

City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Referral Packet - Final

Tuesday, August 20, 2024

4:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

Call to Order: At 4:00 PM by Acting Mayor Cathlin B. Gleason

Roll Call: Roll Call and reading of agenda items administered by City Clerk Tanesia M. Walters. Noticed in the Journal News.

OTHERS: City Clerk Tanesia M. Walters, Deputy Clerk Nicole J. Bonilla, Assistant Comptroller Condell Hamilton, Procurement Manager Keith G. Eversley

ADMINISTRATION OF THE AGENDA**OPENING OF TWO (2) BIDS FOR DEPARTMENT OF PUBLIC WORKS**

Department of Public Works: An ordinance authorizing the Department of Public Safety to advertise for "Resurfacing of Various Streets in the City of Mount Vernon, New York – 2024"

Department of Public Works: An ordinance authorizing the Advertisement for Bids for Various Public Works Construction Equipment Rentals

RESOLUTIONS APPROVING ORDINANCES

1. Law Department: An Ordinance Authorizing the Mayor to Enter Into a Contract with Gallagher Bassett for Third-Party Administrator Services
2. Department of Management Services: An Ordinance Authorizing the Transfer of Funds Within the Department of Management Services Budget
3. Department of Management Services: An Ordinance Retroactively Approving the Attendance of Director Allen at the National Association of Black Journalists' Convention (July 31st to August 4, 2024)
4. Office of the Mayor: An Ordinance Authorizing the Sponsorship of the 3rd Annual Hispanic Heritage Month Celebration (to be sponsored by the Mayor's Office, Recreation Department, and Westchester Latinos Unidos).
5. Office of the Mayor: An Ordinance authorizing the Mayor to Accept Funding from the Urban Renewal Agency for the Office of Neighborhood Safety & Engagement - (\$400,000.00 from the URA)
6. Office of the Mayor: An Ordinance authorizing the Transfer of Funds within the Office of the Mayor for the Purchase of Office Furniture
7. Department of Public Works: An Ordinance authorizing a Budget Line Transfer to Cover the Purchase of Lactation Pods for Mount Vernon City Hall
8. Department of Public Works: An Ordinance authorizing the Mayor to enter into a Payment Contract Agreement with A+ Technology & Security Solutions Inc. for the Installation of Avigilon Cameras at DPW's Main Building (Canal Street) and Marina

9. Department of Public Works: An Ordinance Authorizing the Mayor to enter into a Payment Contract Agreement with A+ Technology & Security Solutions Inc. for the Installation of Interior and Exterior Avigilon Cameras at Memorial Field
10. Department of Public Works: An Ordinance authorizing the Mayor to enter into a Payment Contract Agreement with A+ Technology & Security Solutions, Inc. for the Installation of Avigilon Cameras at City Hall
11. Department of Public Works: An Ordinance to Approve Engagement with Safety Kleen Systems, Inc. for Cleaning the Oil Water Separator at the Department of Public Works Facility (NYSDEC Consent Order Compliance)
12. Department of Public Works : An Ordinance Amending Ordinance No. 2, Adopted by the City Council on October 25, 2023, Entitled "AN ORDINANCE AUTHORIZING THE ACQUISITION OF SMART COVER TECHNOLOGY FOR MS4 MANAGEMENT AND DATA COLLECTION"
13. Department of Recreation: An Ordinance Retroactively Authorizing the Co-Sponsorship of "the Twilight Series" by the Department of Recreation and Friends of Mount Vernon, Recreation and Youth Programs, Inc.
14. Board of Water Supply: An Ordinance Authorizing the Renewal of the Accounting Consultancy with Ms. Cynthia Owens for the Board of Water Supply
15. Board of Water Supply: An Ordinance authorizing a Water Rate Increase Effective January 1, 2025
16. Department of Recreation: An Ordinance Authorizing the Mayor to Enter into a Memorandum of Understanding (MOU) with Feeding Westchester
17. Youth Bureau: An Ordinance Authorizing the Mayor to enter into an Agreement with Smart Steps for the Mount Vernon Youth Bureau's Safe Place
18. Youth Bureau: An Ordinance Authorizing the Mayor to Retroactively Enter Into an Agreement with Break Bread, Not Hearts for the Mount Vernon Youth Bureau's Safe Place for Our Girls and Safe Haven Summer Programs
19. Youth Bureau: An Ordinance Authorizing the Mayor to Retroactively Enter into an Agreement with Inferno365 Fitness for the Mount Vernon Youth Bureau's Safe Place for Our Girls and Girls Embracing Maturing Programs (from July 9, 2024 to August 16, 2024)
20. Fire Department: An Ordinance Authorizing the Transfer of Funds for the Purchase of a Fire Department Command Vehicle
21. Fire Department: An Ordinance Amending Ordinance No. 17, approved by the City Council on September 14, 2022, entitled "AN ORDINANCE AUTHORIZING THE FIRE DEPARTMENT TO PURCHASE TWO (2) COMMAND VEHICLES AND PAYMENT OF THE EQUIPMENT WITH ARPA FUNDS"

22. Department of Public Safety: An ordinance Authorizing the Mayor to Enter into a One-Year Agreement with CentralSquare for Software Licensing and Maintenance
23. Department of Public Safety/Parking Bureau: An Ordinance Authorizing the Transfer of Funds Between Budget Lines Funded by the Police Department and the Parking Bureau
24. Department of Public Safety: An Ordinance Authorizing the Use of Funds from the State of New York State Division of Criminal Justice Services, Law Enforcement Technology (LETECH) Grant for the Purchase of License Plate Reader Cameras and Related Technology
25. Department of Public Safety: An Ordinance Authorizing the Use of Funds from the State of New York State Division of Criminal Justice Services Law Enforcement Technology Grant for the Construction of the Command Central Aware Room
26. Department of Public Safety: An Ordinance Authorizing the Purchase of Essential Equipment for the Emergency Service Unit (ESU) of the Department of Public Safety
27. Department of Public Safety: An Ordinance Authorizing the Attendance of Department of public Safety Members at the 2024 International Association of Chiefs of Police (IACP) Conference (October 18, 2024 to October 22, 2024)
28. Department of Public Safety: An Ordinance Authorizing Attendance of Department of Public Safety Members at the 2024 Division of Criminal Justice Services (DCJS) Annual Public Safety Symposium - (September 17 to September 20, 2024)
29. Department of Public Safety: An Ordinance Amending Ordinance No. 13, adopted by the City Council on July 10, 2024, entitled "AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS BETWEEN BUDGET LINES FUNDED THROUGH THE AMERICAN RESCUE PLAN ACT (ARPA)"
30. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter Into a Contract with Electronic Systems Solutions, Inc. (ESS) for the Installation and Maintenance of a Citywide Camera Surveillance System
31. Department of Public Safety: An Ordinance Authorizing the Mayor to Enter into a Contract with Motorola Solutions Inc. for the Purchase of a Citywide Camera Surveillance System
32. Office of the Comptroller: An Ordinance Authorizing the Comptroller to Write Off Unpaid Property Taxes and Interest for Certain Properties with New Homeowners
33. Office of the Comptroller: An Ordinance Authorizing a Partnership with Working Advantage Plum Benefits For Employee Discounts
34. Department of Planning: An Ordinance Authorizing the Mayor to Execute a Contract with Cleary Consulting for Professional Planning Services for the Mount Vernon Comprehensive Plan

35. Department of Planning: An Ordinance Authorizing the Mayor to Execute a Contract with AKRF, Inc. for Progress for Planning Analysis Services for the Mount Vernon Comprehensive Plan
36. Department of Planning: An Ordinance Authorizing the Mayor to Execute a Contract with Mid-Hudson Pattern for Progress for Planning Analysis Services for the Mount Vernon Comprehensive Plan

SALARY RESOLUTIONS

37. Salary Resolution (All Position) - Director of Neighborhood Safety & Engagement (Office of the Mayor)
38. Salary Resolution (All Position) - Assistant Commissioner of Planning (Department of Planning and Community Development)
39. Salary Resolution (Minimum/Maximum) - Assistant Commissioner of Planning (Department of Planning and Community Development)
40. Salary Resolution (Minimum/Maximum) - Records Clerk
41. Salary Resolution Amendment No. 1 - for Fixing the Salary (Minimum-Maximum) for the Deputy Commissioner of Public Works - Administration
42. Salary Resolution Amendment No. 4 - (CSEA - ALL POSITIONS) for the Deputy Commissioner of Public Works - Administration (Grant Funded, EFC)
43. Salary Resolution Amendment No. 14 - (ALL POSITIONS) for the Deputy Commissioner of Public Works - Administration (Grant Funded, EFC)

AUTHORIZATION OF PARTIAL PAYMENTS

44. Department of Public Works: A Resolution authorizing Partial Payment No. 2 for National Water Main Sewer Cleaning
45. Department of Public Works: A Resolution Authorizing Partial Payment No. 3 to National Water Main - Sewer System Rehabilitation – Phase 1
46. Department of Public Works: A Resolution authorizing Partial Payment No. 4 to National Water Main for Sewer Rehabilitation
47. Department of Public Works: A Resolution Authorizing Partial Payment No. 5 to National Water Main - Sewer System Rehabilitation – Phase 1

SETTLEMENTS

48. Settling the Claim for Property Damage - KAREEM LLOYD
49. Settling the Claim for Property Damage - DEZANZA FOSTER

- 50. Settling the Claim for Property Damage - DONNA WILLIAMS
- 51. Settling the Claim for Property Damage - LIBERTY LINES
- 52. Settling the Claim for Property Damage - PROGRESSIVE a/s/o KRYSTLE WALKER
- 53. Settling the Claim for Property Damage - DAVID CLARKE
- 54. Settling the Claim for Property Damage - PROGRESSIVE a/s/o NIGEL PINNOCK
- 55. Settling the Claim of RAYVON RUTHERFORD and REGINAL GALLMAN

TAX REVIEW SETTLEMENTS

- 56. Tax Review Settlement - A Resolution Amending Resolution No. 13 adopted by the Board of Estimate & Contract on April 30, 2024 Regarding RS South 6th Avenue Family Partnership
- 57. Tax Review Settlement - Resolution Amending Resolution No. 23 regarding Tax Review Settlement for 22 West First Street

Agenda was concluded at ____ PM

Acting Mayor Cathlin B. Gleason asked if there was new business:

Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at ____



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
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File #: TMP -634

Agenda Date: 8/20/2024

Agenda #:

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on June 26, 2024, and signed by the Mayor on June 27, 2024, authorizing the Department of Public Safety to advertise for “Resurfacing of Various Streets in the City of Mount Vernon, New York - 2024” - (funding for this project is available from the following sources:

- NYS CHIPS (Consolidated Local Street and Highway Improvement Program),
- NYS EWR (Extreme Winter Recovery),
- NYS PAVE-NY,
- NYS POP (Pave Our Potholes),
- CDBG (Community Development Block Grant), and
- American Rescue Plan Act of 2021), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE DEPARTMENT OF PUBLIC SAFETY TO ADVERTISE FOR BIDS FOR “RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NEW YORK - 2024”

Whereas, by letter dated May 28, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing the Department of Public Safety to advertise for bids for the “RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NEW YORK - 2024”; and

Whereas, the Department of Public Safety has identified the need for resurfacing various streets in the City of Mount Vernon to improve infrastructure and ensure public safety; and

Whereas, funding for this project is available from the following sources:

- NYS CHIPS (Consolidated Local Street and Highway Improvement Program),
- NYS EWR (Extreme Winter Recovery),
- NYS PAVE-NY,

- NYS POP (Pave Our Potholes),
- CDBG (Community Development Block Grant), and
- American Rescue Plan Act of 2021; and

Whereas, the bid process will adhere to Westchester County’s Minority Participation Policy and may be subject to the AFL-CIO Project Labor Agreement (the Building and Construction Trades Council of Westchester and Putnam Counties, New York), also known as the “PLA”; and

Whereas, the final list of streets to be resurfaced will be determined upon the selection and acceptance of the lowest qualified bidder; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON:

Section 1. Authorization. The City Council authorizes the Department of Public Safety to advertise bids for the “RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NEW YORK - 2024.”

Section 2. Funding. The funding for this project will be sourced from:

- NYS CHIPS (Consolidated Local Street and Highway Improvement Program),
- NYS EWR (Extreme Winter Recovery),
- NYS PAVE-NY,
- NYS POP (Pave Our Potholes),
- CDBG (Community Development Block Grant), and
- American Rescue Plan Act of 2021; and

Section 3. Process. The bidding process will comply with Westchester County's Minority Participation Policy and may be subject to the AFL-CIO Project Labor Agreement (PLA).

Section 4. Selection. After the lowest qualified bidder is selected and accepted, the final list of streets to be resurfaced will be submitted to the City Council for approval.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square – Room 108
Mount Vernon, NY, 10550
(914) 665-2343 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

May 28, 2024

Honorable City Council
City of Mount Vernon
Mount Vernon, NY 10550
(Through the Office of the Mayor)

RE: RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NY - 2024

Dear Honorable Councilpersons:

It is respectfully requested that legislation be enacted to advertise for bids for **“RESURFACING OF VARIOUS STREETS IN THE CITY OF MOUNT VERNON, NEW YORK - 2024”**.

Funding for the aforementioned project is available under the following funding sources:

- NYS CHIPS
- NYS EWR (Extreme Winter Recovery)
- NYS PAVE-NY
- NYS POP (Pave Our Potholes)
- CDBG (Community Development Block Grant)
- American Rescue Plan Act of 2021

The aforesaid bid is subject to Westchester County’s Minority Participation Policy. The bid may be subject to the AFL-CIO Project Labor Agreement (The Building and Construction Trades Council of Westchester and Putnam Counties, New York), also Known as the “PLA”.

The final list of streets to be resurfaced will be submitted upon selection and acceptance of the lowest qualified bidder. The ordinance shall take effect upon its approval by the Board of Estimate and Contract.

Respectfully submitted,

Damani L. Bush
Commissioner of Public Works
DB/cw

Cc: Engineering Department Comptroller’s Office Purchasing Dept. Contract File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
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File #: TMP -710

Agenda Date: 8/20/2024

Agenda #:

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on July 10, 2024, and signed by the Acting Mayor on July 10, 2024, authorizing the Department of Public Works authorizing them to advertise bids for Various Public Works Construction Equipment Rentals - (funding for this project is available from the following sources:

2024 Operating Budget Codes	A8120.405 (Outside Services), A8120.429 (Emergency Repairs)
ARPA Budget Codes	H8120.203 C-933 (Sanitary), H8140.203 C-932 (Storm)
\$5M Emergency (EFC)	H8120.203 C-934 (Sewer), H8140.203 C-935 (Storm)

, be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR VARIOUS PUBLIC WORKS CONSTRUCTION EQUIPMENT RENTALS

Whereas, by letter dated June 6, 2024, the Commissioner of the Department of Public Works has requested legislation authorizing them to advertise bids for Various Public Works Construction Equipment Rentals per the attached specifications; and

Whereas, the City of Mount Vernon recognizes the importance of equipping the Department of Public Works (DPW) with the necessary construction equipment to address emergency sewer issues promptly and efficiently; and

Whereas, having the appropriate contractors and equipment readily available in emergencies is crucial for the safety of the City's residents and infrastructure, reducing costs and mitigating risks associated with emergencies; and

Whereas, the existing contract for equipment rentals has recently expired, necessitating the release of a new bid under the City's procurement policy to ensure cost-effective and timely solutions; and

Whereas, the new bid will replace the standard bid summary sheet with an Itemized Unit Cost Schedule (Exhibit A) and waive the requirement for a 5% bid deposit due to the unspecified scope of

work; and

Whereas, funding for the bid will be allocated from the following Budget Codes:

2024 Operating Budget Codes	A8120.405 (Outside Services), A8120.429 (Emergency Repairs)
ARPA Budget Codes	H8120.203 C-933 (Sanitary), H8140.203 C-932 (Storm)
\$5M Emergency (EFC)	H8120.203 C-934 (Sewer), H8140.203 C-935 (Storm)

, and Budget Codes **Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Purpose. The Department of Public Works is authorized to advertise bids for Various Public Works Construction Equipment Rentals per the attached specifications.

Section 2. Authorization. The Department of Public Works shall utilize the Itemized Unit Cost Schedule (Exhibit A) in the specifications and waive the 5% bid deposit requirement due to the lack of a specified scope of work.

Section 3. Funding. Funding for the bids will be allocated from the following budget codes:

2024 Operating Budget Codes	A8120.405 (Outside Services), A8120.429 (Emergency Repairs)
ARPA Budget Codes	H8120.203 C-933 (Sanitary), H8140.203 C-932 (Storm)
\$5M Emergency (EFC)	H8120.203 C-934 (Sewer), H8140.203 C-935 (Storm)

Section 4. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

June 6, 2024

Honorable City Council Members
Of the City of Mount Vernon
City Hall, Mount Vernon, New York 10550
(Through the Office of the Mayor)
RE: RFP -Various Public Works Construction Equipment Rentals

Dear Honorable City Council Members,
I am writing to formally request authorization to advertise for bids for **Various Public Works Construction Equipment Rentals** in accordance with the attached specifications. It is important that our Emergency Sewer Crew be able to address all urgent matters in a timely fashion and have all the proper equipment for the safety of the the City of Mount Vernon’s residents and its infrastructure. Coordinating the need for emergency contractors and equipment sooner, rather than later proves to be cost effective and reduces fees that are often incurred in emergency situations. In situations of eminent danger this can also reduce the risk of injury or further danger.

The existing contract has recently expired, and in accordance with the newly adopted procurement policy, we must release a new bid. To mitigate unforeseen costs that could prove to be a burden in emergency situations, the Department of Public Works recommends going out to bid to fully vet and find cost saving solutions for the City of Mount Vernon. Having the appropriate contractor and equipment on hand also eliminates having to find qualified equipment in emergency situations that can be deemed hazardous and costly to constituents.

The standard bid summary sheet shall be replaced by an Itemized Unit Cost Schedule (“Exhibit A”) existing in the specifications and therefore the requirement for a 5% bid deposit shall be waived and stricken from the specification due to a lack of a specified scope of work.

This bid will be funded by the following budget codes:

2024 Operating Budget Code	Outside services-A8120.405 Emergency Repairs-A8120.429
ARPA Budget Codes	Sanitary H8120.203C933 Storm H8140.203C932
\$5M Emergency (EFC)	Sewer-H8120.203C-934 Storm-H8140.203 C-935

Respectfully,

Damani L. Bush
Commissioner of Public Works

DB/dg
CC: Curtis Woods



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
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File #: TMP -801

Agenda Date: 8/14/2024

Agenda #: 1.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Enter Into a Contract with Gallagher Bassett for Third-Party Administrator Services (\$271,595.00, to be funded from Insurance Premiums Budget Code A.1910.487), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH GALLAGHER BASSETT FOR THIRD-PARTY ADMINISTRATION SERVICES

Whereas, by letter dated August 6, 2024, the Corporation Counsel has requested legislation authorizing the Mayor to enter into a contract with Gallagher Bassett to provide third-party administration services for the City's legal claims; and

Whereas, on June 12, 2024, the City Council of Mount Vernon approved the specifications for the City's proposal for a third-party administrator; and

Whereas, in response to this solicitation, the City received a proposal from Gallagher Bassett (GB), which was opened at the July 2, 2024, Board of Estimate meeting; and

Whereas, upon reviewing GB's proposal and consulting with the City's insurance broker and Comptroller, the Board of Estimate accepted GB's proposal at its July 16, 2024, meeting; and

Whereas, the services provided by GB will enhance the Law Department's ability to monitor cases, manage its relationship with the third-party administrator and excess carrier, and provide more accurate cash reserves and reports on open cases and trends; and

Whereas, the total anticipated cost for the recommended services is \$271,595.00, to be funded from Insurance Premiums Budget Code A.1910.487; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is authorized to contract with Gallagher Bassett to provide third-party administration services for the City's legal claims.

Section 2. Compensation. The total anticipated cost for the services provided by Gallagher

Bassett shall be \$271,595.00.

Section 3. Funding Source. Funds for this contract shall be available in the Insurance Premiums Budget Code A.1910.487.

Section 4. Responsibilities. The Law Department shall oversee the implementation and management of the contract with Gallagher Bassett, ensuring that the services provided enhance the department's ability to monitor and manage legal claims effectively.

Section 5. Definitions.

- **Third-Party Administrator (TPA):** An external organization contracted to manage legal claims on behalf of the City.

- **Excess Carrier:** An insurance company providing coverage beyond the limits of the primary policy.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



SHAWYN PATTERSON-HOWARD
MAYOR

BRIAN G. JOHNSON
CORPORATION COUNSEL

CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT OF LAW
CITY HALL
ONE ROOSEVELT SQUARE, MOUNT VERNON, NY 10550
(914) 665-2366 • FAX (914) 665-9142
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DEPUTY CORPORATION
COUNSEL
JOHAN S. POWELL

SECOND DEPUTY
CORPORATION COUNSEL
CHRISTINE LOMBERT

ASSISTANT CORPORATION
COUNSEL
MILDRED MCGUIRE

August 6, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

RE: Request To Authorize the Mayor to Contract with Gallagher Bassett to serve as the Third-Party Administrator for the City's Legal Claims

Dear Honorable Members of the City Council:

As you know, on June 12, 2024, this Honorable Body approved the specifications for the City's proposal for a third-party administrator. As a result of this solicitation, the City received one proposal from Gallagher Bassett (GB), which was opened at the July 2 Board of Estimate meeting.

Upon reviewing GB's proposal and in consultation with our insurance broker and the Comptroller, I recommended that the Board of Estimate accept GB's proposal, which it did at its July 16, 2024 meeting. Now, I respectfully request that this Honorable Body authorize the Mayor to enter into a contract with GB to provide third-party administration services for the City's legal claims. The total anticipated cost for the recommended services is \$271,595.00. The funds for this contract shall be available in Insurance Premiums budget code A.1910.487. Attached is Gallagher Bassett's proposal for your review and consideration.

By contracting with GB, the Law Department will increase its ability to monitor cases and better manage its relationship with its third-party administrator and excess carrier. It will also maximize the Law Department's ability to provide more accurate cash reserves and reports to the City's elected officials regarding open cases and trends. Thank you for your consideration.

Respectfully submitted,

Brian G. Johnson
Corporation Counsel
City of Mount Vernon



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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File #: TMP -795

Agenda Date: 8/14/2024

Agenda #: 2.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Transfer of Funds Within the Department of Management Services Budget (\$35,000 from Budget Code A1680.486 (Technology Upgrades, Leases of Services & Shared Systems) to Budget Code A1680.407 (Reproduction & In-House Printing)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS WITHIN THE DEPARTMENT OF MANAGEMENT SERVICES BUDGET

Whereas, by letter dated August 5, 2024, the Commissioner of the Department of Management Services has requested legislation authorizing the Department to transfer \$35,000 from Budget Code A1680.486 (Technology Upgrades, Leases of Services & Shared Systems) to Budget Code A1680.407 (Reproduction & In-House Printing) to ensure adequate leasing and printing services funding; and

Whereas, the Department of Management Services has identified a need to transfer funds to ensure sufficient allocation for leasing and printing services; and

Whereas, the transfer of \$35,000 from Budget Code A1680.486 (Technology Upgrades, Leases of Services & Shared Systems) to Budget Code A1680.407 (Reproduction & In-House Printing) from exceeding its allocated budget; and

Whereas, maintaining budgetary compliance and operational efficiency within the Department of Management Services is essential for the effective functioning of city services; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization of Funds Transfer. The City Council authorizes the Department of Finance to transfer \$35,000 from Budget Code A1680.486 (Technology Upgrades, Leases of Services & Shared Systems) to Budget Code A1680.407 (Reproduction & In-House Printing) to ensure adequate leasing and printing services funding.

Section 2. Implementation. The Department of Finance is directed to make the necessary accounting adjustments to effectuate the transfer as specified in Section 1, ensuring compliance with all applicable financial regulations and policies.

Section 3. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2362 – Fax: (914) 665-6173

JUAN PEREZ
Commissioner Management Services

August 5, 2024

VIA EMAIL:
Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Approval of budget transfer of \$35,000 from A1680.486 to A1680.407 for city council meeting to be held on August 14th 2024.

Honorable Council members:

Management Services requests that the City Council approve a Resolution to allow the Department of Management Services to transfer \$35,000 from budget code A1680.486 to budget code A1680.407 to cover Leasing and printing services.

The transfer is required to avoid having budget code A1680.407 going over budget.

Sincerely,
Juan Perez

Commissioner Management Services
cc: Mayors Office, Comptroller



City of Mount Vernon, New York

Staff Report

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File #: TMP -807

Agenda Date: 8/14/2024

Agenda #: 3.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, retroactively approving the Attendance of Director Allen at the National Association of Black Journalists Convention (July 31st to August 4, 2024)- (\$2,440.59 shall be covered under budget line A1680.417 (training)), be and the same is hereby approved.

City Council:

AN ORDINANCE RETROACTIVELY APPROVING THE ATTENDANCE OF DIRECTOR ALLEN AT THE NATIONAL ASSOCIATION OF BLACK JOURNALISTS' CONVENTION

Whereas, by letter dated August 7, 2024, the Commissioner of the Department of Management Services has requested legislation retroactively approving the attendance of Director Allen at the National Association of Black Journalists Convention held from July 31 to August 4, 2024; and

Whereas, the City of Mount Vernon recognizes the importance of professional development and networking opportunities for its staff to enhance their skills and knowledge; and

Whereas, the National Association of Black Journalists (NABJ) Convention is a premier multi-day conference focused on journalism education, career development, networking, and innovation; and

Whereas, Director Allen of the Department of Management Services attended the NABJ Convention from July 31 to August 4, 2024; and

Whereas, the total cost of attendance, amounting to \$2,440.59, was incurred and will be covered under budget line A1680.417 (training); and

Whereas, the cost breakdown for the conference is as follows: \$607.96 for travel, \$1,299.63 for hotel, and \$533.00 for conference registration; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Retroactive Approval. The City Council hereby retroactively approves Director Allen's attendance at the National Association of Black Journalists Convention, which was held from

July 31 to August 4, 2024.

Section 2. Budget Allocation. The total cost of \$2,440.59 shall be covered under budget line A1680.417 (training), with the cost breakdown as follows:

- **Travel:** \$607.96
- **Hotel:** \$1,299.63
- **Conference Registration:** \$533.00

Section 3. Purpose. This ordinance officially sanctioned Director Allen's attendance at the NABJ Convention, acknowledging the value of such professional development activities to the City and its employees.

Section 4. Definitions.

- **Department of Management Services:** The City department oversees management operations, including employee training and development.
- **NABJ Convention:** A leading conference for journalism professionals, focusing on education, career development, networking, and innovation.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2362 – Fax: (914) 665-6173

JUAN PEREZ
Commissioner Management Services

August 7, 2024

VIA EMAIL:
Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Attendance for National Association of Black Journalists 2024 Convention FOR APPROVAL AT THE August 14, 2024 CITY COUNCIL MEETING

Honorable Councilmembers:

The Department of Management Services requests that the City Council retroactively approve legislation for Director Allen to attend the National Association of Black Journalists on July 31st, 2024. The conference will be attended from July 31 to August 4th.

The NABJ Convention is the premier multi-day conference for journalism education, career development, networking, and innovation.

The cost of the conference will be \$2440.59, which will be covered under budget line A1680.417 (training). The cost breakdown for the conference is as follows. \$607.96 for travel, \$1299.63 for hotel and \$533 for conference registration.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,
Juan Perez

Commissioner Management Services
cc: Mayors Office, Comptroller

Schedule By Day

Andrea Alford, Erin Haines, Esosa Osa, Sonya Ross, April Turner, APR **Filter**

See	1:30pm-2:30pm Aug 2 (Central)	
Meeting	NABJ Business Journalism Task Force Meeting	
Meeting	2:00pm-3:00pm Aug 2 (Central)	
InnovationBubble	Gear-a-thon (Innovation Bubble I Powered by Pew Research Center)	
Session	2:00pm-3:00pm Aug 2 (Central)	Allison Davis, Denise James
Session	Investigating With Your Audience I Presented by the NABJ Investigative Task Force	
Session	2:00pm-3:00pm Aug 2 (Central)	Grace Asiegbu, Adam Rhodes, Brian Rosenthal
Session	Sony Equipment Showcase I NABJ Visual Task Force Suite Talks 2024 I Powered by Sony Electronics, Inc.	
Meeting	2:00pm-3:00pm Aug 2 (Central)	Thomas Cubby
Meeting	NABJ Investigative Task Force Meeting	
Authors Showcase	2:30pm-3:30pm Aug 2 (Central)	
Authors Showcase	Think You Don't Need an Editor? Think Again I Authors Showcase	
Session	2:30pm-3:30pm Aug 2 (Central)	Regina Brooks, Wayne Dawkins, Angela Dodson, Ingrid Sturgis
Session	Lessons in Leadership Workshop I Powered by NBCU Academy (Application-Based)	
Session	2:30pm-4:30pm Aug 2 (Central)	Maya Eaglin, Sheinelle Jones, Yvette Miley, Omnika Thompson, Karen Toulon, Kevin Warren, Anzio Williams, Jason Wright, Essa Yip
Session	Reporting from Haiti: Taking on Risks and Myths Through Quality Journalism I Powered by W.K. Kellogg Foundation	
Session	2:30pm-4:00pm Aug 2 (Central)	Jacqueline Charles, Darlie Gervais, Harold Isaac, Widlore Mérancourt
Session	Left Behind: Centering HIV in the Black Community as a Social Justice Issue of Today I W.E.B. Du Bois Session I Powered by Viiv Healthcare	
Session	3:00pm-4:30pm Aug 2 (Central)	Laverne Cox, Demetria L. Lucas, Dr. Toyin Nwalor, Shadawn McCants, Adrian Neil, Jr.
Session	Gambling Coverage: The Safest Bet for the Future of Sports Journalism?	
Session	3:00pm-4:00pm Aug 2 (Central)	Timothy Parker, Exavier Pope, Harrison Sanford, Talaya Wilkins Gaines
Session	How to Make Your Podcast Stand Out in a Crowded Market	
Session	3:00pm-4:00pm Aug 2 (Central)	Daisy Rosario, Josh Gwynn, Brittany Luse, Bridget Todd
Session	NABJ Table Talks: Who and What Are Considered Journalists?	
Session	3:00pm-4:00pm Aug 2 (Central)	Tre'vell Anderson, Kathy Chaney, Raschanda Hall, Walter Smith Randolph, Amir Vera
Session	Suited and Booted: A Fashion Forecast From the Field... and at the Station (Fashion Show)	
Session	3:00pm-4:00pm Aug 2 (Central)	Lauren Baker, Akemi Harrison, Glenn Marshall, Trenier Ward, Ericka Wilson
Session	Thrive in the Eye of the Storm: Mastering the Art of Standing Out During Severe Weather	
Session	3:00pm-4:00pm Aug 2 (Central)	Anita Blanton, Brandy Campbell, Jason Frazer, Ken Graham, Vytas Reid
Session	Making the Shift: How to Transition from Press to PR I Powered by Amazon	
Session	3:00pm-4:30pm Aug 2 (Central)	Terry Allen, Neil Foote, Nikki Forman, Tenisha Tidwell
Session	The Art of Negotiating and the Business of News I Powered by ABC News	
Session	3:00pm-4:30pm Aug 2 (Central)	Cat McKenzie, Michael Carr, Sharon Chang, Derek Medina, Khadijah Sharif-Drinkard
Session	The Art of the Reporter-Producer Pairing in Sports I Powered by TNT Sports	
Session	3:00pm-4:30pm Aug 2 (Central)	Curtis Granderson, Chris Haynes, Stephanie Ready, Keith Robinson, Tarela Williams Lee
Session	The Black Male: Coveted and Banned I Black Male Media Project I Powered by FOX Corporation	
Session	3:00pm-4:30pm Aug 2 (Central)	Charles M. Blow, Gianni Caldwell, Kevin Corke, John W. Fountain, Richard Fowler, George Johnson
One	NABJ Visual Task Force Video Reel & Portfolio Reviews & Critiques I NABJ Visual Task Force Suite Talks 2024 I Powered by Sony Electronics, Inc.	
One	3:30pm-5:30pm Aug 2 (Central)	
InnovationBubble	Don't Let A Bot Dim Your Shine! (Innovation Bubble I Powered by Pew Research Center)	
Session	3:30pm-4:30pm Aug 2 (Central)	Raschanda Hall, Dr. Cynthia Overton, Pamela Purifoy
Authors Showcase	All We Were Promised: A Novel I Authors Showcase	
Authors Showcase	4:00pm-5:00pm Aug 2 (Central)	Natasha S. Alford, Ashton Lattimore
Authors Showcase	GHOST SKINS I Authors Showcase	
Authors Showcase	4:00pm-5:00pm Aug 2 (Central)	Sylvester Monroe, Vern E. Smith
Session	Power in Producing: The Importance of Being Behind the Scenes	
Session	4:30pm-5:30pm Aug 2 (Central)	Dadrion Robinson, Poinsha Barnes, Matthew Claiborne, Kevin Lightfoot
Authors Showcase	Open Book Signings I Authors Showcase	
Authors Showcase	5:00pm-5:30pm Aug 2 (Central)	
Reception	NABJ Sports Task Force Women in Sports Reception	
Reception	5:00pm-6:30pm Aug 2 (Central)	
Reception	NABJ Elections Results Press Conference	
One	5:30pm-6:30pm Aug 2 (Central)	
Reception	Changing The Narrative - A Different View on Educational Choice I Reception I Powered by EdChoice	
Reception	6:00pm-7:30pm Aug 2 (Central)	Chantal Rochelle
Reception	Cocktails & Connections with Google I Powered by Google	
Reception	6:00pm-7:30pm Aug 2 (Central)	Dr. Shanika Hope
Reception	Columbia Journalism School Alumni Reception I Powered by the Columbia School of Journalism	
Reception	6:00pm-7:30pm Aug 2 (Central)	Jelani Cobb
Reception	NABJ Broadcast Journalism Task Force Reception I Powered by Finding New Tomorrows	

Schedule By Day

Filter

Barack Obama: A Collection of Obama's DNC Speeches from 2004 - 2020 Authors Showcase		
10:30am-12:00pm Aug 2 (Central)		Patricia Duncan, Randall Pinkston
Madness: Race and Insanity in a Jim Crow Asylum Authors Showcase		
10:30am-12:00pm Aug 2 (Central)		Antonia Hylton, Joy Reid
Medgar and Myrlie: Medgar Evers and the Love Story That Awakened America Authors Showcase		
10:30am-12:00pm Aug 2 (Central)		Antonia Hylton, Joy Reid
Being Your Authentic Self/Being a POC in News		
10:30am-11:30am Aug 2 (Central)		Pat Harvey, Aziza Shuler, Nikita Stewart, Ernie Suggs
How to Report on AI Across Every Beat		
10:30am-11:30am Aug 2 (Central)		Renée Cummings, Darlene Superville
Meetings Matter: Elevate Local Government Reporting by Showing Up Presented by the NABJ Political Task Force		
10:30am-11:30am Aug 2 (Central)		Eva McKend, Tia Mitchell, Marisha (Reesha) Cosby, Leisa Richardson
Mentorship Maintenance: How to Grow From Mentee to Mentor Presented by NABJ Young Journalists Task Force		
10:30am-11:30am Aug 2 (Central)		Jasmine Butler, Rob Parker, Jamie Sherrod, Shay Simon, Romelo Styles
Taking Your Journalism from Good to Great Powered by The Athletic		
10:30am-12:00pm Aug 2 (Central)		Claudio Cabrera, Leon Carter, James Edwards III, Bryan Graham, Jim Trotter, Lisa Wilson
NABJ Global Journalism Task Force Meeting		
11:00am-12:00pm Aug 2 (Central)		
Artists, Athletes, Entertainers: Political Influence and Journalistic Challenges		
11:00am-12:00pm Aug 2 (Central)		Nayo Campbell, Brittany Bell Surratt, Ashley Bowden, Darren Haynes, Caché McClay
In a Child's Best Interest: Investigating Youth Issues Presented by the NABJ Investigative Task Force		
11:00am-12:00pm Aug 2 (Central)		Nicole Carr, Ciara Cummings, Darius Johnson, Kelly Wiley
Crafting Our Legacy: Approaches to Sharing Black History and Heritage Stories Powered by 10 Million Names		
11:00am-12:30pm Aug 2 (Central)		Cynthia Evans, Neil Foote, Paula Madison, Melia Patria, Janet Roach
Creating Content That Matters Powered by Doldash Meredith		
11:00am-12:30pm Aug 2 (Central)		Olivia Hancock, Kareema B. Parin, Danielle Pointdujour, Dr. Mackenzie Price
Interactive Google News Training Powered by Google		
11:00am-12:30pm Aug 2 (Central)		Van Dora Williams
Navigating a Career in Broadcast & Advocating for Yourself Powered by SAG-AFTRA		
11:00am-12:30pm Aug 2 (Central)		Marion Brooks, Craig Dellimore, Cianna Greaves, Micah Materre, Paula Weinbaum
On Camera: The Art of Telling Your Story Powered by CNN		
11:00am-12:30pm Aug 2 (Central)		Audie Cornish, Camila DeChalus, Ramón Escobar, Barry Nash, Sara Sidner, Jacque Smith
Hall of Fame Induction and Luncheon Powered by PGA TOUR, National Education Association (NEA) (Ticketed Event)		
12:00pm-2:00pm Aug 2 (Central)		Frank Holland, Abby Phillip
Travel Trends: How Black Travel Fuels Tourism Luncheon Powered by Powered by Carnival Cruise Line		
12:00pm-1:30pm Aug 2 (Central)		Kevin Frazier, Dave Chang, J.J. Eubanks, Dwight Brown, Jasmine Simpkins
JSHOP Mentor Meeting		
12:00pm-3:00pm Aug 2 (Central)		
NABJ Digital Journalism Task Force Meeting		
12:30pm-1:30pm Aug 2 (Central)		
Open Book Signings Authors Showcase		
12:30pm-2:30pm Aug 2 (Central)		
Under Pressure: Real Life in Real Time With Breaking News Presented by the NABJ Investigative Task Force		
12:30pm-2:00pm Aug 2 (Central)		Walter Smith Randolph, Stephen Stock
Toxic Pollution & Extreme Weather: How the Cause and Effect of Climate Change are Endangering Communities Powered by Beyond Petrochemicals		
1:00pm-2:30pm Aug 2 (Central)		Brittany Bell Surratt, Jason Frazer, Dr. Grace Tee Lewis, Heather McTeer Toney, Mustafa Santiago Ali
Champions of Change: A Fireside Chat on Black Media, Building Trust, and Combating Misinformation Powered by Comcast		
1:00pm-2:30pm Aug 2 (Central)		Enrol Barnett, Leroy Chapman, Jr., Sophia Marshall, Joy Reid, Rachel Scott
Diverse Voices: Building Sources as a Black Journalist Powered by the Financial Times		
1:00pm-2:30pm Aug 2 (Central)		Elizabeth Pears, Taylor Rogers, Dervedia Thomas, Carl Winfield
Interactive Google News Training Powered by Google		
1:00pm-2:30pm Aug 2 (Central)		Van Dora Williams
The Deciders: How to Cover the Issues Driving Voters in 2024 Powered by NBCU Academy (Application-Based)		
1:00pm-2:00pm Aug 2 (Central)		Yamiche Alcindor, Shaquille Brewster, Marion Brooks, Charles Coleman, Jr., Symone Sanders-Townsend
Gun Violence and Kids: Tracing the Causes and How to Tell More Impactful Stories		
1:30pm-2:30pm Aug 2 (Central)		Cara Anthony, Chaseedaw Giles, Suzette Hackney, Margo Sripe
Investigating Political Breaking News Presented by the NABJ Investigative Task Force		
1:30pm-2:30pm Aug 2 (Central)		Matt Brown, Gilbert Corsey, Jataria McGee, Asteed Herndon
Investigative Reporting at the Crossroads: Uncovering Black & Queer Stories Presented by the NABJ LGBTQ+ Task Force		
1:30pm-2:30pm Aug 2 (Central)		



All Results Mon 29 Tue 30 Wed 31 Thu 1 Fri 2 Sat 3 Sun 4

Category	Event Title	Time	Date	Location	Speakers
Signature Event	Sports Task Force Scholarship Jam I Powered by CBS Sports Inc., Amazon, CNN, TNT Sports, Xavier University of Louisiana, Kendall-Jackson, Chicago Cubs (Ticketed Event)	12:01am-2:00am Aug 3 (Central)			
Meeting	NABJ Business Meeting (Members Only)	8:00am-9:00am Aug 3 (Central)			
Other	Registration	8:00am-12:00pm Aug 3 (Central)			
Other	NABJ Chicago Chapter Shop - Gear & Merchandise	9:00am-2:00pm Aug 3 (Central)			
Authors Showcase	Open Book Signings I Authors Showcase	9:00am-12:00pm Aug 3 (Central)			
Session	Beyond the Cookie Cutter Look on Air	9:00am-10:00am Aug 3 (Central)			Bria Jones, Chelsea Jones, Sia Nyorikor, Lena Pringle, Aziza Shuler
Session	Documentary Filmmaking 101: How to Pitch, Produce & Distribute a Documentary I Presented by the NABJ Visual Task Force	9:00am-10:00am Aug 3 (Central)			Jamal Andress, Ernesto Guadalupe, Ali a Ibrahim, Nia Wesley
Session	What's Real and What's Not: Navigating Sourcing and Misinformation on Social Media	9:00am-10:00am Aug 3 (Central)			Jasmine Browley, Asia Ewart, Michelal Graham, Phil Lewis
Public Showcase	gODtalk I Documentary I Powered by The National Museum of African American History & Culture	9:00am-11:30am Aug 3 (Central)			Kim Moir, Dr. Brad Braxton
Other	The NABJ-Chicago Chapter Presents: Tourin' With Dilla I Powered by The Chicago Tribune, CBS2 Chicago (Ticketed)	9:30am-5:30pm Aug 3 (Central)			
Other	NABJ Shop - Gear & Merchandise	10:00am-12:00pm Aug 3 (Central)			
Authors Showcase	Pitch Your Book: 60 Seconds to Sell Your Idea to a Book Agent I Authors Showcase	10:00am-11:30am Aug 3 (Central)			Regina Brooks, Laini Brown Jemison
Session	#PivotandFreelance: Lessons Learned From the Trenches (and How to Avoid Them!) I Presented by the NABJ Entrepreneur, Freelance, Media-Related, and Academic Task Forces	10:30am-11:30am Aug 3 (Central)			Dr. Syb Brown, Brett Chambers, Raschanda Hall, Danielle Bell, Adrienne Samuel-Gibbs
Session	After the Quarantine: Public Health Reporting Post-COVID I Presented by the NABJ Political Task Force	10:30am-11:30am Aug 3 (Central)			Maria Byrd, Dr. Nicole Cross, Tameika Fairley, Ph.D., Tammie Fields, Jacqueline Howard
Session	CANCELLED - How Podcasts Are Redefining Black Representation in Sports and Culture	10:30am-11:30am Aug 3 (Central)			Gene Demby, Nadira Goffe, Katie Rayford, Sam Sanders
Session	Keeping It Local: Creating News Outlets to Serve Underserved Communities I Presented by NABJ Black Press Task Force	10:30am-11:30am Aug 3 (Central)			Denise Clay-Murray, Jos Duncan-Asè, Lawrence McGlynn, Shawn Mooring, Tracie Powell
Session	LGBTQ 101: Foundations for Inclusive Journalism I Presented by the NABJ LGBTQ+ Task Force	10:30am-11:30am Aug 3 (Central)			Tre'vell Anderson, Anna DeShawn, Ferni Redwood, Raquel Willis
Meeting	NABJ Arts & Entertainment Task Force Meeting	11:00am-12:00pm Aug 3 (Central)			
Public Showcase	Jazz Brunch and 'Clips & Conversations' with Amber Shana Williams I Powered by The Chosen	11:00am-1:00pm Aug 3 (Central)			Amber Shana Williams
Session	Trimming the Fat: Best Practices for Feature Editing I Presented by the NABJ Print Task Force	11:30am-12:30pm Aug 3 (Central)			Kathy Chaney, Andale Gross, Aisha Jefferson, Adrienne Samuel-Gibbs
Public Showcase	NABJ Visual Task Force Photo Auction & Reception I Powered by The Associated Press	12:00pm-1:30pm Aug 3 (Central)			
Meeting	NABJ LGBTQ+ Task Force Meeting	12:00pm-1:00pm Aug 3 (Central)			
Session	Black Men and the Vote: Picking a President	12:00pm-1:00pm Aug 3 (Central)			Michael Brice-Saddler, Eric Deggans, Jonathan Franklin, Sarah Glover, Skyler Henry
Public Showcase	The Supremes at Earl's All-You-Can-Eat I Clips and Conversation I Powered by Searchlight Pictures	1:00pm-2:30pm Aug 3 (Central)			Kathia Woods, Tina Mabry, Edward Kelsey Moore
Session	Launching Your Digital Path: Tools for Success with Podcasts, Blogging, YouTube and More	1:30pm-2:30pm Aug 3 (Central)			Ed Gordon, Jemele Hill, Nekia Nichelle, Jacque Reid
Session	Project 2025: What We Need to Know	1:30pm-3:00pm Aug 3 (Central)			Vanessa Williams, Kimberlé Crenshaw, Michael Harriot
Session	Reporting on Reparations: Covering Critical Conversations with Context	1:30pm-2:30pm Aug 3 (Central)			Khansa Jones-Muhammad, Emerald Morrow, Morris "Dino" Robinson, Robert Samuels, Erika Smith
Session	Thinking Like an Entrepreneur: How Covering Business Helped Me Launch My Own Venture	1:30pm-2:30pm Aug 3 (Central)			Bernadette Davis, Kameron Leach, Benét Wilson, Renita Young



