

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA [FACEBOOK.COM/MOUNTVERNONNY](https://www.facebook.com/mountvernonny)



Referral Packet - Final

Tuesday, October 29, 2024

4:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

ADMINISTRATION OF THE AGENDA

OPENING OF BIDS

Management Services: An Ordinance Authorizing the Department of Management Services to Issue a Request for Proposals (RFP) for the Selection of a Vendor to Implement a Municipal Broadband Solution, including Free Public Wi-Fi in Select Locations

Department of Public Works: An Ordinance Authorizing the Release of a Request for Proposal (RFP) for the Development and Manufacture of New Uniform Attire for the Department of Public Works Employees

Call to Order: At 4:00 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by Deputy City Clerk Nicole J. Bonilla. Noticed in the Journal News.

OTHERS: Deputy City Clerk Nicole J. Bonilla

RESOLUTIONS APPROVING ORDINANCES

1. Department of Public Works: An Ordinance Authorizing the Amendment of Ordinance No. 9, Adopted by the City Council on September 25, 2024, Entitled "An Ordinance Authorizing the Mayor to Retroactively Enter Into an Emergency Contractual Agreement with PCI Industries, Inc. for Emergency Sewer Repairs at 27 Vernon Place"
2. Department of Public Works: An Ordinance Authorizing the Mayor to Retroactively Enter into an Emergency Sewer Rehabilitation Contractual Agreement with PCI Industries, Inc. for the Repair of Stormwater and Sanitary Sewer Systems at the Intersection of 13th Avenue and 3rd Street
3. Department of Recreation: An Ordinance Authorizing the Department of Recreation to Sponsor the Annual Christmas Tree Lighting Ceremony and Temporarily Closing Designated Streets for the Event
4. Youth Bureau: An Ordinance Amending Ordinance No. 29, Adopted by the City Council on September 13, 2023, Entitled "An Ordinance Requesting Permission for the Mayor to Enter into an Agreement with the Westchester-Putnam Workforce Development Board (WPWDB)"
5. Youth Bureau: An Ordinance Authorizing the Mayor to Accept Funds from the Opioid Settlement Fund for the State Fiscal Year 2025 to be Administered by the Mount Vernon Youth Bureau for Opioid Misuse Prevention Initiatives
6. Department of Public Safety: An Ordinance Authorizing the Mayor to Renew a Contract Agreement with the New York State Department of Agriculture and Markets for Fuel Inspection Services

- 7. Department of Public Safety: An Ordinance Authorizing One (1) Member of Service to attend the FBI-LEEDA Internal Affairs Investigation Training (November 11 - 15, 2024)
- 8. Office of the Comptroller: An Ordinance Authorizing the Issuance of Tax Anticipation Notes (TANS) in the Aggregate Principal Amount of up to \$7,000,000 to Meet the Financial Obligations of the City

REQUEST TO AWARD CONTRACT

- 9. Department of Public Works: A Resolution Authorizing the Award of a Contract to Nuvista General Contractors - (Bid Acceptance-Armory Roof Replacement)

RETAINER

- 10. Engagement of Piscionere & Newarow, P.C. as conflict counsel in the matter of "Mark Nembhard and Brandon Nembhard"

SALARY RESOLUTIONS

- 11. Salary Resolution (CSEA - All Positions) - Assistant Commissioner of Community Development - (Department of Planning and Community Development)
- 12. Salary Resolution (Minimum/Maximum) - Assistant Commissioner of Community Development - (Department of Planning and Community Development)

SETTLEMENTS

- 13. Settling the Claim of ALLSTATE a/s/o EMMAD MARJI - \$5,000.00
- 14. Settling the Claim of ELISA GARAFANO - \$165,000.00

PARTIAL PAYMENT

- 15. DPW Request for partial payment 1 to Petrillo Contracting for street resurfacing

Agenda was concluded at ____ PM

Chairwoman Patterson-Howard asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at ____



City of Mount Vernon, New York

Staff Report

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File #: TMP -922

Agenda Date: 9/25/2024

Agenda #:

City Council:

AN ORDINANCE AUTHORIZING THE DEPARTMENT OF MANAGEMENT SERVICES TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR THE SELECTION OF A VENDOR TO IMPLEMENT A MUNICIPAL BROADBAND SOLUTION, INCLUDING FREE PUBLIC WI-FI IN SELECT LOCATIONS

Whereas, by letter dated September 19, the Commissioner of the Department of Management Services has requested legislation to issue a Request for Proposals (RFP) for the selection of a qualified vendor to propose and implement a comprehensive Municipal Broadband solution, including the installation of Free Public Wi-Fi at the following city locations; and

Whereas, the City of Mount Vernon recognizes the growing need for reliable and accessible internet services for its residents, businesses, and visitors, especially in public areas; and

Whereas, implementing a Municipal Broadband solution and providing Free Public Wi-Fi will support the City's goals to enhance digital connectivity, promote economic development, and provide equitable internet access to all members of the community; and

Whereas, the Office/Department of Management Services has identified an initial set of public locations, including two parking structures, nine city parks, and three locations in the business district, as optimal sites for the installation of Free Public Wi-Fi; and

Whereas, the funding for this project will be provided through the American Rescue Plan Act (ARPA) broadband and connectivity budget funds, specifically allocated for investments in broadband infrastructure; and

Whereas, issuing a Request for Proposals (RFP) is necessary to identify a qualified vendor capable of designing, implementing, and maintaining a sustainable, reliable, and flexible Municipal Broadband solution; and

Whereas, the City aims to initiate the RFP process on or before October 8, 2024, to finalize a contract by October 31, 2024, to ensure prompt utilization of ARPA funds and timely execution of the project; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Issue Request for Proposals (RFP). The Department of Management Services is authorized to issue a Request for Proposals (RFP) to select a vendor to propose and implement a comprehensive Municipal Broadband solution for the City of Mount

Vernon. The RFP will focus on implementing a Free Public Wi-Fi system at select public locations, as Section 2 of this Ordinance outlines.

Section 2. Selected Locations for Free Public Wi-Fi Implementation. The Free Public Wi-Fi system shall be implemented at the following locations:

Parking Lots:

1. Lot #8 - North 3rd Avenue between Sidney and Prospect Avenues

- Approximate total floor area: 1,400 sq ft - (four (4) floors)
- Latitude: - 40.91330398
- Longitude: -73.83706393

2. Lot #9 - Stevens Avenue between 5th Avenue and Wilson Place

- Approximate total floor area: 1,000 sq ft - (three (3) floors)
- Latitude: - 40.91188831
- Longitude: -73.83870361

City-Owned Parks - Locations):

1. Brush Park

- Latitude: - 40.89882164
- Longitude: -73.82944748

2. Fleetwood Playground

- Latitude: - 40.92658371
- Longitude: -73.83665848

3. Howard Street Playground

- Latitude: - 40.91687584
- Longitude: -73.84350261

4. 4th Street Park

- Latitude: - 40.90385378
- Longitude: -73.8376792

5. Hartley Park

- Latitude: - 40.91684964

- Longitude: -73.83639036

6. Heavy D Playground

- Latitude: - 40.91238388
- Longitude: - 73.82242857

7. Leo Man Playground

- Latitude: - 40.920269
- Longitude: -73.81891252

8. Chester Heights

- Latitude: - 40.92386502
- Longitude: -73.81260616

9. Oakwood Heights

- Latitude: - 40.91463168
- Longitude: -73.81725561

Business District Locations:

Street	Latitude	Longitude
4 th Avenue	TBD (Based on site survey)	TBD (Based on site survey)
Sanford Boulevard	TBD (Based on site survey)	TBD (Based on site survey)
Gramatan Avenue	TBD (Based on site survey)	TBD (Based on site survey)

Section 3. Scope of the RFP. The RFP shall seek to identify a vendor that can:

1. Propose a comprehensive Municipal Broadband solution focusing on long-term sustainability, reliability, and scalability.
2. Design and implement a Free Public Wi-Fi system at the selected locations, ensuring sufficient bandwidth, security, and ease of access for users.
3. Provide ongoing maintenance and support for the system.
4. Work with the City of Mount Vernon to ensure that the project complies with state and federal regulations and that all funding deadlines are met.
5. Meet the project timeline, starting with the finalization of a contract by October 31, 2024.

Section 4. Funding. The project will be funded through ARPA broadband and connectivity budget funds, specifically allocated to enhance broadband infrastructure in the City of Mount Vernon. No additional city funds will be required for this phase of the project.

Section 5. Timeline. The RFP process shall be initiated on or before October 8, 2024, to select a vendor and finalize a contract by October 31, 2024. This timeline ensures that the project is executed promptly and that ARPA funds are utilized within the designated timeframe.

Section 6. Effective Date. This Ordinance shall take effect immediately upon passage and approval by the City Council.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2362 – Fax: (914) 665-6173

JUAN PEREZ
Commissioner Management Services

September 19, 2024

VIA EMAIL:

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Permission to issue RFP for Municipal Broadband (Wi-Fi) solution for 2 City owned parking lots and 5 City owned Parks. FOR APPROVAL AT THE September 25th, 2024 CITY COUNCIL MEETING

Honorable Councilmembers:

The Office/Department of Management Services requests that the City Council adopt an Ordinance allowing the Department of Management Services to issue an RFP for the selection of a vendor which will Propose and implement a comprehensive solution for the roll out of a Municipal Broadband solution for the city. Specifically, the RFP will be seeking a contractor to implement a Free Public Wi-Fi system, starting at select public locations. The city has selected two parking structures and Nine city parks for this project and three locations in our business district.

