

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Meeting Minutes - Final

Wednesday, November 12, 2025

7:00 PM

CITY COUNCIL CHAMBERS
CITY HALL

City Council

NICOLE BONILLA, MBA
City Clerk

JORDAN A. RIULLANO, JD
Deputy City Clerk

**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL
HELD ON WEDNESDAY, NOVEMBER 12, 2025.**

Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.

**** This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public. ****

PRESIDING: Danielle Browne, President

OTHERS: Nicole Bonilla, City Clerk; Jordan A. Riullano, Deputy City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Deputy Corporation Counsel.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

lead by Councilmember Boxhill

Council President Danielle Browne called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Council President Browne explained the 3-minute-plus-1 public comment rule. She then asked a Councilperson to lead the council in the Pledge of Allegiance. Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

PRESENTATIONS

DC Lackard presentation on police reform commission annual update 2023 - 2025

PUBLIC COMMENT

1. No Show 8:02 pm & No Show 8:05 pm
2. Norman Parkinson, Mount Vernon, NY Topic: Parking around Jackson St, near the school and the reserve parking for school staff. 8:02 pm

Councilman Gleason - asked additional questions to the speaker. The city council is not aware & in the charter, the police commissioner can alter street parking, but that is not the case
Councilman Boxhill - asked an additional question to the speaker.

Councilman Poteat, in contact with the police commissioner and the speaker, answered that this is Edward Williams Elementary School.

Councilman Thompson, the speaker, said he visited the school three times, but the principal did not meet with him. Thompson spoke with the principal and explained that it did not come through the council. will follow up with this tomorrow. I am aware that the interim principle worked with the Department of Public Works commissioner and that there is a price to take up a street.

Council President Browne -the council did not know or approve any new parking regulations.

3. No Show 8:05 pm
4. No Show 8:05 pm
5. No Show 8:05 pm
6. No Show 8:05 pm

REFERRAL SESSION

Roll Call administered by City Clerk Nicole Bonilla

PRESENT: President Danielle Browne Esq., Pro Tempore Edward Poteat, Acting Pro Tempore Derrick Thompson, Councilperson Jaevon Boxhill, and Councilperson Cathlin Gleason

ABSENT: None

REPORTS OF STANDING COMMITTEES AND ACTION THEREON

To the Council:

The **LEGISLATION AND PUBLIC WORKS** Committee recommends for **ADOPTION** the following entitled legislation:

0 1. **TMP**
-1730

Code: LPW

Attachments: [AUTHORIZATION TO EXECUTE REIMBURSEMENT CONTRACT](#)

Moved: Councilman Gleason, Seconded by Councilman Boxhill

On the question: none.

Response: none.

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

Nay: None

Absent: None

0 2. **TMP**
-1715

Code: LPW

Attachments: [Authorization To Purchase Receptacles for Business Quotation](#) 452459 Quotation City of Mount Vernon - Littlefield

held

0 3. **TMP**
-1736

Code: LPW

Attachments: [Amendment to Section 140-4, Garbage and Rubbish](#)
[Authorizing Red Tag Bulk Item Disposal Section](#)
[Bulk waste](#)
[Trash Collection Amendment](#)

held

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4. [TMP
-1737](#)**Code:** LPW**Attachments:** [Red Tag Bulk Disposal](#)
[Bulk waste](#)

held

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5. [TMP
-1651](#)**Code:** LPW**Attachments:** [REFERRAL LETTER FOR LOCAL LAW FO](#)
[SEARCH WARRANT PROCEDURE](#)
[LOCAL LAW NO. OF 2025 - ESTABLIS](#)
[ADMINISTRATIVE SEARCH WARRANT P](#)
[USED IN CONJUNCTION WITH LOCAL LA](#)**Moved:** Councilman Gleason, Seconded by Councilman Boxhill**On the question:** none.**Response:** none.

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason**Nay:** None**Absent:** None**To the Council:**

The **HUMAN RESOURCES** Committee recommends for **ADOPTION** the following entitled legislation:

No Items

To the Council:

The **PUBLIC SAFETY AND CODES** Committee recommends for **ADOPTION** the following entitled legislation:

Motion to remove the company "Ettinger" from all parts of legislation and agenda and the "s" off agreement(s) and to remove Ettinger as a qualified vendor

Moved: Council President Browne, Seconded by Councilman Poteat**On the question:** none.**Response:** none.

approved

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

Nay: None

Absent: None

(0) 6. **TMP**
-1742

Code: PSC

Attachments: [11-5-25 RFP #004-DOB Construction Inspection](#)

Moved: Councilman Poteat, Seconded by Councilman Thompson

On the question: none.

