

# **City of Mount Vernon, New York**

1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA FACEBOOK.COM/MOUNTVERNONNY



## **Referral Packet - Final**

**Tuesday, February 3, 2026**  
**4:00 PM**

**MAYOR'S CONFERENCE ROOM - 1st FLOOR**

### **Board of Estimate & Contract**

*NICOLE BONILLA, MBA*  
*City Clerk*

*JORDAN RIULLANO, JD*  
*Deputy City Clerk*

**Call to Order: At 4:00 PM by Chairwoman Mayor Shawyn Patterson-Howard**

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, 1st Deputy Condell Hamilton

**ADMINISTRATION OF THE AGENDA****RESOLUTIONS APPROVING ORDINANCES**

1. **TMP-1786** City Council: A Resolution of the City Council of the City of Mount Vernon Authorizing the Off-Site Parking Lease Agreement with 20 S. 2nd Square CMV LLC  
**Code:** FP
2. **TMP-1829** Fire Department: An Ordinance Authorizing the Transfer of Funds Within the 2025 Fire Department Budget  
**Code:** PSC
3. **TMP-1893** Department of Management Services: An Ordinance Authorizing the Mayor to Enter into a One (1) Year Support Contract with Aztec Tech for Support of the City's Existing HP Printer Fleet  
**Code:** LPW
4. **TMP-1894** Department of Management Services: An Ordinance Confirming and Ratifying an Emergency Procurement for Enhanced Email and Identity Threat Detection & Response Services for the City's Microsoft 365 Environment  
**Code:** LPW
5. **TMP-1900** Office of the Mayor: An Ordinance Authorizing the Mayor to Retroactively Enter into a Memorandum of Understanding with The Guidance Center of Westchester – Center for College Careers in Communications Support Associate Internship Program  
**Code:** LPW
6. **TMP-1895** Department of Public Works: An Ordinance Authorizing the Award of a Contract and for the Mayor to enter into a Professional Services Agreement with Woodward & Curran for Engineering and Infrastructure Support Services  
**Code:** LPW

7. **TMP-1896** Department of Public Works: An Ordinance Authorizing the Mayor to Execute a New Contract with National Water Main Cleaning Company for Continuation and Close-out of Outfall 24 Sewer System Cleaning and Inspection Work (Project No. 122022-1)  
**Code:** LPW

8. **TMP-1897** Department of Public Works: An Ordinance Authorizing the Mayor to Enter into a New Contract with National Water Main Cleaning Company for Sewer Rehabilitation Phase 1 (Project No. 122022-2)  
**Code:** LPW

9. **TMP-1898** Department of Public Works: An Ordinance Authorizing the Acceptance of Bid and Award of Contract to County Excavating, LLC for Various Public Works/Construction Equipment Rentals  
**Code:** LPW

10. **TMP-1904** Department of Public Works: An Ordinance Authorizing a Title Change for Mr. Kenneth McBryde from Motor Equipment Operator to Tree Trimmer within the Department of Public Works  
**Code:** LPW

11. **TMP-1903** City Council: An Ordinance Authorizing Council Member Turnquest-Jones to Attend the 2026 New York Conference of Mayors (NYCOM) Winter Legislative Meeting  
**Code:** LPW

12. **TMP-1884** Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into a Recurring Maintenance Agreement with Cummins Allison for Currency Coin-Handling Equipment  
**Code:** PSC

13. **TMP-1877** Department of Assessment: An Ordinance Authorizing the Mayor to Execute a Retroactive Contract Renewal for City Mapping Services for the Department of Assessment  
**Code:** FP

14. **TMP-1909** Office of the Mayor: An Ordinance Amending Ordinance No. 1 adopted December 10, 2025, Entitled "An Ordinance Amending Chapter 126, Article VI of the Code of the City of Mount Vernon Establishing Updated Sewer Rents and Refuse Sustainability Fees"  
**Code:** LPW

15. **TMP  
-1912** Department of Public Works: A Resolution Authorizing Attendance and Expenditure for the 2026 New York State Building Officials Conference for Municipal Code Enforcement Conference (NYSBOC)

### **SETTLEMENTS**

16. **TMP  
-1927** Settlement Resolution in the Claim of Teyraisa Hall v. City of Mount - \$5,000.00

**Agenda was concluded at \_\_\_\_ PM**

**Chairwoman Patterson-Howard asked if there was new business:**

**Mayor asked for a motion to adjourn.**

**There being no further business, the meeting was adjourned at \_\_\_\_**



# City of Mount Vernon, New York

## Staff Report

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File #: TMP -1786

Agenda Date: 12/10/2025

Agenda #: 1.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on December 10, 2025, and signed by the Mayor on December 10, 2025, authorizing the Off-Site Parking Lease Agreement with 20 S. 2nd Square CMV LLC; be, and the same is hereby approved.

### City Council:

#### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNT VERNON AUTHORIZING THE OFF-SITE PARKING LEASE AGREEMENT WITH 20 S. 2<sup>ND</sup> SQUARE CMV LLC**

**WHEREAS**, the City of Mount Vernon (“City”) and 20 S. 2<sup>nd</sup> Square CMV LLC (“Owner”) entered into a Land Disposition Agreement, dated July 2, 2021, as amended (“LDA”), in connection with the development of certain City-owned parcels having an address of 20 South Second Avenue, Mount Vernon, New York and 25 South Third Avenue, and known and designated on the Tax Map of the City of Mount Vernon as Section 165.70, Block 3112, Lot 11, 13, 37, and 39 (together, the “Development Site”); and

**WHEREAS**, the LDA provides, among other things, for the City to transfer the Development Site to Owner based upon certain terms and conditions in furtherance of the development of the Development Site; and

**WHEREAS**, Owner intends to construct on the Development Site approximately 307,932 s.f. of mixed residential development and other amenities in two, 12-story buildings, including 272 mixed -income residential apartments, approximately 15,630 s.f. of community facility space (including outdoor courtyard space for the arts), and 109 parking spaces (“Development Project”); and

**WHEREAS**, in furtherance of the Development Project, Owner submitted a Zoning Petition for Zoning Map and Text Amendment, dated December 3, 2021, to the City Council of the City of Mount Vernon, seeking to rezone approximately forty-one tax parcels between East 1st and East 2nd Streets and between South 1st and South 3rd Avenue, including the Development Site, as a new, transit oriented district to be called the Downtown Transit Oriented Arts District (“Rezoning”); and

**WHEREAS**, on March 26, 2025, the City Council, as Lead Agency, adopted a Findings Statement pursuant to the New York State Environmental Quality Review Act and its implementing

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regulations (“SEQRA”), which completed the SEQRA environmental review process for the Rezoning (“SEQRA Findings Statement”); and

**WHEREAS**, also on March 26, 2025, the City Council adopted an ordinance amending Chapter 267 of the Code of the City of Mount Vernon to effectuate the Rezoning and establish the new Downtown Transit Oriented Arts District; and

**WHEREAS**, as set forth in the SEQRA Findings Statement, the Development Project includes 59 parking spaces on-site, and requires 40 parking spaces off-site within the City-owned parking lot (“Off-Site Spaces”) located at the corner of Prospect Avenue and North 3<sup>rd</sup> Avenue (Section 165.62, Block 1116, Lots 5 & 6) (“City-Owned Parking Lot”), and 10 parking spaces through the Payment in Lieu of Parking (“PILOP”) provisions within the DTOAD zoning; and

**WHEREAS**, as described in the SEQRA Findings Statement, the City Council determined that the Off-Site Spaces and PILOP, together with the on-site spaces, satisfy the parking demand and DTOAD zoning requirements for the Development Project given its transit-oriented characteristics, and that no significant adverse parking impact would result from the Development Project; and

**WHEREAS**, the SEQRA Findings Statement, and the City Council’s Resolution adopting the SEQRA Findings Statement, require the Owner and City to enter into an Off-Site Parking Lease Agreement governing the Off-Site Spaces and PILOP consistent with the terms of the SEQRA Findings Statement (“Parking Agreement”); and

**WHEREAS**, the Parties are desirous of entering into this Parking Agreement to set forth their respective rights and obligations with respect to the Off-Site Spaces and PILOP; and

**WHEREAS**, a form of the Parking Agreement has been presented to the members of the City Council for their consideration; **NOW, THEREFORE, BE IT**

**RESOLVED**, that the City Council of Mount Vernon approves the Off-Site Parking Lease Agreement; and **BE IT FURTHER**

**RESOLVED**, the City Council authorizes the Mayor of the City of Mount Vernon to execute the Off-Site Parking Lease Agreement on behalf of the City, and **BE IT FURTHER**

**RESOLVED**, the Mayor is authorized to do all things necessary, convenient or appropriate for the accomplishment of the purposes of this Resolution, and **BE IT FURTHER**

**RESOLVED**, the City Council determines that the Off-Site Parking Lease Agreement is a Type II Action pursuant to SEQRA, involving “continuing agency administration,” which does not involve “new programs or major reordering of priorities that may affect the environment” (6 N.Y.C.R.R. §617.5(c)(26)) and therefore no findings or determination of significance are required under SEQRA; and **BE IT FURTHER**

**RESOLVED**, that this Resolution shall take effect immediately.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNT VERNON  
AUTHORIZING THE OFF-SITE PARKING LEASE AGREEMENT  
WITH 20 S. 2<sup>ND</sup> SQUARE CMV LLC**

**WHEREAS**, the City of Mount Vernon (“City”) and 20 S. 2<sup>nd</sup> Square CMV LLC (“Owner”) entered into a Land Disposition Agreement, dated July 2, 2021, as amended (“LDA”), in connection with the development of certain City-owned parcels having an address of 20 South Second Avenue, Mount Vernon, New York and 25 South Third Avenue, and known and designated on the Tax Map of the City of Mount Vernon as Section 165.70, Block 3112, Lot 11, 13, 37, and 39 (together, the “Development Site”); and

**WHEREAS**, the LDA provides, among other things, for the City to transfer the Development Site to Owner based upon certain terms and conditions in furtherance of the development of the Development Site; and

**WHEREAS**, Owner intends to construct on the Development Site approximately 307,932 s.f. of mixed residential development and other amenities in two, 12-story buildings, including 272 mixed-income residential apartments, approximately 15,630 s.f. of community facility space (including outdoor courtyard space for the arts), and 109 parking spaces (“Development Project”); and

**WHEREAS**, in furtherance of the Development Project, Owner submitted a Zoning Petition for Zoning Map and Text Amendment, dated December 3, 2021, to the City Council of the City of Mount Vernon, seeking to rezone approximately forty-one tax parcels between East 1st and East 2nd Streets and between South 1st and South 3rd Avenue, including the Development Site, as a new, transit oriented district to be called the Downtown Transit Oriented Arts District (“Rezoning”); and

**WHEREAS**, on March 26, 2025, the City Council, as Lead Agency, adopted a Findings Statement pursuant to the New York State Environmental Quality Review Act and its implementing regulations (“SEQRA”), which completed the SEQRA environmental review process for the Rezoning (“SEQRA Findings Statement”); and

**WHEREAS**, also on March 26, 2025, the City Council adopted an ordinance amending Chapter 267 of the Code of the City of Mount Vernon to effectuate the Rezoning and establish the new Downtown Transit Oriented Arts District; and

**WHEREAS**, as set forth in the SEQRA Findings Statement, the Development Project includes 59 parking spaces on-site, and requires 40 parking spaces off-site within the City-owned parking lot (“Off-Site Spaces”) located at the corner of Prospect Avenue and North 3<sup>rd</sup> Avenue (Section 165.62, Block 1116, Lots 5 & 6) (“City-Owned Parking Lot”), and 10 parking spaces through the Payment in Lieu of Parking (“PILOP”) provisions within the DTOAD zoning; and

**WHEREAS**, as described in the SEQRA Findings Statement, the City Council determined that the Off-Site Spaces and PILOP, together with the on-site spaces, satisfy the parking demand and DTOAD zoning requirements for the Development Project given its transit-oriented

characteristics, and that no significant adverse parking impact would result from the Development Project; and

**WHEREAS**, the SEQRA Findings Statement, and the City Council's Resolution adopting the SEQRA Findings Statement, require the Owner and City to enter into an Off-Site Parking Lease Agreement governing the Off-Site Spaces and PILOP consistent with the terms of the SEQRA Findings Statement ("Parking Agreement"); and

**WHEREAS**, the Parties are desirous of entering into this Parking Agreement to set forth their respective rights and obligations with respect to the Off-Site Spaces and PILOP; and

**WHEREAS**, a form of the Parking Agreement has been presented to the members of the City Council for their consideration.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Mount Vernon approves the Off-Site Parking Lease Agreement; and

**BE IT FURTHER RESOLVED**, the City Council authorizes the Mayor of the City of Mount Vernon to execute the Off-Site Parking Lease Agreement on behalf of the City; and

**BE IT FURTHER RESOLVED**, the Mayor is authorized to do all things necessary, convenient or appropriate for the accomplishment of the purposes of this Resolution; and

**BE IT FURTHER RESOLVED**, the City Council determines that the Off-Site Parking Lease Agreement is a Type II Action pursuant to SEQRA, involving "continuing agency administration," which does not involve "new programs or major reordering of priorities that may affect the environment" (6 N.Y.C.R.R. §617.5(c)(26)) and therefore no findings or determination of significance are required under SEQRA; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

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Council Person

APPROVED AS TO FORM

THIS RESOLUTION  
ADOPTED BY CITY COUNCIL

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Assistant Corporation Counsel

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President

Attest:

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City Clerk

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APPROVED

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APPROVED  
Dept.