Parking lots

- Lot #8 - North 3rd Avenue between Sidney and Prospect Avenues
Four floors approx. total floor area 1,400 sq ft
Lot #9 - Stevens Avenue between 5th Avenue and Wilson Place
Three floors approx. total floor area 1,000 sq ft

Parking lots (Locations)

Table with 3 columns: Parking Lot, Latitude, Longitude. Rows for Lot #8 and Lot #9.



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Mayor Office

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JUAN PEREZ
Commissioner Management Services

City owned parks (Locations)

Table with 3 columns: Park, Latitude, Longitude. Lists parks like Brush Park, Fleetwood Playground, Howard Street Playground, etc.

Business District

Table with 3 columns: Street, Latitude, Longitude. Lists streets like 4th Avenue, Sanford Blvd, Gramatan Avenue.

The RFP aims to identify a qualified vendor capable of providing a sustainable, reliable, and flexible broadband solution. This project will be funded through ARPA broadband and connectivity budget funds, which are specifically allocated for investments in a high-quality broadband infrastructure.

We propose to initiate the RFP process on or before October 8, 2024, with the goal of finalizing a contract by October 31, 2024. This timeline will ensure that ARPA funds are utilized in a timely manner.

Your approval to issue the RFP will enable us to provide much-needed broadband services to the public in these key locations. By investing in this project, we can improve connectivity, enhance quality of life, and support economic development within our city. I look forward to your favorable response, I am available to discuss any questions or provide additional information you may require.

Sincerely,
Juan Perez

[Handwritten signature]

Commissioner Management Services

cc: Mayors Office, Comptroller



City of Mount Vernon, New York

Staff Report

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File #: TMP -841

Agenda Date: 9/11/2024

Agenda #: 5.

City Council;

**AN ORDINANCE AUTHORIZING THE RELEASE
OF A REQUEST FOR PROPOSAL (RFP) FOR
THE DEVELOPMENT AND MANUFACTURE
OF NEW UNIFORM ATTIRE FOR THE
DEPARTMENT OF PUBLIC WORKS EMPLOYEES**

Whereas, by letter dated July 16, 2024, the Commissioner of the Department of Public Works (DPW) has requested legislation authorizing the City of Mount Vernon to release a Request for Proposal (RFP) to solicit proposals from qualified companies to develop and manufacture new uniform attire for DPW employees.; and

Whereas, DPW is instrumental in maintaining and improving the infrastructure of the City of Mount Vernon; and

Whereas, the appearance of DPW employees is a direct reflection of the City's commitment to professionalism, excellence, and community service; and

Whereas, there is a need to update the uniform attire of DPW employees to enhance public image, improve employee morale, and ensure that employees have access to functional and comfortable clothing; and

Whereas, it is in the best interest of the City of Mount Vernon to establish a centralized vendor for purchasing uniforms, as opposed to allowing individual selections from various vendors, thereby promoting uniformity and consistency; and

Whereas, the proposed collaboration for the development of new uniform attire will involve local designers and companies with expertise in creating functional, stylish, and durable clothing, thereby supporting local businesses and ensuring the specific needs and preferences of DPW employees are met; and

Whereas, the Teamsters 456 Union Agreement provides specific provisions for protective and safety equipment and uniform allowances that must be adhered to in this initiative; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Definitions:

A. "Department of Public Works (DPW)" shall refer to the Department of Public Works of the City of Mount Vernon.

B. “Request for Proposal (RFP)” shall refer to the formal request issued by the City of Mount Vernon to solicit proposals from qualified companies to develop and manufacture new uniform attire for DPW employees.

C. “Teamsters 456 Union Agreement” shall refer to the collective bargaining agreement between the City of Mount Vernon and the Teamsters Local 456.

Section 2. Authorization to Release RFP. The City of Mount Vernon is authorized to release a Request for Proposal (RFP) to solicit proposals from qualified companies to develop and manufacture new uniform attire for DPW employees.

Section 3. RFP Scope and Process. The RFP process shall include, but not be limited to, the following steps:

1. Needs Assessment and Design Consultation: Conduct surveys and focus groups with DPW employees to gather input on their needs and preferences for the new uniforms.

2. Design Development: The selected company shall create several design prototypes based on the feedback received from DPW employees.

3. Pilot Testing: Selected DPW employees shall wear the prototypes to assess their functionality, comfort, and durability.

4. Finalization and Production: Based on feedback from the pilot testing, the final designs will be submitted for approval by the DPW Commissioner, after which production will commence. Uniforms will be available for purchase by all DPW employees utilizing the annual uniform allowance stipend as per the Teamsters 456 Union Agreement.

5. Unit Pricing (Design and Production) - for approximately 150 Employees: Unit Pricing (Design and Production) shown in Table below:

Teamsters 456 Union Members:

Item	Quantity Per Employee	Unit Item Cost(s)
Short Sleeve T-Shirt	3	
Crew Neck Pullover Sweater	2	
Hoodie (Zip Up or Pullover)	2	
Beanie Hat	1	
Snapback Hat	1	
All-Weather Safety Vest	2	
Winter Coat	1	
Cargo Pants (Navy Blue)	3	

CSEA (Supervisor / Foremen)

Design and Production) for approximately 10 Employees:

Item	Quantity Per Employee	Unit Item Cost(s)
Short Sleeve Polo Shirt	3	
Long Sleeve Button-Down Shirt	2	
Light Spring Jacket	1	
Beanie Hat	1	
Snapback Hat	1	
Winter Coat	1	
Cargo Pants (Black)	3	

Section 4. Compliance with Teamsters 456 Union Agreement. All actions taken under this ordinance shall comply with the relevant provisions of the Teamsters 456 Union Agreement, including but not limited to:

Article XI: Protective and Safety Equipment and Tool Allowance

- Effective January 1, 2024, the annual allowance for the purchase of protective and safety equipment shall be \$450.00, disbursed in the first payroll period in July.

Article XII: Uniform Allowance. Effective January 1, 2024, Unit employees, excluding those in the Water Department, shall receive an annual uniform allowance of \$850.00, disbursed in the first payroll period in July. Employees must wear the uniform designated by the City, and newly hired employees shall receive their allowance within thirty (30) workdays of employment.

Section 5. Effective Date. This ordinance shall take effect immediately upon its passage and approval.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

July 16, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Request for Proposals (RFP) : DPW Uniform Design and Production

Dear Honorable City Council Members,

I am writing to formally request the City Council's approval to release a Request for Proposal (RFP) for the purpose of developing and manufacturing new uniform attire for our employees within the Department of Public Works (DPW).

The DPW plays a crucial role in maintaining and improving the infrastructure of our city, and the appearance of our employees directly reflects our commitment to professionalism and excellence. Updating the uniform attire is a strategic move to enhance the public image of the DPW, improve employee morale, and ensure functional and comfortable clothing for all employees. Although the staff employees have improved their appearance over the past few years by individually purchasing new safety apparel, the goal of this initiative is to establish a centralized vendor for purchasing uniforms as opposed to everyone selecting various vendors throughout the department.

The idea is to collaborate with a company with extensive experience in design and has demonstrated a strong commitment to community-focused projects. They must have expertise in creating functional, stylish, and durable clothing which will be invaluable in this initiative. By collaborating with local designers, we not only support local businesses but also ensure that the new uniforms meet the specific needs and preferences of our employees.

The proposed collaboration will involve the following steps:

1. **Needs Assessment and Design Consultation:** Conducting surveys and focus groups with DPW employees to gather input on their needs and preferences for the new uniforms.
2. **Design Development:** The selected company will create several design prototypes based on the feedback received.
3. **Pilot Testing:** Selected employees will wear the prototypes to assess their functionality, comfort, and durability.
4. **Finalization and Production:** Based on the feedback from the pilot testing, the final designs will be submitted for final approval by the DPW Commissioner, produced and available to purchase by all DPW employees utilizing the annual uniform allowance stipend in accordance with the Teamsters 456 contractual agreement.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

In accordance with the Teamsters 456 Union Agreement:

Article XI: Protective and Safety Equipment and Tool Allowance

Section 2: Effective January 1, 2024, and thereafter, *the annual allowance for purchase of protective and safety equipment shall be four hundred and fifty (\$450.00) dollars. Such payment shall be made in the first payroll period in July, newly hired employees shall receive the protective and safety equipment allowance within thirty (30) workdays of employment.*

Article XII: Uniform Allowance

*Effective January 1, 2024, and thereafter, Unit employees, excluding those in the Water Department, shall receive an annual allowance of eight hundred and fifty (\$850.00) dollars per year for the specific purpose of the purchase of uniforms. Such payment shall be made in the first payroll period in July. **Employees must wear the uniform designated by the city.** Newly hired employees shall receive the uniform allowance within thirty (30) workdays of employment. Such new employees will purchase and begin to wear a uniform within two (2) weeks after payment.*

We anticipate that this project will result in uniforms that not only enhance the appearance of our staff but also improve their comfort and safety while performing their duties. Additionally, this initiative aligns with our commitment to supporting local businesses and fostering community partnerships.

I kindly request the City Council's approval to proceed with this collaboration. Your support in this matter is greatly appreciated, and I am confident that this project will yield positive outcomes for our department and the community we serve.

