board for the administration of the 2026 Summer Youth Employment Program and the receipt of grant funding in the amount of One Hundred Ninety-Five Thousand Dollars (\$195,000); and

Whereas, the Mount Vernon Youth Bureau seeks to provide meaningful employment opportunities, workforce readiness training, leadership development, and career exploration experiences for the youth of the City of Mount Vernon; and

Whereas, the Westchester Putnam Workforce Development Board has awarded funding to the City of Mount Vernon Youth Bureau in the amount of One Hundred Ninety-Five Thousand Dollars (\$195,000) to administer the Summer Youth Employment Program ("SYEP") for the 2026 summer season; and

Whereas, the Summer Youth Employment Program will provide employment opportunities for seventy-five (75) youth between the ages of fourteen (14) and twenty (20) during the period of May 1, 2026, through September 30, 2026; and

Whereas, participating youth will be assigned to various public, nonprofit, and community-based worksites throughout the City of Mount Vernon for a six-week employment period and will receive a minimum of one hundred twenty (120) hours of work experience; and

Whereas, each participant will earn wages at the rate of Seventeen Dollars (\$17.00) per hour, for a total earning opportunity of Two Thousand Forty Dollars (\$2,040.00) per participant; and

Whereas, the Summer Youth Employment Program provides participants with leadership development, hands-on work experience, workplace readiness skills, and core competencies that foster positive youth development, self-sufficiency, responsibility, and a strong work ethic; and

Whereas, the funding provided through the Westchester Putnam Workforce Development Board is a reimbursable grant that requires no local matching funds from the City of Mount Vernon; and

Whereas, the grant funds shall be recorded under Revenue Account Code A2229.8 and appropriated under budget codes TANF A6296.101 and TANF A6296.458; and

Whereas, the City Council finds that participation in the Summer Youth Employment Program serves a valid public purpose by investing in the educational, social, and economic development of the youth of the City of Mount Vernon. NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON AS FOLLOWS:

Section 1. Authorization to Execute Agreement. The Mayor is hereby authorized and directed to execute an agreement, and any related documents deemed necessary by the Corporation Counsel, with the Westchester Putnam Workforce Development Board for the administration of the 2026 Summer Youth Employment Program and the receipt of

grant funding in the amount of One Hundred Ninety-Five Thousand Dollars (\$195,000).

Section 2. Acceptance of Grant Funds. The City Council hereby accepts grant funding in the amount of One Hundred Ninety-Five Thousand Dollars (\$195,000) from the Westchester Putnam Workforce Development Board for the operation of the 2026 Summer Youth Employment Program.

Section 3. Appropriation of Funds. The Comptroller is hereby authorized and directed to record and appropriate the grant funds as follows:

Revenue Account: A2229.8 - Summer Youth Employment Program Revenue

Expenditure Accounts:

◆ TANF A6296.101

◆ TANF A6296.458

or such other related accounts as may be required for the administration of the program in accordance with applicable accounting and grant requirements.

Section 4. Program Administration. The Mount Vernon Youth Bureau is authorized to administer the Summer Youth Employment Program, including the recruitment, placement, supervision, training, and monitoring of participating youth and worksites, in accordance with the terms and conditions established by the Westchester Putnam Workforce Development Board and all applicable federal, state, and local regulations.

Section 5. No Local Match Required. The City Council acknowledges that this grant is fully reimbursable and requires no matching funds or financial contribution from the City of Mount Vernon.

Section 6. Severability. If any clause, sentence, paragraph, subdivision, section, or part of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 7. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

Page | 1



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
cityofmountvernonyouthbureau@gmail.com
HTTP://youthbureau.cmvny.com
@mountvernonyb/ mv youthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

June 11, 2026

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council enact legislation enabling the Mayor to enter into an agreement with the Westchester Putnam Workforce Board, allowing the Mount Vernon Youth Bureau to accept funds in the amount of **\$195,000** to provide Summer Youth Employment Services during the 2026 summer.