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Date  
By \_\_\_\_\_  
Mayor

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# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
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File #: TMP -1829

Agenda Date: 1/14/2026

Agenda #: 2.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 14, 2026, and signed by the Mayor on January 15, 2026, authorizing the Transfer of Funds Within the 2025 Fire Department Budget, as follows:

From:	Amount:	To:
A3410.101 - Salaries	\$19,000.00	A3410.499 - (Uniform & Protection Equipment)
A3410.101 - Salaries	\$8,000.00	A3410.203 - Equipment
<b>Total Transfer Amount: \$27,000.00</b>		

; be, and the same is hereby approved.

### City Council:

#### AN ORDINANCE AUTHORIZING A TRANSFER OF FUNDS WITHIN THE 2025 FIRE DEPARTMENT BUDGET

**Whereas**, in correspondence dated December 23, 2025, the Fire Commissioner formally requested authorization for the transfer of funds within the 2025 Fire Department budget as shown below; and

**Whereas**, the City Council of the City of Mount Vernon is authorized to adopt ordinances and approve budgetary transfers pursuant to the City Charter and applicable provisions of the New York State General Municipal Law; and

**Whereas**, the adopted 2025 Budget for the City of Mount Vernon includes appropriations for the Fire Department to ensure the safety, preparedness, and effective operation of fire and emergency services; and

**Whereas**, the Fire Department has identified a need to reallocate funds within its 2025 budget to secure funding for essential firefighter emergency equipment; and

**Whereas**, such equipment includes, but is not limited to, firefighter turnout gear, boots, and Automated External Defibrillator (AED) pads, all of which are critical to the safety of Fire Department personnel and the public; and

**Whereas**, sufficient funds exist within the Fire Department's salary account to accommodate a transfer without adversely impacting staffing or operations; and

**Whereas**, the proposed transfer will ensure that Fire Department members are adequately equipped to perform their duties safely, efficiently, and effectively;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON:**

**Section 1. Authorization of Budget Transfer.** The City Council hereby authorizes the transfer of funds within the 2025 Fire Department budget as follows:

From:	Amount:	To:
A3410.101 - Salaries	\$19,000.00	A3410.499 - (Uniform & Protection Equipment)
A3410.101 - Salaries	\$8,000.00	A3410.203 - Equipment
<b>Total Transfer Amount: \$27,000.00</b>		

**Section 2. Purpose of Transfer.** The funds transferred pursuant to this Ordinance shall be used exclusively to purchase essential firefighter emergency equipment, including turnout gear, boots, and AED pads, to enhance firefighter safety and operational readiness.

**Section 3. Administration.** The Commissioner of Finance and all other appropriate City officials are hereby authorized and directed to take all actions necessary to implement the transfers authorized by this Ordinance.

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.



## CITY OF MOUNT VERNON, N.Y.

Fire Department

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

**Fire Headquarters**  
470 E Lincoln Ave  
Mount Vernon, NY 10552  
(914) 665-2611 – Fax: (914) 665-2630

**Kevin Holt**  
*Fire Commissioner*  
**Theodore W. Beale Jr.**  
*Deputy Fire Commissioner*  
**Juan A. Peralta**  
*Chief of Operations*

Honorable City Council  
City Hall, 1 Roosevelt Square  
Mount Vernon, NY 10550

December 23, 2025

RE: Transfer of Funds

Dear Honorable City Council Members,

I respectfully request that the Council authorize the transfer of funds within the Fire Department 2025 budget:

From A3410.105 Retired Disabled Firefighter **\$19,000.00**

To A3410.499 Uniform & Protection Equipment

From A3410.105 Retired Disabled Firefighter **\$8,000.00**

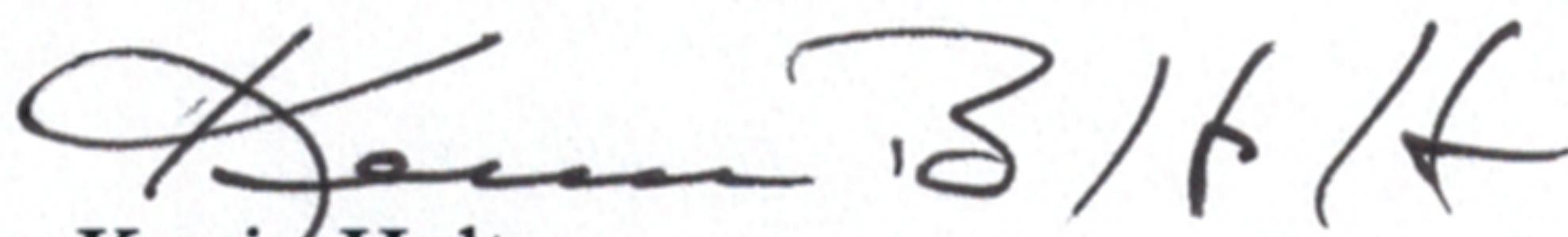
To A3410.203 Equipment

Total transfer of Funds **\$27,000.00**

This transfer is necessary to secure funding for the purchase made of essential firefighter emergency equipment, including turnout gear, boots, and AED Pads, to ensure our members are properly equipped to perform their duties safely and effectively.

Thank you in advance for your consideration and assistance in this matter.

Respectfully submitted,



Kevin Holt  
Fire Commissioner

*“The Jewel of Westchester”*





# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
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File #: TMP -1893

Agenda Date: 1/28/2026

Agenda #: 3.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Mayor to Enter into a One (1) Year Support Contract with Aztec Tech for Support of the City's Existing HP Printer Fleet - (the costs associated with this contract shall be paid from Budget Code A1680.407 - Leasing and Printing, or any successor budget line); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A ONE (1) YEAR SUPPORT CONTRACT WITH AZTEC TECH FOR SUPPORT OF THE CITY'S EXISTING HP PRINTER FLEET**

**Whereas**, in correspondence dated January 20, 2026, the Commissioner of the Department of Management Services formally requested authorization for the Mayor, or his designee, to enter into a one (1) year support contract with Aztec Tech for the support and maintenance of the City's existing HP printer fleet; and

**Whereas**, the City of Mount Vernon relies upon a fleet of Hewlett-Packard (HP) printers for the daily operations of multiple City departments; and

**Whereas**, Hewlett-Packard unexpectedly terminated the City's existing printer support contract on October 5, 2025, leaving the City without manufacturer support for its HP printer fleet; and

**Whereas**, the termination of said contract was unforeseen and has created an urgent need to secure immediate support services to ensure continuity of City operations; and

**Whereas**, the Department of Management Services has contacted multiple vendors in an effort to obtain a replacement support agreement but has been unable to secure an agreeable or timely solution; and

**Whereas**, Aztec Tech currently provides support services for the City's copier fleet and has agreed to provide support services for the City's existing HP printers on an emergency basis; and

**Whereas**, the proposed support contract with Aztec Tech shall be for a term of one (1) year

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and shall include supplies and service for each device on a per-page basis; and

**Whereas**, the City intends to continue evaluating alternative vendors and support contracts for potential execution in 2027; and

**Whereas**, the cost associated with the proposed support contract shall be charged to Budget Code A1680.407 - Leasing and Printing, and sufficient funds are available therein; and

**Whereas**, it is in the best interests of the City of Mount Vernon to authorize the immediate execution of this contract to ensure uninterrupted printer support and City operations;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON:**

**Section 1. Authorization.** The City Council hereby authorizes the Mayor, or his designee, to enter into a one (1) year support contract with Aztec Tech for the support and maintenance of the City's existing HP printer fleet.

**Section 2. Scope of Services.** The contract shall provide supplies and service for each HP printer on a per-page basis, in accordance with the terms and conditions negotiated by the Department of Management Services.

**Section 3. Funding.** The costs associated with this contract shall be paid from Budget Code A1680.407 - Leasing and Printing, or any successor budget line thereto.

**Section 4. Emergency Need.** This Ordinance is enacted to address an emergency condition resulting from the unexpected termination of the City's prior printer support contract and is necessary to ensure the continued operation of essential City services.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.



**CITY OF MOUNT VERNON, N.Y.**  
Mayor Office

**SHAWYN PATTERSON-HOWARD, MPA**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2362 – Fax: (914) 665-6173

**JUAN PEREZ**  
*Commissioner Management Services*

January 20, 2026

VIA EMAIL:

Honorable City Council Members  
City of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, New York 10550

**RE: Approval to Enter into support contract with AZTEC for 1 year for the support of existing HP Printers.** for city council meeting to be held on January 28<sup>th</sup>, 2026.

Honorable Council members:

The Department of Management Services requests approval from the City Council for a resolution to enter a 1-year support contract with Aztec Tech, for the support of cities fleet of HP Printers. This contract is needed on an emergency basis due to the fact the Hewlett Packard terminated out existing support contract on October 5, 2025.

The termination of the contract was unexpected and has left the city with no support for our existing devices. We have contacted several vendors regarding support contracts but have not been able to find an agreeable support solution. Aztec is currently supporting our current fleet of copiers and has stepped up to offer the city support for the HP devices.

We will continue to explore other vendors and evaluate support contracts for execution in 2027. but we require an immediate solution today. The contract will cover supplies and service on a per page basis on each device.

Associated cost for this support contract will be covered under budget code A1680.407, Leasing and Printing.

Given the expiration of our existing support contract, the new contract is needed to ensure continued support for our printer fleet.

Should this request meet with the approval of the city council, we will enter into the one-year agreement and make payment from budget code A1680.407.

Thank you.  
Sincerely,  
Juan Perez

Commissioner Management Services  
cc: Mayors Office, Comptroller

*“The Jewel of Westchester”*



# City of Mount Vernon, New York

## Staff Report

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File #: TMP -1894

Agenda Date: 1/28/2026

Agenda #: 4.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, Confirming and Ratifying an Emergency Procurement for Enhanced Email and Identity Threat Detection & Response Services for the City's Microsoft 365 Environment - (total expenditure of \$14,880.00 for said services, covering 620 users at \$24.00 per user, for the period October 2025 through September 2026, inclusive of a trial month in September 2025. Funds will be used from A1680.216 (Applications and Services); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE CONFIRMING AND RATIFYING AN EMERGENCY PROCUREMENT FOR ENHANCED EMAIL PROTECTION AND IDENTITY THREAT DETECTION & RESPONSE SERVICES FOR THE CITY'S MICROSOFT 365 ENVIRONMENT**

**Whereas**, in correspondence dated January 14, 2026, the Commissioner of the Department of Management Services formally requested authorization for emergency procurement undertaken by the Office/Department of Management Services in December 2025 for enhanced email protection and identity threat detection and response services for the City's Microsoft 365 environment and the engagement of Hi-Link Technology Group LLC to provide Microsoft 365 Identity and Threat Detection & Response services, including 24x7 SOC monitoring and response support, on a City-wide basis; and

**Whereas**, the City of Mount Vernon relies on its Microsoft 365 email and identity systems as mission-critical infrastructure used daily by every City department to conduct essential governmental operations; and

**Whereas**, in or about December 2025, the City experienced active and escalating intrusion attempts into its Microsoft 365 email environment, posing a significant and immediate risk of account compromise, service disruption, and exposure of confidential and sensitive City information; and

**Whereas**, the threat activity was confirmed by a technology vendor as active and ongoing, including suspicious and malicious behavior impacting the City's environment, requiring immediate remediation, containment, and continuous monitoring; and

**Whereas**, any delay in responding to these real-time cyber threats would have materially increased the likelihood of compromised user accounts, interruption of municipal operations, and harm to the City's information systems and communications; and

**Whereas**, the Office/Department of Management Services determined that an emergency existed requiring immediate action in order to protect the continuity of City operations and the security of City data and communications; and

**Whereas**, prior to authorizing the emergency procurement, the Commissioner of Management Services consulted with key stakeholders, including the Mayor's Office and the Comptroller's Office, and concurrence was reached that immediate action was warranted due to the urgency and severity of the threat; and

**Whereas**, pursuant to applicable law and City procurement policies, emergency procurement is authorized when circumstances affecting public safety, health, or the protection of City property require immediate action and do not permit delay; and

**Whereas**, under such emergency conditions, the Office/Department of Management Services procured enhanced email protection and identity threat detection and response services from Hi-Link Technology Group LLC to provide immediate remediation, containment, and ongoing security monitoring; and

**Whereas**, the services procured include Microsoft 365 Identity and Threat Detection & Response with 24x7 Security Operations Center (SOC) monitoring and response support, providing City-wide coverage across the City's Microsoft 365 email and identity systems; and

**Whereas**, the cost of said services is Fourteen Thousand Eight Hundred Eighty Dollars (\$14,880.00) for 620 users, calculated at \$24.00 per user, for the coverage period October 2025 through September 2026, including a trial month in September 2025 with funds to be used from **A1680.216 (Applications and Services)**; and

**Whereas**, this service enhances the City's ability to detect and mitigate suspicious login activity, account compromise attempts, and advanced email-based threats, thereby strengthening the City's cybersecurity posture against evolving risks that increasingly target municipal governments; and

**Whereas**, it is in the best interest of the City of Mount Vernon to confirm and ratify this emergency procurement in order to safeguard essential infrastructure and ensure uninterrupted delivery of services to City residents;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, NEW YORK, AS FOLLOWS:**

**Section 1. Confirmation of Emergency Procurement.** The City Council hereby confirms and ratifies the emergency procurement undertaken by the Office/Department of Management Services in December 2025 for enhanced email protection and identity threat detection and response services for the City's Microsoft 365 environment.