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB/db

Cc: Teamsters 456
CSEA
DPW Employees
Purchasing Department
Contract File



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

Scope of Work: Unit Pricing (Design and Production) for approximately 150 Employees

Teamsters 456 Union Members:

Item	Quantity Per Employee	Unit Item Cost(s)
Short Sleeve T-Shirt	3	
Crew Neck Pullover Sweater	2	
Hoodie (Zip Up or Pullover)	2	
Beanie Hat	1	
Snapback Hat	1	
All-Weather Safety Vest	2	
Winter Coat	1	
Cargo Pants (Navy Blue)	3	

CSEA (Supervisors/Foremen) (Design and Production) for approximately 10 Employees

Item	Quantity Per Employee	Unit Item Cost(s)
Short Sleeve Polo Shirt	3	
Long Sleeve Button-Down Shirt	2	
Light Spring Jacket	1	
Beanie Hat	1	
Snapback Hat	1	
Winter Coat	1	
Cargo Pants (Black)	3	



City of Mount Vernon, New York

Staff Report

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File #: TMP -961

Agenda Date: 10/23/2024

Agenda #: 1.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on October 23, 2024, and signed by the Mayor on October 24, 2024, authorizing the Mayor to Accept Funding from the Urban Renewal Agency (URA) in the Community Development Block Grant Funds and Authorizing the Department of Public Works to Purchase and Install a Prefabricated Restroom and Storage Structure at Memorial Field Stadium, as follows:

- **(Prefabricated Restroom Building:** - \$389,895.00
- **Turnkey Installation of the Building** - \$ 39,633.00
- **Subgrade Pad (Foundation)** - \$120,000.00

be, and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR TO
ACCEPT FUNDING FROM THE URBAN RENEWAL
AGENCY (URA) IN THE COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDS AND AUTHORIZING THE
DEPARTMENT OF PUBLIC WORKS TO PURCHASE
AND INSTALL A PREFABRICATED RESTROOM AND
STORAGE STRUCTURE AT MEMORIAL FIELD STADIUM**

Whereas, by letter dated October 3, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing the Mayor to receive an award in the amount of \$550,000.00 from the Urban Renewal Agency (URA) in Community Development Block Grant funds to cover the cost and fully install a prefabricated restroom and storage structure adjacent to the tennis courts at Memorial Field Stadium. The total project cost shall not exceed \$550,000.00; and

Whereas, the Department of Public Works has identified a critical need for a restroom and storage facility adjacent to the tennis courts at Memorial Field Stadium to provide convenient, ADA-compliant restroom facilities for visitors, especially for those with mobility challenges; and

Whereas, the current restroom facilities are located over 100 yards away from the tennis courts, on the opposite side of the stadium, and are often inaccessible when the stadium is closed; and

Whereas, the Recreation Department has secured \$550,000.00 in funding from the Urban

Renewal Agency (URA) in Community Development Block Grant (CDBG) funds to cover the cost of this project fully; and

Whereas, the Department of Public Works has sourced a prefabricated restroom and storage structure from the Public Restroom Company through Sourcewell and intends to purchase and install the structure to enhance the quality of amenities provided to the public; and

Whereas, the structure will include restroom facilities compliant with the Americans with Disabilities Act (ADA) and essential storage space for sports equipment, providing dual functionality and addressing the community’s need for secure, convenient storage on-site; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Definitions:

- **“ADA Compliance”** refers to adhering to the Americans with Disabilities Act, which ensures that public facilities are accessible to individuals with disabilities.
- **“Community Development Block Grant (CDBG)”** Federal funds provided by the Department of Housing and Urban Development (HUD) aimed at community development, particularly for low- and moderate-income areas.
- **“Prefabricated Restroom and Storage Structure”** is a factory-built facility delivered to the project site, including public restrooms and storage space.
- **“Turnkey Installation”** is a comprehensive installation service that includes all aspects required to install and operationalize a facility fully.
- **“Urban Renewal Agency (URA)”** An agency that administers community development funds and initiatives to improve infrastructure, facilities, and public spaces.

Section 2. Authorization to Received Award and Purchase and Install. The City Council hereby authorizes the Mayor to receive an award in the amount of \$550,000.00 from the Urban Renewal Agency (URA) in Community Development Block Grant funds to cover the cost and fully install a prefabricated restroom and storage structure adjacent to the tennis courts at Memorial Field Stadium, which includes the following expenditures:

1. **Prefabricated Restroom Building** - \$389,895.00
2. **Turnkey Installation of the Building** - \$ 39,633.00
3. **Subgrade Pad (Foundation)** - \$120,000.00

The exact allocation for the subgrade pad will be finalized upon completion of the design phase and the contractor bidding process.

Section 3. Funding. The City of Mount Vernon shall accept a **\$550,000.00** award from the Community Development Block Grant funds through the Urban Renewal Agency to fully cover the costs of this project.

No additional funds from the city’s general budget will be required for this project, as the CDBG award will cover the entire expenditure.

Section 4. Procurement Process. The Department of Public Works shall utilize

Sourcewell procurement to purchase the prefabricated restroom and storage structure, as Sourcewell contracts meet competitive bidding requirements and provide access to high-quality vendors such as the Public Restroom Company.

Section 5. Project Implementation and Oversight. The Department of Public Works oversees the implementation and installation of the restroom and storage structure. This includes coordinating with contractors, ensuring compliance with ADA requirements, and completing all necessary site preparations.

Section 6. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

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DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

**REVISION
AMENDMENT**
City Council Agenda – September 25, 2024
Item #9

October 8, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Emergency Sewer Rehabilitation – Grandview Avenue and Vernon Place

Dear Honorable City Council Members,

Please see the following changes to the funding budget account codes:

FUNDING

The total associated costs for this rehabilitation are **\$89,860.79**
Funding for this emergency repair is available via WQIP

- [H8120.203.C934] H8120.203.C937 (Sanitary Sewer)
- [H8140.203.C935] H8140.203.C938 (Stormwater)

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB

Cc: City Engineer
Arcadis of New York
File

New Matter
[Deleted Matter]



City of Mount Vernon, New York

Staff Report

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File #: TMP -975

Agenda Date: 10/23/2024

Agenda #: 2.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on October 23, 2024, and signed by the Mayor on October 24, 2024, authorizing the Mayor to Retroactively Enter into an Emergency Contractual Agreement with PCI Industries, Inc. for the Repair of Stormwater and Sanitary Sewer Systems at the Intersection of 13th Avenue and 3rd Street - (\$101,714.49, and funding is available through the WQIP Emergency Grant under Budget Codes H8120.203.C937 (Sanitary Sewer), and H8140.203.C938 (Stormwater) be, and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR
TO RETROACTIVELY ENTER INTO AN EMERGENCY
CONTRACTUAL AGREEMENT WITH PCI INDUSTRIES,
INC. FOR THE REPAIR OF STORMWATER AND
SANITARY SEWER SYSTEMS AT THE
INTERSECTION OF 13TH AVENUE AND 3RD STREET**

Whereas, by letter dated October 11, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing the Mayor to retroactively enter into an emergency contractual agreement with PCI Industries, Inc. to remove, replace, and rehabilitate stormwater and sanitary sewer systems at the intersection of 13th Avenue and 3rd Street; and

Whereas, the City of Mount Vernon experienced a health hazard at the intersection of 13th Avenue and 3rd Street due to backups in the stormwater sewer system during rain events, causing flooding at the intersection and nearby properties; and

Whereas, the flooding was caused by compromised catch basins at three of the four corners of the intersection, necessitating immediate action to prevent further health risks and damage to public and private property; and

Whereas, PCI Industries, Inc. was contracted on an emergency basis to remove blockages, rebuild catch basins, and replace stormwater sewer pipes to prevent further flooding and ensure public safety; and

Whereas, the City of Mount Vernon Procurement Policy allows for emergency purchases where immediate action is required to protect public property, life, safety, health, or welfare, or to

maintain essential services without seeking alternate proposals; and

Whereas, the total cost for the completed emergency repair work is \$101,714.49, and funding is available through the WQIP Emergency Grant under Budget Codes H8120.203.C937 (Sanitary Sewer), and H8140.203.C938 (Stormwater); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Enter into Agreement. The Mayor is hereby authorized to retroactively enter into an emergency contractual agreement with PCI Industries, Inc. to remove, replace, and rehabilitate stormwater and sanitary sewer systems at the intersection of 13th Avenue and 3rd Street.

Section 2. Scope of Work. The scope of work completed by PCI Industries, Inc. is as follows:

- Location: Intersection of 13th Avenue and West 13th Street
- Southwest, Northwest, and Southeast catch basins had to be rebuilt with new stormwater-collecting sewers

Damage:

- Southwest - two catch basins and stormwater sewer piping.
- Northwest - three catch basins and stormwater sewer piping.
- Southeast - one catch basin.

Repairs Completed:

- Southwest - built one catch basin, rebuilt one catch basin, and Installed 15 feet of SDR stormwater sewer pipe. Excavated and repoured sidewalk corner.
- Northwest - rebuilt two catch basins and installed 35 linear feet of SDR stormwater sewer pipe. Excavated and repoured sidewalk corner.
- Southeast - rebuilt one catch basin, excavated and repoured

Section 3. Funding. The total cost for the emergency repairs of \$101,714.49 shall be funded through the following budget codes:

- H8120.203.C937 (Sanitary Sewer)
- H8140.203.C938 (Stormwater)

Section 4. Emergency Procurement Policy. This emergency contract is authorized in accordance with the City of Mount Vernon's procurement policy, Section 6, which allows for

emergency purchases to address immediate threats to public health, safety, and property.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

REVISED

October 11, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: Emergency Sewer Rehabilitation – 13th Avenue and 3rd Street Intersection

Dear Honorable City Council Members,

BACKGROUND

I am writing to urgently request the City Council’s approval to authorize the City to retroactively enter into an emergency contractual agreement with PCI Industries, Inc. This request is essential due to a health hazard and the immediate need to remove and replace sections of sanitary and stormwater sewers.