The purpose of this fund is to employ **seventy-five (75) youth ages 14-20 beginning 5/1/2026 to 9/30/2026**. Youth will be placed within various worksites within the City of Mount Vernon for 6-weeks. Each youth will be provided work experience of 120 hours, earning minimum wage of \$17 per hour, totaling **\$2040** per youth. The Summer Youth Employment Program (SYEP) provides leadership skills development, hands-on-working experience, builds core competencies, and lifelong skill sets, which attributes to fostering positive maturation, self-sufficiency, and work ethics.

Funds are to be accounted for in revenue code A2229.8 and with appropriations in budget codes: **TANF A6296 (101 & 458)** This fund is a reimbursable grant and require **no** matching funds.

Should you require further information, please feel free to contact the Debbie Burrell-Butler, Executive Director at (914) 665-2344 or by email at Dburrell@mountvernony.gov.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Award Letter

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel

THOM KLEINER
Executive Director

SENT VIA EMAIL

June 3, 2026

Deborah Burrell-Butler, Executive Director
City of Mount Vernon Youth Bureau
One Roosevelt Square, Room 306
Mount Vernon, NY 10550

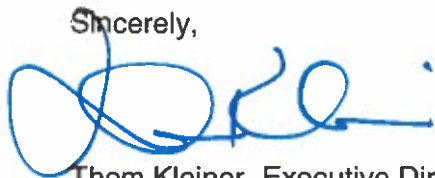
Dear Debbie,

Re: 2026 SYEP: 5/1/2026 to 9/30/2026

Westchester County intends to establish a contract with the City of Mount Vernon Youth Bureau to provide Summer Youth Employment Services to seventy-five (75) Youth, 14 to 20 years of age, beginning on or about 5/1/2026 to 9/30/2026 subject to all necessary approvals. **The contract award for the year is expected not to exceed \$195,000.**

The proposed contract described above is subject to the following approvals: The Westchester County Commissioner of Social Services, The Westchester County Board of Acquisition and Contract and the Westchester County Attorney. Therefore, this letter should not be construed in any way as a guarantee of the availability of any such funds to the entity named herein. Upon receipt of these approvals, a formal contract will be executed between the County and the City of Mount Vernon Youth Bureau.

Sincerely,



Thom Kleiner, Executive Director

Cc: Elizabeth Oliveto
Mary Skirchak

The Westchester-Putnam Workforce Development Board (WPWDB) is comprised of leaders and staff of state and county government agencies, non-profits, public education, and the private sector who work together to strengthen the partnerships between business, education, and service providers within the "Career Center Network" to meet the needs for a skilled workforce. The WPWDB provides policy directions and program oversight to the Career Centers and workforce development programs in Westchester and Putnam counties.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -2185

Agenda Date: 6/24/2026

Agenda #: 6.

RESOLVED, that an Ordinance adopted by the City Council on June 10, 2026, and signed by the Mayor on June 25, 2026, authorizing the Refund of Real Property Taxes for Property Located at 1 Park Avenue, Mount Vernon, New York (Section 165.63, Block 1140, Lot 5), pursuant to Real Property Tax Law § 556, as follows:

Section 1. Authorization of Refund. The Comptroller of the City of Mount Vernon is hereby authorized and directed to process and issue refunds for the City tax overpayments attributable to the approved correction of the assessment for the property known as 1 Park Avenue, Mount Vernon, New York, Section 165.63, Block 1140, Lot 5, in the following amounts:

A. 2025 City Tax Refund: Four Thousand One Hundred Fifty-Four Dollars and Forty-One Cents (\$4,154.41); and

B. 2026 City Tax Refund: Four Thousand Three Hundred Eighty-One Dollars and Eighty-Four Cents (\$4,381.84).

Section 2. Acknowledgment of County and School Refunds. The City Council acknowledges that the approved RP-556 application further authorizes the following refunds by the respective taxing jurisdictions:

