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CITY CLERK  
MOUNT VERNON, NY

2024 MAY -8 P 4: 22

## **City of Mount Vernon, New York**

1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA FACEBOOK.COM/MOUNTVERNONNY



### **Meeting Agenda - Final**

**Wednesday, May 8, 2024**

**7:00 PM**

**CITY COUNCIL CHAMBERS  
CITY HALL**

#### **City Council**

***TANESIA M. WALTERS, J.D., M.P.A.***  
*City Clerk*

***NICOLE J. BONILLA, M.B.A.***  
*Deputy City Clerk*

**A REGULAR MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL  
HELD ON WEDNESDAY, MAY 8, 2024.**

**Scheduled for 7:00 pm in the City Council Chambers, City Hall, Mount Vernon, New York.**

*\*\*\* This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public.\*\*\**

**PRESIDING:** Cathlin B. Gleason, President

**OTHERS:** Tanesia M. Walters, City Clerk; Nicole J. Bonilla, Deputy City Clerk; Antoinette Anderson, Legislative Aide; Brian G. Johnson, Corporation Counsel; Johan Powell, Deputy Corporation Counsel.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Council President Cathlin B. Gleason called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”. Council President Gleason explained the 3-minute-plus-1 public comment rule. She then asked a Councilperson to lead the council in the Pledge of Allegiance. Council President then proceeded to the Public Speakers session of the evening (listed below as public comment).

**SWEARING IN**

**PUBLIC COMMENT**

Roll Call administered by City Clerk Tanesia M. Walters

**REPORTS OF STANDING COMMITTEES AND ACTION THEREON**

**To the Council:**

**LEGISLATION AND PUBLIC WORKS**

1. Department of Management Services: An ordinance authorizing the "Extension of a Proposal Submission Deadline for Audio-Visual Solution Installation in City Facilities"

**Code:** LPW

2. Department of Public Works: An ordinance authorizing the release of a Request for Qualification ("RFQ") for the creation of a list of qualified environmental/sustainability consultants.

3. Department of Public Works: An ordinance authorizing the Initiation of Procurement for ADA Accessible Elevator Life System at Memorial Field

**Code:** LPW

4. City Council: An ordinance authorizing the allocation of funds for Councilwoman Danielle Browne's attendance at the 2024 New York Conference of Mayors and Municipal Officials (NYCOM) Annual Membership Conference (May 15-17, 2024)

**Code:** LPW

5. Office of the City Clerk: A Resolution appointing Nicole J. Bonilla as Deputy City Clerk for the City of Mount Vernon

**Code:** LPW

**To the Council:**

#### **HUMAN RESOURCES**

6. Office of the Mayor: An ordinance authorizing the Mayor to enter into an agreement for the purchase of four (4) passenger buses from Don Brown Bus Sales, Inc.

**Code:** HR

7. Youth Bureau: An ordinance authorizing attendance for five (5) Aviation Academy Participants and two (2) Mount Vernon Youth Bureau Staff to visit the BITTS Headquarters in Miami, FL (May 23-24, 2024).

**Code:** HR

**To the Council:**

#### **PUBLIC SAFETY AND CODES**

8. Department of Buildings: An ordinance authorizing Commissioner Patrick Holder to attend the 2024 International Code Council (ICC) Annual Conference Expo - (October 20-23, 2024)(Needs 2nd vote of 3)

**Code:** PSC

9. Fire Department: An ordinance authorizing the Participation of one (1) Member of Service ("MoS") at the National Fire Academy (NFA) & Emergency Management Institute (EMI) - (June 2 - 13, 2024)

**Code:** PSC

10. Fire Department: An ordinance authorizing three (3) Members of Service ("MOS") to attend the First Responders Course - (May 10 - 12, 2024)

**Code:** PSC

**To the Council:**

#### **FINANCE AND PLANNING**

No Items

ADD-ON

LEGISLATION AND PUBLIC WORKS

HELD

11. Department of Public Works: An ordinance authorizing the Beautification Project at the Gramatan Roundabout Circle

Code: LPW

HUMAN RESOURCES

12. Recreation Department: An ordinance authorizing the Mayor to enter into an agreement with Westchester Soccer Group, LLC for the use of the Stadium at Memorial Field.

Code: HR

OTHER BUSINESS/CLOSING COMMENTS

AN ORDINANCE AUTHORIZING THE "EXTENSION OF A PROPOSAL SUBMISSION DEADLINE FOR AUDIO-VISUAL SOLUTION INSTALLATION IN CITY FACILITIES"

Whereas, by letter dated April 25, 2024, the Commissioner of the Department of Management Services, has requested the enactment of legislation to authorize the extension of the deadline for proposal submissions for the installation of an audio-visual solution in the City Council chambers, Committee Room, and Memorial Room of the City of Mount Vernon; and

Whereas, the Department of Management Services of the City of Mount Vernon has requested approval from the City Council to extend the deadline for proposals; and

Whereas, vendors have requested additional time to prepare proposals due to the scope of the project and the initial requirements set forth; and

Whereas, extending the deadline will allow vendors to fully address the needs of the City Council in their proposals; and

Whereas, it is deemed necessary to provide vendors with an adequate amount of time to address questions and concerns raised during the initial site visit; and

Whereas, the extension of the submission deadline will not have a financial impact on the overall project.

Now, Therefore, Be It Ordained by the City Council of Mount Vernon as Follows:

Section 1. Proposal Submission Deadline Extension. The City Council hereby approves the extension of the submission deadline for proposals to install an audio-visual solution in the City Council chambers, Committee Room, and Memorial Room. The deadline for submission of proposals shall be extended from May 10, 2024, to June 3, 2024.