**Section 2. Authorization of Vendor and Services.** The City Council approves the engagement of Hi-Link Technology Group LLC to provide Microsoft 365 Identity and Threat

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Detection & Response services, including 24x7 SOC monitoring and response support, on a City-wide basis.

**Section 3. Cost and Term.** The City Council approves the total expenditure of \$14,880.00 for said services, covering 620 users at \$24.00 per user, for the period October 2025 through September 2026, inclusive of a trial month in September 2025. Funds will be used from **A1680.216 (Applications and Services)**.

**Section 4. Findings of Emergency.** The City Council hereby finds that an emergency existed at the time of procurement due to active and escalating cyber intrusion attempts, necessitating immediate action to protect City systems, data, and operations, and that such action was taken in good faith and in the best interest of the City.

**Section 5. Severability.** If any provision of this ordinance or the application thereof shall be held invalid, such invalidity shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid provision or application.

**Section 6. Effective Date.** This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.



## CITY OF MOUNT VERNON, N.Y.

Mayor Office

**SHAWYN PATTERSON-HOWARD, MPA**  
*Mayor*

City Hall, One Roosevelt Square  
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(914) 665-2362 – Fax: (914) 665-6173

**JUAN PEREZ**  
*Commissioner Management Services*

January 14, 2026

VIA EMAIL:

Honorable City Council Members  
City of Mount Vernon  
1 Roosevelt Square  
Mount Vernon, New York 10550

**RE: Confirmation of Emergency Procurement — Enhanced Email Protection Service (Microsoft 365 Identity Threat Detection & Response)** for city council meeting to be held on January 28<sup>th</sup>, 2026.

Honorable Council members:

The Office/Department of Management Services respectfully requests that the City Council confirm and ratify the emergency procurement of an enhanced email protection and identity threat detection service for the City's Microsoft 365 environment. This action was taken in December 2025 in response to active and ongoing intrusion attempts into the City's email system and was necessary to protect the continuity of City operations and the security of sensitive communications.

At the time of the event, threat activity was confirmed as active and escalating. The vendor notified the City of suspicious and malicious behavior impacting our environment and was prepared to begin immediate remediation/containment and monitoring support. Because email is a mission-critical system used by every department, any delay would have increased the likelihood of account compromise, disruption to municipal operations, and potential exposure of confidential information.

Given the urgency of the situation, Management Services proceeded on an emergency basis in the best interest of the City. Prior to authorizing the service, I consulted with key stakeholders including the Mayor's Office and the Comptroller's Office, and we agreed immediate action was warranted due to the real-time nature of the threat and the importance of protecting City systems.

### **Summary of the Service/Actions:**

- Who: Hi-Link Technology Group LLC
- What: Microsoft 365 Identity and Threat Detection & Response (24x7 SOC monitoring and response support)
- When: Procured in December 2025 during active intrusion into Office 365 environment
- Scope: City-wide coverage across the City's Microsoft 365 email and identity systems
- Cost / Term: \$14,880.00 for 620 users at \$24/user for the coverage period October 2025 – September 2026 (including a trial month in September 2025). Funds will be used from A1680.216 (Applications and Services).

This service provides continuous monitoring and rapid-response capability to detect and mitigate suspicious login activity, account compromise attempts, and advanced email-based threats. It strengthens the City's ability to

*"The Jewel of Westchester"*



**CITY OF MOUNT VERNON, N.Y.**  
Mayor Office

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**SHAWYN PATTERSON-HOWARD, MPA**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2362 – Fax: (914) 665-6173

**JUAN PEREZ**  
*Commissioner Management Services*

defend critical systems against evolving cyber risks that increasingly target municipal governments.

Your confirmation of this emergency procurement supports the City's commitment to safeguarding essential infrastructure and maintaining uninterrupted service delivery to our residents.

I look forward to your favorable response and am available to discuss any questions or provide additional information you may require.

Thank you.  
Sincerely,  
Juan Perez

Commissioner Management Services  
cc: Mayors Office, Comptroller



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1900

Agenda Date: 2/11/2026

Agenda #: 5.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Mayor to Retroactively Enter into a Memorandum of Understanding with The Guidance Center of Westchester - Center for College Careers in Communications Support Associate Internship Program - (the City of Mount Vernon shall incur *no* financial obligation under the MOU, including but not limited to payment of wages, stipends, benefits, insurance, or other related costs associated with the internship program); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE GUIDANCE CENTER OF WESTCHESTER - CENTER FOR COLLEGE & CAREERS IN COMMUNICATIONS SUPPORT ASSOCIATE INTERNSHIP PROGRAM**

**Whereas**, in correspondence dated January 20, 2026, the Deputy Chief of Staff formally requested authorization for the Mayor to retroactively enter into a Memorandum of Understanding with The Guidance Center of Westchester - Center for College & Careers for the purpose of establishing and supporting the Communications Support Associate Internship Program within the City's Department of Management Services; and

**Whereas**, the City of Mount Vernon is committed to supporting educational initiatives that provide meaningful experiential learning opportunities for students and emerging professionals; and

**Whereas**, The Guidance Center of Westchester - Center for College & Careers ("Guidance Center") administers programs designed to prepare students for post-secondary education and career pathways through structured internships and professional development opportunities; and

**Whereas**, the City's Department of Management Services seeks to participate in a Communications Support Associate Internship Program that will expose interns to municipal communications, public relations, media coordination, and community engagement under City supervision; and

**Whereas**, the proposed Memorandum of Understanding ("MOU") between the City of Mount

Vernon and the Guidance Center formalizes the terms and conditions of this partnership; and

**Whereas**, the MOU establishes that participation in the internship program constitutes an educational experience and does not create an employment relationship between the City and the interns; and

**Whereas**, the MOU further provides that the City shall have no financial obligation for stipends, wages, insurance, or any other compensation or benefits related to the internship program; and

**Whereas**, the City will provide mentorship, supervision, and professional development opportunities to participating interns as part of its commitment to workforce development and civic engagement; and

**Whereas**, the City Council finds that entering into this MOU serves a valid public purpose and is in the best interests of the City of Mount Vernon;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON:**

**Section 1. Authorization.** The Mayor is hereby authorized to enter into a Memorandum of Understanding with The Guidance Center of Westchester - Center for College & Careers for the purpose of establishing and supporting the Communications Support Associate Internship Program within the City's Department of Management Services.

**Section 2. Nature of the Internship Program.** The internship program established under the MOU shall be strictly educational in nature and shall not be deemed to create an employer-employee relationship between the City of Mount Vernon and any participating intern.

**Section 3. Financial Obligations.** The City of Mount Vernon shall incur no financial obligation under the MOU, including but not limited to payment of wages, stipends, benefits, insurance, or other related costs associated with the internship program.

**Section 4. Administration.** The Department of Management Services, in coordination with other appropriate City departments, shall oversee implementation of the internship program and ensure that interns receive appropriate supervision, mentorship, and professional development opportunities.

**Section 5. Severability.** If any provision of this Ordinance is held invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining provisions.

**Section 6. Effective Date.** This Ordinance shall take effect immediately upon adoption and subsequent approval by the Board of Estimate & Contract.



## CITY OF MOUNT VERNON, N.Y.

Mayor Office

**SHAWYN PATTERSON-HOWARD, MPA**  
*Mayor*

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Mount Vernon, NY, 10550  
(914) 665-2362 – Fax: (914) 665-6173

**MALCOLM CLARK**  
*Chief of Staff*

**KHENDRA DAVID**  
*Deputy Chief of Staff*

January 20, 2026

The Honorable City Council  
City of Mount Vernon  
City Hall  
1 Roosevelt Square  
Mount Vernon, New York 10550

**Re:** Authorization to Enter into a Memorandum of Understanding with The Guidance Center of Westchester – Center for College & Careers

To the Honorable City Council,

This letter comes as a request that the City Council to retroactively authorize for the Mayor to enter a Memorandum of Understanding (MOU) between the City of Mount Vernon and The Guidance Center of Westchester – Center for College & Careers (October 28, 2025 to October 27, 2026).

The purpose of this MOU is to formalize a partnership supporting the Communications Support Associate Internship Program, which will provide experiential learning opportunities for interns within the City's Department of Management Services. The program will expose students to municipal communications, public relations, media coordination, and community engagement under City supervision.

This agreement establishes that:

- The internship is an educational opportunity and not an employment relationship.
- The City assumes no financial obligation for stipends, wages, insurance, or related costs.
- The City will provide mentorship, supervision, and professional development opportunities for interns.

Approval of this referral will authorize the Mayor to execute the attached MOU on behalf of the City of Mount Vernon.

We appreciate your consideration of this request and look forward to your positive response. Should you have any question or require further information, please do not hesitate to contact us.

Respectfully,

Khendra K. David

CC: Office of the Mayor

*"The Jewel of Westchester"*



## CITY OF MOUNT VERNON, N.Y.

Mayor Office

**SHAWYN PATTERSON-HOWARD, MPA**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2362 – Fax: (914) 665-6173

Management Services

**MALCOLM CLARK**  
*Chief of Staff*

**KHENDRA DAVID**  
*Deputy Chief of Staff*

**Attachment:**

- Signed Memorandum of Understanding between the City of Mount Vernon and The Guidance Center of Westchester – Center for College & Careers

*“The Jewel of Westchester”*



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1895

Agenda Date: 1/28/2026

Agenda #: 6.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Award of a Contract and for the Mayor to enter into a Professional Services Agreement with Woodward & Curran for Engineering and Infrastructure Support Services - (for a term of three (3) years, with an option to extend the agreement for one (1) additional one-year period, subject to mutual agreement and the availability of funds and the total contract authorization shall not exceed Five Million Dollars (\$5,000,000) over the duration of the agreement. Funding shall be provided from the New York State Environmental Facilities Corporation (\$150 Million allocated); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT AND FOR THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH WOODARD & CURRAN FOR ENGINEERING AND INFRASTRUCTURE SUPPORT SERVICES**

**Whereas**, in correspondence dated January 15, 2026, the Commissioner of the Department of Public Works formally requested authorization for the award of a contract and for the Mayor to enter into a Professional Services Agreement with Woodard & Curran to provide engineering, technical, and advisory services in support of City infrastructure, capital improvement, and clean water initiatives; and

**Whereas**, the City of Mount Vernon (the “City”), through its Department of Public Works (“DPW”), is responsible for the planning, design, implementation, and oversight of critical infrastructure, capital improvement, and regulatory compliance initiatives throughout the City; and

**Whereas**, the City maintains ongoing and emerging needs related to engineering services, infrastructure planning, capital program delivery, and compliance with State and Federal environmental mandates, including sanitary sewer, stormwater management, and clean water initiatives; and

**Whereas**, the City conducted a qualifications-based procurement process in accordance with applicable law and policy, which included the solicitation and review of Statements of Qualifications, interviews, and evaluation of firms based on technical capability, municipal experience, project approach, and capacity to support long-term DPW objectives; and

**Whereas**, through this evaluation process, Woodard & Curran was determined to be the most qualified and responsive firm, demonstrating strong engineering expertise, proven experience delivering complex municipal projects, and familiarity with the City of Mount Vernon's operational, regulatory, and infrastructure landscape; and

**Whereas**, under the proposed professional services agreement, Woodard & Curran will provide engineering analysis, design development, permitting, preparation of bid and construction documents, and other technical and advisory services necessary to advance the City's critical infrastructure priorities; and

**Whereas**, a primary focus of this engagement will be support of the City's Sanitary Sewer and Stormwater Management initiatives, as well as broader Clean Water infrastructure efforts, in coordination with the Department of Public Works and the Mount Vernon Board of Water Supply; and

**Whereas**, the proposed agreement will be for a term of three (3) years, with an option for one (1) additional one-year extension, to ensure continuity, stability, and effective long-term planning and project delivery; and

**Whereas**, the total authorization for this agreement shall not exceed Five Million Dollars (\$5,000,000) over the contract term, with funding to be drawn from the New York State Environmental Facilities Corporation (\$150 Million Allocated); and

**Whereas**, the City Council finds that entering into this professional services agreement is in the best interests of the City and its residents and will support the timely, coordinated, and efficient delivery of essential infrastructure projects;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, NEW YORK, AS FOLLOWS:**

**Section 1. Authorization to Award Contract.** The City Council hereby authorizes the City of Mount Vernon to award a contract and for the Mayor to enter into a Professional Services Agreement with Woodard & Curran to provide engineering, technical, and advisory services in support of City infrastructure, capital improvement, and clean water initiatives.

