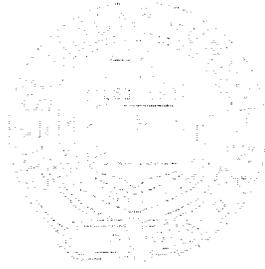


City of Mount Vernon, New York

1 ROOSEVELT SQ. RM. 104
CITY HALL, MOUNT VERNON, NEW YORK 10550
& VIA FACEBOOK.COM/MOUNTVERNONNY



Meeting Agenda - Final

Tuesday, August 19, 2025

3:00 PM

MAYOR'S CONFERENCE ROOM - 1st FLOOR

Board of Estimate & Contract

Call to Order: At 3:00 PM by Chairwoman Mayor Shawyn Patterson-Howard

Roll Call: Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

OTHERS: Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

OPENING OF RFP FOR DEPARTMENT OF PUBLIC WORKS: VARIOUS PUBLIC WORKS CONSTRUCTION EQUIPMENT RENTALS**ADMINISTRATION OF THE AGENDA****RESOLUTIONS APPROVING ORDINANCES**

1. Department of Management Services: An Ordinance Authorizing the Amendment of Ordinance No. 11, Adopted by the City Council on June 11, 2025, entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE ANNUAL MAINTENANCE AGREEMENT WITH BUSINESS ELECTRONICS (IRECORD) FOR INTERVIEW ROOM RECORDING EQUIPMENT USED BY THE DEPARTMENT OF PUBLIC SAFETY"
2. Office of the Mayor: An Ordinance Authorizing the Office of Neighborhood Safety and Engagement, the Office of the Mayor, and the Department of Recreation to Co-Sponsor the 3rd Annual Big Block Party and Providing for Street Closure, City Services and Support
3. Office of the Mayor: An Ordinance Authorizing the Mayor to Attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Fall Training School
4. Department of Public Works: An Ordinance Authorizing a Budget Transfer Within the Department of Public Works to Cover the Emergency Rental of a Towable Generator and Cooling Unit for the Doles Center
5. Department of Public Works: An Ordinance Declaring an Emergency and Authorizing the Rental of Temporary Cooling Equipment and the Repair and Replacement of HVAC Systems at the Doles Center
6. Department of Public Works: An Ordinance Authorizing the Mayor to Enter into an Emergency Contractual Agreement with Zonzini Pipeline Inc. for Sewer Rehabilitation Work at Macquesten and West Devonia Avenue and 115 Dell Avenue (2nd Vote)
7. Board of Water Supply: An Ordinance Authorizing the Board of Water Supply to Amend the Salary for the Lead Service Line Data Entry Clerk Position
8. Office of the City Clerk: An Ordinance Authorizing the Transfer of Funds Within the Office of the City Clerk Budget to Cover Travel-Related Expenses

9. Office of the City Clerk: An Ordinance Authorizing the City Clerk and Executive Assistant to Attend the 2025 NYCOM Fall Training School in Lake Placid, New York - (September 15-19, 2025)
10. Office of the City Clerk: An Ordinance Authorizing the Mayor to Enter into a Three-Year Agreement with Granicus Corporation for Legislation Management Software and Related Services
11. Youth Bureau: An Ordinance Authorizing the Transfer of Funds Within the Mount Vernon Youth Bureau Budget to Cover Salary Expenses for the Workforce Development Academy for Youth (WDAY) Program Director
12. Youth Bureau: An Ordinance Authorizing the Mayor to Approve the Attendance of Three (3) Mount Vernon Youth Bureau Staff Members, Including the Executive Director, at the 2025 Independent Sectors National Summit in Atlanta, Georgia, and Providing for Related Expenses
13. Youth Bureau: An Ordinance Authorizing the Mayor to Accept Foundation Funds from the New York Community Trust and its Westchester Advisory Board to Support the Expansion of Mount Vernon Youth Empowerment Advocacy Council
14. Department of Buildings: An Ordinance Establishing a Separate Gas Work Permit and Fee Schedule Within the Department of Buildings
15. Department of Buildings: An Ordinance Amending the Plumbing Re-inspection Fee Structure Administered by the Department of Buildings
16. Department of Public Safety: An Ordinance Amending Section 243 of the Mount Vernon City Charter to Impose on Unlicensed Tow Truck Operators
17. Department of Assessment: An Ordinance Authorizing the Transfer of Funds Within the Department of Assessment Budget to Cover Necessary Overtime Expenses
18. Office of the Comptroller: An Ordinance Authorizing Attendance at the NYCOM Fall 2025 Training School
19. Office of the Comptroller: An Ordinance Authorizing the Adoption of a Travel and Expense Policy for the City of Mount Vernon
20. Office of the Comptroller: An Ordinance Authorizing the Extension of the Agreement with Capital Markets Advisors, LLC for Financial Strategic Planning Services and Authorizing Related Budget Transfer
21. Office of the Comptroller: An Ordinance Authorizing the Issuance of a Request for Proposals/Qualifications (RFP/Q) for a Consultant Team to Implement the "Innovative Finance & Asset Management Initiative" Under Referral #Comp2025-15

