

# **City of Mount Vernon, New York**

1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA [FACEBOOK.COM/MOUNTVERNONNY](https://www.facebook.com/MOUNTVERNONNY)



## **Referral Packet - Final**

**Tuesday, June 17, 2025**

**3:00 PM**

**MAYOR'S CONFERENCE ROOM - 1st FLOOR**

**Board of Estimate & Contract**

**Call to Order: At 3:00 PM by Chairwoman Mayor Shawyn Patterson-Howard**

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla.  
Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, City Clerk Nicole Bonilla, Deputy City Clerk Jordan Riullano, Assistant Comptroller Condell Hamilton

**ADMINISTRATION OF THE AGENDA****RESOLUTIONS APPROVING ORDINANCES**

1. Board of Water Supply: An Ordinance Authorizing a Salary Increase for the Position of Lead Service Line Coordinator within the Board of Water Supply

**Code:** LPW

**Attachments:** [LSLFC - Referral Letter](#)

2. Board of Water Supply: An Ordinance Authorizing the Increase of Salary for the Lead Service Line Administrator of the Board of Water Supply

**Code:** LPW

**Attachments:** [LSLA - Referral Letter](#)

3. Department of Recreation: An Ordinance Authorizing the Partnership Between the City of Mount Vernon Department of Recreation and the New York Presbyterian Division of Community and Population Health for a Summer Youth Market Program

**Code:** HR

**Attachments:** [NYP Referral letter- Artwork Program](#)

4. Department of Recreation: An Ordinance Authorizing the Acceptance of a Donation from the Westchester Soccer Club for a 40-Foot High Cube Storage Container for Memorial Field

**Code:** HR

**Attachments:** [Storage Container](#)

[Cassone Custom Container Worksheet](#)

- 
5. Youth Bureau: An Ordinance Authorizing the Mayor to Enter into an Agreement with the Westchester-Putnam Workforce Development Board for the Provision of Summer Youth Employment Services

**Code:** HR

**Attachments:** [Summer Youth Referral](#)  
[Award Letter for 2025-TANF-196,960](#)

6. Youth Bureau: An Ordinance Authorizing the Mayor to Retroactively Enter into an Agreement with Barrington Irving Technical Training School (BITTS) for Aviation Industry Training Services Funded by the Westchester-Putnam Workforce Development Board - (from May 19, 2025, to July 18, 2025)

**Code:** HR

**Attachments:** [BITTS referral letter- Aviation 2nd Cohort \\$60K](#)

7. Department of Public Safety: An Ordinance Authorizing the Mayor to Renew the Annual Maintenance Agreement Renewal with Business Electronics (iRecord) for Interview Room Recording Equipment used by the Department of Public Safety - (July 1, 2025, through June 30, 2026)

**Code:** PSC

**Attachments:** [Business Electronics Referral Letter](#)

8. Department of Public Safety: An Ordinance Authorizing the Chief of the Department of Public Safety to Attend the 2025 International Association of Chiefs of Police (IACP) Conference in Denver, Colorado - (October 18, 2025, to October 21, 2025)

**Code:** PSC

**Attachments:** [Updated IACP Conference Referral Letter](#)

9. Department of Assessment: An Ordinance Approving the Cancellation of Delinquent Taxes and Interest for the Westchester Muslim Center, Inc., Located at 22 Brookfield Road, Mount Vernon, NY 10552 - (Tax Map ID: 165.26-2142-4 )

**Code:** FP

**Attachments:** [22 BROOKFIELD RD LETTER](#)

10. Department of Assessment: An Ordinance Authorizing the Correction of Delinquent Taxes and Interest Fees for Tanya Hairston, 40 North 10th Avenue, Mount Vernon, NY 10550 - (Section 165.61, Block 1078, Lot 5)

**Code:** FP

**Attachments:** [40 N. 10th Avenue City Council Letter0001](#)

11. City Council: An Ordinance Authorizing the Establishment of a Custodial Account for the Property Development Project Located at 55 Pondfield Parkway

**Code:** FP

**Attachments:** [Custodial Acct 55 Pondfield](#)

## REQUEST TO AUTHORIZE PARTIAL PAYMENTS - DEPARTMENT OF PUBLIC

12. Department of Public Works: A Resolution Authorizing Partial Payment No. 13 for Sewer System Cleaning & Televising - Phase 1 to National Water Main Cleaning Company

**Attachments:** [RESOLUTION FOR PARTIAL PAYMENT NO. 13 TO NATIONAL WATER MAIN CLEANING COMPANY FOR SEWER SYSTEM CLEANING & TELEVISION - PHASE 1 -\\$125,470.22](#)

## SETTLEMENTS

13. Settlement in the Lawsuit in the matter of Jacqueline Smith v. Blue Rio, LLC and the City of Mount Vernon - \$5,000

**Attachments:** [SETTLEMENT RESOLUTION AUTHORIZING THE CLAIM FOR PERSONAL INJURY - PEDESTRIAN SLIP AND FALL \(JACQUELINE SMITH\)](#)

## TAX REVIEW SETTLEMENTS

14. Resolution for Tax Settlement for SMQ, LLC - \$47,096.60

**Attachments:** [Tax Settlement for Sixty SMQ LLC - \\$47,096.60](#)

15. Resolution for Tax Settlement for Praetorian Mandeville LLC - \$6,341.49

**Attachments:** [Tax Settlement for Praetorian Mandeville LLC](#)  
[- \\$6,341.49](#)

16. Resolution for Tax Settlement for Millington Project LLC - \$1,942.18

**Attachments:** [Tax Settlement for Millington Project LLC -](#)  
[\\$1,942.18](#)

**Agenda was concluded at \_\_\_\_ PM**

**Chairwoman Patterson-Howard asked if there was new business:**

**Mayor asked for a motion to adjourn.**

**There being no further business, the meeting was adjourned at \_\_\_\_**



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
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**File #:** TMP -1398

**Agenda Date:** 6/11/2025

**Agenda #:** 1.

### **Board of Estimate & Contract:**

**RESOLVED**, that a resolution adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, authorizing a Salary Increase for the Position of Lead Service Line Coordinator within the Board of Water Supply - (from \$52,000 to \$67,291, corresponding to CSEA Grade 6A, Step 7, effective January 1, 2025. The proposed increase has been reviewed and approved by the New York State Environmental Facilities Corporation (EFC), and sufficient funding is available from the existing \$2 million EFC grant allocated to the Lead Service Line Replacement Program); be, and the same is hereby approved.

### **City Council:**

#### **AN ORDINANCE AUTHORIZING A SALARY INCREASE FOR THE POSITION OF LEAD SERVICE LINE FIELD COORDINATOR WITHIN THE BOARD OF WATER SUPPLY**

**Whereas**, in a letter dated May 16, 2025, the Commissioner of the Board of Water Supply formally requested authorization for an increase in the annual salary of the Lead Service Line Field Coordinator position within the Board of Water Supply from \$52,000 to \$67,291, corresponding to CSEA Grade 6A, Step 7, effective January 1, 2025; and

**Whereas**, the City of Mount Vernon has established a Lead Service Line Replacement Program to enhance public health and infrastructure resilience; and

**Whereas**, the position of Lead Service Line Field Coordinator plays a critical role in the implementation and oversight of this program; and

**Whereas**, recent Memoranda of Agreement (MOAs) under collective bargaining agreements with the Civil Service Employees Association (CSEA) and Teamsters have resulted in increased salary levels for various positions within the City of Mount Vernon; and

**Whereas**, equity and competitive compensation for positions performing comparable functions are essential for employee retention and program success; and

**Whereas**, the current annual salary for the Lead Service Line Field Coordinator is \$52,000 and does not reflect recent adjustments in comparable positions; and

**Whereas**, the proposed salary adjustment to \$67,291, corresponding to CSEA Grade 6A, Step 7,

will ensure parity and is within the approved salary range (Grade 6A: \$54,239.05 to \$73,817.65); and

**Whereas**, the proposed increase has been reviewed and approved by the New York State Environmental Facilities Corporation (EFC), and sufficient funding is available from the existing \$2 million EFC grant allocated to the Lead Service Line Replacement Program; and

**Whereas**, this salary adjustment has been budgeted for and is contingent upon the final approval of the City Council and the Board of Estimates and Contracts; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization of Salary Increase.** The City Council hereby authorizes and approves an increase in the annual salary of the Lead Service Line Field Coordinator position within the Board of Water Supply from \$52,000 to \$67,291, corresponding to CSEA Grade 6A, Step 7, effective January 1, 2025.

**Section 2. Funding Source.** The salary increase authorized under this Ordinance shall be fully funded by the New York State Environmental Facilities Corporation (EFC) grant for \$2 million, specifically allocated for the Lead Service Line Replacement Program.

**Section 3. Implementation.** The Commissioner of the Department of Public Works and the Board of Water Supply are authorized and directed to take all necessary administrative actions to implement this salary adjustment.

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon approval by the City Council, subject to concurrence by the Board of Estimates and Contracts.



# BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2  
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE  
(914) 668-2316 FAX

May 16, 2025

VIA EMAIL:

Honorable Members of the City Council  
(Through the Office of the Mayor)  
City Hall – 1 Roosevelt Square  
Mount Vernon, NY 10550

RE: INCREASING SALARY FOR LEAD SERVICE LINE FIELD COORDINATOR

Dear Honorable Council Members:

I respectfully request legislation be enacted authorizing the Board of Water Supply to increase the salary for the Lead Service Line Field Coordinator position.