**Section 2. Term of Agreement.** The professional services agreement shall be for a term of three (3) years, with an option to extend the agreement for one (1) additional one-year period, subject to mutual agreement and the availability of funds.

**Section 3. Contract Amount and Funding Source.** The total contract authorization shall not exceed Five Million Dollars (\$5,000,000) over the duration of the agreement. Funding shall be provided from the New York State Environmental Facilities Corporation (\$150 Million Allocated).

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**Section 4. Scope of Services.** Services under this agreement may include, but are not limited to, engineering analysis, design development, permitting assistance, preparation of bid and construction documents, construction support, and other professional and technical services necessary to advance the City's infrastructure and regulatory compliance objectives, including coordination with the Mount Vernon Board of Water Supply.

**Section 5. Authorization to Execute and Administer Agreement.** The Commissioner of Public Works is hereby authorized and directed to execute the professional services agreement and any related documents necessary to effectuate the intent of this Ordinance, in coordination with the City's Legal and Purchasing Departments, and to administer the agreement in accordance with its terms.

**Section 6. Severability.** If any clause, sentence, paragraph, section, or part of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof.

**Section 7. Effective Date.** This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.



**CITY OF MOUNT VERNON, N.Y.**  
DEPARTMENT of PUBLIC WORKS

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**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 914-665-2343  
email:dpwconcerns@mountvernonny.gov

**DAMANI L. BUSH**  
*Commissioner*

**JOHN NUCULOVIC**  
*Deputy Commissioner*

**RYAN ULRICH**  
*Deputy Commissioner*

January 15<sup>th</sup>, 2025

Honorable City Council  
The City of Mount Vernon  
Mount Vernon, New York  
(Through the Office of the Mayor)

**Re: Authorization to Award Contract: Woodard & Curran**

Dear Honorable City Council Members:

The Department of Public Works respectfully requests authorization to enter into a professional services agreement with **Woodard & Curran** to support ongoing and emerging engineering, infrastructure, and capital program needs across the City.

As part of a qualifications-based procurement process, the City solicited and reviewed submissions, conducted interviews, and evaluated firms based on technical capability, municipal experience, project approach, and capacity to support long-term DPW objectives. Through this process, Woodard & Curran emerged as the most qualified and responsive firm, demonstrating strong engineering expertise, proven delivery on complex municipal work, and familiarity with the unique operational and regulatory landscape of Mount Vernon.

Under this agreement, Woodard & Curran will provide engineering analysis, design development, permitting, preparation of bid and construction documents, and other technical and advisory services necessary to advance critical infrastructure priorities. A key focus of this engagement will be supporting the City's Sanitary Sewer and Stormwater Management initiatives, as well as broader Clean Water infrastructure efforts. Woodard & Curran will work closely with DPW and in collaboration with the Mount Vernon Board of Water Supply to ensure projects are strategically planned, compliant with State and Federal mandates, and implemented in a coordinated and efficient manner.

The proposed agreement will be for a three (3) year term, with the option for one (1) additional one-year extension, providing continuity and stability to effectively plan and implement projects. The total contract authorization shall be an amount not to exceed Five Million Dollars (\$5,000,000) over the contract term. Funding will be drawn from approved departmental budget allocations and/or eligible grant funding sources, as appropriate to each task assignment. Funding: New York State Environmental Facilities Corporation (\$150 Million Allocated). Project codes will be identified by the Finance Department.

## **Requested Action**

The Department of Public Works respectfully requests that the Mount Vernon City Council:

- Authorize the City to enter into a professional services agreement with Woodard & Curran for a three (3) year term, with one (1) optional one-year extension; and
- Authorize a total contract value **not to exceed \$5,000,000** over the duration of the agreement; and
- Authorize the Commissioner of Public Works to execute all necessary documents to formalize and administer this agreement, in coordination with the Legal and Purchasing Departments.

Approval of this request will allow DPW to continue advancing essential infrastructure work, improve operational reliability, and ensure timely delivery of projects that directly benefit residents and support the City's long-term resilience and modernization efforts.

Thank you for your consideration. Please contact my office should you require any additional information.

Respectfully,

A handwritten signature in blue ink, appearing to read "Damani L. Bush".

**Damani L. Bush**  
Commissioner of Public Works  
DB/db

*“The Jewel of Westchester”*



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1896

Agenda Date: 1/28/2026

Agenda #: 7.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Mayor to Enter into a New Contract with National Water Main Cleaning Company or Continuation and Close-out of Outfall 24 Sewer System Cleaning and Inspection Work (Project No. 122022-1) - (the original contract for Project No. 122022-1 was awarded to National Water Main Cleaning Company on May 2, 2023, following a competitive procurement process, in the original contract amount of One Million Six Hundred Sixty-One Thousand Eight Hundred Dollars (\$1,661,800.00); all payments under the contract authorized by this Ordinance shall be made from funds previously appropriated and authorized for Project No. 122022-1. No additional appropriation is authorized herein, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A NEW CONTRACT WITH NATIONAL WATER MAIN CLEANING COMPANY FOR CONTINUATION AND CLOSE-OUT OF OUTFALL 24 SEWER SYSTEM CLEANING AND INSPECTION WORK (PROJECT NO. 122022-1)**

**Whereas**, in correspondence dated January 21, 2026, the Commissioner of the Department of Public Works formally requested authorization for the Mayor to execute a new contract with National Water Main Cleaning Company for continuation and close-out of the Outfall 24 Sewer System Cleaning and Inspection Project (Project No. 122022-1) and

**Whereas**, the City of Mount Vernon, through its Department of Public Works, undertook the Outfall 24 Sewer System Cleaning and Inspection Project, designated as Project No. 122022-1, as part of the City's ongoing sewer rehabilitation program and regulatory compliance obligations; and

**Whereas**, the original contract for Project No. 122022-1 was awarded to National Water Main Cleaning Company on May 2, 2023, following a competitive procurement process, in the original contract amount of One Million Six Hundred Sixty-One Thousand Eight Hundred Dollars (\$1,661,800.00); and

**Whereas**, said contract was subsequently amended and approved by the City Council on November 13, 2024, increasing the total authorized contract amount to Two Million Three Hundred Sixty-One Thousand Eight Hundred Dollars (\$2,361,800.00) in order to address additional sewer mileage and field conditions identified during project performance; and

**Whereas**, the amended contract has since expired, although most of the work has been substantially completed; and

**Whereas**, approximately Sixty Thousand Dollars (\$60,000.00) in previously authorized funds remains available for final sewer cleaning, inspection verification, documentation, and regulatory close-out activities that are integral to the completion of Project No. 122022-1; and

**Whereas**, the remaining work represents a direct continuation of services already performed by National Water Main Cleaning Company, and re-advertising the project at this stage would necessitate re-mobilization, duplication of inspection efforts, and re-establishment of system familiarity, resulting in unnecessary cost and delay to the City; and

**Whereas**, maintaining continuity with the existing contractor is in the best interest of the City to ensure efficient completion and proper close-out of the project in a timely and cost-effective manner; and

**Whereas**, the Department of Public Works has determined that it is necessary and appropriate to enter into a new, limited-scope contract with National Water Main Cleaning Company for the sole purpose of completing the outstanding work associated with Project No. 122022-1, utilizing the remaining authorized funds and extending the contract end date from March 31, 2025, to June 30, 2026;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON AS FOLLOWS:**

**Section 1. Authorization to Execute New Contract.** The Mayor of the City of Mount Vernon is hereby authorized to execute a new contract with National Water Main Cleaning Company for continuation and close-out of the Outfall 24 Sewer System Cleaning and Inspection Project (Project No. 122022-1).

**Section 2. Contract Amount and Scope.** The contract authorized herein shall be in an amount not to exceed the remaining authorized balance of previously approved funds and shall be limited in scope to final sewer system cleaning, inspection verification, documentation, and regulatory close-out activities necessary to complete Project No. 122022-1. The contract date shall be extended from March 31, 2025, to June 30, 2026.

**Section 3. Administration of Contract.** The Commissioner of Public Works is hereby authorized to execute and administer all necessary documents related to the contract, in coordination with the Legal Department and the Purchasing Department, consistent with applicable laws, rules, and regulations.

**Section 4. Funding.** All payments under the contract authorized by this Ordinance shall be made from funds previously appropriated and authorized for Project No. 122022-1. No additional appropriation is authorized herein.

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**Section 5. Severability.** If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

**Section 6. Effective Date.** This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.



**CITY OF MOUNT VERNON, N.Y.**  
DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
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**DAMANI L. BUSH**  
*Commissioner*

**JOHN NUCULOVIC**  
*Deputy Commissioner*

**RYAN ULRICH**  
*Deputy Commissioner*

January 12<sup>th</sup>, 2025

Honorable City Council  
The City of Mount Vernon  
Mount Vernon, New York  
(Through the Office of the Mayor)

**Re: Authorization to Amend Contract – National Water Main Cleaning Company  
Outfall 24 Sewer System Cleaning and Inspection (Project No. 122022-1)**

Dear Honorable City Council Members:

The Department of Public Works respectfully requests authorization for the City to amend its agreement with **National Water Main Cleaning Company** to extend the contract end date for **Project No. 122022-1, Outfall 24 – Sewer System Cleaning and Inspection**.

This contract was originally awarded to National Water Main Cleaning Company on **May 2, 2023**, in the amount of **\$1,661,800**, following a competitive procurement process. The contract was subsequently amended to increase the total authorized amount to **\$2,361,800**, which was approved by City Council on **November 13, 2024**, to account for additional sewer mileage and cleaning requirements identified during field operations.

The current contract end date is **March 31, 2025**. While the majority of work under this agreement has been completed, approximately **\$60,000** remains available to complete final cleaning, inspection, and closeout activities. The work continues to be performed at the City's direction and in coordination with the City's broader sewer rehabilitation program and regulatory compliance obligations under applicable New York State Department of Environmental Conservation requirements.

Accordingly, the Department is requesting authorization to extend the contract end date from **March 31, 2025 to June 30, 2026**. This requested amendment is time-only and does not authorize any increase to the existing contract amount.

**Requested Action**

The Department of Public Works respectfully requests that the Mount Vernon City Council:

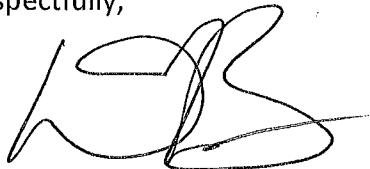
1. Authorize the Mayor to execute an amendment to the agreement with National Water Main Cleaning Company for Project No. 122022-1, extending the contract end date to **June 30, 2026**; and

2. Confirm that there is **no change to the previously authorized contract amount**; and
3. Authorize the Commissioner of Public Works to execute and administer all necessary documents in coordination with the Legal and Purchasing Departments.

Approval of this request will allow the City to complete the remaining work in an orderly manner, maintain regulatory compliance, and properly close out this critical sewer system initiative.

Thank you for your consideration. Please contact my office should you require any additional information.

Respectfully,

A handwritten signature in black ink, appearing to read "DLB".

**Damani L. Bush**  
Commissioner of Public Works  
DB/db

*"The Jewel of Westchester"*



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

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File #: TMP -1897

Agenda Date: 1/28/2026

Agenda #: 8.

