

# **City of Mount Vernon, New York**

1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA [FACEBOOK.COM/MOUNTVERNONNY](https://www.facebook.com/mountvernonny)



## **Meeting Agenda - Final**

**Thursday, August 14, 2025**

**4:30 PM**

**CITY COUNCIL CHAMBERS - ROOM 206**

**City Council Special Meeting**

**A SPECIAL MEETING OF THE CITY OF THE MOUNT VERNON CITY COUNCIL  
HELD ON THURSDAY, AUGUST 14, 2025.**

**Scheduled for 4:30 pm in the City Council Chambers, City Hall, Mount Vernon, New York.**

*\*\*\* This meeting was held in the City Council Chambers, with virtual participation via ZOOM and CMVNY Facebook. The meeting was not closed to the public.\*\*\**

**PRESIDING:** Danielle Browne, President

**OTHERS:** Nicole Bonilla, City Clerk; Jordan Riullano, Deputy City Clerk; Antoinette Anderson, Legislative Aide; Johan Powell, Asst. Corporation Counsel

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Council President Danielle Browne called the meeting to order and provided general house-keeping rules, including encouraging citizens to share the meeting on social media and what to do “in case of emergency”.

**REFERRAL SESSION**

Roll Call administered by City Clerk Nicole Bonilla

**REPORTS OF STANDING COMMITTEES AND ACTION THEREON**

**To the Council:**

**LEGISLATION AND PUBLIC WORKS**

1. Tariqa Burhaniya D'Suqiya Shazuliya: An Ordinance Authorizing the Temporary Closure of Eastchester Lane for the Hawliyah Celebration on August 30-31, 2025

**Code:** LPW

2. Department of Management Services: An Ordinance Authorizing the Amendment of Ordinance No. 11, Adopted by the City Council on June 11, 2025, entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE ANNUAL MAINTENANCE AGREEMENT WITH BUSINESS ELECTRONICS (IRECORD) FOR INTERVIEW ROOM RECORDING EQUIPMENT USED BY THE DEPARTMENT OF PUBLIC SAFETY"

**Code:** LPW

3. Office of the Mayor: An Ordinance Authorizing the Office of Neighborhood Safety and Engagement, the Office of the Mayor, and the Department of Recreation to Co-Sponsor the 3rd Annual Big Block Party and Providing for Street Closure, City Services and Support

**Code:** LPW

4. Office of the Mayor: An Ordinance Authorizing the Mayor to Attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Fall Training School

**Code:** LPW

5. Department of Public Works: An Ordinance Authorizing the Commissioner of Public Works to Attend the Public Works Summit in Ponte Vedra Beach, Florida - (November 5-7, 2025)

**Code:** LPW

6. Department of Public Works: An Ordinance Authorizing a Budget Transfer Within the Department of Public Works to Cover the Emergency Rental of a Towable Generator and Cooling Unit for the Doles Center

**Code:** LPW

7. Department of Public Works: An Ordinance Declaring an Emergency and Authorizing the Rental of Temporary Cooling Equipment and the Repair and Replacement of HVAC Systems at the Doles Center

**Code:** LPW

8. Department of Public Works: An Ordinance Authorizing the Public Release RFQ No.07.25 - Professional Engineering Services for Planning, Design, and Construction Phase Services of Drinking Water, Sewer, Storm Sewer, and Infrastructure Projects

**Code:** LPW

9. Board of Water Supply: An Ordinance Authorizing the Board of Water Supply to Amend the Salary for the Lead Service Line Data Entry Clerk Position

**Code:** LPW

10. City Council: Local Law No. \_\_\_ of 2025 - A Local Law of the City of Mount Vernon, New York, Amending the Refuse Sustainability Fee

**Code:** LPW

11. Office of the City Clerk: An Ordinance Authorizing the Transfer of Funds Within the Office of the City Clerk Budget to Cover Travel-Related Expenses

**Code:** LPW

12. Office of the City Clerk: An Ordinance Authorizing the City Clerk and Executive Assistant to Attend the 2025 NYCOM Fall Training School in Lake Placid, New York - (September 15-19, 2025)

**Code:** LPW

13. Office of the City Clerk: An Ordinance Authorizing the Mayor to Enter into a Three-Year Agreement with Granicus Corporation for Legislation Management Software and Related Services

**Code:** LPW

**To the Council:**

### **HUMAN RESOURCES**

14. Youth Bureau: An Ordinance Authorizing the Transfer of Funds Within the Mount Vernon Youth Bureau Budget to Cover Salary Expenses for the Workforce Development Academy for Youth (WDAY) Program Director