This legislative request aims to achieve salary parity between the Lead Service Line Replacement Program positions and comparable roles within the City of Mount Vernon. Recent Memoranda of Agreement (MOAs) under collective bargaining agreements with CSEA and Teamsters have resulted in negotiated salary increases for various city positions. To maintain equity and competitive compensation, we propose increasing the Lead Service Line Field Inspector's starting 2025 annual salary from \$52,000 to \$67,291 (Grade 6A Step 7), aligning it with CSEA Grade 6A, effective January 1, 2025.

This salary adjustment will be fully funded by the existing \$2 million grant from the New York State Environmental Facilities Corporation (EFC). The proposed increase was budgeted, approved by the NYS EFC, and is now subject to final approval by the City Council and the Board of Estimates and Contracts.

BOARD OF WATER SUPPLY
Lead Service Line Field Coordinator
\$52,000 to \$67,291 - Grade 6A Step (Min: \$54,239.05 To Max: \$73,817.65)

Thank you for your attention to this critical matter. If you have any further concerns, please feel free to contact me.

Respectfully submitted,

  
Carlton Spruill  
Commissioner



MOUNT VERNON  
THE GRANT OF INDEPENDENCE



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
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VERNON, NEW YORK  
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**File #:** TMP -1399

**Agenda Date:** 6/11/2025

**Agenda #:** 2.

### **Board of Estimate & Contract:**

**RESOLVED**, that a resolution adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, authorizing a Salary Increase of Salary for the Lead Service Line Administrator of the Board of Water Supply - (from \$85,000 to \$102,391 annually corresponds with Grade 13, Step 9, on the CSEA salary scale (Minimum: \$71,385.08; Maximum: \$106,266.83. Funding for this salary adjustment will be fully covered by an existing \$2 million grant from the New York State Environmental Facilities Corporation (NYS EFC), which has reviewed and approved the increase in connection with the Lead Service Line Replacement Program); be, and the same is hereby approved.

### **City Council:**

#### **AN ORDINANCE AUTHORIZING THE INCREASE OF SALARY FOR THE LEAD SERVICE LINE ADMINISTRATOR OF THE BOARD OF WATER SUPPLY**

**Whereas**, in a letter dated May 16, 2025, the Commissioner of the Board of Water Supply formally requested authorization for the adjustment of the annual salary for the Lead Service Line Administrator within the Board of Water Supply to reflect the position's updated responsibilities and classification under the CSEA salary chart; and

**Whereas**, the City of Mount Vernon Board of Water Supply has reviewed the current salary for the position of Lead Service Line Administrator; and

**Whereas**, the Department of Human Resources, following an amendment to the Civil Service duty statement, has assessed the expanded duties and responsibilities of the position and recommended a salary adjustment; and

**Whereas**, the Department of Human Resources has determined that the duties and responsibilities of the Lead Service Line Administrator position are consistent with Grade 13 of the CSEA salary schedule; and

**Whereas**, the proposed salary increase from \$85,000 to \$102,391 annually corresponds with Grade 13, Step 9, on the CSEA salary scale (Minimum: \$71,385.08; Maximum: \$106,266.83); and

**Whereas**, funding for this salary adjustment will be fully covered by an existing \$2 million grant from the New York State Environmental Facilities Corporation (NYS EFC), which has reviewed and approved the increase in connection with the Lead Service Line Replacement Program; and

**Whereas**, this adjustment has been budgeted and is now subject to final approval by the City Council and the Board of Estimates and Contracts; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Purpose.** The purpose of this Ordinance is to authorize the adjustment of the annual salary for the Lead Service Line Administrator within the Board of Water Supply to reflect the position's updated responsibilities and classification under the CSEA salary chart.

**Section 2. Salary Adjustment Authorized.** Effective January 1, 2025, the annual salary for the position of Lead Service Line Administrator shall be increased from Eighty-Five Thousand Dollars (\$85,000) to One Hundred Two Thousand Three Hundred Ninety-One Dollars (\$102,391), which corresponds with Grade 13, Step 9 of the CSEA salary chart.

**Section 3. Funding.** The salary increase authorized in Section 2 shall be fully funded by the existing New York State Environmental Facilities Corporation (NYS EFC) grant allocated to the City of Mount Vernon for the Lead Service Line Replacement Program. No additional City funds shall be required for this adjustment.

**Section 4. Administrative Action.** The Department of Human Resources and the Board of Water Supply are hereby authorized and directed to take all necessary administrative actions to implement this salary adjustment, including any updates to payroll and Civil Service records.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon approval by the City Council, subject to concurrence by the Board of Estimates and Contracts.



# BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL – ROOM 2  
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE  
(914) 668-2316 FAX

May 16, 2025

VIA EMAIL:

Honorable Members of the City Council  
(Through the Office of the Mayor)  
City Hall – 1 Roosevelt Square  
Mount Vernon, NY 10550

RE: INCREASING SALARY FOR LEAD SERVICE LINE ADMINISTRATOR

Dear Honorable Council Members:

I respectfully request legislation be enacted authorizing the Board of Water Supply to increase the salary for the Lead Service Line Administrator.

Following an amendment to the Civil Service duty statement, the Department of Human Resources (“HR”) has recommended a new salary—outlined below—at Grade 13 of the CSEA salary chart. This recommendation is based on HR’s assessment of the position’s duties and responsibilities. Per this recommendation, we propose increasing the Lead Service Line Administrator’s 2025 annual salary from \$85,000 to \$102,391 (Grade 13, Step 9), aligning it with CSEA Grade 13, effective January 1, 2025, to reflect the additional responsibilities outlined in the amended duty statement.

This salary adjustment will be fully funded by the existing \$2 million grant from the New York State Environmental Facilities Corporation (NYS EFC). The proposed increase was budgeted, approved by the NYS EFC, and is now subject to final approval by the City Council and the Board of Estimates and Contracts.

BOARD OF WATER SUPPLY	
Lead Service Line Administrator	
\$85,000 to 102,391 - Grade 13 Step 9 (Min: \$71,385.08 To Max: \$106,266.83)	

Thank you for your attention to this critical matter. If you have any further concerns, please feel free to contact me.

Respectfully submitted,

  
Carlton Spruill  
Commissioner



MOUNT VERNON  
The Board of Water Supply



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
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**File #:** TMP -1448

**Agenda Date:** 6/11/2025

**Agenda #:** 3.

### **Board of Estimate & Contract:**

**RESOLVED**, that an ordinance adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, authorizing the Partnership Between the City of Mount Vernon Department of Recreation and the New York Presbyterian Division of Community and Population Health for a Summer Youth Market Program (June 1, 2025, through August 15, 2025, at *no* cost to the City of Mount Vernon, with NYP providing all supplies and support); be, and the same is hereby approved.

### **City Council:**

#### **AN ORDINANCE AUTHORIZING THE PARTNERSHIP BETWEEN THE CITY OF MOUNT VERNON DEPARTMENT OF RECREATION AND THE NEW YORK PRESBYTERIAN DIVISION OF COMMUNITY AND POPULATION HEALTH FOR A SUMMER YOUTH MARKET PROGRAM**

**Whereas**, in correspondence dated May 22, 2025, the Deputy Commissioner of the Department of Recreation formally requested authorization from the City Council to establish a partnership between the City of Mount Vernon Department of Recreation and the New York Presbyterian Division of Community and Population Health (NYP) for the implementation of the 2025 Summer Youth Market Program; and

**Whereas**, the City of Mount Vernon recognizes the importance of fostering community revitalization, youth engagement, and public health initiatives within the city; and

**Whereas**, the Office of the Mayor, the Commissioner of Recreation, and the New York Presbyterian Division of Community and Population Health (NYP) have developed a collaborative partnership to implement a summer Youth Market Program to provide youth with valuable work experience and to advance wellness education, nutrition, and food access; and

**Whereas**, this partnership will enable the Mount Vernon Department of Recreation to host NYP Youth Market interns for a summer program, which will include playground activation programming and on-site wellness initiatives; and

**Whereas**, the collaboration is scheduled to take place during the period of June 1, 2025, through August 15, 2025, at no cost to the City of Mount Vernon, with NYP providing all supplies and support; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization and Approval.** The City of Mount Vernon hereby authorizes and approves the partnership between the City of Mount Vernon Department of Recreation and the New York Presbyterian Division of Community and Population Health (NYP) for the implementation of the 2025 Summer Youth Market Program.

**Section 2. Terms of the Partnership.**

Under this partnership:

1. The **Mount Vernon Department of Recreation** will:
  - Participate in at least two planning meetings with the NYP Youth Market team during the program term (June 1, 2025 - August 15, 2025).
  - Host the Youth Market team once weekly from July 10, 2025, to August 14, 2025 (Thursdays), to support playground activation programming.
2. **New York Presbyterian Division of Community and Population Health** will:
  - Provide guided public health work experience for interns under the supervision of the CHALK team.
  - Supervise intern implementation of playground activations in Mount Vernon.
  - Document the time and attendance of interns and provide this information to the community-based organization partners that recruited the interns.
  - Provide onboarding training for interns under NYP's SYE program.
  - Co-brand with the Mount Vernon Department of Recreation on Youth Market promotional materials and reports.
  - Provide all necessary supplies for the program.

**Section 3. Program Schedule.** The program term shall run from June 1, 2025, through August 15, 2025, with the following scheduled events:

- **June 2025:** Planning and coordination of collaboration.
- **July 10 - August 14, 2025:** Weekly Youth Market programming, including one day per week of playground activation by the Mount Vernon Department of Recreation.