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### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Mayor to Enter into a New Contract with National Water Main Cleaning Company for Sewer Rehabilitation Phase 1 (Project No. 122022-2) - (the original contract term has expired, and approximately Five Hundred Thousand Dollars (\$500,000) remains available under the previously authorized contract amount; extending the contract end date from November 30, 2025, to June 30, 2026; this amendment is time-only and does **not** authorize any increase or modification to the previously approved total contract amount of \$6,923,630.00); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A NEW CONTRACT WITH NATIONAL WATER MAIN CLEANING COMPANY FOR SEWER REHABILITATION PHASE 1 (PROJECT NO. 122022-2)**

**Whereas**, in correspondence dated January 21, 2026, the Commissioner of the Department of Public Works formally requested authorization for the Mayor to enter into a new contract with National Water Main Cleaning Company for Sewer Rehabilitation Phase 1, Project No. 122022-2, for the limited purpose of completing the remaining scope of work associated with said project; and

**Whereas**, the City of Mount Vernon (the “City”), through its Department of Public Works (“DPW”), is undertaking Sewer Rehabilitation Phase 1, designated as Project No. 122022-2, to rehabilitate critical sanitary sewer infrastructure throughout designated areas of the City; and

**Whereas**, on May 2, 2023, the Mount Vernon City Council authorized the award of a competitively procured contract to National Water Main Cleaning Company for Sewer Rehabilitation Phase 1 in the total amount of Six Million Nine Hundred Twenty-Three Thousand Six Hundred Thirty Dollars (\$6,923,630); and

**Whereas**, the original contract term has expired, and approximately Five Hundred Thousand Dollars (\$500,000) remains available under the previously authorized contract amount; and

**Whereas**, completion of the remaining sewer rehabilitation work is dependent upon prior cleaning and inspection results and must be carefully sequenced with other active sewer capital

improvement and maintenance projects currently underway within the City; and

**Whereas**, the remaining scope of work constitutes a continuation of rehabilitation activities already in progress under Project No. 122022-2, rather than a new or separately defined project; and

**Whereas**, re-advertising the remaining work at this stage would require a new contractor to duplicate prior investigations, re-establish familiarity with the City's sewer system, and re-mobilize equipment and personnel, thereby resulting in unnecessary cost, project delays, and coordination challenges; and

**Whereas**, maintaining continuity with the existing contractor, National Water Main Cleaning Company, is in the best interest of the City to efficiently complete the remaining rehabilitation work and to protect the City's investment in work already performed; and

**Whereas**, the Department of Public Works has recommended that the City enter into a new contract with National Water Main Cleaning Company, limited in scope and cost, for the purpose of completing Sewer Rehabilitation Phase 1 under Project No. 122022-2, in an amount not to exceed the remaining authorized funds extending the contract end date from November 30, 2025, to June 30, 2026; and

**Whereas**, the City Council finds that authorizing such a contract is necessary and appropriate to ensure the timely and cost-effective completion of this essential infrastructure project;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON:**

**Section 1. Authorization to Amend Contract.** The Mayor of the City of Mount Vernon is hereby authorized to execute a new contract with National Water Main Cleaning Company for Sewer Rehabilitation Phase 1, Project No. 122022-2, for the limited purpose of completing the remaining scope of work associated with said project extending the contract end date from November 30, 2025, to June 30, 2026.

**Section 2. No Change in Contract Amount.** The City Council hereby confirms that this amendment is time-only and does **not** authorize any increase or modification to the previously approved total contract amount of \$6,923,630.00.

**Section 3. Administrative Authority.** The Commissioner of Public Works is hereby authorized and directed to execute, administer, and oversee the performance of the contract, and to execute any and all related documents necessary to carry out the intent of this Ordinance, in coordination with the City's Legal and Purchasing Departments.

**Section 4. Consistency with Law.** All actions taken pursuant to this Ordinance shall be in accordance with applicable provisions of the City Charter, the Administrative Code of the City of Mount Vernon, and all other applicable local, state, and federal laws and regulations.

**Section 5. Severability.** If any clause, sentence, paragraph, section, or part of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the

clause, sentence, paragraph, section, or part thereof directly involved in the controversy.

**Section 6. Effective Date.** This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.



**CITY OF MOUNT VERNON, N.Y.**  
DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
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email:dpwconcerns@mountvernonny.gov

**DAMANI L. BUSH**  
*Commissioner*

**JOHN NUCULOVIC**  
*Deputy Commissioner*

**RYAN ULRICH**  
*Deputy Commissioner*

January 12<sup>th</sup>, 2025

Honorable City Council  
The City of Mount Vernon  
Mount Vernon, New York  
(Through the Office of the Mayor)

**Re: Authorization to Amend Contract – National Water Main Cleaning Company  
Sewer Rehabilitation Phase 1 (Project No. 122022-2)**

Dear Honorable City Council Members:

The Department of Public Works respectfully requests authorization for the City to amend its agreement with **National Water Main Cleaning Company** to extend the contract end date for Project No. 122022-2, Sewer Rehabilitation Phase 1.

This contract was awarded to National Water Main Cleaning Company on May 2, 2023, as the lowest responsive bidder, in the amount of \$6,923,630, for the rehabilitation of sanitary sewer infrastructure throughout designated areas of the City. The agreement is currently expired, ending on November 30, 2025.

As of the date of this request, approximately \$500,000 remains available under the contract. Work assignments under this agreement are directly dependent on the results of ongoing sewer cleaning and inspection activities and must be coordinated with other active capital and maintenance projects. As a result, the construction schedule is largely driven by sequencing considerations outside the contractor's direct control.

To allow sufficient time for completion of the remaining rehabilitation work and to ensure continuity with the City's broader sewer program, the Department is requesting authorization to extend the contract end date from **November 30, 2025 to June 30, 2026**. This requested amendment is **time-only** and does **not** authorize any increase to the total contract amount.

**Requested Action**

The Department of Public Works respectfully requests that the Mount Vernon City Council:

1. Authorize the Mayor to execute an amendment to the agreement with National Water Main Cleaning Company for Project No. 122022-2, extending the contract end date to **June 30, 2026**; and

2. Confirm that there is **no change to the previously authorized contract amount**; and
3. Authorize the Commissioner of Public Works to execute and administer all necessary documents in coordination with the Legal and Purchasing Departments.

Approval of this request will allow DPW to complete the remaining rehabilitation work in an orderly and efficient manner while maintaining alignment with inspection findings and long-term infrastructure and compliance objectives.

Thank you for your consideration. Please contact my office should you require any additional information.

Respectfully,

A handwritten signature in black ink, appearing to read "DB".

**Damani L. Bush**  
Commissioner of Public Works  
DB/db

*"The Jewel of Westchester"*



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1898

Agenda Date: 1/28/2026

Agenda #: 9.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Acceptance of Bid and Award of Contract to County Excavating, LLC for Various Public Works/Construction Equipment Rentals - (the total contract amount shall not exceed Two Million Dollars (\$2,000,000.00) over the life of the agreement, subject to annual budgetary appropriations and funding for this contract shall be made available from approved Operating and/or Capital fund lines, including but not limited to:

- A8120.405 - Outside Contracted Service
- A8120.429 - Emergency Sewer Repairs
- A8120.203.C934 - NYS EFC Emergency Grant Funding

; be, and the same is hereby approved.

### City Council:

## AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF BID AND AWARD OF CONTRACT TO COUNTY EXCAVATING, LLC FOR VARIOUS PUBLIC WORKS/CONSTRUCTION EQUIPMENT RENTALS

**Whereas**, in correspondence dated January 20, 2026, the Commissioner of the Department of Public Works formally requested authorization to accept the bid of County Excavating, LLC and award the contract for Various Public Works/Construction Equipment Rentals to County Excavating, LLC as the lowest responsive and responsible bidder, consistent with the evaluated bid matrix and DPW's recommendation; and

**Whereas**, the Department of Public Works ("DPW") publicly advertised for sealed bids for Various Public Works/Construction Equipment Rentals, in accordance with applicable provisions of the New York State General Municipal Law and the City of Mount Vernon Procurement Policy; and

**Whereas**, a competitive bid opening was duly conducted on August 19, 2025; and

**Whereas**, three (3) firms submitted complete bid packages in response to the bid solicitation,

namely:

1. Zonzini Pipeline Inc.;
2. Fred A. Cook, Jr., Inc.; and
3. County Excavating, LLC; and

**Whereas**, DPW evaluated all submitted bids for responsiveness, including completeness of submissions, execution of required forms, and acknowledgements, and for responsibility, including vendor capacity, experience, references, compliance with prevailing wage requirements, and insurance coverage; and

**Whereas**, DPW further evaluated and compared line-item pricing across a comprehensive equipment list, including but not limited to excavators, dump trucks of various capacities, front-end loaders, and dozers, for weekday, evening, weekend, and holiday usage rates; and

**Whereas**, based upon the attached bid matrix and supporting documentation, County Excavating, LLC submitted a responsive bid and was determined to be a responsible bidder capable of meeting the operational and emergency needs of the City; and

**Whereas**, the bid submitted by County Excavating, LLC represents the most cost-effective pricing profile for the City across high-utilization equipment categories; and

**Whereas**, the DPW has recommended that the City award the contract for Various Public Works/Construction Equipment Rentals to County Excavating, LLC as the lowest responsive and responsible bidder; and

**Whereas**, the proposed contract term is for two (2) years, with one (1) additional one-year renewal option, exercisable at the sole discretion of the City under the same terms and conditions; and

**Whereas**, the total contract amount shall not exceed Two Million Dollars (\$2,000,000.00) over the life of the agreement, subject to annual budgetary appropriations; and

**Whereas**, funding for this contract shall be made available from approved Operating and/or Capital fund lines, including but not limited to:

- A8120.405 - Outside Contracted Service
- A8120.429 - Emergency Sewer Repairs
- A8120.203.C934 - NYS EFC Emergency Grant Funding; and

**Whereas**, the availability of competitively priced equipment rentals is necessary to ensure DPW can timely deliver critical public services, respond to emergencies, and support ongoing capital projects;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, NEW YORK, AS FOLLOWS:**

**Section 1. Authorization to Accept Bid and Award Contract.** The City Council hereby accepts the bid of County Excavating, LLC and awards the contract for Various Public Works/Construction Equipment Rentals to County Excavating, LLC as the lowest responsive and responsible bidder, consistent with the evaluated bid matrix and DPW's recommendation.

**Section 2. Contract Term.** The Mayor is hereby authorized to execute an agreement with County Excavating, LLC for a term of two (2) years, with one (1) additional one-year renewal option, exercisable at the City's sole discretion, under the same terms and conditions.

**Section 3. Contract Amount and Funding.** The total amount authorized under this agreement shall not exceed \$2,000,000.00, subject to available appropriations for each fiscal year. The Comptroller is hereby authorized to encumber and make payments against this contract from approved Operating and/or Capital fund lines, including but not limited to those identified in the Whereas clauses herein.

**Section 4. Non-Exclusive Award.** This contract award is expressly deemed **non-exclusive**, and nothing herein shall prohibit or restrict the City from utilizing other contracts, intermunicipal agreements, cooperative purchasing agreements, or emergency procurements when such action is determined to be in the best interest of the City.

**Section 5. Approval as to Form.** The agreement authorized herein shall be subject to approval by the **Corporation Counsel as to form** prior to execution.

**Section 6. Severability.** If any section, subsection, clause, or provision of this Ordinance shall be adjudged invalid or unconstitutional, such determination shall not affect the validity of the remaining portions of this Ordinance.

**Section 7. Effective Date.** This ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.



**CITY OF MOUNT VERNON, NEW YORK**  
DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall  
One Roosevelt Square – Room 108  
Mount Vernon, NY, 10550  
(914) 665-2300 – Fax: (914) 665-2476

**DAMANI L. BUSH**  
*Commissioner*  
**JOHN NUCULOVIC**  
*Deputy Commissioner*  
**RYAN ULRICH**  
*Deputy Commissioner*

**Amendment (Original Submitted September 15, 2025)**

January 20, 2026

Honorable City Council  
The City of Mount Vernon  
Mount Vernon, New York  
(*Through the Office of the Mayor*)

Re: Bid Acceptance – County Excavating LLC. “Various Public Works / Construction Equipment Rentals”

Dear Board Members,

The Department of Public Works (“DPW”) respectfully requests authorization to enter a two (2) year agreement, with an additional one (1) year option, with County Excavating, LLC for Various Public Works / Construction Equipment Rentals, pursuant to the competitive bid opening held August 19, 2025.

**Background & Procurement**

DPW publicly advertised and received sealed bids for the above-referenced requirements. Three (3) firms submitted complete bid packages:

1. Zonzini Pipeline Inc.
2. Fred A. Cook, Jr., Inc.
3. County Excavating, LLC

The Bid Matrix and the County Excavating, LLC bid submittal are attached for the Council’s review. DPW evaluated each submission for responsiveness (completeness, required forms, acknowledgements) and responsibility (ability, capacity, references, compliance with prevailing wage and insurance requirements), and compared line-item pricing across the equipment list (e.g., excavators, dump trucks of multiple capacities, front-end loaders, and dozers) for weekday, evening, weekend, and holiday rates.