All Results	Mon 29	Tue 30	Wed 31	Thu 1	Fri 2	Sat 3	Sun 4
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Other

#NABJ24 Cleveland Party | Powered by Destination Cleveland

12:01am-2:00am Aug 4 (Central)

Signature Event

Gospel Brunch | Powered by ARB Media (Ticketed Event)

9:00am-11:30am Aug 4 (Central)

Yolanda Adams, Darwin Hobbs

Meeting

NABJ Board of Directors Meeting

12:00pm-1:00pm Aug 4 (Central)



All Results Mon 29 Tue 30 Wed 31 Thu 1 Fri 2 Sat 3 Sun 4

Other	Registration						
Student Project	7:00am-7:00pm Jul 31 (Central)						
Student Project	Student Multimedia Projects						
Other	7:30am-9:30pm Jul 31 (Central)						
Other	NABJ Visual Task Force Photo Auction Displays						
Innovation Bubble	8:00am-11:59pm Jul 31 (Central)						
Innovation Bubble	Hands-on: A Beginner's Guide to Writing Data-Driven Stories (Innovation Bubble I Powered by Pew Research Center)						
J&OP	8:00am-9:00am Jul 31 (Central)						Mike Reilly
J&OP	JSHOP High School Workshop I Powered by Think.Public.Media./NPR						
Other	8:30am-5:30pm Jul 31 (Central)						
Other	Career Fair & Exhibits						
Other	9:00am-5:00pm Jul 31 (Central)						
Session	Career Fair 101 - Learn the Ins & Outs of How to Get The Most Out of the NABJ Career Fair						
Session	9:00am-10:00am Jul 31 (Central)						Essence Dashtaray, Darren Haynes, Skubie Mageza, Kelvin Washington, Anzio Williams
Session	Networking For Your Net Worth: How to Make Connections in a Newsroom I Presented by the NABJ Business Task Force						
Session	9:00am-10:00am Jul 31 (Central)						Ariana McLymore, Shaun Francis, Keiko Morris, Bowdeya Tweh
Session	Real or Fake: Spotting Misinformation and Disinformation I Presented by the NABJ Investigative Task Force						
Session	9:00am-10:00am Jul 31 (Central)						Mark Walker
Session	When All H* Breaks Loose: Using Social Media to Find Immediate Sources in a Major Disaster I Presented by the NABJ Investigative Task Force						
Session	9:00am-10:00am Jul 31 (Central)						Diana Fuentes, Walter Smith Randolph, Robin Washington
Leadership Acad...	NABJ Titans: Leading During Disruptions and Disinformation I NABJ Leadership Academy						
Leadership Acad...	9:00am-10:00am Jul 31 (Central)						Maria Reeve, Tracy Brown, Kevin Merida, Hollis Towns
Authors Showcase	Loving Your Black Neighbor as Yourself: A Guide to Closing the Space Between Us I Authors Showcase						
Authors Showcase	10:00am-11:00am Jul 31 (Central)						Charite Griffin, Dr. Kortni Lemon
Authors Showcase	Time: The Untold Story of the Love That Held Us Together When Incarceration Kept Us Apart I Authors Showcase						
Authors Showcase	10:00am-11:00am Jul 31 (Central)						Eva Coleman, Fox Richardson, Robert Richardson
Session	NABJ to Host Former President Trump for a Conversation in Chicago During Annual Convention						
Session	12:00pm-1:00pm Jul 31 (Central)						Donald J. Trump, Harris Faulkner, Kadia Goba, Rachel Scott
Other	NABJ Shop - Gear & Merchandise						
Other	1:00pm-5:00pm Jul 31 (Central)						
Authors Showcase	Open Book Signings I Authors Showcase						
Authors Showcase	1:00pm-2:00pm Jul 31 (Central)						
Session	Black Investigations Matter: Investigating Issues Impacting Our Community I Presented by the NABJ Investigative Task Force						
Session	1:00pm-2:00pm Jul 31 (Central)						Keith Herbert, Caresse Jackman, Tonya Simpson, Kat Stafford, Cheryl W. Thompson
Session	Breaking News 101: Reporters and Editors Workshop I Presented by NABJ Print Task Force						
Session	1:30pm-2:30pm Jul 31 (Central)						Amanda Barrett, Kathy Chaney, Aisha Jefferson, Torrance Latham, Candi Meriwether
Session	Diving into the Data						
Session	1:30pm-2:30pm Jul 31 (Central)						Ariane Datil, Josh McGhee, Jan Ransom, Audrina Sinclair, Dorothy Tucker
Session	New Approaches to Everyday Stories: Taking the Boring Out of the News						
Session	1:30pm-2:30pm Jul 31 (Central)						Maya Eaglin, Bill Hague, Glenn Marshall, Marcus Riley
Session	So You Wanna Be a Culture Journalist? From Basics to Bylines I Presented by the NABJ LGBTQ+ Task Force						
Session	1:30pm-2:30pm Jul 31 (Central)						Te'vell Anderson, Shar Jossell, Brittany Luse, Corey Rose
Session	The Future of Sports Journalism. On Its Deathbed or Ready to Rise From the Ashes?						
Session	1:30pm-2:30pm Jul 31 (Central)						A. Sherrod Blakely, Isaiah Blakely, Michael Curtis, Krystle Rich-Bell, Otto Strong
Session	You Joined a Union. Now What? I Presented by the NABJ Business Journalism Task Force						
Session	1:30pm-2:30pm Jul 31 (Central)						Susan DeCarava, Bianca Flowers, April Joyner, Taylor Rogers
Making	NABJ Health & Science Task Force Meeting						
Making	2:00pm-3:00pm Jul 31 (Central)						
Authors Showcase	23 and On TV: How To Be a MMJ Day To Day I Authors Showcase						
Authors Showcase	2:00pm-3:00pm Jul 31 (Central)						Shirley Descorbeth, Leona Towner
Authors Showcase	Diversity, Equity, and Inclusion Strategies: Learning from Journalism and Mass Communication Programs with Professional Impact I Authors Showcase						
Authors Showcase	2:00pm-3:00pm Jul 31 (Central)						Masudul Biswas, Ph.D., Dorothy Bland, Ph.D., Jackie Jones
Partner Showcase	Beyond the Checkered Flag: 20 Years of Diversity Drive in NASCAR's Fast Lane I Powered by NASCAR						
Partner Showcase	2:00pm-3:30pm Jul 31 (Central)						Brehanna Daniels, Caryn Grant, Phil Horton, Lavar Scott
Session	Data Visualization I Presented by the NABJ Investigative Task Force						
Session	2:30pm-4:00pm Jul 31 (Central)						Adam Rhodes



All Results	Mon 29	Tue 30	Wed 31	Thu 1	Fri 2	Sat 3	Sun 4
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Other	NABJ-Chicago Presents: The Chicago "Kick" Off I Powered by The Chicago Bears, Garrett's Popcorn, United Airlines, NBC Chicago, Telemundo, Comcast, The Chicago Community Trust, and Bally's (Ticketed-Event and Fundraiser) Offsite						
	12:01am-1:00am Aug 1 (Central)						
Other	Registration						
	7:00am-5:00pm Aug 1 (Central)						
Partner Event/Lead...	NABJ Sports Task Force Mentor Breakfast I Powered by ESPN						
	7:30am-9:00am Aug 1 (Central)						A. Sherrod Blakely
Student Project	Student Multimedia Projects						
	7:30am-9:30pm Aug 1 (Central)						
Leadership/Lead...	Money Matters: Managing a Media Budget I NABJ Leadership Academy						
	7:45am-9:00am Aug 1 (Central)						Leroy Chapman, Jr., Richard Dyer, Ric Harris, Aja Whitaker Moore
Other	Green Room I Powered by ABC News						
	8:00am-8:00pm Aug 1 (Central)						
Other	NABJ Visual Task Force Photo Auction Displays						
	8:00am-11:59pm Aug 1 (Central)						
Other	Partner Interview & Executive Office I Powered by ESPN						
	8:00am-8:00pm Aug 1 (Central)						
Other	Partner Interview & Executive Office I Powered by Pew Research Center						
	8:00am-8:00pm Aug 1 (Central)						
Partner Event	Reporter & Producer Workshop I Powered by CNN						
	8:00am-8:00pm Aug 1 (Central)						Ramón Escobar, Barry Nash
J&OP	JSHOP High School Workshop I Powered by Think.Public.Media./NPR						
	8:30am-5:30pm Aug 1 (Central)						
Other	Career Fair & Exhibits						
	9:00am-5:00pm Aug 1 (Central)						
Other	NABJ Chicago Chapter Shop - Gear & Merchandise						
	9:00am-5:00pm Aug 1 (Central)						
Other	NABJ Shop - Gear & Merchandise						
	9:00am-6:00pm Aug 1 (Central)						
Signature Event	Survival in a World of Misinformation, Disinformation and Artificial Intelligence I Newsmaker Plenary						
	9:00am-10:30am Aug 1 (Central)						Natasha S. Alford, Ed Gordon, Taurean Small, Ferni Redwood, Nikole Killon
Authors Showcase	Open Book Signings I Authors Showcase						
	9:30am-10:30am Aug 1 (Central)						
Authors Showcase	A Seat at the C-Suite Table: Insights from the Leadership Journeys of African American Executives I Authors Showcase						
	10:30am-11:30am Aug 1 (Central)						Neil Foote, Chuck Wallington, Ph.D.
Authors Showcase	The Rise and Fall of the Freedman's Bank: And Its Lasting Socio-Economic Impact On Black America I Authors Showcase						
	10:30am-11:30am Aug 1 (Central)						Rodney Brooks, Michael Days
Session	Covering the Legal Justice System - From Local Courts to The U.S. Supreme Court						
	10:30am-11:30am Aug 1 (Central)						
Session	Moving Into the Anchor Seat/National Correspondent						
	10:30am-11:30am Aug 1 (Central)						Yamiche Alcindor, Jericka Duncan, Vladimir Duthiers, Abby Phillip
Session	Next Gen Impact on Media and the Local News Scene I Presented by the NABJ Academic Task Force						
	10:30am-11:30am Aug 1 (Central)						Dorothy Bland, Ph.D., Mary Irby-Jones, Mira Lowe, Robbie Morganfield, Marquita Smith
Partner Event	ABC News Storytellers Summit I Powered by ABC News (Application-Based)						
	10:30am-2:30pm Aug 1 (Central)						
Leadership/Lead...	Black News Directors: Leading During Turbulent Times I NABJ Leadership Academy						
	10:45am-11:45am Aug 1 (Central)						Caridad Hernandez, Kennan Oliphant, Anika Palm, Kerwin Speight, Brandin Stewart
Meeting	NABJ Political Task Force Meeting						
	11:00am-12:00pm Aug 1 (Central)						
Meeting	NABJ Young Black Journalists Task Force Meeting						
	11:00am-12:00pm Aug 1 (Central)						
Session	So You Want to Join the I-Team? I Presented by the NABJ Investigative Task Force						
	11:00am-12:00pm Aug 1 (Central)						Akemi Harrison, Josh McGhee, Ron Nixon, Cieria Putman, Morgan Young
Partner Event	Changing the Way News and Narrative Reflect Chicago. Meet the BIPOC Stars of the Field Foundation's Journalism & Storytelling Portfolio I Powered by The Field Foundation of Illinois						
	11:00am-12:30pm Aug 1 (Central)						Taryn Galbreath, Tonika Johnson, Shermann "Dilla" Thomas, Taliana Walk-Morris, Kai El' Zabar
Partner Event	ESPN Sports Media Summit I Powered by ESPN						
	11:00am-5:00pm Aug 1 (Central)						Andraya Carter, Wokie Daboh, Elle Duncan, Monica McNutt, Sam Ocho, Chiney Ogwumike



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -752

Agenda Date: 8/14/2024

Agenda #:

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Sponsorship of the 3rd Annual Hispanic Heritage Month Celebration (Sunday, September 22, 2024, from 1:00 p.m. to 7:00 p.m. at the Howard Street Playground. Funds for this event shall be appropriated from the following budget codes: Budget Code A7620.457 (Recreation Features and Other Expenses) not to exceed \$1,500, and Budget Code A1210.404 (Miscellaneous) not to exceed \$10,000), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE SPONSORSHIP OF THE 3RD ANNUAL HISPANIC HERITAGE MONTH CELEBRATION

Whereas, by letter dated July 1, 2024, the Mayor has requested legislation authorizing the Office of the Mayor, the Recreation Department, and Westchester Latinos Unidos to sponsor the 3rd Annual Hispanic Heritage Month Celebration on Sunday, September 22, 2024, from 1:00 p.m. to 7:00 p.m. at the Howard Street Playground, with a rain date of September 29, 2024; and

Whereas, the City of Mount Vernon values the diverse cultural heritage of its residents and seeks to celebrate Hispanic Heritage Month by recognizing the contributions of the Hispanic community; and

Whereas, the celebration will include live performances, activities for adults and children, food vendors, and drink vendors, and will require certain street closures and permissions to facilitate the event; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby authorizes the Office of the Mayor, the Recreation Department, and Westchester Latinos Unidos to sponsor the 3rd Annual Hispanic Heritage Month Celebration on Sunday, September 22, 2024, from 1:00 p.m. to 7:00 p.m. at the Howard Street Playground, with a rain date of September 29, 2024.

Section 2. Street Closures. The following streets shall be closed on Sunday, September 22,

2024, between 9:00 a.m. and 8:00 p.m. for the event, including set-up and break-down times:

- Howard Street between North Terrace Avenue and West Lincoln Avenue.

Section 3. Sign Posting. The Department of Public Safety and Parking is hereby directed to post street closing signs indicating the above street closure locations and times. These signs shall be posted no later than Monday, September 16, 2024, at 4:00 p.m.

Section 4. Use of Public Spaces. Permission is granted to use the street beds and sidewalks to set up booths, tents, tables, and chairs for outdoor dining, food merchandise, and vendors, with no more than 30 vendors.

Section 5. Stage and Facilities. Permission is granted to:

- Authorize a stage placement at the West Lincoln Avenue end of Howard Street.
- Place two (2) Porta Potties for event attendees at the North Terrace side of Howard Street Park.

Section 6. Auxiliary Police. The Mount Vernon Auxiliary Police are requested to be present to act as crowd control and traffic management and provide overall assistance during the event.

Section 7. Bus Rerouting. The Beeline Bus System, Route 55: Local, commuting southbound on North High Street between Putnam and Elm Street, shall be rerouted accordingly to accommodate the event.

Section 8. Funding. Funds for this event shall be appropriated from the following budget codes:

- Budget Code A7620.457 (Recreation Features and Other Expenses) not to exceed \$1,500.
- Budget Code A1210.404 (Miscellaneous) not to exceed \$10,000.

Section 9. Effective Date. This ordinance shall take upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA K. DAVID
Deputy Chief of Staff

July 1, 2024

Honorable Members of the City Council
Through the Office of the Mayor
1 Roosevelt Square
Mount Vernon, New York 10550

Re: 3rd Annual Hispanic Heritage Month Celebration

Dear Honorable City Council Members,

This letter comes to request that the City Council enact legislation that will allow the Office of the Mayor, The Recreation Department, and Westchester Latinos Unidos to sponsor the **3rd Annual Hispanic Heritage Month Celebration on Sunday, September 22nd, 2024, from 1:00pm to 7:00pm at Howard Street Playground. (Rain Date: September 29th, 2024)**

- Permission to close the following streets on Sunday, September 22, 2024, between the set-up and break-down times of 9:00am – 8:00pm – Howard Street between North Terrace Avenue and West Lincoln Avenue
- Permission to direct the Department of Public Safety and Parking to post street closing signs indicating the above street closure locations and times. These signs should be posted no later than Monday, September 16th, 2024, at 4:00pm
- Permission to use the street beds and sidewalks for setting up booths, tents, tables, and chairs to accommodate outdoor dining, food merchandise and vendors (no more than 30)
- Permission to authorize placement of a stage at the West Lincoln Avenue end of Howard Street
- Permission to place two (2) Porta Potties for event attendees at the North Terrace side of Howard Street Park

The event will include live performances, activities for adults and children, food vendors, and drink vendors. MV Auxiliary Police is requested to be present to act as crowd control, traffic management, and overall assistance. Rerouting of the Beeline Bus System, Route 55: Local, commuting southbound on North High Street between Putnam and Elm Street will be in effect once again. Funds for this event will be charged to the Budget Code A7620.457 [Recreation Features and Other Expense] not to exceed \$1,500 and Budget Code A1210.404 [Miscellaneous] not to exceed \$10,000.

Respectfully yours,

Shawyn Patterson-Howard
Mayor

CC REC OEM DPW MVPD FDMV

“The Jewel of Westchester”



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**



(914) 665-2500 FAX (914) 665-2559

*Captain Michael Goldman
Commanding Officer*

Executive Officer

Date: July 8, 2024

To: Office of the Police Commissioner

From: Commanding Officer, Support Services Division

Subject: 3rd Annual Hispanic Heritage Celebration

At your direction, the undersigned Captain has reviewed the attached event request letter submitted by Mayor Patterson-Howard through the City Clerk's Office. The event is scheduled for Sunday September 22, 2024, from 1:00pm to 7:00pm. The rain date will be Sunday September 29, 2024. The letter requests to have Howard Street between North Terrace Avenue and West Lincoln Avenue closed to vehicular traffic.

The mayor states in the letter that Bee Line bus rerouting and the southbound local commuting and resident traffic will be in effect once again. There are no traffic or public safety concerns with this event. Approval is recommended if the following conditions are met:

- DPW to place barricades at the intersections of Howard Street and North High Street, Howard Street and North Terrace Avenue and Howard Street and West Lincoln Avenue.
- Although the letter requests Parking to place the "No Parking" signs, we no longer have the personnel in Parking Bureau. DPW to post "No Parking" signs to reflect no parking on September 22, 2024, from 7:00am to 8:00pm signs on both sides of the streets on Howard Street between North Terrace Avenue and West Lincoln Avenue at least 72 hours prior to the event.

It is requested that the Auxiliary Police be assigned to this event. It is also recommended that the patrol supervisor and sector car monitor the event. If additional manpower is needed, the patrol supervisor should be authorized to hire the necessary number of officers, on an overtime basis.

Captain Michael Goldman
Commanding Officer
Support Services Division

**CC: Patrol Division
Parking Bureau
Aux. PD**



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

July 30, 2024

To: City Clerk's Office
City of Mount Vernon, NY

RE: Hispanic Heritage Month Celebration

Replying to your memo regarding the Hispanic Heritage Month Celebration please be advised that the Department of Public Works has no objections to this event. DPW will place "No Parking" signs 72 hours prior to the event and drop barricades 24 hours in advance. Department of Public Works will also provide power.

The following Streets will have closures:

Howard Street between North Terrace and West Lincoln Avenue

Best Regards,

Damani Bush
Commissioner of Public Works

From: [Norman, Deborah](#)
To: [Joshua, Kimberly](#)
Cc: [Odindo, Kim](#); [Janet S. Lopez](#)
Subject: RE: Hispanic Heritage Month
Date: Tuesday, August 13, 2024 1:19:56 PM
Attachments: [image001.png](#)

Ms. Joshua

The FDMV Approves the Hispanic Heritage Celebration on Howard Street.
The letter did not request anything from the Fire Dept, however we will send personnel to insure safety for outside grills/cooking.
Best,

Comm Norman, FDMV

From: Joshua, Kimberly
Sent: Tuesday, August 13, 2024 10:42 AM
To: Norman, Deborah <DNorman@cmvny.com>
Subject: Hispanic Heritage Month

Please submit your approval or disapproval for tomorrow's meeting.

Kimberly J Joshua
Executive Administrative Assistant
Office of the City Clerk
Mount Vernon City Hall
1 Roosevelt Square
City of Mount Vernon, NY
kjoshua@mountvernonny.gov
914-665-2350 (p) 914-668-6044 (f)



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City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -754

Agenda Date: 8/14/2024

Agenda #: 5.

Board of Estimate & Contract:

RESOLVED, that an ordinance adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Accept Funding from the Urban Renewal Agency for the Office of Neighborhood Safety & Engagement - (\$400,000.00 from the URA - funds shall be allocated to the Mayor's Office under Budget Code A1210.101), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT FUNDING FROM THE URBAN RENEWAL AGENCY FOR THE OFFICE OF NEIGHBORHOOD SAFETY & ENGAGEMENT

Whereas, by letter dated July 22, 2024, the Mayor has requested legislation authorizing the Office of the Mayor to accept \$400,000 from the Urban Renewal Agency (URA) to support the Office of Neighborhood Safety & Engagement (NSE) staffing and operations; and

Whereas, the City of Mount Vernon is committed to enhancing the safety and engagement of its neighborhoods through the effective operation of the Office of Neighborhood Safety & Engagement (NSE); and

Whereas, the Urban Renewal Agency (URA) has allocated \$400,000 to support the staffing and operations of the NSE; and

Whereas, the City Council has previously adopted resolutions creating the NSE and setting the salary for the director's position; and

Whereas, the acceptance of these funds will enable the hiring of a director and provide necessary staffing and operational resources for the NSE; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Acceptance of Funds. The City Council of the City of Mount Vernon authorizes the Mayor to accept \$400,000 from the Urban Renewal Agency (URA) to support the Office of Neighborhood Safety & Engagement (NSE) staffing and operations.

Section 2. Allocation of Funds. The funds shall be allocated to the Mayor's Office under

Budget Code A1210.101 to cover the hiring of a director, along with staffing and operational expenses for the NSE.

Section 3. Implementation. The Mayor's Office is authorized to proceed with the recruitment and hiring process for the director of the NSE and to allocate funds for necessary staffing and operational needs as per the budgetary provisions.

Section 4. Prior Resolutions. This ordinance recognizes and builds upon the prior resolutions adopted by the City Council establishing the NSE and determining the salary for the director's position.

Section 5. Effective Date. This ordinance shall take upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2362 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

July 22, 2024

The Honorable City Council
City of Mount Vernon
City Hall
1 Roosevelt Square
Mount Vernon, New York 10550

Re: Accepting funds from the Urban Renewal Agency for the Office of Neighborhood Safety & Engagement

To the Honorable City Council,

This letter serves a request for legislation to accept \$400,000 from the Urban Renewal Agency (URA) for the staffing and operations of the Office of Neighborhood Safety & Engagement (NSE). This allocation will be assigned to the hiring of a director for the office along with staffing and operational expenses. The budget code for this will be A1210.101 (Mayor's Office).

Your honorable body has adopted previous resolutions creating this office and setting the salary for the director's position, this request will allow for the funding of this office going forward. Thank you for your attention to this matter and please reach out if you have further questions

In Service,

Mayor Shawyn Patterson-Howard, MPA
City of Mount Vernon

4

AN ORDINANCE REQUESTING PERMISSION TO
CREATE AN OFFICE OF NEIGHBORHOOD SAFETY &
ENGAGEMENT WITHIN THE CITY OF MOUNT VERNON, NY

WHEREAS, by letter dated May 10, 2023, the Mayor has requested that legislation be enacted to create an Office of Neighborhood Safety & Engagement for the City of Mount Vernon, NY. This office would be responsible for coordinating and implementing initiatives that promote community safety and engagement, with a focus on addressing the root causes of crime and violence; and

WHEREAS, the Office of Neighborhood Safety & Engagement would be responsible for developing and implementing a comprehensive strategy to address these issues. This would include working closely with community & business leaders, organizations, and residents to identify and prioritize the most pressing concerns. The office would also work to establish partnerships with law enforcement agencies and other government entities to coordinate and implement initiatives that enhance public safety; and

WHEREAS, the Office of Neighborhood Safety & Engagement would also be responsible for creating programs and activities that promote community engagement, including youth mentorship programs, neighborhood watch programs, and community events. These initiatives would help to build trust and foster stronger relationships between law enforcement and residents, ultimately creating a safer and more vibrant community; and

WHEREAS, the creation of an Office of Neighborhood Safety & Engagement would be a critical step in addressing the root causes of crime and violence in our city. I urge you to support this initiative and provide the necessary resources to establish this office and together, we can work to create a safer and more prosperous community for all residents of Mount Vernon; NOW, THEREFORE,

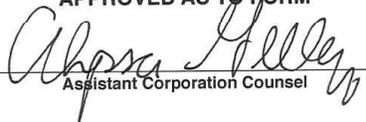
The City of Mount Vernon, in City Council convened does hereby ordain and enact:

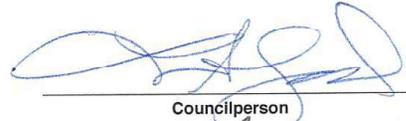
Section 1. Permission is hereby granted authorizing the creation of an Office of Neighborhood Safety & Engagement for the City of Mount Vernon.

Section 2. Funds for the creation of this Office of Neighborhood Safety & Engagement for the City of Mount Vernon are available upon acceptance of \$200,000.00 from the Urban Renewal Agency to support the creation of this office which includes hiring of a staff and identifying space for the office.

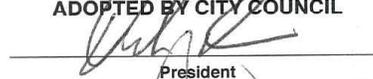
Section 3. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Vote Taken As Follows: 6/14/2023
Copeland: Yea Gleason: Yea
Potat: Yea Thompson: Absent
Browne: Yea Ordinance Adopted

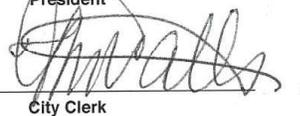
APPROVED AS TO FORM

Assistant Corporation Counsel


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL


President

ATTEST:


City Clerk

APPROVED

JUN 15 2023

Date


By
Mayor

APPROVED
Dept. _____

4

JUN 20 2023

2

RESOLVED, that an ordinance adopted by the City Council on June 14, 2023, and signed by the Mayor on May 15, 2023, granting permission to the Mayor's Office to create an Office of Neighborhood Safety & Engagement within the City of Mount Vernon, NY, be and the same is hereby approved.

Vote recorded on 6/20/2023 as follows:

Browne: Yea Morton: Yea

Patterson-Howard: Yea

Resolution Adopted 3-0

APPROVED AS TO FORM

Alyssa Gullis
Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

APPROVED

Dept. _____

[Signature]

Clerk

2

2

AN ORDINANCE AUTHORIZING THE DIRECTOR OF NEIGHBORHOOD SAFETY AND ENGAGEMENT POSITION WITHIN THE MAYOR'S OFFICE

Whereas, by letter dated March 6, 2024, the Mayor has requested legislation authorizing the City of Mount Vernon to establish the position of Director of Neighborhood Safety and Engagement within the Mayor's Office; and

Whereas, the City of Mount Vernon recognizes the importance of enhancing neighborhood safety and fostering community engagement; and

Whereas, it is imperative to establish the Director of Neighborhood Safety and Engagement position within the Mayor's Office to develop and implement comprehensive neighborhood safety plans; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Establishment of Position. The City of Mount Vernon hereby establishes the position of Director of Neighborhood Safety and Engagement within the Mayor's Office.

Section 2. Responsibilities. The Director of Neighborhood Safety and Engagement shall be responsible for overseeing the Office of Neighborhood Safety and Engagement. Their duties include but are not limited to, developing city-wide Comprehensive Neighborhood Safety Plans in collaboration with Cities United, coordinating partnerships between public and private entities to improve safety and community engagement, and ensuring the effective execution of comprehensive public safety plans.

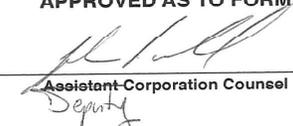
Section 3. Job Specifications. The job specifications for the Director of Neighborhood Safety and Engagement position were approved by the Civil Service Commission on February 21, 2024. The position is graded as Grade 13A by the Human Resources Department, with a salary range of \$84,108.40 to \$106,266.85.

Section 4. Funding. Funding for the Director of Neighborhood Safety and Engagement position has been previously identified and allocated through a City Council ordinance dated June 14, 2023 (Item #4) and approved by the Board of Estimate & Contract on June 20, 2023 (Item #2).

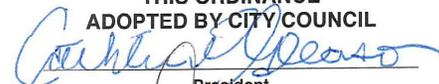
Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



Councilperson

APPROVED AS TO FORM


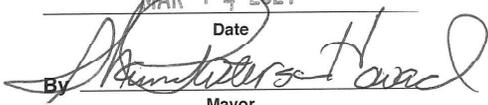
Assistant Corporation Counsel
Deputy

THIS ORDINANCE ADOPTED BY CITY COUNCIL


President
ATTEST: 

City Clerk

APPROVED
Dept. _____

APPROVED
MAR 14 2024
Date

By _____
Mayor

Vote Taken As Follows: 3/13/2024
Boxhill: Yea Browne: Yea
Poteat: Yea Thompson: Yea
Gleason: Yea Ordinance Adopted

2

3

AN ORDINANCE AUTHORIZING THE COMPTROLLER TO TRANSFER FUNDS FOR THE CREATION OF THE DIRECTOR OF NEIGHBORHOOD SAFETY AND ENGAGEMENT POSITION

Whereas, by letter dated March 6, 2024, the Mayor has requested legislation authorizing the Comptroller to transfer the sum of \$200,000 from the Urban Renewal Agency, which shall be allocated to the Mayor's Office salary line (A1210.101) to cover the creation of the Director of Neighborhood Safety and Engagement position for a duration of two years; and

Whereas, the Mayor's Office seeks to enhance neighborhood safety and community engagement within the City of Mount Vernon; and

Whereas, the Urban Renewal Agency has allocated funds in the amount of \$200,000 to cover the salary expenses for the creation of the Director of Neighborhood Safety and Engagement position for a period of two years; and

Whereas, a previous resolution was adopted by the City Council on June 14, 2023, to authorize the transfer of funds for this purpose, which was further approved by the Board of Estimate & Contract on June 20, 2023; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Acceptance of Funds. The Comptroller is hereby authorized to transfer the sum of \$200,000 from the Urban Renewal Agency, which shall be allocated to the Mayor's Office salary line (A1210.101) to cover the creation of the Director of Neighborhood Safety and Engagement position for a duration of two years.

Section 2. Budget Allocation. The funds transferred under this ordinance shall be utilized exclusively for the salary expenses associated with the Director of Neighborhood Safety and Engagement position as outlined in the budget line A1210.101.

Section 3. Future Funding Opportunities. The Mayor's Office shall actively seek grants from the White House's Office of Violence Prevention and other sources to sustain funding for the Director of Neighborhood Safety and Engagement position beyond the initial two-year period.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

[Signature]
Councilperson

APPROVED AS TO FORM
[Signature]
Assistant Corporation Counsel
Deputy

THIS ORDINANCE ADOPTED BY CITY COUNCIL
[Signature]
President

ATTEST: [Signature]
City Clerk

APPROVED
Dept. _____

APPROVED
MAR 14 2024
Date
[Signature]
Mayor

Vote Taken As Follows: 3/13/2024
Boxhill: Yea Browne: Yea
Poteat: Yea Thompson: Yea
Gleason: Yea Ordinance Adopted

3



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -760

Agenda Date: 8/14/2024

Agenda #: 6.

Board of Estimates & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Transfer of Funds within the Office of the Mayor for the Purchase of Office Furniture - (\$5,000 required from the Mayor's Office - Contracted Outside Expense (Account A1210.405) to Office Expense (Account A1210.401)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS WITHIN THE OFFICE OF THE MAYOR FOR THE PURCHASE OF OFFICE FURNITURE

Whereas, by letter dated July 26, 2024, the Mayor has requested legislation authorizing the transfer of funds within the Office of the Mayor, specifically the transfer of \$5,000 required from the Mayor's Office - Contracted Outside Expense (Account A1210.405) to Office Expense (Account A1210.401) to facilitate the purchase of new office furniture; and

Whereas, the Office of the Mayor requires new furniture to maintain an efficient and functional workspace; and

Whereas, it is necessary to transfer funds within the Office of the Mayor to accommodate the purchase of this new furniture; and

Whereas, the funds will be transferred from the Mayor's Office - Contracted Outside Expense (Account A1210.405) to Office Expense (Account A1210.401); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby authorizes the transfer of funds within the Office of the Mayor, specifically the transfer of \$5,000 required from the Mayor's Office - Contracted Outside Expense (Account A1210.405) to Office Expense (Account A1210.401) to facilitate the purchase of new office furniture.

Section 2. Purpose. The purpose of this fund transfer is to ensure that the Mayor's Office

has the necessary resources to maintain a functional and efficient working environment through the acquisition of new office furniture.

Section 3. Implementation. The City's financial department is directed to execute the financial transactions required to complete the transfer of funds as authorized by this ordinance.

Section 4. Effective Date. This ordinance shall take upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
Mayor Office

SHAWYN PATTERSON-HOWARD, MPA
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2362 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA DAVID
Deputy Chief of Staff

July 26, 2024

The Honorable City Council
City of Mount Vernon
City Hall
1 Roosevelt Square
Mount Vernon, New York 10550

Re: Authorization to Transfer funds within the Office of the Mayor

To the Honorable City Council,

This letter comes as a request for the enactment of legislation authorizing the transfer of funds within the office of the mayor. We are requesting the amount below to be transferred from the Mayor’s Office: - Contracted Outside Expense: A1210.405 to Office Expense – A1210.401.

From	Amount	To
A1210.405 Contracted Outside Expense	\$5,000	A1210.401 Office Expense

This interdepartmental transfer is necessary to cover the purchase of new furniture for the mayor’s office. Thank you for your attention to this matter, and please reach out if you have further questions.

In Service,

Mayor Shawyn Patterson-Howard, MPA
City of Mount Vernon



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -726

Agenda Date: 8/14/2024

Agenda #: 7.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing a Budget Line Transfer to Cover the Purchase of Lactation Pods for Mount Vernon City Hall - (\$28,100.00 from A1620.414 (Building Maintenance: Repairs to Plant & Equipment) to A1620.203 (Building Maintenance: Equipment)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING A BUDGET LINE TRANSFER TO COVER THE PURCHASE OF LACTATION PODS FOR MOUNT VERNON CITY HALL

Whereas, by letter dated July 8, 2024, the Commissioner for the Department of Public Works has requested legislation authorizing the transfer of funds in the amount of \$28,100.00 from A1620.414 (Building Maintenance: Repairs to Plant & Equipment) to A1620.203 (Building Maintenance: Equipment) to cover the purchase of lactation pods for Mount Vernon City Hall; and

Whereas, the City of Mount Vernon is committed to ensuring compliance with the New York State Department of Labor’s official policy on breast milk expression, which mandates the provision of suitable accommodations for lactating mothers; and

Whereas, the purchase of lactation pods is necessary to meet the minimum required standard accommodation as per the state's labor laws; and

Whereas, it is necessary to transfer funds within the Building Maintenance budget to cover the cost of these lactation pods; and

Whereas, the following budget line transfer is proposed:

From:	Amount:	To:
A1620.414 (Building Maintenance: Repairs to Plant & Equipment)	\$28,100.00	A1620.203 (Building Maintenance: Equipment)

Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization of Budget Line Transfer. The City Council hereby authorizes

the transfer of funds in the amount of \$28,100.00 from A1620.414 (Building Maintenance: Repairs to Plant & Equipment) to A1620.203 (Building Maintenance: Equipment) to cover the purchase of lactation pods for Mount Vernon City Hall.

Section 2. Purpose of Transfer. The transferred funds will be used specifically for purchasing and installing lactation pods in Mount Vernon City Hall to ensure compliance with the New York State Department of Labor's policy on breast milk expression.

Section 3. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square – Room 108
Mount Vernon, NY, 10550
(914) 665-2343 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

July 8, 2024

Honorable City Council
One Roosevelt Square
Mount Vernon, New York 10550
(Through the Office of the Mayor)

Re: Transfer of Funds

Dear Honorable City Council Members:

The following department budget line transfer is being requested to cover the purchase of lactation pods for Mount Vernon City Hall. These pods are part of the New York State Department of Labor’s official policy on breast milk expression and are the minimum required standard accommodation. This transfer is necessary to ensure that City Hall is in compliance with the state’s labor laws.

FROM	AMOUNT	TO	AMOUNT
A1620.414 Building Maintenance: Repairs to Plant & Equipment	\$28,100.00	A1620.203 Building Maintenance: Equipment	\$28,100.00

If this meets with the approval of Your Honorable Body, kindly have the necessary legislation enacted to transfer funds.

Respectfully,

Commissioner, DPW

Cc: Comptroller’s Office / File

DB/lp

WE ARE YOUR DOL



Department
of Labor

POLICY ON THE RIGHTS OF EMPLOYEES TO EXPRESS BREAST MILK

in the Workplace

INTRODUCTION AND PURPOSE

Section 206-c of the New York State Labor Law gives all employees in New York the right to express breast milk in the workplace. This law applies to all public and private employers in New York State, regardless of size or the nature of their business.

The New York State Department of Labor has developed the official policy on breast milk expression in the workplace as required by the law, ensuring that all employees know their rights and all employers understand their responsibilities. This policy is the minimum required standard, but employers are encouraged to include additional accommodations tailored to their workplace.

With the information provided below, employees will learn how much time they are allowed for breast milk expression, the kind of space employers are required to provide for breast milk expression, how to notify employers about the need to express breast milk in the workplace, and how to notify the Department of Labor if these rights are not honored.

Employers are required to provide this policy in writing to all employees when they are hired and again every year after. Employers are also required to provide the policy to employees as soon as they return to work following the birth of a child.

USING BREAK TIME FOR BREAST MILK EXPRESSION

Employers must provide reasonable unpaid break time for their employees to express breast milk. In addition, employees must also be permitted to use their paid break time or meal time to express breast milk. This time must be provided for up to three years following childbirth. Employers must provide unpaid break time at least every three hours if requested by the employee. However, the number of unpaid breaks an employee will need to express breast milk is unique to each employee and employers must provide reasonable break times based on the individual. Employers are prohibited from discriminating in any way against an employee who chooses to express breast milk in the workplace.

An employee must be permitted to work before or after their normal shift to make up any time used as unpaid break time to express breast milk, as long as this time falls within the employer's normal work hours. However, an employee is not required to make up their unpaid break time.

All employers must continue to follow existing federal and state laws, regulations, and guidance regarding paid and unpaid break time and meal times regardless of whether the employee uses such time to express breast milk. For additional information regarding what constitutes a meal period or a break period under state and federal law, please see the following resources:

- NY Department of Labor Website on Day of Rest, Break Time, and Meal Periods
dol.ny.gov/day-rest-and-meal-periods
- NY Department of Labor FAQs on Meal and Rest Periods
dol.ny.gov/system/files/documents/2021/03/meal-and-rest-periods-frequently-asked-questions.pdf
- U.S. Department of Labor FLSA FAQ on Meal and Rest Periods
dol.gov/agencies/whd/fact-sheets/22-flsa-hours-worked
- U.S. Department of Labor FLSA Fact Sheet on Compensation for Break Time to Pump Breast Milk
dol.gov/agencies/whd/fact-sheets/73-flsa-break-time-nursing-mothers

While an employer cannot require that an employee works while expressing breast milk, nothing in Labor Law 206-c prevents an employee from voluntarily choosing to do so. Time working while expressing breast milk must be compensated.

Unpaid breaks provided for the expression of breast milk must be at least twenty minutes. However, if the designated lactation room where such break will be taken is not close to an employee's work station, the provided break must be at least thirty minutes. An employee must be allowed to take a longer unpaid break if needed. Employees may also opt to take shorter unpaid breaks.

Employees who work remotely have the same rights to unpaid time off for the purpose of expressing breast milk, as all other employees who perform their work in-person.

MAKING A REQUEST TO EXPRESS BREAST MILK AT WORK

If an employee wants to express breast milk at work, they need to give employers reasonable advance notice, generally before returning to the workplace if the employee is on leave. This advance notice is to allow employers the time to find an appropriate location and adjust schedules if needed.

Employees wishing to request a room or other location to express breast milk in the workplace should do so by submitting a written request to their direct supervisor or individual designated by their employer for processing requests. Employers must respond to this request for a room or other location to express breast milk in writing within five days.

Employers must notify all employees in writing through email or printed memo when a room or other location has been designated for breast milk expression.

LACTATION ROOM REQUIREMENTS

In addition to providing the necessary time during the workday, employers must provide a private room or alternative location for the purpose of breast milk expression. **The space provided for breast milk expression cannot be a restroom or toilet stall.**

The room or other location must:

- Be close to an employee's work area
- Provide good natural or artificial light
- Be private – both shielded from view and free from intrusion
- Have accessible, clean running water nearby
- Have an electrical outlet (if the workplace is supplied with electricity)
- Include a chair
- Provide a desk, small table, desk, counter or other flat surface

There does not need to be a separate space for every nursing employee. An employer may dedicate a single room or other location for breast milk expression. Should there be more than one employee at a time needing access to a lactation room, an employer may dedicate a centralized location to be used by all employees.

Any space provided for breast milk expression must be close to the work area of the employee(s) using the space. The space must be in walking distance, and the distance to the location should not significantly extend an employee's needed break time.

Employers located in shared work areas, such as office buildings, malls and similar spaces may work together to establish and maintain a dedicated lactation room, as long as such space(s) are a reasonable distance from the employees using the room. Each employer utilizing this common space is individually responsible for making sure the room meets the needs of their employees.