Section 2. Implementation. This ordinance shall take effect immediately upon passage and approval by the City Council.

Section 3. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4. Repeal. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Publication. The City Clerk is hereby directed to publish this ordinance in accordance with the laws of the City of Mount Vernon.

Section 6. Enactment. This ordinance shall be deemed enacted upon passage and approval by the City Council.

Section 7. Effective Date. This ordinance shall take effect immediately upon its passage and approval by the City Council.

Councilperson signature

APPROVED AS TO FORM

Assistant Corporation Counsel signature

THIS ORDINANCE ADOPTED BY CITY COUNCIL President signature

ATTEST: City Clerk signature

MAY 9 2024 APPROVED

APPROVED Dept. signature

Date Mayor signature

Vote Taken As Follows: 5/8/2024 Boxhill: Yea Browne: Yea Poteat: Yea Thompson: Yea Gleason: Yea Ordinance Adopted

1

2

**AN ORDINANCE AUTHORIZING THE  
RELEASE FOR QUALIFICATIONS (“RFQ”)  
FOR THE ENGAGEMENT OF SERVICES OF AN  
ENVIRONMENTAL/ SUSTAINABILITY-FOCUSED  
CONSULTANT**

**Whereas**, by letter dated April 23, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing the Release for Qualifications (“RFQ”) for the engagement of services of an environmental/sustainability-focused consultant to support the city’s sustainability initiatives; and

**Whereas**, the City of Mount Vernon is committed to advancing green policy development, fostering community engagement, and ensuring effective strategic planning and risk management in alignment with sustainability goals; and

**Whereas**, the engagement of a consultant specializing in environmental and sustainability matters is deemed critical to achieving foundational objectives essential for enhancing the city's sustainability initiatives; and

**Whereas**, payment to the consultant based on deliverables rather than an hourly rate ensures accountability and incentivizes the achievement of tangible outcomes, reflecting best practices in procurement and the city's commitment to transparency and value for taxpayer dollars; and

**Whereas**, the creation of a list of environmental/sustainability-focused consultants is imperative to enhancing the city’s capacity to address pressing environmental challenges, promote sustainable development, and safeguard the well-being of current and future generations; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

**Section 1. Authorization.** The City of Mount Vernon hereby authorizes a Release for Qualifications (“RFQ”) to engage the services of an environmental/sustainability-focused consultant to support the city’s sustainability initiatives.

**Section 2. Objectives.** The objectives of the engagement shall include, but not be limited to:

- Strengthening Green Policy Development
- Creation of a Sustainability Advisory Board
- Data Collection and Analysis
- Strategic Planning
- Community Engagement
- Risk Management
- Budget Support

**Section 3. Payment Structure.** This section specifies that payment to the consultant will be based on deliverables rather than an hourly rate, ensuring accountability and incentivizing tangible outcomes.

**Section 4. Procurement Process.** This section outlines the procurement process for selecting the consultant, ensuring adherence to best practices and transparency. This legislation aims to provide a comprehensive framework for the engagement of an environmental/sustainability-focused consultant by the City of Mount Vernon, ensuring alignment with sustainability goals, transparency in procurement, and accountability for tangible outcomes.

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**Section 5. Deliverables.** This section specifies the deliverables expected from the consultant, aligning with the city's sustainability goals and objectives.

**Section 6. Reporting and Evaluation.** This section outlines requirements for reporting and evaluation to ensure the consultant's work aligns with the city's sustainability objectives and delivers value for taxpayer dollars.

**Section 7. Duration and Renewal.** This section addresses the duration of the consultant's engagement and the possibility of renewal based on performance and need.

**Section 8. Amendments.** This section outlines procedures for amending the legislation if necessary.

**Section 9. Severability.** This section ensures that if any part of the legislation is deemed invalid, the remainder remains in effect.

**Section 10. Effective Date.** This section enacts the legislation and directs appropriate city officials to take necessary actions for implementation.

**Section 11. Enactment.** This ordinance shall take effect upon its approval by the City Council.

Vote Taken As Follows: 5/8/2024

Boxhill: Yea    Browne: Yea

Poteat: Yea    Thompson: Yea

Gleason: Yea    Ordinance Adopted

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
Assistant Corporation Counsel  
*Deputy*

\_\_\_\_\_  
**APPROVED**

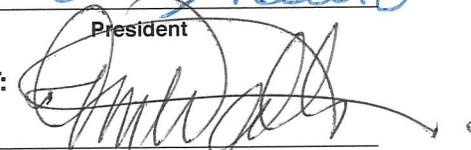
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\_\_\_\_\_  
Councilperson

**THIS ORDINANCE  
ADOPTED BY CITY COUNCIL**

  
\_\_\_\_\_  
President

**ATTEST:**

  
\_\_\_\_\_  
City Clerk

**APPROVED**

**MAY - 9 2024**

Date

  
\_\_\_\_\_  
By \_\_\_\_\_  
Mayor

2

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**AN ORDINANCE AUTHORIZING THE INITIATION  
OF PROCUREMENT FOR ADA-ACCESSIBLE  
ELEVATOR LIFT SYSTEM AT MEMORIAL FIELD**

**Whereas**, by letter dated May 2, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing the Department to initiate the procurement process for the design and construction of an ADA-accessible Elevator Lift System at Memorial Field; and

**Whereas**, the City of Mount Vernon is committed to ensuring equal access for all individuals, including those with disabilities, in compliance with the Americans with Disabilities Act (ADA); and