**Section 4. No Cost to the City.** This partnership shall be implemented at no cost to the City

of Mount Vernon. NYP shall provide all supplies, training, and supervision.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



**CITY OF MOUNT VERNON, NY**  
DEPARTMENT OF RECREATION

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2420 – Fax: (914) 665-2421

**KATHLEEN WALKER- PINCKNEY**  
*Commissioner*  
**ANDRÉ G. EARLY**  
*Deputy Commissioner*

May 22, 2025

Honorable City Council  
Through the office of the Mayor  
1 Roosevelt Square  
Mount Vernon, NY 10550

**Re: Partnership Artwork with New York Presbyterian**

Honorable City Council Members,

This partnership, which unites the Office of the Mayor, the Commissioner of Recreation of the City of Mount Vernon, NY and the New York Presbyterian Division of Community and Population Health (NYP), is seeking your esteemed support and sponsorship for community revitalization activities. The purpose of the partnership is to advance youth engagement in public health, nutrition education, and food access. This partnership enables the Mount Vernon Department of Recreation to host NYP Youth Market interns for a summer program. Interns will gain hands-on experience with the city's playground activation program. The Mount Vernon Department of Recreation will provide space and support, while NYP leads training and supervision. This collaboration empowers youth as wellness ambassadors, building job skills and strengthening community health through education and exposure to careers in public service.

**Mount Vernon Department of Recreation will:**

- Participate in at least two planning meetings with Youth Market team for the duration of program term (June 1 – August 15, 2025)
- Host the Youth Market team once weekly July 10 – August 14: Thursdays to support playground activation programming hosted by Mount Vernon Department of Recreation

**The Hospital will:**

- Provide guided public health work experience under the supervision of the CHALK team
- Supervise intern implementation of playground activations in Mount Vernon
- Document the time and attendance of interns, and provide this information to the CBO partners who recruited interns
- Provide onboarding training for interns under NYP's SYE program
- Providing for Co-branding with Mount Vernon Department of Recreation on Youth Market promotional materials and reports



CITY OF MOUNT VERNON, NY  
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD  
*Mayor*

City Hall, One Roosevelt Square  
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KATHLEEN WALKER-PINCKNEY  
*Commissioner*  
ANDRÉ G. EARLY  
*Deputy Commissioner*

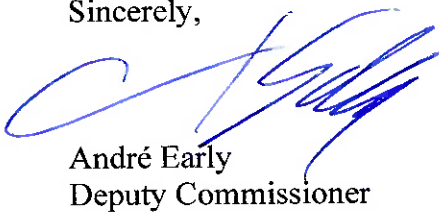
**Program Term: June 1, 2025 – August 15, 2025**

**Schedule of Events:**

- June 2025: Planning and coordination of collaboration
- July 10 – August 14, 2025: Youth Market programming runs, including 1 day per week with Mount Vernon Department of Recreation

This event is at no cost to the City of Mount Vernon, NY, and NYP will provide all supplies.  
Thank you in advance for your careful consideration in this matter.

Sincerely,



André Early  
Deputy Commissioner



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
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**File #:** TMP -1452

**Agenda Date:** 6/11/2025

**Agenda #:** 4.

### **Board of Estimate & Contract:**

**RESOLVED**, that an ordinance adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, authorizing the Acceptance of a Donation from the Westchester Soccer Club for a 40-Foot-High Cube Storage Container for Memorial Field - (total value of \$16,262.00, to be installed at Memorial Field. - The City of Mount Vernon is not required to provide any financial contribution for this donation, and delivery is contingent upon the City's acceptance of the donation in accordance with applicable municipal policies); be, and the same is hereby approved.

### **City Council:**

#### **AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A DONATION FROM THE WESTCHESTER SOCCER CLUB FOR A 40-FOOT-HIGH CUBE STORAGE CONTAINER FOR MEMORIAL FIELD**

**Whereas**, in correspondence dated June 2, 2025, the Deputy Commissioner of the Department of Recreation formally requested authorization to accept the donation of a 40-foot-high cube ground-level storage container, valued at approximately \$16,262.00, from the Westchester Soccer Club, to be installed at Memorial Field; and

**Whereas**, the Westchester Soccer Club has offered to generously donate a 40-foot-high cube ground-level storage container, customized to include three secure roll-up access points and an internal partition, with a total value of \$16,262.00; and

**Whereas**, the purpose of this donation is to support operational needs at Memorial Field and to enhance storage capacity for recreational equipment and facility management; and

**Whereas**, the City of Mount Vernon is not required to provide any financial contribution for this donation, and delivery is contingent upon the City's acceptance of the donation in accordance with applicable municipal policies; and

**Whereas**, the City Council of the City of Mount Vernon deems it in the best interests of the City to accept this donation for the benefit of the public and the ongoing enhancement of Memorial Field; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Acceptance of Donation.** The City of Mount Vernon hereby formally accepts the donation of a 40-foot-high cube ground-level storage container from the Westchester Soccer Club, with an approximate total value of \$16,262.00, to be installed at Memorial Field.

**Section 2. Conditions of Acceptance.** The acceptance of the donation is contingent upon the container meeting all applicable City requirements for public safety, placement, and accessibility, and upon delivery and installation in a location consistent with stadium site plans and approved by the appropriate City departments.

**Section 3. Coordination and Oversight.** The Department of Recreation and any other relevant City departments are hereby authorized and directed to coordinate all necessary logistics to ensure the timely delivery and installation of the storage container in accordance with applicable City standards and public facility guidelines.

**Section 4. No Financial Obligation.** The City of Mount Vernon shall not incur any financial obligation for the procurement or initial delivery of the donated container. Any future maintenance or operational costs shall be subject to applicable budgetary and procurement approvals.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NY  
DEPARTMENT OF RECREATION

SHAWYN PATTERSON-HOWARD  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER-PINCKNEY  
*Commissioner*  
ANDRÉ G. EARLY  
*Deputy Commissioner*

June 2, 2025

Honorable Members of the City Council  
Through the Office of the Mayor  
City Hall, One Roosevelt Square  
Mount Vernon, NY 10550

**RE: Storage Container Donation from Westchester Soccer Club**

Dear Members of the City Council,

I respectfully submit this referral for consideration of legislation to formally accept a generous donation from the Westchester Soccer Club. The organization has agreed to purchase and donate a 40-foot high cube ground-level storage container, customized to include three secure roll-up access points and internal partition, totaling in the amount of \$16,262.00, to support operations at Memorial Field.

The Westchester Soccer Club has agreed to move forward with the purchase immediately, as reflected in the attached quote and container specifications. No financial contribution is required from the City, and delivery is contingent upon the City's acceptance of the donation.

We respectfully request that the City Council initiate the legislative process necessary to authorize the acceptance of this gift in accordance with municipal donation policies. If approved, our department will coordinate all logistics and ensure the container is installed in a location that aligns with stadium site plans and public access standards.

Please advise on the next steps or any documentation required to complete this process.  
Thank you for support.

Sincerely,

André G. Early  
Deputy Commissioner

cc: Office of the Mayor  
Office of the Comptroller  
Corporation Council  
File

*“The Jewel of Westchester”*



# CASSONE

YOUR SOURCE FOR SPACE

## ROLL-UP DOOR CONTAINER

**SALESPERSON:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

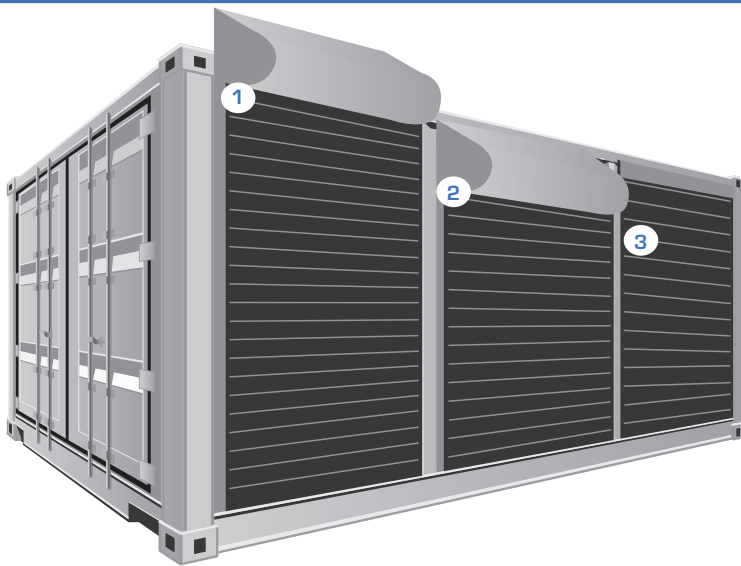
**CUSTOMER NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_

**CONTAINER TYPE:** \_\_\_\_\_ **CONTAINER SIZE:** \_\_\_\_\_ **UNIT #:** \_\_\_\_\_

**COLOR:** \_\_\_\_\_ ☐ **USED** ☐ **NEW** **ROLL-UP SIZE:** \_\_\_\_\_



### CHOOSE TYPE OF ROLL-UP:

- ☐ 1. ROLL-UP LOCATED OUTSIDE ABOVE CONTAINER HEIGHT
- ☐ 2. ROLL-UP LOCATED OUTSIDE AT CONTAINER HEIGHT
- ☐ 3. ROLL-UP LOCATED INSIDE CONTAINER

**ADDITIONAL NOTES:** \_\_\_\_\_

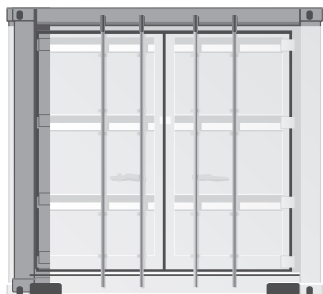


**RIGHT SIDE**

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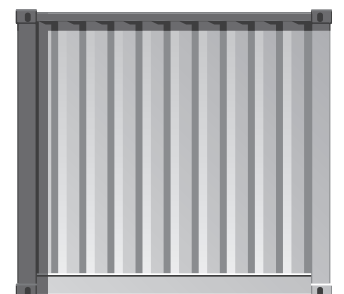


**FRONT DOORS**

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BY SIGNING YOU ACKNOWLEDGE ALL DEPOSITS AND SALES ARE FINAL - NO RETURNS. CUSTOMER IS RESPONSIBLE FOR PAYMENT WITH OR WITHOUT DELIVERY. ALL CUSTOM WORK IS FINAL SALE.