22. Department of Planning & Community Services: An Ordinance Authorizing the Mayor to Execute a Contract Amendment with the Cities for Financial Empowerment Fund to Incorporate Legacy Planning Services into the Mount Vernon Financial Empowerment Center
23. Department of Planning & Community Development: An Ordinance Authorizing the Mayor to Enter into a Memorandum of Understanding with Mount Vernon United Tenants for the Installation of a City Resource Kiosk at Its Mount Vernon Facility
24. Department of Planning & Community Development: An Ordinance Authorizing the Mayor to enter into a Memorandum of Understanding (MOU) with Westchester Neighborhood Health Center for the Installation of a City Resource Kiosk at Its Mount Vernon Facility
25. City Council: An Ordinance Authorizing the Office of the Comptroller to Establish a Custodial Account for 55 Pondfield Parkway to Support Planning Board Consultant Services
26. City Council: An Ordinance Authorizing the Establishment of a Custodial Account for the Sentinel on Third Project

REQUEST TO AUTHORIZE PARTIAL PAYMENTS - DEPARTMENT OF PUBLIC WORKS

27. Department of Public Works: A Resolution Authorizing Partial Payment No. 2 to Nuvista Designs General Contractors LLC for Emergency Repairs to the Roofing at the Armory - \$125,400
28. Department of Public Works: A Resolution Authorizing Partial Payment No. 16 to National Water Main Cleaning Company for Sewer System Rehabilitation - \$122,106.50
29. Department of Public Works: A Resolution Authorizing Partial Payment No. 17 to National Water Main Cleaning Company for Sewer System Rehabilitation - \$1,098.00
30. Department of Public Works: A Resolution Authorizing Partial Payment No. 15 to National Water Main Cleaning Company for Sewer System Cleaning & Televising - Phase 1, (\$38,924.99)

SALARY RESOLUTIONS

31. Board of Water Supply: All Positions - Salary Resolution Amendment No. 14 for Lead Service Line Data Entry Clerk – (EFC Funded)
32. Board of Water Supply: Minimum / Maximum - Salary Resolution Amendment No. 1 for Lead Service Line Data Entry Clerk
33. Department of Public Works: All Positions - Salary Resolution Amendment No. 14 for Stormwater Coordinator (EFC Funded)

SETTLEMENTS

34. Settlement of Claim for Property Damage for Diane Atkins - (\$441.36)
35. Settlement of Claim for Property Damage for Natalee Patterson - (\$1,939.14)
36. Settlement of Claim for Property Damage for Darryl Selsey - (\$3,801.59)
37. Settlement of Claim for Personal Injuries for Brianna Mecca - (\$30,000.00)

Agenda was concluded at 3:48 PM

Chairwoman Patterson-Howard asked if there was new business:

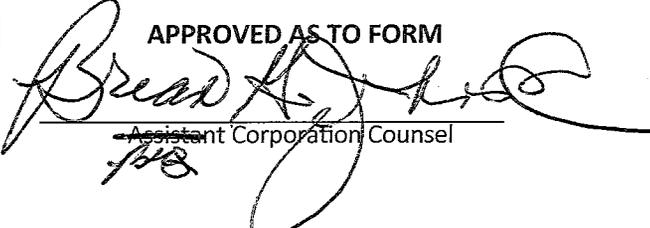
Mayor asked for a motion to adjourn.