**Whereas**, Memorial Field Stadium requires an ADA-accessible Elevator Lift System to facilitate essential access for staff and individuals with disabilities to the Press Box area; and

**Whereas**, the implementation of ADA-compliant access at Memorial Field Stadium aligns with the city's values of inclusivity and fulfills legal obligations concerning accessibility standards; and

**Whereas**, the initiation of the procurement process for the design and construction of an ADA-accessible Elevator Lift System at Memorial Field will mitigate the city's exposure to potential litigation related to ADA non-compliance; and

**Whereas**, the Department of Public Works has requested authorization to issue a Request for Proposal (RFP) to solicit bids for the design and construction of the ADA-accessible Elevator Lift System; and

**Whereas**, the budget allocated for this project is \$540,000.00, with funding secured from the Community Development Block Grant (CDBG) program; and

**Whereas**, it is imperative to expedite this process to ensure that the City of Mount Vernon meets ADA requirements and provides equitable access to all individuals; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

**Section 1. Authorization to Initiate Procurement Process.** The City of Mount Vernon hereby authorizes the Department of Public Works to initiate the procurement process for the design and construction of an ADA-accessible Elevator Lift System at Memorial Field Stadium.

**Section 2. Issuance of Request for Proposal (RFP).** The Department of Public Works is authorized to issue a Request for Proposal (RFP) to solicit bids from qualified contractors for the design and construction of the ADA-accessible Elevator Lift System.

**Section 3. Budget Allocation.** The budget allocated for the design and construction of the ADA-accessible Elevator Lift System at Memorial Field Stadium is \$540,000.00.

**Section 4. Funding Source.** Funding for this project shall be secured from the Community Development Block Grant (CDBG) program.

3

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**Section 5. Expedited Process.** It is mandated that the procurement process for the ADA-accessible Elevator Lift System at Memorial Field Stadium be expedited to ensure timely compliance with ADA requirements.

**Section 6. Effective Date.** This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 5/8/2024

Boxhill: Yea Browne: Yea

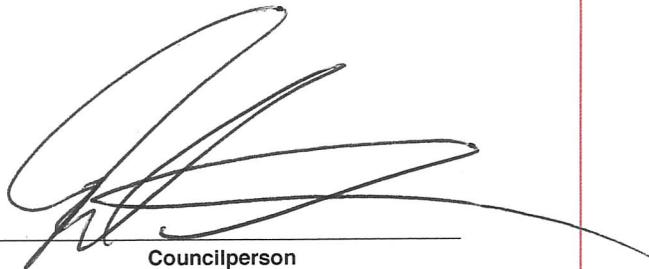
Poteat: Yea Thompson: Yea

Gleason: Yea Ordinance Adopted

**APPROVED AS TO FORM**

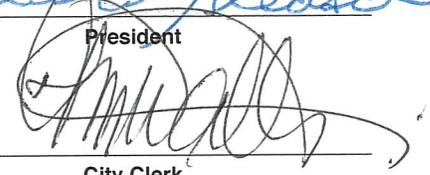
  
\_\_\_\_\_  
Assistant Corporation Counsel  
Deputy

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**APPROVED**  
Dept. \_\_\_\_\_

  
\_\_\_\_\_  
Councilperson

**THIS ORDINANCE  
ADOPTED BY CITY COUNCIL**

  
\_\_\_\_\_  
President

**ATTEST:**   
\_\_\_\_\_  
City Clerk

**APPROVED**

MAY - 9 2024

Date

  
\_\_\_\_\_  
By  
Mayor

4

**AN ORDINANCE AUTHORIZING THE ALLOCATION  
OF FUNDS FOR COUNCILWOMAN BROWNE'S  
ATTENDANCE AT THE 2024 NEW YORK CONFERENCE  
OF MAYORS AND MUNICIPAL OFFICIALS (NYCOM)  
ANNUAL MEMBERSHIP CONFERENCE (MAY 15-17, 2024)**

**Whereas**, by letter dated April 29, 2024, the Legislative Assistant has requested legislation authorizing the allocation of funds to support Councilwoman Danielle Browne's attendance at the New York Conference of Mayors and Municipal Officials (NYCOM) at the Sagamore in Bolton Landing which is scheduled to take place from May 15 – 17, 2024; and

**Whereas**, attendance at this conference presents an invaluable opportunity for Councilwoman Danielle Browne to engage with elected officials from across the State and beyond, as well as to interact with Legislative representatives, fostering collaboration and knowledge sharing; and

**Whereas**, it is essential for municipal representatives to stay informed about best practices, policies, and innovations in governance to effectively serve the City of Mount Vernon and its residents; and

**Whereas**, Councilwoman Danielle Browne has requested financial support from the City Council to cover expenses associated with attending the NYCOM Annual Membership Conference; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

**Section 1. Authorization of Funds.** The City Council hereby authorizes the allocation of funds to support Councilwoman Danielle Browne's attendance at the 2024 NYCOM Annual Membership Conference and Municipal Officials (NYCOM) at the Sagamore in Bolton Landing which is scheduled to take place from May 15 – 17, 2024.

**Section 2. Allocation of Funds.** A total travel fund not exceeding \$1,400 is hereby allocated for Councilwoman Danielle Browne's attendance at the conference.

**Section 3. Expense Breakdown.** The allocated funds shall be utilized as follows:

- Registration and conference materials expenses totaling \$350.00 shall be charged to account A1010.417 (Education and Training).
- Transportation expenses, not exceeding \$1,050.00, shall be covered. Councilwoman Browne will drive herself to the conference.
- Lodging expenses up to \$640.00.
- Conference dinner package totaling \$225.00 and incidental expenses shall be expensed to account A1010.402 (Travel Expenses).