**Findings**

- County Excavating LLC submitted a responsive bid and is deemed a responsible vendor able to meet the City’s operational needs.
- Based on the attached bid matrix, County Excavating, LLC provides the most cost-effective pricing profile to the City across the key, high utilization equipment categories.

## **Request**

DPW respectfully requests that the City Council adopt a resolution to:

1. Award the contract for Various Public Works / Construction Equipment Rentals to County Excavating, LLC as the lowest responsive, responsible bidder consistent with the evaluated bid matrix.
2. Authorize the Mayor to execute a two (2) year agreement with one (1) additional one-year renewal option, exercisable at the City's sole discretion under the same terms and conditions, subject to Corporation Counsel approval as to form.
3. Authorize encumbrances and payments against this contract from approved Operating and/or Capital fund lines, not to exceed budgeted appropriations for each fiscal year.
4. Clarify the award is non-exclusive, permitting the City to utilize other contracts, intermunicipal agreements, or emergency procurements when in the City's best interest.

**Contract Term:** Two (2) Years w/ One (1) Year Option

**Funding:** Not to Exceed \$2,000,000

**Funding Sources:**  
A8120.405 – Outside Contracted Service  
A8120.429 – Emergency Sewer Repairs  
A8120.203.C934 – NYS EFC Emergency Grant Funding

This agreement will ensure DPW can mobilize the right equipment at fair, competitive unit rates to deliver critical services, respond to emergencies, and support capital projects without delay.

Thank you for your consideration. I am available to answer any questions and to provide any additional documentation the Council may require.

Respectfully,



Damani L. Bush  
Commissioner of Public Works

DB/db

CC: Engineering Bureau  
Comptroller's Office  
County Excavating, LLC.  
Contract File

## **Attachments:**

- A. Bid Matrix — Various Public Works / Construction Equipment Rentals (Bid Opening: August 19, 2025)
- B. County Excavating, LLC — Bid Submittal and Forms



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1904

Agenda Date: 2/11/2026

Agenda #: 10.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing a Title Change for Mr. Kenneth McBryde from Motor Equipment Operator to Tree Trimmer within the Department of Public Works, as follows:

Title:	Salary:
Motor Equipment Operator (MEO) - Old	\$80,871.71
Tree Trimmer - New	\$91,156.51
Difference	\$10,284.80

**Funding Source.** Funding for this acquisition for the remainder of the year is available via the following budget transfer:

From:	To:
A8160.101 (Salaries and Wages) - \$74,650.81 A7111.106 (Differential Pay) - \$2,570.58 A7111.203 (Equipment) - \$4,000.00 A7111.430 (Memorial Field) - \$2,000.00	A7111.101 (Salaries and Wages) - \$83,221.39

**No Cost to the City.** The establishment and maintenance of this position shall result in no financial impact to the City of Mount Vernon's general fund during the covered grant period; be, and the same is hereby approved.

### City Council:

## AN ORDINANCE AUTHORIZING A TITLE CHANGE FOR MR. KENNETH MCBRYDE FROM MOTOR EQUIPMENT OPERATOR TO TREE TRIMMER WITHIN THE DEPARTMENT OF PUBLIC WORKS

**Whereas**, in correspondence dated January 21, 2026, the department of Public Works formally requested authorization to change Mr. Kenneth McBryde's title from Motor Equipment Operator (MOE) to Tree Trimmer within the Department of Public Works; and

**Whereas**, this request is driven by evolving operational needs, expanded responsibilities, and professional qualifications that now exceed the scope of the Motor Equipment Operation classification

which Mr. McBryde is currently in; and

**Whereas**, the city continues to experience an increased volume of emergency and non-emergency responses related to hazardous, storm-damages, and structurally compromised trees. These conditions present immediate public safety concerns and require specialized skills, training, and equipment operations consistent with the Tree Trimmer title.; and

**Whereas**, Mr. McBryde has obtained additional professional certifications related to tree operations, safety, and specialized equipment usage. These certifications materially enhance the Department's ability to perform advanced tree work in-house and reduce reliance on external contractors.; and

**Whereas**, Mr. McBryde has successfully acquired his New York State Commercial Driver's License (CDL), qualifying him to operate heavy and specialized vehicles essential to advanced tree-trimming operations.; and

**Whereas**, Mr. McBryde routinely performs daily operational duties involving the Tree Grappler Truck, a specialized function central to the Tree Trimmer classification and beyond the standard duties of a Motor Equipment Operator.

**Whereas**, due to the expanded scope of his duties, the City is currently compensating Mr. McBryde with a daily differential to perform Tree Trimmer-related responsibilities; and

**Whereas**, reclassifying Mr. McBryde to the Tree Trimmer Title will align his formal job classification and compensation with the work he is already performing on a regular basis;

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Mount Vernon, in the County of Westchester, State of New York, as follows:

**Section 1. Compensation Adjustment.** The proposed title change includes the following salary adjustment in accordance with the appropriate classification:

Title	Salary
Motor Equipment Operator (MEO) - Old	\$80,871.71
Tree Trimmer - New	\$91,156.51
Difference	\$10,284.80

**Section 2. Funding Source.** Funding for this acquisition for the remainder of the year is available via the following budget transfer:

From	To

A8160.101 (Salaries and Wages) - \$74,650.81 A7111.106 (Differential Pay) - \$2,570.58 A7111.203 (Equipment) - \$4,000 A7111.430 (Memorial Field) - \$2,000.00	A7111.101 (Salaries and Wages) - \$83,221.39
--	--

**Section 3. No Cost to the City.** The establishment and maintenance of this position shall result in **no financial impact** to the City of Mount Vernon's general fund during the covered grant period.

**Section4. Implementation.** The Mayor, Commissioner of the Department of Buildings, and Comptroller are hereby authorized and directed to take all actions necessary to implement the provisions of this Ordinance, including updating the City's personnel and budget records to reflect the creation and funding of this position.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon passage and adoption by the City Council and subsequent approval by the Board of Estimate & Contract.



## CITY OF MOUNT VERNON, N.Y.

DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2300 – Fax: (914) 665-2476

**DAMANI L. BUSH**  
*Commissioner*  
**JOHN NUCULOVIC**  
*Deputy Commissioner*

January 21, 2026

Honorable City Council Members  
The City of Mount Vernon  
Mount Vernon, New York  
(*Through the Office of the Mayor*)

Re: Title Change – Mr. Kenneth McBryde (Motor Equipment Operator – Tree Trimmer)

Dear Honorable City Council Members,

I am writing to formally request approval for a title change for Mr. Kenneth McBryde, who currently serves as a Motor Equipment Operation (MEO) within the Department of Public Works, to the title of Tree Trimmer, effective January 26, 2026.

This request is driven by evolving operational needs, expanded responsibilities, and professional qualifications that now exceed the scope of the Motor Equipment Operation classification which Mr. McBryde is currently in.

### Justification for Title Change

#### 1. Increased Demand for Hazardous Tree Response

The city continues to experience an increased volume of emergency and non-emergency responses related to hazardous, storm-damages, and structurally compromised trees. These conditions present immediate public safety concerns and require specialized skills, training, and equipment operations consistent with the Tree Trimmer title.

#### 2. Additional Certifications Acquired

Mr. McBryde has obtained additional professional certifications related to tree operations, safety, and specialized equipment usage. These certifications materially enhance the Department's ability to perform advanced tree work in-house and reduce reliance on external contractors.

#### 3. Commercial Driver's License

Mr. McBryde has successfully acquired his New York State Commercial Driver's License (CDL), qualifying him to operate heavy and specialized vehicles essential to advanced tree-trimming operations.

#### 4. Daily Operation of the Tree Grappler Truck

Mr. McBryde routinely performs daily operational duties involving the Tree Grappler Truck, a specialized function central to the Tree Trimmer classification and beyond the standard duties of a Motor Equipment Operator.



## CITY OF MOUNT VERNON, N.Y.

DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY, 10550  
(914) 665-2300 – Fax: (914) 665-2476

**DAMANI L. BUSH**  
*Commissioner*  
**JOHN NUCULOVIC**  
*Deputy Commissioner*

### 5. Current Use of Daily Compensation

Due to the expanded scope of his duties, the City is currently compensating Mr. McBryde with a daily differential to perform Tree Trimmer-related responsibilities. While appropriate as a temporary measure, continued reliance on differential pay is not sustainable or administratively efficient long-term solution. Reclassifying Mr. McBryde to the Tree Trimmer Title will align his formal job classification and compensation with the work he is already performing on a regular basis.

#### Compensation Adjustment

The proposed title change includes the following salary adjustment in accordance with the appropriate classification:

<b>Title</b>	<b>Salary</b>
Motor Equipment Operator (MEO) - <b>Old</b>	\$80,871.71
Tree Trimmer – <b>New</b>	\$91,156.51
<b>Difference</b>	<b>\$10,284.80</b>

**Funding For This Acquisition for the remainder of the year is available via the following Budget Transfer:**

<b>From</b>	<b>To</b>
A8160.101 (Salaries and Wages) - \$74,650.81 A7111.106 (Differential Pay) - \$2,570.58 A7111.203 (Equipment) - \$4,000 A7111.430 (Memorial Field) - \$2,000.00	A7111.101 (Salaries and Wages) - \$83,221.39

Respectfully,

Damani L. Bush  
Commissioner of Public Works  
DLB/db  
Cc: Parks Supervisor  
File



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1903

Agenda Date: 2/11/2026

Agenda #: 11.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing Council Member Turnquest-Jones to Attend the 2026 New York Conference of Mayors (NYCOM) Winter Legislative Meeting - (February 1-3, 2026; there is no cost to the City); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING COUNCILMEMBER CYNTHIA TURNQUEST-JONES TO ATTEND THE 2026 NEW YORK CONFERENCE OF MAYORS (NYCOM) WINTER LEGISLATIVE MEETING**

**WHEREAS**, by letter dated January 21, 2026, the Legislative Assistant has requested legislation authorizing Councilmember Cynthia Turnquest-Jones to attend the NYCOM's Winter Legislative Meeting in Albany, New York, from February 1-3, 2026; and

**WHEREAS**, attendance at this conference will provide an opportunity to engage with elected officials from across the State and beyond, including legislative representatives; and

**WHEREAS**, such engagement will support the exchange of ideas, collaboration on public policy matters, and the advancement of the City's legislative and governmental interests; and

**WHEREAS**, all costs associated with attendance at this conference will be fully covered by Councilmember Turnquest-Jones, resulting in no financial impact to the City; **NOW, THEREFORE, BE IT RESOLVED THAT**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1. Authorization.** Councilmember Cynthia Turnquest-Jones is hereby authorized to attend NYCOM's Winter Legislative Meeting in Albany, New York, from February 1-3, 2026.

**Section 2. Appropriation and Expenditure.** There is no cost to the City.

**Section 3. Purpose and Reporting.** Attendance at this conference will provide an opportunity to engage with elected officials from across the State and beyond, including legislative representatives. Such engagement will support the exchange of ideas, collaboration on public policy

matters, and the advancement of the City's legislative and governmental interests

**Section 4. Effective Date.** This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



**CITY COUNCIL  
CITY OF MOUNT VERNON**  
ONE ROOSEVELT SQUARE  
MOUNT VERNON, NY 10550  
(914) 665-2352 · FAX (914) 668-6044

**CITY COUNCIL MEMBERS**

Derrick Thompson, President  
Jaevon Boxhill  
Cathlin B. Gleason  
Cynthia Turnquest - Jones  
André Wallace

---

January 21, 2026

Honorable City Council Members  
1 Roosevelt Square  
Mount Vernon, NY 10550

Re: Requesting Permission for Councilmember Cynthia Turnquest – Jones to Attend the NYCOM's Winter Legislative Meeting (February 1 through the 3rd 2026)

Dear Honorable Body:

This letter comes to respectfully request that City Council approve the request for Councilmember Cynthia Turnquest – Jones to attend the NYCOM's Winter Legislative Meeting (February 1 through the 3rd 2026), in Albany, NY.

The Conference offers an opportunity to engage with elected officials from across the State and beyond, including legislative representatives. All costs associated with attendance will be fully covered by Councilmember Turnquest–Jones, with no financial impact to the City.

The Annual Meeting tentative agenda - [Link](#)

If this meets with the City Council's approval, I ask that the necessary legislation be enacted to reflect this request. Thank you for your attention to this matter.

