CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

March 7, 2024

Honorable City Council Members
Of the City of Mount Vernon
City Hall, Mount Vernon, New York
(Through the Office of the Mayor)

Re: Purchase of Prefabricated Office Space at Canal Street Garage

Dear Honorable City Council Members:

The Department of Public Works is requesting the purchase and installation of a prefabricated (prefab) office space at the Canal Street garage. The office currently being used by the department's Garage Superintendent is in deplorable and unsafe condition. There are numerous holes in the ceiling and flooring, extensive water damage, and molding in many areas of the space.

A prefabricated office can be assembled much faster than traditional construction methods, allowing for swift deployment of workspace to meet the immediate demand. The cost of prefab construction is also often lower than traditional building methods, making it a more economical choice for establishing office space in a timely manner. This unit will also run on a separate exhaust system from the current garage system, promoting clean air filtration. Overall, we believe this purchase would be the best course of action in creating a safer and more workable environment while still taking speed, cost-effectiveness, and sustainability into account.

We are selecting the vendor Global Industrial for this purchase which is on OMNIA Partners National Contract for government entities (Contract# R211402). Funding for this purchase is available via American Rescue Plan Act- City Owned Property Capital Projects H1620.203 C930. The anticipated cost of this purchase is $38,636.00.

Thank you for considering our request. Kindly have the necessary legislation enacted upon your acceptance and acquiescence of this transaction.

Respectfully,

Damani L. Bush
Commissioner of Public Works

DB/lp
Cc: Comptroller's Office