



CITY OF MOUNT VERNON, N.Y.
OFFICE OF THE COMPTROLLER

Darren M. Morton, Ed.D., CPRP, CMFO
Comptroller

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2303

April 15, 2026

Honorable Members of the City Council
1 Roosevelt Square - City Hall
Mount Vernon, NY 10550

Re: Workers' Compensation Reporting and Claim Process
Referral # COMP2026-05

Dear Honorable Members:

Pursuant to Section 91 of the Mount Vernon City Charter, the Comptroller is entrusted with the supervision of the City's financial affairs and is authorized to establish rules, regulations, and general practices for organizing and regulating fiscal operations. This includes the authority to define the financial responsibilities and authority of City staff and elected officials.

In alignment with this responsibility, I respectfully request that the Mount Vernon City Council ("the Council") enact legislation adopting the attached Works' Compensation Reporting and Claims Process for the City of Mount Vernon.

This proposed policy is intended to standardize and enhance the City's procedures for managing workers' compensation claims.

To ensure compliance with applicable laws, city policy and collective bargaining agreements, to support the efficient administration of City resources, it is essential to establish clear procedures. Furthermore, it is essential for this process to be centralized and monitored by the Employee Benefits and Human Resources offices. This policy provides the framework for enhanced efficiency, consistency and transparency.

I appreciate your thoughtful consideration of this proposed legislation and look forward to your support in adopting this uniformed procedure that promotes accountability, transparency, and operational consistency.

If you have any questions, please call the Comptroller's Office at 914-665-2304 or email at Comptroller@cmvny.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Morton', written in a cursive style.

Dr. Darren M. Morton Ed. D., CPRP. CMFO
Comptroller

cc: Mayor
Law Department