Recently, a health hazard emerged at 13th Avenue and 3rd Street intersection due to the stormwater sewer system backup during rain events that caused flooding of the intersection and properties in the vicinity of the intersection. Catch basins at three of the four corners had basins that were comprised, had to be rebuilt with new stormwater sewer piping. PCI Industries was contracted to complete the necessary emergency repairs to address and remove the blockage.

SCOPE OF WORK

- Location: Intersection of 13th Avenue and West 13th Street
- Southwest, Northwest and Southeast catch basins had to be rebuilt with new stormwater collecting sewers
- Damage:
 - Southwest - two catch basins and stormwater sewer piping.
 - Northwest - three catch basins and stormwater sewer piping.
 - Southeast – one catch basin
- Repairs Completed:
 - Southwest – Built one catch basin, rebuilt one catch basin, Installed 15 feet of SDR stormwater sewer pipe. Excavated and repoured sidewalk corner.
 - Northwest – Rebuilt two catch basins, installed 35 linear feet of SDR stormwater sewer pipe. Excavated and repoured sidewalk corner.
 - Southeast – Rebuilt one catch basins, Excavated and repoured sidewalk corner.

“The Jewel of Westchester”



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

PROCUREMENT POLICY

Section 6. Items Excepted from these Policies and Procedures by the City Council.

B. Emergency Purchases. For purpose of this section, an emergency refers to an occurrence that presents an immediate threat to public property, the life, safety, health, welfare or property of residents or the public, or threatens to curtail or terminate an essential service to residents or the public. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety, property or welfare of the residents or City of Mount Vernon.

FUNDING

The total associated costs for this rehabilitation are **\$101,714.49**
Funding for this emergency repair is available via WQIP Emergency Grant

- H8120.203. C937(Sanitary Sewer)
- H8140.203.C938 (Stormwater)

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB

Cc: City Engineer
Arcadis of New York
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -973

Agenda Date: 10/23/2024

Agenda #: 3.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on October 23, 2024, and signed by the Mayor on October 24, 2024, authorizing the Department of Recreation to Sponsor the Annual Christmas Tree Lighting Ceremony and Temporarily Closing Designated Streets for the Event - (Thursday, December 5, 2024, from 4:30 p.m. to 6:30 p.m. at City Hall Plaza - \$3,000.00 will be charged to Budget Code A7310.104), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE DEPARTMENT OF RECREATION TO SPONSOR THE ANNUAL CHRISTMAS TREE LIGHTING CEREMONY AND TEMPORARILY CLOSING DESIGNATED STREETS FOR THE EVENT

Whereas, by letter dated October 15, 2024, the Commissioner of the Department of Recreation has requested legislation authorizing said Department to sponsor and organize the Annual Christmas Tree Lighting Ceremony, to be held on Thursday, December 5, 2024, from 4:30 p.m. to 6:30 p.m. at City Hall Plaza; and

Whereas, the City of Mount Vernon desires to provide a festive event for residents, bringing the community together to celebrate the holiday season; and

Whereas, it is necessary to temporarily close certain streets and provide city services to ensure the safety and success of the event; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Event Authorization. The Department of Recreation is hereby authorized to sponsor the Annual Christmas Tree Lighting Ceremony on Thursday, December 5, 2024, at City Hall Plaza from 4:30 p.m. to 6:30 p.m.

Section 2. Street Closures. The following streets shall be closed to vehicular traffic on December 5, 2024, from 4:30 p.m. to 6:30 p.m. to facilitate the event:

- Roosevelt Square East

- Roosevelt Square North

These closures shall accommodate a horse and buggy ride as part of the event festivities.

Section 3. Authorization for City Departments. The Department of Public Works is hereby authorized and directed to set out barricades and place “No Parking” signs on Roosevelt Square East and Roosevelt Square South in preparation for the event.

The Department of Public Safety is authorized to assign Auxiliary officers to monitor the event. The Patrol Supervisor is further authorized to hire additional officers on an overtime basis, if deemed necessary, to ensure the safety and smooth operation of the event.

Section 4. Funding and Budget. The costs for staffing and monitoring this event, not including any overtime expenses for Public Safety and Public Works personnel, shall not exceed \$3,000.00 and will be charged to Budget Code A7310.104.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of RECREATION

Shawyn Patterson-Howard
Mayor

City Hall
One Roosevelt Square – Room 11
Mount Vernon, NY, 10550
(914) 665-2420 – Fax: (914) 665-2421

Kathleen Walker-Pinckney
Commissioner

André G. Early
Deputy Commissioner

October 15, 2024

Honorable City Council Members
City Hall
One Roosevelt Square
Mount Vernon, New York 10550

Re: Request to Sponsor the Annual Tree Lighting Ceremony

Dear Honorable City Council Members:

This letter requests that the City Council enact legislation allowing the Department of Recreation to sponsor the Annual Christmas Tree Lighting Ceremony on Thursday, December 5, 2024, to be held at City Hall Plaza, from 4:30 pm to 6:30 pm.

- Permission to close the following streets on Thursday, December 5, 2024, from 4:30 pm to 6:30 pm, Roosevelt Square E and Roosevelt Square N (for the horse and buggy ride).
- Permission to authorize the Department of Public Safety and the Department of Public Works personnel to assist with the event and cleaning after the ceremony.

The cost to the city for this event is for minimal staff to monitor this event. Funding for staffing the event will be charged to Budget code: A7310.104, not exceeding 3,000.00.

Thank you for your careful consideration of this request.

Respectfully submitted,

Kathleen Walker-Pinckney

Commissioner of Recreation



CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION



(914) 665-2500 FAX (914) 665-2559

Captain Michael Goldman
Commanding Officer

Executive Officer

Date: October 18, 2024

To: Office of the Police Commissioner

From: Commanding Officer, Support Services Division

Subject: Tree Lighting Event at City Hall Plaza

I have read the Letter from Commissioner Walker-Pinckney of the Recreation Department RE: the above event.

Based on the provided information, there are no traffic or public safety concerns with this event. Approval of this request is recommended provided the following conditions are met.

- Assign Auxiliary officers to this event.
- DPW places barricades to close the requested street
- It is also recommended that the patrol supervisor monitor the event and be authorized to hire officers on an overtime basis should the need arise.

Captain Michael Goldman
 Commanding Officer
 Support Services Division

CC: Patrol Division
Parking Bureau
Aux PD

APPROVED
Commissioner of Public Safety



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

October 15, 2024

To: City Clerk’s Office
City of Mount Vernon, NY

RE: Request to Sponsor the Annual Tree Lighting Ceremony

Replying to your memo regarding Annual Tree Lighting Ceremony please be advised The Department of Public Works has no objections to this event.

We will set out barricades and place no parking signs on Roosevelt Square East and Roosevelt Square South.

Best Regards,

Robert L. Hackett
Deputy Commissioner of Public Works



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -960

Agenda Date: 10/23/2024

Agenda #: 4.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on October 23, 2024, and signed by the Mayor on October 24, 2024, authorizing the Amendment of Ordinance No. 29, adopted by the City Council on September 13, 2023, entitled “AN ORDINANCE REQUESTING PERMISSION FOR THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD” - (additional \$92,670 to extend the MVYB’s WIOA/WDAY program until June 30, 2025, to provide services to an additional 30 eligible economically disadvantaged youth ages 16-24). Funds for this program are to be accounted for in Revenue Code A4790.6 for appropriations in the following Budget Codes: A6295.101 (Salaries), A6295.801, 802, 803, 804 & 806 (Fringes) and A6295.104; 402; 405; & 467. **There is no matching obligation for this grant**, be and the same is hereby approved.

City Council:

**AN ORDINANCE AMENDING ORDINANCE NO. 29,
ADOPTED BY THE CITY COUNCIL ON SEPTEMBER
13, 2023, ENTITLED “AN ORDINANCE REQUESTING
PERMISSION FOR THE MAYOR TO ENTER INTO AN
AGREEMENT WITH THE WESTCHESTER-PUTNAM
WORKFORCE DEVELOPMENT BOARD”**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The first decretal paragraph, second and third Whereas Clauses and Sections 1 and 2 of Ordinance No. 29, adopted by the City Council on September 13, 2023, entitled “AN ORDINANCE REQUESTING PERMISSION FOR THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD” is hereby amended as follows:

Whereas by letter dated [September 6, 2023] October 7, 2024, the Executive Director of the Youth Bureau has requested the City Council enact legislation amending Ordinance No. 29, adopted by the City Council on September 13, 2023, authorizing the Mayor to enter into an agreement with the Westchester-Putnam Workforce Development Board in the amount of **\$92,670.00** for the period

commencing June 30, 2023, through June 30, 2024. The program will serve 30 youths and young adults through the WIOA/WDAY Youth Employment Services; and

Whereas the program, eligible youths ages 16-24 will be provided with educational and employment services under the Workforce Innovation Opportunity Act (WIOA). The program is designed to provide resources and services that will enable youths to obtain a diploma/high school equivalency diploma, explore career opportunities, enroll in higher education, and obtain employment or certifications within a trade of their interest; and

Whereas, the Westchester-Putnam Workforce Development Board (“WPWDB”) has awarded an additional \$92,670 to extend the MVYB’s WIOA/WDAY program until June 30, 2025, to provide services to an additional 30 eligible economically disadvantaged youth ages 16-24; and

Whereas, the WIOA/WDAY program provides critical resources to help eligible youth obtain a diploma or high school equivalency, explore career opportunities, pursue higher education, or attain employment or certifications in trades of interest, thereby improving their future economic prospects; and

Whereas, the City Council finds it in the best interest of the City to continue and expand this program for eligible youth through the additional funds provided by the WPWDB, with no matching obligation required from the City; Now, Therefore,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The Mayor is hereby granted permission to enter into an agreement with the Westchester-Putnam Workforce Development Board for **\$92,670.00** for the period commencing June 30, 2023, through [June 30, 2024] June 30, 2025, for an additional \$92,670 to support the provision of services to 30 additional eligible youth under the WIOA/WDAY program. The program will serve 30 youths and young adults through the WIOA/WDAY Youth Employment Services.

