

# **City of Mount Vernon, New York**

1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA FACEBOOK.COM/MOUNTVERNONNY



## **Referral Packet - Final**

**Tuesday, May 19, 2026**

**4:00 PM**

**MAYOR'S CONFERENCE ROOM - 1st FLOOR**

### **Board of Estimate & Contract**

*NICOLE BONILLA, MBA*  
*City Clerk*

*JORDAN RIULLANO, JD*  
*Deputy City Clerk*

**Call to Order: At 4:00 PM by Chairwoman Mayor Shawyn Patterson-Howard**

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Greg Bailey, Deputy City Clerk Jordan A. Riullano, 1st Deputy Comptroller Condell Hamilton

**ADMINISTRATION OF THE AGENDA****AUSTERITY**

Department of Public Safety: A Resolution Authorizing the Funding and Attendance of Two (2) Members of Service at the FBI LEEDA Command Leadership Training - (June 22 - 26, 2026)

**Code:** PSC

**Attachments:** [FBI BOE Referral Letter](#)  
[FBI LEEDA CITY COUNCIL REFERRAL LETTER](#)

Department of Public Safety: A Resolution Authorizing the Funding of Training Expenses for Four (4) Members of the Mount Vernon Police Department to Attend the Street Level Narcotics Operation Training Hosted by the Rockland County Police Academy - (June 11, 2026)

**Code:** PSC

**Attachments:** [Narcotics Referral Letter BOE](#)

Department of Planning and Community Development: A Resolution Authorizing the Assistant Commissioner of the Department to attend the Walk Bike, and Roll New York Symposium in Tarrytown, New York on June 2 and June 3, 2026 and Authorizing the Expenditure of Funds for Conference Registration and Related Expenses

**Attachments:** [Lukas Herbert City Of Mount Vernon Signed Travel Request Form](#)  
[Referral Letter Bike Walk and Roll Conference](#)

**RESOLUTIONS APPROVING ORDINANCES**

1. Management Services: An Ordinance Authorizing a Budget Transfer and Approving Payment to Vertosoft for OpenGov Asset Management and Permitting & Licensing Software through Solutions for the Department of Public Works

**Code:** LPW

**Attachments:** [City Council Referral Letter - Vertosoft OpenGov Asset Mgmt Extension Q-17451 Vertosoft Quote for City of Mount Vernon NY](#)

2. Management Services: An Ordinance Authorizing the Mayor to Execute a 36-Month Service Renewal Agreement with Spectrum Business for Dedicated Fiber Internet, Managed Network Edge Services, Static IP Services, and DDos Protection

**Code:** LPW

**Attachments:** [Spectrum FIBRE Renewal with DDos Protection Request Mt Vernon - Spectrum DFI MNE Renewal with DDos Protection Proposal](#)

3. Office of the Mayor: An Ordinance Ratifying and Approving the Collective Bargaining Agreement Between the City of Mount Vernon and the Civil Service Employees Association (CSEA)

**Code:** LPW

**Attachments:** [CSEA Contract Referral Ratified CSEA Agreement 2024-2027](#)

4. Office of the Mayor: An Ordinance Authorizing the Office Relocation, Space Optimization, and Renovation Plan for the Department of Recreation and the Department of Buildings, and Authorizing Related Expenditures

**Code:** LPW

**Attachments:** [Office Relocation and Renovation Plan FinalMerged](#)

5. Youth Bureau: An Ordinance Authorizing the City of Mount Vernon Youth Bureau to Host the 6th Annual "Let Your Colors Shine" Pride Day Event, Authorizing the Raising of the Pride Flag at City Hall, and Providing for Public Safety Support and Related Expenditures - (Friday, June 5, 2026, from 3:30 p.m. to 6:30 p.m. at City Hall Plaza)

**Code:** HR

**Attachments:** [Pride event](#)

Let Your Colors Shine Flyer 2026 (Pride Event)

6. Department of Recreation: An Ordinance Authorizing the Mayor to Enter into an Agreement with the County of Westchester for the Fun-Filled Summer (Park Activation Program) Grant

**Code:** HR

**Attachments:** [2026 Fun Filled Summer Referral Letter](#)  
[2026 Fun Filled Summer Award Letter](#)

7. Management Services: An Ordinance Authorizing the Mayor to Execute a Three (3) Year Lease Agreement with BEI Holdings, Inc. dba Business Electronics for the Upgrade of the Police Department Interview Room Recording System

**Code:** PSC

**Attachments:** [BEI Holding Referral Letter](#)  
[BEI](#)

8. Comptroller: A Ordinance Authorizing the Acceptance of the 2021 Annual Independent Audit Prepared by PKF O'Connor Davies and the Implementation of any Necessary Corrective Action Measures

**Code:** FP

**Attachments:** [COMP2026 - 07 - Acceptance of the 2021 Annual Independent Audit](#)  
[Final 2021 City of Mount Vernon Financials](#)

9. Department of Planning and Community Development: An Ordinance Authorizing the Mayor to Execute a Professional Services Agreement with ARUP for Phase II of a New York State Energy Research and Development Authority (NYSERDA) Project

