



CITY OF MOUNT VERNON, N.Y.

Fire Department

SHAWYN PATTERSON-HOWARD  
*Mayor*

**Fire Headquarters**  
470 E Lincoln Ave  
Mount Vernon, NY 10552  
(914) 665-2611 – Fax: (914) 665-2630

**Deborah M. Norman**  
*Fire Commissioner*  
**Theodore W. Beale Jr.**  
*Deputy Fire Commissioner*  
**K. Robert Odindo**  
*Chief of Operations*  
**Aaron Marable**  
*Asst. Chief of Operations*

**Through The Office of the Mayor**

Honorable City Council  
City Hall, 1 Roosevelt Square  
Mount Vernon, NY 10550

April 30, 2024

RE: FDMV Training

Dear City Councilmembers;

The Fire Administration is requesting authorization and approval to send 1 Member (1) to the National Fire Academy (NFA) & Emergency Management Institute (EMI), Emmitsburg Maryland. **The Course is from June 2<sup>nd</sup> 2024 through June 13th 2024. This Course is Fire Investigations Essentials; to enhance investigations skills and joint working relations with ATF.**

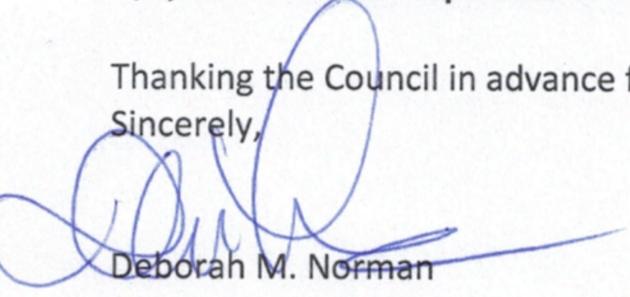
**Fire Investigations Essentials : Class RO772**

The department further request authorization for usage of city vehicle and to reimburse costs associated with fuel and tolls, housing and meals. The costs associated with the course, for fuel, tolls and meals not to exceed:

**\$1,000 from the department Training Budget Code A3410.451 = 1,000.00**

Thanking the Council in advance for support.

Sincerely,

  
Deborah M. Norman  
Fire Commissioner

*“The Jewel of Westchester”*