If there is not a separate room or space available for lactation, an employer may use a vacant office or other available room on a temporary basis. This room must not be accessible to the public or other employees while an employee is using it for breast milk expression.

As a last resort, an available cubicle may be used for breast milk expression. A cubicle can only be used if it is fully enclosed with a partition and is not otherwise accessible to the public or other employees while being used for breast milk expression. The cubicle walls must be at least seven feet tall to insure the employee's privacy.

To ensure privacy, if the lactation room has a window, it must be covered with a curtain, blind or other covering. In addition, the lactation space should have a door equipped with a functional lock. If this is not possible (such as in the case of a fully enclosed cubicle), as a last resort, an employer must utilize a sign advising the space is in use and not accessible to other employees or the public.

If the workplace has a refrigerator, employers must allow employees to use it to store breast milk. However, employers are not responsible for ensuring the safekeeping of expressed milk stored in any refrigerator in the workplace. Employees are required to store all expressed milk in closed containers and bring milk home each evening.

The space designated for expressing breast milk must be maintained and clean at all times.

If an employer can demonstrate undue hardship in providing a space with the above requirements, the employer must still provide a room or other location - other than a restroom or toilet stall - that is in close proximity to the work area where an employee can express breast milk in privacy, that meets as many of the requirements as possible. Undue hardship is defined in the statute as "causing significant difficulty or expense when considered in relation to the size, financial resources, nature, or structure of the employer's business." **However, an employer may not deny an employee the right to express breast milk in the workplace due to difficulty in finding a location.**

NEW YORK STATE DEPARTMENT OF LABOR RESOURCES

If an employee believes that they are experiencing retaliation for expressing breast milk in the workplace, or that their employer is in violation of this policy, they should contact the New York State Department of Labor's Division of Labor Standards. Call us at **1-888-52-LABOR**, email us at LSAsk@labor.ny.gov, or visit our website at dol.ny.gov/breast-milk-expression-workplace to file a complaint.

A list of our offices is available at dol.ny.gov/location/contact-division-labor-standards.

Complaints are confidential.

FEDERAL RESOURCES

The federal PUMP Act went into effect in 2023, expanding protections for almost all employees expressing breast milk at work. Under the PUMP Act, any covered workers not provided with breaks and adequate space for up to a year after the birth of a child are able to file a complaint with the U.S. Department of Labor or file a lawsuit against their employers. For more information, please visit dol.gov/agencies/whd/pump-at-work.

WE ARE YOUR DOL



Department
of Labor

LACTATION

INFORMATION FOR EMPLOYERS

Rights Of Nursing Employees To Pump Breast Milk At Work

EMPLOYEES HAVE THE RIGHT TO PUMP BREAST MILK AT WORK

New York State Labor Law Section 206-c guarantees employees paid break time to pump breast milk at work.

BUSINESSES COVERED

This law applies to all public and private employers in New York State, regardless of the size or nature of the business.

EMPLOYER NOTICE REQUIREMENT

All employers are required to inform all employees about the right to take paid leave for the purpose of pumping breast milk. Employees must be informed when they are hired, and once a year thereafter. Employers must also remind every employee returning to work following the birth of a child of these rights. As an employer, you can inform your employees of this right by providing them with the New York State Department of Labor's (NYSDOL) policy through email or printed copy. The policy is available here on.ny.gov/breastmilkexpression. Employers must also notify all employees when a space has been designated for breast milk expression.

EMPLOYEE NOTICE REQUIREMENT

Employees who want to pump breast milk at work must notify their employers in advance – preferably before they return to work from maternity leave. Employees must notify employers in writing. This request can be sent through email, text message, written correspondence or any chat-based app regularly used by the organization for correspondence that allows for the retention of messages. Employers should advise employees to include the following information in their written notification: anticipated return date, details regarding how many breaks they anticipate needing during the work day, and potential preferred times to express breast milk. Upon receiving a request, employers must respond in writing within five (5) days to the employee.

DURATION OF THE RIGHT TO PUMP BREAST MILK

An employee may take break time to pump breast milk at work for up to three years following the birth of a child.

LENGTH OF BREAKS

Employers must give their employees a 30 minute paid break when the employee has a need to express breast milk. Employees may take shorter breaks if they choose. This paid time is in addition to any regularly scheduled break time or meal time. Employees may use their regularly scheduled break times or meal time for milk expression should they need additional time in excess of 30 minutes.

FREQUENCY AND SCHEDULING OF BREAKS DURING THE WORKDAY

Employers must allow employees to take breaks as often as they reasonably need to express breast milk. Each employee is different, and employers must accommodate employees based on each individual's needs.

EFFECT OF BREAKS ON OTHER BREAK TIME

As an employer, you cannot deduct paid break time for breast milk expression from the employee's regular paid break or meal time. The paid time for breast milk expression is in addition to any regularly paid break or meal time. Employees can also choose to take breast milk expression breaks right before or after their regularly scheduled paid break or meal periods.

MAKING UP BREAK TIME PROHIBITED

An employee is not required to make up the time spent expressing breast milk. You cannot require an employee to stay beyond their regularly scheduled work hours because they used paid break time to pump at work.

BREAKS OF 30 MINUTES OR LESS MUST BE PAID

Employers must pay employees for up to 30 minutes of break time to pump breast milk. Employees also have the option of using their regular paid break or meal time to pump breast milk, but they are not required to do so. Employers must continue to pay any customarily paid regular break time for an employee who pumps breast milk. Employers cannot require an employee to complete work tasks while expressing breast milk, however, an employee may voluntarily decide to do so.

PROVIDING A PLACE TO PUMP BREAST MILK

Employers are required to provide employees with a private room or other location close to the employees' work area where they can pump breast milk. If the employer can't provide a dedicated lactation room, a temporarily vacant room may be used instead. As a last resort, a cubicle can be used, but it must be fully enclosed with walls at least seven feet tall. Please review the NYSDOL's breast milk expression policy for more details regarding specific space requirements on.ny.gov/breastmilkexpression. You should consult with NYSDOL's Division of Labor Standards if you believe you cannot provide any place for an employee to pump breast milk.

BATHROOMS PROHIBITED

The room for location provided by an employer to pump breast milk cannot be a restroom or toilet stall.

LACTATION ROOM REQUIREMENTS

The place where employees pump breast milk must contain a chair and small table or other flat surface, an electrical outlet (if the workplace has electricity), good natural or artificial light, and access to a clean water supply. If there is a refrigerator, employees must be allowed to use the space to store pumped milk.

PRIVACY OF THE LACTATION ROOM

The room or place provided by the employer cannot be open to other employees, customers, or members of the public while an employee is pumping breast milk. It should have a door with a functional lock, or, in the case of a cubicle, a sign warning the location is in use and not accessible to others. If the space has windows, those windows must be covered.

DISCRIMINATION AND RETALIATION PROHIBITED

Employers may not discriminate or retaliate in any way against any employee who chooses to pump breast milk in the workplace or who files a complaint with the NYSDOL. The Department takes allegations of retaliation very seriously and will investigate promptly.

COMPLAINT PROCESS

Any party may file a confidential complaint with NYSDOL's Division of Labor Standards alleging non-compliance with this law.

SIMILAR FEDERAL LAW

Recent amendments to the Fair Labor Standards Act also protect the rights of nursing mothers to pump breast milk at work. For more information, contact the Wage and Hour Division of the U.S. Department of Labor at **1-866-4USWAGE**. The federal PUMP Act went into effect in 2023, expanding protections for almost all employees pumping breast milk at work. Under the PUMP Act, any covered workers not provided with breaks and adequate space for up to a year after the birth of a child are able to file a complaint with the U.S. Department of Labor or file a lawsuit against their employers. For more information please visit dol.gov/agencies/whd/pump-at-work.

ADDITIONAL INFORMATION

NYSDOL has issued a policy on the rights of employees to express breast milk in the workplace. The policy, which employers must provide to all employees, is available online at on.ny.gov/breastmilkexpression. In addition, you may call NYSDOL at **1-888-52-LABOR**, email NYSDOL at LSAsk@labor.ny.gov, or come in to the nearest Division of Labor Standards office for more information. A list of offices is available at labor.ny.gov/workerprotection/laborstandards/workprot/lstdists.shtm.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -738

Agenda Date: 8/14/2024

Agenda #: 8.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to enter into a Payment Contract Agreement with A+ Technology & Security Solutions Inc. for the Installation of Avigilon Cameras at DPW's Main Building (Canal Street) and Marina - (\$145,130.25, shall be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948), be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO A PAYMENT CONTRACT
AGREEMENT WITH A+ TECHNOLOGY &
SECURITY SOLUTIONS, INC. FOR THE
INSTALLATION OF AVIGILON CAMERAS AT DPW'S
MAIN BUILDING (CANAL STREET) AND MARINA**

Whereas, by letter dated July 2, 2024, the Commissioner for the Department of Public Works has requested that the City Council enact legislation authorizing the Mayor to enter into a payment contract agreement with A+ Technology & Security Solutions, Inc. to provide and install interior and exterior Avigilon cameras at DPW's Main Building (33 Canal Street) and Marina as specified in the attached quote; and

Whereas, A+ Technology & Security Solutions, Inc. will provide the Department of Public Works with interior and exterior Avigilon cameras as specified in the attached quote; and

Whereas, the total cost for this payment agreement is \$145,130.25, which will be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948; and

Whereas, A+ Technology & Security Solutions, Inc. is licensed with the NYS Department of State Contract #12000298891, which excludes it from the competitive bidding process in accordance with the 2024 City of Mount Vernon Procurement Policy; and

Whereas, the attached proposal has been reviewed and approved in a joint operation by the Mount Vernon Police Department and Management Services; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter into Agreement. The City Council authorizes the Mayor to enter into a payment contract agreement with A+ Technology & Security Solutions, Inc. to provide and install interior and exterior Avigilon cameras at DPW's Main Building (33 Canal Street) and Marina as specified in the attached quote.

Section 2. Funding Appropriation. The total cost for this payment agreement, amounting to \$145,130.25, shall be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948.

Section 3. Exemption from Competitive Bidding. In accordance with the 2024 City of Mount Vernon Procurement Policy and the licensure of A+ Technology & Security Solutions, Inc. with the NYS Department of State Contract #12000298891, this agreement is exempt from the competitive bidding process.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

July 2, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: **A+ Technology & Security Solutions Inc.- Contract Agreement for Cameras at DPW Main Building (33 Canal Street) & Marina**

Dear Honorable City Council Members,

The Department of Public Safety requests that the City Council approve a resolution for the Mayor to enter into a payment contract agreement between A+ Technology & Security Solutions, Inc. and the City of Mount Vernon Department of Public Works. A+ Technology & Security Solutions, Inc. will provide the department with interior and exterior Avigilon cameras (please see attached quote for technical details).

The associated cost(s) for this payment agreement will be **\$145,130.25**, which will be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948. A+ Technology & Security is licensed with the NYS Dept of **State Contract #12000298891**. This licensure excludes it from the competitive bidding process in accordance with the 2024 City of Mount Vernon Procurement Policy.

The attached proposal has been reviewed and approved in a joint operation by the Mount Vernon Police Department and Management Services.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Respectfully,

Damani L. Bush
Commissioner of Public Works

Cc: Comptroller's Office
Engineering Bureau
Law Department
Contract File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -739

Agenda Date: 8/14/2024

Agenda #: 9.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to enter into a Payment Contract Agreement with A+ Technology & Security Solutions Inc. for the Installation of Interior and Exterior Avigilon Cameras at Memorial Field - (\$58,031.75, shall be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948), be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO A PAYMENT CONTRACT
AGREEMENT WITH A+ TECHNOLOGY &
SECURITY SOLUTIONS, INC. FOR THE
INSTALLATION OF INTERIOR AND EXTERIOR
AVIGILON CAMERAS AT MEMORIAL FIELD**

Whereas, by letter dated July 2, 2024, the Commissioner for the Department of Public Works has requested that the City Council enact legislation authorizing the Mayor to enter into a payment contract agreement with A+ Technology & Security Solutions, Inc. for the provision and installation of interior and exterior Avigilon cameras at Memorial Field as detailed in the attached proposal; and

Whereas, the City of Mount Vernon recognizes the need to enhance the security and safety of its public facilities; and

Whereas, the Department of Public Safety has identified a requirement for interior and exterior Avigilon cameras to be installed at various locations at Memorial Field; and

Whereas, A+ Technology & Security Solutions, Inc. is a reputable provider of advanced security solutions and is licensed with the New York State Department of State under Contract #12000298891; and

Whereas, this licensure excludes A+ Technology & Security Solutions, Inc. from the competitive bidding process in accordance with the 2024 City of Mount Vernon Procurement Policy; and

Whereas, the total cost for the installation of these security cameras is \$58,031.75, which will

be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948; and

Whereas, the proposal from A+ Technology & Security Solutions, Inc. has been reviewed and approved in a joint operation by the Mount Vernon Police Department, Management Services, and the Department of Recreation; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter into Agreement. The Mayor is hereby authorized to enter into a payment contract agreement with A+ Technology & Security Solutions, Inc. to provide and install interior and exterior Avigilon cameras at Memorial Field as detailed in the attached proposal.

Section 2. Funding Appropriation. The cost of the payment agreement, totaling \$58,031.75, shall be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948.

Section 3. Exemption from Competitive Bidding. In accordance with the 2024 City of Mount Vernon Procurement Policy and the licensure of A+ Technology & Security Solutions, Inc. with the NYS Department of State Contract #12000298891, this agreement is exempt from the competitive bidding process.

Section 4. Effective date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

July 2, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: **A+ Technology & Security Solutions Inc.- Contract Agreement for Cameras at Memorial Field**

Dear Honorable City Council Members,

The Department of Public Safety requests that the City Council approve a resolution for the Mayor to enter into a payment contract agreement between A+ Technology & Security Solutions, Inc. and the City of Mount Vernon Department of Public Works. A+ Technology & Security Solutions, Inc. will provide the department with interior and exterior Avigilon cameras (please see attached quote for technical details).

The associated cost(s) for this payment agreement will be **\$58,031.75**, which will be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948. A+ Technology & Security is licensed with the NYS Dept of **State Contract #12000298891**. This licensure excludes it from the competitive bidding process in accordance with the 2024 City of Mount Vernon Procurement Policy.

The attached proposal has been reviewed and approved in a joint operation by the Mount Vernon Police Department, Management Services and Department of Recreation.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Respectfully,

Damani L. Bush
Commissioner of Public Works

Cc: Comptroller's Office
Engineering Bureau
Law Department
Contract File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -740

Agenda Date: 8/14/2024

Agenda #: 10.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to enter into a Payment Contract Agreement with A+ Technology & Security Solutions Inc. for the Installation of Avigilon Cameras at City Hall - (\$80,933.69, which will be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PAYMENT CONTRACT AGREEMENT WITH A+ TECHNOLOGY & SECURITY SOLUTIONS, INC. FOR THE INSTALLATION OF AVIGILON CAMERAS AT CITY HALL

Whereas, by letter dated July 2, 2024, the Commissioner for the Department of Public Works has requested the City Council enact legislation authorizing the Mayor to enter into a payment contract agreement with A+ Technology & Security Solutions, Inc. for the provision and installation of interior and exterior Avigilon cameras at City Hall as specified in the attached quote; and

Whereas, the Department of Public Safety has requested that the City Council approve a resolution for the Mayor to enter into a payment contract agreement with A+ Technology & Security Solutions, Inc.; and

Whereas, A+ Technology & Security Solutions, Inc. will provide the Department of Public Works with interior and exterior Avigilon cameras as specified in the attached quote; and

Whereas, the total cost for this payment agreement is \$80,933.69, which will be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948; and

Whereas, A+ Technology & Security Solutions, Inc. is licensed with the NYS Department of State Contract #12000298891, which excludes it from the competitive bidding process in accordance with the 2024 City of Mount Vernon Procurement Policy; and

Whereas, the attached proposal has been reviewed and approved in a joint operation by the Mount Vernon Police Department, Management Services, and Department of Recreation; **Now**,

Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter into Agreement. The City Council hereby authorizes the Mayor to enter into a payment contract agreement with A+ Technology & Security Solutions, Inc. to provide and install interior and exterior Avigilon cameras at City Hall as specified in the attached quote.

Section 2. Funding Appropriation. The total cost for this payment agreement, amounting to \$80,933.69, shall be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948.

Section 3. Exemption from Competitive Bidding. In accordance with the 2024 City of Mount Vernon Procurement Policy and the licensure of A+ Technology & Security Solutions, Inc. with the NYS Department of State Contract #12000298891, this agreement is exempt from the competitive bidding process.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

July 2, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: **A+ Technology & Security Solutions Inc.- Contract Agreement for Cameras at City Hall**

Dear Honorable City Council Members,

The Department of Public Safety requests that the City Council approve a resolution for the Mayor to enter into a payment contract agreement between A+ Technology & Security Solutions, Inc. and the City of Mount Vernon Department of Public Works. A+ Technology & Security Solutions, Inc. will provide the department with interior and exterior Avigilon cameras (please see attached quote for technical details).

The associated cost(s) for this payment agreement will be **\$80,933.69**, which will be appropriated from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948. A+ Technology & Security is licensed with the NYS Dept of **State Contract #12000298891**. This licensure excludes it from the competitive bidding process in accordance with the 2024 City of Mount Vernon Procurement Policy.

The attached proposal has been reviewed and approved in a joint operation by the Mount Vernon Police Department, Management Services and Department of Recreation.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Respectfully,

Damani L. Bush
Commissioner of Public Works
Cc: Comptroller's Office
Engineering Bureau
Law Department
Contract File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -757

Agenda Date: 8/14/2024

Agenda #: 11.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, approving Engagement with Safety Kleen Systems, Inc. for Cleaning the Oil Water Separator at the Department of Public Works Facility (NYSDEC Consent Order Compliance) - (\$44,136 for the complete cleaning and servicing of the 10,000-gallon oil water separator at the DPW facility by Safety Kleen Systems, Inc. - funds for this project shall be drawn from Budget Code A1640.435 - DPW: Gas, Diesel, Oil), be and the same is hereby approved.

City Council:

AN ORDINANCE TO APPROVE ENGAGEMENT WITH SAFETY KLEEN SYSTEMS, INC. FOR CLEANING THE OIL WATER SEPARATOR AT THE DEPARTMENT OF PUBLIC WORKS FACILITY

Whereas, by letter dated July 23, 2024, the Commissioner for the Department of Public Works has requested legislation to approve the expenditure of \$44,136 for the complete cleaning and servicing of the 10,000-gallon oil water separator at the DPW facility by Safety Kleen Systems, Inc.; and

Whereas, the City of Mount Vernon is required to comply with the New York State Department of Environmental Conservation (NYS DEC) Consent Decree regarding the maintenance of environmental facilities; and

Whereas, the Department of Public Works (DPW) facility houses a 10,000-gallon oil water separator that requires cleaning to meet these compliance standards; and

Whereas, Safety Kleen Systems, Inc. initially estimated the cost of cleaning this facility at \$22,121.15, but the discovery of an additional 18 inches of sludge necessitated further work, resulting in a final invoice of \$44,136; and

Whereas, the oil water separator is essential for preventing contaminants from entering local water systems, thereby protecting public health and the environment; and

Whereas, Safety Kleen Systems, Inc. is a reputable and experienced provider on Westchester

County Contract RFB-WC-24076, capable of completing the required work efficiently and to high standards; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Approval of Expenditure. The City Council hereby approves the expenditure of \$44,136 for the complete cleaning and servicing of the 10,000-gallon oil water separator at the DPW facility by Safety Kleen Systems, Inc.

Section 2. Funding Source. The funds for this project shall be drawn from Budget Code A1640.435 - DPW: Gas, Diesel, Oil.

Section 3. Compliance and Environmental Stewardship. This ordinance underscores the City's commitment to maintaining compliance with NYS DEC regulations and upholding its responsibilities in environmental stewardship to protect public health and sustainability.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

July 23, 2024

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: NYSDEC Consent Order Compliance : DPW Facility – Oil/Water Separator Cleaning

Dear Honorable City Council Members,

I am writing to seek the City Council's approval to engage Safety Kleen Systems, Inc. for the cleaning of the 10,000-gallon oil water separator at the Department of Public Works (DPW) facility. This action is necessary to comply with the requirements outlined in the New York State Department of Environmental Conservation (NYS DEC) Consent Decree.

The original pricing for the completion of this project was estimated at \$22,121.15 by Safety Kleen Systems, Inc., which required the department to obtain two (2) additional quotes but did not require City Council legislation. During the process of cleaning and removal, we identified a significant amount of additional sludge at the bottom of the tank, approximately 18-inches. Due to the importance of this task being completed, Safety Kleen Systems was instructed to continue working to remove all sediments and ensure the underground oil/water separator was clean. As a result, Safety Kleen Systems, Inc. has provided a final invoice in the amount of **\$44,136** for the complete cleaning and servicing of the oil water separator. This price includes all necessary labor, equipment, and disposal fees to ensure the separator is thoroughly cleaned and meets the regulatory standards set forth by the NYS DEC.

Maintaining compliance with the NYS DEC Consent Decree is crucial to our continued operations and environmental stewardship. The oil water separator plays a vital role in preventing contaminants from entering our water systems, thereby protecting public health and the environment. Engaging Safety Kleen Systems, Inc., a reputable and experienced provider in this field, has ensured the job is done efficiently and to the highest standards.

I respectfully request that the City Council approve this expenditure so that we may proceed with the necessary maintenance. Ensuring our facilities are compliant with environmental regulations not only fulfills our legal obligations but also reinforces our commitment to sustainability and the well-being of our community.



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner

ROBERT L. HACKETT
Deputy Commissioner

Funding for this acquisition is available via **Budget Code – A1640.435 – DPW: Gas, Diesel, Oil.**

Safety-Kleen Systems, Inc is currently on **Westchester County Contract RFB-WC-24076.**

Thank you for your consideration of this important matter. Please feel free to contact me if you require any additional information or have any questions.

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB

Cc: New York State Department of Environmental Conservation
Garage Superintendent
City Engineer
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -777

Agenda Date: 8/14/2024

Agenda #: 12.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, amending Ordinance No. 2, Adopted by the City Council on October 25, 2023, Entitled “AN ORDINANCE AUTHORIZING THE ACQUISITION OF SMART COVER TECHNOLOGY FOR MS4 MANAGEMENT AND DATA COLLECTION”- (\$126,530.00, and the funding for this project will be sourced from Account Codes [H8120.203.C932] H8120.203.C934 and H8140.203.C935), be and the same is hereby approved.

City Council:

**AN ORDINANCE AMENDING ORDINANCE
NO. 2, ADOPTED BY THE CITY COUNCIL ON
OCTOBER 25, 2023, ENTITLED “AN ORDINANCE
AUTHORIZING THE ACQUISITION OF SMART
COVER TECHNOLOGY FOR MS4 MANAGEMENT
AND DATA COLLECTION”**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The first decretal paragraph and Section 3 of Ordinance No. 2, adopted by the City Council on October 25, 2023, entitled “AN ORDINANCE AUTHORIZING THE ACQUISITION OF SMART COVER TECHNOLOGY FOR MS4 MANAGEMENT AND DATA COLLECTION” is hereby amended as follows:

Whereas by letter dated [October 18, 2023] July 30, 2024, the Commissioner of the Department of Public Works seeks to amend Ordinance No. 2, adopted by the City Council on October 25, 2023, to procure twenty-five (25) Smart Cover sewer units for the City of Mount Vernon to enhance the City's sewer operations, management, and overall asset management for sanitary sewer collection and stormwater systems; and

Whereas the City of Mount Vernon has recently entered into a Consent Decree with the United States Department of Justice (DOJ), the Environmental Protection Agency ("EPA"), and the New York State Department of Environmental Conservation (DEC) concerning the rehabilitation,

maintenance, and reporting requirements for the City's Municipal Separate Storm Sewer System (MS4) and capacity, Management, Operations, and Maintenance (CMOM) of the Sanitary Sewer System; and

Whereas the acquisition of Smart Cover sewer units is critical to improving the efficiency and effectiveness of the City's sewer infrastructure; and

Whereas the Smart Cover sewer units offer significant advantages, including their ability to address MS4 Illicit Discharges during dry periods and Sanitary Sewer System Inflow and Infiltration (I&I) issues by continuously monitoring sewer flow and detecting abnormalities in real-time, enabling the prompt identification and mitigation of flood mitigation and I&I problems; and

Whereas the use of data-driven insights provided by the Smart Cover sewer units will optimize sewer system performance, reduce maintenance costs, and extend the lifespan of the City's sewer infrastructure; and

Whereas SmartCover is a Sole Source Manufacturer, patented and proprietary, with a configuration designed to be installed with no confined space entry per OSHA CFR 1910.146(b); **Now, Therefore,**

The City of Mount Vernon, in City Council, convened, hereby ordains, and enacts:

Section 1. Acquisition of Smart Cover Technology. The Department of Public Works is hereby authorized to purchase twenty-five (25) Smart Cover sewer units for the City of Mount Vernon to enhance sewer operations, management, and asset management for sanitary sewer collection and stormwater systems.

Section 2. Purpose of Acquisition. The acquisition of Smart Cover sewer units will serve the purpose of addressing MS4 Illicit Discharges and Sanitary Sewer System Inflow and Infiltration (I&I) issues, as well as providing continuous monitoring, real-time data collection, and prompt identification and mitigation of sewer system problems.

Section 3. Funding. The total cost for this project is \$126,530.00, and the funding for this project will be sourced from Account Codes [H8120.203.C932] H8120.203.C934 and H8140.203.C935. The City will be eligible to receive a 100% reimbursement for this project via New York State Environmental Facilities Corporation Grant Funding.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

New Matter Underlined
Deleted Matter in Brackets []



CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 - Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L.
HACKETT Deputy
Commissioner

July 30, 2024

Amendment

City Council Agenda October 25, 2023

Honorable City Council Members
The City of Mount Vernon
Mount Vernon, New York
(Through the Office of the Mayor)

Re: United States Department of Justice (DOJ), Environmental Protection Agency (EPA) and New York State Department of Environmental Conservation (DEC) - Consent Decree Compliance Acquisition of Smart Cover Technology for MS4 Management and Data Collection

Dear Honorable City Council Members,

The City of Mount Vernon has recently entered a new Consent Decree with above-mentioned Federal and State agencies pertaining to the rehabilitation, maintenance, and reporting of the city's Municipal Separate Storm Sewer System (MS4) & Capacity, Management, Operations and Maintenance (CMOM) of the Sanitary Sewer System.

I am hereby requesting your authorization to purchase twenty-five (25) Smart Cover sewer units for the City of Mount Vernon. These innovative systems offer numerous benefits that will significantly enhance our city's sewer operations, management, and overall asset management for sanitary sewer collection and stormwater systems. This investment is critical to improving the efficiency and effectiveness of our sewer infrastructure.

One of the primary advantages of the Smart Cover sewer units is their ability to address MS4 Illicit Discharges during dry periods and Sanitary Sewer System Inflow and Infiltration (1&1) issues. By continuously monitoring sewer flow and detecting abnormalities in real time, these units can help us promptly identify and mitigate flood mitigation and problems. By having access to data-driven insights, we can optimize sewer system performance, reduce maintenance costs, and extend the lifespan of our infrastructure.

I request your support and approval for this essential investment in our city's infrastructure. Together, we can ensure a more reliable, cost-effective, and sustainable sewer system for our residents and businesses.



Acquisition of this product SmartCover is a Sole Source Manufacturer, patented and proprietary with configuration designed to be installed with no confined space entry per OSHA CFR 1910.146(b).

"The Jewel of Westchester",

CITY OF MOUNT VERNON, N.Y.
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2300 - Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L.
HACKETT Deputy
Commissioner

Funding for this project is available through account codes H8120.203.C934 and H8140.203C935, which 100% reimbursable via New York State Environmental Facilities Corporation (EFC) Grant Funding.

Total Cost: \$126,530.00

Thank you for your attention to this matter, and I am available to provide any additional information or answer any questions you may have regarding this proposal.

Respectfully,

Damani L. Bush
Commissioner of Public Works
DLB/pf/dg

Cc: Comptroller's Office
City Engineer
Sewer Bureau
Contract File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -759

Agenda Date: 8/14/2024

Agenda #: 13.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, retroactively authorizing the Co-Sponsorship of “the Twilight Series” by the Department of Recreation and Friends of Mount Vernon, Recreation and Youth Programs, Inc. - (\$5,000 and will be charged to Budget Code A7021.458), be and the same is hereby approved.

City Council:

**AN ORDINANCE RETROACTIVELY AUTHORIZING
THE CO-SPONSORSHIP OF “THE TWILIGHT SERIES”
BY THE DEPARTMENT OF RECREATION AND
FRIENDS OF MT. VERNON, RECREATION AND
YOUTH PROGRAMS, INC.**

Whereas, by letter dated July 24, 2024, the Commissioner for the Department of Recreation has requested legislation retroactively authorizing the Department of Recreation to co-sponsor “The Twilight Series” with the Friends of Mt. Vernon, Recreation and Youth Programs, Inc., from July 11, 2024, to August 1, 2024; and

Whereas, the City of Mount Vernon is committed to promoting community engagement, healthy living, and athleticism among its residents; and

Whereas, “The Twilight Series,” sponsored by Montefiore, returns for its second year to Memorial Field, providing an exciting blend of athletic competition and community spirit every Thursday from July 11, 2024, to August 1, 2024, from 5:00 p.m. to 8:00 p.m.; and

Whereas, this event features a variety of track and field activities, encouraging participation from all ages and enhancing community connections; and

Whereas, the Department of Recreation, in collaboration with Friends of Mt. Vernon, Recreation and Youth Programs, Inc., seeks to co-sponsor this event to build upon the success of last year’s inaugural series; and

Whereas, funds for this event will be charged to Budget Code A7021.458, not to exceed \$5,000, and the Recreation Department will provide personnel, the venue, and insurance as part of the co-sponsorship; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council retroactively authorizes the Department of Recreation to co-sponsor “The Twilight Series” with the Friends of Mt. Vernon, Recreation and Youth Programs, Inc., from July 11, 2024, to August 1, 2024.

Section 2. Funding. The funds allocated for this event shall not exceed \$5,000 and will be charged to Budget Code A7021.458.

Section 3. Responsibilities. As part of the co-sponsorship agreement, the Department of Recreation will provide the necessary personnel, the venue at Memorial Field, and insurance coverage.

Section 4. Event Details. “The Twilight Series” will occur every Thursday from July 11, 2024, to August 1, 2024, between 5:00 p.m. and 8:00 p.m. at Memorial Field.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
RECREATION DEPARTMENT

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER- PINCKNEY
Commissioner

July 24, 2024
Honorable Members of the City Council
Through the office of the mayor
1 Roosevelt Square
Mount Vernon, New York 10550

Re: Twilight Series

Dear Honorable Council Members:

This letter requests that the City Council retroactively enact legislation allowing the Department of Recreation to co-sponsor “The Twilight Series” with the Friends of Mt. Vernon, Recreation and Youth Programs, Inc. every Thursday from July 11, 2024, to August 1, 2024. The event will be from 5:00 p.m. to 8:00 p.m.

The Twilight Track Series, sponsored by Montefiore, returns to Memorial Field for its second year, bringing an exhilarating blend of athletic competition and community spirit. This highly anticipated event features a variety of track and field activities, drawing participants from all over to showcase their talents under the evening sky. Last year's inaugural series set a high standard with impressive performances and strong community turnout, and this year promises to build on that success with even more engaging events and opportunities for all ages to get involved. Memorial Field's vibrant atmosphere and state-of-the-art facilities provide the perfect backdrop for an event that celebrates athleticism and fosters community connections and healthy living.

Funds for this event will be charged to the Budget code A7021.458, not to exceed \$5,000. The Recreation Department will provide personnel, the venue, and insurance as part of the co-sponsorship. If you have any further questions or concerns regarding this correspondence, please do not hesitate to contact me at 914-665-2420.

Kind Regards,

Kathleen Walker-Pinckney
Commissioner





City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
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File #: TMP -725

Agenda Date: 8/14/2024

Agenda #: 14.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Renewal of the Accounting Consultancy with Ms. Cynthia Owens for the Board of Water Supply - (funds for this consultancy will be provided by the Board of Water Supply budget under Account Code 001-526-526002, which is designated for "PROFESSIONAL SERVICES EXPENSES - ACCOUNTING"), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE RENEWAL OF THE ACCOUNTING CONSULTANCY CONTRACT WITH MS. CYNTHIA OWENS FOR THE BOARD OF WATER SUPPLY

Whereas, by letter dated July 9, 2024, the Commissioner of the Board of Water Supply has requested legislation authorizing the renewal of the accounting consultancy contract with Ms. Cynthia Owens from August 23, 2024, to August 23, 2026; and

Whereas, the Board of Water Supply of the City of Mount Vernon has identified a need to renew the accounting consultancy contract with Ms. Cynthia Owens, whose expertise has significantly contributed to the efficiency and fiscal accountability of the department; and

Whereas, Ms. Owens has played a crucial role in expediting the completion of fiscal audits, including the successful completion of the fiscal audit for 2019 and active progress on audits for the fiscal years 2020-2023, with a target completion by March 2025; and

Whereas, the continuation of Ms. Owens' consultancy will enhance the operational effectiveness of the department, including the Lead Service Line Program, and maintain up-to-date fiscal accountability; and

Whereas, the necessary funds for this consultancy have been allocated in the adopted 2024 Board of Water Supply budget under the account code 001-526-526002, designated for "PROFESSIONAL SERVICES EXPENSES - ACCOUNTING"; and

Whereas, the consulting agreement mirrors the law department's previously drafted and approved contract; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Renew Consultancy Contract. The City Council authorizes the renewal of the accounting consultancy contract with Ms. Cynthia Owens from August 23, 2024, to August 23, 2026.

Section 2. Compensation. Ms. Owens will be compensated at the rate of \$35.00 per hour through December 31, 2024. Commencing January 1, 2025, the hourly rate will increase to \$50.00 due to increased responsibilities and professional performance.

Section 3. Funding. The funds for this consultancy will be provided by the Board of Water Supply budget under Account Code 001-526-526002, which is designated for “PROFESSIONAL SERVICES EXPENSES - ACCOUNTING.”

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



BOARD OF WATER SUPPLY

M O U N T V E R N O N , N E W Y O R K

MAYOR SHAWYN PATTERSON HOWARD

COMMISSIONER CARLTON C. SPRUILL

SUPERINTENDENT JOHN F. ARENA

CITY HALL—ROOM 2
MOUNT VERNON, NY 10550

(914) 668-7820 PHONE
(914) 668-2316 FAX

July 9, 2024

Honorable City Council Members
Honorable Mayor Shawyn Patterson-Howard
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: CYNTHIA OWENS ACCOUNTING CONSULTANCY RENEWAL FOR APPROVAL AT
THE August 14TH, 2024 CITY COUNCIL MEETING

Honorable Council Members:

The Board of Water Supply respectfully requests authorization to renew the accounting consultancy contract with Ms. Cynthia Owens for the period from August 23, 2024 to August 23, 2026. The consultant will be funded at \$35.00 per hour through December 31, 2024. Commencing January 1, 2025, the hourly rate will increase to \$50.00. The new rate is motivated by increased responsibilities and professional performance. The consultancy has enhanced the efficiency of the department and makes possible full audit compliance in 2025.

Ms. Owens has played a crucial role in expediting the completion of our fiscal audits, significantly contributing to our goal of achieving full and current fiscal accountability. With her assistance, we have successfully completed the fiscal audit for 2019 and are actively progressing in audits for the fiscal years 2020-2023, with a target completion by March 2025. Ms. Owens' expertise is indispensable to maintaining the momentum and ensuring the continuity of our financial oversight.

Furthermore, Ms. Owens' ongoing consultancy will significantly enhance the operational effectiveness of our department, including the Lead Service Line Program. Her service also further empowers the accounting department to achieve and maintain up-to-date fiscal accountability. We have allocated the necessary funds for this consultancy in the adopted 2024 Board of Water Supply budget under the account code 001-526-526002, designated for "PROFESSIONAL SERVICES EXPENSES - ACCOUNTING." Please note that the consulting agreement mirrors the previously drafted and approved contract by the law department.

We appreciate your consideration in this matter and are confident that continued partnership with Ms. Owens will benefit the operation and financial management of the agency. Should you require any additional information, please do not hesitate to contact me at (914) 668-4130.

Thank you for your attention to this critical matter.

Respectfully submitted,

Carlton C. Spruill
Commissioner

Enclosure: Consulting Agreement



MOUNT VERNON
THE QUALITY OF WATER MATTERS



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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VERNON, NEW YORK
10550
& VIA
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File #: TMP -751

Agenda Date: 8/14/2024

Agenda #: 15.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing a Water Rate Increase Effective January 1, 2025 - (increase by 18.1%, resulting in a \$0.66 increment in the billable rate from \$3.64 to \$4.30 per 100 cubic feet of water), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING A WATER RATE INCREASE EFFECTIVE JANUARY 1, 2025

Whereas, by letter dated July 18, 2024, the Commissioner of the Board of Water Supply has requested legislation authorizing the Mayor to implement a water rate increase effective January 1, 2025; and

Whereas, the Mount Vernon Board of Water Supply is facing cash flow concerns that necessitate a rate increase to ensure the continued provision of water services and operational stability; and

Whereas, the Board of Water Supply has not implemented a rate increase since 2018, despite a significant rise in the cost of goods and services, including a 21% increase in the direct cost of water amounting to \$982,702 over the past six years; and

Whereas, the cost of employee salaries, benefits, and contract obligations has increased due to inflation and the rise in the cost of living, with wages increasing by 31.20% in 2024 and health benefits costs rising by 120% since 2018; and

Whereas, the Mount Vernon Board of Water Supply has reestablished fiscal accountability and advanced operations despite the compounding factors of the pandemic and pre-existing fiscal and legal challenges; and

Whereas, the cost of water to Mount Vernon residents remains one of the lowest in Westchester County, an increase is necessary to stabilize operational cash flow and balance the budget; and

Whereas, the proposed rate increase will provide approximately \$1,842,318 in budget revenue based on average water consumption, easing the operational budget disparity; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization of Attendance. The City Council authorizes the Mayor to implement a water rate increase effective January 1, 2025.

Section 2. Rate of Increase. The water rate will increase by 18.1%, resulting in a \$0.66 increment in the billable rate from \$3.64 to \$4.30 per 100 cubic feet of water.

Section 3. Billable Amount. The minimum billable amount per quarter will change from \$54.60 to \$64.50.

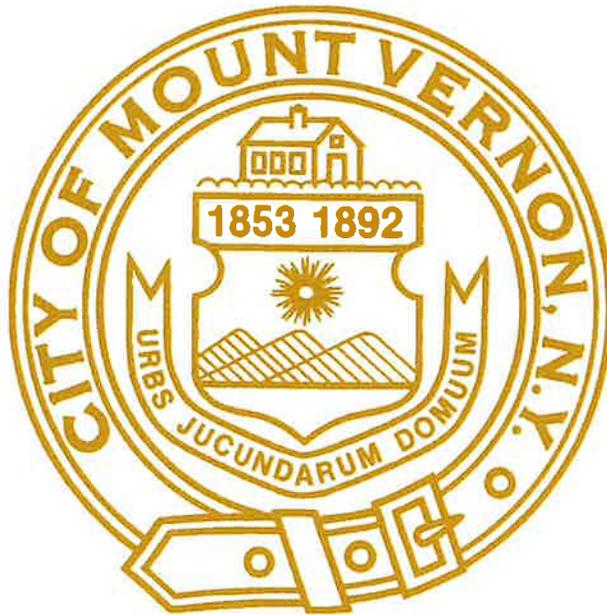
Section 4. Rate Increment. The following factors justify the rate increment:

1. The Mount Vernon Board of Water Supply has not initiated a rate increase since 2018.
2. The direct cost of water has increased by 21% to 25% (\$982,702) over the past six years.
3. The cost of health benefits for employees has increased by 120% since 2018.
4. The cost of employee salaries, benefits, and contract obligations has increased due to cost of living and inflation, with wages increasing by 31% in 2024.
5. The impact of inflation on all operational goods and services.
6. The present negative operational cash flow without cash reserve.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

MOUNT VERNON

Board of Water Supply



PROPOSED WATER RATE INCREASE

Legislation Submission City Council Mount Vernon, New York

July 18, 2024

Carlton C. Spruill
Commissioner

Honorable City Council Members
 Honorable Mayor Shawyn Patterson-Howard
 City of Mount Vernon NY
 1 Roosevelt Square
 Mount Vernon, NY 10550

RE: PROPOSED WATER RATE INCREASE

Honorable Council Members,

The Board of Water Supply respectfully requests consideration and authorization to implement a **Water Rate Increase Effective January 1, 2025**. The legislation narrative substantiates the cash flow concerns of the Mount Vernon Board of Water Supply and serves as *an official request* for a rate increase to constituents for the cost of water and operations.

I would like to propose a rate increase of 18.1%. The increase represents a \$0.66 increment in the billable rate from \$3.64 to \$4.30. The minimum billable amount per quarter will change from \$54.60 to \$64.50 per quarter.

I would like to inform the Council of the compounding factors. The impact of the pandemic on the operation of the agency has been far-reaching. Also, the fiscal and legal challenges pre-pandemic are prevailing influences. We have made considerable recovery and progress over the past 5 years. Fiscal accountability has been re-established and operations have been advanced. The agency looks forward to even greater operational efficiency.

Inflation Cost of Water

The cost of water to Mount Vernon residents remains one the lowest in Westchester County. The Mount Vernon Board of Water Supply has not initiated a rate increase since 2018. However, the cost of goods and services has increased by approximately 50%. The direct cost of water has increased 21% (\$982,702) over the past 6 years.

Water Purchased Rate Increase Analysis						
	2018	2019	2020	2021	2022	2023
Previous Avg. rate	1,782.99	1,728.99	1,808.53	1,888.06	1,971.35	2,069.06
New Avg. rate	1,728.99	1,808.53	1,888.06	1,971.35	2,069.06	2,153.90
Rate Increase \$		79.54	79.53	83.29	97.71	84.85
Rate Increase %		5%	4%	4%	5%	4%

- Total increment in average water rate since 2018 is approximately 25 %

Historic Rates Per 100 Cubic Feet

Year	Amount	Variation	Percentage
2012	\$2.24	0	0%
2013	\$2.70	0.46	20.5 %
2014	\$2.90	0.20	7%
2015	\$3.05	0.15	5.1 %
2015	\$3.30	0.40	13.1 %
2016	\$3.30	0	0%
2017	\$3.30	0	0%
2018	\$3.75	0.45	13.63%
*2019	\$3.64	-0.11	-3%
2020	\$3.64	0	0
2021	\$3.64	0	0
2022	\$3.64	0	0
2023	\$3.64	0	0
2024	\$3.64	0	0

* Reduction in rate

Annual Cost of Water

Year	Per Mg	Cost
2018	1728.99	4,770,217
2019	1808.53	4,587,550
2020	1888.06	5,070,394
2021	1971.35	5,324,005
2022	2069.05	5,574,307
2023	2153.90	5,752,919

Inflation Cost of Operation

The cost of employee salaries, benefits and contract obligations have increased due the rise in cost of living. Salaries have increased by 31.20% in 2024. In 2019 the Board of Water Supply was severed from the City's benefit program. The Board of Water Supply established a new health benefit account for employees. The new cost of health benefits was considerably more and has increased by 120% since 2018.