A. 2025 County Tax Refund: One Thousand Three Hundred Ninety-One Dollars and Eighty-Four Cents (\$1,391.84);

B. 2026 County Tax Refund: One Thousand Four Hundred Forty-Two Dollars and Eighty-Eight Cents (\$1,442.88); and

C. 2025 School Tax Refund: Seven Thousand Nine Hundred Twenty-Four Dollars and Ninety-One Cents (\$7,924.91); and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE REFUND
OF REAL PROPERTY TAXES FOR PROPERTY
LOCATED AT 1 PARK AVENUE, MOUNT VERNON,
NEW YORK (SECTION 165.63, BLOCK 1140, LOT 5)
PURSUANT TO REAL PROPERTY TAX LAW § 556

Whereas, by correspondence dated June 9, 2026, the Commissioner for the Department of Assessment formally requested authorization for the Comptroller to process and issue refunds for the City tax overpayments attributable to the approved correction of the assessment for the property known as 1 Park Avenue, Mount Vernon, New York, Section 165.63, Block 1140, Lot 5, in the amount of Thirty-Three Thousand Dollars (\$33,000.00) as indicated below; and

Whereas, the owner of the property located at 1 Park Avenue, Mount Vernon, New York, designated on the City Assessment Roll as Section 165.63, Block 1140, Lot 5, submitted an Application for Refund or Credit of Real Property Taxes (Form RP-556) pursuant to Article 5, Title 3 of the New York State Real Property Tax Law; and

Whereas, the application was reviewed and approved by the Westchester County Tax Commissioner, Victor L. Mallison, on June 8, 2026; and

Whereas, the application established that a clerical error occurred as defined in Section 550(3)(b) of the Real Property Tax Law, namely the assessment of improvement not in existence or present on a different parcel; and

Whereas, the subject parcel should have been assessed at Twenty-Five Thousand Dollars (\$25,000.00) for the 2024 assessment year and thereafter, but was instead assessed at Thirty-Three Thousand Dollars (\$33,000.00), resulting in excessive taxation on the 2025 City, County, and School Tax Bills and the 2026 City and County Tax Bills; and

Whereas, as a result of such clerical error, the property owner is entitled to refunds of taxes paid in excess of the amount lawfully due; and

Whereas, the City Council finds it appropriate and in the public interest to authorize the refund of the City portion of such overpaid taxes and acknowledge the corresponding County and School tax refunds as approved by the Westchester County Tax Commissioner;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON AS FOLLOWS:

Section 1. Authorization of Refund. The Comptroller of the City of Mount Vernon is hereby authorized and directed to process and issue refunds for the City tax overpayments attributable to the approved correction of the assessment for the property known as 1 Park Avenue, Mount Vernon, New York, Section 165.63, Block 1140, Lot 5, in the following amounts:

- A. 2025 City Tax Refund: Four Thousand One Hundred Fifty-Four Dollars and Forty-One Cents (\$4,154.41);
- B. 2026 City Tax Refund: Four Thousand Three Hundred Eighty-One Dollars and Eighty-Four Cents (\$4,381.84).

Section 2. Acknowledgment of County and School Refunds. The City Council acknowledges that the approved RP-556 application further authorizes the following refunds by the respective taxing jurisdictions:

- A. 2025 County Tax Refund: One Thousand Three Hundred Ninety-One Dollars and Eighty-Four Cents (\$1,391.84);
- B. 2026 County Tax Refund: One Thousand Four Hundred Forty-Two Dollars and Eighty-Eight Cents (\$1,442.88);
- C. 2025 School Tax Refund: Seven Thousand Nine Hundred Twenty-Four Dollars and Ninety-One Cents (\$7,924.91).