**Section 4. Compliance.** All expenditures shall be subject to compliance with applicable city policies and procedures regarding travel and expense reimbursement.

**Section 5. Severability.** If any provision of this ordinance is held to be invalid or unenforceable, such determination shall not affect the validity or enforceability of the remaining provisions.

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**Section 6. Repeal.** Any ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 7. Effective Date.** This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 5/8/2024

Boxhill: Yea Browne: Yea

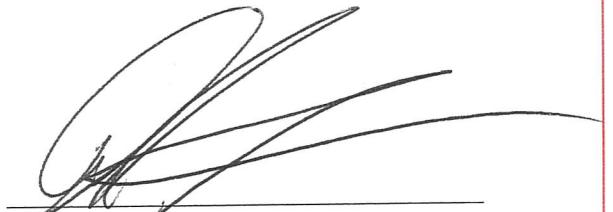
Potat: Yea Thompson: Yea

Gleason: Yea Ordinance Adopted

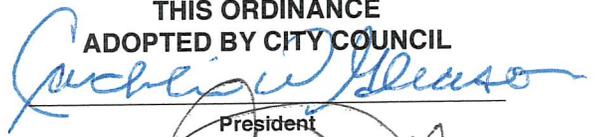
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Assistant Corporation Counsel  
Deputy

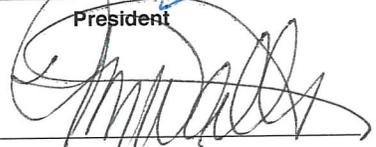
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**APPROVED**  
Dept. \_\_\_\_\_

  
\_\_\_\_\_  
Councilperson

**THIS ORDINANCE  
ADOPTED BY CITY COUNCIL**

  
\_\_\_\_\_  
President

**ATTEST:**

  
\_\_\_\_\_  
City Clerk

**APPROVED**

MAY - 9 2024  
Date

  
\_\_\_\_\_  
By Mayor

4

A RESOLUTION APPOINTING  
NICOLE J. BONILLA AS DEPUTY CITY CLERK  
FOR THE CITY OF MOUNT VERNON

Whereas, under Section 34 of the City Charter, as amended by Local Law No. 4 of 2008, the City Council shall appoint to hold office during its pleasure a Deputy City Clerk for the City of Mount Vernon; and

Whereas, the City Council has deliberated on the appointment of the Deputy City Clerk and has selected Ms. Nicole J. Bonilla for the position; and

Whereas, Ms. Nicole J. Bonilla commenced her position as Deputy City Clerk on April 29, 2024; and

Whereas, Ms. Bonilla possesses a strong foundation in public administration and is equipped to provide comprehensive administrative and operational leadership and support to the City Clerk's Office and the Council body; and

Whereas, Ms. Bonilla has demonstrated skills that enable her to exercise initiative and judgment and make decisions within the scope of her assigned authority;  
**Now, Therefore, be it**

**Resolved**, that this City Council does hereby appoint Ms. Nicole J. Bonilla as Deputy City Clerk for the City of Mount Vernon effective April 29, 2024; and be it further

**Resolved**, that Ms. Nicole J. Bonilla shall assume the duties and responsibilities of the Deputy City Clerk effective immediately; and be it further

**Resolved**, that the City Clerk is hereby authorized and directed to notify Ms. Nicole J. Bonilla of her appointment as Deputy City Clerk; and be it further

**Resolved**, the funds for the Deputy City Clerk position are appropriated through Budget Code A1410.101 in the 2024 adopted budget; and be it further

**Resolved**, that this Resolution shall take effect immediately.

Vote Taken As Follows: 5/8/2024

Boxhill: Yea    Browne: Yea

Poteat: Yea    Thompson: Yea

Gleason: Yea    Ordinance Adopted

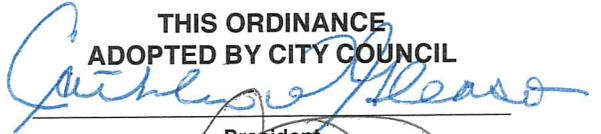
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Assistant Corporation Counsel  
Deputy

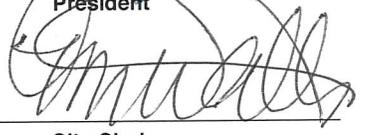
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APPROVED  
Dept. \_\_\_\_\_

\_\_\_\_\_  
Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

  
\_\_\_\_\_  
President

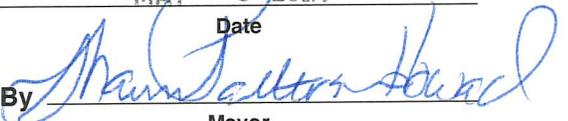
ATTEST:

  
\_\_\_\_\_  
City Clerk

APPROVED

MAY - 9 2024

Date

  
\_\_\_\_\_  
By \_\_\_\_\_  
Mayor

6

**AN ORDINANCE AUTHORIZING THE MAYOR  
TO ENTER INTO AN AGREEMENT FOR THE  
PURCHASE OF FOUR (4) PASSENGER BUSES  
FROM DON BROWN BUS SALES, INC.**

**Whereas,** the Mayor, through a letter dated April 25, 2024, has requested the enactment of legislation to authorize her to engage in an agreement with Don Brown Bus Sales, Inc., for the procurement of four 14-passenger shuttle buses intended for use by the Department of Recreation and the Youth Bureau; and

**Whereas:**

1. The City of Mount Vernon recognizes the need for reliable transportation services for its senior citizens and youth population; and

2. The Department of Recreation and the Youth Bureau has identified the requirement for four passenger buses to facilitate transportation to and from various programs and trips.