Health Insurance Cost Analysis			
Year	Paid Premiums	\$ Amount Increased	% Increased
2017	519,566.78	-	0%
2018	519,566.78	-	0%
2019	540,715.20	21,148.42	4%
2020	1,060,218.88	519,503.68	96%
2021	966,188.10	(94,030.78)	-9%
2022	1,042,082.19	75,894.09	8%
2023	1,140,682.66	98,600.47	9%

- Health benefits cost increment is 120 %.

Salaries and Wages Cost Analysis

Year	Budgeted	Recorded Salaries	Difference from Previous Year
2017	-	2,479,831.61	-
2018	-	2,489,570.74	9,739.13
2019	-	2,540,989.38	51,418.64
2020	2,467,606.90	2,683,959.95	142,970.57
2021	2,709,511.92	2,504,066.20	(179,893.75)
2022	2,794,991.74	3,054,425.40	550,359.20
2023	2,889,938.99	2,883,611.59	(170,813.81)
2024*	3,246,403.32	-	362,791.73
Increase compared to 2017			766,571.71
% Increase compared to 2017			31%

- Net salaries and wage increments in 2024 is 31%
- Include 17.75% contract increment.

Budget Summary & Recommendations

The increase in the cost of operations and the unsustainable budget revenue over the past 6 years encourages an increase in the billable rate of water. An increase in the billable rate of water per 100-cubic feet will stabilize the operational cash flow and balance the operational budget for the future.

The proposed increase will provide approximately \$1,842,318 in budget revenue based upon average water consumption. The increment will ease the operational budget disparity.

Propose Legislative Rate Increase and Implementation

Proposed Billable Rate: \$4.30

Implementation: Date January 1, 2025

Proposed Water rate and Consumption Revenue

Current Water Billable Rate		\$3.64	Per 100 Cubic ft			
Current Minimum Billable Amount/Qtr		\$54.60	Per Quarter			
Consumption for 2023		2,791,391.00	Con. 100 Cubic ft			
Consumption Revenue for 2023		\$10,160,663.24				
Proposed Billable rate	\$ Change in Rate	Proposed Increase %	Minimum Billable amount	Increment with Minimum Bill/Quarter	Proposed Consumption revenue	Incremental Revenue
\$3.80	\$0.16	4.4%	\$57.00	\$2.40	\$10,607,285.80	\$446,622.56
\$3.90	\$0.26	7.1%	\$58.50	\$3.90	\$10,886,424.90	\$725,761.66
\$4.00	\$0.36	9.9%	\$60.00	\$5.40	\$11,165,564.00	\$1,004,900.76
\$4.10	\$0.46	12.6%	\$61.50	\$6.90	\$11,444,703.10	\$1,284,039.86
\$4.20	\$0.56	15.4%	\$63.00	\$8.40	\$11,723,842.20	\$1,563,178.96
\$4.30	\$0.66	18.1%	\$64.50	\$9.90	\$12,002,981.30	\$1,842,318.06
\$4.40	\$0.76	20.9%	\$66.00	\$11.40	\$12,282,120.40	\$2,121,457.16
\$4.50	\$0.86	23.6%	\$67.50	\$12.90	\$12,561,259.50	\$2,400,596.26
\$4.60	\$0.96	26.4%	\$69.00	\$14.40	\$12,840,398.60	\$2,679,735.36

The timing of implementation is as important as the needed increase. With consideration of all related concerns in the city and the effort to resolve the historic challenges, the initiation of the proposal will require review.

Rate Increment Justification

1. The Mount Vernon Board of Water Supply has not initiated a rate increase since 2018.
2. The **direct cost of water** has increased 21% to 25% (\$982,702) over the past 6 years.
3. The **cost of health benefits** for employees has increased by 120% since 2018.
4. The **cost of employee salaries**, benefits and contract obligations have increased due to cost of living and inflation. Salaries has increase by 31% in 2024.
5. The **impact of inflation** upon all operation goods and services.
6. Present negative operational cash flow without cash reserve.

Respectfully submitted,



Carlton C. Spruitt
Commissioner

CC: Nauman Ahamd, Chief Accountant
Dior Phillips, Business Analyst



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
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File #: TMP -787

Agenda Date: 8/14/2024

Agenda #: 16.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Enter into a Memorandum of Understanding (MOU) with Feeding Westchester - (*no* financial obligation incurred by the City of Mount Vernon under this MOU, as Feeding Westchester will cover all associated costs, including those for equipment, services, and program licensing), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH FEEDING WESTCHESTER

Whereas, by letter dated August 1, 2024, the Commissioner of the Recreation Department has requested legislation authorizing Mayor Shawyn Patterson-Howard, on behalf of the Mount Vernon Recreation Department, to enter into a Memorandum of Understanding (MOU) with Feeding Westchester, as outlined in the attached document; and

Whereas, Feeding Westchester has been a vital resource for the Mount Vernon community, significantly contributing to the well-being of its residents by addressing food insecurity and providing nutritious meals to people of all ages; and

Whereas, Feeding Westchester's efforts support the healthy development of children and ensure that senior citizens receive the nourishment necessary for a dignified and healthy life, thereby reinforcing the health and unity of the community; and

Whereas, the City of Mount Vernon and Mayor Shawyn Patterson-Howard seek to continue this beneficial relationship by entering into a Memorandum of Understanding with Feeding Westchester; and

Whereas, the MOU includes the use of Link2Feed, a holistic client management system designed for hunger relief organizations, which will collect, manage, and report service data, ensuring compliance and effective program management; and

Whereas, Feeding Westchester will provide Chromebooks, hotspot service, and a scanner barcode for the program, covering the costs of monthly licensing fees and services for its various programs, without incurring any costs to the City of Mount Vernon; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter MOU. The City Council authorizes Mayor Shawyn Patterson-Howard, on behalf of the Mount Vernon Recreation Department, to enter into a Memorandum of Understanding with Feeding Westchester, as outlined in the attached document.

Section 2. Implementation of Link2Feed. The City of Mount Vernon will implement the Link2Feed client management system to enhance the efficiency and accuracy of service delivery for Feeding Westchester programs within the community.

Section 3. No Cost to the City. There shall be no financial obligation incurred by the City of Mount Vernon under this MOU, as Feeding Westchester will cover all associated costs, including those for equipment, services, and program licensing.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.

RECREATION DEPARTMENT

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY. 10550
(914) 665-2420 – Fax: (914) 665-2421

KATHLEEN WALKER-PINCKNEY
Commissioner

August 1, 2024

Honorable Members of the City Council
Through the office of the mayor
City Hall
Mount Vernon, NY 10550

Re: Memorandum of Understanding- Partnership with Feeding Westchester

Dear Honorable Members:

This letter requests that the city enact legislation allowing Mayor Shawyn Patterson-Howard and the Mount Vernon Recreation Department to enter a Memorandum of Understanding (MOU) with Feeding Westchester.

Feeding Westchester has been a vital resource for the Mount Vernon community, significantly contributing to the well-being of its residents. Their various programs and resources have been instrumental in addressing food insecurity and providing nutritious meals to people of all ages. Feeding Westchester, from children to senior citizens, ensures that our youngest constituents receive the sustenance they need for healthy development while supporting our seasoned constituents with the nourishment necessary for a dignified and healthy life. Their efforts have been truly beneficial, reinforcing the health and unity of our community.

The MOU highlights Link2Feed(L2F), a holistic client management system built especially for hunger relief organizations. Link2Feed will collect, manage, and report service data (monthly statistics). In addition, It will gather all information needed for compliance, including TEFAP Attestation.

In addition, Feeding Westchester will supply our program with Chromebooks, a hotspot service, and a Scanner barcode. As it has done in the past, Feeding Westchester will cover the monthly licensing fees for all Feeding Westchester programs, including Food Pantries, Mobile Food Pantries, Fresh Markets, Child Feeding, Senior Grocery, and Food Is Medicine programs. Within this MOU, there's a grant to cover the cost of the hotspot and the service provider. There is no cost to the City of Mount Vernon, NY concerning this agreement. The totality of the MOU is outlined in the attached document.

We are excited about this continued partnership with Feeding Westchester, and we look forward to working closely with them as we endeavor to expand our reach and develop a more precise and accurate system that will make serving our community more efficient. We are deeply grateful for Feeding Westchester's past support and look forward to our future collaboration.

Sincerely,

Kathleen Walker-Pinckney
Commissioner of Recreation

"The Jewel of Westchester"





City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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VERNON, NEW YORK
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File #: TMP -749

Agenda Date: 8/14/2024

Agenda #: 17.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Enter into an Agreement with Smart Steps for the Mount Vernon Youth Bureau's Safe Place Four Our Girls Program - (\$9,150.00, and funds for this program are to be accounted for in Expense Code A7318-405 (contracted expenses), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SMART STEPS FOR THE MOUNT VERNON YOUTH BUREAU'S SAFE PLACE FOR OUR GIRLS PROGRAM

Whereas, by letter dated July 12, 2024, the Deputy Director for the Youth Bureau has requested that the City Council enact legislation authorizing the Mayor to enter into an agreement with Smart Steps for the Mount Vernon Youth Bureau's Safe Place for Our Girls program, covering the period from July 9, 2024, through August 16, 2024; and

Whereas, the City of Mount Vernon is committed to providing educational and entrepreneurial opportunities for its youth; and

Whereas, the Mount Vernon Youth Bureau has been approved to accept a grant from the Department of Health & Human Services and the Administration for Children and Families for the Safe Place for Our Girls program, in the amount of \$999,999.00 for the contract period of August 30, 2023 - August 30, 2024; and

Whereas, the Safe Place for Our Girls program aims to deliver the Startup Smartup entrepreneurship curriculum and provide training and support for the "Shark Tank" presentation; and

Whereas, Startup Smartup is an online program teaching the fundamentals of entrepreneurship using video tutorials and guidebooks to teach students how to start specific jobs and develop essential business skills; and

Whereas, Smart Steps will provide twenty-four (24) 2-hour sessions at the rate of \$225.00 per hour on Tuesdays and Thursdays, totaling \$5,400.00, twelve (12) 2-hour sessions at the rate of

\$200.00 per hour on Fridays, totaling \$2,400.00, and six (6) hours of service for pre/post preparation, including the day of the “Shark Tank” presentation at the rate of \$225.00 per hour, totaling \$1,350.00; and

Whereas, the final cost to deliver this program will not exceed \$9,150.00, and funds for this program are to be accounted for in Expense Code A7318-405 (contracted expenses); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Enter into Agreement. The Mayor is hereby authorized to enter into an agreement with Smart Steps for the Mount Vernon Youth Bureau’s Safe Place for Our Girls program, covering the period from July 9, 2024, through August 16, 2024.

Section 2. Smart Steps Deliverables. Smart Steps shall deliver the Startup Smartup entrepreneurship curriculum and provide training and support in preparation for the “Shark Tank” presentation as outlined in the agreement.

Section 3. Funding. The total cost for the services provided by Smart Steps shall not exceed \$9,150.00, and the funds for this program shall be appropriated from Expense Code A7318-405 (contracted expenses).

Section 4. Effective date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
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(914) 665-2344 – Fax: (914) 665-1373
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HTTP://youthbureau.cmvny.com
@mountvernonyb/ mv youthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

July 12, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

Dear Honorable Members of City Council:

This letter comes to respectfully request that the City Council enact legislation that will authorize the Mayor to enter into an agreement with *Smart Steps*, for the Mount Vernon Youth Bureau's Safe Place for Our Girls Program. The terms of the agreement shall be for the period of July 9, 2024, through August 16, 2024, to deliver the Startup Smartup entrepreneurship curriculum as well as provide training and support in preparation of the "Shark Tank" presentation.

In an ordinance dated September 13, 2023, the Mount Vernon Youth Bureau was approved to accept a grant from the Department of Health & Human Services and the Administration for Children and Families for the Safe Place for Our Girls program, in the amount of \$999,999.00 for the contract period of August 30, 2023 – August 30, 2024.

Startup Smartup is an online program teaching the fundamentals of entrepreneurship using video tutorials and guidebooks to teach students how to start 11 specific jobs. A 12-chapter curriculum teaches students the objective skills and tools they'll need to run their business, how to design a logo, their business card, a website, and develops their communication and SEL skills such as the 6 reasons that goal setting is important, understanding the sales cycle, how to overcome objections, the Meyer's-Briggs Personality Test and communication 101 as described by Dale Carnegie.

Smart Steps will provide twenty-four (24) 2-hour sessions, at the rate of \$225.00 per hour on Tuesday and Thursday's totaling (\$5,400.00) and twelve (12) 2-hours sessions, at the rate of \$200.00 per hour on Friday's totaling (\$2,400.00), and six (6) hours of service for pre/post preparation including day of the "Shark Tank" presentation at the rate of \$225.00 per hour totaling (\$1,350.00). The final cost to deliver this program will not exceed **\$9,150.00**. Funds for this program are to be accounted for in Expense Code A7318-405 (contracted expenses).

Should you have any questions, please feel free to contact me at (914) 665-2344.

Sincerely,
Dena T. Williams

Dena T. Williams
Deputy Director

Cc: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -758

Agenda Date: 8/14/2024

Agenda #: 18.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Retroactively Enter Into an Agreement with Break Bread, Not Hearts for the Mount Vernon Youth Bureau's Safe Place for Our Girls and Safe Haven Summer Programs - (\$7,800.00, with funds equally allocated from Expense Codes A7318-405 and A7314-458), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO RETROACTIVELY ENTER INTO AN AGREEMENT WITH BREAK BREAD, NOT HEARTS FOR THE MOUNT VERNON YOUTH BUREAU'S SAFE PLACE FOR OUR GIRLS AND SAFE HAVEN SUMMER PROGRAMS

Whereas, by letter dated July 21, 2024, the Deputy Director for the Youth Bureau has requested that the City Council enact legislation authorizing the Mayor to retroactively enter into an agreement with Break Bread not Hearts, for the provision of nutrition and cooking instruction sessions for the Mount Vernon Youth Bureau's Safe Place for Our Girls and Safe Haven Summer Programs for the period of July 9, 2024, through August 16, 2024; and

Whereas, the City of Mount Vernon is committed to supporting the well-being and development of its youth through various programs and initiatives; and

Whereas, the Mount Vernon Youth Bureau's Safe Place for Our Girls, serving 32 participants, and Safe Haven Summer Programs, serving 71 participants, provide essential services and opportunities for young people in the community; and

Whereas, in an ordinance dated September 13, 2023, the Mount Vernon Youth Bureau was approved to accept a grant from the Department of Health & Human Services and the Administration for Children and Families for the Safe Place for Our Girls program in the amount of \$999,999.00 for the contract period of August 30, 2023, to August 30, 2024; and

Whereas, an ordinance dated March 13, 2024, authorized the Mayor to enter into a retroactive service agreement with the Westchester County Youth Bureau and the Board of Legislators in the

amount of \$180,718.00 for the contract period of January 1, 2024, to December 31, 2024; and

Whereas, Break Bread Not Hearts, founded in 2012, operates with the philosophy of “Cooking UP Community” and is dedicated to supporting local and regional farmers and producers, providing nutrition and cooking instruction sessions; and

Whereas, Break Bread, Not Hearts will provide six (6) nutrition/cooking instruction sessions per program at the rate of \$600.00 per session, and conduct a “cook-off” at the end of the summer program, with program fees not exceeding \$7,800.00; and

Whereas, funds for this program are to be equally accounted for in Expense Codes A7318-405 (contracted expenses) and A7314-458 (miscellaneous); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The City Council hereby authorizes the Mayor to retroactively enter into an agreement with Break Bread Not Hearts for the provision of nutrition and cooking instruction sessions for the Mount Vernon Youth Bureau’s Safe Place for Our Girls and Safe Haven Summer Programs for the period of July 9, 2024, through August 16, 2024.

Section 2. Funding. The total cost for the services that Break Bread Not Hearts provides shall not exceed \$7,800.00, with funds equally allocated from Expense Codes A7318-405 and A7314-458.

Section 3. Program Details. Break Bread Not Hearts shall conduct six (6) nutrition/cooking instruction sessions per program and a “cook-off” at the end of the summer program, providing organic and natural food, cooking utensils, and necessary supplies.

Section 4. Effective date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY 10550
(914) 665-2344 – Fax: (914) 665-1373
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@mountvernonyb/ mvyouthbureau

DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

July 21, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

Dear Honorable Members of City Council:

This letter comes to respectfully request that the City Council enact legislation that will authorize the Mayor to retroactively enter into an agreement with *Break Bread not Hearts*, for the Mount Vernon Youth Bureau’s Safe Place for Our Girls, serving 32 participants and Safe Haven Summer Programs, serving 71 participants. The terms of the agreement shall be for the period of July 9, 2024, through August 16, 2024.

In an ordinance dated September 13, 2023, the Mount Vernon Youth Bureau was approved to accept a grant from the Department of Health & Human Services and the Administration for Children and Families for the Safe Place for Our Girls program, in the amount of \$999,999.00 for the contract period of August 30, 2023 – August 30, 2024.

In addition, an ordinance dated March 13, 2024, authorized the Mayor to enter into a retroactive service agreement with the Westchester County Youth Bureau and the Board of Legislators in the amount of \$180,718.00 for the contract period of January 1, 2024 – December 31, 2024.

Break Bread not Hearts was founded in 2012 with one philosophy, “Cooking UP Community”. Understanding the impact of knowing where our food comes from and the infrastructure of our modern food system, they strive to support our local and regional farmers and producers by operating within farmers markets in White Plains, Pleasantville, and Piermont, NY, where they purchase items to prepare love-filled stir-fries, soups, salads, and a variety of vegan and gluten-free baked goods.

Break Bread not Hearts will provide six (6) nutrition/ cooking instruction sessions, per program at the rate of \$600.00 per session and conduct a “cook-off” at the end of the summer program. Program fees include organic and natural food, use of cooking utensils, pots & pans, flatware, stoves, cooking equipment, and other necessary supplies. The final cost to deliver thirteen (13) sessions to 103 participants will not exceed **\$7,800.00**. Funds for this program are to be accounted for equally in Expense Codes A7318-405 (contracted expenses) and A7314-458 (misc.).

Should you have any questions, please feel free to contact me at (914) 665-2344.

Sincerely,

Dena T. Williams

Dena T. Williams
Deputy Director

Cc: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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VERNON, NEW YORK
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File #: TMP -797

Agenda Date: 8/14/2024

Agenda #: 19.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Retroactively Enter Into an Agreement with Inferno365 Fitness for the Mount Vernon Youth Bureau's Safe Place for Our Girls and Girls Embracing Maturing Programs - (July 9, 2024, to August 16, 2024 - funds for this agreement for \$9,000.00 shall be allocated from Expense Codes A7327.458 (misc.) and A7318-405 (contracted expenses), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO RETROACTIVELY ENTER INTO AN AGREEMENT WITH INFERNO365 FITNESS FOR THE MOUNT VERNON YOUTH BUREAU'S SAFE PLACE FOR OUR GIRLS AND GIRLS EMBRACING MATURITY PROGRAMS

Whereas, by letter dated August 5, 2024, the Deputy Director of the Youth Bureau has requested legislation authorizing the Mayor to retroactively enter into an agreement with Inferno365 Fitness to deliver the ULIFTT curriculum for the Safe Place for Our Girls and Girls Embracing Maturity programs from July 9, 2024, through August 16, 2024, at a total cost not to exceed \$9,000.00; and

Whereas, the Mount Vernon Youth Bureau has established the Safe Place for Our Girls (SP4OG) and Girls Embracing Maturity (GEM) programs to provide essential life skills, leadership qualities, and personal development tools to young girls; and

Whereas, the Youth Bureau received a grant in the amount of \$999,999.00 from the Department of Health & Human Services and the Administration for Children and Families for the SP4OG program, as approved in an ordinance dated September 13, 2023, for the period August 30, 2023, through August 30, 2024; and

Whereas, the Youth Bureau has been authorized, as of March 13, 2024, to enter into a service agreement with the Westchester County Youth Bureau and the Board of Legislators for an amount of

\$180,718.00 for the period January 1, 2024, through December 31, 2024; and

Whereas, Inferno365 Fitness has been identified to deliver its ULIFTT curriculum, offering six (6) 1-hour sessions to the GEM program at a total cost of \$3,000.00 and twelve (12) 1-hour sessions to the SP4OG program at a total cost of \$6,000.00, with a final cost not to exceed \$9,000.00; and

Whereas, funds for these services are to be drawn from Expense Codes A7327.458 (miscellaneous) and A7318-405 (contracted expenses); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is authorized to retroactively enter into an agreement with Inferno365 Fitness to deliver the ULIFTT curriculum for the Safe Place for Our Girls and Girls Embracing Maturity programs from July 9, 2024, through August 16, 2024, at a total cost not to exceed \$9,000.00.

Section 2. Funding Allocation. The necessary funds for this agreement shall be allocated from Expense Codes A7327.458 (misc.) and A7318-405 (contracted expenses), as specified.

Section 3. Definitions:

- **ULIFTT Curriculum:** A program developed by Inferno365 Fitness designed to equip young individuals with life skills, leadership qualities, and personal development tools.
- **GEM Program:** Girls Embracing Maturity, a program aimed at empowering young girls in Mount Vernon.
- **SP4OG Program:** Safe Place for Our Girls, a program designed to support and develop young girls in Mount Vernon.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
MOUNT VERNON YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
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(914) 665-2344 – Fax: (914) 665-1373
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DEBBIE BURRELL-BUTLER, MBA
Executive Director

DENA T. WILLIAMS, MPA
Deputy Director

August 5, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – Roosevelt Square
Mount Vernon, New York 10550

Dear Honorable Members of City Council:

This letter comes to respectfully request that the City Council to retroactively enact legislation that will authorize the Mayor to enter into an agreement with *Inferno365Fitness*, for the Mount Vernon Youth Bureau’s Safe Place for Our Girls and Girls Embracing Maturity (GEM) Programs. The terms of the agreement shall be for the period of July 9, 2024, through August 16, 2024.

In an ordinance dated September 13, 2023, the Mount Vernon Youth Bureau was approved to accept a grant from the Department of Health & Human Services and the Administration for Children and Families for the Safe Place for Our Girls program, in the amount of \$999,999.00 for the contract period of August 30, 2023 – August 30, 2024.

In addition, an ordinance dated March 13, 2024, authorizing the Mayor to enter into a retroactive service agreement with the Westchester County Youth Bureau and the Board of Legislators in the amount of \$180,718.00 for the contract period of January 1, 2024 – December 31, 2024.

Inferno365 Fitness will deliver its ULIFTT curriculum which is designed to empower young people with essential life skills, leadership qualities, and personal development tools to thrive in today's world. The program encompasses interactive activities focused on areas such as goal setting, communication, emotional intelligence, and resilience.

Inferno365 Fitness will provide six (6) 1-hour sessions to the GEM program at a cost of \$500.00 per session (\$3,000.00) and twelve (12) 1-hour sessions to the SP4OG program at the rate of \$500.00 per session (\$6,000.00). The final cost to deliver eighteen (18) sessions will not exceed **\$9,000.00**. Funds for this program are to be accounted for in Expense Codes A7327.458 (misc.) and A7318-405 (contracted expenses) respectively.

Should you have any questions, please feel free to contact me at (914) 665-2344.

Sincerely,

Dena T. Williams

Dena T. Williams
Deputy Director

Cc: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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VERNON, NEW YORK
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File #: TMP -774

Agenda Date: 8/12/2024

Agenda #: 20.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Transfer of Funds for the Purchase of a Fire Department Command Vehicle - (\$4,805.00 from A4540.203ARP PHS-003 to A3410.203ARP GOV-002 6.1 to cover the increased pricing for the Fire Department Command Vehicle, a 2023 Chevy Silverado 2500HD), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FOR THE PURCHASE OF A FIRE DEPARTMENT COMMAND VEHICLE

Whereas, by letter dated July 30, 2024, the Commissioner of the Fire Department has requested legislation authorizing the transfer of \$4,805.00 to cover the increased pricing for the Fire Department Command Vehicle, a 2023 Chevy Silverado 2500HD; and

Whereas, the City Council of Mount Vernon previously authorized the purchase of a Fire Department Command Vehicle under the American Rescue Plan Act (ARPA); and

Whereas, the vehicle, a 2023 Chevy Silverado 2500HD, was ordered in 2022; and

Whereas, due to COVID-19, there have been significant delays and backlogs in vehicle deliveries, resulting in an increase in pricing; and

Whereas, an additional amount of \$4,805.00 is required to cover the increased cost of the vehicle; and

Whereas, it is necessary to transfer funds to secure the purchase of this essential Fire Department Command Vehicle; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization of Fund Transfer. The City Council authorizes the transfer of \$4,805.00 to cover the increased pricing for the Fire Department Command Vehicle, a 2023 Chevy Silverado 2500HD.

Section 2. Source of Funds. The funds for this transfer shall be allocated from available

budget lines within the Fire Department's ARPA allocation, shown in the Chart below, ensuring no disruption to other essential services or projects.

From:	Amount:	To:
A4540.203ARP PHS-003	\$4,805.00	A3410.203ARP GOV-002 6.1

Section 3. Purpose of Transfer. The transferred funds shall be used exclusively to cover the cost increase associated with purchasing the Fire Department Command Vehicle, as previously authorized by City Council legislation.

Section 4. Implementation. The Comptroller's Office will execute the necessary financial transactions to complete this fund transfer promptly.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
Fire Department

SHAWYN PATTERSON-HOWARD
Mayor

Fire Headquarters
470 E Lincoln Ave
Mount Vernon, NY 10552
(914) 665-2611 – Fax: (914) 665-2630

Deborah M. Norman
Fire Commissioner
Theodore W. Beale Jr.
Deputy Fire Commissioner
K. Robert Odindo
Chief of Operations
Aaron Marable
Asst. Chief of Operations

THROUGH OFFICE OF THE MAYOR

July 30, 2024

Honorable City Council
City Hall, 1 Roosevelt Square
Mount Vernon, NY 10550

RE: Transfer of Funds

Dear Honorable Body,

I am requesting the Council authorize transfer of funds for the Fire Department

From A4540.203ARP PHS-003	\$4,805.00
To A3410.203ARP GOV-002 6. 1	

This transfer is to secure the funds for ARPA Purchase of A FD Command vehicle that was ordered in 2022 and authorized by city Council legislation. Due to COVID the Vehicle had been delayed/backlog. Request the transfer to cover the \$4,805.00 increase in pricing for the FD Command Vehicle. 2023 Chevy Silverado 2500HD. Thanking you in advance for your assistance in this matter.

Respectfully submitted,

Deborah M. Norman
Fire Commissioner

"The Jewel of Westchester"

17

AN ORDINANCE AUTHORIZING THE FIRE DEPARTMENT TO PURCHASE TWO (2) COMMAND VEHICLES AND PAYMENT OF THE EQUIPMENT WITH ARP FUNDS

WHEREAS, by letter dated August 17, 2022, Fire Commissioner, Deborah M. Norman has requested legislation authorizing the purchase of two (2) Command Vehicles and payment of equipment using ARP funds ("ARP") in the amount of \$167,293.00. The respective Command Vehicles identified as Car 1A and Car 2 are the emergency response vehicles of the Fire Department's Chief of Operations and the On-Duty 24-hour shift Commander Battalion 2/Duty Fire Chief; and

WHEREAS, Sourcewell Award Contracts Firetrucks Unlimited / AEV #110921 Public Safety has been identified and the vehicles are shown below:

CAR 1A - 2022 Chevy Tahoe SSV Conversion – AEV Specialty Vehicles	\$79,949.00
CAR 2 - 2022 Chevy Silverado 2500HD – AEV Specialty Vehicles	\$87,344.00
TOTAL:	\$167,293.00

NOW, THEREFORE,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The Fire Department is hereby authorized to purchase of two (2) Command Vehicles and payment of equipment using ARP funds ("ARP") in the amount of \$167,293.00. The respective Command Vehicles identified as Car 1A and Car 2 are the emergency response vehicles of the Fire Department's Chief of Operations and the On-Duty 24-hour shift Commander Battalion 2/Duty Fire Chief.

Section 2. Funds for the aforesaid not to exceed \$167,293.00 are available in ARP Funds Budget Line A3410.203 ARP and purchased through Government Services GOV-002 6.1.

Section 3. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Patricia Gleason
Councilperson

APPROVED AS TO FORM
[Signature]
Assistant Corporation Counsel

THIS ORDINANCE ADOPTED BY CITY COUNCIL
[Signature]
President

ATTEST:
[Signature]
Deputy City Clerk

APPROVED
Dept. _____

APPROVED
SEP 15 2022
Date
[Signature]
By _____
Mayor

Vote Taken As Follows: 9/14/2022

Browne: Yea Copeland: Yea
Gleason: Yea Poteat: Yea
Thompson: Yea Ordinance Adopted

17



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -776

Agenda Date: 8/12/2024

Agenda #: 21.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Amendment of Ordinance No. 17, approved by the City Council on September 14, 2022, entitled “AN ORDINANCE AUTHORIZING THE FIRE DEPARTMENT TO PURCHASE TWO (2) COMMAND VEHICLES AND PAYMENT OF THE EQUIPMENT WITH ARPA FUNDS”) - Sourcewell Award Contracts Firetrucks Unlimited / AEV #110921

Public Safety has been identified, and the vehicles are shown below:

CAR 1A - 2022 Chevy Tahoe SSV Conversion - AEV Specialty Vehicles	\$79,949.00
CAR 2 - 2022 Chevy Silverado 2500HD - AEV Specialty Vehicles	[\$87,344.00] <u>\$92,149.00</u>
TOTAL:	[\$167,293.00] <u>\$172,098.00</u>

, be and the same is hereby approved.

City Council:

**AN ORDINANCE AMENDING ORDINANCE
NO. 17, ADOPTED BY THE CITY COUNCIL ON
SEPTEMBER 14, 2022, ENTITLED “AN ORDINANCE
AUTHORIZING THE FIRE DEPARTMENT TO
PURCHASE TWO (2) COMMAND VEHICLES AND
PAYMENT OF THE EQUIPMENT WITH ARPA FUNDS”**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The first decretal paragraph, the second WHEREAS CLAUSE Section 3 of Ordinance No. 17, adopted by the City Council on September 14, 2022, entitled “AN ORDINANCE AUTHORIZING THE FIRE DEPARTMENT TO PURCHASE TWO (2) COMMAND VEHICLES AND PAYMENT OF THE EQUIPMENT WITH ARPA FUNDS” is hereby amended as follows:

WHEREAS, by letter dated [August 17, 2022] July 30, 2024, Fire Commissioner, Deborah M. Norman has requested legislation to amend Ordinance No. 17, adopted by the City Council on September 14, 2022, authorizing the purchase of two (2) Command Vehicles and payment of equipment using ARPA funds

(“ARP”) in the amount of [\$167,293.00] \$172,098.00. The respective Command Vehicles identified as Car 1A and Car 2, are the emergency response vehicles of the Fire Department’s Chief of Operations and the On-Duty 24-hour shift Commander Battalion 2/Duty Fire Chief; and

WHEREAS, Sourcewell Award Contracts Firetrucks Unlimited / AEV #110921 Public Safety has been identified and the vehicles are shown below:

CAR 1A - 2022 Chevy Tahoe SSV Conversion - AEV Specialty Vehicles	\$79,949.00
CAR 2 - 2022 Chevy Silverado 2500HD - AEV Specialty Vehicles	[\$87,344.00] <u>\$92,149.00</u>
TOTAL:	[\$167,293.00] <u>\$172,098.00</u>

NOW, THEREFORE,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The Fire Department is hereby authorized to purchase of two (2) Command Vehicles and payment of equipment using ARPA funds in the amount of \$167,293.00. The respective Command Vehicles identified as Car 1A and Car 2 are the emergency response vehicles of the Fire Department’s Chief of Operations and the On-Duty 24-hour shift Commander Battalion 2/Duty Fire Chief.

Section 2. Funds for the aforesaid not to exceed [\$167,293.00] \$172,098.00 are available in ARPA Funds Budget Line A3410.203 ARP and purchased through Government Services GOV-002 6.1.

Section 3. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

New Matter Underlined
Deleted Matter in Brackets []



CITY OF MOUNT VERNON, N.Y.

Fire Department

SHAWYN PATTERSON-HOWARD
Mayor

Fire Headquarters
470 E Lincoln Ave
Mount Vernon, NY 10552
(914) 665-2611 – Fax: (914) 665-2630

Deborah M. Norman
Fire Commissioner
Theodore W. Beale Jr.
Deputy Fire Commissioner
K. Robert Odindo
Chief of Operations
Aaron Marable
Asst. Chief of Operations

THROUGH OFFICE OF THE MAYOR

Honorable City Council
City Hall, 1 Roosevelt Square
Mount Vernon, NY 10550

July 30, 2024

RE: ARPA AMENDMENT

Dear Honorable Body,

I am requesting the Honorable City Council amend legislation #17 September 14, 2022. The Council authorized the purchase of a Command Vehicle for the Fire Department. A 2022 Chevy Silverado 2500HD from vendor AEV Specialty Vehicles for \$87,344.00. Due to the COVID19 Pandemic this vehicle was on a backlog and the vehicle is now a 2023 Chevy Silverado 2500HD with increase of cost due to pricing increases. **Please amend the new amount for this vehicle is \$92,149.00, a difference of \$4,805.00.**

The Command vehicle was purchased with ARPA Funds Budget Line A3410.203 ARP Government Services GOV-002 6.1 The funds are still available for this purchase.

Thanking you in advance for your assistance in this matter.

Respectfully submitted,

Deborah M. Norman
Fire Commissioner

“The Jewel of Westchester”

17

AN ORDINANCE AUTHORIZING THE FIRE DEPARTMENT TO PURCHASE TWO (2) COMMAND VEHICLES AND PAYMENT OF THE EQUIPMENT WITH ARP FUNDS

WHEREAS, by letter dated August 17, 2022, Fire Commissioner, Deborah M. Norman has requested legislation authorizing the purchase of two (2) Command Vehicles and payment of equipment using ARP funds ("ARP") in the amount of \$167,293.00. The respective Command Vehicles identified as Car 1A and Car 2 are the emergency response vehicles of the Fire Department's Chief of Operations and the On-Duty 24-hour shift Commander Battalion 2/Duty Fire Chief; and

WHEREAS, Sourcewell Award Contracts Firetrucks Unlimited / AEV #110921 Public Safety has been identified and the vehicles are shown below:

CAR 1A - 2022 Chevy Tahoe SSV Conversion – AEV Specialty Vehicles	\$79,949.00
CAR 2 - 2022 Chevy Silverado 2500HD – AEV Specialty Vehicles	\$87,344.00
TOTAL:	\$167,293.00

NOW, THEREFORE,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The Fire Department is hereby authorized to purchase of two (2) Command Vehicles and payment of equipment using ARP funds ("ARP") in the amount of \$167,293.00. The respective Command Vehicles identified as Car 1A and Car 2 are the emergency response vehicles of the Fire Department's Chief of Operations and the On-Duty 24-hour shift Commander Battalion 2/Duty Fire Chief.

Section 2. Funds for the aforesaid not to exceed \$167,293.00 are available in ARP Funds Budget Line A3410.203 ARP and purchased through Government Services GOV-002 6.1.

Section 3. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

Patricia Gleason
Councilperson

APPROVED AS TO FORM
[Signature]
Assistant Corporation Counsel

THIS ORDINANCE ADOPTED BY CITY COUNCIL
[Signature]
President

ATTEST:
[Signature]
Deputy City Clerk

APPROVED
Dept. _____

APPROVED
SEP 15 2022
Date
[Signature]
By _____ Mayor

Vote Taken As Follows: 9/14/2022

Browne: Yea Copeland: Yea
Gleason: Yea Poteat: Yea
Thompson: Yea Ordinance Adopted

17



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -700

Agenda Date: 7/10/2024

Agenda #: 22.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Enter into a One-Year Agreement with CentralSquare for Software Licensing and Maintenance - (\$160,374.49 to be paid from Budget Line A3120.416 (Computerization/Technology Upgrades), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A ONE-YEAR AGREEMENT WITH CENTRALSQUARE FOR SOFTWARE LICENSING AND MAINTENANCE

Whereas, by letter dated August 7, 2024, the Commissioner of the Department of Public Safety has requested legislation for the Mayor to enter into a one-year agreement with CentralSquare for the renewal of the software licensing and maintenance agreement for the 'Impact' CAD and RMS systems; and

Whereas, the Department of Public Safety has utilized the 'Impact' CAD (Computer Aided Dispatch) and RMS (Records Management System) software from CentralSquare since 2015 to manage its 911 call intake, coordination, and records management functions; and

Whereas, the software licensing and maintenance agreement with CentralSquare expired on March 1, 2024, and there is a need to renew this agreement for a period of one year to ensure continued functionality and support; and

Whereas, the Department of Public Safety anticipates transitioning to a new CAD and RMS software system provided by Tyler Technology and does not expect to extend this contract beyond February 2025; and

Whereas, the Honorable Council, on April 24, 2024, approved an ordinance updating the City of Mount Vernon's Procurement procedures, which includes an exemption for professional services requiring special or technical skills, such as customized computer software, as outlined in Section 6, subsection A, sub-subsection b(ix); and

Whereas, the cost for this contract renewal will be \$160,374.49, which will be satisfied from Budget Line A3120.416 (Computerization/Technology Upgrades); **Now, Therefore, Be It Resolved**

That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby authorizes the Mayor to enter into a one-year agreement with CentralSquare for the renewal of the software licensing and maintenance agreement for the 'Impact' CAD and RMS systems.

Section 2. Term. The contract term shall be from March 1, 2024, to February 28, 2025.

Section 3. Cost. The total cost of the contract renewal is \$160,374.49, to be paid from Budget Line A3120.416 (Computerization/Technology Upgrades).

Section 4. Exemption. Pursuant to the City of Mount Vernon's Procurement procedures, this contract is exempt from the competitive procurement process due to its nature as a professional service requiring special or technical skills and involving customized software.

Section 5. Definitions.

- **Department of Public Safety:** The City department responsible for maintaining public safety through effective management of emergency services.
- **CentralSquare:** The software provider for the 'Impact' CAD and RMS systems used by the Department of Public Safety.
- **CAD (Computer Aided Dispatch):** A system used to manage and coordinate emergency calls and dispatch services.
- **RMS (Records Management System):** A system used to manage and store records and data related to public safety operations.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

TMP-700



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

August 7, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Request Authorizing the Mayor to Re-new an Agreement with CentralSquare for CAD and RMS Software – One Year FOR APPROVAL at the August 14th, 2024 CITY COUNCIL MEETING

Honorable Councilmembers:

This Department of Public Safety requests the Honorable Members of the City Council to approve legislation authorizing the Mayor to enter into a one-year agreement with **CentralSquare** to re-new the department’s expired software licensing and maintenance agreement.

CentralSquare is the manufacturer of ‘Impact’ CAD (Computer Aided Dispatch) and RMS (Records Management System). The Department of Public Safety has used this software since 2015 to host its Computer Aided Dispatch (911 call intake and coordination) and Records Management System. The contract with CentralSquare expired on March 1, 2024, with the hope that we would be able to transition to a new CAD and RMS software system.

The period coverage of this **12-month contract is March 1, 2024, to February 28, 2025**. It is not anticipated that this contract will need to be extended beyond February 2025 once we transition fully over to the Tyler Technology system.

On April 24, 2024, the Honorable Council did approve an ordinance updating the City of Mount Vernon’s Procurement procedures. Section 6, titled ‘Items Excepted from these Policies and Procedures by the City Council’, subsection A, titled ‘Professional services or services requiring special or technical skill, training or expertise’, sub-subsection *b(ix)* allows for an exemption to the solicitation of alternate proposals or quotations to competitive procurement procedures, in that

CC: Mayor
Comptroller
Law Department

the subsection states '*Computer software or programming services for customized program or services involved in substantial modification and customizing of prepackaged software*'. As a result, the customized software that the Department is already utilizing is only available from CentralSquare therefore it is *exempt* from the request for proposal process as it cannot be bought 'off the shelf'.

The cost for this contract renewal will be **\$160,374.49** which will be satisfied from **Budget Line A3120.416 (Computerization/Technology Upgrades)**

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Gibson', written over a horizontal dotted line.

David Gibson

Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -794

Agenda Date: 8/14/2024

Agenda #: 23.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Transfer of Funds Between Budget Lines Funded by the Police Department and the Parking Bureau - (\$75,000.00 from Budget Line A1130.203 (Parking Bureau Equipment) to Budget Line A3120.203 (Police Dept Equipment)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS BETWEEN BUDGET LINES FUNDED BY THE POLICE DEPARTMENT AND THE PARKING BUREAU

Whereas, by letter dated August 5, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the transfer of \$75,000.00 from Budget Line A1130.203 (Parking Bureau Equipment) to Budget Line A3120.203 (Police Dept Equipment) to facilitate the acquisition and repair of necessary equipment for the Department of Public Safety; and

Whereas, the City of Mount Vernon has determined a need for the transfer of funds to facilitate upcoming equipment purchases for the Department of Public Safety; and

Whereas, a review has concluded that \$75,000.00 must be transferred from Budget Line A1130.203 (Parking Bureau Equipment) to Budget Line A3120.203 (Police Dept Equipment); and

Whereas, the funds will be utilized to cover the purchase of essential equipment, including the Motorola Solutions Radio System, the Emergency Service Unit, and repairs to the current radio system, enhancing the operational capabilities of the Department of Public Safety; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization of Funds Transfer. The City Council authorizes the transfer of \$75,000.00 from Budget Line A1130.203 (Parking Bureau Equipment) to Budget Line A3120.203 (Police Dept Equipment) to facilitate acquiring and repairing necessary equipment for the Department of Public Safety.

Section 2. Implementation. The Department of Finance is directed to make the necessary

accounting adjustments to effectuate the transfer as specified in Section 1, ensuring compliance with all applicable financial regulations and policies.

Section 3. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

August 5, 2024

Honorable City Council
Members City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: Request to Transfer Funds between Budget Lines FOR APPROVAL at the August 14th, 2024
CITY COUNCIL MEETING**

Honorable Councilmembers:

This letter respectfully requests the Honorable Members of the City Council to approve legislation authorizing the transfer of funds between budget lines funded between the Police Dept and the Parking Bureau.