Section 3. Implementation. The Comptroller, Assessor, City Clerk, and any other officers or employees of the City are hereby authorized and directed to take all actions necessary to carry out the provisions of this Ordinance and to coordinate with the appropriate County and School District officials concerning the implementation of the approved refund.

Section 4. Severability. If any clause, sentence, paragraph, subdivision, section, or part of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 5. Effective Date. This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

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CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of ASSESSMENT

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2326 – Fax: (914) 665-3522

Stephanie Vanderpool
Commissioner

Cranson D. Johnson
Deputy Commissioner

June 9, 2026

Honorable City Council Members
City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Refund 1 Park Avenue
165.63-1140-5

Dear Honorable City Council Members:

Please see attached application for refund or credit of the real property taxes (RP-556), approved by the Westchester County Tax Commissioner Victor L. Mallison on June 8, 2026, for overpayment on the 2025 City, County and School Tax bills & 2026 City and County Tax Bills.

Due to a clerical error (RPTL Section 550, Subdivision 3) (b) The Assessment of an improvement not in existence or present on a different parcel.

The Parcels assessment should have been \$25,000 for the assessment year 2024 through current. The parcel was assessed at \$33,000 therefore the parcel was improperly charged on the 2025 City, County and School Tax Bills & 2026 City and County Tax Bills.

Please be advised the owner is entitled to the following as refunds:

2025 City to be refunded \$4,154.41
2025 County to be refunded \$1,391.84
2025 School to be refunded \$7,924.91
2026 City to be refunded \$4,381.84
2026 County to be refunded \$1,442.88

I have attached all additional documentation pertaining to this subject matter.

If this meets approval code of your Honorable Body, would you kindly have the necessary legislation enacted.

Sincerely,

Stephanie Vanderpool

Stephanie Vanderpool
Commissioner of Assessment
City Hall- One Roosevelt Square
Mount Vernon, Ny 10550
Email SVanderpool@mountvernonny.gov



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
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File #: TMP -2191

Agenda Date: 6/30/2026

Agenda #: 7.

Board of Estimate and Contract:

A REQUEST AUTHORIZING THE
ATTACHED TRAVEL AND
TRAINING REQUEST FORM AND
APPROVING THE EXPENDITURE OF FUNDS
FOR
THE SENIOR ASSESSMENT CLERKS,
KAMEKA FAULKNER and JENNIFER SHUTE
IN THE DEPARTMENT OF ASSESSMENT
TO
ATTEND THE 2026 CORNELL CONFERENCE
FROM
JULY 19 - 24, 2026

Board of Estimate and Contract:

A RESOLUTION AUTHORIZING TRAVEL
AND TRAINING EXPENSES FOR SENIOR
ASSESSMENT CLERKS KAMEKA FAULKNER
AND JENNIFER SHUTE TO ATTEND THE
CORNELL CONFERENCE IN ITHACA, NEW YORK

WHEREAS, by correspondence dated June 15, 2026, the Commissioner of the Department of Assessment has requested authorization for Senior Assessment Clerks Kameka Faulkner and Jennifer Shute of the Department of Assessment to attend the Cornell Conference in Ithaca, New York, from July 19, 2026, to July 24, 2026; and

WHEREAS, the Cornell Conference provides specialized professional development and continuing education opportunities for assessment personnel, including coursework on "Emerging Topics in Property Assessment" and "The Path of the Petition: Navigating BAR, SCAR, Mock Trial, and the Petition"; and

WHEREAS, successful completion of these courses will provide continuing education credits recognized by the New York State Office of Real Property Tax Services, thereby enhancing the knowledge and effectiveness of Department personnel; and

WHEREAS, Senior Assessment Clerk Kameka Faulkner has been awarded the 2026 Michele Casandra Memorial Scholarship Fund through the New York State Assessors' Association Seminar on Professional Development in the amount of One Thousand Two Hundred Dollars (\$1,200.00), which will be applied toward conference-related expenses upon successful completion of the program; and