3. Don Brown Bus Sales, Inc. offers suitable 14-passenger shuttle buses meeting the city's requirements, with each bus priced at \$103,609.79, totaling \$414,439.16 for all four buses.

4. Funding for the purchase of the buses is available through the American Rescue Plan Act (ARPA), allocated to budget codes A7020.203ARP and A7311.203ARP.

**Now, Therefore, Be It Ordained by the City Council of Mount Vernon as Follows:**

**Section 1. Authorization.** The Mayor of Mount Vernon is hereby authorized to enter into an agreement with Don Brown Bus Sales, Inc. for the purchase of four 14-passenger shuttle buses to be utilized by the Department of Recreation and the Youth Bureau.

**Section 2. Utilization of Buses.** Two of the purchased buses shall be allocated to the Department of Recreation for the transportation of seniors to and from programs and trips. The remaining two buses shall be designated for use by the Youth Bureau to transport children to and from programs and trips.

**Section 3. Purchase Details.** The four buses to be purchased from Don Brown Bus Sales, Inc. shall be of the following specifications: New 2023 Chevrolet Express, Model: Allstar, Color: White.

**Section 4. Financial Provisions.** The total purchase price of \$414,439.16 shall be funded through ARPA, with funds allocated to budget codes A7020.203ARP and A7311.203ARP.

**Section 5. Severability.** If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application.

6

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**Section 6. Repeal.** All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

**Section 7. Effective Date.** This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 5/8/2024

Boxhill: Yea Browne: Yea

Poteat: Yea Thompson: Yea

Gleason: Yea Ordinance Adopted

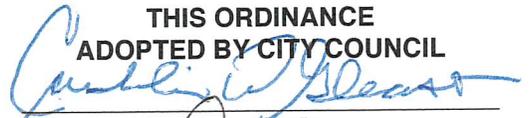
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Assistant Corporation Counsel  
Deputy

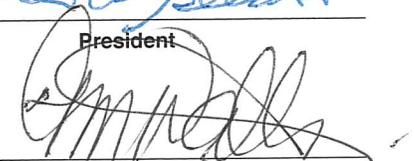
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Dept. \_\_\_\_\_

  
\_\_\_\_\_  
Councilperson

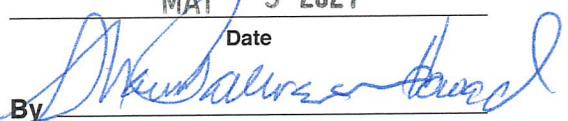
THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
City Clerk

APPROVED  
MAY 7 9 2024

  
\_\_\_\_\_  
By \_\_\_\_\_  
Mayor

6

**AN ORDINANCE AUTHORIZING ATTENDANCE  
FOR FIVE (5) AVIATION ACADEMY PARTICIPANTS  
AND TWO (2) MOUNT VERNON YOUTH BUREAU STAFF  
TO VISIT THE BITTS HEADQUARTERS IN MIAMI, FL  
(May 23-24, 2024)**

**Whereas**, by letter dated May 1, 2024, the Executive Director of the Mount Vernon Youth Bureau has requested legislation authorizing five (5) Aviation Academy participants from the WDAY Program and two Mount Vernon Youth Bureau staff to visit the BITTS Headquarters in Miami, FL, on May 23-24, 2024; and

**Whereas**, the City of Mount Vernon acknowledges the importance of providing hands-on experiences and opportunities for its youth to explore career paths and develop essential skills; and

**Whereas**, the Mount Vernon Youth Bureau has been approved to accept funds from Project RISE to support the WIOA/WDAY Program, aimed at empowering youth and fostering their professional growth; and

**Whereas**, the BITTS Program offers valuable training and career opportunities in the aviation industry, particularly in the field of fixed-base operations, which aligns with the goals of the WDAY Program; and

**Whereas**, a visit to the BITTS Headquarters in Miami, FL, presents an extraordinary opportunity for five Aviation Academy participants from the WDAY Program and two Mount Vernon Youth Bureau staff to gain firsthand experience and insight into the aviation industry; and

**Whereas**, the funding for this trip, including accommodation, meals, transportation, and flight expenses, will be covered by the Project RISE grant, with all costs to be accounted for under Revenue Code A4790.6 and appropriations in Budget Code A6295.402; and

**Whereas**, the trip is scheduled to take place from May 23, 2024, with a return on May 24, 2024; and

**Whereas**, all necessary permissions from parents and guardians will be obtained prior to the participant's involvement in the trip; and

**Whereas**, the trip will contribute to the holistic approach of the WDAY Program by providing participants with additional hands-on experience and exposure to the aviation industry; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

**Section 1. Authorization.** The City Council of Mount Vernon hereby grants permission for five Aviation Academy participants from the WDAY Program and two Mount Vernon Youth Bureau staff to visit the BITTS Headquarters in Miami, FL, on May 23-24, 2024.

**Section 2. Funding Allocation.** The expenses for the trip, including but not limited to accommodation, meals, ground transportation, and flight, totaling \$2,630 shall be covered by the Project RISE grant, with all costs to be accounted for under Revenue Code A4790.6 and appropriations in Budget Code A6295.402.