**APPROVAL SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

CASSONE LEASING

1900 LAKELAND AVE.  
RONKONKOMA , NY 11779  
(631) 585-7800 PHONE  
(631) 585-7895 FAX

85993

Quotation

Quote Number 327136  
Date of Quote: 4/7/2025

Quoted By Tom Samdolski

For: Shayne Brooks sbrooks@ci-mount-vern

Deliver To:

City Of Mount Vernon

1 Roosevelt Square

Mount VernonNY10550

Phone (914) 665-2423Ext.

Fax

Project Name

Stadium -- Like New 40' High Cube

Street Address

431 Garden Ave

CityStateZip

Mount VernonNY10550

Trailer Size	Trailer Type	Trailer Number	P.O. Number:
40 Ft	Ground Level Storage Container		

**Purchase Price**  
**Sale \$4,450.00**

Additional Charges

	Amount	Period
DELIVERY - STANDARD	\$562.00	
MODIFICATIONS - INSTALL ROLL UP DOOR : 3X DOORS @ \$2,450 EA	\$7,350.00	3 DOORS
MODIFICATIONS - INSTALL PARTITION : (2) 8' WALLS @\$1,950 EA	\$3,900.00	2 WALLS
CUSTOM - TOTAL COST WITH ALL OPTIONS: = \$16,262		

Special Terms and Condition

Renter must provide Cassone Leasing with a current Certificate of Insurance covering your leased storage trailer, ground level storage container or moving van within 10 business days. Required coverage listed on back of your lease agreement.  
Pricing does not include Tax

Ground is to be level at grade level. Site prepared for delivery or wasted trip charge will occur. Site must be clear and accessible.

The Renter assumes full responsibility for all damages to Renters premises during delivery & pick-up of equipment and agrees to hold Cassone Trailer and Container Co. harmless from same.

C.O.D. upon delivery. We are not responsible for any damage to your property including the contents of the ground level storage container, storage trailer on wheels or moving van.

THIS IS FOR ON-SITE STORAGE ONLY (NOT TO BE MOVED LOADED)--WAITING TIME ON JOBSITE \$150.00 PER HOUR

Contact NameShane 914-840-4040

Cross StreetE. Sanford Blvd

Notes

sbrooks@mountvernnonny.gove

Visit our Website at [www.Cassone.com](http://www.Cassone.com) !

**Pricing is Valid for 30 days and does not include applicable sales tax.**

We Are A WBE Certified Organization



XHCU 537135 5  
45G1

MAX. GROSS	32,500	KGS
	71,650	LBS
TARE	3,700	KGS
	8,160	LBS
NET	28,800	KGS
	63,490	LBS
CU. CAP.	76.4	CU.M.
	2,700	CU.FT.









# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

**File #:** TMP -1420

**Agenda Date:** 6/11/2025

**Agenda #:** 5.

### Board of Estimate & Contract:

**RESOLVED**, that an ordinance adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, authorizing the Mayor to Enter into an Agreement with the Westchester-Putnam Workforce Development Board for the Provision of Summer Youth Employment Services - ( funds received for this program, in the amount of \$196,960, shall be deposited in Revenue Code A4790.6, with corresponding appropriations made in budget codes A6296.101 (Salaries), A6296.803 (Fringes), and A6296.458 (Miscellaneous Expenses) to cover program-related expenses); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD FOR THE PROVISION OF SUMMER YOUTH EMPLOYMENT SERVICES**

**Whereas**, in a letter dated June 3, 2025, the Executive Director of the Youth Bureau formally requested the authorization for the Mayor to enter into an agreement with the Westchester-Putnam Workforce Development Board to provide summer youth employment services for eighty (80) youth ages 14-20, in accordance with the terms and conditions set forth in the agreement; and

**Whereas**, the City of Mount Vernon (the "City") recognizes the importance of providing career awareness, job readiness, and employment opportunities for its youth to help them become self-sufficient and prepared for future entry-level employment; and

**Whereas**, the Westchester-Putnam Workforce Development Board has awarded the City of Mount Vernon Youth Bureau funds for One Hundred Ninety-Six Thousand Nine Hundred Sixty Dollars (\$196,960) to provide summer youth employment services for eighty (80) youth ages 14-20, from May 1, 2025, to September 30, 2025; and

**Whereas**, the funds for this program were made available through the Department of Social Services to provide Temporary Assistance for Needy Families (TANF)-eligible youth with soft skills training, hands-on work experience, financial literacy, and related services; and

**Whereas**, the program will help to increase career awareness and job readiness skills for participating youth, laying a foundation for future employment and self-sufficiency; and

**Whereas**, funds for this program are to be accounted for in revenue code A4790.6, with appropriations

in budget codes A6296.101 (Salaries), A6296.803 (Fringes), and A6296.458 (Miscellaneous Expenses) to cover program expenses, including vendors, supplies, and incentives; and

**Whereas**, this is a reimbursable grant with no matching obligation for the City; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization of Agreement.** The Mayor is hereby authorized to enter into an agreement with the Westchester-Putnam Workforce Development Board to provide summer youth employment services for eighty (80) youth ages 14-20, in accordance with the terms and conditions set forth in the agreement.

**Section 2. Funding and Appropriations.** The funds received for this program, in the amount of \$196,960, shall be deposited in revenue code A4790.6, with corresponding appropriations made in budget codes A6296.101 (Salaries), A6296.803 (Fringes), and A6296.458 (Miscellaneous Expenses) to cover program-related expenses.

**Section 3. Term of Agreement.** The term of the agreement shall commence on May 1, 2025, and terminate on September 30, 2025, unless extended or otherwise amended by mutual written consent of the parties.

**Section 4. Reimbursement and No Matching Requirement.** This program is fully reimbursable through grant funding provided by the Department of Social Services, and no matching obligation shall be required of the City.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.  
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 665-2344 – Fax: (914) 665-1373  
IG: mountvernonyb | FB: mvyouthbureau  
YOUTHBUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA  
*Executive Director*  
DENA T. WILLIAMS, MPA  
*Deputy Director*

June 03, 2025

Honorable Members of the City Council  
**Through the Office of the Mayor**  
City Hall – One Roosevelt Square  
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor to enter into an agreement with Westchester-Putnam Workforce Development Board to have the Mount Vernon Youth Bureau as one of their partners to provide summer youth employment services for **80** youth ages 14-20. The contractual award of **\$196,960** starts from **May 1, 2025, to September 30, 2025.** Please note that the award was sent on 6/3/2025.

Funds were made available through the Department of Social Services which will provide eighty (80) Temporary and Disability Assistance (TANF) eligible youth with soft skills training, hands-on-work experience, financial literacy, and much more. Participants will increase their career awareness and job readiness skills which eventually creates a pathway for students to be ready for entry level jobs and become self-sufficient in the future.

Funds for this program are to be accounted for in revenue code A4790.6 for appropriations in budget code A6296.101 (Salaries) A6296.803 (Fringes), and A6296.458 (miscellaneous expenses), which includes vendors, supplies, and incentives. **This is a reimbursable grant with no matching obligation for this grant.** Should you require further information, please feel free to contact me at (914) 665-2347 or by email at [Dburrell@cmvny.com](mailto:Dburrell@cmvny.com).

Sincerely,

*Debbie Burrell-Butler*

Debbie Burrell-Butler  
Executive Director, MBA

CC: Shawyn Patterson-Howard, Mayor  
Darren Morton, Comptroller  
Brian Johnson, Corporation Counsel

**Enclosed: Copy of Award Letter**

MVYB files

THOM KLEINER  
Executive Director

**SENT VIA EMAIL**

June 3, 2025

Deborah Burrell-Butler, Executive Director  
City of Mount Vernon Youth Bureau  
One Roosevelt Square, Room 306  
Mount Vernon, NY 10550

Dear Debbie,

Re: 2025 SYEP: 5/1/2025 to 9/30/2025

Westchester County intends to establish a contract with the City of Mount Vernon Youth Bureau to provide Summer Youth Employment Services to eighty (80) Youth, 14 to 20 years of age, beginning on or about 5/1/2025 to 9/30/2025 subject to all necessary approvals. **The contract award for the year is expected not to exceed \$196,960.**

The proposed contract described above is subject to the following approvals: The Westchester County Commissioner of Social Services, The Westchester County Board of Acquisition and Contract and the Westchester County Attorney. Therefore, this letter should not be construed in any way as a guarantee of the availability of any such funds to the entity named herein. Upon receipt of these approvals, a formal contract will be executed between the County and the City of Mount Vernon Youth Bureau.