There being no further business, the meeting was adjourned at 3:48 PM

AUG 19 2025

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Amendment of Ordinance No. 11, Adopted by the City Council on June 11, 2025, entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE ANNUAL MAINTENANCE AGREEMENT WITH BUSINESS ELECTRONICS (IRECORD) FOR INTERVIEW ROOM RECORDING EQUIPMENT USED BY THE DEPARTMENT OF PUBLIC SAFETY," - total cost of \$2,370.00, to be paid from Budget Line [A3120.416] A1680.216 (Application Services); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

1

AUG 13 2025

3
NOT
ADOPTED

2

AUG 14 2025

SPECIAL

**AN ORDINANCE AUTHORIZING THE
AMENDMENT OF ORDINANCE NO. 11, ADOPTED
BY THE CITY COUNCIL ON JUNE 11, 2025,
ENTITLED "AN ORDINANCE AUTHORIZING THE
MAYOR TO RENEW THE ANNUAL MAINTENANCE
AGREEMENT WITH BUSINESS ELECTRONICS
(IRECORD) FOR INTERVIEW ROOM RECORDING
EQUIPMENT USED BY THE DEPARTMENT OF
PUBLIC SAFETY"**

The City of Mount Vernon, in City Council convened, does hereby ordain, and enact:

Section 1. The first decretal paragraph, the fifth (5th) Whereas clause and Section 2 of Ordinance No. 11, adopted by the City Council on June 11, 2025, entitled "AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE ANNUAL MAINTENANCE AGREEMENT WITH BUSINESS ELECTRONICS (IRECORD) FOR INTERVIEW ROOM RECORDING EQUIPMENT USED BY THE DEPARTMENT OF PUBLIC SAFETY," is hereby amended as follows:

Whereas, by letter dated [May 28, 2025] July 24, 2025, the Commissioner of Management Services [Deputy Commissioner of the Department of Public Safety] has requested legislation to amend Ordinance No. 11, adopted by the City Council on June 11, 2025, authorizing the Mayor to Renew the Annual Maintenance Agreement with Business Electronics (iRecord) for Interview Room Recording Equipment used by the Department of Public Safety, and

Whereas, in a letter dated May 28, 2025, the Deputy Commissioner of the Department of Public Safety formally requested authorization for the Mayor to execute, on behalf of the City, a renewal of the annual maintenance agreement with Business Electronics (iRecord) for the continued servicing and maintenance of interview room recording equipment used by the Department of Public Safety; and

Whereas, the City of Mount Vernon Police Department utilizes specialized interview room recording equipment provided and maintained by Business Electronics (iRecord) to support law enforcement operations and ensure the integrity of custodial interviews; and

Whereas, the current maintenance agreement between Business Electronics (iRecord) and the City of Mount Vernon is scheduled to expire on June 30, 2025; and

Whereas, the continuation of this maintenance agreement is essential to ensure the ongoing functionality and reliability of the department's recording equipment, including cameras, microphones, and associated software systems; and

Whereas, the proposed renewal agreement with Business Electronics covers the maintenance services for the period from July 1, 2025, through June 30, 2026, at a total cost of \$2,370.00, to be paid from Budget Line [A3120.416] A1680.216 (Application Services); and

Whereas, it is in the best interest of the City of Mount Vernon to authorize this agreement in order to maintain uninterrupted service and prevent potential disruptions in critical police operations; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Renew Agreement. The Mayor of the City of Mount Vernon is hereby authorized to execute, on behalf of the City, a renewal of the annual maintenance agreement with Business Electronics (iRecord) for the continued servicing and maintenance of interview room recording equipment used by the Department of Public Safety.

AUG 13 2025

NOT
ADOPTED

Section 2. Term and Cost. The maintenance agreement shall be effective from July 1, 2025, through June 30, 2026, at a total cost not to exceed Two Thousand Three Hundred Seventy Dollars (\$2,370.00), to be charged to Budget Line [A3120.416] A1680.216 (Application Services).

Section 3. Execution of Documents. The Mayor is hereby authorized to execute all documents and take any additional actions necessary to effectuate the purposes of this Ordinance.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

New Matter Underlined
Deleted Matter in Brackets []

AUG 14 2025

SPECIAL

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

AUG 15 2025

Date

Maester Howard
Mayor

Mayor

Catherine Gleason

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

M. DeBona
City Clerk

City Clerk

AUG 19 2025

2

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Office of Neighborhood Safety and Engagement, the Office of the Mayor, and the Department of Recreation to Co-Sponsor the 3rd Annual Big Block Party and Providing for Street Closure, City Services and Support – (Saturday, August 23, 2025, from 12:00 p.m. to 5:00 p.m.); be, and the same is hereby approved.