WHEREAS, the scholarship award significantly reduces the overall cost to the City and makes participation in the conference a cost-effective professional development opportunity; and

WHEREAS, the estimated total cost for conference registration, lodging, travel, and meals for both employees shall not exceed Two Thousand Three Hundred Dollars (\$2,300.00), and the attendees will share lodging accommodations to further minimize expenses; and

WHEREAS, funding for this expenditure is available in the Board of Estimate and Contract Austerity Budget Line Account No. A1030.402; NOW, THEREFORE, BE IT

RESOLVED, that the Board of Estimate and Contract of the City of Mount Vernon hereby authorizes Senior Assessment Clerks Kameka Faulkner and Jennifer Shute of the Department of Assessment to attend the Cornell Conference in Ithaca, New York, from July 19, 2026, through July 24, 2026; and BE IT FURTHER

RESOLVED, that the Board authorizes expenditures in an amount not to exceed Two Thousand Three Hundred Dollars (\$2,300.00) for registration fees, lodging, travel, meals, and related conference expenses, subject to applicable City policies and procedures; and BE IT FURTHER

RESOLVED, that the Comptroller and other duly authorized City officials are hereby authorized and directed to process all payments and reimbursements from Austerity Budget Code A1030.402, upon receipt of proper documentation and in compliance with all applicable purchasing and fiscal policies and procedures, consistent with the provisions of this Resolution; and be it further approved; and BE IT FURTHER

RESOLVED, that this Resolution is subject to approval by the Board of Estimate and Contract (BOE&C) and subsequent adoption by the City Council.



CITY OF MOUNT VERNON, N. Y.
DEPARTMENT of ASSESSMENT

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2328 – Fax: (914) 665-3522

Stephanie Vanderpool
Commissioner

Cranson D. Johnson
Deputy Commissioner

June 15, 2026

Board of Estimate
City of Mount Vernon,
Mount Vernon, New York 10550

(Through the Office of the Mayor)

Dear Honorable Board of Estimate Members:

I am writing to request your approval for Kameka Faulkner and Jennifer Shute, Senior Assessment Clerks, for the Department of Assessment to attend the Cornell Conference in Ithaca, New York on July 19-24, 2026.

Please be advise Kameka Faulkner was awarded 2026 recipient of the Michele Casandra Memorial Scholarship Fund for the NYSAA Seminar on Professional Development to be used solely at the Cornell Conference in the amount of \$1,200. The scholarship funds will be released upon 30 days after successful completion of the classes.

Based on the awarded scholarship there is minimal cost to the city's budget, making it an excellent, low-risk professional development opportunity.

They will gain training on “Emerging Topics in Property Assessment” and “The Path of the Petition: Navigating BAR, SCAR, Mock Trial, and the Petition”. Both will receive continuing education credit from the Office of Real Property Tax Services.

The cost should not exceed \$2,300 which includes courses, hotel, travel and meal expenses. To help minimize hotel expenses Kameka Faulkner and Jennifer Shute, will be sharing lodging.

Please be advised funds are available in BOE Austerity budget line A1030.402

If this meets the approval of your Honorable Body, would you kindly have the necessary legislation enacted.

Thank you in advance for your cooperation.

Respectfully submitted,

Stephanie Vanderpool
Commissioner of Assessment
City-Hall One Roosevelt Square
Mount Vernon, NY 10550
Email: SVanderpool@mountvernonny.gov



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -2204

Agenda Date: 6/30/2026

Agenda #: 8.