Sincerely,

*Antoinette Anderson*

Antoinette Anderson  
Legislative Assistant to  
The City Council



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1884

Agenda Date: 1/28/2026

Agenda #: 12.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Mayor to Enter into a Recurring Maintenance Agreement with Cummins Allison for Currency Coin-Handling Equipment - (for a period of one (1) year, commencing on February 19, 2026, and terminating on February 18, 2027; total cost of the agreement shall not exceed \$1,838.00, subject to the terms and conditions set forth in the maintenance agreement. Payment under this agreement shall be made from Budget Line A1130.416 (Technology & Upgrades), or any successor budget code, as certified by the Comptroller); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A RECURRING MAINTENANCE AGREEMENT WITH CUMMINS ALLISON FOR CURRENCY AND COIN-HANDLING EQUIPMENT**

**Whereas**, in correspondence dated January 12, 2026, the Acting Commissioner/Chief of the Department of Public Safety formally requested authorization for the Mayor to enter into a recurring maintenance agreement with Cummins Allison for the servicing and maintenance of currency and coin-handling equipment utilized by the Parking Bureau; and

**Whereas**, the City of Mount Vernon utilizes currency and coin-handling systems, including coin-counting machines, to ensure the accurate and efficient processing of coins collected from parking meters throughout the City; and

**Whereas**, Cummins Allison specializes in the maintenance and servicing of currency and coin-handling equipment, including coin-counting machines currently used by the City's Parking Bureau; and

**Whereas**, the continued maintenance of such equipment is necessary to ensure accuracy, efficiency, and reliability in the collection and accounting of municipal parking meter revenues; and

**Whereas**, the City seeks to renew a recurring maintenance agreement with Cummins Allison for a one (1) year term, commencing February 19, 2026, and terminating February 18, 2027; and

**Whereas**, the total cost of the maintenance agreement is One Thousand Eight Hundred Thirty-Eight Dollars (\$1,838.00); and

**Whereas**, sufficient funds have been appropriated and are available under Budget Line A1130.416

---

(Technology & Upgrades) to satisfy the cost of said agreement;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON AS FOLLOWS:**

**Section 1. Authorization.** The Mayor of the City of Mount Vernon is hereby authorized to enter into a recurring maintenance agreement with Cummins Allison for the servicing and maintenance of currency and coin-handling equipment utilized by the Parking Bureau.

**Section 2. Term of Agreement.** The term of the agreement shall be for a period of one (1) year, commencing on February 19, 2026, and terminating on February 18, 2027.

**Section 3. Compensation.** The total cost of the agreement shall not exceed **\$1,838.00**, subject to the terms and conditions set forth in the maintenance agreement.

**Section 4. Funding Source.** Payment under this agreement shall be made from Budget Line A1130.416 (Technology & Upgrades), or any successor budget code, as certified by the Comptroller.

**Section 5. Execution Authority.** The Mayor, Comptroller, and all other appropriate City officials are hereby authorized and directed to take any and all actions necessary to effectuate the intent of this Ordinance, including the execution of all required documents.

**Section 6. Severability.** If any clause, sentence, paragraph, section, or part of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof.

**Section 6. Effective Date.** This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract.



## MOUNT VERNON POLICE DEPT

### DEPARTMENT OF PUBLIC SAFETY

ROOSEVELT SQUARE -MOUNT VERNON, NY 10550

P - (914) 665-2500

**SHAWYN PATTERSON-HOWARD**

MAYOR

**MARCEL OLIFIERS**

ACTING COMMISSIONER/CHIEF OF OPERATIONS

**JENNIFER LACKARD**

DEPUTY COMMISSIONER OF WELLNESS & REFORM

**GREGORY ADDISON**

DEPUTY CHIEF

January 12, 2026

Honorable Members of the City Council  
*Through the Office of the Mayor*  
City Hall- Roosevelt Square  
Mount Vernon, New York 10550

**Subject: Legislation for Contract Renewal– Cummins Allison**

Dear Honorable City Council Members,

This letter comes to request that the City Council approve legislation authorizing the Mayor to enter into a re-occurring maintenance agreement with Cummins Allison. The proposed contract will be effective from February 19, 2026, to February 18, 2027.

Cummins Allison specializes in currency and coin handling systems, including machines that count coins. The Parking Bureau uses these machines to count the coins collected from parking meters throughout the city. This system ensures accurate and efficient processing of all coins received.

This agreement has cost of **\$1,838.00**. The funds will be satisfied from **Budget Line A1130.416 (Technology & Upgrades)**.

Vendor Name	Maintenance Contract- Agreement Date	Price of Maintenance Agreement	Budget Code
Cummins Allison	February 19,2026- February 18, 2027	\$1,838.00	A1130.416 (Technology & Upgrades)

We respectfully request legislation from Your Honorable Body authorizing the above agreement,  
Sincerely,

A handwritten signature in black ink, appearing to read "Marcel Olifiers".

Marcel Olifiers  
Acting Commissioner/Chief of Dept

CC: Mayor  
Comptroller  
Law Dept



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1877

Agenda Date: 1/28/2026

Agenda #: 13.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Mayor to Execute a Retroactive Contract Renewal for City Mapping Services for the Department of Assessment - (January 2, 2026, through December 31, 2026; the total amount authorized under this contract shall not exceed Twenty-Five Thousand Four Hundred Fifteen Dollars and No Cents (\$25,415.00), payable in thirteen (13) equal installments of One Thousand Nine Hundred Fifty-Five Dollars and No Cents (\$1,955.00) every four (4) weeks and payment for the services authorized herein shall be made from funds duly appropriated in the Fiscal Year 2026 adopted budget of the City of Mount Vernon, Department of Assessment, budget line A1355-204 (Assessor's Map)); be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A RETROACTIVE CONTRACT RENEWAL FOR CITY MAPPING SERVICES FOR THE DEPARTMENT OF ASSESSMENT**

**Whereas**, by correspondence dated January 8, 2026, the Commissioner of the Department of Assessment formally requested authorization for the Mayor to execute a retroactive contract renewal with MRB|Group, Engineering, Architecture, Surveying D.P.C. for the provision of official City mapping services to the Department of Assessment for the period January 2, 2026, through December 31, 2026, in substantially the form submitted to the City Council and on file with the City Clerk; and

**Whereas**, the Department of Assessment of the City of Mount Vernon requires accurate, current, and officially maintained assessment maps in order to properly administer real property assessments in accordance with applicable law; and

**Whereas**, MRB|Group, Engineering, Architecture, Surveying D.P.C. has historically provided official mapping services to the City of Mount Vernon and possesses the requisite expertise and familiarity with the City's assessment mapping system; and

**Whereas**, the renewal service agreement provides for an annual cost of Twenty-Five Thousand Four Hundred Fifteen Dollars and No Cents (\$25,415.00), payable in thirteen (13) equal installments of One Thousand Nine Hundred Fifty-Five Dollars and No Cents (\$1,955.00) every four (4) weeks; and

**Whereas**, sufficient funds have been appropriated in the Fiscal Year 2026 adopted budget of the City of

---

Mount Vernon within **budget line A1355-204 (Assessor's Map)** to cover the cost of said contract; and

**Whereas**, it is in the best interest of the City of Mount Vernon to authorize the execution of said contract renewal in order to ensure continuity of essential assessment mapping services;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON:**

**Section 1. Authorization of Contract Renewal.** The Mayor is hereby authorized to execute a retroactive contract renewal with MRB|Group, Engineering, Architecture, Surveying D.P.C. for the provision of official City mapping services to the Department of Assessment for the period January 2, 2026, through December 31, 2026, in substantially the form submitted to the City Council and on file with the City Clerk.

**Section 2. Contract Amount.** The total amount authorized under this contract shall not exceed Twenty-Five Thousand Four Hundred Fifteen Dollars and No Cents (\$25,415.00), payable in thirteen (13) equal installments of One Thousand Nine Hundred Fifty-Five Dollars and No Cents (\$1,955.00) every four (4) weeks.

**Section 3. Funding Source.** Payment for the services authorized herein shall be made from funds duly appropriated in the Fiscal Year 2026 adopted budget of the City of Mount Vernon, Department of Assessment, budget line A1355-204 (Assessor's Map).

**Section 4. Severability.** If any clause, sentence, paragraph, subdivision, section, or part of this ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

**Section 5. Effective Date.** This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate & Contract.



**CITY OF MOUNT VERNON, N.Y.**  
DEPARTMENT of ASSESSMENT

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 665-2328 – Fax: (914) 665-3522

**Stephanie Vanderpool**  
*Commissioner*

**Cranson D. Johnson**  
*Deputy Commissioner*

January 8, 2026

Honorable Derrick Thompson  
City Council President  
City Hall  
Roosevelt Square  
Mount Vernon, NY 10550

**(Through the Office of the Mayor)**

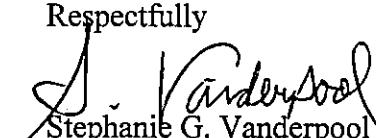
RE: City Mapping Contract Renewal

Dear Honorable City Council President Thompson,

I am respectfully requesting legislation be enacted authorizing Mayor Shawyn Patterson-Howard to execute the attached contract for **MRB|group, Engineering, Architecture, Surveying D.P.C.** which provides the official maps for the City of Mount Vernon. The annual cost for services rendered is \$25,415 payable in thirteen (13) equal installments (every four weeks of One Thousand nine hundred fifty-five Dollars and no cents (\$1,955.00); attached hereto is the renewal service agreement for periods January 2<sup>nd</sup>, 2026, to December 31<sup>st</sup>, 2026.

These funds will come out of budget line A1355-204, if this meets the approval of your Honorable body, please have the appropriate legislation enacted.

Respectfully

  
Stephanie G. Vanderpool  
Commissioner of Assessment

Cc: Mayor  
Comptroller Office  
Law Department  
City Council Members  
Office Copy  
SV/CDJ



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

File #: TMP -1909

Agenda Date: 2/11/2026

Agenda #: 14.

### Board of Estimate & Contract:

**RESOLVED**, that an Ordinance adopted by the City Council on January 28, 2026, and signed by the Acting Mayor on January 28, 2026, authorizing the Amendment of Ordinance No. 1 adopted December 10, 2025, entitled “An Ordinance Amending Chapter 126, Article VI of the Code of the City of Mount Vernon Establishing Updated Sewer Rents and Refuse Sustainability Fees,” as follows:

Type of Fee:	Amount:
Sanitary Sewer Fee	\$1.25 per 100 cubic feet
Sanitary Sewer Fee Minimum Charge (up to 1500 cubic feet)	\$18.75
Residential Refuse Fee (per unit)	\$225.00
Low Income Senior Residential Fee (per unit)	\$55.00 [\$110.00]
Non-Residential Refuse Fee	\$2,350.00
Non-Profit Refuse Fee (0.5 acre or less)	\$725.00
Non-Profit Refuse Fee (0.51 acre or more)	\$725.00 [\$1,200.00]
Non-Profit Dormitory (Family) Refuse Fee	\$110.00
Non-Profit Dormitory (SRO) Refuse Fee	\$55.00

shall take effect January 1, 2026, and shall apply to all billing cycles thereafter; be, and the same is hereby approved.

### City Council:

#### **AN ORDINANCE AMENDING ORDINANCE NO. 1, ADOPTED DECEMBER 10, 2025, ENTITLED “AN ORDINANCE AMENDING CHAPTER 126, ARTICLE VI OF THE CODE OF THE CITY OF MOUNT VERNON ESTABLISHING UPDATED SEWER RENTS AND REFUSE SUSTAINABILITY FEES”**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

**Section 1.** Section 2 of Ordinance No. 1, adopted December 10, 2025, entitled “AN ORDINANCE AMENDING CHAPTER 126, ARTICLE VI OF THE CODE OF THE CITY OF MOUNT VERNON ESTABLISHING UPDATED SEWER RENTS AND REFUSE SUSTAINABILITY FEES” is hereby amended as follows:

**Section 2. Amendment to Fee Schedule.** Chapter 126, Article VI of the Code of the City of Mount Vernon shall be amended to update the schedule of fees as follows:

Type of Fee	Amount
Sanitary Sewer Fee	\$1.25 per 100 cubic feet
Sanitary Sewer Fee Minimum Charge (up to 1500 cubic feet)	\$18.75
Residential Refuse Fee (per unit)	\$225.00
Low Income Senior Residential Fee (per unit)	\$55.00 [\$110.00]
Non-Residential Refuse Fee	\$2,350.00
Non-Profit Refuse Fee (0.5 acre or less)	\$725.00
Non-Profit Refuse Fee (0.51 acre or more)	\$725.00 [\$1,200.00]
Non-Profit Dormitory (Family) Refuse Fee	\$110.00
Non-Profit Dormitory (SRO) Refuse Fee	\$55.00

**Section 3. Effective Date.** This Ordinance shall take effect immediately upon adoption by the City Council and subsequent approval by the Board of Estimate and Contract and shall take effect January 1, 2026, and shall apply to all billing cycles thereafter.

