



CITY OF MOUNT VERNON, N.Y.
YOUTH BUREAU

SHAWYN PATTERSON-HOWARD
Mayor

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DEBBIE BURRELL-BUTLER, MBA
Executive Director
DENA T. WILLIAMS, MPA
Deputy Director

December 18, 2024

Honorable Members of the City Council
Through the Office of the Mayor
City Hall – One Roosevelt Square
Mount Vernon, NY 10550

Dear Honorable Members:

This letter respectfully requests that the City Council amend Ordinance No. 4, adopted on November 21, 2023, authorizing the Mayor to extend the contract period for the Westchester Community Health Center for Mental Health and Wellness Service through the Youth Bureau's SP4OG Program until **August 2025**.

The Executive Director was granted a no-cost allocation extension for one year to continue the Safe Place 4 Our Girls Program (SP4OG). The Westchester Community Health Center original dates were from December 15, 2023, to May 3, 2024, with an awarded amount of \$50,000. As of November 2024, the WCHC has a remaining balance of **\$30,000** to fulfill its contractual services.

Funds for this program are to be accounted for in the revenue code A2229.8 for appropriations in budget code A7318.405 (Contracted Outside Services) **There is no matching obligation for this grant and funds are cash advance**. Should you require further information, please feel free to contact me at (914) 665-2344 or by email at Dburrell@cmvny.com. I will also be present at the city council meeting.

Sincerely,

Debbie Burrell-Butler,

Debbie Burrell-Butler
Executive Director, MBA

Cc: Shawyn Patterson-Howard, Mayor
Darren M. Morton, Comptroller
Brian Johnson, Corporation Counsel
MVYB files

Enclosed: Extended Award Letter
Ordinance No. 21