Due to further review, it has been determined that **\$ 75,000.00** will need to be transferred from Budget Line **A1130.203** (Parking Bureau Equipment) to Budget Line **A3120.203** (Police Dept Equipment) to cover upcoming equipment purchases for the Department of Public Safety. This equipment includes the Motorola Solutions Radio System, Emergency Service Unit and repairs to the current radio system.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -764

Agenda Date: 8/14/2024

Agenda #: 24.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Use of Funds from the State of New York State Division of Criminal Justice Services, Law Enforcement Technology (LETECH) Grant for the Purchase of License Plate Reader Cameras and Related Technology - (\$803,488.00 expenditure will be applied to Budget Code A3120.203 (Equipment)), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE USE OF FUNDS FROM THE STATE OF NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES, LAW ENFORCEMENT TECHNOLOGY GRANT FOR THE PURCHASE OF LICENSE PLATE READER CAMERAS AND RELATED TECHNOLOGY

Whereas, by letter dated July 25, 2024, the Commissioner for the Department of Public Safety has requested legislation authorizing the use of \$803,488.00 from the State of New York State Division of Criminal Justice Services Law Enforcement Technology Grant to purchase the specified technology package from Motorola Solutions Inc., as detailed in this ordinance; and

Whereas, the Department of Public Safety has identified a need to enhance citywide law enforcement capabilities through the deployment of advanced technology; and

Whereas, the State of New York State Division of Criminal Justice Services has provided a Law Enforcement Technology Grant (LETECH) for \$1,028,565.00, which has been allocated to budget line A3120.203 (Equipment); and

Whereas, the City Council approved the acceptance of this grant on June 12, 2024, and the Board of Estimate approved it on June 17, 2024; and

Whereas, the Department of Public Safety requests authorization to utilize \$803,488.00 of these funds to purchase a comprehensive technology package to enhance public safety and investigative capabilities; and

Whereas, the purchase includes the following items:

Item	Description	Price
------	-------------	-------

Motorola LPR Package	39 fixed license plate reader cameras, software, equipment, and installation	\$549,395.00
Command Center AWARE/Investigate Package	2-year software package	\$249,173.00
Callyo	Motorola app-based software for investigations and evidence collection	\$4,920.00
Grand Total:		\$803,488.00

Whereas, the Command Central AWARE room will allow the police department to connect, view, and control real-time camera feeds from across the city and interface with patrol units to provide visual scene access; and

Whereas, Motorola Solutions Inc. is the vendor providing the labor and materials under NYS contract # PT68722, thereby eliminating the need for competitive bidding as per the City of Mount Vernon Procurement Policy adopted on April 24, 2024; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Funds. The City Council authorizes \$803,488.00 from the State of New York State Division of Criminal Justice Services Law Enforcement Technology Grant to purchase the specified technology package from Motorola Solutions Inc., as detailed in this ordinance.

Section 2. Procurement and Budget. The \$803,488.00 expenditure will be applied to Budget Code A3120.203 (Equipment) in accordance with the terms of the LETECH grant and the City of Mount Vernon Procurement Policy.

Section 3. Implementation. The Department of Public Safety is authorized to proceed with acquiring and installing the specified technology items to enhance the city's law enforcement capabilities.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

July 25, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: NYS DCJS – Law Enforcement Technology (LETECH) Grant Request for Use (Motorola Solutions) for APPROVAL at the August 14th, 2024 City Council Meeting

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a resolution for the approval to use funds from the State of New York State Division of Criminal Justice Services Law Enforcement Technology Grant (LETECH) in the amount of **\$ 803,488.00** to be used towards the purchase of license plate reader (LPR) cameras citywide along with the LPR hardware, AWARE Investigate Software package and Callyo app for interfacing with the Command Central AWARE room located within police headquarters.

Item	Description	Price
Motorola LPR Package	39 fixed license plate reader cameras, software, equipment and installation	\$ 549,395.00
Command Center AWARE/Investigate Package	2 Year software package	\$ 249,173.00
Callyo	Motorola app based software for investigations and collection of evidence	\$ 4,920.00
		Grand Total: \$ 803,488.00

The Command Central AWARE room will enable the police department to connect, view and control real time camera feeds from across the city and share intel within seconds. The AWARE room will be able to interface with patrol units throughout and allow those units visual access of scenes.

CC: Mayor
Comptroller
Law Department

The City Council approved the acceptance of the LETECH grant on June 12, 2024, and the Board of Estimate approved the acceptance on June 17, 2024. The grant total is \$1,028,565.00 and was applied to budget line A3120.203 (Equipment).

The company providing the labor and materials is **Motorola Solutions Inc** and is under **NYS contract # PT68722**, therefore foregoing the need of competitive bidding requirements as written in the City of Mount Vernon Procurement Policy adopted April 24, 2024.

The cost of **\$ 803,488.00** will be satisfied with **Budget Code A3120.203** (Equipment). If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink, appearing to read "David Gibson". The signature is written in a cursive style with a large initial "D".

David Gibson
Commissioner of Public Safety



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -765

Agenda Date: 8/14/2024

Agenda #: 25.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Use of Funds from the State of New York State Division of Criminal Justice Services, Law Enforcement Technology Grant for the Construction of the Command Central Aware Room - (\$220,576.98 expenditure will be applied to Budget Code A3120.203 (Equipment)), be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE USE
OF FUNDS FROM THE STATE OF NEW YORK
STATE DIVISION OF CRIMINAL JUSTICE
SERVICES LAW ENFORCEMENT TECHNOLOGY
GRANT FOR THE CONSTRUCTION OF THE
COMMAND CENTRAL AWARE ROOM**

Whereas, by letter dated July 25, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the use of \$220,576.98 from the State of New York State Division of Criminal Justice Services Law Enforcement Technology Grant to purchase supplies, equipment, and labor necessary for the construction of the Command Central AWARE room at police headquarters; and

Whereas, the Department of Public Safety has identified the need for a Command Central AWARE room to enhance the capabilities of the Mount Vernon Police Department in monitoring and controlling real-time camera feeds across the city; and

Whereas, the State of New York State Division of Criminal Justice Services has provided a Law Enforcement Technology Grant (LETECH) in the total amount of \$1,028,565.00, which has been allocated to Budget Line A3120.203 (Equipment); and

Whereas, the City Council approved the acceptance of this grant on June 12, 2024, and the Board of Estimate approved it on June 17, 2024; and

Whereas, the Department of Public Safety requests authorization to utilize \$220,576.98 of these funds to purchase supplies, equipment, and labor necessary for the construction of the Command

Central AWARE room within police headquarters; and

Whereas, the construction of the AWARE room will enable the police department to connect, view, and control real-time camera feeds citywide and interface with patrol units for enhanced situational awareness; and

Whereas, Electronic Systems Solutions, Inc. (ESS) will provide the labor and materials under NYS contract # PT68793, eliminating the need for competitive bidding as per the City of Mount Vernon Procurement Policy adopted on April 24, 2024; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization of Funds. The City Council authorizes the use of \$220,576.98 from the State of New York State Division of Criminal Justice Services Law Enforcement Technology Grant to purchase supplies, equipment, and labor necessary for the construction of the Command Central AWARE room at police headquarters.

Section 2. Procurement and Budget. The \$220,576.98 expenditure will be applied to Budget Code A3120.203 (Equipment) in accordance with the terms of the LETECH grant and the City of Mount Vernon Procurement Policy.

Section 3. Implementation. The Department of Public Safety is authorized to proceed with acquiring necessary supplies, equipment, and labor from Electronic Systems Solutions, Inc. (ESS) for the construction of the Command Central AWARE room.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

July 25, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: NYS DCJS – Law Enforcement Technology (LETECH) Grant Request for Use (Electronic Systems Solutions Inc) for APPROVAL at the August 14th, 2024 City Council Meeting

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a resolution for the approval to use funds from the State of New York State Division of Criminal Justice Services Law Enforcement Technology Grant (LETECH) in the amount of **\$ 220, 576.98** to be used towards the purchase of supplies, equipment and labor to begin the construction of the Command Central AWARE room located within police headquarters.

The Command Central AWARE room will enable the police department to connect, view and control real time camera feeds from across the city and share intel within seconds. The AWARE room will be able to interface with patrol units throughout and allow those units visual access of scenes.

The City Council approved the acceptance of the LETTECH grant on June 12, 2024, and the Board of Estimate approved the acceptance on June 17, 2024. The grant total is \$ 1,028,565.00 and was applied to budget line A3120.203 (Equipment).

The company providing the labor and materials is **Electronic Systems Solutions, Inc (ESS)** and is under **NYS contract # PT68793**, therefore foregoing the need of competitive bidding requirements as written in the City of Mount Vernon Procurement Policy adopted April 24, 2024.

CC: Mayor
Comptroller
Law Department

The cost of \$ 220, 576.98 will be satisfied from **Budget Code A3120.203** (Equipment). If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,


David Gibson
Commissioner of Public Safety



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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10550
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File #: TMP -766

Agenda Date: 8/14/2024

Agenda #: 26.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Purchase of Essential Equipment for the Emergency Service Unit (ESU) of the Department of Public Safety - (the company providing the equipment is Atlantic Diving Supplies Inc. (ADS), under NYS contract #PC69011, which allows for procurement without competitive bidding as per the City of Mount Vernon Procurement Policy adopted on April 24, 2024 - \$28,994.54, as detailed below:

Item Name	Description	Price
Jaws of Life Cutter	S789 E3 Cutter, includes two (2) 9Ah batteries and one (1) 110 Volt Charger	\$13,848.18
Jaws of Life Spreader	SP555 E3 Spreader, includes two (2) 9Ah batteries and one (1) 110 Volt Charger	\$15,146.36
	Total Cost:	\$28,994.54

, be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE PURCHASE OF ESSENTIAL EQUIPMENT FOR THE EMERGENCY SERVICE UNIT (ESU) OF THE DEPARTMENT OF PUBLIC SAFETY

Whereas, by letter dated July 25, 2024, the Commissioner for the Department of Public Safety has requested legislation authorizing the Department of Public Safety to purchase the Jaws of Life Cutter and the Jaws of Life Spreader from Atlantic Diving Supplies Inc. (ADS) at a total cost of \$28,994.54; and

Whereas, the Department of Public Safety has identified the need for new essential equipment for the Emergency Service Unit (ESU) to enhance response capabilities during vehicular accidents, crime scenes, and urgent rescue events; and

Whereas, the equipment to be purchased includes the Jaws of Life Cutter and the Jaws of Life Spreader, which are critical for life-saving operations; and

Whereas, the total cost for these two pieces of equipment is \$28,994.54, as detailed below:

Item Name	Description	Price
Jaws of Life Cutter	S789 E3 Cutter, includes two (2) 9Ah batteries and one (1) 110 Volt Charger	\$13,848.18
Jaws of Life Spreader	SP555 E3 Spreader, includes two (2) 9Ah batteries and one (1) 110 Volt Charger	\$15,146.36
	Total Cost:	\$28,994.54

Whereas, the company providing the equipment is Atlantic Diving Supplies Inc. (ADS), under NYS contract #PC69011, which allows for procurement without competitive bidding as per the City of Mount Vernon Procurement Policy adopted April 24, 2024; and

Whereas, this acquisition is necessary to ensure the ESU is equipped with the latest and most effective tools to carry out its mission of public safety and emergency response; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Purchase. The City Council authorizes the Department of Public Safety to purchase the Jaws of Life Cutter and the Jaws of Life Spreader from Atlantic Diving Supplies Inc. (ADS) at \$28,994.54.

Section 2. Implementation and Execution. The Department of Public Safety is authorized to execute all necessary actions to complete this purchase and ensure the timely delivery and deployment of the equipment.

Section 3. Compliance with Procurement Policy. This purchase complies with the City of Mount Vernon Procurement Policy, as the equipment is being acquired under NYS contract #PC69011, thereby exempting it from competitive bidding requirements.

Section 4. Effective Date of Ordinance. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
 BUREAU OF POLICE
 ROOSEVELT SQUARE
 MOUNT VERNON, NY 10550
 (914) 665-2500

DAVID GIBSON
 COMMISSIONER

JENNIFER LACKARD
 DEPUTY COMMISSIONER

MARCEL OLIFIERS
 CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
 MAYOR

July 25, 2024

Honorable City Council Members
 City of Mount Vernon
 1 Roosevelt Square
 Mount Vernon, New York 10550

**RE: Request to purchase Emergency Service Unit (ESU) Equipment FOR APPROVAL at the
 August 14th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a resolution approving the purchase of two new essential pieces of equipment for the Emergency Service Unit (ESU) in the amount of **\$ 28,994.54**. The equipment and prices are as follows:

Item Name	Description	Price
Jaws of Life Cutter	S789 E3 Cutter. Includes 2 9Ah batteries and 110Volt Charger	\$ 13,848.18
Jaws of Life Spreader	SP555 E3 Spreader. Includes 2 9Ah batteries and 1 110Volt Charger	\$ 15,146.36
		Total Price: \$ 28,994.54

This life saving equipment is necessary when members of ESU are called to vehicular accidents, crime scenes needing extraction and urgent rescue events.

The company providing the equipment is **Atlantic Diving Supplies Inc (ADS)** and is under **NYS contract # PC69011**, therefore foregoing the need of competitive bidding requirements as written in the City of Mount Vernon Procurement Policy adopted April 24, 2024.

CC: Mayor
 Comptroller
 Law Department

The cost of \$ 28,994.54 will be satisfied from **Budget Code A3120.203** (Equipment). If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink that reads "David Gibson". The signature is written in a cursive style with a large, prominent initial "D".

David Gibson
Commissioner of Public Safety



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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10550
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File #: TMP -767

Agenda Date: 8/14/2024

Agenda #: 27.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Attendance of Department of Public Safety Members at the 2024 International Association of Chiefs of Police (IACP) Conference (October 18, 2024, to October 22, 2024, \$10,000.00 will be paid from Budget Line #A3120.451 (Training), be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING ATTENDANCE
OF DEPARTMENT OF PUBLIC SAFETY MEMBERS
AT THE 2024 INTERNATIONAL ASSOCIATION
OF CHIEFS OF POLICE (IACP) CONFERENCE
(October 18, 2024, to October 22, 2024)**

Whereas, by letter dated July 18, 2024, the Commissioner for the Department of Public Safety has requested legislation authorizing the Commissioner, Chief, and a Lieutenant from the Department of Public Safety to attend the 2024 International Association of Chiefs of Police (IACP) Conference in Boston, MA, from October 18, 2024, to October 22, 2024; and

Whereas, the Department of Public Safety recognizes the importance of continuous education and professional development for its leadership team to enhance their skills and knowledge in law enforcement; and

Whereas, the IACP Conference represents the largest and most significant event for law enforcement professionals, offering opportunities to learn new techniques and improve overall effectiveness; and

Whereas, the Commissioner, Chief, and a Lieutenant from the Department of Public Safety are invited to attend this conference to gain valuable insights and engage with law enforcement leaders from around the world; and

Whereas, the total cost for the attendance of these three members, including conference registration, hotel accommodations, ground transportation (gas and tolls), and meals, is not to exceed \$10,000.00, and will be covered by Budget Line #A3120.451 (Training); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization for Attendance. The City Council hereby authorizes the Commissioner, Chief, and a Lieutenant from the Department of Public Safety to attend the 2024 International Association of Chiefs of Police Conference in Boston, MA, from October 18, 2024, to October 22, 2024.

Section 2. Financial Provisions. The total cost for participation in this conference, including all necessary expenses such as conference registration, hotel accommodations, ground transportation (gas and tolls), and meals, shall not exceed \$10,000.00 and will be paid from Budget Line #A3120.451 (Training).

Section 3. Implementation and Execution. The Department of Public Safety is authorized to execute all necessary arrangements for attendance, ensuring the process is carried out efficiently and within the approved budget.

Section 4. Compliance with City Policies. Attendance and expenses shall comply with all applicable city policies and procedures regarding travel and training for city personnel.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
POLICE COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

July 18, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: 2024 IACP Conference FOR APPROVAL at the
August 14th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve an ordinance approving the Commissioner, Chief and a Lieutenant (three members) from the Department of Public Safety to attend the 2024 **International Association of Chiefs of Police Conference** taking place at the Boston Convention & Exhibitions Center at 415 Summit Street in Boston, MA from **October 18, 2024 to October 22, 2024**.

This conference is the largest and most important law enforcement event that showcases new techniques and advances officers' knowledge for ongoing success.

The total cost for these three Members to attend **should not exceed \$10,000.00 (conference registration, hotel accommodations, ground transportation-gas/tolls and meals)** and will be satisfied from **Budget Line #A3120.451 (Training)**.

Please access link to conference information here: [2024 IACP Conference Boston](#)

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

David Gibson
Commissioner of Public Safety

CC: Mayor
Law Department
Comptroller



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -768

Agenda Date: 8/14/2024

Agenda #: 28.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Attendance of Department of Public Safety Members at the 2024 Division of Criminal Justice Services (DCJS) Annual Public Safety Symposium - (September 17 to September 20, 2024), - (\$5,000.00 and will be paid from Budget Line #A3120.451 (Training), be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING ATTENDANCE
OF DEPARTMENT OF PUBLIC SAFETY MEMBERS AT
THE 2024 DIVISION OF CRIMINAL JUSTICE SERVICES
(DCJS) ANNUAL PUBLIC SAFETY SYMPOSIUM**

(September 17, 2024, to September 20, 2024)

Whereas, by letter dated July 18, 2024, the Commissioner for the Department of Public Safety has requested legislation authorizing the Commissioner, Lieutenant, and Sergeant from the Department of Public Safety to attend the 2024 Division of Criminal Justice Services (DCJS) Annual Public Safety Symposium in Albany, NY, from September 17, 2024, to September 20, 2024; and

Whereas, the Department of Public Safety recognizes the importance of continuous education and professional development for its leadership team to enhance their skills and knowledge in public safety and criminal justice; and

Whereas, the 2024 Division of Criminal Justice Services Annual Public Safety Symposium offers valuable insights into new public safety initiatives, evidence-based violence reduction practices, and other contemporary criminal justice topics; and

Whereas, the Commissioner, Lieutenant, and Sergeant from the Department of Public Safety are invited to attend this symposium to gain valuable insights and engage with public safety leaders from around the state; and

Whereas, the total cost for the attendance of these three members, including hotel accommodations, ground transportation (gas and tolls), and meals, is not to exceed \$5,000.00, and will be covered by Budget Line #A3120.451 (Training); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization for Attendance. The City Council authorizes the Commissioner, Lieutenant, and Sergeant from the Department of Public Safety to attend the 2024 Division of Criminal Justice Services (DCJS) Annual Public Safety Symposium in Albany, NY, from September 17, 2024, to September 20, 2024.

Section 2. Financial Provisions. The total cost for participation in this symposium, including all necessary expenses such as hotel accommodations, ground transportation (gas and tolls), and meals, shall not exceed \$5,000.00 and will be paid from Budget Line #A3120.451 (Training).

Section 3. Implementation and Execution. The Department of Public Safety is authorized to execute all necessary arrangements for attendance, ensuring the process is carried out efficiently and within the approved budget.

Section 4. Compliance with City Policies. Attendance and expenses shall comply with all applicable city policies and procedures regarding travel and training for city personnel.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

July 18, 2024

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: 2024 DCJS Public Safety Symposium Conference FOR APPROVAL at the
August 14th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve an ordinance approving the Commissioner, Lieutenant and Sergeant (three members) from the Department of Public Safety to attend the 2024 **Division of Criminal Justice Services Annual Public Safety Symposium** taking place at the Empire State Plaza Convention Center in Albany, NY from **September 17, 2024 to September 20, 2024**.

This conference will allow attendees to learn about new public safety initiatives, evidence-based violence reduction practices and other contemporary criminal justice topics.

The total cost for three Members to attend **should not exceed \$5,000.00 (hotel accommodations, ground transportation-gas/tolls and meals)** and will be satisfied from **Budget Line #A3120.451 (Training)**.

Please access link to conference information here: [2024 DCJS Public Safety Symposium Albany, NY](#)

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

David Gibson
Commissioner of Public Safety



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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File #: TMP -771

Agenda Date: 8/14/2024

Agenda #: 29.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, amending Ordinance No. 13, adopted by the City Council on July 10, 2024, entitled “AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS BETWEEN BUDGET LINES FUNDED THROUGH THE AMERICAN RESCUE PLAN ACT (ARPA)” - ([~~\$10,000.00~~] \$38,039.00 from Budget Line A3120.458ARP SDI-001 3.16 (Violence Prevention and Quality of Life Program Initiatives) to Budget Line A3120.203ARP SDI-001 3.16 (Violence Prevention and Quality of Life Equipment)), be and the same is hereby approved.

City Council:

**AN ORDINANCE AMENDING ORDINANCE NO. 13,
ADOPTED BY THE CITY COUNCIL ON JULY 10, 2024,
ENTITLED “AN ORDINANCE AUTHORIZING THE
TRANSFER OF FUNDS BETWEEN BUDGET LINES FUNDED
THROUGH THE AMERICAN RESCUE PLAN ACT (ARPA)”**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The first decretal paragraph, the last Whereas clause, and Section 3 of Ordinance No. 13, adopted by the City Council on July 10, 2024, entitled “AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS BETWEEN BUDGET LINES FUNDED THROUGH THE AMERICAN RESCUE PLAN ACT (ARPA)” is hereby amended as follows:

Whereas, by letter dated [~~June 19, 2024~~] July 26, 2024, the Commissioner of the Department of Public Safety has requested legislation amending Ordinance No. 13 adopted by the City Council on July 10, 2024 authorizing the transfer of [~~\$10,000.00~~] \$38,039.00 from Budget Line A3120.458ARP SDI-001 3.16 (Violence Prevention and Quality of Life Program Initiatives) to Budget Line A3120.203ARP SDI-001 3.16 (Violence Prevention and Quality of Life Equipment) to facilitate the purchase of 21 mobile computers for the Department of Public Safety; and

Whereas, the City of Mount Vernon has received funding through the American Rescue Plan

Act (ARPA) to support various initiatives aimed at enhancing public safety and quality of life; and

Whereas, Budget Line A3120.458ARP SDI-001 3.16 was designated as the Violence Prevention and Quality of Life Program Initiatives Budget Line for the Department of Public Safety and funded with an amount of \$400,000; and

Whereas, Budget Line A3120.203ARP SDI-001 3.16 was designated as the Violence Prevention and Quality of Life Equipment Budget Line for the Department of Public Safety and funded with \$1,000,000; and

Whereas, the Department of Public Safety requires the purchase of 21 mobile computers to be placed within Department of Public Safety vehicles, at a total cost of \$147,039.00; and

Whereas, it is necessary to transfer funds in the amount of [\$10,000.00] \$38,039.00 from Budget Line A3120.458ARP SDI-001 3.16 to Budget Line A3120.203ARP SDI-001 3.16 to facilitate this purchase; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Purpose. This ordinance authorizes the transfer of funds between budget lines funded through the American Rescue Plan Act (ARPA) to facilitate the purchase of mobile computers for the Department of Public Safety.

Section 2. Definitions. For the purposes of this ordinance, the following terms shall have the meanings indicated:

1. **“ARPA”:** American Rescue Plan Act, a federal funding initiative to support state and local government response to the COVID-19 pandemic and its economic impacts.

2. **“Budget Line A3120.458ARP SDI-001 3.16.”** The Violence Prevention and Quality of Life Program Initiatives Budget Line for the Department of Public Safety.

3. **“Budget Line A3120.203ARP SDI-001 3.16.”** The Violence Prevention and Quality of Life Equipment Budget Line for the Department of Public Safety.

4. **“Department of Public Safety”:** The City of Mount Vernon Department is responsible for public safety, including the police and fire departments.

5. **“Mobile Computers.”** Tablet-style computers are designed to be placed within public safety vehicles, enabling access to critical systems and data.

Section 3. Authorization to Transfer Funds. The City Council hereby authorizes the transfer of [\$10,000.00] \$38,039.00 from Budget Line A3120.458ARP SDI-001 3.16 (Violence Prevention and Quality of Life Program Initiatives) to Budget Line A3120.203ARP SDI-001 3.16 (Violence Prevention and Quality of Life Equipment) to facilitate the purchase of 21 mobile computers for the Department of Public Safety.

Section 4. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.

New Matter Underlined
Deleted Matter in Brackets []



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

July 26, 2024

Honorable City Council
Members City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Amended Request to Transfer Funds between ARPA Budget Lines FOR APPROVAL at the August 14th, 2024 CITY COUNCIL MEETING

Honorable Councilmembers:

This letter respectfully requests the Honorable Members of the City Council to approve legislation authorizing the transfer of funds between budget lines funded through ARPA. This request is amending City Council item #13 from the July 10th, 2024 meeting. After further review it has been determined that the amount to be transferred between ARPA lines is **\$ 38,039.00** and NOT \$10,000.00 as previously requested.

A3120.458ARP SDI-001 3.16 was designated as the Violence Prevention and Quality of Life Program Initiatives Budget Line for the Department of Public Safety. It was funded in the amount of \$400,000.

A3120.203ARP SDI-001 3.16 was designated as the Violence Prevention and Quality of Life Equipment Budget Line for the Department of Public Safety. It was funded in the amount of \$1,000,000. This would be the appropriate budget line to use to purchase eligible equipment.

The Department of Public Safety would like to purchase 21 mobile computers to be placed within Department of Public Safety patrol vehicles. The total cost for the 21

CC: Mayor
Comptroller
Law Department

mobile computers will be \$147,039.00. This would entail the transfer of \$38,039.00 from A3120.458 ARP SDI-001 3.16 to A3120.203 ARP SDI-001 3.16.

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink that reads "David Gibson". The signature is written in a cursive style with a large, prominent "D" and "G".

David Gibson

Commissioner of Public Safety



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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10550
& VIA
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File #: TMP -811

Agenda Date: 8/14/2024

Agenda #: 30.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Enter Into a Contract with Electronic Systems Solutions, Inc. (ESS) for the Installation and Maintenance of a Citywide Camera Surveillance System - (\$161,903.88, to be paid from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948), be and the same is hereby approved.

City Council:

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ENTER INTO A CONTRACT WITH
ELECTRONIC SYSTEMS SOLUTIONS, INC. (ESS)
FOR THE INSTALLATION AND MAINTENANCE OF
A CITYWIDE CAMERA SURVEILLANCE SYSTEM**

Whereas, by letter dated August 7, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the Mayor to enter into a contract with Electronic Systems Solutions, Inc. (ESS) for the installation and maintenance of a citywide camera surveillance system, as detailed in the proposal; and

Whereas, the Department of Public Safety has identified the need for a comprehensive citywide camera surveillance system to enhance public safety and improve law enforcement capabilities; and

Whereas, Electronic Systems Solutions, Inc. has proposed a solution comprising license plate recognition (LPR) cameras to assist with major thoroughfare patrol, foot patrol, crime pattern locations, and traffic stops, while providing real-time surveillance for faster case resolutions; and

Whereas, ESS is under New York State contract #PT68793, eliminating the need for competitive bidding as per the City of Mount Vernon Procurement Policy adopted April 24, 2024; and

Whereas, the total cost for the installation and maintenance of the surveillance system is \$161,903.88, to be paid from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into a contract with Electronic Systems Solutions, Inc. for the installation and maintenance of a citywide camera surveillance system, as detailed in the proposal.

Section 2. Contract Amount. The total payment of \$161,903.88 for the services provided by Electronic Systems Solutions, Inc. shall be charged to Budget Line Bond Anticipated Notes (BANS) H1620.203.C948.

Section 3. Procurement Policy Compliance. Pursuant to the City of Mount Vernon Procurement Policy adopted April 24, 2024, the contract with Electronic Systems Solutions, Inc. is exempt from competitive bidding requirements due to its status under New York State contract #PT68793.

Section 4. Definitions.

- **Citywide Camera Surveillance System:** A network of cameras, including license plate recognition (LPR) cameras, installed across the city to enhance public safety and assist law enforcement.

- **License Plate Recognition (LPR) Cameras:** Cameras designed to capture and recognize vehicle license plates for the purpose of monitoring and managing traffic and law enforcement activities.

Section 5. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

August 7, 2024

Honorable City Council
Members City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: Installation and Maintenance of Citywide Cameras for the Dept of Public Safety
FOR APPROVAL at the August 14th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a resolution for the Mayor to **enter into a contract for payment of \$ 161,903.88** with Electronic Systems Solutions, Inc (ESS) for the installation and maintenance of a citywide camera surveillance system.

The system is comprised of license plate recognition (LPR) cameras that will assist the Dept of Public Safety with major thoroughfare patrol, foot patrol, crime pattern locations as well as traffic stops. The cameras will also give real time surveillance that can speed up case closures.

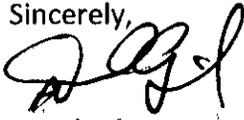
The company providing the labor and materials is **Electronic Systems Solutions, Inc (ESS)** and is under **NYS contract # PT68793**, therefore foregoing the need of competitive bidding requirements as written in the City of Mount Vernon Procurement Policy adopted April 24, 2024.

The payment of **\$ 161,903.88** will be satisfied from **Budget Line Bond Anticipated Notes (BANS) H1620.203.C948.**

CC: Mayor
Comptroller
Law Department

If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Gibson', written over the word 'Sincerely,'.

David Gibson

Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
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CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -812

Agenda Date: 8/14/2024

Agenda #: 31.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Enter into a Contract with Motorola Solutions Inc. for the Purchase of a Citywide Camera Surveillance System - (\$47,880.00 for services provided by Motorola Solutions Inc. shall be charged to Budget Line Bond Anticipated Notes (BANS) H1620.203.C948), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH MOTOROLA SOLUTIONS INC. FOR THE PURCHASE OF A CITYWIDE CAMERA SURVEILLANCE SYSTEM

Whereas, by letter dated August 7, 2024, the Commissioner of the Department of Public Safety has requested legislation authorizing the Mayor to enter into a contract with Motorola Solutions Inc. for the purchase of a citywide camera surveillance system, as detailed in the proposal; and

Whereas, the Department of Public Safety has identified the need for a citywide camera surveillance system to enhance public safety and improve law enforcement capabilities; and

Whereas, Motorola Solutions Inc. has proposed a solution comprising license plate recognition (LPR) cameras to assist with major thoroughfare patrols, foot patrols, crime pattern locations, and traffic stops, while providing real-time surveillance for faster case resolutions; and

Whereas, Motorola Solutions Inc. is under New York State contract #PT68722, eliminating the need for competitive bidding as per the City of Mount Vernon Procurement Policy adopted April 24, 2024; and

Whereas, the total cost for the purchase of the surveillance system is \$47,880.00, to be paid from Budget Line Bond Anticipated Notes (BANS) H1620.203.C948; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into a contract with Motorola Solutions Inc. for the purchase of a citywide camera surveillance system, as detailed in the proposal.

Section 2. Contract Amount. The total payment of \$47,880.00 for the services provided by Motorola Solutions Inc. shall be charged to Budget Line Bond Anticipated Notes (BANS) H1620.203.C948.

Section 3. Procurement Policy Compliance. Pursuant to the City of Mount Vernon Procurement Policy adopted April 24, 2024, the contract with Motorola Solutions Inc. is exempt from competitive bidding requirements due to its status under New York State contract #PT68722.

Section 4. Definitions.

- **Citywide Camera Surveillance System:** A network of cameras, including license plate recognition (LPR) cameras, installed across the city to enhance public safety and assist law enforcement.

- **License Plate Recognition (LPR) Cameras:** Cameras designed to capture and recognize vehicle license plates for the purpose of monitoring and managing traffic and law enforcement activities.

Section 5. Effective Date. This ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.



DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE
ROOSEVELT SQUARE
MOUNT VERNON, NY 10550
(914) 665-2500

DAVID GIBSON
COMMISSIONER

JENNIFER LACKARD
DEPUTY COMMISSIONER

MARCEL OLIFIERS
CHIEF OF OPERATIONS

SHAWYN PATTERSON - HOWARD
MAYOR

August 7, 2024

Honorable City Council
Members City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

**RE: Purchase of Citywide Cameras for the Dept of Public Safety
FOR APPROVAL at the August 14th, 2024 CITY COUNCIL MEETING**

Honorable Councilmembers:

The Department of Public Safety requests that the City Council approve a resolution for the Mayor to **enter into a contract for payment of \$ 47,880.00** with Motorola Solutions for the purchase of a citywide camera surveillance system.

The system is comprised of license plate recognition (LPR) cameras that will assist the Dept of Public Safety with major thoroughfare patrol, foot patrol, crime pattern locations as well as traffic stops. The cameras will also give real time surveillance that can speed up case closures.

The company providing the labor and materials is **Motorola Solutions Inc** and is under **NYS contract # PT68722**, therefore foregoing the need of competitive bidding requirements as written in the City of Mount Vernon Procurement Policy adopted April 24, 2024.

The payment of **\$ 47,880.00** will be satisfied from **Budget Line Bond Anticipated Notes (BANS) H1620.203.C948**.

CC: Mayor
Comptroller
Law Department

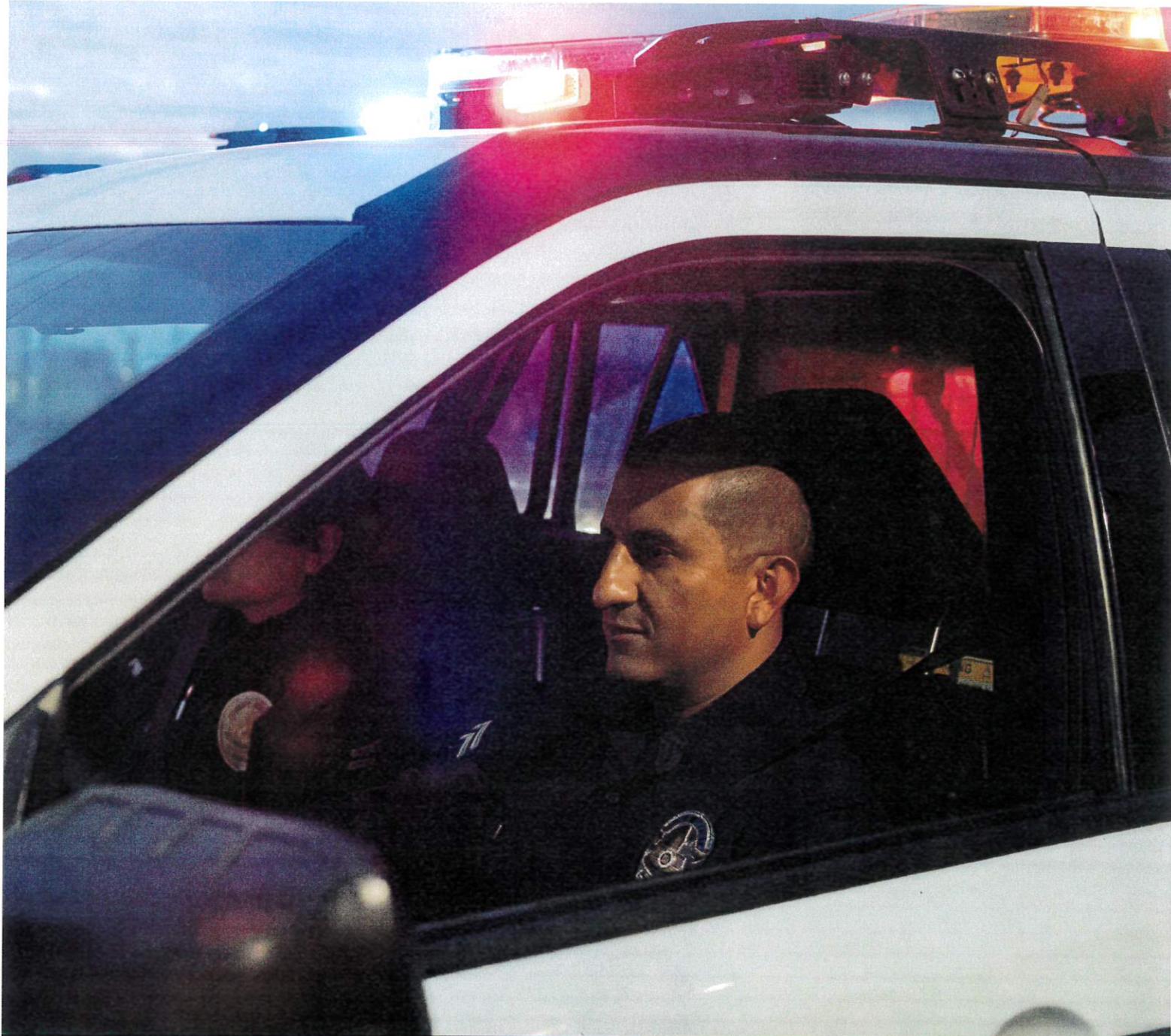
If this request meets the approval of your Honorable Body, please enact legislation granting this approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Gibson', written in a cursive style.

David Gibson
Commissioner of Public Safety

CC: Mayor
Comptroller
Law Department



SELECTING THE RIGHT LICENSE PLATE RECOGNITION SOLUTION FOR YOUR AGENCY

A COMPREHENSIVE GUIDE TO BUILDING A SUCCESSFUL LPR PROGRAM



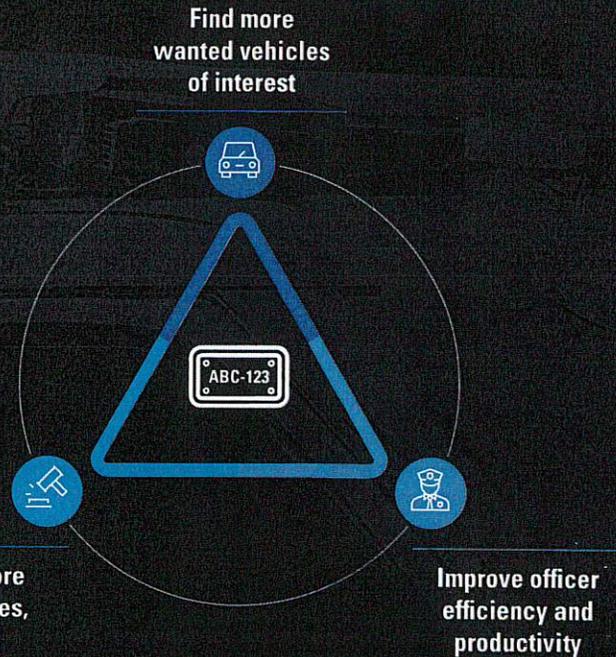
An indispensable law enforcement tool, License Plate Recognition (LPR) systems assist agencies with real-time threat detection and mitigation, while helping close all manner of criminal investigations faster.

WHY ADOPT LICENSE PLATE RECOGNITION?

HOW LPR SYSTEMS WORK

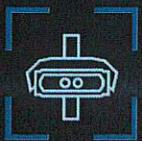
LPR solutions take photos of vehicles, then use Optical Character Recognition (OCR) algorithms to capture and parse license plate data, along with date, time and GPS coordinates. They can also integrate with other technologies to significantly expand their core functionality. For instance, LPR detections can trigger a real-time alert to improve situational awareness, be searched and analyzed for investigative insight, and be leveraged to automate processes such as traffic enforcement or access control.

Using an LPR solution automates operations to increase officer efficiency and productivity, so officers spend less time on rote activities and more time in the community, keeping residents safe.

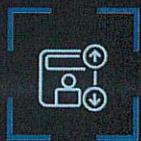


With a range of models from multiple vendors incorporating a variety of features, selecting the right solution for your agency can seem challenging. Partnering with an experienced vendor with LPR product expertise and law enforcement know-how will ensure regulatory compliance and program success, especially given the ever-changing laws and regulations governing LPR.

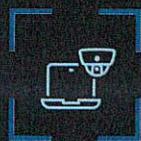
AVAILABLE LPR DEPLOYMENT OPTIONS



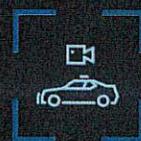
FIXED



QUICK-DEPLOY



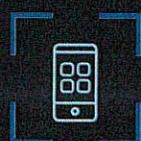
VIDEO-BASED



MOBILE



IN-CAR INTEGRATED



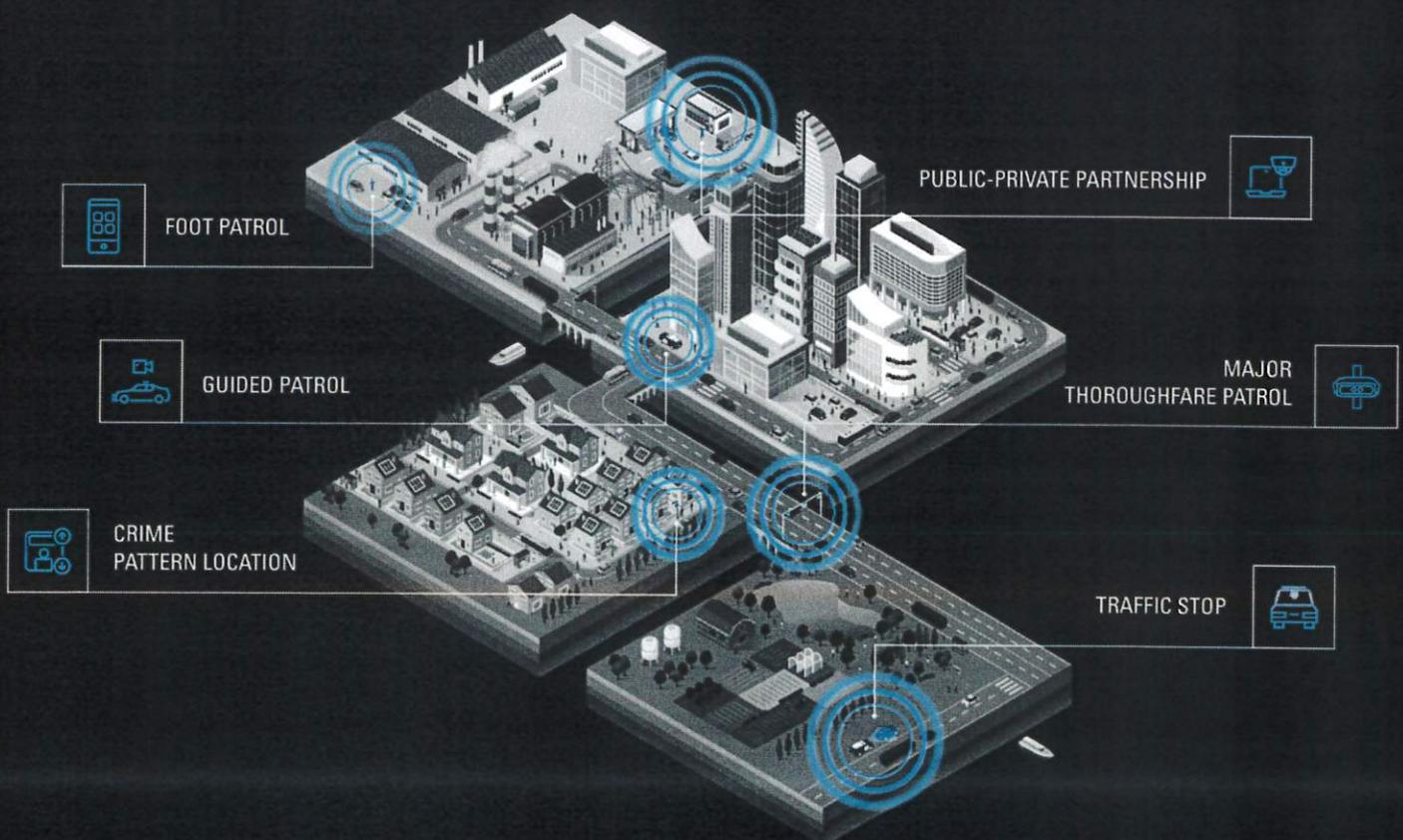
APP-BASED

This guide aims to serve as a starting point in helping you establish a successful LPR program. We've provided detailed descriptions and usage scenarios for each type of available camera system, along with guidance on supporting your system with back-end software.

LPR CAMERAS: SYSTEM TYPES, DEPLOYMENT SCENARIOS, AND PURCHASING CONSIDERATIONS

Different situations require different types of LPR. Depending on your agency and community's needs, your LPR program will likely consist of several types of LPR cameras installed for capturing plates in various scenarios. These cameras should work together to provide you with accurate and actionable data, so that you can go from case to closure more quickly.