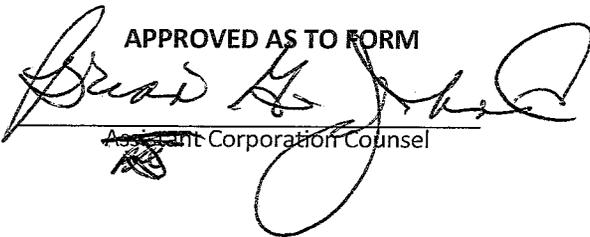
Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

2

AUG 13 2025

4

NOT
ADOPTED

**AN ORDINANCE AUTHORIZING THE OFFICE OF
NEIGHBORHOOD SAFETY AND ENGAGEMENT,
THE OFFICE OF THE MAYOR, AND THE
DEPARTMENT OF RECREATION TO COSPONSOR
THE 3RD ANNUAL BIG BLOCK PARTY AND
PROVIDING FOR STREET CLOSURE, CITY
SERVICES AND SUPPORT**

AUG 14 2025

3

SPECIAL

Whereas, in correspondence dated June 30, 2025, the Deputy Chief of Staff formally requested authorization for the Office of Neighborhood Safety and Engagement, the Office of the Mayor, and the Department of Recreation to cosponsor the 3rd Annual Big Block Party on Saturday, August 23, 2025, from 12:00 p.m. to 5:00 p.m.; and

Whereas, the purpose of the Big Block Party is to support the Mount Vernon community, empower youth and families, provide access to community resources, and promote a summer of safety through free and enjoyable activities for all ages; and

Whereas, the event will include family-friendly programming such as:

- Fun Zone with a bouncy house,
- free food,
- double Dutch contest,
- Cupcake Corner,
- pop-up petting zoo,
- Activation Zone (featuring face painting, arts & crafts, and Zumba),
- booths with community resources; and
- live entertainment.

Whereas, the organizers request the closure of South 4th Avenue between 2nd Street and 3rd Street for the duration of the event, including additional time for setup and breakdown; and

Whereas, the Department of Public Works, the Mount Vernon Police Department, and the Mount Vernon Fire Department have reviewed and approved the request, subject to safety and logistical conditions, including street closure, posting of No Parking signs, event monitoring, and fire safety compliance; and

Whereas, the City Council finds that co-sponsorship and support of the Big Block Party is in the interest of public welfare and community engagement; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Event Authorization. The City of Mount Vernon hereby authorizes the co-sponsorship of the 3rd Annual Big Block Party by the Office of Neighborhood Safety and Engagement, the Office of the Mayor, and the Department of Recreation. The event shall take place on Saturday, August 23, 2025, from 12:00 p.m. to 5:00 p.m.

Section 2. Street Closure. The Department of Public Works is hereby authorized and directed to close South 4th Avenue between 2nd Street and 3rd Street to hold the Big Block Party. Street closure shall begin at 10:00 a.m. and continue until 7:00 p.m. to accommodate event setup and breakdown. "No Parking" signs shall be posted no less than seventy-two (72) hours in advance, and barricades shall be placed at the designated intersections on the morning of the event.

AUG 13 2025

4

NOT
ADOPTED

AUG 14 2025

J

SPECIAL

Section 3. Police, Fire, and EMS Support.

The Mount Vernon Police Department is authorized to:

- Assign two (2) police officers on an overtime basis for public safety and traffic control.
- Assign auxiliary officers to assist throughout the event.
- Authorize the Patrol Supervisor to monitor the event and hire additional officers on overtime if deemed necessary.

The Mount Vernon Fire Department shall ensure compliance with fire safety regulations. All food vendors must adhere to Fire Department guidelines for mobile food preparation. Fire extinguishers shall be present at each cooking station, and access for emergency vehicles must be maintained at all times.

Emergency Medical Services (EMS) shall be notified and available on standby during the event hours.

Section 4. Public Works Support.

The Department of Public Works is further authorized to:

- Provide barricades for street closures at the intersections of South 4th Avenue and East 2nd Street, and South 4th Avenue and East 3rd Street.
- Clean the street area before and after the event.