Sincerely,  
  
Thom Kleiner, Executive Director

Cc: Elizabeth Oliveto  
Mary Skirchack

The Westchester-Putnam Workforce Development Board is comprised of leaders and staff of state and county government agencies, non-profits, public education, and the private sector who work together to strengthen the partnerships between business, education, and service providers within the "Career Center Network" to meet the needs for a skilled workforce. The WPWDB provides policy directions and program oversight to the Career Centers and workforce development programs in Westchester and Putnam counties.



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

**File #:** TMP -1453

**Agenda Date:** 6/11/2025

**Agenda #:** 6.

### **Board of Estimate & Contract:**

**RESOLVED**, that an ordinance adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, authorizing the Mayor to Retroactively Enter into an Agreement with Barrington Irving Technical Training School (BITTS) for Aviation Industry Training Services Funded by the Westchester-Putnam Workforce Development Board) - (the total sum of \$60,000.00 shall be appropriated from Revenue Code A3989 and expended from Budget Code A7321.405 (Contracted Outside Services) to cover the costs of the program, with said funds being reimbursable through the grant award from the Westchester-Putnam Workforce Development Board); be, and the same is hereby approved.

### **City Council:**

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO RETROACTIVELY ENTER INTO AN AGREEMENT WITH THE BARRINGTON IRVING TECHNICAL TRAINING SCHOOL (BITTS) FOR THE AVIATION INDUSTRY TRAINING SERVICES FUNDED BY THE WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD**

**Whereas**, in correspondence dated June 5, 2025, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to retroactively enter into an agreement with the Barrington Irving Technical Training School (BITTS) to conduct the aviation industry training program for the period from May 19, 2025, to July 18, 2025, as described in the recitals below; and

**Whereas**, the City of Mount Vernon seeks to enhance workforce development opportunities for its residents in the aviation sector, particularly for Fixed Base Operator (FBO) related positions, including Line Service Technician, Customer Service, Maintenance, Repair, and Operation Technician careers; and

**Whereas**, the Barrington Irving Technical Training School (BITTS) has developed a comprehensive program to provide such training and career exploration, covering essential areas of Fixed Base Operations, ground service equipment, aircraft marshalling, and customer service, thereby equipping participants with the necessary skills and experience for employment in this field; and

**Whereas**, the Westchester-Putnam Workforce Development Board has awarded the City of Mount Vernon funding for \$60,000.00 for the service period from May 19, 2025, to July 18, 2025, to support this program; and

**Whereas**, the program includes site visits to Westchester County Airport (HPN - FBO facilities) to provide participants with firsthand exposure and potential employment opportunities; and

**Whereas**, the awarded funds will be accounted for in revenue code A3989 with appropriations in Budget Code A7321.405 (Contracted Outside Services) for \$60,000.00, and the program requires no matching funds and is considered a reimbursable grant; **Now, Therefore, Be It Resolved That:**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization.** The Mayor is hereby authorized to retroactively enter into an agreement with the Barrington Irving Technical Training School (BITTS) to conduct the aviation industry training program for the period from May 19, 2025, to July 18, 2025, as described in the recitals above.

**Section 2. Funding and Budget.** The total sum of \$60,000.00 shall be appropriated from revenue code A3989 and expended from Budget Code A7321.405 (Contracted Outside Services) to cover the costs of the program, with said funds being reimbursable through the grant award from the Westchester-Putnam Workforce Development Board.

**Section 3. Program Details.** The program to be delivered by BITTS shall include, but not be limited to:

- (a) Training in Fixed Base Operations (FBO), focusing on fueling, hangar services, and ground handling of business and general aviation aircraft;
- (b) Instruction in aircraft marshalling for secure ground movements;
- (c) Exposure to ground service equipment and their role in operational efficiency;
- (d) Modules on customer experience enhancement in the aviation industry;
- (e) Site visits to Westchester County Airport (HPN - FBO facilities) to supplement classroom training and provide employment networking opportunities.

**Section 4. Retroactive Approval.** This authorization shall be deemed retroactive to cover the program's start date adjustment, ensuring continuity and compliance with the amended service period of the award.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.  
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 665-2344 – Fax: (914) 665-1373  
IG: mountvernonyb | FB: mvyouthbureau  
YOUTHBUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA  
*Executive Director*  
DENA T. WILLIAMS, MPA  
*Deputy Director*

June 5, 2025

Honorable Members of the City Council  
**Through the Office of the Mayor**  
City Hall – One Roosevelt Square  
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor to enter into an agreement with (BITTS) Barrington Irving Technical Training School to conduct Fixed Based Operator (Line Service Technician, Customer Service, Maintenance, Repair, and Operation Technician Careers training. The award from the Westchester-Putnam Workforce Development Board service period is from **May 19, 2025, to July 18, 2025**, in the amount of **\$60,000.00**. This referral letter is retro based on some slight changes made to the original start date.

The BITTS course will offer a concise yet comprehensive exploration of key industry facets on-Line Service Technician, Maintenance, Repair, Operation Technician, and Customer Service roles. Beginning with a focus on Fixed-Based Operations (FBO), a crucial cornerstone in aviation, providing a comprehensive spectrum of services and facilities for private and business aircraft. FBO's fuel, hangar, move, and support business / general aviation aircraft across the country. The curriculum then delves into the integral role of marshalling for secure ground aircraft movement. Following this, it covers the various facets of ground service equipment, highlighting their impact on operational efficiency. The program concludes with a dedicated segment on elevating customer experience in aviation, emphasizing superior service and quality standards to enhance overall satisfaction. Collectively, these modules provide a holistic understanding of essential elements within the aviation landscape. Candidates will also conduct onsite trip(s) to the Westchester County Airport (HPN -FBO facilities) who will hopefully become the participants' employer.

Funds are to be accounted for in revenue code A3989 with the appropriations in budget code A7321.405 in the amount of \$60,000 (Contracted Outside Services). The program requires no matching but is considered as a reimbursable grant. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at [Dburrell@cmvny.com](mailto:Dburrell@cmvny.com).

Sincerely,

*Debbie Burrell-Butler*

Debbie Burrell-Butler  
Executive Director, MBA

**Enclosed:** BITTS Schedules A & B

CC: Shawyn Patterson-Howard, Mayor  
Darren Morton, Comptroller  
Brian Johnson, Corporation Counsel



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

**File #:** TMP -1433

**Agenda Date:** 6/11/2025

**Agenda #:** 7.

### **Board of Estimate & Contract:**

**RESOLVED**, that an ordinance adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, authorizing the Mayor to Renew the Annual Maintenance Agreement Renewal with Business Electronics (iRecord) for Interview Room Recording Equipment used by the Department of Public Safety - (effective from July 1, 2025, through June 30, 2026, at a total cost not to exceed Two Thousand Three Hundred Seventy Dollars (\$2,370.00), to be charged to Budget Line A3120.416); be, and the same is hereby approved.

### **City Council:**

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE ANNUAL MAINTENANCE AGREEMENT WITH BUSINESS ELECTRONICS (IRECORD) FOR INTERVIEW ROOM RECORDING EQUIPMENT USED BY THE DEPARTMENT OF PUBLIC SAFETY**

**Whereas**, in a letter dated May 28, 2025, the Deputy Commissioner of the Department of Public Safety formally requested authorization for the Mayor to execute, on behalf of the City, a renewal of the annual maintenance agreement with Business Electronics (iRecord) for the continued servicing and maintenance of interview room recording equipment used by the Department of Public Safety; and

**Whereas**, the City of Mount Vernon Police Department utilizes specialized interview room recording equipment provided and maintained by Business Electronics (iRecord) to support law enforcement operations and ensure the integrity of custodial interviews; and

**Whereas**, the current maintenance agreement between Business Electronics (iRecord) and the City of Mount Vernon is scheduled to expire on June 30, 2025; and

**Whereas**, the continuation of this maintenance agreement is essential to ensure the ongoing functionality and reliability of the department's recording equipment, including cameras, microphones, and associated software systems; and

**Whereas**, the proposed renewal agreement with Business Electronics covers the maintenance

services for the period from July 1, 2025, through June 30, 2026, at a total cost of \$2,370.00, to be paid from Budget Line A3120.416; and

**Whereas**, it is in the best interest of the City of Mount Vernon to authorize this agreement in order to maintain uninterrupted service and prevent potential disruptions in critical police operations;  
**Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization to Renew Agreement.** The Mayor of the City of Mount Vernon is hereby authorized to execute, on behalf of the City, a renewal of the annual maintenance agreement with Business Electronics (iRecord) for the continued servicing and maintenance of interview room recording equipment used by the Department of Public Safety.

**Section 2. Term and Cost.** The maintenance agreement shall be effective from July 1, 2025, through June 30, 2026, at a total cost not to exceed Two Thousand Three Hundred Seventy Dollars (\$2,370.00), to be charged to Budget Line A3120.416.

**Section 3. Execution of Documents.** The Mayor is hereby authorized to execute all documents and take any additional actions necessary to effectuate the purposes of this Ordinance.

