



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

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DEBBIE BURRELL-BUTLER, MBA
Executive Director
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May 20, 2025

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter comes to respectfully request that the City Council enact legislation that will enable the Mayor and the Mount Vernon Youth Bureau (youth services agency) to enter into a service agreement with the Westchester County, Westchester County Board of Legislators, and the Westchester County Youth Bureau in the amount of **\$32,602** from **May 15, 2025, through December 31, 2025**. The Youth Bureau will start its session in October and conclude the program in December 2025.

Funding for the **Sexual Risk Avoidance Education Program (S.R.A.E.P)** is from the NYSOCFS. The SRAEP aims for the following: Promoting healthy choices and lifestyle among youth through a program based on positive youth development framework focusing on **1. Teen Pregnancy Prevention Supports** - by providing information regarding supportive relationships, adolescent sexuality education, or pregnancy prevention. **2. Work Readiness Supports** - by developing youth's capacity to move toward employment. This includes but is not limited to assisting youth gaining transferrable skills, increasing their soft skills by providing them with job readiness training. Youth will learn and understand employers and workplace expectations, develop positive work habits, and understanding behaviors, attitudes, and skills necessary to compete in the labor market.

Funds for this program are to be accounted for in revenue code A3820.3 for appropriations in budget code A7338.101 (Salaries), A7338.803 (FICA), and A7338.458 (Misc.-which includes consumables, stipends, and supplies). This is a reimbursable grant and does not require any matching funds. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com.

Sincerely,

Debbie Burrell-Butler

Debbie Burrell-Butler
Executive Director, MBA

Enclosed: Award Letter

CC: Shawyn Patterson-Howard, Mayor
Darren Morton, Comptroller
Brian Johnson, Corporation Counsel