Board of Estimate and Contract:

A RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CLAIM OF ROSANA GOMES v. CITY OF MOUNT VERNON AND PAN KUO REALTY

WHEREAS, on or about May 12, 2023, a Notice of Claim was filed by Mary Dyer against the City of Mount Vernon and Pan Kuo Realty, alleging that she sustained personal injuries as a result of a trip and fall accident that occurred on February 24, 2023, due to a defective sidewalk condition allegedly caused by a decaying tree that partially uprooted the sidewalk; and

WHEREAS, as a result of the alleged accident, Ms. Dyer claims to have sustained serious injuries, including a fractured and deviated nasal fracture requiring surgical intervention and a distal radius fracture of the left wrist, and seeks damages in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00); and

WHEREAS, the City of Mount Vernon was subsequently served with a Summons and Complaint arising out of the same incident on January 11, 2024; and

WHEREAS, testimony provided by the City witness and the co-defendant property owner created an issue of fact as to which entity performed work in the vicinity of the accident location approximately one month prior to the incident; and

WHEREAS, the co-defendant, Pan Kuo Realty, has agreed to contribute the sum of Two Hundred Eighty Thousand Dollars (\$280,000.00) toward the settlement of this matter; and

WHEREAS, although the City established that it had knowledge of the condition after acquiring the property and failed to undertake corrective measures to repair the sidewalk, it is in the best interests of the City to contribute a nominal amount toward settlement and fully resolve the litigation, thereby avoiding the risks, uncertainties, and potential increased exposure associated with continued litigation and the possibility of future medical treatment or additional surgical intervention; and

WHEREAS, by correspondence dated June 22, 2026, the Corporation Counsel reviewed and evaluated the claim and recommended that the Board of Estimate and Contract approve a settlement contribution by the City in the amount of Twenty Thousand Dollars (\$20,000.00);

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Estimate and Contract hereby authorizes the settlement of the claim of Mary Dyer in the amount of Twenty Thousand Dollars (\$20,000.00); and be it further

RESOLVED, that the Comptroller is hereby authorized and directed to make payment of said amount from Budget Code A1930.494 - Judgments and Settlements, as appropriated in the 2026 Budget; and be it further

RESOLVED, that the Mayor, Corporation Counsel, Comptroller, and such other City officials as may be necessary are hereby authorized to execute any and all documents required to effectuate the settlement and release of claims arising from this matter.

**A RESOLUTION AUTHORIZING THE SETTLEMENT
OF THE CLAIM OF ROSANA GOMES v. CITY OF
MOUNT VERNON AND PAN KUO REALTY**

WHEREAS, on or about May 12, 2023, a Notice of Claim was filed by Mary Dyer against the City of Mount Vernon and Pan Kuo Realty, alleging that she sustained personal injuries as a result of a trip and fall accident that occurred on February 24, 2023, due to a defective sidewalk condition allegedly caused by a decaying tree that partially uprooted the sidewalk; and

WHEREAS, as a result of the alleged accident, Ms. Dyer claims to have sustained serious injuries, including a fractured and deviated nasal fracture requiring surgical intervention and a distal radius fracture of the left wrist, and seeks damages in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00); and

WHEREAS, the City of Mount Vernon was subsequently served with a Summons and Complaint arising out of the same incident on January 11, 2024; and

WHEREAS, testimony provided by the City witness and the co-defendant property owner created an issue of fact as to which entity performed work in the vicinity of the accident location approximately one month prior to the incident; and

WHEREAS, the co-defendant, Pan Kuo Realty, has agreed to contribute the sum of Two Hundred Eighty Thousand Dollars (\$280,000.00) toward the settlement of this matter; and

WHEREAS, although the City established that it had knowledge of the condition after acquiring the property and failed to undertake corrective measures to repair the sidewalk, it is in the best interests of the City to contribute a nominal amount toward settlement and fully resolve the litigation, thereby avoiding the risks, uncertainties, and potential increased exposure associated with continued litigation and the possibility of future medical treatment or additional surgical intervention; and

WHEREAS, by correspondence dated June 22, 2026, the Corporation Counsel reviewed and evaluated the claim and recommended that the Board of Estimate and Contract approve a settlement contribution by the City in the amount of Twenty Thousand Dollars (\$20,000.00);

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Estimate and Contract hereby authorizes the settlement of the claim of Mary Dyer in the amount of Twenty Thousand Dollars (\$20,000.00); and be it further

RESOLVED, that the Comptroller is hereby authorized and directed to make payment of said amount from Budget Code A1930.494 – Judgments and Settlements, as appropriated in the 2026 Budget; and be it further

RESOLVED, that the Mayor, Corporation Counsel, Comptroller, and such other City officials as may be necessary are hereby authorized to execute any and all documents required to effectuate the settlement and release of claims arising from this matter.