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



**DEPARTMENT OF PUBLIC SAFETY**

BUREAU OF POLICE  
ROOSEVELT SQUARE  
MOUNT VERNON, NY 10550  
(914) 665-2500

**DAVID GIBSON**  
COMMISSIONER

**JENNIFER LACKARD**  
DEPUTY COMMISSIONER of Reform

**MARCEL OLIFIER**  
CHIEF OF OPERATIONS

**SHAWYN PATTERSON - HOWARD**  
MAYOR

May 28, 2025

Honorable City Council Members  
City of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, NY 10550

**Subject: Request for Approval of Annual Maintenance Agreement Renewal with  
Business Electronics (iRecord)**

Honorable Council Members,

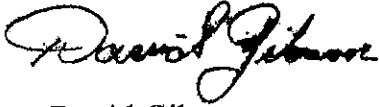
The Department of Public Safety respectfully requests that the City Council approve a Resolution authorizing the Mayor to **renew the annual maintenance agreement between Business Electronics (iRecord) and the City of Mount Vernon Police Department.** Business Electronics currently provides the department with essential interview room recording equipment and ongoing maintenance services. The existing agreement is set to expire on June 30, 2025.

Business Electronics (iRecord) supplies and maintains the department's interrogation room equipment, including cameras, microphones, and specialized software used to monitor and record all interactions within the interview rooms. The annual maintenance agreement ensures the continued functionality and reliability of this critical equipment, minimizing the risk of recording failures and helping avoid costly equipment replacements.

The proposed maintenance coverage period is from July 1, 2025, through June 30, 2026. The **total cost of the contract renewal is \$2,370.00**, which will be paid from **Budget Line A3120.416.**

Should this request meet with the approval of your Honorable Body, we respectfully ask that legislation be enacted to authorize the agreement renewal.

Sincerely,

A handwritten signature in cursive script, appearing to read "David Gibson".

David Gibson  
Commissioner of Public Safety



**DEPARTMENT OF PUBLIC SAFETY**

BUREAU OF POLICE  
ROOSEVELT SQUARE  
MOUNT VERNON, NY 10550  
(914) 665-2500

**DAVID GIBSON**  
POLICE COMMISSIONER

**JENNIFER LACKARD**  
DEPUTY COMMISSIONER

**MARCEL OLIFIERS**  
CHIEF OF OPERATIONS

**SHAWYN PATTERSON - HOWARD**  
MAYOR

June 5, 2025

Honorable City Council Members  
City of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, New York 10550

**RE: 2025 IACP Conference FOR APPROVAL at the CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve an ordinance approving the Chief from the Department of Public Safety to attend the 2025 **International Association of Chiefs of Police Conference** taking place at the Colorado Convention Center located at 700 14<sup>th</sup> Street Denver, CO from **October 18, 2025 to October 21, 2025**.

This conference is the largest and most important law enforcement event that showcases new techniques and advances officers' knowledge for ongoing success.

The total cost for this Member of Service to attend **should not exceed \$3,500.00 (conference registration, hotel accommodations, ground transportation-gas/tolls and meals)** and will be satisfied from **Budget Line # H3120.203.C666**.

Please find attached supporting documentation in reference to the annual International Association of Chiefs of Police Conference.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

Marcel Olifiers  
Chief of Operations - Public Safety

CC: Mayor  
Law Department  
Comptroller



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
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**File #:** TMP -1439

**Agenda Date:** 6/11/2025

**Agenda #:** 9.

### Board of Estimate & Contract:

**RESOLVED**, that an ordinance adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, approving the Cancellation of Delinquent Taxes and Interest for the Westchester Muslim Center, Inc., Located at 22 Brookfield Road, Mount Vernon, NY 10552 - (Tax Map ID: 165.26-2142-4) - (the total amount of taxes and interest fees billed and due for this period is \$422,965.63, with taxes of \$194,112.34 and interest of \$228,853.29)); be, and the same is hereby approved.

### City Council:

**AN ORDINANCE APPROVING THE CANCELLATION  
OF DELINQUENT TAXES AND INTEREST FOR THE  
WESTCHESTER MUSLIM CENTER, INC., LOCATED AT  
22 BROOKFIELD ROAD, MOUNT VERNON, NY 10552  
(TAX MAP ID: 165.26-2142-4)**

**Whereas**, in a letter dated June 2, 2025, the Commissioner of the Department of Assessment formally requested authorization for the City Comptroller to make all necessary entries and adjustments in the City's financial records to reflect the cancellation of these taxes and interest for the Westchester Muslim Center, Inc. (the "Center"), a not-for-profit religious institution, that owns property located at 22 Brookfield Road, Mount Vernon, New York (Tax Map ID: 165.26-2142-4); and

**Whereas**, due to a clerical error, the subject property was erroneously included in the "taxable" portion of the 1994 City Assessment Roll for City taxes, and the not-for-profit exemption was removed from the exempt portion of said roll; and

**Whereas**, this error resulted in the improper levy of City taxes in the amount of Thirty-Four Thousand Five Hundred Sixty-Five Dollars (\$34,565.00) and accrued interest in the amount of One Hundred Ninety-Four Thousand Four Hundred Twenty-Eight Dollars and Thirteen Cents (\$194,428.13), totaling Two Hundred Twenty-Eight Thousand Nine Hundred Ninety-Three Dollars and Thirteen Cents (\$228,993.13); and

**Whereas**, the subject property should have remained exempt from City taxes pursuant to its status as a not-for-profit religious institution and should only have been subject to the County levy for sewer and refuse charges; and

**Whereas**, the City Council of the City of Mount Vernon deems it just and proper to correct this error and to cancel the associated taxes and interest; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Title.** This Ordinance shall be known as “An Ordinance Approving the Cancellation of Delinquent Taxes and Interest for the Westchester Muslim Center, Inc.”

**Section 2. Cancellation of Delinquent Taxes and Interest.** The City Council hereby authorizes and approves the cancellation of delinquent City taxes for Thirty-Four Thousand Five Hundred Sixty-Five Dollars (\$34,565.00) and accrued interest in the amount of One Hundred Ninety-Four Thousand Four Hundred Twenty-Eight Dollars and Thirteen Cents (\$194,428.13), totaling Two Hundred Twenty-Eight Thousand Nine Hundred Ninety-Three Dollars and Thirteen Cents (\$228,993.13), levied against the property located at 22 Brookfield Road, Mount Vernon, New York, identified as Tax Map ID 165.26-2142-4.

**Section 3. Basis for Cancellation.** The cancellation of these taxes and interest is based on the determination that the property was erroneously classified as taxable due to a clerical error in the 1994 City Assessment Roll, despite its entitlement to not-for-profit tax-exempt status.

**Section 4. Authorization to Amend Financial Records.** The City Comptroller is hereby authorized and directed to make all necessary entries and adjustments in the City’s financial records to reflect the cancellation of these taxes and interest.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.



**CITY OF MOUNT VERNON, N.Y.**  
DEPARTMENT of ASSESSMENT

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 665-2328 – Fax: (914) 665-3522

**Stephanie Vanderpool**  
*Commissioner*

**Cranson D. Johnson**  
*Deputy Commissioner*

June 2, 2025

Honorable City Council Members  
City of Mount Vernon  
Mount Vernon, New York  
*(Through the Office of the Mayor)*

***Re: Westchester Muslin Center, Inc.***  
***22 Brookfield Rd***  
***Mount Vernon, NY 10552***  
***165.26-2142-4***

Dear Honorable City Council Members:

It is requested that legislation be enacted approving Delinquent taxes and Interest for Westchester Muslin Center, Inc., due to the following reason: As a result of "Clerical Error" the subject property having been included in the "taxable" portion of the 1994 City Assessment Roll for year City taxes.

Not for Profit tax exemption was removed from exempt portion of the 1994 City Assessment Roll as a result of the Subject property having been included in the "taxable" portion for the 1994 City taxes and of the County levy for sewer and refuse portion only.

- Taxes \$34,565.00
  - Interest \$ 194,428.13
- Total of \$ 228,993.13

If this meets the approval of your Honorable Body, would you kindly have the necessary legislation enacted.

Respectfully submitted,

Stephanie Vanderpool  
Commissioner of Assessment  
City Hall- One Roosevelt Square  
Mount Vernon, Ny 10550  
Email [Svanderpool@mountvernonny.gov](mailto:Svanderpool@mountvernonny.gov)

CC: Mayor office  
Corporation Counsel  
Comptroller's Office



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

**File #:** TMP -1445

**Agenda Date:** 6/11/2025

**Agenda #:** 10.

### Board of Estimate & Contract:

**RESOLVED**, that an ordinance adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, approving the Correction of Delinquent Taxes and Interest Fees for Tanya Hairston, 40 North 10<sup>th</sup> Avenue, Mount Vernon, NY 10552 - (Section 165.61, Block 1078, Lot 5) - (cancellation of delinquent City taxes for Thirty-Four Thousand Five Hundred Sixty-Five Dollars (\$34,565.00) and accrued interest in the amount of One Hundred Ninety-Four Thousand Four Hundred Twenty-Eight Dollars and Thirteen Cents (\$194,428.13), totaling Two Hundred Twenty-Eight Thousand Nine Hundred Ninety-Three Dollars and Thirteen Cents (\$228,993.13)); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE CORRECTION OF DELINQUENT TAXES AND INTEREST FEES FOR TANYA HAIRSTON, 40 NORTH 10TH AVENUE, MOUNT VERNON, NY 10552**

**Whereas**, in a letter dated June 4, 2025, the Commissioner of the Department of Assessment formally requested authorization for the correction of the erroneous classification of the subject property and the adjustment of the delinquent taxes and interest fees for Tanya Hairston, 40 North 10<sup>th</sup> Avenue, Mount Vernon, NY 10552, due to a clerical error in the assessment rolls for the years 2011-2020; and

**Whereas**, Tanya Hairston is the owner of the premises located at 40 North 10<sup>th</sup> Avenue, Mount Vernon, New York 10552 (Section 165.61, Block 1078, Lot 5); and

**Whereas**, due to a clerical error, the subject property was assessed as a commercial property instead of a residential property; and

**Whereas**, the property was erroneously assigned property class code "418" (Commercial: Inns, Lodging, Boarding House) instead of the correct property class code "220" (Residential: Two-Family Dwelling); and

**Whereas**, this incorrect property classification resulted in a higher assessed value and, consequently, an incorrect amount of taxes and interest due; and

**Whereas**, the assessment was based on the incorrect property class code on the 2011-2020 Final Assessment Rolls; and

**Whereas**, the total amount of taxes and interest fees billed and due for this period is \$422,965.63, with taxes of \$194,112.34 and interest of \$228,853.29; and

**Whereas**, the City Council of the City of Mount Vernon finds it to be in the best interest of the City and of justice to correct this error; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Purpose.** This ordinance authorizes the correction of the erroneous classification of the subject property and the adjustment of the delinquent taxes and interest fees for Tanya Hairston, 40 North 10<sup>th</sup> Avenue, Mount Vernon, NY 10552, due to a clerical error in the assessment rolls for the years 2011-2020.

