



CITY OF MOUNT VERNON, NEW YORK  
DEPARTMENT of PUBLIC WORKS

SHAWYN PATTERSON-HOWARD  
*Mayor*

City Hall  
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DAMANI L. BUSH  
*Commissioner*

ROBERT L. HACKETT  
*Deputy Commissioner*

July 2, 2024

Honorable City Council Members  
Of the City of Mount Vernon  
City Hall, Mount Vernon, New York 10550  
(Through the Office of the Mayor)

Re: **“REQUEST FOR PROPOSAL (RFP) FOR PERFORMING UPGRADES TO THE EDISON AVENUE PUMP STATION.**

Dear Honorable City Council Members:

I, Damani L. Bush, Commissioner of Public Works, respectfully request legislation from Your Honorable Body authorizing the City of Mount Vernon to solicit proposals from qualified contractors for the essential task of upgrading the Edison Avenue Pump Station Facility. As the Commissioner of Public Works, I firmly believe that taking proactive measures to address the maintenance needs of our valuable assets is critical to ensure the safety, longevity, and functionality of this critical facility. In addition, this facility is currently subject to a Department of Justice (DOJ) Consent Decree (Order) required to be addressed on or prior to December 31, 2024 to avoid civil and/or stipulated penalties.

The existing pump station currently has one failed pump, a failed standby generator and is susceptible to flooding that can render the pump station inoperable and result in the uncontrolled discharge of sewage to the environment. Recognizing the urgency and significance of this matter, I am seeking your approval to initiate a competitive bidding process to select qualified contractor(s) who can effectively address these challenges.

By initiating this project, we aim to achieve multiple goals. Firstly, it is imperative that we maintain the safety of our buildings and ensure the protection of both the occupants and the assets housed within. Roof leaks can cause severe damage to the infrastructure, electrical systems, and other vital components of our buildings, which can ultimately lead to costly repairs and disruptions in services.

To achieve these goals effectively, it is essential to conduct a fair and competitive bidding process. Through soliciting proposals from contractors, we can evaluate different methodologies, pricing structures, and track records to identify the most qualified and cost-effective solution provider. This process will allow us to select a contractor who demonstrates a solid reputation, possesses relevant experience, and offers competitive pricing, thus maximizing value for the city.

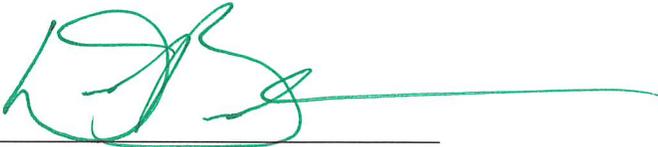
Once we receive permission to solicit proposals, we will promptly advertise a comprehensive request for proposals (RFP) document that outlines the scope of work, evaluation criteria, timeline, and other pertinent details. The RFP is designed to encourage contractors to provide innovative solutions, address any potential concerns, and adhere to the highest standards of quality, safety, and efficiency.

I assure you that the Public Works Department will be diligent in managing the bidding process and will establish a transparent and unbiased evaluation committee to review the received proposals. Our goal is to ensure that the chosen contractor is best suited to fulfill our requirements and deliver a high-quality result that meets our expectations.

Funding for these projects will be specified once the bidding process has concluded and the projects are awarded.

If this meets with the approval of your Honorable Body, please kindly have the necessary legislation enacted.

Respectfully,

A handwritten signature in blue ink, appearing to read 'D. Bush', with a long horizontal line extending to the right.

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Damani L. Bush  
Commissioner of Public Works  
DB/db

cc: Comptroller's Office   Engineering Bureau   File