The City shall provide auxiliary police, fire, and emergency medical services as necessary. The Department of Public Works shall ensure post-event street cleaning to restore the area to pre-event conditions.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

AUG 14 2025

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel

APPROVED
AUG 15 2025

Date

[Signature]
Mayor

[Signature]
Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

[Signature]
City Clerk

AUG 19 2025

3

RESOLVED, that an ordinance adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Mayor to Attend the New York Conference of Mayors and Municipal Officials (NYCOM) 2025 Fall Training School - (September 15 through September 19, 2025; the total cost of the trip, including registration, transportation, hotel accommodations, and incidentals, shall not exceed Two Thousand Dollars (\$2,000.00), with registration fees not to exceed Six Hundred Dollars (\$600.00). These expenses shall be charged to Budget Code A1210.402 – Travel); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Brad Johnson
City Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

3

AUG 13 2025

5
NOT
ADOPTED

**AN ORDINANCE AUTHORIZING THE MAYOR
TO ATTEND THE NEW YORK CONFERENCE
OF MAYORS AND MUNICIPAL OFFICIALS
(NYCOM) 2025 FALL TRAINING SCHOOL**

Whereas, in correspondence dated August 5, 2025, the Mayor formally requested authorization to attend the 2025 NYCOM Fall Training School to be held in Lake Placid, New York, from September 15 through September 19, 2025; and

Whereas, the New York Conference of Mayors and Municipal Officials (NYCOM) will hold its 2025 Fall Training School in Lake Placid, New York, from September 15 through September 19, 2025; and

Whereas, the NYCOM Fall Training School serves as an educational and networking opportunity for municipal leaders and elected officials throughout New York State to enhance their knowledge and effectiveness in local governance; and

Whereas, the City Council recognizes the importance of professional development and training for the Mayor in order to remain informed of best practices, legislative updates, and policy solutions that benefit the City of Mount Vernon; and

Whereas, the total cost for attendance at this training event, including registration, transportation, hotel accommodations, and incidentals, shall not exceed Two Thousand Dollars (\$2,000.00), with registration fees capped at Six Hundred Dollars (\$600.00); and

Whereas, the funds for this expenditure shall be made available through Budget Code A1210.402 – Travel; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

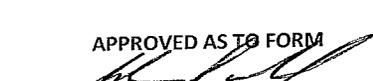
Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized to attend the 2025 NYCOM Fall Training School to be held in Lake Placid, New York, from September 15 through September 19, 2025.

Section 2. Budget and Expenses. The total cost of the trip, including registration, transportation, hotel accommodations, and incidentals, shall not exceed Two Thousand Dollars (\$2,000.00), with registration fees not to exceed Six Hundred Dollars (\$600.00). These expenses shall be charged to Budget Code A1210.402 – Travel.

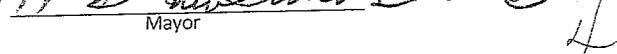
Section 3. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.

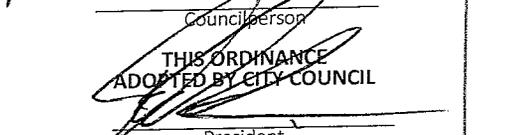
Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date

BY 
Mayor


Councilperson
**THIS ORDINANCE
ADOPTED BY CITY COUNCIL**

President
ATTEST:

City Clerk

4

AUG 19 2025

4

RESOLVED, that an ordinance adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing a Budget Transfer Within the Department of Public Works to Cover the Emergency Rental of a Towable Generator and Cooling Unit for the Doles Center, as follows:

From:	Amount:	To:
DPW Building Maintenance – Maintenance of Parking Garages Budget Line: A1620.431	\$15,000.00	DPW Building Maintenance – Equipment Budget Line: A1620.203

; be, and the same is hereby approved.

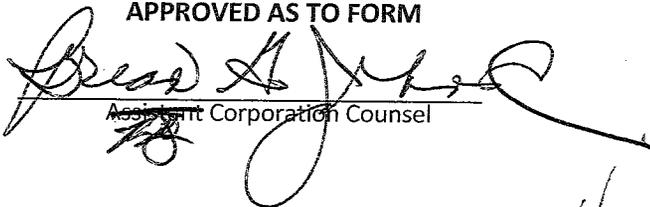
Vote Was Taken As Follows:8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM



Assistant Corporation Counsel

4

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT



Clerk

AUG 13 2025

8

NOT
ADOPTED

AUG 14 2025

6

SPECIAL

**AN ORDINANCE AUTHORIZING A BUDGET
TRANSFER WITHIN THE DEPARTMENT OF
PUBLIC WORKS TO COVER THE EMERGENCY
RENTAL OF A TOWABLE GENERATOR AND
COOLING UNIT FOR THE DOLES CENTER**