**Section 2. Correction of Property Classification.** The City Assessor shall correct the property classification of the subject property from class code “418” (Commercial) to class code “220” (Residential: Two-Family Dwelling) for the tax years 2011-2020 Final Assessment Rolls.

**Section 3. Adjustment of Taxes and Interest.** The City Comptroller and City Assessor shall adjust the taxes and interest fees due for the subject property to reflect the correct residential classification and shall recalculate the amount due for the period 2011-2020 based on the corrected classification.

**Section 4. Refund or Credit.** If the recalculation results in an overpayment of taxes and interest fees, the City Comptroller shall refund or credit the excess payment to Tanya Hairston in accordance with City policies and procedures.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.  
DEPARTMENT of ASSESSMENT

SHAWYN PATTERSON-HOWARD  
Mayor

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 665-2328 – Fax: (914) 665-3522

Stephanie Vanderpool  
Commissioner

Cranson D. Johnson  
Deputy Commissioner

June 4, 2025

Honorable City Council Members  
City of Mount Vernon  
Mount Vernon, New York  
(Through the Office of the Mayor)

*Re Tanya Hairston*  
40 North 10<sup>th</sup> Ave  
Mount Vernon, NY 10552  
165.61-1078-5

Dear Honorable City Council Members:

It is requested that legislation be enacted approving Delinquent taxes and Interest fees for Ms. Tanya Hairston, due to the following reason: As a result of “**Clerical Error**” the subject property having been incorrect entry of assessed valuation as a commercial property instead of a residential property and at a higher assessed value.

The incorrect property type classification per NYS code as “**418**” which is defined **Commercial as Inns, Lodging, Boarding house**. The correct property type class is “**220**” which is defined as **Residential Two-Family dwelling**.

The assessment base on incorrect property class code on the 2011- 2020 Final Assessment rolls.

Taxes	\$194,112.34
Interest	<u>\$228,853.29</u>
Total amount due	\$422,965.63

If this meets the approval of your Honorable Body, would you kindly have the necessary legislation enacted.

Respectfully submitted,

Stephanie Vanderpool  
Commissioner of Assessment  
City Hall- One Roosevelt Square  
Mount Vernon, Ny 10550  
Email [Svanderpool@mountvernonny.gov](mailto:Svanderpool@mountvernonny.gov)

CC: Mayor office  
Corporation Counsel  
Comptroller's Office  
Office file

“The Jewel of Westchester”



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
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**File #:** TMP -1457

**Agenda Date:** 6/25/2025

**Agenda #:** 11.

### **Board of Estimate & Contract:**

**RESOLVED**, that an ordinance adopted by the City Council on June 11, 2025, and signed by the Mayor on June 12, 2025, approving the Establishment of a Custodial Account for the Property Development Project Located at 55 Pondfield Parkway) - (the custodial account shall be used exclusively for holding funds associated with the project at 55 Pondfield Parkway. Funds deposited shall be used solely to cover application fees, attorney fees, and other city requirements, as necessary, until the developer completes the required City Council presentation and all applications have been submitted); be, and the same is hereby approved.

### **City Council:**

#### **AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A CUSTODIAL ACCOUNT FOR THE PROPERTY DEVELOPMENT PROJECT LOCATED AT 55 PONDFIELD PARKWAY**

**Whereas**, in correspondence dated June 9, 2025, Councilwoman Gleason formally requested authorization for the Comptroller's Office to establish a custodial account for the property development project at 55 Pondfield Parkway in the City of Mount Vernon; and

hereby authorizes the Comptroller's Office to establish a custodial account for the property development project at 55 Pondfield Parkway in the City of Mount Vernon

**Whereas**, the City Council of the City of Mount Vernon recognizes the need to support the management of funds for development projects to ensure proper compliance with city requirements; and

**Whereas**, the Comptroller's Office has requested authorization to establish a custodial account for the property development project located at 55 Pondfield Parkway; and

**Whereas**, the property located at 55 Pondfield Parkway consists of a 20,000 square foot lot, and the project entails the demolition of an existing 100-year-old house and the subdivision of the lot into two 10,000 square foot lots for the construction of two new single-family dwellings; and

**Whereas**, the applicant for this project is MAD Real Properties, LLC, located at 1955 Central Park Avenue, Yonkers, NY 10710, with Emilio DiMatteo serving as the contact person; and

**Whereas**, the establishment of a custodial account is necessary to hold funds until the developer has completed the required presentation to the City Council, submitted all applications, and reimbursed

any associated attorney fees; and

**Whereas**, this measure will streamline the onboarding process for the project and facilitate a smoother transition for City Council review and potential approvals; **Now, Therefore, Be It Resolved That:**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization.** The City Council hereby authorizes the Comptroller's Office to establish a custodial account for the property development project at 55 Pondfield Parkway in the City of Mount Vernon.

**Section 2. Purpose of the Custodial Account.** The custodial account shall be used exclusively for holding funds associated with the project at 55 Pondfield Parkway. Funds deposited shall be used solely to cover application fees, attorney fees, and other city requirements, as necessary, until the developer completes the required City Council presentation and all applications have been submitted.

**Section 3. Management of the Custodial Account.** The City Comptroller shall manage the custodial account in accordance with all applicable city, state, and federal regulations to ensure proper accounting and transparency. Disbursements from the account shall only be made upon verification that the necessary conditions have been met.

**Section 4. Effective Date.** This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



## CITY COUNCIL

ONE ROOSEVELT SQUARE  
MOUNT VERNON, NY 10550  
(914) 665-2352 FAX (914) 668-6044

CATHLIN B. GLEASON  
COUNCILWOMAN  
[CGleason@cmvny.com](mailto:CGleason@cmvny.com)

[www.cmvny.com](http://www.cmvny.com)

CHAIR, STANDING COMMITTEE ON  
LEGISLATION AND PUBLIC WORKS

CO-CHAIR, STANDING COMMITTEE ON  
HUMAN RESOURCES

June 9, 2025

**Honorable City Council Members  
City Of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, NY 10550**

Subject: Request to Establish Custodial Account for Property Projects

This letter respectfully requests that the City Council approve legislation to allow the office of the City Comptroller to establish a custodial account to support the management of funds for the below development project. This custodial account will serve as a holding account until the developers of the project successfully completes their required presentation to the City Council, submits their applications, and reimburses attorney fees associated with their developments. The property for the custodial account is as follows:

**55 Pondfield Parkway**

***Project description:*** Demolish an existing (approximately) 100-year-old house on a 20,000 square foot lot located at 55 Pondfield Parkway. The lot would then be subdivided into two 10,000 square foot lots and then improved with two new single-family dwellings, one on each newly subdivided lot.

***Applicant/Owner information:*** MAD Real Properties, LLC, 1955 Central Park Avenue, Yonkers, NY 10710.

***Contact person:*** Emilio DiMatteo, 914-403-1942, [emilio@matteodevelopment.com](mailto:emilio@matteodevelopment.com)

The custodial account will be necessary to ensure proper management of funds and be in compliance with all city requirements. This measure will streamline the onboarding process for the project and facilitate a smoother transition once the developer is prepared to move forward with the City Council review process.

If this meets with the City Council's approval, I ask that the necessary legislation be enacted to reflect this request. Thank you for your attention to this matter.

Sincerely,

*Cathlin B. Gleason*



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

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**File #:** TMP -1458

**Agenda Date:** 6/17/2025

**Agenda #:** 12.

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**A RESOLUTION AUTHORIZING PARTIAL  
PAYMENT NO. 13 FOR SEWER SYSTEM  
CLEANING & TELEVISIONING – PHASE 1 TO  
NATIONAL WATER MAIN CLEANING COMPANY**

**WHEREAS**, by letter dated June 2, 2025, the Commissioner of the Department of Public Works certified that the work under Contract 122022-1 between the City of Mount Vernon (the “City”) and National Water Main Cleaning Company (the “Contractor”) for the “Sewer System Cleaning & Televisioning – Phase 1” project has been performed in a good and substantial manner by the Contractor; and

**WHEREAS**, the Contractor is entitled to receive Partial Payment No. 13 of \$125,470.22, as directed by the terms of the contract; **NOW, THEREFORE, BE IT**

**RESOLVED**, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 13 of \$125,470.22 to National Water Main Cleaning Company, as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will disburse the payment to the Contractor upon receipt of proof that there are no liens against the project; this payment remains subject to the filing of all required documents by the Contractor; **BE IT FURTHER**

**RESOLVED**, funds for this Partial Payment No. 13 of \$125,470.22 are available under Budget Codes H8120.203.C937 (Sanitary) and H8120.203.C938 (Storm), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant - (NYSDEC 2021 WQIP).