**Code:** FP

**Attachments:** [ARUP Agreement Carbon Solutions Referral Letter 2.3.2026](#)  
[2026 Updated](#)  
[Attachment B Budget PON5180 Round2](#)

10. Department of Management Services: An Ordinance Authorizing the Mayor to Enter into a 24-Month Managed Server, Storage, and Backup Services Agreement with Hi-Link Technology Group Through SHI International Corp. Pursuant to Sourcewell Cooperative Purchasing Contract No. 121923-SHI

**Code:** LPW

**Attachments:** [Hi-Link Referral Letter May13 2026](#)  
[HI LINK Master Agreement Mount Vernon NY](#)  
[HI Link City of Mount Vernon Service Order](#)  
[Hi-Link 24 Months Quote](#)

11. City Council: An Ordinance Authorizing the Office of the City Comptroller to Establish a Custodial Account for the Development Project Located at 230 West Third Street, Mount Vernon, New York

**Code:** FP

**Attachments:** [230 West Third St escrow account - May 2026](#)

12. City Council: An Ordinance Authorizing the Establishment of a Custodial Account for the Development Project Located at 150 East First Street, Mount Vernon, New York

**Code:** FP

**Attachments:** [150 East First St Escrow Account - May 2026](#)

13. Department of Planning and Community Development: An Ordinance Authorizing the Mayor to Retroactively Execute a First Contract Amendment with Mercy University for the Transitional Continued Operation of the Mount Vernon Financial Empowerment Center (MVFEC) During a Transition Period

**Code:** FP

**Attachments:** [Updated 4.14.26 Referral Letter FEC First Amendment Contract Extention MU](#)  
[FEC.MU.Executed.Agreement.2024](#)

## RESOLUTIONS AUTHORIZING PARTIAL PAYMENT(S)

14. Department of Public Works: A Resolution Authorizing Partial Payment No. 3 to Petrillo Contracting Inc. for Resurfacing of Various Streets in the City of Mount Vernon (2025-2027)

**Code:** LPW

**Attachments:** [Petrillo 2025-2027 Partial Payment 3](#)  
[RESOLUTION FOR PARTIAL PAYMENT](#)  
[NO. 3 TO PETRILLO CONTRACTING INC.](#)  
[FOR RESURFACING OF VARIOUS](#)  
[STREETS IN THE CITY OF MOUNT](#)  
[VERNON - \\$42,750](#)

15. Department of Public Works: A Resolution Authorizing Partial Payment No. 4 to Petrillo Contracting for Resurfacing of Various Streets in the City of Mount Vernon (2025-2027)

**Code:** LPW

**Attachments:** [Petrillo 2025-2027 Partial Payment 4](#)  
[RESOLUTION FOR PARTIAL PAYMENT](#)  
[NO. 4 TO PETRILLO CONTRACTING INC.](#)  
[FOR RESURFACING OF VARIOUS](#)  
[STREETS IN THE CITY OF MOUNT](#)  
[VERNON - \\$42,750](#)

16. Department of Public Works: A Resolution Authorizing Partial Payment No. 5 to Petrillo Contracting for Resurfacing of Various Streets in the City of Mount Vernon (2025-2027)

**Code:** LPW

**Attachments:** [Petrillo 2025-2027 Partial Payment 5](#)  
[RESOLUTION FOR PARTIAL PAYMENT](#)  
[NO. 5 TO PETRILLO CONTRACTING INC.](#)  
[FOR RESURFACING OF VARIOUS](#)  
[STREETS IN THE CITY OF MOUNT](#)  
[VERNON - \\$52,437.72](#)

17. Department of Public Works: A Resolution Authorizing Partial Payment No. 8 to Insituform Technologies LLC for Year Two of Sewer Cleaning & Inspection Project

**Code:** LPW

**Attachments:** [Insituform Letter 8](#)  
[RESOLUTION FOR PARTIAL PAYMENT](#)  
[NO. 8 TO INSITUFORM TECHNOLOGIES](#)  
[LLC - FOR YEAR TWO SEWER CLEANING](#)  
[& INSPECTION PROJECT - \\$13,815.00](#)

## SETTLEMENTS

18. Settlement of Claim for Avano Palmer - \$4,250.00

**Attachments:** Settlement of Claim Avano Palmer - \$4,250

[A RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CLAIM OF AVANO PALMER FOR PROPERTY DAMAGE IN THE AMOUNT OF \\$4,250.00](#)

19. Settlement of lawsuit for sewer backup in the matter of Gary O'Grady Jr. - \$36,250.00

**Attachments:** Settlement of lawsuit for Sewer Backup in the Matter of Gary O'Grady Jr. - \$36,250.00

[A RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CLAIM OF GARY O'GRADY JR. FOR SEWER BACKUP - \\$36,250.00](#)

20. Settlement of Claim for property damage in the matter of Wilber Algarate - \$1,390.00

**TAX REVIEW SETTLEMENTS**

**Agenda was concluded at \_\_\_\_ PM**

**Chairwoman Patterson-Howard asked if there was new business:**

**Mayor asked for a motion to adjourn.**

**There being no further business, the meeting was adjourned at \_\_\_\_**