Whereas, in correspondence dated August 7, 2025, the Commissioner of the Department of Public Works formally requested authorization for the Comptroller to effectuate the following intra-departmental transfer within the Department of Public Works budget for Fiscal Year 2025; and

Whereas, the Department of Public Works has determined that an urgent budget line transfer is necessary to address an emergency currently affecting the Doles Center Senior Program and Cooling Station; and

Whereas, a towable generator and cooling unit must be rented immediately to ensure the continued operation of vital services for senior citizens and residents utilizing the Doles Center during extreme heat conditions; and

Whereas, the funding is available within the Department of Public Works budget under the line item for Maintenance of Parking Garages (A1620.431), and the funds need to be transferred to the Equipment budget line (A1620.203) to support the emergency rental; and

Whereas, the City Council has reviewed the justification for the transfer and acknowledges the necessity of acting promptly to ensure public safety and well-being; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Budget Transfer. The Comptroller is hereby authorized and directed to effectuate the following intra-departmental transfer within the Department of Public Works budget for Fiscal Year 2025:

From:	Amount:	To:
DPW Building Maintenance – Maintenance of Parking Garages Budget Line: A1620.431	\$15,000.00	DPW Building Maintenance – Equipment Budget Line: A1620.203

Section 2. Purpose. The purpose of this transfer is to cover the cost of renting a towable generator and cooling unit to address emergency conditions at the Doles Center that affect senior programming and its designation as a community cooling station.

Section 3. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

AUG 15 2025

Date

BY 
Mayor



Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST


City Clerk

4

AUG 19 2025

5

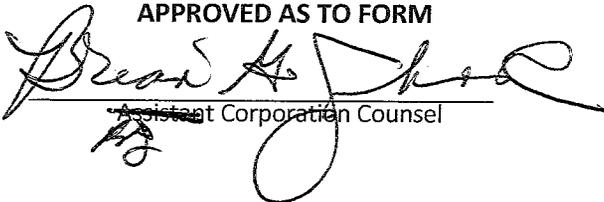
RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Declaration of an Emergency and Authorizing the Rental of Temporary Cooling Equipment and the Repair and Replacement of HVAC Systems at the Doles Center. (Funding for the emergency repairs and rentals shall be allocated as follows:

- **Blower Motor** – \$8,275.00 from Budget Code A1620.203
- **Rooftop Unit** – \$76,143.24 from Budget Code A1620.414
- **Portable Cooling Unit Rental** – Not to exceed \$25,671.39 from Budget Code A1620.203 (including transfer from A1620.414 as needed) – as follows:
 - First month: - \$10,461.13
 - Every month thereafter: - \$ 8,557.13
 - NTE – three months: - \$25,671.39

; be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

5

AUG 13 2025

9

NOT

ADOPTED

**AN ORDINANCE DECLARING AN EMERGENCY
AND AUTHORIZING THE RENTAL OF TEMPORARY
COOLING EQUIPMENT AND THE REPAIR AND
REPLACEMENT OF HVAC SYSTEMS AT THE DOLES CENTER**

AUG 14 2025

7

SPECIAL

Whereas, in correspondence dated August 13, 2025, the Deputy Commissioner of the Department of Public Works formally requested authorization to declare that an emergency exists at the Doles Center due to the imminent threat to public health and safety arising from the failure of essential HVAC systems serving the Senior Program and Cooling Station; and

Whereas, the rooftop HVAC unit serving the Senior Area (Zone 3) is a 25-year-old component well beyond its expected service life, has suffered repeated failures despite extensive corrective maintenance, and now poses an immediate threat to the health and safety of residents; and

Whereas, the failure of this HVAC unit jeopardizes essential cooling services to vulnerable populations, including seniors and other residents seeking relief from dangerous high temperatures; and

Whereas, additional deficiencies include the need for a new blower motor above the Classroom (Zone 1), without which the facility cannot maintain safe indoor temperatures; and

Whereas, the current extreme heat wave, coupled with the facility's reliance on these systems, constitutes an exigent circumstance as defined in Section 6(B) of the City's Procurement Policies — an occurrence that presents an immediate threat to the life, safety, health, and welfare of residents; and

Whereas, to prevent disruption of essential cooling services, it is necessary to immediately rent and deploy a portable cooling unit with generator while procuring and installing a replacement rooftop unit and blower motor; and

Whereas, an ENV study identified HVAC replacement at the Doles Center as the highest priority, recommending a rooftop unit with gas conversion at an estimated cost of \$284,861.00; and

Whereas, funding is available through existing budget allocations and transfers as set forth herein; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Emergency Declaration. The City Council hereby declares that an emergency exists at the Doles Center due to the imminent threat to public health and safety arising from the failure of essential HVAC systems serving the Senior Program and Cooling Station.

