



**CITY OF MOUNT VERNON
POLICE DEPARTMENT
SUPPORT SERVICES DIVISION**

(914) 665-2500 FAX (914) 665-2559



*Captain Michael Goldman
Commanding Officer*

*Sergeant George Vargas
Executive Officer*

Date: June 30, 2025

To: Office of the Police Commissioner

From: Commanding Officer, Support Services Division

Subject: 4th Annual Hispanic Heritage Celebration

At your direction, the undersigned Captain has reviewed the attached event request letter submitted by Mayor Patterson-Howard through the City Clerk's Office. The event is scheduled for September 20, 2025, from 1300 to 1900. The rain date will be September 27, 2025. The letter requests to have Howard Street between North Terrace Avenue and West Lincoln Avenue closed to vehicular traffic.

The mayor states in the letter that Bee Line bus rerouting and the southbound local commuting and resident traffic is in process and an update will be provided. There are no traffic or public safety concerns with this event. Approval is recommended if the following conditions are met:

- DPW to place barricades at the intersections of Howard Street and North High Street, Howard Street and North Terrace Avenue and Howard Street and West Lincoln Avenue.
- Although the letter requests Parking to place the "No Parking" signs, we no longer have the personnel in Parking Bureau. DPW to post "No Parking" signs to reflect no parking on September 20, 2025, from 6:00am to 9:00pm signs on both sides of the streets on Howard Street between North Terrace Avenue and West Lincoln Avenue at least 72 hours prior to the event.

It is requested that the Auxiliary Police be assigned to this event. It is also recommended that the patrol supervisor and sector car monitor the event. If additional manpower is needed, the patrol supervisor should be authorized to hire the necessary number of officers, on an overtime basis.

Captain Michael Goldman
Commanding Officer
Support Services Division

4/30/25

**CC: Patrol Division
Parking Bureau**



CITY OF MOUNT VERNON, N.Y.

Mayor Office

SHAWYN PATTERSON-HOWARD
Mayor

City Hall, One Roosevelt Square
Mount Vernon, NY, 10550
(914) 665-2360 – Fax: (914) 665-6173

MALCOLM CLARK
Chief of Staff

KHENDRA K. DAVID
Deputy Chief of Staff

June 17th, 2025

Honorable Members of the City Council
Through the Office of the Mayor
1 Roosevelt Square
Mount Vernon, New York 10550

Re: 4th Annual Hispanic Heritage Month Celebration

Dear Honorable City Council Members,

This letter comes to request that the City Council enact legislation that will allow the Office of the Mayor, The Recreation Department, and Westchester Latinos Unidos to sponsor the **4th Annual Hispanic Heritage Month Celebration on Saturday, September 20th, 2025, from 1:00pm to 7:00pm at Howard Street Playground.** (Rain Date: Saturday, September 27th, 2025)

- Permission to close the following streets on Saturday, September 20th, 2025, between the set-up and break-down times of 9:00am – 9:00pm – Howard Street between North Terrace Avenue and West Lincoln Avenue
- Permission to direct the Department of Public Safety and Parking to post street closing signs indicating the above street closure locations and times. These signs should be posted no later than Monday, September 15th, 2025, at 4:00pm
- Permission to use the street beds and sidewalks for setting up booths, tents, tables, and chairs to accommodate outdoor dining, food merchandise and vendors (no more than 30)
- Permission to authorize placement of a stage at the West Lincoln Avenue end of Howard Street
- Permission to place two (2) Porta Potties for event attendees at the North Terrace side of Howard Street Park

The event will include live performances, activities for adults and children, food vendors, and drink vendors. MV Auxiliary Police is requested to be present to act as crowd control, traffic management, and overall assistance. Rerouting of the Beeline Bus System, Route 55: Local, commuting southbound on North High Street between Putnam and Elm Street will be in effect once again. Funds for this event will be charged to the Budget Code A7620.457 [Recreation Features and Other Expense] not to exceed \$1,500 and Budget Code A1210.404 [Miscellaneous] not to exceed \$10,000.

Respectfully yours,

Shawyn Patterson-Howard
Mayor

CC REC OEM DPW MVPD FDMV

"The Jewel of Westchester"