Section 2. Funds for this program are to be accounted for in Revenue Code A4790.6 for appropriations in the following Budget Codes: A6295.101 (Salaries), A6295.801, 802, 803, 804 & 806 (Fringes) and A6295.104; 402; 405; & 467. **There is no matching obligation for this grant.**

Section 3. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

New matter underlined
Deleted matter in brackets []



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTH BUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

October 7, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council amend Ordinance No. 21, adopted on September 19, 2023, authorizing the Mayor to enter into an agreement with the Westchester-Putnam Workforce Development Board (WPWDB) for the MVYB's WIOA/WDAY Program extended to **June 30, 2025** for an additional awarded amount of **\$92,670** providing **30** new eligible WIOA/WDAY youth with educational and employment services.

The original agreement dates were from June 30, 2023, to June 30, 2024, with an awarded amount of **\$92,670** which provided 30 WIOA eligible economically disadvantage youth ages 16-24 with services under the Workforce Innovation Opportunity Act. The program is designed to provide resources and services that will enable youth to obtain a diploma/high school equivalency diploma, explore career opportunities, enroll in higher education, or obtain employment or certifications within a trade of interest.

Funds for this program are to be accounted for in the revenue code A4790.6 for appropriations in budget code A6295.101 (Salaries) 801, 802, 803, 804 & 806 (Fringes) and A6295.104; 402; 405; & 467. **There is no matching obligation for this grant.** Please note that although the letter dated August 21, 2024, I only received the extended award letter on official letterhead on October 3, 2024. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com. I will also be present at the city council meeting.

Sincerely,

Debbie Burrell-Butler,

Debbie Burrell-Butler
Executive Director, MBA

Cc: Shawyn Patterson-Howard, Mayor
Darren M. Morton, Comptroller
Brian Johnson, Corporation Counsel
MVYB files

Enclosed: Extended Award Letter
Ordinance No. 21

/)

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH THE
WESTCHESTER COUNTY DEPARTMENT OF
COMMUNITY MENTAL HEALTH FOR OPIOID
PREVENTION PROGRAMS AND ACCEPT
CONTRACTUAL AWARD**

Whereas, by letter dated January 12, 2024, the Executive Director of the Youth Bureau has requested legislation authorizing the Mayor to retroactively enter into an agreement with the Westchester County Department of Community Mental Health for the period January 2024 through December 2024 to accept the contractual awards in the amount of \$48,111 and \$11,000 totaling \$59,111 for opioid prevention programs to be implemented by the Mount Vernon Youth Bureau; and

Whereas, the City of Mount Vernon recognizes the critical importance of addressing opioid misuse and addiction among its residents, particularly its youth population; and

Whereas, the Mount Vernon Youth Bureau (MVYB) is poised to undertake evidence-based activities aimed at discouraging and preventing the misuse of opioids within the community; and

Whereas, the Office of Addiction Services and Support (OASAS) has designated funds to support initiatives aimed at combating substance abuse and promoting mental health; and

Whereas, the proposed activities include public education on drug disposal, corrective advertising campaigns, drug take-back programs, community-based education, greater access to mental health services for young people, engagement with non-profits and faith-based communities, and collaboration with school-based or youth-focused programs; and

Whereas, the MVYB has been awarded a contractual award totaling \$59,111 from the Westchester County Department of Community Mental Health to implement these vital programs; and

Whereas, the funds for these programs are designated under revenue code A2229.8 and appropriations in various budget codes, including A7330.101 (Salaries), A7330.402 (Travel), A7330.405 (Contracted Outside Services), A7330.458 (Misc), and A7330.467 (Program Supplies); and

Whereas, no matching funds are required for this grant, thereby alleviating the financial burden on the City of Mount Vernon; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is hereby authorized to retroactively enter into an agreement with the Westchester County Department of Community Mental Health for the period January 2024 through December 2024 to accept the awards in the amount of \$48,111 and \$11,000 totaling \$59,111 for opioid prevention programs to be implemented by the Mount Vernon Youth Bureau.

Section 2. Program Implementation. The Mount Vernon Youth Bureau shall utilize the awarded funds to carry out evidence-based activities aimed at discouraging and preventing the misuse of opioids as outlined in the agreement with the Westchester County Department of Community Mental Health.

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Section 3. Fiscal Allocation. The funds received under Revenue Code A2229.8 shall be appropriated to the following Budget Codes:

- A7330.101 (Salaries)
- A7330.402 (Travel)
- A7330.405 (Contracted Outside Services)
- A7330.458 (Misc)
- A7330.467 (Program Supplies)

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 2/14/2024
 Boxhill: Yea Browne: Yea
 Potrat: Yea Thompson: Absent
 Gleason: Yea Ordinance Adopted

APPROVED AS TO FORM

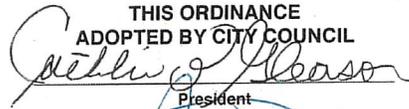


 Assistant Corporation Counsel



 Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL



 President

ATTEST:



 City Clerk

APPROVED

Dept. _____

APPROVED

FEB 15 2024

Date



 By _____ Mayor



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -954

Agenda Date: 10/23/2024

Agenda #: 5.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on October 23, 2024, and signed by the Mayor on October 24, 2024, authorizing the Mayor to Accept Funds from the Opioid Settlement Fund for the State Fiscal Year 2025 to be Administered by the Mount Vernon Youth Bureau for Opioid Misuse Prevention Initiatives - (\$10,053 to be accounted for in Revenue Code A2229.8. The appropriations shall be allocated as follows:

- A7330.101 & 104 (Salaries)
- A7330.402 (Travel)
- A7330.405 (Contracted Outside Services)
- A7330.458 (Miscellaneous Expenses)
- A7330.467 (Program Supplies),

be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR TO
ACCEPT FUNDS FROM THE OPIOID SETTLEMENT
FUND FOR THE STATE FISCAL YEAR 2025 TO BE
ADMINISTERED BY THE MOUNT VERNON YOUTH
BUREAU FOR OPIOID MISUSE PREVENTION INITIATIVES**

Whereas, by letter dated October 3, 2024, the Executive Director of the Youth Bureau has requested legislation authorizing the Mayor to accept the award of \$10,053 from the Opioid Settlement Fund for State Fiscal Year 2025, as administered by the Office of Addiction Services and Supports (OASAS); and

Whereas, the City of Mount Vernon has been awarded \$10,053 from the Opioid Settlement Fund for State Fiscal Year 2025, as designated by the settlement agreement from the Office of Addiction Services and Supports (OASAS); and

Whereas, these funds are to be administered by the Mount Vernon Youth Bureau (MVYB) to develop and implement evidence-based prevention activities aimed at reducing and preventing the misuse of opioids within the community; and

Whereas, the Office of Addiction Services and Supports (OASAS) designates these funds for specific uses under Schedule C "Approved Uses" for community-based opioid misuse prevention,

focusing on prevention strategies, educational programs, and public health initiatives; and

Whereas, the MVYB will use the funds to support various activities, including public education on drug disposal, corrective advertising, drug take-back programs, community-based education, mental health support services, youth-focused programs, and partnerships with local non-profits and faith-based communities; and

Whereas, the City of Mount Vernon seeks to accept and allocate these funds for their designated purposes, enhancing public health and safety in alignment with the objectives set forth by the Opioid Settlement Agreement; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Acceptance Funds. The Mayor of the City of Mount Vernon is hereby authorized to accept the award of \$10,053 from the Opioid Settlement Fund for State Fiscal Year 2025, as administered by the Office of Addiction Services and Supports (OASAS).

Section 2. Designated Purpose and Use of Funds. The awarded funds shall be allocated to the Mount Vernon Youth Bureau (MVYB) for opioid misuse prevention initiatives, specifically to support evidence-based activities that align with Schedule C “Approved Uses,” Section B (Prevent Misuse of Opioids). The following activities are authorized under this ordinance:

1. Public education on proper drug disposal.
2. Corrective advertising, campaigns, and public education initiatives.
3. Implementation of drug take-back, disposal, and destruction programs.
4. Community-based educational programs and initiatives.
5. Enhanced access to mental health services and support for young people.
6. Collaboration with non-profits and faith-based organizations for prevention programs.
7. Youth-focused, school-based programming promotes opioid misuse prevention.

Section 3. Accounting and Budget Allocation. Funds received from this grant shall be accounted for in Revenue Code A2229.8. The appropriations shall be allocated as follows:

- A7330.101 & 104 (Salaries)
- A7330.402 (Travel)
- A7330.405 (Contracted Outside Services)
- A7330.458 (Miscellaneous Expenses)
- A7330.467 (Program Supplies)

Section 4. Grant Administration and Reporting. The MVYB is authorized and directed to administer the grant funds under OASAS requirements. The MVYB shall also comply with all necessary reporting and reconciliation requirements to ensure proper utilization and accountability of

the funds.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2344 – Fax: (914) 665-1373
IG: mountvernonyb | FB: mvyouthbureau
YOUTH BUREAU.CMVNY.COM

DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

October 03, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the mayor to accept funds from the Opioid Settlement Fund as designated by the settlement agreement for state fiscal year 2025 from the Office of Addiction Services and Supports. The contractual award in the amount of \$10,053 is awarded to the City of Mount Vernon whereas the Mount Vernon Youth Bureau (MVYB) will use funds to discourage or prevent the misuse of opioids within the community.