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

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**File #:** TMP -1461

**Agenda Date:** 6/17/2025

**Agenda #:** 13.

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### Board of Estimate & Contract:

#### **A RESOLUTION AUTHORIZING THE SETTLEMENT CLAIM FILED BY JACQUELINE SMITH**

**WHEREAS**, on April 30, 2023, Jacqueline Smith filed a Notice of Claim against the City of Mount Vernon (the “City”), alleging that she sustained serious personal injuries on March 1, 2023, as a result of tripping and falling on a public sidewalk, and is seeking damages in the amount of \$5,000; and

**WHEREAS**, the co-defendant, Blue Rio, LLC, has agreed to contribute \$130,000 toward the settlement of this matter, and it is in the City’s best interest to participate in the global settlement by contributing \$5,000, thereby resolving the case in its entirety; and

**WHEREAS**, the Corporation Counsel, by letter dated June 12, 2025, has recommended that the Board of Estimate and Contract approve the City’s contribution of \$5,000 to settle this claim; **NOW, THEREFORE, BE IT**

**RESOLVED**, that the claim of Jacqueline Smith is hereby settled for \$5,000, which settlement is hereby approved; and be it further

**RESOLVED**, that payment of said settlement shall be made from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.

**A RESOLUTION AUTHORIZING THE  
SETTLEMENT CLAIM FILED BY JACQUELINE SMITH**

**WHEREAS**, on April 30, 2023, Jacqueline Smith filed a Notice of Claim against the City of Mount Vernon (the “City”), alleging that she sustained serious personal injuries on March 1, 2023, as a result of tripping and falling on a public sidewalk, and is seeking damages in the amount of \$5,000; and

**WHEREAS**, the co-defendant, Blue Rio, LLC, has agreed to contribute \$130,000 toward the settlement of this matter, and it is in the City’s best interest to participate in the global settlement by contributing \$5,000, thereby resolving the case in its entirety; and

**WHEREAS**, the Corporation Counsel, by letter dated June 12, 2025, has recommended that the Board of Estimate and Contract approve the City’s contribution of \$5,000 to settle this claim; **NOW, THEREFORE, BE IT**

**RESOLVED**, that the claim of Jacqueline Smith is hereby settled for \$5,000, which settlement is hereby approved; and be it further

**RESOLVED**, that payment of said settlement shall be made from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

**File #:** TMP -1463

**Agenda Date:** 6/17/2025

**Agenda #:** 14.

### Board of Estimate & Contract:

**WHEREAS**, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

**WHEREAS**, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

**WHEREAS**, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

**RESOLVED**, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

**INDEX NOS.:** 61897-21  
64362-22  
66153-23  
58487-20

**PREMISES:** 60 MacQuesten Parkway South

**PETITIONER:** Sixty SMQ LLC

**Tax Map No.:** 164.75-1057-5

Assessment Year(s)	Tax Year(s)	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	\$120,000	\$107,640.00	\$12,360.00	\$5,273.64
2021	2022	\$120,000	\$101,200.00	\$18,800.00	\$8,284.03
2022	2023	\$120,000	\$92,460.00	\$27,540.00	\$12,816.84
2023	2024	\$120,000	\$78,660.00	\$41,340.00	\$20,722.09
<b>TOTAL:</b>			<b>\$47,096.60</b>		

**TOTAL REFUND:** \$47,096.60 without costs and with interest, which interest shall be

waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

**RESOLVED**, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

**RESOLVED**, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**APPROVED AS TO FORM:**

**ADOPTED BY BOARD OF  
ESTIMATE AND CONTRACT**

**OF COUNSEL**

**APPROVED:**

**OFFICE OF THE CORPORATION COUNSEL  
Dept. LAW**

**Clerk**

**WHEREAS**, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

**WHEREAS**, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

**WHEREAS**, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

**RESOLVED**, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk’s Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

**INDEX NOS.:** 61897-21  
64362-22  
66153-23  
58487-20

**PREMISES:** 60 MacQuesten Parkway South  
  
**PETITIONER:** Sixty SMQ LLC

Tax Map No.: 164.75-1057-5					
Assessment Year(s)	Tax Year(s)	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	\$120,000	\$107,640.00	\$12,360.00	\$5,273.64
2021	2022	\$120,000	\$101,200.00	\$18,800.00	\$8,284.03
2022	2023	\$120,000	\$92,460.00	\$27,540.00	\$12,816.84
2023	2024	\$120,000	\$78,660.00	\$41,340.00	\$20,722.09
TOTAL:					\$47,096.60

**TOTAL REFUND: \$47,096.60** without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

**RESOLVED**, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

**RESOLVED**, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**APPROVED AS TO FORM:**

**ADOPTED BY BOARD OF  
ESTIMATE AND CONTRACT**

\_\_\_\_\_  
**OF COUNSEL**

**APPROVED:**

\_\_\_\_\_  
**OFFICE OF THE CORPORATION COUNSEL  
Dept. LAW**

\_\_\_\_\_  
**Clerk**



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
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**File #:** TMP -1462

**Agenda Date:** 6/17/2025

**Agenda #:** 15.

### Board of Estimate & Contract:

**WHEREAS**, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

**WHEREAS**, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

**WHEREAS**, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

**RESOLVED**, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

**INDEX NOS.:** 60965/21  
63380/22  
65291/23  
67322/24

**PREMISES:** 718 South Columbus Avenue  
**PETITIONER:** Praetorian Mandeville LLC

**Tax Map No.:** 169.57-4091-7

Assessment Year(s)	Tax Year(s)	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2021	2022	\$16,000	\$14,500	\$1,500	\$660.96
2022	2023	\$16,000	\$12,500	\$3,500	\$1,628.87
2023					
2024	2025	\$16,000	\$12,500	\$3,500	\$1,817.55
<b>TOTAL:</b>					<b>\$6,341.49</b>

**TOTAL REFUND:** \$6,341.49 without costs and with interest, which interest shall be waived

by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

**RESOLVED**, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

**RESOLVED**, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**APPROVED AS TO FORM:**

**ADOPTED BY BOARD OF  
ESTIMATE AND CONTRACT**

**OF COUNSEL**

**APPROVED:**

**OFFICE OF THE CORPORATION COUNSEL  
Dept. LAW**

**Clerk**

**WHEREAS**, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

**WHEREAS**, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

**WHEREAS**, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

**RESOLVED**, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk’s Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

**INDEX NOS.:** 60965/21  
63380/22  
65291/23  
67322/24

**PREMISES:** 718 South Columbus Avenue  
**PETITIONER:** Praetorian Mandeville LLC

Tax Map No.: 169.57-4091-7					
Assessment Year(s)	Tax Year(s)	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2021	2022	\$16,000	\$14,500	\$1,500	\$660.96
2022	2023	\$16,000	\$12,500	\$3,500	\$1,628.87
2023	2024	\$16,000	\$11,543	\$4,457	\$2,234.12
2024	2025	\$16,000	\$12,500	\$3,500	\$1,817.55
TOTAL:					\$6,341.49

**TOTAL REFUND: \$6,341.49** without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

**RESOLVED**, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

**RESOLVED**, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**APPROVED AS TO FORM:**

**ADOPTED BY BOARD OF  
ESTIMATE AND CONTRACT**

\_\_\_\_\_  
**OF COUNSEL**

**APPROVED:**

\_\_\_\_\_  
**OFFICE OF THE CORPORATION COUNSEL  
Dept. LAW**

\_\_\_\_\_  
**Clerk**



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

**File #:** TMP -1464

**Agenda Date:** 6/17/2025

**Agenda #:** 16.

### Board of Estimate & Contract:

**WHEREAS**, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

**WHEREAS**, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

**WHEREAS**, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

**RESOLVED**, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

**INDEX NOS.:** 67319/24

**PREMISES:** Millington Street

**PETITIONER:** Millington Project LLC

**Tax Map No.:** 169.25.4055. 6

Assessment Year(s)	Tax Year(s)	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2023	2024/25	\$4,700	\$960	\$3,740	\$1,942.18
<b>TOTAL:</b>					<b>\$1,942.18</b>

**TOTAL REFUND: \$1,942.18** without costs and with interest, which interest shall be waived

by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry.

Amount of refund based upon calculation and the assumptions that all taxes have been paid at the

prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

**RESOLVED**, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

**RESOLVED**, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**APPROVED AS TO FORM:**

**ADOPTED BY BOARD OF  
ESTIMATE AND CONTRACT**

**OF COUNSEL**

**APPROVED:**

**OFFICE OF THE CORPORATION COUNSEL**  
**Dept. LAW**

**Clerk**

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**WHEREAS**, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

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**INDEX NOS.:** 67319/24

**PREMISES:** Millington Street  
**PETITIONER:** Millington Project LLC

Tax Map No.: 169.25.4055. 6					
Assessment Year(s)	Tax Year(s)	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
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TOTAL:					\$1,942.18

**TOTAL REFUND: \$1,942.18** without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

**RESOLVED**, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in

relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

**RESOLVED**, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**APPROVED AS TO FORM:**

**ADOPTED BY BOARD OF  
ESTIMATE AND CONTRACT**

\_\_\_\_\_  
**OF COUNSEL**

**APPROVED:**

\_\_\_\_\_  
**OFFICE OF THE CORPORATION COUNSEL  
Dept. LAW**

\_\_\_\_\_  
**Clerk**