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**Section 3. Trip Details.** Participants will be accommodated in hotel rooms with double and triple occupancy, with an estimated cost of \$327. Commuter meals for the duration of the trip will amount to approximately \$483 per participant. Ground transportation expenses, including car rental and Uber services, are estimated at \$700. The flight expenses, totaling \$1120, will be arranged for private aircraft departing from Westchester County Airport (HPN) under the supervision of Captain Barrington Irvington.

**Section 4. Parental Consent.** All participants under the age of 18 shall provide written consent from their parents or guardians before being permitted to join the trip.

**Section 5. Implementation.** This ordinance shall take effect immediately upon its passage and approval by the City Council of Mount Vernon.

**Section 6. Enactment.** This ordinance is hereby enacted into law by the City Council of Mount Vernon.

**Section 7. Effective Date.** This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

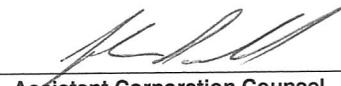
Vote Taken As Follows: 5/8/2024

Boxhill: Yea Browne: Yea

Poteat: Yea Thompson: Yea

Gleason: Yea Ordinance Adopted

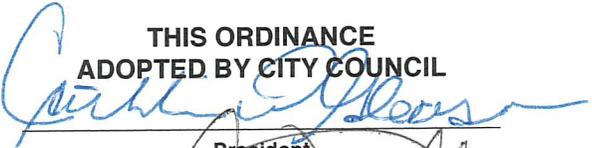
APPROVED AS TO FORM

  
Assistant Corporation Counsel  
Deputy

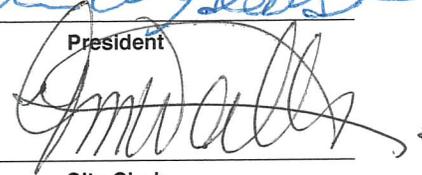
APPROVED  
Dept. \_\_\_\_\_

  
Councilperson

THIS ORDINANCE  
ADOPTED BY CITY COUNCIL

  
President

ATTEST:

  
City Clerk

APPROVED

MAY - 9 2024  
Date

  
By \_\_\_\_\_  
Mayor

7

APR 24 2024

12

NOT ADOPTED

MAY - 8 2024

8

AN ORDINANCE AUTHORIZING COMMISSIONER PATRICK HOLDER TO ATTEND THE 2024 INTERNATIONAL CODE COUNCIL (ICC) ANNUAL CONFERENCE AND EXPO (October 20-23, 2024)

Whereas, by letter dated March 26, 2024, the Commissioner for the Department of Buildings has requested legislation authorizing him to attend the 2024 International Code Council (ICC) Annual Conference and Expo in Long Beach, California, from October 20 to October 23, 2024; and

Whereas, it is necessary for Commissioner Patrick Holder to attend the ICC in Long Beach, California; and

Whereas, the ICC Annual Conference provides valuable opportunities for building professionals and industry leaders to network and learn about the latest advancements in building safety; and

Whereas, the total cost of attendance, including registration fees and related expenses, is estimated to be \$3,300.00; and

Whereas, funds for Commissioner Patrick Holder's attendance at the ICC Annual Conference will be allocated from Budget Code A3620.451 (Training); Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. Commissioner Patrick Holder is hereby authorized to attend the 2024 International Code Council (ICC) Annual Conference and Expo in Long Beach, California, from October 20 to October 23, 2024.

Section 2. Cost. The total cost of attendance, including registration fees and related expenses, shall not exceed \$3,300.00.

Section 3. Source of Funds. Funds for Commissioner Patrick Holder's attendance at the ICC Annual Conference shall be allocated from Budget Code A3620.451 (Training).

Section 4. Submission of Receipts. Commissioner Patrick Holder shall submit all receipts related to the conference expenses upon return.

Section 5. Severability. If any provision of this ordinance is held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining provisions.

Section 6. Repeal. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 7. Publication. The City Clerk is hereby directed to publish this ordinance in accordance with the laws of the State of New York.

Section 8. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 5/8/2024

Boxhill: Yea Brown: Yea  
Poteat: Yea Thompson: Yea  
Gleason: Nay Ordinance Adopted

Vote Taken As Follows: 4/24/2024

Boxhill: Yea Brown: Yea  
Poteat: Absent Thompson: Yea  
Gleason: Nay Ordinance Not Adopted

APPROVED AS TO FORM

[Signature]  
Assistant Corporation Counsel  
Deputy

[Signature]  
Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL

[Signature]  
President

ATTEST:

[Signature]  
City Clerk

APPROVED

MAY - 9 2024

Date

[Signature]  
By  
Mayor

APPROVED  
Dept. \_\_\_\_\_

8

**AN ORDINANCE AUTHORIZING THE  
PARTICIPATION OF ONE (1) MEMBER OF SERVICE  
("MOS") AT THE NATIONAL FIRE ACADEMY (NFA)  
& EMERGENCY MANAGEMENT INSTITUTE (EMI)**

(June 2 - 13, 2024)

**Whereas**, by letter dated April 30, 2024, the Fire Commissioner has requested legislation authorizing the participation of one (1) Member of Service (MoS) to attend the Fire Investigation Essentials: Class RO772, conducted by the National Fire Academy (NFA) & Emergency Management Institute (EMI) from June 2 - 13, 2024, in Emmitsburg, Maryland; and

**Whereas**, the City of Mount Vernon Fire Administration aims to enhance the skills and capabilities of its Members of Service (MoS) in fire investigation and emergency management; and

**Whereas**, the National Fire Academy (NFA) & Emergency Management Institute (EMI) offer valuable training programs, including the Fire Investigation Essentials: Class RO772; and

**Whereas**, participation in the aforementioned training course will improve investigation skills and foster better working relations with the Bureau of Alcohol, Tobacco, Firearms and Explosives (AFT); and

**Whereas**, it is essential for the City of Mount Vernon Fire Department to have well-trained personnel equipped with the latest techniques and knowledge in fire investigation and emergency management; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

**Section 1. Authorization for Training.** The City of Mount Vernon hereby authorizes and approves the participation of one (1) Member of Service (MoS) to attend the Fire Investigation Essentials: Class RO772, conducted by the National Fire Academy (NFA) & Emergency Management Institute (EMI) from June 2 - 13, 2024, in Emmitsburg, Maryland.