Funds are designated by the Office of Addiction Services and Support (OASAS) to complete evidence-based activities. OASAS is conducting annual reconciliation of all appropriations to ensure all dollars available through Regional Abatement are passed on to receiving entities payment will be made this year to account for the outstanding balance owed from SFY' 23, SFY' 24 and SFY' 25.

Based on Schedule C "Approved Uses, the MVYB will focus on PREVENTION section B (Prevent Misuse of Opioids). Some evidence-based activities include 1. Public education relating to drug disposal. 2. Corrective advertising, campaigns, or affirmative to the public. 3. Drug take-back disposal or destruction programs. 4. Support community-based education. 5. Support greater access to mental health services and support for young people 6. Engage non-profits and faith-based community as a system to support prevention. 7. Work with school-based or youth-focused programs.

Funds are to be accounted for in revenue code A2229.8 and with appropriations in budget codes: A7330.101 & 104 (Salaries), A7330.402 (Travel), A7330.405 (Contracted Outside Services), and A7330.458 (Misc), A7330.467 (Program Supplies). No matching is required for this grant.

Should you require further information, please feel free to contact me at (914) 665-2347 or by email at Dburrell@cmvny.com.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel

Enclosed: Copy of award letter



Office of Addiction Services and Supports

OASAS. Every Step of the Way.

KATHY HOCHUL
Governor

CHINAZO CUNNINGHAM, MD
Commissioner

September 16, 2024
Shawyn Howard
Mount Vernon City

Dear Shawyn,

On behalf of Governor Kathy Hochul, I am pleased to inform you that Mount Vernon City will be receiving money from the Opioid Settlement Fund as designated by the settlement agreements for state fiscal year 2025.

OASAS is providing the Local Governmental Unit (LGU) for Westchester County with dollars for Mount Vernon City to procure at its discretion based on the allowable use of funds per Settlement and Statute. Additional information on the use of funds and reporting is provided on the Opioid Settlement Fund Regional Abatement website. OASAS is conducting annual reconciliation of all appropriations to ensure all dollars available through Regional Abatement are passed on to receiving entities. Payments will be made this year to account for the outstanding balance owed from SFY'23 and SFY'24, as well as the anticipated SFY'25 payment. Please see the table below for details. Entities will receive up to three payment worksheets to account for the amounts owed because of the reconciliation and 2025 payment. Payments are expected to go out in October 2024.

Table with 5 columns: Entity, SFY2023 balance owed, SFY2024 balance owed, SFY2025 balance owed, Total Reconciliation 2025. Row 1: Mount Vernon City, \$ 0, \$2,652, \$7,401, \$10,053

OASAS is excited to work in partnership with the cities, LGUs, and OLEs on use of the Opioid Settlement Fund. This funding is important in addressing the substance use prevention, treatment, harm reduction, and recovery service needs at the local level.

Please coordinate any publicity regarding this award with the OASAS Communications Office at communications@oasas.ny.gov or by calling (518) 457-8299. Any other questions can be directed to (518) 485-2322.

Sincerely,

Handwritten signature of Chinazo Cunningham

Chinazo Cunningham, MD
Commissioner

- cc: Constance Burke
Deborah Davis
Keith McCarthy
Tracey Collins
Trishia Allen

Schedule C – Approved Uses

I. TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse services that include the full American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions, including but not limited to:
 - a. Medication-Assisted Treatment (MAT);
 - b. Abstinence-based treatment;
 - c. Treatment, recovery, or other services provided by states, subdivisions, community health centers; non-for-profit providers; or for-profit providers;
 - d. Treatment by providers that focus on OUD treatment as well as treatment by providers that offer OUD treatment along with treatment for other SUD/MH conditions; or
 - e. Evidence-informed residential services programs, as noted below.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based, evidence-informed or promising practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Treatment of mental health trauma resulting from the traumatic experiences of the opioid user (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g.,

II.

PREVENTION

A. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
2. Academic counter-detailing to educate prescribers on appropriate opioids prescribing.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
 - a. Increase the number of prescribers using PDMPs;
 - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
 - c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD.
6. Development and implementation of a national PDMP – Fund development of a multistate/national PDMP that permits information sharing while providing appropriate safeguards on sharing of private health information, including but not limited to:
 - a. Integration of PDMP data with electronic health records, overdose episodes, and decision support tools for health care providers relating to OUD.
 - b. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of

7. Increase electronic prescribing to prevent diversion or forgery.
8. Educating Dispensers on appropriate opioid dispensing.

B. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Corrective advertising or affirmative public education campaigns based on evidence.
2. Public education relating to drug disposal.
3. Drug take-back disposal or destruction programs.
4. Fund community anti-drug coalitions that engage in drug prevention efforts.
5. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
6. Engaging non-profits and faith community as a system to support prevention.
7. Support evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
8. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
9. Support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -976

Agenda Date: 10/23/2024

Agenda #: 6.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on October 23, 2024, and signed by the Mayor on October 24, 2024, authorizing the Mayor to Renew a Contract Agreement with the New York State Department of Agriculture and Markets for Fuel Inspection Services - (the City shall be reimbursed for up to \$11,550.00 by the New York State Department of Agriculture and Markets for costs incurred in performing fuel inspection services. All reimbursements will be deposited into Revenue Code A3389.9 (NYS Other), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW A CONTRACT AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS FOR FUEL INSPECTION SERVICES

Whereas, by letter dated October 15, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the Mayor to renew the contract agreement with the New York State Department of Agriculture and Markets, covering the period from April 1, 2024, to March 31, 2029, to conduct fuel inspections, screening tests, and fuel sampling at retail fuel outlets within the City of Mount Vernon; and

Whereas, the City of Mount Vernon, through its Consumer Protection Department, is responsible for conducting inspections, screening tests, and fuel sampling at retail fuel outlets to ensure compliance with New York State standards; and

Whereas, the City has a contractual agreement with the New York State Department of Agriculture and Markets, which allows the City to perform these services and receive reimbursement for the costs incurred; and

Whereas, the City will be reimbursed up to \$11,550.00 by the New York State Department of Agriculture and Markets for the services rendered during the contract period from April 1, 2024, to March 31, 2029; and

Whereas, funds reimbursed to the City will be deposited into revenue line A3389.9 (NYS Other) and appropriated to corresponding expenditure lines, ensuring the continued support of the Consumer Protection Department's fuel inspection efforts, **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Renew Contract. The Mayor is hereby authorized to renew the contract agreement with the New York State Department of Agriculture and Markets, covering the period from April 1, 2024, to March 31, 2029, to conduct fuel inspections, screening tests, and fuel sampling at retail fuel outlets within the City of Mount Vernon.

Section 2. Reimbursement. The City shall be reimbursed for up to \$11,550.00 by the New York State Department of Agriculture and Markets for costs incurred in performing fuel inspection services. All reimbursements will be deposited into Revenue Code A3389.9 (NYS Other).

Section 3. Funding Appropriation. Reimbursed funds shall be appropriated to the corresponding expenditure lines as required to cover the costs of fuel inspections, screening tests, and sampling.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER - Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

October 15, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

AMENDED

RE: Request Authorizing the Mayor to Re-new a Contract Agreement with New York State Dept. of Agriculture and Markets

Honorable Councilmembers:

The Department of Public Safety requests the Honorable Members of the City Council to approve legislation authorizing the Mayor to re-new a contract agreement with New York State (NYS) Dept. of Agriculture and Markets. The agreement covers April 1, 2024 to March 31, 2029. *This has been amended to reflect the corrected budget line that funds are to be placed in when reimbursed.*

This contract allows the Mount Vernon Consumer Protection Department to conduct inspections, screening tests and sample fuel stored at retail fuel outlets. *The City will be reimbursed up to the amount of \$11,550.00 for costs incurred in performing the number of tests agreed upon. Reimbursements will go to revenue line A3389.9 (NYS Other) which will then be appropriated to corresponding expenditure lines.*

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

David Gibson
Commissioner of Public Safety

Cc: Mayor
Law Department
Comptroller



RECEIVED
CITY OF MOUNT VERNON
LAW DEPARTMENT
2019 JUN 28 P 3:53

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

Richard Thomas
Mayor

Robert Scott
Commissioner of Public Safety

June 20, 2019

Honorable City Council Members
City of Mount Vernon
City Hall
Mount Vernon, NY 10550
(Through the office of the Mayor)

MRT

2019 JUN 21 A 10:49
MAYOR
MOUNT VERNON NY

Dear Council Members:

This letter comes to request that the city council enact Legislation authorizing the Mayor to enter into an agreement with the State of New York Department of Agriculture and Markets for the Petroleum product Quality program for the contract period of April 1, 2019 to March 31, 2024.

The aforesaid contract will allow the Mount Vernon Consumer Protection Department to conduct inspections, screening tests and sample fuel stored at retail fuel outlets. The City Will be reimbursed in the amount of \$11,025.00 for costs incurred in the performing the number of tests agreed upon with the State Division of Weights and Measures.

Respectfully Submitted,

Robert Scott
Commissioner of Public Safety

cc: Mayor
Comptroller
Law Department

JUL 10 2019

18

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE STATE OF NEW YORK DEPARTMENT OF AGRICULTURE AND MARKETS FOR THE PETROLEUM PRODUCT QUALITY TESTING PROGRAM.