Response: none.

adopted as amended

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

Nay: None

Absent: None

(0) 7. **TMP**
-1741

Code: PSC

Attachments: [Data Officer](#)

Moved: Councilman Poteat, Seconded by Councilman Thompson

On the question: none.

Response: none.

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

Nay: None

Absent: None

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8. [TMP
-1706](#)**Code:** PSC**Attachments:** [Referral Letter- Prisoner Transport Contract](#)**Moved:** Councilman Poteat, Seconded by Councilman Thompson**On the question:** none.**Response:** Aye - 4 Abstain - Boxhill (this contract is also at the county)

adopted

Aye: President Browne, Pro Tempore Poteat, Councilperson Boxhill, and Councilperson Gleason**Nay:** None**Absent:** None**Abstain:** Acting Pro Tempore Thompson

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9. [TMP
-1721](#)**Code:** PSC**Attachments:** [Holiday Parking - 2025](#)**Moved:** Councilman Poteat, Seconded by Councilman Thompson**On the question:** none.**Response:** none.

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason**Nay:** None**Absent:** None

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10. [TMP
-1722](#)**Code:** PSC**Attachments:** [Red Light Camera Referral Letter](#)**Moved:** Councilman Poteat, Seconded by Councilman Thompson**On the question:** none.

Response: none.

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

Nay: None

Absent: None

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11. [TMP
-1723](#)

Code: PSC

Attachments: [TriTech\(CentralSquare\) Contract Payment](#)

Moved: Councilman Poteat, Seconded by Councilman Thompson

On the question: none.

Response: none.

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

Nay: None

Absent: None

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12. [TMP
-1724](#)

Code: PSC

Attachments: [AN ORDINANCE TO TO AMEND CHAPTE
SIDEWALKS\) OF THE CODE OF THE CITY
VERNON TO INCFREASE THE MAXIMUM
DRIVEWAY](#)

Moved: Councilman Poteat, Seconded by Councilman Thompson

On the question: none.

Response: Aye - 4 Nay - Boxhill

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, and Councilperson Gleason

Nay: Councilperson Boxhill

		Absent:	None
0	13.	<u>TMP</u> <u>-1693</u>	
		Code:	PSC
		Moved:	Councilman Poteat, Seconded by Councilman Thompson
		On the question:	none.
		Response:	none.
		adopted	
		Aye:	President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason
		Nay:	None
		Absent:	None
To the Council:			
The FINANCE AND PLANNING Committee recommends for ADOPTION the following entitled legislation:			
0	14.	<u>TMP</u> <u>-1725</u>	
		Code:	FP
		Attachments:	COMP2025-17 - Engagement of the services o provision of SMS services
		Moved:	Councilman Boxhill, Seconded by Councilman Poteat
		On the question:	none.
		Response:	none.
		adopted	
		Aye:	President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason
		Nay:	None
		Absent:	None
0	15.	<u>TMP</u> <u>-1726</u>	
		Code:	FP

Attachments: [COMP2025-18 – Archiving of UKG Workforce Data](#)

Moved: Councilman Boxhill, Seconded by Councilman Poteat

On the question: none.

Response: none.

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

Nay: None

Absent: None

0 16. [TMP
-1727](#)

Code: FP

Attachments: [COMP2025-19 – Request for Approval to Moi Comptroller Maureen Walker](#)

Moved: Councilman Boxhill, Seconded by Councilman Poteat

On the question: none.

Response: none.

adopted

Aye: President Browne, Pro Tempore Poteat, Acting Pro Tempore Thompson, Councilperson Boxhill, and Councilperson Gleason

Nay: None

Absent: None

ADD-ON

To the Council:

The **FINANCE AND PLANNING** Committee recommends for **ADOPTION** the following entitled legislation:

0 17. [TMP
-1739](#)

Code: FP

Attachments: [Planning Dept. Funds Transfer Referral Letter](#)

Moved: Councilman Boxhill, Seconded by Councilman

Poteat

On the question: none.

Response: none.

adopted

Aye: President Browne, Pro Tempore Poteat,
Acting Pro Tempore Thompson,
Councilperson Boxhill, and Councilperson
Gleason

Nay: None

Absent: None

OTHER BUSINESS/CLOSING COMMENTS

Councilman Gleason - congrats to Council President Brownen on winning elections, being the youngest judge, and now there are 3 African American women on the bench

Council President Browne - I am a judge elect, I don't get the seat until January 2nd.

Motion to Adjourn

Moved: Councilman Thompson, Seconded by Poteat

On the question: none.

Response: none.

approved

Aye: President Browne, Pro Tempore Poteat,
Acting Pro Tempore Thompson,
Councilperson Boxhill, and Councilperson
Gleason

Nay: None

Absent: None

There being no further business, the meeting was adjourned at 8:58 pm.

Jordan Riullano, JD
Deputy City Clerk