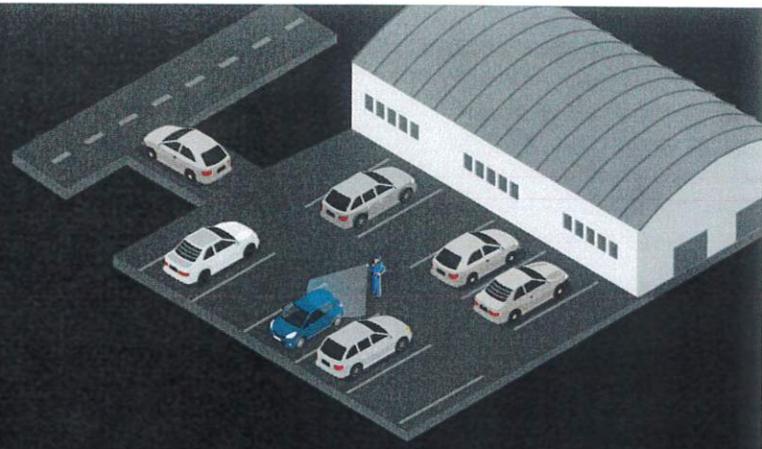
In addition to this guide, our [LPR-equipped virtual city](#) allows you to see how LPR can work together in a comprehensive video program.



VISIT THE LPR-EQUIPPED CITY:
namrinfo.motorolasolutions.com/lpr-solutions



APP-BASED



DEPLOYMENT OVERVIEW

App-based LPR is convenient for license plate and vehicle data capture when a deployed camera doesn't have a clear line of sight to a plate. This type of LPR can also capture hot hit alerts, keeping officers informed even when they're away from their vehicle.

DEPLOYMENT SCENARIOS

INVESTIGATIONS

While on scene, canvassing nearby vehicles is essential in helping to locate potential witnesses. App-based LPR can aid in recording plate information and eliminate a hand-written, error-prone process; officers can simply walk or drive by and take a picture or video.

FOOT PATROL

For officers on foot, app-based LPR is an essential tool for license plate and vehicle data capture. Using their mobile device, they can easily take a picture of a suspicious vehicle or use it during a field interview to document details of the interaction.

KEY CONSIDERATIONS



iOS

OPERATING SYSTEM

The ability to run an application on devices officers already rely on aids accessibility. It provides a familiar user experience, simplified management and overall efficiency of use.



PLATE CAPTURE

A variety of data collection options, including scanning plates through streaming video or from a single image capture or upload, ensures officers productivity.



HIT ALERTING

Beyond just capturing data, determine how your LPR app can ensure officers are informed of vehicles of interest so they can take appropriate action and stay safe.



DATA SECURITY

Ensuring data is stored securely avoids questions around validity. Determine how it's stored, if it's accessible through other apps on the device, and how users are authorized.

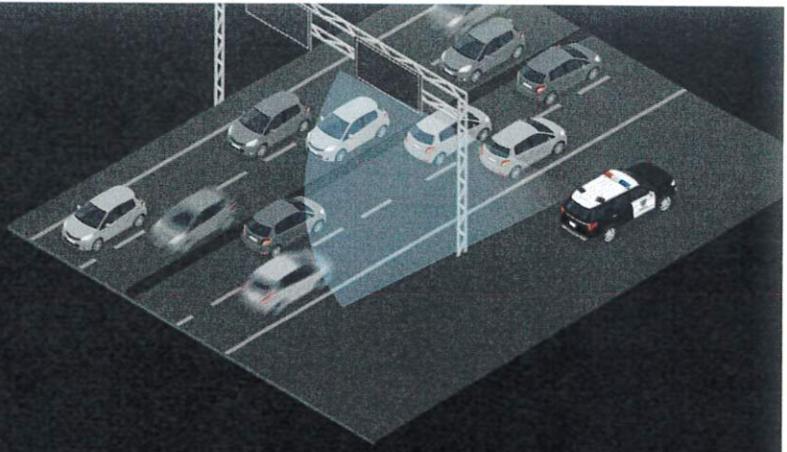
KEY FUNCTIONALITY TO CONSIDER

- Available on Android or iOS
- Download from Google Play or Apple App Store
- Capture single license plate images
- Multi-plate capture via video
- Upload images from phone gallery
- Push notification alerting
- Data erased from device after closing app
- Segmented, isolated data storage
- User login with optional PIN method

[LEARN MORE](#)



MOBILE



DEPLOYMENT OVERVIEW

A highly adopted system, mobile LPR involves between one and four cameras continuously scanning around the vehicle they're mounted on. Drivers can receive real-time alerts from within the car, typically through a software interface on a mobile computer or tablet device. These cameras are ideal for helping to keep officers safe and aware of threats, as well as guiding patrol efforts based on hot plate hits.

DEPLOYMENT SCENARIOS

TRAFFIC STOPS

Mobile LPR can be the first line of defense for officers during a traffic stop. With high-performance detection and immediate recognition, officers are alerted to any outstanding wants or warrants associated with a vehicle they've pulled over, allowing them to manage the incident appropriately.

GUIDED PATROL

Turn passive patrolling into active law enforcement with mobile LPR. High-volume scanning and accurate detection of hot listed vehicles can provide officers with automated direction on BOLOs and vehicles with warrants, bringing more criminals to justice, more efficiently.

INVESTIGATIONS

While at the scene of a crime, canvassing nearby vehicles is essential in helping to locate potential witnesses who can help solve a case. Mobile LPR speeds up this process, eliminating manual, time-consuming processes.

KEY CONSIDERATIONS



CAPTURE RATE

This determines how many plates the system can successfully detect, a quality camera should be able to continuously scan a high volume of cars in a short timespan.



READ ACCURACY

This measures how accurate a camera's recognition is - a high performing system will read in dark environments, as well as reading plates on vehicles moving at high speeds.



LENS DESIGN

Having a variety of focal lengths to choose from means cameras can be deployed as per the needs of the area. A wide field of view also helps ensure you can scan errant vehicles.



RUGGEDNESS

Ruggedness metrics determine how capable a system is of withstanding wear and tear before being replaced, and indicates how well it can perform in inclement weather.



IN-CAR SOFTWARE

This should be easy to use and adopt for drivers, it should run without distraction in the background, and be consistent with other software officers are using.

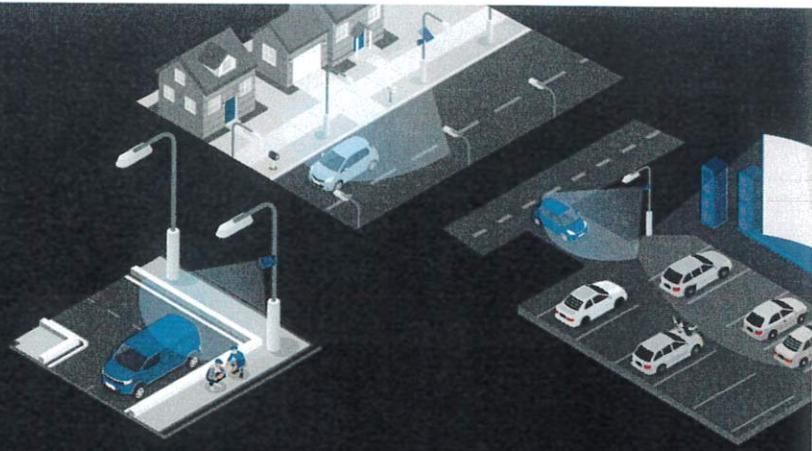
SOLUTION RECOMMENDATIONS

- Frame rate should be 60 FPS or greater
- The camera should scan continuously
- There should be no daily capture limits
- Simultaneous color and IR image capture
- Zero degradation at 150 MPH or greater
- Camera should employ a global shutter
- Lenses should at least span 6mm - 25mm
- 20-foot field of view for multi-lane capture
- Camera system should be IP68 or higher
- Should be rated ISO 16750-3 or better
- Operate at temperatures of -40°F to 140°F
- Audio and visual alert configurability
- Local and network-wide searching
- Light and dark modes interface options
- Option to run in the background

[LEARN MORE](#)



QUICK-DEPLOY



DEPLOYMENT OVERVIEW

Quick-deploy LPR cameras are one of the newest LPR technologies on the market. With flexibility and data connectivity, the cameras can be easily moved according to the needs of the area, or they can be installed permanently. Quick-deploy LPRs can include their own stand or be mounted to common infrastructure, making them ideal for low-volume, low-speed vehicle scanning in controlled environments.

DEPLOYMENT SCENARIOS

NARCOTICS INTERDICTION

By helping gather more data and evidence, quick-deploy cameras can be instrumental in shortening drug interdiction timelines. As you uncover distribution details and primary players, you can easily expand investigations, utilizing analytics to expose operational patterns - and make arrests more quickly.

NEIGHBORHOOD COMPLAINTS

Deployed easily and often covertly, these cameras are perfect for improving the response to community concerns as they can be quickly activated in areas experiencing an uptick in disturbances such as suspicious vehicles or parties.

PATTERN CRIME LOCATIONS

Upon determining a recurring crime series and MO, quick-deploy cameras can be placed at probable future targets, in order to identify vehicles and people of interest.

PUBLIC-PRIVATE PARTNERSHIPS

Affordable quick-deploy LPR cameras can be owned and operated by businesses who see the value in police partnerships, who then seamlessly share images with your agency.

KEY CONSIDERATIONS



TIME-TO-BENEFIT

This measures how long it takes to install and activate a camera, and whether it requires specialized tools or significant technical expertise to do so.



MOUNTING

Varying mounting options means you can place the camera in convenient locations accordingly.



POWER OPTIONS

Various power options ensure you can move your camera's location whilst maintaining a power source.



CONNECTIVITY

Various network options, including one that can connect to an existing wireless subscription, mean it can be installed wherever necessary.

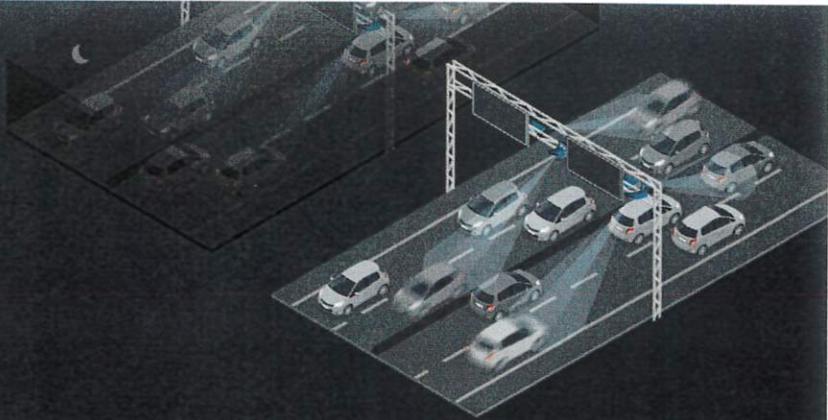
SOLUTION RECOMMENDATIONS

- Single, self-contained camera unit design
- Hand-holdable size - no bigger than 6 inches
- Quick-connecting Android or iOS setup app
- Pole-mount or equivalent universal straps
- Camera maneuvering via easy-lock ball joint
- Optional security enclosure available
- Solar power with at least 10-watt panel
- AC or DC direct power connection
- Battery power with 100-watt hours or more
- Major cellular carrier support
- Bring-your-own-SIM cellular flexibility
- Wi-Fi connectivity option

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FIXED



DEPLOYMENT OVERVIEW

Fixed LPR systems are one of the most adopted types of deployments today. These cameras are permanently installed, typically on poles or other roadway infrastructure, and can provide the most data capture per dollar spent. Fixed cameras are high-performing, continuously scanning in all weather conditions - day or night - as well as reading vehicles moving at high speed.

DEPLOYMENT SCENARIOS

HIGHWAYS AND INTERSTATES

Owing to the high traffic volume, high-performance fixed LPR is often in place on highways, interstates and other major thoroughfares. These roads require a high rate of capture, as well as high quality bright and low-light performance in place at all times of the day. With vehicles moving at high speeds, a global shutter sensor will also ensure accurate data capture.

JURISDICTION ENTRY POINTS

While not all entry points will have significant traffic, a reliable plate capture capability will ensure information is captured from vehicles moving at high speed at all times of the day, so you can proactively respond to threats and mitigate incidents.

KEY CONSIDERATIONS



CAPTURE RATE

This determines how many plates the system can successfully detect; a quality camera should be able to continuously scan a high volume of cars in a short timespan.



READ ACCURACY

This measures the accuracy of a camera's recognition; a high performing system will read in dark environments, as well as read plates on vehicles moving at high speeds.



LENS DESIGN

Having a variety of focal lengths to choose from means cameras can be deployed as per the needs of the area. A wide field of view also helps ensure you can scan errant vehicles.



RUGGEDNESS

Ruggedness metrics determine how capable a system is of withstanding wear and tear before being replaced, as well as indicating how well it can perform in inclement weather.

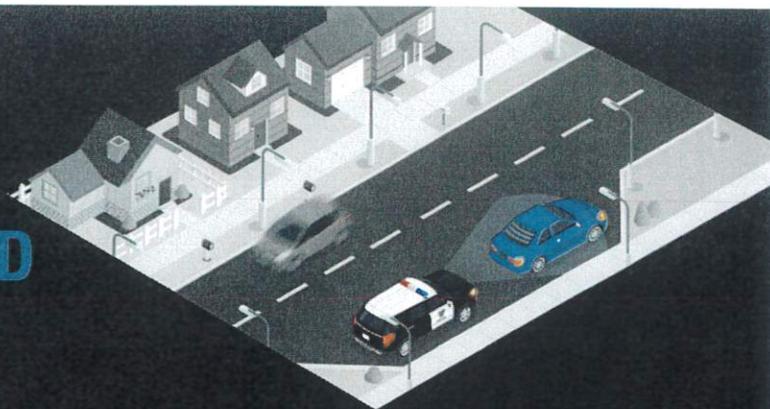
SOLUTION RECOMMENDATIONS

- Frame rate should be 60 frames per second (FPS) or greater
- The camera should scan continuously
- There should be no daily capture limits
- Simultaneous color and IR image capture
- Zero degradation at 150 MPH or greater
- Camera should employ a global shutter
- Lenses should span at least 6mm - 25mm
- 20-foot field of view for multi-lane capture
- Camera system should be IP68 or higher
- Should be rated ISO 16750-3 or better
- Operate at temperatures of -40°F to 140°F

[LEARN MORE](#)



IN-CAR INTEGRATED



DEPLOYMENT OVERVIEW

In-car integrated LPR enhances officer safety by enabling the detection and recognition of license plates on vehicles in close proximity to, and in the front of the patrol vehicle. However, as the camera is located inside the car and it doesn't leverage a dedicated system designed for this purpose, integrated LPR has some shortcomings, including difficulties detecting in low-light and detecting vehicles moving at high speeds.

DEPLOYMENT SCENARIOS

TRAFFIC STOPS

In-car integrated LPR is an effective tool for officers during a traffic stop. With highly capable detection and recognition, officers are alerted to any outstanding wants or warrants associated with the vehicle they have pulled over, so they can approach it appropriately.

KEY CONSIDERATIONS



CAPTURE RATE

This determines how many plates the system can successfully detect, a quality camera should be able to continuously scan a high volume of cars in a short timespan.



DRIVER SAFETY

The LPR capability on an in-car system should be intuitive enough that officers can enable scanning without taking any actions.



IN-CAR SOFTWARE

This should be easy to use and adopt for drivers, it should run without distraction in the background, and be consistent with other software officers are using.

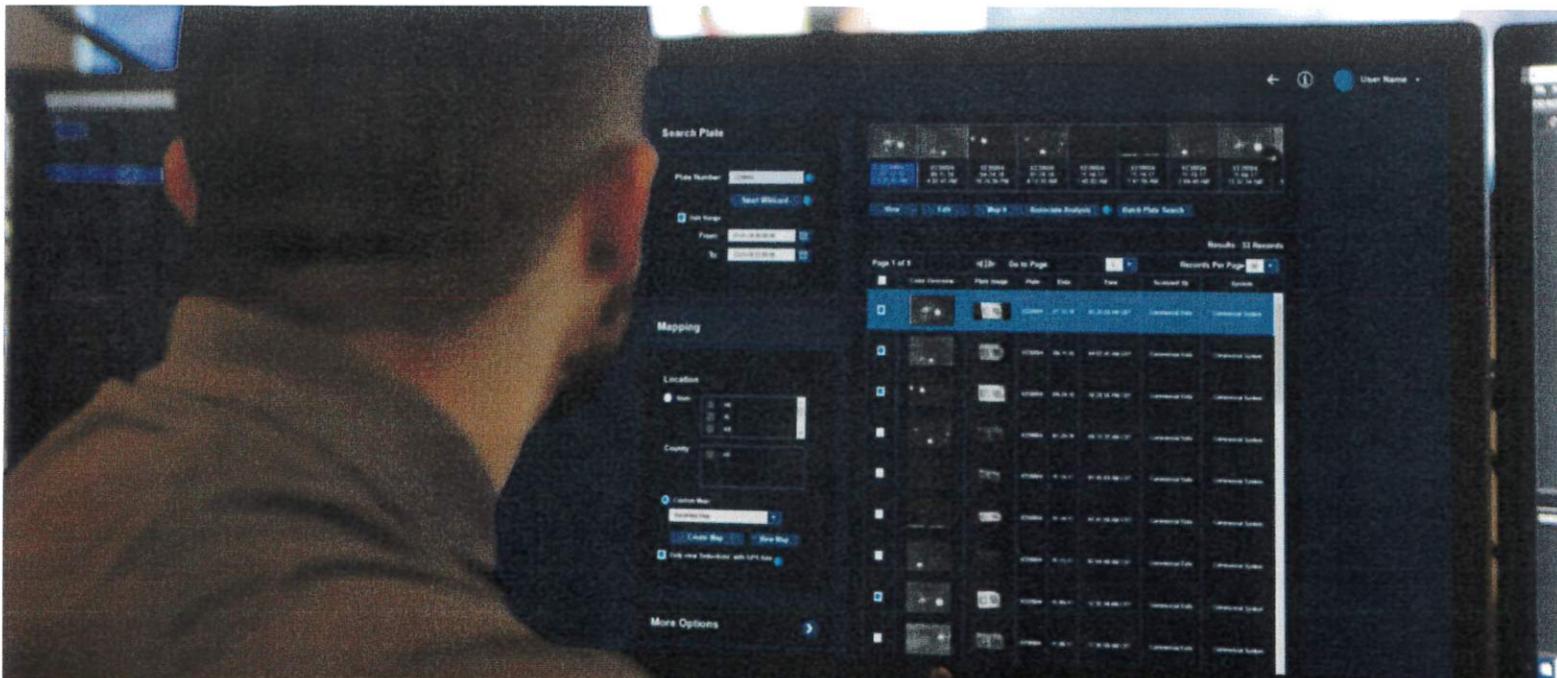
SOLUTION RECOMMENDATIONS

- There should be a panoramic field of view
- The camera should scan continuously
- There should be no daily capture limits
- Should not require repositioning for LPR
- Critical sightlines should be unobstructed
- Blind spots should not be created
- Audio and visual alert configurability
- Local and network-wide searching
- Light and dark mode interface options
- Option to run in the background

[LEARN MORE](#)

LICENSE PLATE RECOGNITION SOFTWARE: SEARCH, ANALYSIS, ALERTING, DATA MANAGEMENT, SECURITY AND SUPPORT





SEARCHING AND ANALYTICS

When it comes to LPR data, its most basic investigative use is determining where a vehicle of interest has previously been seen. This is easy when you have a full license plate to go off of, but what really makes an LPR system valuable is its ability to also accommodate partial and wildcard searches in instances where a witness only caught a couple of characters of the plate.

But what happens when you have no characters at all? Maybe a victim only knows the make and model of a perpetrator's car, or even just that a vehicle was present. This is where a location-based search capability is helpful. It allows you to set a timeframe and proximity to a location, as well as year, make and model parameters to generate a list of potential vehicles worth investigating. An effective location-based search capability will also allow you to look for vehicles who appear at multiple locations, which is essential when identifying vehicles of interest in a crime series.

In addition to providing sophisticated search options, look for a system that does more with your data and helps you to capture more leads. Some of the most advanced analytic features that provide the most value to agencies include associate analysis, convoy analysis and locate analysis. Associate and convoy analysis enable you to identify vehicles connected to your identified vehicle of interest. This can help you get a better understanding of criminal networks perpetrating anything from trafficking and smuggling to burglaries and thefts. Locate analysis delivers additional insight on vehicles of interest by determining the most probable location of the vehicle. This feature is effective in quickly finding a vehicle of interest involved in a violent crime, a missing person or an abduction.

KEY FUNCTIONALITY TO CONSIDER

- Full, Partial & Wildcard Plate Search
- Single and Multi-Location-Based Search
- Year, Make, Model & Color Search Filtering
- Associate & Convoy Vehicle Analysis
- Vehicle Locate Analysis & Prediction

HOT LISTS AND ALERTING

Another often-used LPR capability is creating hot lists and configuring alerts for sightings of vehicles of interest. When evaluating a solution, first consider whether the hot list and white list creation, as well as access, should be permission-based. It makes everyone's job more convenient to not only have agency-wide lists but to enable users to create their own lists for specific cases they're working on. Additionally, outside of your agency, it's important to be able to have access to other agency, state and national lists to facilitate better collaboration.

Once you have created, shared and subscribed to hot lists, determine how you'll receive essential alerts. Most solutions should facilitate email and text message-based alerts for individual users and groups, based on the hot lists they have access to. Additional notification channels to consider include mobile application-based alerts which facilitate push notifications on any Android or iOS device, as well as a dedicated alerting client that can run at a workbase such as dispatcher's workstation. Lastly, the ability to directly integrate alerts into other systems, such as call handling, computer-aided dispatch systems or a real-time crime center solution are also highly beneficial.

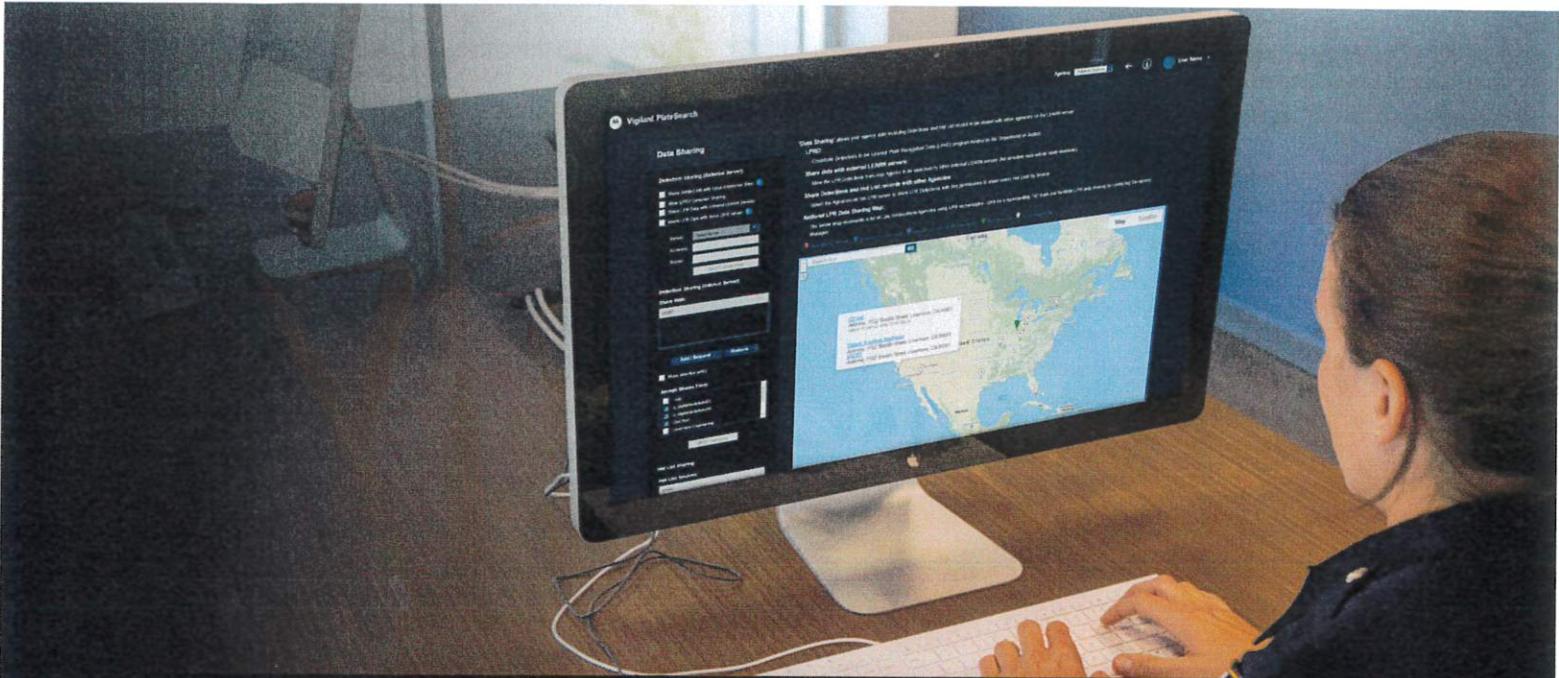


Target Alert Service (TAS)

Mobile Companion

KEY FUNCTIONALITY TO CONSIDER

- User, group or agency hot list creation
- Simple hot list sharing and subscriptions
- Email and text message-based alerting
- Mobile application/push notifications
- Easy-to-use dedicated alerting client
- System-integrated alerting capabilities



DATA MANAGEMENT

As all law enforcers will be aware, investigations aren't cleanly completed in a matter of days. It takes months to build a case, gather evidence, follow up on leads, identify suspects and make arrests, not to mention make prosecutions. As a result, having full control of your data retention and ownership is paramount. A system that allows you to set your own data retention policy, rather than an arbitrary one dictated by a vendor, means you can preserve data as long as is required to close a case - as well as meet your specific state and local requirements for data retention. You should be the owner of your data, not the vendor, so should you leave and wish to take your data with you, you can.

Similarly, data sharing is another important element of an LPR program. As we know, criminals don't abide by jurisdictional boundaries, especially when they are on the run. Agency-controlled data sharing between both neighboring and nationwide agencies can help you generate stronger leads and capture more criminals. Additionally, data-sharing with businesses and community groups leveraging LPR is

effective in fostering strong community relationships and partnerships, co-creating better public safety together. In such partnerships, setting a clear understanding and expectation for policy and process is critical; consider the ease with which you can create a Memorandum Of Understanding (MOU) between yourself and those you're sharing data with

KEY FUNCTIONALITY TO CONSIDER

- Agency-defined data retention policy
- Complete agency data ownership
- Preservation function for critical data
- Agency-to-agency data sharing
- Enterprise-to-agency data sharing
- Built-in MOU templates

PRIVACY AND SECURITY

Your system of choice must be compliant with the Criminal Justice Information Services (CJIS) Security Policy, which provides the most comprehensive framework, informed by the National Institute of Standards and Technology (NIST) and the FBI. This will ensure that your data is protected by dictating parameters for physical security, redundancy, access control, audit functionality, encryption of data at-rest and in-transit, and compliance regulation.

Justification fields for use of certain features are also useful - they provide a record of why a user is employing the solution. This can address privacy concerns and boost community buy-in around your use of LPR technology.

KEY FUNCTIONALITY TO CONSIDER

- Agency-defined data retention policy
- Complete agency data ownership
- Preservation function for critical data
- Agency-to-agency data sharing
- Enterprise-to-agency data sharing
- Built-in MOU templates

POLICY, TRAINING AND SUPPORT

As well as quality product features and reliable functionality, sustaining a successful LPR program depends on proper policy creation, user training, vendor support and the easy access and integration of new innovations. A trusted vendor can be relied on to support these elements, in addition to technology development and ownership. In order to effectively support your LPR camera systems, as well as continuously push enhancements and innovations to your software, choose a vendor who's also responsible for the design and build of the technologies they sell you, including the software, algorithms and cameras - not a third party. Employing a third party can mean support is fragmented and meaningful innovation is stifled because customer feedback is unlikely to reach the actual developer of your LPR products.

KEY SERVICES AND FUNCTIONALITY TO CONSIDER

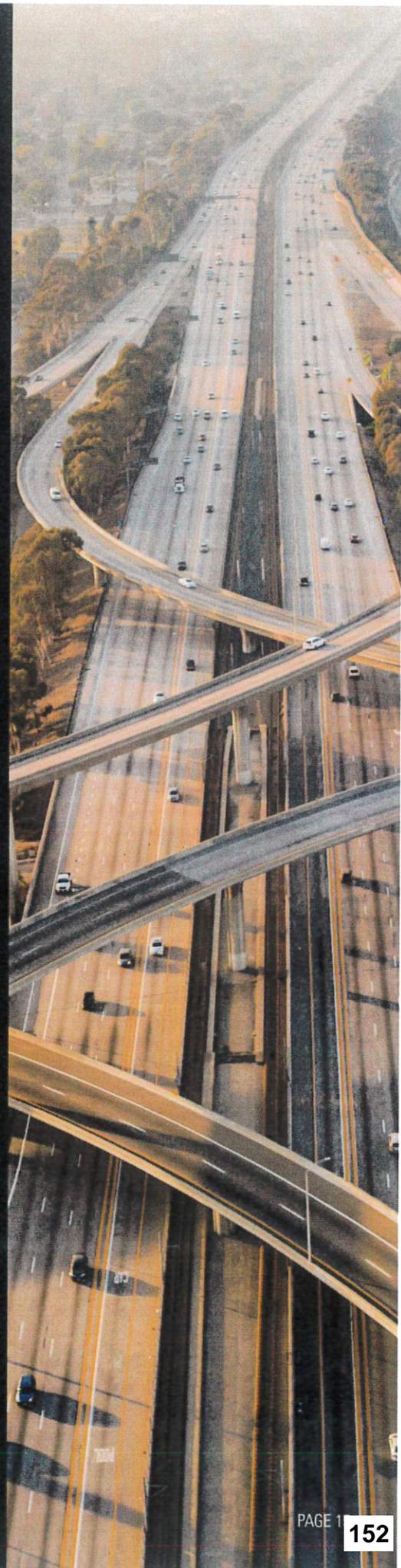
- Help with policy and process creation
- Free user and administrator training
- Direct 24/7 technical support
- In-house developed technology
- Free, automatic system updates

PROCUREMENT OPTIONS

Upon determining the right solution for your agency, the final step is purchasing. A suitable vendor will be able to offer varying procurement needs, ranging from an upfront purchase, a subscription 'as-a-service' model, and financing options. Subscription pricing models can provide benefits like predictability of spend and automatic equipment upgrades, as well as including additional services such as warranty or advanced support. Before you commit to a subscription, ensure you're made aware of the required contract length.

KEY PROCUREMENT OPTIONS TO CONSIDER

- Outright, upfront purchase
- Subscription 'as-a-service'
- Required contract length



SELECTING TODAY'S LPR SYSTEMS: ONE SIZE DOES NOT FIT ALL

Each type of LPR solution comes with its own questions and considerations based on projected use cases and overall program goals. An experienced vendor with law enforcement industry expertise will be able to match your specific needs to the right system, while ensuring your agency complies with rapidly evolving LPR regulations.

For over 90 years, Motorola Solutions has revolutionized law enforcement technology - creating innovative, mission-critical communications and security solutions that help agencies create safer communities. We hope the knowledge you've gained from this guide will instill confidence in your ability to acquire the best LPR system for your agency's unique needs, and with it, help your community thrive.

For more information on our LPR systems, visit: motorolasolutions.com/lpr

GET HELP WITH GRANTS

Looking to make new LPR systems more attainable for your department? Motorola Solutions has partnered with the grant experts at PoliceGrantsHelp to offer you FREE customized help obtaining grants for LPR and other video systems for law enforcement. This includes grant research, grant alert notices and grant application reviews.

Whether you're just starting your project or need to add the final touches to an application, consultants can provide the grant resources you need to acquire LPR systems.

START YOUR GRANT SEARCH: policegrantshelp.com/motorola-solutions-lpr-grant-assistance/





City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -792

Agenda Date: 8/14/2024

Agenda #: 32.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Comptroller to Write Off Unpaid Property Taxes and Interest for Certain Properties with New Homeowners - (\$31,130.55 of unpaid property taxes and interest for the properties listed in the attached document, where new owners are not responsible for taxes due before their ownership), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE COMPTROLLER TO WRITE OFF UNPAID PROPERTY TAXES AND INTEREST FOR CERTAIN PROPERTIES WITH NEW HOMEOWNERS

Whereas, by letter dated August 5, 2024, the Comptroller has requested legislation authorizing the write off amount of \$31,130.55 of unpaid property taxes and interest for the properties listed in the attached document, where new owners are not responsible for taxes due before their ownership; and

Whereas, the bank reconciliations for the years 2019 through 2021 were not completed during the former Comptroller's tenure, leading to discrepancies in the property tax records; and

Whereas, these discrepancies resulted in insufficient payments not being reconciled, nor were tax payments due re-levied to the affected properties; and

Whereas, during the reconciliation process, the affected property records were adjusted, taxes were re-levied, and notices of payment due were issued to property owners; and

Whereas, a small percentage of properties with new owners received arrears notices despite having conducted title searches during the purchase process, where it was reported that no taxes were due; and

Whereas, it is deemed unfair and inappropriate to hold new owners responsible for unpaid taxes and interest accrued before their ownership, as they relied on the title search conducted during their property purchase; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization to Write Off Unpaid Property Taxes. The Comptroller is hereby authorized to write off \$31,130.55 of unpaid property taxes and interest for the properties listed in the attached document, where new owners are not responsible for taxes due before their ownership.

Section 2. Implementation. The Comptroller shall take all necessary steps to ensure that the unpaid taxes and interest are properly written off in the city's financial records.

Section 3. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

August 5, 2024

The Honorable City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2024-9 – Request permission for the Comptroller to write-off the unpaid property tax and interest for the insufficient checks from 2019

Honorable City Council Members:

As previously reported to you, the bank reconciliations from 2019 – 2021 were not completed during the former Comptroller's tenure. This delinquency caused discrepancies in the property tax records, where payment made that were insufficient were not reconciled, nor tax payment due re-levied to the property. During our reconciliation of these items, we adjusted the affected property records, re-levied the taxes and issued a notice of payment due to the property owner.

While most of the property owners had remained the same, there was a small percentage of owners who had sold the property, and the new owner received the arrears notice. Since the new owner completed a title search during the purchase of the property and our office reported that no taxes were due and owing, we cannot hold the new owner responsible for the insufficient funds from a period prior to their ownership.

Therefore, this request is made to authorize the Comptroller to write off \$31,130.55 of unpaid property taxes and interest for the attached list of properties, who have new homeowners. If there are any questions, or concerns, please do not hesitate to contact me. Thanking you in advance for your assistance in this matter.

Respectfully,

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor Shawyn Patterson-Howard
Corporation Counsel
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -803

Agenda Date: 8/14/2024

Agenda #: 33.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing a Partnership with Working Advantage Plum Benefits for Employee Discounts - (Partnering with Working Advantage-Plum Benefits shall be free of cost to the city. The program operates on a commission basis from employee purchases, with no hidden fees or contractual obligations for the City), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING A PARTNERSHIP WITH WORKING ADVANTAGE-PLUM BENEFITS FOR EMPLOYEE DISCOUNTS

Whereas, by letter dated August 6, 2024, the Comptroller has requested legislation authorizing the City to partner with Working Advantage-Plum Benefits to provide exclusive discounts and special offers to City employees; and

Whereas, the City of Mount Vernon recognizes the importance of providing employee perks to enhance employee engagement and retention; and

Whereas, Working Advantage-Plum Benefits is the leading Corporate Discount Program provider, offering exclusive discounts and special offers on services and experiences that employees value, including theme parks, attractions, hotels, electronics, fitness memberships, gift cards, live events, and more; and

Whereas, partnering with Working Advantage-Plum Benefits provides a cost-effective means of offering additional benefits to City employees, with no cost to the City; and

Whereas, new employees will have access to these perks from their first day of hire, providing immediate value and contributing to a competitive employment package; and

Whereas, the City had previously enrolled with Working Advantage in 2009, but the program was never introduced to employees, and now plans are in place to effectively communicate and promote the program through the Employee Benefits Specialist; and

Whereas, Working Advantage handles all customer service related to ticket and sale inquiries, thereby minimizing the administrative burden on the City; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The City of Mount Vernon is authorized to partner with Working Advantage-Plum Benefits to provide exclusive discounts and special offers to City employees.

Section 2. Implementation. The Employee Benefits Specialist shall oversee the program's implementation and communication, ensuring all departments and employees are informed about the benefits and enrollment process.

Section 3. Enrollment. The HR team shall include information about the Working Advantage-Plum Benefits program in the new hire packet, allowing new employees to access perks from their first day of employment.

Section 4. No Cost to the City. Partnering with Working Advantage-Plum Benefits shall be free of cost to the city. The program operates on a commission basis from employee purchases, with no hidden fees or contractual obligations for the City.

Section 5. Definitions.

- **Working Advantage-Plum Benefits:** A Corporate Discount Program provider offering exclusive discounts and special offers to employees.
- **Employee Benefits Specialist:** The designated City staff member responsible for managing employee benefits and communicating program details.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

August 6, 2024

The Honorable City Council
City Hall
1 Roosevelt Square
Mount Vernon, NY 10550

RE: COMP2024-11 – Request permission for the Comptroller to enter partnership with Working Advantage – Plum Benefits to provide value-added services to employees

Dear City Council Members:

I submit this letter to you for your approval for the City to partner with Working Advantage-Plum Benefits. Working Advantage is the leading Corporate Discount Program provider. They offer exclusive discounts and special offers on services and experience employees need and love, including theme parks, attractions, hotels, electronics, fitness memberships, gift cards, live events and much more. I am hoping that after you review the enclosed documents and letter, you will agree that these employee perks are beneficial to our employees.

Besides employee engagement, providing employee perks is an effective way of staying competitive to attract and retain employees. Although new employees must wait 90 days to be eligible for health insurance, they can begin using these perks on day 1 of hire.

According to our research, it appears the City enrolled with them in 2009, but it was never introduced to our employees. So, the Employee Benefits Specialist and met with a representative virtually to learn more about the program. Our Employee Benefits Specialist will ensure that all communications and emails regarding how it works and how to sign up is made clear to all departments.

Of utmost importance is that there is no cost to the City. Working Advantage gets a commission for every ticket/sale that is purchased by the employee. There is no hidden cost, nor is there any contract involved. It is free to enroll in this program. The company has their own customer service, so in no way will the City be responsible for ticket /sale inquiries. Our HR team will include the enrollment flyer in the new hire packet.

Pg. 2 - COMP2024-11 – Request permission for the Comptroller to enter partnership with Working Advantage – Plum Benefits

Thanking you in advance for your consideration in this matter.

Respectfully,

A handwritten signature in black ink, appearing to read "Darren M. Morton". The signature is fluid and cursive, with a large initial "D" and "M".

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

cc: Mayor Shawyn Patterson-Howard
Corporation Counsel
Jalyce Eugene, Employee Benefits
File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -800

Agenda Date: 8/14/2024

Agenda #: 34.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Execute a Contract with Cleary Consulting for Professional Planning Services for the Mount Vernon Comprehensive Plan - (Cleary Consulting shall be compensated in the amount of \$60,250 for the extended scope of services and the contract fee for the extended scope of services will be paid using funds from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT EXTENSION WITH CLEARY CONSULTING FOR PROFESSIONAL PLANNING SERVICES FOR THE MOUNT VERNON COMPREHENSIVE PLAN

Whereas, by letter dated August 6, 2024, the Commissioner for the Department of Planning & Community Development has requested legislation authorizing the Mayor to execute a contract extension with Cleary Consulting for professional planning services related to the Mount Vernon Comprehensive Plan; and

Whereas, the City of Mount Vernon is in the process of developing a Comprehensive Plan to guide future growth and development in key areas such as housing, economic development, urban design, open space and parks, traffic, climate change and resilience, air quality, zoning, and public policy; and

Whereas, Cleary Consulting has been engaged to provide professional planning services to assist in the development of the Mount Vernon Comprehensive Plan; and

Whereas, there is a need to extend the scope of services provided by Cleary Consulting to ensure a comprehensive and thorough analysis of the plan; and

Whereas, the service contract fee for the extended scope of services will be paid using funds from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405; and

Whereas, the Department of Planning and Community Development will collaborate with

Cleary Consulting to manage the day-to-day operations and implementation of the study; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is authorized to execute a contract extension with Cleary Consulting for professional planning services related to the Mount Vernon Comprehensive Plan.

Section 2. Compensation. Cleary Consulting shall be compensated in the amount of \$60,250 for the extended scope of services.

Section 3. Funding Source. The service contract fee shall be paid from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405.

Section 4. Responsibilities. The Department of Planning and Community Development, in collaboration with Cleary Consulting, shall oversee the study's management and implementation.

Section 5. Definitions.

- **Comprehensive Plan:** A strategic framework to guide the city's long-term growth and development.

- **Planning Services:** Professional services involving data collection, synthesis, and development of recommendations on various aspects of urban planning.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



PLANNING & COMMUNITY DEVELOPMENT
 ONE ROOSEVELT SQUARE
 MOUNT VERNON, NEW YORK 10550
 PHONE: (914) 840-4029
 EMAIL: TGRAHAM-OUATTARA@CMVNY.COM

JAMES RAUSSE, FAICP, WEDG
 COMMISSIONER

August 6, 2024

VIA EMAIL:

Honorable City Council Members
 City of Mount Vernon
 1 Roosevelt Square
 Mount Vernon, New York 10550

RE: Request for the Mount Vernon City Council to enact legislation authorizing the Mayor to execute a contract with planning consultant Cleary Consulting to conduct the study for the Mount Vernon Comprehensive Plan. For approval at the August 14th City Council Meeting.

Honorable City Council Members:

I am writing to respectfully request that the Mount Vernon City Council enact legislation to authorize the Mayor to execute a contract to extend the scope of services for the existing contract with planning consultant **Cleary Consulting** for professional planning services related to the study for the Mount Vernon Comprehensive Plan.

The service contract fee will be paid using the **Department of Planning and Community Development Contracted Outside Services (including Comprehensive Plan) budget line A8020.405**. This consultant will collect and synthesize data to develop recommendations on housing, economic development, urban design, open space and parks, traffic, climate change and resilience, air quality, zoning, and public policy to inform the Mount Vernon Comprehensive Plan.

Compensation:

1. **Cleary Consulting - \$60, 250**

The Department of Planning and Community Development will work with the consultant to manage the day-to-day operations and implementation of the study. I am including the service contract for the proposed services to be provided by the consultant.

We thank the City Council for your support in addressing the needs in the city. I am available to address any questions or concerns you may have regarding this request.

Sincerely,

JAMES RAUSSE, FAICP, WEDG

cc: Mayor Shawyn Patterson-Howard
 Comptroller Darren M. Morton
 Malcolm Clark, Chief of Staff

Enclosure(s): Cleary Consulting Proposal
 Cleary Consulting Contract





City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
& VIA
FACEBOOK.
COM/MOUNTVERNONNY

File #: TMP -804

Agenda Date: 8/14/2024

Agenda #: 35.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Execute a Contract with AKRF, Inc. for Progress for Planning Analysis Services for the Mount Vernon Comprehensive Plan - (AKRF, Inc. will be compensated \$79,500.00 for its services and contract fees shall be paid from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405), be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH AKRF, INC. FOR PROGRESS FOR PLANNING ANALYSIS SERVICES FOR THE MOUNT VERNON COMPREHENSIVE PLAN

Whereas, by letter dated August 6, 2024, the Commissioner for the Department of Planning & Community Development has requested legislation authorizing the Mayor to execute separate contracts with AKRF, Inc. for Progress to provide planning analysis services for the Mount Vernon Comprehensive Plan; and

Whereas, the City of Mount Vernon seeks to develop a Comprehensive Plan to guide future growth and development, addressing critical areas such as housing, economic development, urban design, open space and parks, traffic, climate change and resilience, air quality, zoning, and public policy; and

Whereas, AKRF, Inc. for Progress has been identified as a qualified consultant to provide planning analysis services essential for completing the Mount Vernon Comprehensive Plan; and

Whereas, the service contract fees for these consultants will be paid using funds from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405; and

Whereas, the Department of Planning and Community Development will collaborate with the consultants to manage the day-to-day operations and implementation of the study; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is authorized to execute separate contracts with AKRF, Inc. for Progress to provide planning analysis services for the Mount Vernon Comprehensive Plan.