WHEREAS, by letter dated June 20, 2019, the Commissioner of the Department of Public Safety has requested legislation authorizing the Mayor to enter into an agreement with the State of New York Department of Agriculture and Markets for the Petroleum Product Quality Testing Program for the contract period of April 1, 2019 to March 31, 2024; NOW, THEREFORE,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The Mayor is hereby authorized to enter into an agreement with the State of New York Department of Agriculture and Markets for the Petroleum Product Quality Testing Program for the contract period of April 1, 2019 to March 31, 2024.

Section 2. The City will be reimbursed in the amount of \$11,025.00 for costs incurred in performing the number of tests agreed upon with the State Division of Weights and Measures.

Section 3. This ordinance shall take effect upon its approval by the Board of Estimate and Contract.

[Handwritten Signature]

Councilperson

APPROVED AS TO FORM

Assistant Corporation Counsel

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

[Handwritten Signature]

Acting President

ATTEST: *[Handwritten Signature]*

City Clerk

APPROVED
JUL 10 2019

APPROVED
Dept. _____

By *[Handwritten Signature]*

Acting Mayor

Vote Taken As Follows: 7/10/2019
Copeland: Yea Wallace: Yea
Farquharson: Yea Griffith: Yea
Duarte: Yea Ordinance Adopted

10



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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10550
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File #: TMP -981

Agenda Date: 10/23/2024

Agenda #: 7.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on October 23, 2024, and signed by the Mayor on October 24, 2024, authorizing one (1) Member of Service to attend the FBI-LEEDA Internal Affairs Investigation Training - (November 11, 2024, through November 15, 2024; \$795.00 for this training shall be satisfied from Budget Line A3120.451 (Training)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING ONE (1) MEMBER OF SERVICE TO ATTEND THE FBI-LEEDA INTERNAL AFFAIRS INVESTIGATION TRAINING

Whereas, by letter dated October 16, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing one (1) Member of Service from the Department of Public Safety to attend the FBI-LEEDA Internal Affairs Investigation Training from November 11, 2024, through November 15, 2024, at the Westchester County Police Academy; and

Whereas, the City of Mount Vernon's Department of Public Safety is committed to providing ongoing professional development and training opportunities for its personnel; and

Whereas, the FBI-LEEDA Internal Affairs Investigation Training is a highly respected course that addresses policies and procedures, effective complaint processes, and the investigation of personnel complaints, among other vital topics related to Internal Affairs; and

Whereas, this training will enhance the skills and knowledge of one (1) Member of Service in handling Internal Affairs investigations, ensuring that the City of Mount Vernon continues to uphold transparency and accountability within its public safety operations; and

Whereas, the training will take place from November 11, 2024, through November 15, 2024, at the Westchester County Police Academy located at 2 Dana Drive, Valhalla, NY, at a total cost of \$795.00; and

Whereas, the cost for this training shall be satisfied from Budget Line A3120.451 (Training), and the Member of Service will utilize a department vehicle for transportation to and from the training location); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Attend Training. The City Council authorizes one (1) Member of Service from the Department of Public Safety to attend the FBI-LEEDA Internal Affairs Investigation Training from November 11, 2024, through November 15, 2024, at the Westchester County Police

Academy.

Section 2. Cost and Funding. The total cost of \$795.00 for this training shall be satisfied from Budget Line A3120.451 (Training).

Section 3. Transportation. The Member of Service attending the training is authorized to use a department vehicle for transportation to and from the Westchester County Police Academy during the training period.

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
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(914) 665-2500

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JENNIFER LACKARD
DEPUTY COMMISSIONER of Reform

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

October 16, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, NY 10550

RE: FBI- LEEDA Internal Affairs Investigation Training for One (1) Member of Service

Honorable Councilmembers:

The Department of Public Safety requests that the City Council adopt an ordinance to approve one (1) Member of Service to attend the **FBI- LEEDA Internal Affairs Investigation Training** that will take place from November 11th, 2024 through November 15th, 2024. This training is hosted by the Westchester County Police Academy at 2 Dana Drive, Valhalla, NY.

The course addresses policies and procedures, effective complaint processes, investigation of personnel complaints and more vital topics pertaining to Internal Affairs.

The cost for this training is \$795.00 per attendee (**\$ 795.00 in total**) and will be satisfied from **Budget Line A3120.451 (Training)**. The Member of Service will utilize a department vehicle for transportation to and from the training. If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -983

Agenda Date: 10/23/2024

Agenda #: 8.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on October 23, 2024, and signed by the Mayor on October 24, 2024, authorizing the Issuance of Tax Anticipation Notes (TANs) in the Aggregate Principal Amount of up to \$7,000,000 to Meet the Financial Obligations of the City, be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE ISSUANCE OF TAX ANTICIPATION NOTES (TANs) IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$7,000,000 TO MEET THE FINANCIAL OBLIGATIONS OF THE CITY

Whereas, by letter dated October 17, 2024, the Comptroller has requested legislation authorizing the issuance of Tax Anticipation Notes (TANs) of the City in an aggregate principal amount not to exceed \$7,000,000, according to the Local Finance Law; and

Whereas, the City of Mount Vernon is required to meet its financial obligations by year-end; and

Whereas, the City of Mount Vernon has outstanding appropriated property taxes for FY 2024 for \$4.0 million and earlier years' taxes totaling \$59 million; and

Whereas, the City is in the process of implementing initiatives such as payment plans and tax lien sales to collect the outstanding taxes; and

Whereas, the City must issue Tax Anticipation Notes (TANs) in an aggregate principal amount of up to \$7,000,000 to provide the Comptroller with short-term cash flow to meet the City's financial obligations; and

Whereas, such notes shall be issued in anticipation of the City's last collection of property taxes for FY 2024 and shall be retired upon receipt of said taxes, or through renewal or the use of other available funds if all real estate taxes are not collected; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Issue Tax Anticipation Notes. The Comptroller of the City of Mount Vernon is hereby authorized to issue Tax Anticipation Notes (TANs) of the City in an aggregate principal amount not to exceed \$7,000,000, pursuant to the Local Finance Law.

Section 2. Terms of the Tax Anticipation Notes. The TANs shall be issued in anticipation of

collecting real estate taxes for the fiscal year 2024 and shall be retired upon receipt of such taxes. If all taxes are not collected, the TANs may be renewed or retired using other available funds.

Section 3. Repayment of the Notes. The repayment of the TANs shall be made from the funds collected from FY 2024 property taxes, or from other available funds, including but not limited to future tax collections from earlier fiscal years. Payment plans and tax lien sales are being pursued to facilitate the collection of outstanding taxes.

Section 4. Additional Authority. The Comptroller is further authorized to determine the final amount of the debt, the type of note issuance, and the term of the TANs based on the City's financial capacity and subject to approval by a financial institution.

Section 5. Effective Date. This ordinance shall take effect immediately upon its passage and adoption by the City Council.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

October 17, 2024

The Honorable City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2024-14 – Request for Authorization to issue Tax Anticipation Notes (TANS)

Honorable City Council Members:

I write to respectfully request that the Mount Vernon City Council (“the Council”) enact legislation granting permission for the Comptroller to issue tax anticipation notes (TANs) of the City in the aggregate principal amount of up to \$7,000,000, pursuant to the Local Finance Law, in order for the City to meet its financial obligations by year end.

Such notes shall be issued in anticipation of the City’s last collection of property taxes for FY 2024 and such borrowing shall be retired upon the receipt of such taxes. Should the City not collect all of said real estate taxes for FY 2024, the City can renew said notes until such taxes are collected or retire the notes using other available funds. Either way, the issuance of such notes is a short-term solution to provide the Comptroller with cash flow, which will allow the City to meet its obligations.

At present, we have appropriated \$4.0 million of unpaid 2024 property taxes outstanding and \$59 million in earlier years taxes outstanding, of which we are in the process of launching payment plans and tax lien sales to collect. These initiatives will provide for repayment of the TANs.

Attached you will find a resolution for your consideration. Please note the final amount of the debt, type of bond issuance and term will depend on our ability to be approved by a financial institution. If approved by your honorable body, the City will commence the process for issuance of the debt, subject to our financial capacity and financial institution approval.

Thanking you in advance for your assistance in this matter.

Respectfully,

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor Shawyn Patterson-Howard
Corporation Counsel
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -923

Agenda Date: 10/29/2024

Agenda #: 9.

**A RESOLUTION AUTHORIZING THE AWARD OF
A CONTRACT TO NUVISTA GENERAL CONTRACTORS**

WHEREAS, by letter dated September 17, 2024, the Commissioner of the Department of Public Works (DPW) has requested legislation authorizing an award to the lowest bidder, Nuvista General Contractors, as it is deemed to be in the best interest of the City; and

WHEREAS, the Department of Public Works, through the Board of Estimate and Contract, solicited bids for roof replacement at the Armory services, with such bids being received and opened on August 15, 2023; and

WHEREAS, the Department of Public Works has thoroughly reviewed the submitted bids and recommends that the contract be awarded to Nuvista General Contractors, located at 589 Greenbush Road, Blauvelt, NY 10913, as the lowest responsible bidder, with a bid amount of \$172,000.00; and

WHEREAS, the contract is proposed for a term of one (1) year, with the option for a one (1) year extension based on satisfactory performance, and it is in the best interest of the City to move forward with this contract award; and

WHEREAS, a tentative list of buildings has been identified and prioritized based on the following evaluation criteria:

Scope of Work:

- Rip off all of the old shingles on the entire building. Inspect the condition of the current sheathing and re-nail using #6 nails
- Replacing damaged sheathing with ¾" CDX plywood will cost an additional \$180.00 per sheet. The first 10 sheets are included in the base bid
- Dispose debris in accordance with the local waste management regulations
- Provide leak barrier storm weather watch on the first 6' of roof
- Use starters (pro-start from GAF)
- Roof deck protection shingle mate #30
- Provide and install shingles GAF Timerline Ultra High Definition – Architectural Shingles – 30-Year Warranty
- Provide Ridge Caps Timertex
- Provide and install cobra ridge vents
- Use six (6) nails per shingle 1-1/4" Galvanized
- Drip edge aluminum 1-1/2" x 3-3/4"
- Asbestos removal will have an additional charge (not included in the total price)
- Prevailing wage labor
- Workmanship warranty: one (1) Year
- Manufacturer's warranty on shingles: thirty (30) Years
- Any additional repairs or unforeseen damage discovered during the project will be communicated and billed separately

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Vernon as follows:

Section 1. Award of Contract. The Board of Estimate hereby authorizes the Mayor to enter into a contract with Nuvista General Contractors for the replacement of the roof at the Armory in the amount of \$172,000.00, for a term of one (1) year, with an option for a one (1) year extension based on satisfactory performance.

