



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**



(914) 665-2500 FAX (914) 665-2559

*Captain Michael Goldman
Commanding Officer*

*Sergeant Juliet Evans
Executive Officer*

Date: March 20, 2024

To: Office of the Police Commissioner

From: Sergeant Juliet Evans #4

Subject: Cultural Event: Latin Fest

On March 13, 2024, the undersigned supervisor received an event facility request form from the Department of Recreation. The applicant, Jorge Fierro, on behalf of Miztli LLC. Organization applied for an event on Sunday, May 19, 2024, from 1000 to 1800 hours with no scheduled rain date. The event is reportedly a cultural Latin event to be held at Hartley Park with an anticipated three-hundred and fifty (350) attendees. The event is scheduled to have twenty (25) business vendors, ten (10) food vendors, activities for children, and a stage with a DJ and artistic entertainment. The application reports that there will be no alcohol sales during this event, and the applicant is not requesting any street closures. The undersigned supervisor has no safety concerns regarding the applicant or the scheduled event and recommends that three (3) police officers be hired to patrol the inside grounds of Hartley Park during the event. The payment for the use of the Police Officers should be submitted prior to the event. The undersigned supervisor also recommends that the street supervisor monitor the event and be authorized to hire additional officers on an overtime basis should the need arise, at the organizer's expense.

The undersigned further recommends that this application be approved.

Sgt Juliet Evans #4 3/20/24
Sergeant Juliet Evans #4
Executive Officer
Support Services Division

CC: Patrol Division

[Signature]
APPROVED
Commissioner of Public Safety