Section 2. Compensation: AKRF, Inc. will be compensated \$79,500.00 for its services.

Section 3. Funding Source. The service contract fees shall be paid from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405.

Section 4. Responsibilities. The Department of Planning and Community Development will oversee the study's management and implementation, working with the consultants.

Section 5. Definitions.

- **Comprehensive Plan:** A strategic framework to guide the city's long-term growth and development.
- **Planning Analysis Services:** Professional services involving data collection, synthesis, and development of recommendations on various aspects of urban planning.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



PLANNING & COMMUNITY DEVELOPMENT
 ONE ROOSEVELT SQUARE
 MOUNT VERNON, NEW YORK 10550
 PHONE: (914) 840-4029
 EMAIL: TGRAHAM-OUATTARA@CMVNY.COM

JAMES RAUSSE, FAICP, WEDG
 COMMISSIONER

August 6, 2024

VIA EMAIL:

Honorable City Council Members
 City of Mount Vernon
 1 Roosevelt Square
 Mount Vernon, New York 10550

RE: Request for the Mount Vernon City Council to enact legislation authorizing the Mayor to execute a contract with planning consultant AKRF, Inc. to conduct the study for the Mount Vernon Comprehensive Plan. For approval at the August 14th City Council Meeting.

Honorable City Council Members:

I am writing to respectfully request that the Mount Vernon City Council enact legislation to authorize the Mayor to execute a contract with planning consultant **AKRF, Inc.** to provide planning analysis services to complete the Mount Vernon Comprehensive Plan.

The service contract fees will be paid using the **Department of Planning and Community Development Contracted Outside Services (including Comprehensive Plan) budget line A8020.405.** The consultant will collect and synthesize data to develop recommendations on housing, economic development, urban design, open space and parks, traffic, climate change and resilience, air quality, zoning, and public policy to inform the Mount Vernon Comprehensive Plan.

Compensation:

- 1. AKRF, Inc. - \$79,500.00**

The Department of Planning and Community Development will work with the consultant to manage the day-to-day operations and implementation of the study. I am including the proposal and service contract for the proposed services to be provided by the consultant.

We thank the City Council for your support in addressing the needs in the city. I am available to address any questions or concerns you may have regarding this request.

Sincerely,

JAMES RAUSSE, FAICP, WEDG

cc: Mayor Shawyn Patterson-Howard
 Comptroller Darren M. Morton
 Malcolm Clark, Chief of Staff

Enclosure(s): AKRF Proposal
 AKRF Contract



CONTRACT FOR PROFESSIONAL CONSULTING SERVICES

THIS AGREEMENT (“Agreement”) is made and entered into as of this ___ day of August, 2024, by and between **THE CITY OF MOUNT VERNON**, a municipal corporation organized and existing under the laws of the State of New York, with offices at One Roosevelt Square, City Hall, Mount Vernon, New York 10550 (“City”) and **AKRF, INC.**, a corporation organized under the laws of the State of New York, with offices at 34 South Broadway, Suite 300, White Plains, New York 10601 (“Consultant”) (the City and Consultant are each a “Party,” and are referred to collectively as the “Parties”).

WITNESSETH:

WHEREAS, the City of Mount Vernon is in the process of updating its 1968 Comprehensive Plan; and

WHEREAS, the City desires to hire Consultant to perform the services described in this Agreement in connection with the City’s Comprehensive Plan update (“Comprehensive Plan Update”); and

WHEREAS, the term “City” is also used in this Agreement to refer collectively to the City of Mount Vernon and the City of Mount Vernon Department of Planning and Community Development (“PCD”), which is overseeing the Comprehensive Plan Update; and

WHEREAS, the Consultant desires to perform the services described in this Agreement.

NOW THEREFORE, in consideration of the premises and mutual covenants contained in this Agreement, the Parties agree as follows:

I. TERM

The term of this Agreement shall be for one (1) year, commencing on the date that it is executed by the City and the Consultant, unless sooner terminated pursuant to Section XI of this Agreement, or renewed upon the mutual consent of the Parties, in writing, for a successive one (1)-year term, subject to the same terms and conditions contained herein or as may otherwise be agreed in writing by the Parties.

II. SERVICES TO BE PERFORMED

2.01. In General. The services to be provided by the Consultant under this Agreement shall consist of those specific work tasks and deliverables identified in the Consultant’s “Mt. Vernon Comprehensive Plan: Technical, Planning and SEQRA Services]” dated July 25, 2024 (“Proposal”), annexed hereto as **Exhibit “A”** and made a part hereof (“Services” or “Scope of Services”), as may be amended, in writing, by the Parties, as well as the Services described in this Section II.

2.02. Services Schedule. The Services shall be completed in a timely manner and in strict accordance with the schedule for each Task set forth in the Proposal, and the Project schedule that is agreed upon between the City and Consultant pursuant to the Proposal, both of which may be amended, in writing, by the Parties.

2.03. Coordination Between City and Consultant. The City and Consultant shall communicate, at a minimum, via electronic mail as needed, and bi-weekly by telephone, for Consultant to provide an update on the status of the Services and any other matters with respect to the implementation of this Agreement and the Comprehensive Plan Update.

2.04. Quarterly Reports. Consultant shall submit a written quarterly report to the City, in such detail and at such other or additional times as may be reasonably requested by the PCD Commissioner and the City, summarizing the actual progress and status of the Services, provided during that reporting quarter, and a look-ahead schedule for the next quarter.

2.05. Meetings With Mayor and/or City Council. Consultant shall, as agreed upon within the Scope of Services, conduct in-person or virtual meetings with the City of Mount Vernon Mayor and/or City of Mount Vernon City Council to provide updates as to the actual progress and status of the Services and the Comprehensive Plan Update.

2.06. Coordination With Other Professionals. Consultant shall communicate regularly with the other professionals hired by the City to assist in the Comprehensive Plan Update, as agreed upon within the Scope of Services, in coordination with the PCD Commissioner.

2.07. Additional Services. If the Consultant is authorized by the City, in writing, to provide additional services, and the additional services are not due to the fault or negligence of the Consultant, the Consultant shall be compensated for the additional costs of the additional services on a time and materials basis in accordance with the hourly rates set forth in the Proposal or as otherwise agreed in writing by the Parties.

III. COMPENSATION

3.01. Amount of Compensation. The amount of compensation to be paid to the Consultant as full consideration for its Services under Sections 2.01 through 2.06 of this Agreement shall be \$79,500.00. The allocation of the Consultant's total compensation shall be in accordance with the Pricing schedule set forth on Page 2 in the Proposal. The City shall not be liable for any additional services invoiced by the Consultant in excess of \$79,500.00 unless approved by the City in writing.

3.02. Vouchers; Voucher Review and Approval. Payments shall be made to the Consultant in arrears and shall be contingent upon (i) the Consultant submitting a claim voucher ("Voucher") to the City on a monthly basis as set forth in Section 3.03 and in a form satisfactory to the PCD Commissioner, which is accompanied by (a) an invoice from Consultant stating with reasonable specificity the Services that have been provided and the payment requested as the consideration for said Services (including, but not limited to, hours spent on each task and expenses), (b) a written progress report that elaborates upon the Services identified on the invoice(s), in such detail as may be reasonably requested by the PCD Commissioner and the City

to verify that the work for which payment is requested has been completed, (c) a certification confirming that the Services rendered and the payment requested are in accordance with the terms of this Agreement and the Proposal, and (c) any other documentation reasonably required by the City to support the amount of the payment requested, and to confirm completion of the Services for which payment is requested and (ii) PCD's review and written approval of the Voucher and supporting documentation.

3.03. Payment. The Consultant shall submit Vouchers on a monthly basis. The City shall process, approve and pay the Consultant within seven (7) weeks of PCD's receipt of all Vouchers. The City shall not be responsible to pay for work that was not performed or was not performed to the City's reasonable satisfaction in accordance with the terms of this Agreement. If the City objects to all or any portion of the invoice, the City shall notify the Consultant in writing within ten (10) days from receipt of Consultant's invoice, identifying the cause of any such disagreement, and pay when due that portion of the invoice that is not in dispute ("Notice of Invoice Dispute"). The City's failure to provide such Notice shall be evidence that the City has accepted the invoice as written. The Parties shall attempt in good faith to resolve any dispute, controversy or claim related to a disputed invoice. In the event the Parties cannot resolve a dispute regarding the invoiced amount within thirty (30) days after receipt by the Consultant of the City's Notice of Invoice Dispute, the Parties agree to submit the dispute to mediation and may use any mediator upon which the Parties mutually agree. The cost of any mediation shall be split equally between the Parties. If the Parties are unsuccessful in their good faith attempt to mediate the dispute, the dispute may, on the agreement of both Parties, be settled by arbitration.

3.04. Changes in Services. If the City or the Consultant request changes to the Services, the Consultant and the City, upon mutual agreement, shall execute a written change order describing the changes to the Services and authorized budget. The Consultant shall make no changes to the Services, nor be reimbursed for costs related to any such changes, unless approved by the City in writing. The Consultant shall be compensated for any authorized changes to the Services on a time and materials basis in accordance with the hourly rates set forth in the Proposal or as otherwise agreed in writing by the Parties.

IV. CONSULTANT'S RESPONSIBILITIES

4.01. Standard of Care. The Consultant shall perform the Services in a good and workmanlike manner, consistent with the level of care and skill generally exercised by consultants providing the same or similar professional services in Westchester County, New York. All Services are subject to final approval by the PCD Commissioner. The Consultant shall perform the Services expeditiously, as is reasonably possible, and with due consideration of the time requirements of the City and in strict accordance with all agreed upon schedules.

4.02. Defective Services. The Consultant shall, without additional compensation and at its sole cost and expense, correct or revise any of its Services, including, but not limited to, any reports and/or other deliverables, not performed in accordance with the Standard of Care in Section 4.01 as reasonably determined by the City, and which is made known to the Consultant by the City within one (1) year after any such deliverable is received by the City.

V. CITY'S RESPONSIBILITIES

5.01. Information. The City agrees to provide information in its possession, including, but not limited to, surveys, studies, reports, data, plans, maps and/or other information related to the Comprehensive Plan Update.

5.02. Cooperation with the Consultant. The City shall cooperate with the Consultant to complete the Services in a timely, efficient and cost-effective manner.

VI. SUBCONTRACTING

The Consultant acknowledges that the City has entered into this Agreement based on facts and representations made by the Consultant and based on the Consultant's ability to perform the work as promised. Therefore, the Consultant may not subcontract any work without prior written approval of the City.

VII. CONFIDENTIALITY

The Consultant shall consider all of the City's information confidential and shall not disclose the City's information or its findings to any third party unless directed by a court order. In such event, the Consultant shall cooperate with the City by providing as much notice as possible under the circumstances and by other lawful means as the City may request. With the City's prior written approval, the Consultant may use the City's name and a general description of the Services as a reference for business development purposes.

VIII. OWNERSHIP OF DOCUMENTS AND MATERIALS

All documents, including reports, drawings and specifications conceived, derived from, or prepared by the Consultant pursuant to this Agreement, including drafts thereof, are instruments of its service and the Consultant shall retain a true copy of all information provided to the City under this Agreement for a period of three (3) years from the date of final payment. All information prepared by the Consultant pursuant to this Agreement is the City's property and shall be turned over to the City promptly at the City's request or upon the termination of the Agreement, whichever is earlier. The City agrees that the Consultant's information is not to be used by the City or any other party in any way not directly related to the purpose of the Services under which the information was created or compiled. Solely for the purposes of any applicable copyright law, all such works shall be deemed "works made for hire" and owned by the City. The City may make copies of the Consultant's reports available to other parties. However, the City shall not disclose any portions or excerpts of any report in a way that may mislead others. The Consultant shall have no obligation to any third party unless agreed to in writing and is not responsible for the City's use of the Consultant's work product in any other project or by any other party.

IX. INSURANCE

9.01. Insurance Required. At all times beginning on the date hereof, the Consultant shall, at its own expense, maintain or cause to be maintained at least the following minimum insurance coverage, naming the City as additional insured:

<u>Insurance</u>	<u>Limits</u>
Worker’s Compensation Coverage A	Statutory
Employer’s Liability/Coverage B	\$1,000,000 each accident
Commercial General Liability (including Contractual Liability, Bodily Injury and Property Damage combined, and Personal Injury)	\$1,000,000 each occurrence \$2,000,000 in aggregate
Commercial Automobile Liability (Bodily Injury and Property Damage)	\$1,000,000 each occurrence \$1,000,000 in aggregate
Professional Liability	\$1,000,000 each claim \$1,000,000 in aggregate

All premiums with respect to the foregoing insurance shall be paid when due by the Consultant. The aforesaid coverage limits may be adjusted from time to time by the City in order to account for inflation, loss experience or other factors.

9.02. Additional Provisions Respecting Insurance. All insurance required by Section 9.01 hereof shall be procured and maintained in financially sound and generally recognized responsible insurance companies selected by the Consultant and authorized to write such insurance in New York State. All insurance required by Section 9.01 hereof shall be occurrence based. Such insurers shall have a minimum policy holder rating of no less than “A” pursuant to the latest rating publication of Property and Casualty Insurers by A.M. Best Company and have a financial strength rating of no less than “10”. Such insurance may provide deductible amounts in such maximum amounts as may be recommended by an independent insurance consultant retained by the Consultant. All insurance policies carried in accordance with Section 9.01 hereof and all policies taken out in substitution or replacement for any such policies: shall provide that the insurance shall not be invalidated by any action or inaction of any person and shall insure the City regardless of any breach or violation by any person of any warranties, declarations or conditions contained in such policies; shall provide that as against the City, as the case may be, the insurers shall waive any rights of subrogation, any right of set-off and counterclaim and any other right of deduction whether by attachment or otherwise (except for claims arising out of the willful misconduct or gross negligence of such insured); and shall provide that if such insurance is canceled for any reason whatever, or is changed in any material respect or if such insurance is allowed to lapse for nonpayment of premium, such cancellation, change or lapse shall not be effective for thirty (30) days after receipt by the City of written notice from such insurers of such cancellation, change or lapse; provided, however, that if it is not commercially practicable at the time of contracting for such insurance to obtain the requirements specified above, such policies shall provide for such requirements for as long a period as shall then be commercially practicable to obtain, if any. Each

insurance policy required under Section 9.01 hereof shall be primary without the right of contribution from any other insurance which is carried by or on behalf of the Consultant.

9.03. Certificates, etc. Upon request, the Consultant shall furnish to the City copies of all insurance policies, binders and cover notes or other evidence of such insurance required under Section 9.01 hereof. The Consultant shall cause such firms to advise the City in writing promptly of any default in the payment of any premium and of any other act or omission of which they have knowledge, and which might invalidate or render unenforceable, in whole or in part, any insurance required under Section 9.01 hereof.

X. INDEMNIFICATION.

The Consultant shall indemnify and save the City harmless against and from all claims, actions or judgments for loss, damage or injury, including death or personal or property damage of any kind or nature, by or on behalf of any person, firm, corporation and/or other legal entity arising from Consultant's obligations under this Agreement, including without limitation, any act or negligence of Consultant's employees. Notwithstanding the foregoing provisions, the Consultant shall not be required to indemnify the City for the City's own gross negligence or willful misconduct. All references to the City in this Section X shall be deemed to include its members, directors, officers, employees, Consultants and agents. In the event a claim is made, or an action is brought, the Consultant shall have the right to defend such claim or action, at its sole cost and expense, with attorneys reasonably acceptable to the City. No such claim or action shall be settled without the consent of the City, which shall not be unreasonably withheld, conditioned or delayed. Notwithstanding anything to the contrary contained herein, the indemnification obligations hereunder shall survive the termination of this Agreement for the applicable statute of limitations period.

XI. DEFAULT/TERMINATION

11.01. Termination for Cause.

(a) If the Consultant fails to perform any of its material obligations under this Agreement, the City shall give the Consultant written notice of such alleged violation, and the Consultant shall have a period of ten (10) business days from its receipt of such notice to effectuate a cure. If the City finds that the Consultant has diligently commenced and prosecuted efforts to effectuate a cure during such time period, then the time period shall be extended for so long as the Consultant continues to proceed diligently with the effectuation of such cure. If the City finds that the Consultant is unable to commence to effectuate a cure of an alleged violation in the initial ten (10) business day period due to circumstances beyond the reasonable control of the Consultant, then upon request by the Consultant, the City, in the exercise of its reasonable judgment, may allow the Consultant an additional period of time in which to commence to effectuate a cure.

(b) If the Consultant fails to perform any of its material obligations under this Agreement, and the Consultant fails to cure such alleged violation within the applicable time period, then upon the expiration of the applicable time period, the City shall be entitled to any remedy available in law or at equity, including termination of this Agreement for cause, in which

case the City shall be permitted immediately to enter into a new agreement(s) with a different party to assume any portion or all of the Consultant's responsibilities hereunder.

(c) For the purposes of this Agreement, "Cause" shall mean a Party's material breach of the terms of this Agreement, including a material failure to fulfill the duties and obligations set forth under this Agreement.

(d) If the City fails to perform any of its material obligations under this Agreement, the Consultant shall give the City written notice of such alleged violation, and the City shall have a period of ten (10) business days from its receipt of such notice to effectuate a cure. If the Consultant finds that the City has diligently commenced and prosecuted efforts to effectuate a cure during such time period, then the time period shall be extended for so long as the City continues to proceed diligently with the effectuation of such cure. If the Consultant finds that the City is unable to commence to effectuate a cure of an alleged violation in the initial ten (10) business Day period due to circumstances beyond the reasonable control of the City, then upon request by the City, the Consultant, in the exercise of its reasonable judgment, may allow the City an additional period of time in which to commence to effectuate a cure.

(e) If the City fails to perform any of its material obligations under this Agreement, and the City fails to cure such alleged violation within the applicable time period, then upon the expiration of the applicable time period, the Consultant shall be entitled to any remedy available in law or at equity, including termination of this Agreement for cause.

11.02. Termination for Convenience. The City, in its sole discretion, may terminate this Agreement for its convenience on written notice to the Consultant of its intent to terminate. Each Party shall be subject to all provisions of this Agreement during the period after notice and prior to the effective date of termination, unless otherwise agreed in writing.

11.03. Procedures After Termination.

(a) Upon termination of the Agreement in accordance with either Section 11.01 or 11.02, the Consultant shall submit a final Voucher and invoice to the City as soon as practical after the effective date of termination. The final invoice shall reflect all Services and charges up to the effective termination date, including the cost to demobilize and terminate the Services. The Consultant shall not be reimbursed for any deficient Services, determined in the City's sole discretion, performed under this Agreement. The Consultant shall return all documents provided to the Consultant by the City for informational purposes and shall submit copies of all work product documents to the City for its records. All work product documents shall be submitted electronically in native file format within ten (10) days of termination.

(b) The City shall review and pay the Consultant's final Voucher and invoice in accordance with the payment procedures under Section 3.03 of this Agreement.

XII. NOTICES

Any notice, communication, consent, direction, approval, instruction, request and other communication required to be given to or served upon either Party hereto shall be given or served

by personal service or by express delivery or by mailing the same, postage prepaid, by the United States registered or certified mail, return receipt requested, to the following address:

Consultant: AKRF, Inc.
34 South Broadway, Suite 300
White Plains, NY 10601
Attention: Peter Feroe, AICP, Vice President

Client: City of Mount Vernon
Department of Planning & Community Development
One Roosevelt Square
Mount Vernon, NY 10550
Attention: James Rausse, FAICP, Commissioner

Such notice shall become effective one (1) business day after being deposited with any nationally recognized overnight carrier or, if delivered by hand, when received, or 3rd business day if sent by certified mail, return receipt requested. Either Party may designate a substitute address(es) at any time hereafter by written notice thereof to the other Party.

XIII. COVENANTS OF GOOD FAITH AND FAIR DEALING

The Parties recognize that the successful implementation of this Agreement will require coordination among them, as well as with the other consultants working on the Comprehensive Plan Update. Accordingly, this Agreement imposes an obligation of good faith and fair dealing on the Parties in the performance and enforcement of their respective rights and obligations under this Agreement. The Parties agree that each will be held to a standard of good faith and fair dealing, cooperate to facilitate the other's performance, will respond promptly and completely to the reasonable requests of the other, and proceed to fulfill their obligations under this Agreement diligently.

XIV. MONITORING OF PERFORMANCE

The City shall have the right during the term of this Agreement and for the period limited by the applicable statute of limitations to ensure that the services to be provided by the Consultant have been provided as agreed. The Consultant hereby consents to the examination of its records and agrees to provide to the City, or permit the City to obtain, copies of any documents relating to its performance hereunder. The Consultant shall maintain all records required by this paragraph for seven (7) years after the date this Agreement is terminated or ends.

XV. NON-DISCRIMINATION

The Consultant acknowledges receipt of a copy of the City's Equal Employment Opportunity Statement. The Consultant assures the City of Mount Vernon, New York that it will comply with all applicable laws and regulations prohibiting discrimination in employment on the ground of race, religion, creed, color, national origin, sex, disability, marital status and other non-merit factors. The Consultant understands and agrees that this Agreement can be terminated upon

a finding by any governmental agency that the undersigned is in violation of applicable discrimination laws and that such finding will also disqualify the Consultant from future contracts with the City. The Consultant certifies to the City that there is no pending or outstanding decision, ruling or order against the Consultant finding the Consultant in violation of laws against discrimination nor is any such action pending or threatened.

XVI. MISCELLANEOUS

16.01. Amendment. This Agreement may be amended from time to time by written amendment hereto, and executed by the City and the Consultant.

16.02. Assignment. The Consultant shall not assign any of its rights, interests, or obligations under this Agreement without the prior express written consent of the City, which shall be in the City's sole discretion.

16.03. Independent Contractor. It is understood and agreed that in entering into this Agreement and in rendering services pursuant thereto, the Consultant shall have the status of an independent contractor, and nothing herein contained shall contemplate or constitute the Consultant as an employee, partner or agent or a participant in a joint venture with the City or PCD for any purposes. It is the intent of the Parties that the Consultant shall have no claim against the City hereunder or otherwise for any fringe benefits, including, but not limited to, vacation pay, sick leave, retirement benefits or credits, unemployment insurance benefits or employee benefits of any kind. The Consultant shall be solely responsible for its employees and for their actions, compensation, benefits, contributions and taxes.

16.04. Force Majeure. Neither Party shall be in violation of this Agreement for failure to perform any of its obligations by reason of strikes, boycotts, labor disputes, embargoes, shortages of materials, acts of God, acts of the public enemy, acts of public authority, weather conditions, riots, rebellion, accidents, sabotage or any other circumstances for which it is not responsible and which are not within its control.

16.05. Construction and Applicable Law. The section headings in this Agreement are for convenience of reference only and shall not control, affect the meaning of or be taken as an interpretation of any provision hereof. This Agreement has been negotiated and delivered in the State of New York and shall in all respects be governed by and construed in accordance with the laws of the State, including matters of construction, validity and performance. The Consultant shall comply with all applicable Federal, State, and local laws and regulations. All disputes relating to this Agreement shall be heard in a court of competent jurisdiction having venue in Westchester County.

16.06. Approvals. Except as otherwise provided herein, whenever the approval of either Party is required herein, such approval shall not be unreasonably withheld or delayed.

16.07. Waivers. No waiver of default by either Party of any term, covenant or condition hereof to be performed or observed by the other Party shall be construed as, or operate as, a waiver of any subsequent default of the same or any other term, covenant or condition hereof.

16.08. Severability. If any provision hereof is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect any other provision hereof, provided such invalidity does not materially prejudice either Party in its rights and obligations contained in the valid provisions of this Agreement.

16.09. Paragraph Headings. The paragraph headings in this Agreement are included solely for reference, and shall not define, limit, or affect the construction or interpretation of this Agreement.

16.10. No Personal Liability. Notwithstanding anything in this Agreement to the contrary, the obligations and agreements of the City and Consultant contained herein and any other instrument or document executed in connection herewith, and any other instrument or document supplemental hereto, shall be deemed the obligations and agreements of the City and the Consultant and not of any member, director, officer, agent or employee of the City or the Consultant in his/her individual capacity, and the members, directors, officers, agents and employees of the City and the Consultant shall not be liable personally hereon or thereon or be subject to any personal liability or accountability based upon or in respect hereof or of any transaction contemplated hereby.

16.11. Effectiveness. This Agreement, together with all exhibits hereto, constitutes the entire agreement between the Parties, and all other representations or statements heretofore made, verbal or written, are merged herein.

16.12. Counterparts. This Agreement may be executed in several counterparts and all such executed counterparts shall constitute a single agreement, binding on all of the Parties, their successors and assigns. A copy of an electronic or facsimile signature shall have the same force and effect as if it were an original signature.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

This Agreement is authorized by Resolution No. _____, adopted by the City of Mount Vernon, New York on the ____ day of August, 2024.

CITY OF MOUNT VERNON

AKRF, INC.

_____, ___/___/2024
Name: _____ Date: _____
Title: _____

_____, ___/___/2024
Name: _____ Date: _____
Title: _____

Exhibit “A”

Mt. Vernon Comprehensive Plan: Technical, Planning and SEQRA Services, dated July 24, 2024



Environmental, Planning, and Engineering Consultants

34 South Broadway
Suite 300
White Plains, NY 10601
tel: 914 949-7336
fax: 929 284-1085
www.akrf.com

~~July 2, 2024~~ July 25, 2024

James Rausse, FAICP; Commissioner
Department of Planning & Community Development
City of Mount Vernon
1 Roosevelt Square North
Mt. Vernon, NY 10550

Re: Mt. Vernon Comprehensive Plan: Technical, Planning, and SEQRA Services

Dear Commissioner Rausse:

AKRF, Inc. (“AKRF” or the “Consultant”) is pleased to present this proposal to provide SEQRA and planning support services to the City of Mount Vernon, New York (the “Client”) in connection with the preparation, environmental review, and adoption of a Comprehensive Plan for the City (the “Project”). AKRF understands that the Client plans to directly engage several consultants to facilitate and prepare the Comprehensive Plan, including BRS, Cleary Consulting, and Hudson Valley Pattern for Progress. AKRF has also been requested to provide certain services to the City, as outlined below, which generally include preparing a summary of existing conditions for certain subject areas, preparing and participating in public engagement around those subject areas, preparing high-level recommendations for those subject areas, and supporting the environmental review of the Plan pursuant to the NY State Environmental Quality Review Act (SEQRA).¹ As you know, AKRF is a regional leader in providing planning and environmental review services for both private and public-sector clients.

This proposal describes AKRF’s scope of services, including the preparation of certain materials in support of the development of the Comprehensive Plan as well as SEQRA related services. AKRF proposes to provide the Client with the specific services set forth in the “Scope of Services,” compensation for which shall be in accordance with the “Fee Schedule” included as **Table A**. We look forward to working with City officials and staff, the Comprehensive Plan consulting team, and the residents of the City on completing this important effort.

¹ With respect to the City’s prior efforts to prepare a Comprehensive Plan, AKRF understands that the City terminated a prior contract for a separate consultant to prepare a Comprehensive Plan. AKRF was a party to a subcontract agreement through the City’s prime contract with respect to the provision of certain services. This proposal, and any resulting contract therefrom, is separate from AKRF’s previous subcontract and the City’s prior prime contract. This proposal includes a distinct Scope of Services that would be provided directly to the City of Mount Vernon. The Scope of Services proposed is in recognition of the new and expanded scope of work desired by the City in relation to the preparation of a Comprehensive Plan.

Sincerely,
AKRF, Inc.



Peter Feroe, AICP
Vice President | Planning & Land Development

**Table A
Fee Schedule**

Task	Fee	Billing Type ¹
1000: Kick-off Meeting	\$1,000 \$500	LS
1010: Bi-Weekly Meetings (20)	\$7,500 \$5,000	TM
1100: Council-Mayoral Updates (4)	\$4,500 \$2,000	LS
2020: Community Engagement Plan & Survey	\$3,000 \$2,500	LS
2030: Community Conversations (6)	\$6,000 \$4,000	TM
2070: City-Wide Public Meetings-Hearings	\$5,000	TM
3200: Taking Stock (Ch 2)	\$15,000 \$12,500	LS
3500: Core Concepts (Ch 5)	\$5,000 \$3,000	LS
3503: Safe & Equitable Mobility (Ch 5)	\$15,000 \$12,000	LS
3504: Traffic & Parking (Ch 5)	\$10,000 \$8,000	LS
3506: Green Space & Connections to Natural Environment (Ch 5)	\$5,000	LS
3508: Public Realm & Streetscapes (Ch 5)	\$7,500	LS
3509: Resiliency & Sustainability (Ch 5)	\$7,500	LS
3900: Comprehensive Plan General Review & Support	\$5,000 \$3,000	LS
4100: FEAF & Supplementary Narrative	\$15,000 \$2,000	LS
TOTAL	\$112,000 \$79,500	
LS = Lump Sum TM = Time & Materials. The fee listed for TM phases represents an initial budget allowance. TM phases will be billed based on AKRF's hourly rates.		

Scope of Services

PROJECT MANAGEMENT (1000 series)

TASK 1000: KICK-OFF MEETING

AKRF would prepare for and attend a kick-off meeting with the entire Project Team, including all consultants and PCD. AKRF assumes this is a virtual meeting that is being led by PCD.

AKRF would complete this task for a Lump Sum of ~~\$1,000~~\$500. If this is an in-person meeting, AKRF's would invoice the Client for the actual costs incurred, including those costs greater than the lump sum, based on our rate schedule and the actual effort incurred.

TASK 1010: ~~BI-WEEKLY~~TEAM MEETINGS

During the course of the Project, AKRF would participate in ~~bi-weekly~~periodic conference calls with the City and other Project team members to discuss various aspects of the Project as a whole and to strategize about the completion of the Project. AKRF's effort to prepare for, attend, and follow-up from these meetings would be included in this task. AKRF staff attending meetings or participating in calls and other coordination efforts will be limited to those needed to address the topics to be covered.

AKRF would invoice the City for this effort on a Time & Materials basis in accordance with our established rate schedule. AKRF assumes that its staff will only participate in a total of 20-10 of the bi-weekly~~periodic~~ meetings over the course of the project. AKRF assumes that it would not need to be present at all team calls or meetings. Based on this assumption, AKRF proposes an initial, not-to exceed, budget allowance of ~~\$7,500~~\$5,000 for this Task. Should effort in addition to this amount be required, AKRF would notify the Client in writing.

TASK 1100: COUNCIL AND MAYORAL UPDATES

During the course of the Project, AKRF anticipates participating in four (4) in-person meetings with the City Council and/or Mayor to discuss the Project's progress as well specific Plan topics and/or edits to the document. AKRF would invoice the City for this effort on a Time & Materials basis in accordance with our established rate schedule. Based on this assumption, AKRF proposes an initial, not-to exceed, budget allowance of ~~\$4,500~~\$2,000 for this Task. Should effort in addition to this amount be required, AKRF would notify the Client in writing.

PUBLIC ENGAGEMENT (2000 series)

AKRF understands that the Client has retained the services of a BRS, Inc. to lead public engagement services related to the Comprehensive Plan. Our understanding of the scope associated with the services that BRS will provide is based on their May 17, 2024 proposal, which was last revised on June 4, 2024.

In order to provide the technical scope of services that the Client has requested of AKRF, AKRF must be involved with public engagement process. In general, AKRF would work with BRS, PCD, and the other consultants to frame the information that is needed from the public in order to complete our technical scope. This would include information about existing conditions in the City, issue identification, and potential future changes that are desired. The tasks below detail the various tasks associated with AKRF's public engagement effort and are intended to follow the outline of the tasks in the BRS proposal.

TASK 2020: COMMUNITY ENGAGEMENT PLAN & SURVEY

AKRF would provide support to BRS in their development of the Community Engagement Plan & Survey. Specifically, AKRF would provide BRS with the topics and questions around which public engagement ~~should~~ could be structured for the ~~specific~~ topic areas that AKRF would be leading for the Comprehensive Plan, as identified below. This would include suggested existing condition information as well as feedback on potential recommendations. AKRF anticipates no more than ~~two~~ one round~~s~~ of coordination with BRS and PCD on the content provided by AKRF.

AKRF would complete this Task for a Lump Sum of ~~\$3,000~~ \$2,500.

TASK 2030: COMMUNITY CONVERSATIONS

AKRF staff would attend the planned community conversations to participate in and directly receive feedback from the community on the topic areas that AKRF would be leading for the Comprehensive Plan.

AKRF would invoice the City for this effort on a Time & Materials basis in accordance with our established rate schedule. For budgeting purposes, we assume that the community conversations are no more than two hours in length and that up to one or two (2) AKRF staff would attend each five of the six (6) community conversations and would not attend the “industrial”-themed conversation; therefore, AKRF proposes an initial, not-to exceed, budget allowance of ~~\$6,000~~ \$4,000 for this Task. If fewer AKRF staff are required, or if attendance at fewer conversations is determined to be adequate, AKRF would only invoice the City for the effort incurred. Should effort in addition to this amount be required, AKRF would notify the Client in writing.

Please note that AKRF’s principal-in-charge for this Project, Peter Feroe, AICP, will not attend all community conversations. For this Project, a robust team of land use and transportation planners has been assembled and, as such, different staff can be expected to attend different meetings.

TASK 2070: CITY-WIDE PUBLIC MEETINGS

BRS proposed two city-wide public meetings, one virtual and one in-person, near the end of the planning process in order to provide an additional round of feedback on the plan as well as to reflect back the community’s feedback in the final plan. AKRF assumes that the in-person public meeting will also be the statutorily required City Council public hearing on the Comprehensive Plan.²

AKRF would help prepare for, provide content for, attend, and present at both City-wide public meetings. AKRF’s effort would focus on the specific topic areas outlined below. AKRF assumes that it would provide content to another City consultant for inclusion into a presentation that they are preparing. We also assume no more than two rounds of revision.

AKRF would invoice the City for this effort on a Time & Materials basis in accordance with our established rate schedule. Based on the assumptions outlined above, AKRF proposes an initial, not-to exceed, budget allowance of \$5,000 for this Task. Should effort in addition to this amount be required, AKRF would notify the Client in writing.

² §28-a.7(a) of NYS General City Law requires that the City Council hold one or more public hearings during the preparation of the plan and, in addition, one or more public hearings prior to adoption of the plan. AKRF assumes that the public hearings conducted for Phase 1 of the Comprehensive Plan will serve as the required hearing during the preparation of the Plan. AKRF assumes that the in-person, City-wide meeting proposed by BRS at the end of the planning process will serve as the public hearing required prior to adoption of the plan.

COMPREHENSIVE PLAN PREPARATION (3000 series)

AKRF would assist with the preparation of the Comprehensive Plan. The tasks in this section detail AKRF's effort associated with preparing content for various sections of the Comprehensive Plan. The tasks are organized by the Comprehensive Plan chapters and sub-sections, as prepared by Cleary Consulting. This scope assumes that AKRF would provide content (i.e., text and graphics) to Cleary Consulting, and that Cleary Consulting would be responsible for integrating content from various City Consultants and laying the document out in a single, cohesive design and voice.

TASK 3200: TAKING STOCK (CH2)

AKRF would be the primary author of the "Land Use & Zoning," "Transportation & Mobility," and "Natural Environment" sections of Chapter 2, "Taking Stock," of the Comprehensive Plan.

With respect to Land Use & Zoning, AKRF would utilize the work performed under its prior subcontract with MUD Workshop for Phase I of the Comprehensive Plan. AKRF would build on this work by conducting a deeper dive on the specific use and dimensional requirements of the zoning districts outside of downtown.

With respect to both Transportation and Natural Environment, AKRF would prepare high-level existing conditions for these topics based on desktop research, information provided to AKRF from City staff and officials, and information provided by BRS to AKRF as the "findings" of the public engagement work.

AKRF assumes that MUD Workshop will have released the City to utilize the existing conditions data on these topics that was provided to the City, in draft form, during Phase I of the Comprehensive Plan. Should this information not be available to utilize in the Comprehensive Plan, AKRF would provide the City with an additional scope and budget that will be required to build these sections without the benefit of the prior work.

AKRF would complete this Task for a Lump Sum of ~~\$15,000~~ \$12,500. This cost assumes that AKRF would respond to up to two rounds of consolidated comments from PCD and the Project Team and one round of comments from the City Council. Additional rounds of review and revision will be invoiced on a Time & Materials basis in accordance with our rate schedule.

TASK 3500: CORE CONCEPTS (CH5)

AKRF would provide support to the primary authors of various sections in Chapter 5, "Core Concepts," of the Comprehensive Plan. (The sections for which AKRF would be the primary author are listed below, together with a specific scope and budget.) AKRF anticipates co-authoring the following sections: "Neighborhood Diversity and Inclusion" and "Reliable and Modern Infrastructure." With respect to Neighborhood Diversity & Inclusion, AKRF would evaluate the zoning recommendations prepared as part of Phase I of the Comprehensive Plan, and the public engagement concerning land uses and neighborhoods conducted by BRS, in order to identify common zoning-level themes for advancing this goal. With respect to Infrastructure, AKRF would obtain from the City information on known electric and gas system conditions, needs, and planned projects. AKRF would summarize this information in the Plan, together with information gained by desktop research on overall utility system upgrades and trends. AKRF would identify potential strategies for strengthening the utilities within the City, particularly in light of the State's climate goals.

In addition to co-authoring those sections, AKRF would also provide support to Cleary Consulting and Pattern for Progress in the drafting and internal revisions of the other sections of the "Core Concepts" chapter. This support would be focused on integrating the recommendations from the areas for which AKRF is the primary consultant, into the other sections and recommendations of the document.

AKRF would complete this Task for a Lump Sum of ~~\$5,000~~ \$3,000.

TASKS 3503 AND 3504: SAFE & EQUITABLE MOBILITY; TRAFFIC & PARKING (CH5)

AKRF would prepare the Safe & Equitable Mobility and Traffic and Parking sections of the updated Comprehensive Plan. This would include a high-level review of the existing transportation infrastructure, including the roadways, public parking, public transit, sidewalks, bicycle lanes, and crash history. AKRF would also conduct a walking audit of up to ~~four~~three half-mile corridors in the City of Mount Vernon with City Staff and other stakeholders to identify transportation deficiencies in the existing transportation infrastructure. AKRF would review the City's off-street parking requirements for new developments, expanding on our review of multifamily residential parking requirements completed in Phase 1 of the Plan, to identify potential changes that the City could explore to meet the goals set forth in the other sections of the Comprehensive Plan. Based on the findings of the transportation infrastructure review, walking audit, public input, and strategies identified in the other chapters, AKRF would develop a set of recommendations that could be deployed throughout the City to improve transportation and parking infrastructure.

AKRF would complete this task, which includes two sections of the Plan, for a Lump Sum of ~~\$25,000~~\$20,000.

TASK 3506: GREEN SPACE & CONNECTIONS TO THE NATURAL ENVIRONMENT (CH5)

AKRF would be the primary author of the "Green Space & Connections to the Natural Environment" section of Chapter 5, "Core Concepts," of the Comprehensive Plan. AKRF would utilize the work contained in the Downtown Vision report, the other *draft* sections of the Comprehensive Plan provided to the City by MUD Workshop as part of Phase 1, as well as input from the various public engagement sessions.

AKRF would identify high-level, programmatic goals and objectives for enhancing existing, and creating new opportunities for citizens to engage with the natural environment and benefit from natural systems in their everyday life. Recommendations are likely to include relevant best-practices, identifying specific, targeted analyses, and identifying potential funding sources.

AKRF would complete this task for a Lump Sum of \$5,000.

TASK 3508: PUBLIC REALM & STREETSCAPES (CH5)

AKRF would be the ~~co~~primary author of the "Public Realm & Streetscapes" section of Chapter 5, "Core Concepts," of the Comprehensive Plan, ~~together with Cleary Consulting.~~

AKRF would base this section on, and utilize the work contained in, the Downtown Vision report, the other draft sections of the Comprehensive Plan provided to the City by MUD Workshop as part of Phase 1, as well as input from the various public engagement sessions. AKRF's primary original contribution to this section would be an identification of the ways in which the City's zoning and other regulations would need to be amended to allow, facilitate, and encourage the types of streetscapes and public realm improvements that are desired. This task does not include the preparation of design guidelines or standards, nor streetscape designs or standards.

AKRF would complete this task for a Lump Sum of \$7,500.

TASK 3509: RESILIENCY & SUSTAINABILITY (CH5)

AKRF would be the primary author of the "Resiliency & Sustainability" section of Chapter 5, "Core Concepts," of the Comprehensive Plan. AKRF would utilize the work contained in the Downtown Vision report, as well as the other *draft* sections of the Comprehensive Plan provided to the City by MUD Workshop as well as input from the various public engagement sessions.

AKRF would identify high-level, programmatic goals and objectives for enhancing the sustainability and resiliency of the City. Some of the recommendations included in this section would be drawn from other substantive sections of the Plan, while other recommendations would be drawn from best practices and the results of the public engagement.

AKRF would complete this task for a Lump Sum of \$7,500.

TASK 3900: COMPREHENSIVE PLAN GENERAL REVIEW AND SUPPORT

AKRF would support and review, as necessary, internal drafts of the Chapters of the Comprehensive Plan for which it is not the primary author. This includes the “Introduction,” “Building a Vision,” “Placemaking,” and “Implementation.” AKRF’s review and support of these chapters would ensure consistency and continuity with respect to the technical areas for which it is responsible, as well as assist in providing an integrated and unified plan.

AKRF would complete this task for a Lump Sum of ~~\$5,000~~\$3,000.

SEQRA SERVICES SCOPE OF WORK (4000 series)**TASK 4100: FEAF & SUPPLEMENTARY NARRATIVE**

AKRF understands that the Client intends to pursue a Negative Declaration of Environmental significance pursuant to the NY State Environmental Quality Review Act (SEQRA) based primarily on the fact that the City intends that the Comprehensive Plan include only high-level goals and recommendations and will not include specific zoning or other programmatic changes. Instead, the City acknowledges that specific zoning, programmatic, and physical changes considered by the Comprehensive Plan would be subject to their own SEQRA review at the time they are being considered for implementation.

AKRF understands that Zarin & Steinmetz would prepare Parts 1, 2, and 3 of the Full Environmental Assessment Form (FEAF), as required for adoption of a Comprehensive Plan, which is a Type 1 action under SEQRA.