Section 2. Funding. Funding for this project is available via H1620.203.C930 (ARPA) – City-Owned Property Capital Projects Covid & Operational Compliance.

Section 3. Roof Replacement. This resolution includes a tentative list of items to be replaced on the Armory’s roof. The work will be prioritized based on surface deterioration, upcoming infrastructure work, and resident petitions.

Section 4. Deposit. The certified check, cash, or bid bond for five (5%) percent of said bid and the deposit of the following two lowest bidders will be retained until the contract with the successful bidder is duly executed.

Section 5. Effective Date. This resolution shall take effect immediately upon its approval by the Board of Estimate & Contract.



City of Mount Vernon, New York

Staff Report

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File #: TMP -987

Agenda Date: 10/29/2024

Agenda #: 10.

**A RESOLUTION AUTHORIZING THE
RETENTION OF PISCIONERE & NEWAROW, P.C.
AS CONFLICT COUNSEL IN THE MATTER OF
NEMBHARD V. CITY OF MOUNT VERNON**

WHEREAS, pursuant to Section 153 of the Charter of the City of Mount Vernon, the Corporation Counsel, with the written consent of the Mayor, may employ outside counsel at a compensation rate agreed upon by the Board of Estimate and Contract for proceedings in which the City is a party; and

WHEREAS, by letter dated October 23, 2024, the Corporation Counsel has recommended that the City retain the law firm of Piscionere & Newarow, P.C. as conflict counsel in the matter titled “Mark Nembhard and Brandon Nembhard, plaintiffs, against the City of Mount Vernon, Mount Vernon Police Department (MVPD), Officer Raiton Betty, individually and in his official capacity, and Officer Henry Horatio Spence”; and

WHEREAS, the City’s counsel in this matter, the Quinn Law Firm, has advised that it cannot represent Police Officer Raiton Betty due to potential conflicts of interest that may arise in the case. Accordingly, pursuant to Chapter 50, Personnel Policies, Article IV, Defense and Indemnification of Officers and Employees, Section 50-45, Mr. Betty is entitled to legal representation at the expense of the City; and

WHEREAS, Piscionere & Newarow, P.C. will provide legal representation for Officer Betty under the terms outlined in the Retainer Agreement, with attorneys billing at an hourly rate of \$350.00 and paralegals at an hourly rate of \$85.00; now, therefore, be it

RESOLVED, that Piscionere & Newarow, P.C. is hereby retained as conflict counsel for the City of Mount Vernon and Officer Raiton Betty in the matter of *Nembhard v. City of Mount Vernon*, with fees paid in accordance with the Engagement Letter attached to the Retainer Agreement, and the City will endeavor to process payments within 30 days of receiving invoices; and be it further

RESOLVED, that the necessary funds are available and allocated from Budget Code A1420.405 (Outside Contracted Services) in the Law Department’s 2024 budget; and be it further

RESOLVED, that this resolution shall take effect immediately.



City of Mount Vernon, New York

Staff Report

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File #: TMP -990

Agenda Date: 10/29/2024

Agenda #: 11.

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT		
Position:	From:	To:
Assistant Commissioner of Community Development (URA Grant)	-0-	\$112,269.30

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

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File #: TMP -989

Agenda Date: 10/29/2024

Agenda #: 12.

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

Position: Assistant Commissioner of Community Development			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
14	\$79,794.90	\$116,328.60	\$4,059.30

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -984

Agenda Date: 10/29/2024

Agenda #: 13.

SHAWYN PATTERSON-HOWARD
MAYOR

BRIAN G. JOHNSON
CORPORATION COUNSEL



CITY OF MOUNT VERNON, NEW YORK
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CHRISTINE C. LOMBERT

ASSISTANT CORPORATION
COUNSEL
Mildred McGuire

CONFIDENTIAL

October 15, 2024

(Through Office of the Mayor)

Honorable Board of Estimate and Contract
City Hall
Mount Vernon, New York

Re: **Settlement of ALLSTATE a/s/o EMMAD MARJI
v. City of Mount Vernon
Settlement Amount: \$5,000.00**

Honorable Members:

Pursuant to Section 152 of the City Charter, the undersigned respectfully requests the approval of this Honorable Board to settle the above-captioned matter against the City of Mount Vernon for the total sum of \$5,000.00.

This office has evaluated the facts and circumstances of this matter and believes that it is in the best interest of the City to settle for the above amount.

If your Honorable Body agrees, a Resolution approving the settlement of this claim should be adopted.

Respectfully Submitted,

Brian G. Johnson
Corporation Counsel

Cc: Mayor
Comptroller
Law Department



SHAWYN PATTERSON-HOWARD
MAYOR

BRIAN G. JOHNSON
CORPORATION COUNSEL

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COUNSEL
Mildred McGuire

Memorandum

PRIVILEGED & CONFIDENTIAL

October 15, 2024

To: Mayor Shawyn Patterson-Howard
Office of the Mayor

From: Brian G. Johnson 
Corporation Counsel

Re: ALLSTATE INSURANCE CO. a/s/o EMMAD MARJI v. City of
Mount Vernon
Date of Loss: March 14, 2021
Notice of Claim filed: May 10, 2021
Amount of Claim: \$6,440.71
Settlement Amount: \$5,000.00

Nature of Claim: Totaled Property damage to 2019 Nissan Altima when tree located on city property fell on it.

Reasons for Settlement: Our investigation reveals that DPW had records for the actual tree location and one work order pending for that location. As such, it our opinion that the City would not prevail in having this claim dismissed on motion for summary judgment as there was were complaints for the actual location that caused damage to the vehicle in question. Rather than engage in protracted litigation and extensive motion practice, it is financially beneficial to settle this claim for a discounted lesser amount at this time.

Claimant submitted estimates for \$6,440.71 to repair the roof, rear bumper,

rear view glass and trunk but agreed to settle this matter for the total sum of \$5,000.00.

We recommend settlement.

cc: Mayor
Comptroller
Board of Estimate & Contract

WHEREAS, on May 10, 2021, ALLSTATE INSURANCE CO. a/s/o EMMAD MARJI filed a Notice of Claim seeking the sum of \$6,440.71 against the City of Mount Vernon for alleged property damage to a 2019 Nissan Altima when a tree located on city property fell onto it on March 14, 2021; and

WHEREAS, by letter dated October 15, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim in the amount of \$5,000.00; NOW, THEREFORE, be it

RESOLVED, that the aforesaid claim of ALLSTATE INSURANCE CO. a/s/o EMMAD MARJI, be settled for the sum of \$5,000.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, that said sum be paid out of Code A1930.494 (Judgments & Settlements), 2024 Budget.



City of Mount Vernon, New York

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File #: TMP -986

Agenda Date: 10/29/2024

Agenda #: 14.

WHEREAS, on August 12, 2022, ELISA GARAFANO filed a Notice of Claim seeking the sum of \$165,000.00 against the City of Mount Vernon for alleged flood damage to her property located at 238 East Grand Street, Mount Vernon, NY as a result of stormwater and sanitary pipes which gave way under and around the property on June 2, 2022; and

WHEREAS, the City of Mount Vernon was served with a Summons and Complaint on January 23, 2023; and

WHEREAS, by letter dated October 23, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim in the amount of \$165,000.00; NOW, THEREFORE, be it

RESOLVED, that the aforesaid claim of ELISA GARAFANO, be settled for the sum of \$165,000.00 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, that said sum be paid out of Code A1930.469 (Insurance Claims), 2024 Budget.



City of Mount Vernon, New York

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File #: TMP -995

Agenda Date: 10/29/2024

Agenda #: 15.

WHEREAS, by letter dated October 28, 2024, the Deputy Commissioner of the Department of Public Works has certified that the work issued under the contract between the City of Mount Vernon (the “City”) and Petrillo Contracting Inc. (“Contractor”) regarding “**Resurfacing of Various Streets in the City of Mount Vernon**” will be performed in a good and substantial manner by PETRILLO CONTRACTING INC., and said contractor is entitled to *Partial Payment No. 1, for \$863,738.64 as directed by the terms of the contract*; NOW, THEREFORE, be it

RESOLVED, that the Comptroller be and he hereby is authorized and directed to issue *Partial Payment No. 1 for \$863,738.64*, as certified by the Deputy Commissioner of Public Works; said draft to be delivered to the Corporation Counsel, by him, to be paid over to PETRILLO CONTRACTING INC. upon proof of the absence of liens against the same; the aforesaid is payment subject to the filing by said contractor of the required documents.

RESOLVED, that said amount be paid out of Budget Code H5110.203.C931, in which all funding is reimbursed via the New York State Consolidated Local Street and Highway Improvement Program (CHIPS).