City of Mount Vernon, New York

Staff Report

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File #: TMP -2205

Agenda Date: 6/30/2026

Agenda #: 9.

Board of Estimate and Contract:

A RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CLAIM OF KIMITO HARRIS

WHEREAS, on August 14, 2025, the date of the alleged incident, a Notice of Claim was filed by Kimito Harris against the City of Mount Vernon, alleging that after a member of the Mount Vernon Police Department issued a summons for operating an uninsured motor vehicle, the claimant's vehicle was required to be towed from the scene; and

WHEREAS, the towing company advised the MVPD that its arrival at the scene would be delayed by more than one hour, and due to the presence of a growing crowd at the location, police officers obtained supervisory approval to relocate the vehicle to Police Headquarters pending the tow company's arrival; and

WHEREAS, a member of the MVPD drove the claimant's 2019 Mercedes-Benz to Police Headquarters, and the claimant subsequently alleged that during the relocation of the vehicle, the officer drove over broken glass, causing damage to the underside of the vehicle; and

WHEREAS, the claimant sought reimbursement for the alleged damages in the amount of Two Thousand Nine Hundred Ninety-Three Dollars and Thirty-Two Cents (\$2,993.00);

WHEREAS, upon review and evaluation of the claim, the Corporation Counsel, by correspondence dated June 24, 2026, recommended that the Board of Estimate and Contract approve a settlement in the amount of \$1,000.00.

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Estimate and Contract hereby authorizes the settlement of the claim filed by Kimito Harris in the amount of \$1,000.00; and be it further

RESOLVED, that the Comptroller is hereby authorized and directed to disburse payment in the amount of \$1,000.00 from Budget Code A1930.494 (Judgments and Settlements) in the 2026 Budget.

**A RESOLUTION AUTHORIZING
THE SETTLEMENT OF THE CLAIM OF
KIMITO HARRIS**

WHEREAS, on August 14, 2025, the date of the alleged incident, a Notice of Claim was filed by Kimito Harris against the City of Mount Vernon, alleging that after a member of the Mount Vernon Police Department issued a summons for operating an uninsured motor vehicle, the claimant's vehicle was required to be towed from the scene; and

WHEREAS, the towing company advised the MVPD that its arrival at the scene would be delayed by more than one hour, and due to the presence of a growing crowd at the location, police officers obtained supervisory approval to relocate the vehicle to Police Headquarters pending the tow company's arrival; and

WHEREAS, a member of the MVPD drove the claimant's 2019 Mercedes-Benz to Police Headquarters, and the claimant subsequently alleged that during the relocation of the vehicle, the officer drove over broken glass, causing damage to the underside of the vehicle; and

WHEREAS, the claimant sought reimbursement for the alleged damages in the amount of Two Thousand Nine Hundred Ninety-Three Dollars and Thirty-Two Cents (\$2,993.00);

WHEREAS, upon review and evaluation of the claim, the Corporation Counsel, by correspondence dated June 24, 2026, recommended that the Board of Estimate and Contract approve a settlement in the amount of \$1,000.00.

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Estimate and Contract hereby authorizes the settlement of the claim filed by Kimito Harris in the amount of \$1,000.00; and be it further

RESOLVED, that the Comptroller is hereby authorized and directed to disburse payment in the amount of \$1,000.00 from Budget Code A1930.494 (Judgments and Settlements) in the 2026 Budget.