AKRF would be available to provide **limited, qualitative** assistance to Zarin & Steinmetz with respect to their preparation of the Negative Declaration. AKRF proposes a limited, initial allowance of \$2,000, which we would bill on a Time & Material basis. If AKRF’s assistance is not needed, we would not utilize this allowance. If the City requires assistance from AKRF in addition to this amount, AKRF would request additional authorization from the City and would wait for approval of that authorization before performing additional work. also prepare a *limited* supplementary narrative that would accompany the FEAF and serve as the basis for the Negative Declaration. The narrative would be based, in large part, on the text of the draft Comprehensive Plan and would document, at a high level, the potential benefits and impacts of the various proposed policies, the alternative policies considered, and the significant public outreach undertaken as part of the Plan process.

Note that this task does not include detailed, quantified, analyses of various environmental topics. As the Comprehensive Plan is anticipated to contain high-level recommendations that require further formulation into specific proposals to implement, detailed and quantitative analyses of topics, such as traffic, are not required and would not be instructive. Further, AKRF understands that for the same reason stated above, the Plan is not anticipated to contain a “build-out” that would estimate changes in population based on plan recommendations.

AKRF would prepare the FEAF and supplementary narrative for a Lump Sum of \$15,000. This cost assumes AKRF would revise the documents based on two rounds of consolidated comments from PCD and other consultants and one round of review from the City Council and Mayor. Additional rounds of revision would be billed on a Time & Materials basis. This cost does NOT include the preparation of resolution documents adopting the Negative Declaration or the Plan itself. *

For Time & Materials tasks, AKRF would invoice the City based on our hourly rates.

AKRF, Inc. HOURLY BILLING RATES

AKRF Hourly Rate Schedule	
Employee Category	Hourly Rate
Senior Officer	\$255
Officer	\$245
Senior Technical Director	\$230
Technical Director	\$215
Senior Professional	\$195
Professional II	\$160
Professional I	\$150
Technical II	\$140
Technical I	\$115
Notes: Out of pocket expenses will be billed at actual cost. These rates are effective through December 31, 2024.	



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
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File #: TMP -805

Agenda Date: 8/14/2024

Agenda #: 36.

Board of Estimate & Contract:

RESOLVED, that a resolution adopted by the City Council on August 14, 2024, and signed by the Mayor on August 15, 2024, authorizing the Mayor to Execute a Contract with Mid-Hudson Pattern for Progress for Planning Analysis Services for the Mount Vernon Comprehensive Plan - (Mid-Hudson Pattern for Progress shall be compensated in the amount of \$58,500 for its services and contract fees shall be paid from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405) , be and the same is hereby approved.

City Council:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MID-HUDSON PATTERN FOR PROGRESS FOR PLANNING ANALYSIS SERVICES FOR THE MOUNT VERNON COMPREHENSIVE PLAN

Whereas, by letter dated August 6, 2024, the Commissioner for the Department of Planning & Community Development has requested legislation authorizing the Mayor to execute a contract with Mid-Hudson Pattern for Progress to provide planning analysis services for the Mount Vernon Comprehensive Plan; and

Whereas, the City of Mount Vernon seeks to develop a Comprehensive Plan to guide future growth and development, addressing critical areas such as housing, economic development, urban design, open space and parks, traffic, climate change and resilience, air quality, zoning, and public policy; and

Whereas, Mid-Hudson Pattern for Progress has been identified as a qualified consultant to provide planning analysis services essential for completing the Mount Vernon Comprehensive Plan; and

Whereas, the service contract fee for the consultant will be paid using funds from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405; and

Whereas, the Department of Planning and Community Development will collaborate with the consultant to manage the day-to-day operations and implementation of the study; **Now, Therefore, Be**

It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. Authorization. The Mayor is authorized to execute a contract with Mid-Hudson Pattern for Progress to provide planning analysis services for the Mount Vernon Comprehensive Plan.

Section 2. Compensation: Mid-Hudson Pattern for Progress shall be compensated in the amount of \$58,500.00 for their services.

Section 3. Funding Source. The service contract fees shall be paid from the Department of Planning and Community Development Contracted Outside Services budget line A8020.405.

Section 4. Responsibilities. The Department of Planning and Community Development will oversee the study's management and implementation in collaboration with the consultant.

Section 5. Definitions.

- **Comprehensive Plan:** A strategic framework to guide the city's long-term growth and development.
- **Planning Analysis Services:** Professional services involving data collection, synthesis, and development of recommendations on various aspects of urban planning.

Section 6. Effective Date. This ordinance shall take effect upon its approval by the Board of Estimate & Contract.



August 6, 2024

VIA EMAIL:

Honorable City Council Members
City of Mount Vernon
1 Roosevelt Square
Mount Vernon, New York 10550

RE: Request for the Mount Vernon City Council to enact legislation authorizing the Mayor to execute a contract with planning consultant Mid-Hudson Pattern for Progress to conduct the study for the Mount Vernon Comprehensive Plan. For approval at the August 14th City Council Meeting.

Honorable City Council Members:

I am writing to respectfully request that the Mount Vernon City Council enact legislation to authorize the Mayor to execute a contract with planning consultant **Mid-Hudson Pattern for Progress** to provide planning analysis services to complete the Mount Vernon Comprehensive Plan.

The service contract fees will be paid using the **Department of Planning and Community Development Contracted Outside Services (including Comprehensive Plan) budget line A8020.405**. The consultant will collect and synthesize data to develop recommendations on housing, economic development, urban design, open space and parks, traffic, climate change and resilience, air quality, zoning, and public policy to inform the Mount Vernon Comprehensive Plan.

Compensation:

1. Mid-Hudson Pattern for Progress - \$58,500

The Department of Planning and Community Development will work with the consultant to manage the day-to-day operations and implementation of the study. I am including the proposal and service contract for the proposed services to be provided by the consultant.

We thank the City Council for your support in addressing the needs in the city. I am available to address any questions or concerns you may have regarding this request.

Sincerely,

JAMES RAUSSE, FAICP, WEDG

cc: Mayor Shawyn Patterson-Howard
Comptroller Darren M. Morton
Malcolm Clark, Chief of Staff

Enclosure(s): Mid-Hudson Pattern for Progress Proposal
Mid-Hudson Pattern for Progress Contract





City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -831

Agenda Date: 8/20/2024

Agenda #: 37.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

OFFICE OF THE MAYOR		
Position:	From:	To:
Director of Neighborhood Safety	\$-0-	\$91,494.55

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

OFFICE OF THE MAYOR		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Director of Neighborhood Safety & Engagement	\$-0-	\$91,494.55

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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File #: TMP -832

Agenda Date: 8/20/2024

Agenda #: 38.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

Department of Planning and Community Development		
Position:	From:	To:
Associate Commissioner	\$116,328.60	\$-0-
Assistant Commissioner of Planning	\$-0-	\$110,299.68

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

Department of Planning and Community Development		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Associate Commissioner	\$116,328.60	\$-0-
Assistant Commissioner of Planning	\$-0-	\$110,299.68

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -833

Agenda Date: 8/20/2024

Agenda #: 39.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

Position: Assistant Commissioner of Planning			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
15A	\$79,795.68	\$125,551.57	\$5,084.00

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

Position: Assistant Commissioner of Planning			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
15A	\$79,795.68	\$125,551.57	\$5,084.00

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -834

Agenda Date: 8/20/2024

Agenda #: 40.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

Position: Records Clerk			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
3	\$42,431.65	\$63,798.10	\$2,374.05

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

Position: Records Clerk			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
3	\$42,431.65	\$63,798.10	\$2,374.05

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -842

Agenda Date: 8/20/2024

Agenda #: 41.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

Position: Deputy Commissioner of Public Works - Administration			
Grade	Minimum Salary	Maximum Salary	Annual Increment
16	\$109,988.01	\$175,147.29	\$7,239.92

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended for the position shown below as follows:

Position: Deputy Commissioner of Public Works - Administration			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
16	\$109,988.01	\$175,147.29	\$7,239.92

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -843

Agenda Date: 8/20/2024

Agenda #: 42.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS		
Position:	From:	To:
Deputy Commissioner of Public	\$-0-	\$117,227. 93

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

RESOLVED, that Resolution No. 4, adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS		
<u>Position:</u>	<u>From:</u>	<u>To:</u>
Deputy Commissioner of Public Works – Administration (Grant Funded, EFC)	\$-0-	\$117,227.93

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
VERNON, NEW YORK
10550
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File #: TMP -844

Agenda Date: 8/20/2024

Agenda #: 43.

Board of Estimate & Contract:

RESOLVED, that Resolution No. 14 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS		
Positions:	From:	To:
Deputy Commissioner (Grant Fu	\$120,000.00	\$0.00

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.

RESOLVED, that Resolution No. 14 adopted by this Board of Estimate & Contract on January 5, 2024, is hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS		
<u>Positions:</u>	<u>From:</u>	<u>To:</u>
Deputy Commissioner (Grant Funded, EFC)	\$120,000.00	\$0.00

and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2024.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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10550
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File #: TMP -755

Agenda Date: 8/20/2024

Agenda #: 44.

Board of Estimate & Contract:

WHEREAS, by letter dated July 19, 2024, the Commissioner of the Department of Public Works has certified that NATIONAL WATER MAIN CLEANING COMPANY has agreed to perform the work under “**Contract 122022-2: Sewer System Cleaning & Televising - Phase 1,**” in a good and substantial manner, and is entitled to *Partial Payment No. 2, in the amount of \$211,334.61 as directed by the terms of the contract;* NOW, THEREFORE, be it

RESOLVED, that the Comptroller be and he hereby is authorized and directed to NATIONAL WATER MAIN CLEANING COMPANY Partial Payment No. 2 in the amount of \$211,334.61, as certified by the Commissioner of Public Works; said draft to be delivered to the Corporation Counsel, by him, to be paid over to said contractor upon proof of the absence of liens against the same; the aforesaid is payment subject to the filing by said contractor of the required documents.

RESOLVED that said amount be paid out of Budget Codes: H8120.203.C939 (Sanitary) and H8140.203.C944 (Storm), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant (C01519GG).



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square – Room 108
Mount Vernon, NY, 10550
(914) 665-2343 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

July 19, 2024

Honorable Board of Estimate and Contract
Of the City of Mount Vernon
City Hall, Mount Vernon, New York 10550
(Through the Office of the Mayor)

Re: **"Contract 122022-1: Sewer System Cleaning & Televising - Phase 1"**
Contractor - National Water Main Cleaning Company
Partial Payment #2 - **\$211,334.61**
Funding Source - NYSDEC 2021 WQIP C01519GG

Dear Board Members:

I, Damani Bush, Commissioner of Public Works of the City of Mount Vernon, do hereby state that the work issued below, under the contract between the City of Mount Vernon and National Water Main Cleaning Company regarding captioned subject has agreed to be performed in the manner as directed by the terms of the contract.

Therefore, the Contractor, National Water Main Cleaning Company is entitled to Partial Payment #2 in the amount of **\$211,334.61**. Funds to pay for this are available under the Budget Codes **H8120.203.C939 (Sanitary)** and **H8140.203.C944 (Storm)**, in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant.

TOTAL CONTRACT -----	\$ 1,661,800.00
CONTRACT SUM TO DATE -----	\$ 1,661,800.00
TOTAL COMPLETED -----	\$ 567,774.33
LESS 10% RETAINAGE -----	\$ 56,777.43
TOTAL EARNED LESS RETAINAGE -----	\$ 510,996.90
LESS PREVIOUS CERTIFICATES FOR PAYMENT ----	\$ 299,662.29
PARTIAL PAYMENT #2 DUE CONTRACTOR -----	\$ 211,334.61

Respectfully,

Damani L. Bush
Commissioner of Public Works

Cc: Comptroller's Office Law Dept. Engineering Bureau Contract File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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File #: TMP -825

Agenda Date: 8/20/2024

Agenda #: 45.

Board of Estimate & Contract:

WHEREAS, by letter dated August 14, 2024, the Commissioner of the Department of Public Works has certified that NATIONAL WATER MAIN CLEANING COMPANY has agreed to perform the work under “**Contract 122022-2: Sewer System Cleaning & Televising - Phase 1**,” in a good and substantial manner, and is entitled to *Partial Payment No. 3, in the amount of \$259,189.74 as directed by the terms of the contract*; NOW, THEREFORE, be it

RESOLVED, that the Comptroller be and he hereby is authorized and directed to NATIONAL WATER MAIN CLEANING COMPANY Partial Payment No. 3 in the amount of \$259,189.74, as certified by the Commissioner of Public Works; said draft to be delivered to the Corporation Counsel, by him, to be paid over to said contractor upon proof of the absence of liens against the same; the aforesaid is payment subject to the filing by said contractor of the required documents.

RESOLVED that said amount be paid out of Budget Codes: H8120.203.C939 (Sanitary) and H8140.203.C944 (Storm), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant (C01519GG).

WHEREAS, by letter dated August 14, 2024, the Commissioner of the Department of Public Works has certified that NATIONAL WATER MAIN CLEANING COMPANY has agreed to perform the work under “**Contract 122022-2: Sewer System Cleaning & Televising – Phase 1,**” in a good and substantial manner, and is entitled to *Partial Payment No. 3, in the amount of \$259,189.74 as directed by the terms of the contract;* NOW, THEREFORE, be it

RESOLVED, that the Comptroller be and he hereby is authorized and directed to NATIONAL WATER MAIN CLEANING COMPANY Partial Payment No. 3 in the amount of \$259,189.74, as certified by the Commissioner of Public Works; said draft to be delivered to the Corporation Counsel, by him, to be paid over to said contractor upon proof of the absence of liens against the same; the aforesaid is payment subject to the filing by said contractor of the required documents.

RESOLVED that said amount be paid out of Budget Codes: H8120.203.C939 (Sanitary) and H8140.203.C944 (Storm), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant (C01519GG).

WHEREAS, by letter dated August 14, 2024, the Commissioner of the Department of Public Works has certified that NATIONAL WATER MAIN CLEANING COMPANY has agreed to perform the work under “**Contract 122022-2: Sewer System Cleaning & Televising – Phase 1,**” in a good and substantial manner, and is entitled to *Partial Payment No. 3, in the amount of \$259,189.74 as directed by the terms of the contract*; NOW, THEREFORE, be it

RESOLVED, that the Comptroller be and he hereby is authorized and directed to NATIONAL WATER MAIN CLEANING COMPANY Partial Payment No. 3 in the amount of \$259,189.74, as certified by the Commissioner of Public Works; said draft to be delivered to the Corporation Counsel, by him, to be paid over to said contractor upon proof of the absence of liens against the same; the aforesaid is payment subject to the filing by said contractor of the required documents.

RESOLVED that said amount be paid out of Budget Codes: H8120.203.C939 (Sanitary) and H8140.203.C944 (Storm), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant (C01519GG).



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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10550
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File #: TMP -756

Agenda Date: 8/20/2024

Agenda #: 46.

Board of Estimate & Contract:

WHEREAS, by letter dated July 19, 2024, the Commissioner of the Department of Public Works has certified that NATIONAL WATER MAIN CLEANING COMPANY has agreed to perform the work under “**Contract 122022-2: Sewer System Rehabilitation - Phase 1,**” in a good and substantial manner, and is entitled to *Partial Payment No. 4, in the amount of \$21,416.80 as directed by the terms of the contract;* NOW, THEREFORE, be it

RESOLVED, that the Comptroller be and he hereby is authorized and directed to NATIONAL WATER MAIN CLEANING COMPANY Partial Payment No. 4 in the amount of \$21,416.80, as certified by the Commissioner of Public Works; said draft to be delivered to the Corporation Counsel, by him, to be paid over to said contractor upon proof of the absence of liens against the same; the aforesaid is payment subject to the filing by said contractor of the required documents.

RESOLVED that said amount be paid out of Budget Code H8120.203.C937 (Sanitary), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant (C01519GG).



CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD
Mayor

City Hall
One Roosevelt Square – Room 108
Mount Vernon, NY, 10550
(914) 665-2343 – Fax: (914) 665-2476

DAMANI L. BUSH
Commissioner
ROBERT L. HACKETT
Deputy Commissioner

July 19, 2024

Honorable Board of Estimate and Contract
Of the City of Mount Vernon
City Hall, Mount Vernon, New York 10550
(Through the Office of the Mayor)

Re: **"Contract 122022-2: Sewer System Rehabilitation Phase 1"**
Contractor - National Water Main Cleaning Company
Partial Payment #4 - **\$21,416.80**
Funding Source - NYSDEC 2021 WQIP C01519GG

Dear Board Members:

I, Damani Bush, Commissioner of Public Works of the City of Mount Vernon, do hereby state that the work issued below, under the contract between the City of Mount Vernon and National Water Main Cleaning Company regarding captioned subject has agreed to be performed in the manner as directed by the terms of the contract.

Therefore, the Contractor, National Water Main Cleaning Company is entitled to Partial Payment #4 in the amount of \$21,416.80. Funds to pay for this are available under the Budget Code **H8120.203.C937 (Sanitary)**, in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant.

TOTAL CONTRACT -----	\$ 6,923,630.00
CONTRACT SUM TO DATE -----	\$ 6,923,630.00
TOTAL COMPLETED -----	\$ 84,651.94
LESS 10% RETAINAGE -----	\$ 8465.19
TOTAL EARNED LESS RETAINAGE -----	\$ 76,186.75
LESS PREVIOUS CERTIFICATES FOR PAYMENT ----	\$ 54,769.95
PARTIAL PAYMENT #4 DUE CONTRACTOR -----	\$ 21,416.80

Respectfully,

Damani L. Bush
Commissioner of Public Works

Cc: Comptroller's Office Law Dept. Engineering Bureau Contract File



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -761

Agenda Date: 8/20/2024

Agenda #: 47.

Board of Estimate & Contract:

WHEREAS, by letter dated July 26, 2024, the Commissioner of the Department of Public Works has certified that NATIONAL WATER MAIN CLEANING COMPANY has agreed to perform the work under “**Contract 122022-2: Sewer System Rehabilitation - Phase 1,**” in a good and substantial manner, and is entitled to *Partial Payment No. 5, in the amount of \$220,488.29 as directed by the terms of the contract;* NOW, THEREFORE, be it

RESOLVED, that the Comptroller be and he hereby is authorized and directed to NATIONAL WATER MAIN CLEANING COMPANY Partial Payment No. 5 in the amount of \$220,488.29, as certified by the Commissioner of Public Works; said draft to be delivered to the Corporation Counsel, by him, to be paid over to said contractor upon proof of the absence of liens against the same; the aforesaid is payment subject to the filing by said contractor of the required documents.

RESOLVED that said amount be paid out of Budget Code H8120.203.C937 (Sanitary), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program Grant (C01519GG).



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -829

Agenda Date: 8/20/2024

Agenda #: 48.

Board of Estimate & Contract:

WHEREAS, on June 13, 2024, KAREEM LLOYD filed a Notice of Claim seeking \$528.60 against the City of Mount Vernon. The claimant is seeking reimbursement for tactical gear and clothing that was allegedly damaged in the Training Unit of Police Headquarters due to an issue with water/waste pipe bursting on March 8, 2024; and

WHEREAS, by letter dated August 12, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the claim above for \$528.60; NOW, THEREFORE, be it

RESOLVED, that the aforesaid lawsuit of KAREEM LLOYD, be settled for the sum of \$528.60 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, that said sum be paid out of Code A1930.494 (Judgments & Settlements), 2024 Budget.

WHEREAS, on June 13, 2024, KAREEM LLOYD filed a Notice of Claim seeking \$528.60 against the City of Mount Vernon. The claimant is seeking reimbursement for tactical gear and clothing that was allegedly damaged in the Training Unit of Police Headquarters due to an issue with water/waste pipe bursting on March 8, 2024; and

WHEREAS, by letter dated August 12, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the claim above for \$528.60; NOW, THEREFORE, be it

RESOLVED, that the aforesaid lawsuit of KAREEM LLOYD, be settled for the sum of \$528.60 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, that said sum be paid out of Code A1930.494 (Judgments & Settlements), 2024 Budget.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
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File #: TMP -821

Agenda Date: 8/20/2024

Agenda #: 49.

Board of Estimate & Contract:

Whereas, on February 6, 2024, DEZANZA FOSTER filed a Notice of Claim seeking the sum of \$733.27 against the City of Mount Vernon for property damage allegedly caused to the claimant's parked vehicle when a sanitation worker dragged a garbage pail that encountered the rear bumper on claimant's vehicle on January 29, 2024; and

Whereas, by letter dated August 8, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$733.27; **Now, Therefore, be it**

Resolved, that the aforesaid claim of DEZANZA FOSTER, be settled for the sum of \$733.27 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.

Whereas, on February 6, 2024, DEZANZA FOSTER filed a Notice of Claim seeking the sum of \$733.27 against the City of Mount Vernon for property damage allegedly caused to the claimant's parked vehicle when a sanitation worker dragged a garbage pail that encountered the rear bumper on claimant's vehicle on January 29, 2024; and

Whereas, by letter dated August 8, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$733.27; **Now, Therefore, be it**

Resolved, that the aforesaid claim of DEZANZA FOSTER, be settled for the sum of \$733.27 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.



City of Mount Vernon, New York

Staff Report

1 ROOSEVELT SQ. RM.
104
CITY HALL, MOUNT
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File #: TMP -819

Agenda Date: 8/20/2024

Agenda #: 50.

Board of Estimate & Contract:

Whereas, on April 18, 2024, DONNA WILLIAMS filed a Notice of Claim seeking the sum of \$805.23 against the City of Mount Vernon for property damage allegedly caused to the claimant's 2021 BMW by a defective sewer cover that was not completely on March 7, 2024; and

Whereas, by letter dated August 8, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$805.23; **Now, Therefore, be it**

Resolved, that the aforesaid claim of DONNA WILLIAMS, be settled for the sum of \$805.23 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.

Whereas, on April 18, 2024, DONNA WILLIAMS filed a Notice of Claim seeking the sum of \$805.23 against the City of Mount Vernon for property damage allegedly caused to the claimant's 2021 BMW by a defective sewer cover that was not completely on March 7, 2024; and

Whereas, by letter dated August 8, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$805.23; **Now, Therefore, be it**

Resolved, that the aforesaid claim of DONNA WILLIAMS, be settled for the sum of \$805.23 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.



City of Mount Vernon, New York

Staff Report

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File #: TMP -822

Agenda Date: 8/20/2024

Agenda #: 51.

Board of Estimate & Contract:

Whereas, on May 10, 2024, LIBERTY LINES BUS filed a Notice of Claim seeking the sum of \$1,531.30 against the City of Mount Vernon for property damage allegedly caused to the bus when a Fire Department vehicle struck a beeline bus that was at a standstill at a red light damaging the driver's side mirror on the bus on February 6, 2024; and

Whereas, by letter dated August 8, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$1,113.80; **Now, Therefore, be it**

Resolved, that the aforesaid claim of LIBERTY LINES BUS, be settled for the sum of \$1,113.80 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.

Whereas, on May 10, 2024, LIBERTY LINES BUS filed a Notice of Claim seeking the sum of \$1,531.30 against the City of Mount Vernon for property damage allegedly caused to the bus when a Fire Department vehicle struck a beeline bus that was at a standstill at a red light damaging the driver's side mirror on the bus on February 6, 2024; and

Whereas, by letter dated August 8, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$1,113.80; **Now, Therefore, be it**

Resolved, that the aforesaid claim of LIBERTY LINES BUS, be settled for the sum of \$1,113.80 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.



City of Mount Vernon, New York

Staff Report

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File #: TMP -820

Agenda Date: 8/20/2024

Agenda #: 52.

Board of Estimate & Contract:

Whereas, on November 14, 2023, PROGRESSIVE a/s/o KRYSTLE WALKER filed a Notice of Claim seeking the sum of \$2,160.00 against the City of Mount Vernon for property damage allegedly caused to the claimant's 2022 Honda SUV that was involved in a motor collision with a City of Mount Vernon Police Department vehicle on August 29, 2023; and

Whereas, by letter dated August 8, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$1,750.00; **Now, Therefore, be it**

Resolved, that the aforesaid claim of PROGRESSIVE a/s/o KRYSTLE WALKER, be settled for the sum of \$1,750.00 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.



SHAWYN PATTERSON-HOWARD
MAYOR

BRIAN G. JOHNSON
CORPORATION COUNSEL

CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT OF LAW
CITY HALL
ONE ROOSEVELT SQUARE, MOUNT VERNON, NY 10550
(914) 665-2366 • FAX (914) 665-9142
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DEPUTY CORPORATION COUNSEL
JOHAN S. POWELL

SECOND DEPUTY CORPORATION
COUNSEL
CHRISTINE C. LOMBERT

ASSISTANT CORPORATION
COUNSEL
Mildred McGuire

CONFIDENTIAL

August 8, 2024

(Through Office of the Mayor)

Honorable Board of Estimate and Contract
City Hall
Mount Vernon, New York

Re: **Settlement of Claim for Property Damage**
PROGRESSIVE aso KRYSTLE WALKER
v. City of Mount Vernon
Settlement Amount: \$1,750.00

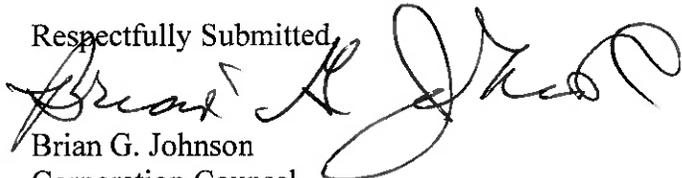
Honorable Members:

Pursuant to Section 152 of the City Charter, the undersigned respectfully requests the approval of this Honorable Board to settle the above-captioned matter against the City of Mount Vernon for the total sum of \$1,750.00.

This office has evaluated the facts and circumstances of this matter and believes that it is in the best interest of the City to settle for the above amount.

If your Honorable Body agrees, a Resolution approving the settlement of this claim should be adopted.

Respectfully Submitted,


Brian G. Johnson
Corporation Counsel

Cc: Mayor
Comptroller
Law Department



SHAWYN PATTERSON-HOWARD
MAYOR

BRIAN G. JOHNSON
CORPORATION COUNSEL

CITY OF MOUNT VERNON, NEW YORK
DEPARTMENT OF LAW
CITY HALL
ONE ROOSEVELT SQUARE, MOUNT VERNON, NY 10550
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DEPUTY CORPORATION
COUNSEL
JOHAN S. POWELL

SECOND DEPUTY
CORPORATION COUNSEL
CHRISTINE C. LOMBERT

ASSISTANT CORPORATION
COUNSEL
Mildred McGuire

Memorandum

PRIVILEGED & CONFIDENTIAL

August 8, 2024

To: Mayor Shawyn Patterson-Howard
Office of the Mayor

From: Brian G. Johnson
Corporation Counsel

Re: **PROGRESSIVE aso KRYSTLE WALKER
v. City of Mount Vernon**
Date of Loss: August 29, 2023
Notice of Claim filed: November 14, 2023
Amount of Claim: \$2,160.00
Settlement Amount: \$1,750.00

Nature of Claim: Property damage to claimant's 2022 Honda SUV that was involved in a motor vehicle collision with a City of Mount Vernon Police Department vehicle driven by Police Officer Casey Bordeaux.

Reasons for Settlement: An investigation conducted by the Police Department concluded that the accident could have been avoided had PO Bordeaux been more careful before attempting to back out from the car wash at 300 West First Street. Claimant's vehicle was stopped in line at the car wash behind the police car immediately before the collision occurred.

Claimant submitted an estimate for the total sum of \$2,160.00 for repairs to

the front bumper cover and front grille on her vehicle. However, we were able to negotiate a settlement for the total sum of \$1,750.00.

We have no defense and recommend settlement.

cc: Mayor
Comptroller
Board of Estimate & Contract



City of Mount Vernon, New York

Staff Report

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File #: TMP -828

Agenda Date: 8/20/2024

Agenda #: 53.

Board of Estimate & Contract:

WHEREAS, on June 12, 2024, DAVID CLARKE filed a Notice of Claim seeking \$5,524.66 against the City of Mount Vernon. The claimant is seeking reimbursement for personal expenses for various work items, work equipment, work clothes, and items for the Youth Academy due to an alleged issue with water/waste pipe bursting in the Training Unit on March 8, 2024; and

WHEREAS, by letter dated August 12, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the claim above for \$5,524.66; NOW, THEREFORE, be it

RESOLVED, that the aforesaid lawsuit of DAVID CLARKE, be settled for the sum of \$5,524.66 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, that said sum be paid out of Code A1930.494 (Judgments & Settlements), 2024 Budget.

WHEREAS, on June 12, 2024, DAVID CLARKE filed a Notice of Claim seeking \$5,524.66 against the City of Mount Vernon. The claimant is seeking reimbursement for personal expenses for various work items, work equipment, work clothes, and items for the Youth Academy due to an alleged issue with water/waste pipe bursting in the Training Unit on March 8, 2024; and

WHEREAS, by letter dated August 12, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the claim above for \$5,524.66; NOW, THEREFORE, be it

RESOLVED, that the aforesaid lawsuit of DAVID CLARKE, be settled for the sum of \$5,524.66 and that said settlement be and the same hereby is approved; and be it further

RESOLVED, that said sum be paid out of Code A1930.494 (Judgments & Settlements), 2024 Budget.



City of Mount Vernon, New York

Staff Report

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File #: TMP -827

Agenda Date: 8/20/2024

Agenda #: 54.

Board of Estimate & Contract:

Whereas, on September 11, 2023, PROGRESSIVE A/S/O NIGEL PINNOCK filed a Notice of Claim seeking the sum of \$16,158.73 against the City of Mount Vernon for property damage allegedly caused to the claimant's 2018 BMW X5 35i when claimant's vehicle was legally parked and unoccupied when it was struck by a Department of Public Works pickup truck on June 9, 2023; and

Whereas, by letter dated August 13, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$11,906.42; **Now, Therefore, be it**

Resolved, that the aforesaid claim of PROGRESSIVE A/S/O NIGEL PINNOCK, be settled for the sum of \$11,906.42 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.

Whereas, on September 11, 2023, PROGRESSIVE A/S/O NIGEL PINNOCK filed a Notice of Claim seeking the sum of \$16,158.73 against the City of Mount Vernon for property damage allegedly caused to the claimant's 2018 BMW X5 35i when the claimant's vehicle was legally parked and unoccupied when it was struck by a Department of Public Works pickup truck on June 9, 2023; and

Whereas, by letter dated August 13, 2024, the Corporation Counsel hereby recommends that the Board of Estimate & Contract approve the settlement of the aforesaid claim for \$11,906.42; **Now, Therefore, be it**

Resolved, that the aforesaid claim of PROGRESSIVE A/S/O NIGEL PINNOCK, be settled for the sum of \$11,906.42 and that said settlement be and the same hereby is approved; and be it further

Resolved, that said sum be paid out of Budget Code A1910.469 (Insurance - Claims), 2024 Budget.



City of Mount Vernon, New York

Staff Report

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File #: TMP -762

Agenda Date: 8/20/2024

Agenda #: 55.

Board of Estimate & Contract:

WHEREAS, on December 3, 2018, the City of Mount Vernon was served with a Summons and Complaint by RAYVON RUTHERFORD AND REGINAL GALLMAN seeking the sum of \$700,000 against the City of Mount Vernon (the “City”) alleging violation of their civil rights and personal injuries, etc. on March 31, 2017; and

WHEREAS, the City of Mount Vernon has reached a settlement agreement concerning a certain claim, and the City's excess carrier, CHUBB, has agreed to pay the full settlement amount; and

WHEREAS, CHUBB has deposited the total settlement amount of \$370,000 into the City's account as per the terms of the settlement agreement; and

WHEREAS, by letter dated July 22, 2024, the Corporation Counsel hereby recommends that the Board of Estimate and Contract approve the settlement of the aforesaid claim of \$370,000; **NOW, THEREFORE, be it**

RESOLVED, that the Board of Estimate & Contract of the City of Mount Vernon hereby authorizes and directs the disbursement of the settlement funds in the amount of \$370,000 from the City's account, pursuant to the aforesaid claim, in accordance with the terms and conditions outlined in the settlement agreement be paid to RAYVON RUTHERFORD AND REGINAL GALLMAN be settled for the sum of \$370,000 and that said settlement be and the same hereby is approved; be it further

RESOLVED, that the City Comptroller is hereby authorized to take all necessary actions to effectuate the payment of these funds from the City's account as provided for in the settlement agreement with CHUBB.

RESOLVED, that said sum be paid out of Budget Code A1930.494 (Judgments & Settlements), 2024 Budget.



City of Mount Vernon, New York

Staff Report

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File #: TMP -839

Agenda Date: 8/20/2024

Agenda #: 56.

Board of Estimate & Contract:

A RESOLUTION AMENDING RESOLUTION NO. 13
ADOPTED BY THE BOARD OF ESTIMATE &
CONTRACT ON APRIL 30, 2024, REGARDING
TAX REVIEW SETTLEMENT FOR RS SOUTH
6TH AVENUE FAMILY PARTNERSHIP

RESOLVED, that a resolution adopted by the Board of Estimate on April 30, 2024, regarding Tax Review Settlement for RS South 6th Avenue Family Partnership, be and the same is hereby amended as follows:

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 633872/22 65252/23	PREMISES: 25 Sixth Avenue, South, Mount Vernon, NY
PETITIONER:	RS SOUTH 6 TH AVENUE FAMILY LIMITED PARTNERSHIP

Map No. 165.70 - Block: 3086 - Lot: 32

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2022	2023	\$6,200.00	\$4,810.00	\$1,390.00	[\$612.49] \$646.63

TOTAL: **[\$612.49]** \$646.63

Map No. 165.70 - Block: 3086 - Lot: 31

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2022	2023	\$100,000.00	\$77,600.00	\$22,400.00	[\$9,870.34] \$10,425.00

TOTAL: **[\$9,870.34]** \$10,425.00

Map No. 165.70 - Block: 3086 - Lot: 32

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2023	2024	\$6,200.00	\$4,090.00	\$2,110.00	\$981.98 \$1,058.47

TOTAL: **[\$981.98]** \$1,058.47

Map No. 165.70 - Block: 3086 - Lot: 31

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2023	2024	\$100,000.00	\$66,020.00	\$33,980.00	[\$15,813.95] \$17,032.00

TOTAL: **[\$15,813.95]** \$17,032.00

TOTAL REFUND: **[\$27,278.76]** \$29,162.10 without costs and with interest, which interest

shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

New matter underlined
Deleted matter in brackets []

APPROVED AS TO FORM:

**ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT**

OF COUNSEL

APPROVED:

**OFFICE OF THE CORPORATION COUNSEL
Dept. LAW**

Clerk

Map No. 165.70 – Block: 3086 - Lot: 31

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2022	2023	\$100,000.00	\$77,600.00	\$22,400.00	[\$9,870.34 <u>\$10,425.00</u>]

TOTAL: [~~\$9,870.34~~] \$10,425.00

Map No. 165.70 – Block: 3086 - Lot: 32

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2023	2024	\$6,200.00	\$4,090.00	\$2,110.00	\$981.98 <u>\$1,058.47</u>

TOTAL: [~~\$981.98~~] \$1,058.47

Map No. 165.70 – Block: 3086 - Lot: 31

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2023	2024	\$100,000.00	\$66,020.00	\$33,980.00	[\$15,813.95 <u>\$17,032.00</u>]

TOTAL: [~~\$15,813.95~~] \$17,032.00

TOTAL REFUND: [~~\$27,278.76~~] \$29,162.10 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the

respective reduced assessments as hereinabove set forth and provided in said judgment;
and be it further

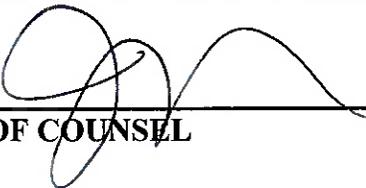
RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

New matter underlined

Deleted matter in brackets []

APPROVED AS TO FORM:



OF COUNSEL

**ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT**

APPROVED:

**OFFICE OF THE CORPORATION COUNSEL
Dept. LAW**

Clerk



City of Mount Vernon, New York

Staff Report

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File #: TMP -840

Agenda Date: 8/20/2024

Agenda #: 57.

Board of Estimate & Contract:

A RESOLUTION AMENDING RESOLUTION NO. 23
ADOPTED BY THE BOARD OF ESTIMATE &
CONTRACT ON MARCH 28, 2023, REGARDING TAX
REVIEW SETTLEMENT FOR 22 WEST FIRST STREET

RESOLVED, that a resolution adopted by the Board of Estimate on March 28, 2023, regarding Tax Review Settlement for 22 West First Street, be and the same is hereby amended as follows:

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 59058/20, 60912/21/22

PREMISES: 22 West First Street

PETITIONER: 22 WEST FIRST STREET

Map No. 165.70 - Block: 3086 - Lot: 4

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	128,770	49,900	78,870.00	33,651.46
2021	2022	128,770	53,870	74,900.00	<u>33,003.94</u>
66,655.40					

TOTAL: \$66,655.40

PREMISES: South Fifth Avenue

Map No. 165.70 - Block: 3086 - Lot: 6

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	9,780	3,780	6,000.00	2,560.02
2021	2022	9,780	4,090	5,690.00	<u>2,507.24</u>
5,067.26					

TOTAL: \$5,607.26

PREMISES: South Fifth Avenue

Map No. 165.70 - Block: 3086 - Lot: 7

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	8,150	3,200	4,950.00	2,112.02
2021	2022	8,150	3,410	4,740.00	<u>2,088.63</u>
4,200.65					

TOTAL: \$4,200.65

PREMISES: 22 South Fifth Avenue

Map No. 165.70 - Block: 3086 - Lot: 8

Assessment Year					
Tax Year Prior					
Total Assessment					
Adjusted Total					
Assessment					
ReductionTax to					
be Refunded by					
City					
2020	2021	4,890	1,900	2,990.00	1,275.74
2021	2022	4,890	2,080	2,810.00	<u>1,238.20</u>
5,513.94					
TOTAL: \$2,513.94					

PREMISES: South Sixth Avenue

Map No. 165.70 - Block: 3086 - Lot: 37

Assessment Year					
Tax Year Prior					
Total Assessment					
Adjusted Total					
Assessment					
ReductionTax to					
be Refunded by					
City					
2020	2021	11,440	4,400	7,040.00	3,003.76
2021	2022	11,440	4,750	6,690.00	<u>2,934.66</u>
5,938.42					
TOTAL: [\$5,038.42] <u>\$5,938.42</u>					

TOTAL REFUND: [~~\$84,913.67~~] \$84,375.67 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized,

upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

New matter underlined

Deleted matter in brackets []

APPROVED AS TO FORM:

**ADOPTED BY
BOARD OF ESTIMATE**

AND CONTRACT

OF COUNSEL

APPROVED:

OFFICE OF THE CORPORATION COUNSEL
Dept. LAW

Clerk

A RESOLUTION AMENDING RESOLUTION NO. 23
ADOPTED BY THE BOARD OF ESTIMATE &
CONTRACT ON MARCH 28, 2023, REGARDING TAX
REVIEW SETTLEMENT FOR 22 WEST FIRST STREET

RESOLVED, that a resolution adopted by the Board of Estimate on March 28, 2023, regarding Tax Review Settlement for 22 West First Street, be and the same is hereby amended as follows:

WHEREAS, proceedings for the review of final tax assessments have been brought against the City of Mount Vernon for the reduction of the final assessed valuations as hereinafter set forth;

WHEREAS, the Mount Vernon City Charter, section 152, provides that the Corporation Counsel shall, whenever he considers that the interests of the City will be subserved thereby, enter into a written agreement subject to the approval of the Board of Estimate and Contract to compromise and settle any claim against the City; and

WHEREAS, upon the recommendation of the Corporation Counsel, this Board of Estimate and Contract deems it in the best interests of the City to settle said proceedings as hereinafter provided; NOW, THEREFORE, be it

RESOLVED, that the settlements of tax review proceedings for the reduction of tax assessments brought in the Supreme Court, Westchester County, by the hereinafter named petitioner against the Commissioner of Assessment and the Board of Assessment Review, which proceedings are filed under the Westchester County Clerk's Index Numbers as indicated, are hereby authorized and directed, and the following assessed valuations of the said properties for the respective years hereinafter set forth are hereby allowed, together with refunds of excess taxes paid hereinafter provided:

INDEX NOS.: 59058/20, 60912/21/22 **PREMISES:** 22 West First Street
PETITIONER: 22 WEST FIRST STREET

Map No. 165.70 – Block: 3086 - Lot: 4

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	128,770	49,900	78,870.00	33,651.46
2021	2022	128,770	53,870	74,900.00	<u>33,003.94</u>
					66,655.40

TOTAL: \$66,655.40

PREMISES: South Fifth Avenue

Map No. 165.70 – Block: 3086 - Lot: 6

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	9,780	3,780	6,000.00	2,560.02
2021	2022	9,780	4,090	5,690.00	<u>2,507.24</u>
					5,067.26

TOTAL: \$5,607.26

PREMISES: South Fifth Avenue

Map No. 165.70 – Block: 3086 - Lot: 7

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	8,150	3,200	4,950.00	2,112.02
2021	2022	8,150	3,410	4,740.00	<u>2,088.63</u>
TOTAL: \$4,200.65					4,200.65

PREMISES: 22 South Fifth Avenue

Map No. 165.70 – Block: 3086 - Lot: 8

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	4,890	1,900	2,990.00	1,275.74
2021	2022	4,890	2,080	2,810.00	<u>1,238.20</u>
TOTAL: \$2,513.94					2,513.94

PREMISES: South Sixth Avenue

Map No. 165.70 – Block: 3086 - Lot: 37

Assessment Year	Tax Year	Prior Total Assessment	Adjusted Total Assessment	Reduction	Tax to be Refunded by City
2020	2021	11,440	4,400	7,040.00	3,003.76
2021	2022	11,440	4,750	6,690.00	<u>2,934.66</u>
TOTAL: [\$5,038.42] <u>\$5,938.42</u>					5,938.42

TOTAL REFUND: [~~\$84,913.67~~] \$84,375.67 without costs and with interest, which interest shall be waived by petitioner if the refunds are paid within 90 days of the service of the judgment with notice of entry. Amount of refund based upon calculation and the assumptions that all taxes have been paid at the prior total assessment and all refunds will be paid within 90 days of service of the judgment with notice of entry. The amount to be actually refunded is subject to audit and approval of the Comptroller; and be it further

RESOLVED, that in each said case, the Commissioner of Assessment is hereby authorized, upon receipt of a certified copy of the proper judgment made by a Justice of the Supreme Court of the County of Westchester, and entered in the office of the Clerk of the County of Westchester, to correct the respective assessment roll or rolls in relation to

the said respective properties of the abovementioned property owner to reflect the respective reduced assessments as hereinabove set forth and provided in said judgment; and be it further

RESOLVED, that in any of the said cases, upon receipt by the Corporation Counsel of the certified copy of the respective appropriate judgment or order signed by a Justice of the Supreme Court of said County, in said respective proceedings, directing the correction of the assessment or assessments involved on the roll or rolls for the designated year or years, and directing a refund the excessive taxes paid as stated above, and settling and discontinuing such proceeding, with prejudice, which said papers shall be satisfactory to the Corporation Counsel and upon receipt by the Comptroller is hereby authorized and directed to audit and allow and to draw a draft or drafts to the order of the said respective taxpayers or their attorneys who have paid said tax or taxes and are entitled to such refunds of the City taxes, without costs with interest which interest shall be waived by the petitioner if refunds as paid within 90 days of service of the judgment with notice of entry, and be it further

RESOLVED, that this Resolution shall take effect immediately.

New matter underlined
Deleted matter in brackets []

APPROVED AS TO FORM:

**ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT**

OF COUNSEL

APPROVED:

**OFFICE OF THE CORPORATION COUNSEL
Dept. LAW**

Clerk