**Section 2. Use of City Vehicle.** The MoS is authorized to utilize a city vehicle for transportation to and from the training venue.

**Section 3. Reimbursement Authorization.** The department is hereby authorized to reimburse expenses incurred by the attending Member of Service (MoS), not to exceed \$1,000, for costs associated with fuels, tolls, housing, and meals during the duration of the training.

**Section 4. Funding Allocation.** Funds for covering the expenses related to the training shall be sourced from Budget Code A3410.451 (training) and are hereby allocated for this purpose.

**Section 5. Severability.** If any provision of this ordinance is held to be invalid, such invalidity shall not affect the remaining provisions which can be given effect without the invalid provision.

**Section 6. Authority.** This ordinance is enacted according to the powers vested in the City Council of Mount Vernon and following applicable laws and regulations.

**Section 7. Enactment.** This ordinance shall be deemed enacted upon approval by the City Council of Mount Vernon and signature by the Mayor.

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**Section 8. Publication.** The City Clerk is hereby directed to publish this ordinance in accordance with the requirements of law.

**Section 9. Effective Date.** This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

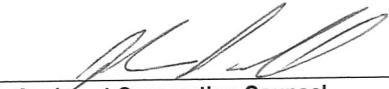
Vote Taken As Follows: 5/8/2024

Boxhill: Yea Brown: Yea

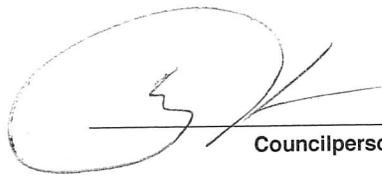
Poteat: Yea Thompson: Yea

Gleason: Yea Ordinance Adopted

**APPROVED AS TO FORM**

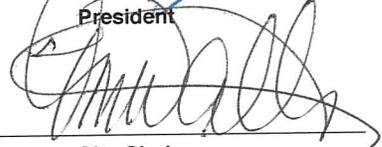
  
Assistant Corporation Counsel  
*Deputy*

\_\_\_\_\_  
**APPROVED**  
Dept. \_\_\_\_\_

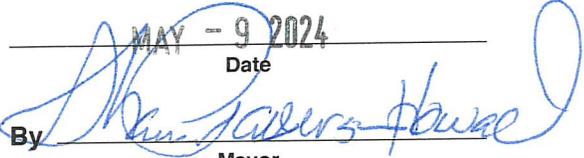
  
\_\_\_\_\_  
Councilperson

**THIS ORDINANCE  
ADOPTED BY CITY COUNCIL**

  
\_\_\_\_\_  
President

**ATTEST:**   
\_\_\_\_\_  
City Clerk

**APPROVED**

  
MAY - 9 2024  
\_\_\_\_\_  
Date  
By \_\_\_\_\_  
Mayor

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18

AN ORDINANCE AUTHORIZING THREE (3) MEMBERS OF SERVICE ("MOS") TO ATTEND THE FIRST RESPONDERS COURSE

(May 10 - 12, 2024)

Whereas, by letter dated April 29, 2024, the Fire Commissioner has requested legislation authorizing the participation of three (3) Members of Service (MoS) to attend the Fire Investigations: First Responders Course W0770, from May 10 - 12, 2024, in Emmitsburg, Maryland; and

Whereas, the Fire Investigations: First Responders Course - W0770 is designed to prepare firefighters to meet the requirements for arson investigations; and

Whereas, the City Fire Department is actively training new firefighters for certification as arson investigators and seeks to enhance skills in determining the cause and origin of structure fires; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization for Participation. The City of Mount Vernon hereby authorizes and approves the participation of three (3) Members of Service ("MoS") to attend the Fire Investigations: First Responders Course W0770, from May 10 - 12, 2024, in Emmitsburg, Maryland.

Section 2. Purpose of Training. The purpose of this training is to equip firefighters with the necessary skills and knowledge to meet the requirements for arson investigations and enhance their abilities in determining the cause and origin of structure fires.

Section 3. Authorization for Use of City Vehicle. The City Fire Department is hereby authorized to utilize a city vehicle for transportation to and from the Fire Academy in Emmitsburg, Maryland, during the training period.

Section 4. Reimbursement Authorization. The City of Mount Vernon further authorizes reimbursement for costs associated with participation in this course not to exceed \$1,200. Such costs may include, but are not limited to, fuel, tolls, and housing expenses.

Section 5. Funding Allocation. Funds for covering the expenses related to the training shall be sourced from Budget Code A3410.451 (training) and are hereby allocated for this purpose.

Section 6. Severability. If any provision of this ordinance is held to be invalid, such invalidity shall not affect the other provisions which can be given effect without the invalid provision.

Section 7. Repeal. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. Publication. The City Clerk is hereby authorized and directed to publish this ordinance by the laws and regulations governing such publications.