**Code:** HR

15. Youth Bureau: An Ordinance Authorizing the Mayor to Approve the Attendance of Three (3) Mount Vernon Youth Bureau Staff Members, Including the Executive Director, at the 2025 Independent Sectors National Summit in Atlanta, Georgia, and Providing for Related Expenses

**Code:** HR

16. Youth Bureau: An Ordinance Authorizing the Mayor to Accept Foundation Funds from the New York Community Trust and its Westchester Advisory Board to Support the Expansion of Mount Vernon Youth Empowerment Advocacy Council

**Code:** HR

**To the Council:**

### **PUBLIC SAFETY AND CODES**

17. Department of Buildings: An Ordinance Granting a Twelve (12) Month Leave of Absence for Mr. Rommel Lashley from his Permanent Position as Document Coordinator to Serve as Plan Room Clerk Within the Department of Buildings

**Code:** PSC

18. Department of Buildings: An Ordinance Establishing a Separate Gas Work Permit and Fee Schedule Within the Department of Buildings

**Code:** PSC

19. Department of Buildings: An Ordinance Amending the Plumbing Re-inspection Fee Structure Administered by the Department of Buildings

**Code:** PSC

20. Department of Buildings: An Ordinance Authorizing a Professional Services Agreement with a Third-Party Inspection Agency for Construction Inspections and Observations for the Development Project at 115 South Macquesten Parkway
- Code:** PSC
21. Department of Buildings: An Ordinance Authorizing the Use of Third-Party Building Inspectors to Address the Backlog of Building Inspections in the City of Mount Vernon
- Code:** PSC
22. Fire Department: An Ordinance Authorizing the Condemnation and Disposal of Obsolete Firefighter Personal Protective Equipment
- Code:** PSC
23. Department of Public Safety: An Ordinance Amending Section 243 of the Mount Vernon City Charter to Impose on Unlicensed Tow Truck Operators
- Code:** PSC

**To the Council:**

**FINANCE AND PLANNING**

24. Department of Assessment: An Ordinance Authorizing the Transfer of Funds Within the Department of Assessment Budget to Cover Necessary Overtime Expenses
- Code:** FP
25. Office of the Comptroller: An Ordinance Authorizing the Adoption of a Fund Balance Policy for the City of Mount Vernon
- Code:** FP
26. Office of the Comptroller: An Ordinance Authorizing the Adoption of a Debt Management Policy for the City of Mount Vernon
- Code:** FP
27. Office of the Comptroller: An Ordinance Authorizing Attendance at the NYCOM Fall 2025 Training School
- Code:** FP
28. Office of the Comptroller: An Ordinance Authorizing the Adoption of a Travel and Expense Policy for the City of Mount Vernon
- Code:** FP

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29. Office of the Comptroller: An Ordinance Authorizing the Extension of the Agreement with Capital Markets Advisors, LLC for Financial Strategic Planning Services and Authorizing Related Budget Transfer

**Code:** FP

30. Office of the Comptroller: An Ordinance Authorizing the Issuance of a Request for Proposals/Qualifications (RFP/Q) for a Consultant Team to Implement the "Innovative Finance & Asset Management Initiative" Under Referral #Comp2025-15

**Code:** FP

31. Department of Planning & Community Services: An Ordinance Authorizing the Mayor to Execute a Contract Amendment with the Cities for Financial Empowerment Fund to Incorporate Legacy Planning Services into the Mount Vernon Financial Empowerment Center

**Code:** FP

32. Department of Planning & Community Development: An Ordinance Authorizing the Mayor to Enter into a Memorandum of Understanding with Mount Vernon United Tenants for the Installation of a City Resource Kiosk at Their Mount Vernon Facility

**Code:** FP

33. Department of Planning & Community Development: An Ordinance Authorizing the Mayor to enter into a Memorandum of Understanding (MOU) with Westchester Neighborhood Health Center for the Installation of a City Resource Kiosk at Their Mount Vernon Facility

**Code:** FP

34. City Council: An Ordinance Authorizing the Office of the Comptroller to Establish a Custodial Account for 55 Pondfield Parkway to Support Planning Board Consultant Services

**Code:** FP

35. City Council: An Ordinance Authorizing the Establishment of a Custodial Account for the Sentinel on Third Project

**Code:** FP

## **OTHER BUSINESS/CLOSING COMMENTS**