New Matter Underlined

Deleted Matter in Bracketts [ ]



## CITY OF MOUNT VERNON, N.Y.

Mayor Office

**SHAWYN PATTERSON-HOWARD, MPA**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY 10550  
(914) 665-2362 – Fax: (914) 665-6173

**MALCOLM CLARK**  
*Chief of Staff*  
**KHENDRA DAVID**  
*Deputy Chief of Staff*

January 27, 2026

The Honorable City Council  
City of Mount Vernon  
City Hall  
1 Roosevelt Square  
Mount Vernon, New York 10550

**Re:** Amendment to the Sewer Rents and Refuse Sustainability Fee – Chapter 126, Article VI

Honorable Members of the City Council:

This letter comes as a request to amend the ordinance “2025 Amendment to Sewer Rents and Refuse Sustainability Fees – Chapter 126 Article VI”. An oversight in the original letter submitted in December raised the Low-Income Senior Residential Fee from **\$50 to \$110 when it should've been \$55** and the Non-Profit Refuse Fee (.51 acre or more) from **\$650 to \$1200 when it should've been \$725**. This letter is to amend those amounts as follows:

<b>Updated Fee Schedule (2026 v2)</b>	
<b>Type of Fee</b>	<b>Amount</b>
Sanitary Sewer Fee	\$1.25 per 100 cubic feet
Sanitary Sewer Fee Minimum Charge (up to 1500 Cubic Feet)	\$18.75
Residential Refuse Fee (per unit)	\$225.00
Low Income Senior Residential Fee (per Unit)	<b>\$55.00</b>
Non-Residential Refuse Fee	\$2,350.00
Non-Profit Refuse Fee (0.5 acre or less)	\$725.00
Non-Profit Refuse Fee (0.51 or more)	<b>\$725.00</b>
Non-Profit Dormitory (Family) Refuse Fee	\$110.00
Non-Profit Dormitory (SRO) Refuse Fee	\$55.00

Furthermore, in consultation with the Comptroller’s office there will be an issuance of refunds or credit to taxpayers who have paid already to ensure that they are covered in full for the discrepancy with the fee. Thank you for your consideration.

In Service,

A handwritten signature in blue ink that reads "Shawyn Patterson Howard".

Shawyn Patterson-Howard, Mayor  
City of Mount Vernon, NY

*“The Jewel of Westchester”*



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

---

File #: TMP -1912

Agenda Date: 2/3/2026

Agenda #: 15.

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### Board of Estimate & Contract:

**RESOLVED**, that correspondence dated January 14, 2026, requesting authorization for the following Code Enforcement officials-John Nuculovic, Deputy Commissioner; Curtis Woods, City Engineer; Jawwad Abdul-Halim, Code Enforcer; and Yoseuf Ellis, Principal Clerk-to attend a mandatory four-day New York State Building Officials Conference (NYSBOC), to be held at the Westchester County Center on February 24 and 25 and March 25 and 26, 2026, from 8:30 a.m. to 4:30 p.m., be and hereby is approved; and be it further

**RESOLVED**, that the annual membership and conference registration cost of \$350.00 per attendee shall be paid from funds available in the austerity budget.



**CITY OF MOUNT VERNON, N.Y.**  
DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 914-665-2343  
email:dpwconcerns@mountvernonny.gov

**DAMANI L. BUSH**  
*Commissioner*

**JOHN NUCULOVIC**  
*Deputy Commissioner*

**RYAN ULRICH**  
*Deputy Commissioner*

January 14, 2025

Honorable City Council Members  
City of Mount Vernon  
Mt. Vernon, New York 10550

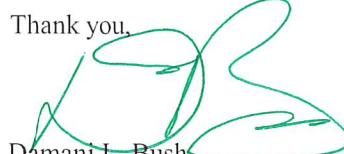
**RE: 2026 NYSBOC Municipal Code Enforcement Conference**

Dear Honorable Council Members,

I am respectfully requesting that the Municipal Code Enforcement Officials John Nuculovic- Deputy Commissioner, Curtis Woods- City Engineer, Jawwad Abdul-Halim- Code Enforcer, and Yoseuf Ellis- Principal Clerk attend the required New York Buildings Officials Conference (NYSBOC). The mandatory NYSBOC 4-day conference for in-service training will be held at the Westchester County Center on February 24th and 25<sup>th</sup> and March 25<sup>th</sup> and 26<sup>th</sup> of 2026 between the hours of 8:30am and 4:30pm respectively.

Code Enforcement Officials are required to complete 24 hours of In-Service training each calendar year. (January 1 to December 31). A total of 12 of these hours must be obtained by completing training courses that are approved by the Department of State Division of Building Standards and Codes (DBSC). Of the 12 hours of approved courses at least 3 hours must be obtained in Topic 1, Code Enforcement and Administrative (19 NYCRR 1208-3 (b)(1)); at least 3 hours must be obtained in Topic 2, Uniform Fire Prevention and Building Code (19 NYCRR 1208-3.3(c) (1)); and at least 3 hours must be obtained in Topic 3, Energy Conservation Construction Code (19 NYCRR 1208-3.3(c) (2)). A maximum of 12 hours of Professional Development Electives may be applied toward the 24 hours of annual in-service training.

The Annual Membership and Conference cost for this is \$350.00 per member and is not expected to exceed this price. Transportation will be provided via motor pool vehicles. **Funds are available through the austerity budget.**

Thank you,  
  
Damani L. Bush  
Commissioner of Public Works



# City of Mount Vernon

## Travel and Training Request Form

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### Employee Information

- Employee Name: Curtis Woods
- Title: CITY Engineer
- Department: DPW

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### Travel Details

- Destination (City/State): White Plains
- Purpose of Travel: TRAINING
- Conference / Training / Meeting Name: TRAINING
- Travel Dates (From – To): 2/24, 25 3/25, 26

---

### Travel Justification (Check all that apply)

Please answer the following questions to support the necessity of this travel request:

- **Is this travel a requirement of your job duties?**  
 Yes  No
- **Is this travel required to maintain a professional license or certification?**  
 Yes  No  
 If yes, specify certification/license: C.O.E
- **Is this travel required as a result of an audit finding or corrective action plan?**  
 Yes  No  
 If yes, identify audit or corrective action plan: \_\_\_\_\_
- **Is this travel funded by an external source or sponsorship?**  
 Yes  No  
 If yes, identify funding source: \_\_\_\_\_
- **Additional Justification (if applicable):**  
\_\_\_\_\_

---

### Estimated Travel Costs

- Registration / Tuition: \$ 350.00
- Transportation (Air/Rail/Auto): \$
- Lodging: \$
- Meals & Incidentals: \$
- Other (Specify): \$

Total Estimated Cost: \$ 350.00

---

### Approvals

Employee Signature:  Date: 1/16/26

Department Head Approval:  Date: 1/16/26

Finance / Comptroller Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Mayor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Council President Approval: \_\_\_\_\_ Date: \_\_\_\_\_

---

Submission of this form does not constitute approval. Travel may not be booked until all required approvals are obtained.



# City of Mount Vernon

## Travel and Training Request Form

---

### Employee Information

- Employee Name: Jawwad Abdul-Halim
- Title: C.E.O.
- Department: D.P.W.

---

### Travel Details

- Destination (City/State): White Plains
- Purpose of Travel: Training; Code in good Standards
- Conference / Training / Meeting Name: Training; Code in good Standards
- Travel Dates (From – To): 25 feb 24 & 25; March 25 & 26 [ 2026 ]

---

### Travel Justification (Check all that apply)

Please answer the following questions to support the necessity of this travel request:

- **Is this travel a requirement of your job duties?**  
 Yes  No
- **Is this travel required to maintain a professional license or certification?**  
 Yes  No  
o If yes, specify certification/license: Code Enforcement Officer [C.E.O.]
- **Is this travel required as a result of an audit finding or corrective action plan?**  
 Yes  No  
o If yes, identify audit or corrective action plan: \_\_\_\_\_
- **Is this travel funded by an external source or sponsorship?**  
 Yes  No  
o If yes, identify funding source: \_\_\_\_\_
- **Additional Justification (if applicable):**  
\_\_\_\_\_

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### Estimated Travel Costs

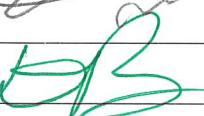
- Registration / Tuition: \$ 350.00
- Transportation (Air/Rail/Auto): \$
- Lodging: \$
- Meals & Incidentals: \$
- Other (Specify): \$

Total Estimated Cost: \$ 350.00

---

### Approvals

Employee Signature:  Date: 1/16/26

Department Head Approval:  Date: 1/16/26

Finance / Comptroller Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Mayor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Council President Approval: \_\_\_\_\_ Date: \_\_\_\_\_

---

Submission of this form does not constitute approval. Travel may not be booked until all required approvals are obtained.



# City of Mount Vernon

## Travel and Training Request Form

---

### Employee Information

- Employee Name: NUCULONIC, JOHN
- Title: DEPUTY COMMISSIONER
- Department: DEPARTMENT OF PUBLIC

---

### Travel Details

- Destination (City/State): WHITE PLAINS, NY
- Purpose of Travel: TRAINING ; NYS CODES
- Conference / Training / Meeting Name: NYS BOC CONFERENCE
- Travel Dates (From – To): 24/25 FEB ; 25/26 MARCH 2016

---

### Travel Justification (Check all that apply)

Please answer the following questions to support the necessity of this travel request:

- **Is this travel a requirement of your job duties?**  
 Yes  No
- **Is this travel required to maintain a professional license or certification?**
  - Yes  No
  - If yes, specify certification/license: NYS BOC CEO [NY0346382]
- **Is this travel required as a result of an audit finding or corrective action plan?**
  - Yes  No
  - If yes, identify audit or corrective action plan: \_\_\_\_\_
- **Is this travel funded by an external source or sponsorship?**
  - Yes  No
  - If yes, identify funding source: \_\_\_\_\_
- **Additional Justification (if applicable):**  
\_\_\_\_\_

---

Estimated Travel Costs

- Registration / Tuition: \$ 350.00
- Transportation (Air/Rail/Auto): \$ N/A
- Lodging: \$ N/A
- Meals & Incidentals: \$ N/A
- Other (Specify): \$ N/A

Total Estimated Cost: \$ 350.00

---

Approvals

Employee Signature:  Date: 16 JAN 2026

Department Head Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Finance / Comptroller Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Mayor Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Council President Approval: \_\_\_\_\_ Date: \_\_\_\_\_

---

Submission of this form does not constitute approval. Travel may not be booked until all required approvals are obtained.



# City of Mount Vernon, New York

## Staff Report

1 ROOSEVELT SQ. RM.  
104  
CITY HALL, MOUNT  
VERNON, NEW YORK  
10550  
& VIA  
FACEBOOK.  
COM/MOUNTVERNONNY

---

File #: TMP -1927

Agenda Date: 2/3/2026

Agenda #: 16.

---

### Board of Estimate Contract:

#### **AUTHORIZINGA RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CLAIM OF TEYRAISA HALL**

**WHEREAS**, on February 4, 2025, a Notice of Claim was filed by Teyraisa Hall against the City of Mount Vernon alleging violations of her civil rights arising from an alleged wrongful eviction occurring on January 22, 2025, and seeking damages in the amount of \$65,000.00; and

**WHEREAS**, the City of Mount Vernon was served with a summons and complaint in connection with said claim on October 17, 2025; and

**WHEREAS**, after review and evaluation of the claim, the Corporation Counsel, by correspondence dated January 30, 2026, recommended that the Board of Estimate and Contract approve a settlement of the claim in the amount of \$5,000.00;

#### **NOW, THEREFORE, BE IT**

**RESOLVED**, that the Board of Estimate and Contract hereby authorizes the settlement of the claim of Teyraisa Hall in the amount of \$5,000.00; and be it further

**RESOLVED**, that the Comptroller is hereby authorized and directed to make payment of said amount from Budget Code A1930.494 (Judgments and Settlements) in the 2026 Budget.

**AUTHORIZINGA RESOLUTION AUTHORIZING  
THE SETTLEMENT OF THE CLAIM OF  
TEYRAISA HALL**

**WHEREAS**, on February 4, 2025, a Notice of Claim was filed by Teyraisa Hall against the City of Mount Vernon alleging violations of her civil rights arising from an alleged wrongful eviction occurring on January 22, 2025, and seeking damages in the amount of \$65,000.00; and

**WHEREAS**, the City of Mount Vernon was served with a summons and complaint in connection with said claim on October 17, 2025; and

**WHEREAS**, after review and evaluation of the claim, the Corporation Counsel, by correspondence dated January 30, 2026, recommended that the Board of Estimate and Contract approve a settlement of the claim in the amount of \$5,000.00;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Board of Estimate and Contract hereby authorizes the settlement of the claim of Teyraisa Hall in the amount of \$5,000.00; and be it further

**RESOLVED**, that the Comptroller is hereby authorized and directed to make payment of said amount from Budget Code A1930.494 (Judgments and Settlements) in the 2026 Budget.