Section 9. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Councilperson signature line

APPROVED AS TO FORM

Assistant Corporation Counsel signature line

THIS ORDINANCE ADOPTED BY CITY COUNCIL

President signature line

ATTEST: City Clerk signature line

APPROVED

MAY - 9 2024 Date

Mayor signature line

APPROVED

Dept. signature line

Vote Taken As Follows: 5/8/2024
Boxhill: Yea
Browne: Yea
Poteat: Yea
Thompson: Yea
Gleason: Yea
Ordinance Adopted

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HELD

**AN ORDINANCE AUTHORIZING THE  
BEAUTIFICATION PROJECT AT THE  
GRAMATAN AVENUE ROUNDABOUT CIRCLE**

**Whereas**, by letter dated April 22, 2024, the Commissioner for the Department of Public Works (“DWP) has requested legislation to authorize and allocate funds for the execution of a beautification project at the Gramatan Avenue Roundabout Circle (the “Circle”) in the City of Mount Vernon; and

**Whereas**, DPW is entrusted with the maintenance and beautification of city-owned properties in the City of Mount Vernon; and

**Whereas**, during the COVID-19 pandemic, financial strains necessitated the prioritization of essential services over aesthetic maintenance, impacting the upkeep of the Circle; and

**Whereas**, efforts have been undertaken to maintain the Circle since the pandemic, with annual maintenance costs estimated up to \$10,000, including expenditures on mulch, gravel, and machinery for repairs and maintenance; and

**Whereas**, selecting a vendor to execute a comprehensive beautification project for the Circle is deemed more cost-efficient, reducing the need for multiple repairs throughout the year; and

**Whereas**, the removal of mulch from the Circle will significantly decrease future maintenance expenses, except for weed pesticides and flower potting; and

**Whereas**, after thorough research, Westchester Paving & Masonry has been identified as a capable vendor to undertake the beautification project for the Circle, with a proposed cost of \$39,750.00; and

**Whereas**, funding for this project is available through the American Rescue Plan Act - Streetscape Litter Reduction (A8170.447ARP); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

**Section 1. Purpose.** This ordinance aims to authorize and allocate funds for the execution of a beautification project at the Gramatan Avenue Roundabout Circle in the City of Mount Vernon.

**Section 2. Contract Award.** The contract for the beautification project shall be awarded to Westchester Paving & Masonry, as the lowest responsive and responsible bidder, with a quoted price of \$39,750.00.

**Section 3. Funding.** Funds for the beautification project shall be sourced from the American Rescue Plan Act - Streetscape Litter Reduction (A8170.447ARP).

**Section 4. Implementation.** The Department of Public Works is hereby directed to oversee the implementation of the beautification project in accordance with the contract terms and specifications.

**Section 5. Severability.** If any provision of this ordinance is deemed invalid or unenforceable, it shall not affect the validity or enforceability of the remaining provisions.

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HELD

**Section 6. Repeal of Conflicting Ordinances.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 7. Effective Date.** This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

\_\_\_\_\_  
Assistant Corporation Counsel

\_\_\_\_\_  
APPROVED

Dept. \_\_\_\_\_

\_\_\_\_\_  
Councilperson

**THIS ORDINANCE  
ADOPTED BY CITY COUNCIL**

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED

\_\_\_\_\_  
Date

By \_\_\_\_\_  
Mayor

12

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH WESTCHESTER SOCCER GROUP, LLC FOR USE OF THE STADIUM AT MEMORIAL FIELD

Whereas, by letter dated May 8, 2024, the Commissioner for the Recreation Department has requested legislation authorizing the Mayor of Mount Vernon to enter into an agreement with Westchester Soccer Group, LLC, for the utilization of city-owned facilities for soccer games and practices at the stadium at Memorial Field; and

Whereas, the City of Mount Vernon recognizes the importance of promoting recreational activities for its residents, and

Whereas, Westchester Soccer Group, LLC has expressed interest in utilizing city-owned facilities for soccer games and practices, and

Whereas, it is in the best interest of the city to enter into a contractual agreement with Westchester Soccer Group, LLC to facilitate such activities; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter into Agreement. The Mayor of Mount Vernon is hereby authorized to enter into an agreement with Westchester Soccer Group, LLC, for the utilization of city-owned facilities for soccer games and practices at the stadium at Memorial Field, under the terms and conditions outlined herein.

Section 2. Contract Period. The contract period shall commence on January 1, 2025, and end on December 31, 2025.

Section 3. Financial Terms. Westchester Soccer Group, LLC agrees to pay the City of Mount Vernon Ten Thousand Dollars (\$10,000) per game day and Five Hundred Dollars (\$500.00) per practice hour for practice days.

Section 4. Appropriation of Funds. Funds received from Westchester Soccer Group, LLC under this agreement shall be deposited in Revenue Code A2410 (Rental of Real Property) for appropriation in Budget Code A7021.104 (MF Part-time Salaries) and 7021.458 (MF Other Expenses).

Section 5. Severability. If any provision of this ordinance is held to be invalid, illegal, or unenforceable, such determination shall not affect the validity, legality, or enforceability of any other provision, which shall remain in full force and effect.

Section 6. Repeal of Conflicting Ordinances. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 7. Publication. The City Clerk is directed to cause this ordinance to be published in accordance with the laws of the State of New York.

Section 8. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Derrick Thompson Councilperson

APPROVED AS TO FORM

Assistant Corporation Counsel Deputy

THIS ORDINANCE ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

APPROVED MAY - 9 2024

Date

By Mayor

APPROVED

Dept.

Vote Taken As Follows: 5/8/2024 Boxhill: Yea Browne: Yea Poteat: Yea Thompson: Yea Gleason: Yea Ordinance Adopted

12