Section 2. Authorization of Immediate Actions. The Mayor, or their designee, is authorized to:

1. **Rent and deploy** a portable cooling unit, including all associated equipment and a generator, for a period not to exceed three (3) months; and
2. **Procure and install** a new 20-ton, two-stage rooftop gas-conversion HVAC unit for Zone 3 (Senior Area); and
3. **Procure and install** a new blower motor for Zone 1 (Classroom).

AUG 13 2025

9

NOT
ADOPTED

AUG 14 2025

7

SPECIAL

Section 3. Funding. Funding for the emergency repairs and rentals shall be allocated as follows:

- **Blower Motor** – \$8,275.00 from Budget Code A1620.203
- **Rooftop Unit** – \$76,143.24 from Budget Code A1620.414
- **Portable Cooling Unit Rental** – Not to exceed \$25,671.39 from Budget Code A1620.203 (including transfer from A1620.414 as needed) – as follows:
 - First month: - \$10,461.13
 - Every month thereafter: - \$ 8,557.13
 - NTE – three months: \$25,671.39
- **Total Authorized Expenditure** – Not to exceed \$110,089.63

Section 4. Procurement Authority. Pursuant to Section 6(B) of the City’s Procurement Policies, the aforementioned purchases are excepted from competitive bidding requirements due to the existence of an emergency as defined therein. All such purchases shall be documented and reported to the City Council.

Section 5. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

AUG 15 2025

Date

Mayor

Carlin Deaso

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

Michelle Bonilla

City Clerk

AUG 19 2025

6

RESOLVED, that an ordinance adopted by the City Council on August 13, 2025, and signed by the Mayor on August 14, 2025, authorizing the Mayor to Enter into an Emergency Contractual Agreement with Zonzini Pipeline Inc. for Sewer Rehabilitation Work at Macquesten and West Devonia Avenue and 115 Dell Avenue - (the total cost of \$9,103.00 for this sewer rehabilitation project of for the shall be charged to Budget Line A8120.405); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM

Bras A. Jones
Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Made Bonilla
Clerk

6

NOT ADOPTED

6

AUG 13 2025

6

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN EMERGENCY CONTRACTUAL AGREEMENT WITH ZONZINI PIPELINE INC. FOR SEWER REHABILITATION WORK AT MACQUESTEN AND WEST DEVONIA AVENUE AND 115 DELL AVENUE

Whereas, in correspondence dated June 16, 2025, the Commissioner of the Department of Public Works formally requested authorization for the Mayor to enter into an emergency contractual agreement with Zonzini Pipeline Inc. for the removal and replacement of concrete slabs above sanitary and storm sewer mains at Macquesten and West Devonia Avenue, and 115 Dell Avenue; and

Whereas, the Department of Public Works has identified hazardous conditions resulting from the settling of concrete slabs above critical city sanitary and storm sewer mains located at Macquesten and West Devonia Avenue, and 115 Dell Avenue; and

Whereas, the deterioration and settling of these concrete slabs pose an imminent danger to vehicles, pedestrians, and public safety, and risk further damage to essential infrastructure; and

Whereas, emergency action is required to remove and replace the compromised concrete roadways to prevent injury, mitigate potential damage, and ensure the uninterrupted operation of public services; and

Whereas, in accordance with Section 6(B) of the City of Mount Vernon's Procurement Policy, emergency purchases are permitted where delay may threaten the life, health, safety, or welfare of the residents or the City, and therefore, the competitive bidding process may be bypassed in such cases; and

Whereas, Zonzini Pipeline Inc. was contacted to perform the emergency removal and repouring of concrete slabs at the specified locations and has provided a proposal in the amount of Nine Thousand One Hundred Three Dollars (\$9,103.00); and

Whereas, the City finds that entering into this emergency contractual agreement is in the best interest of public safety and municipal operations; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into an emergency contractual agreement with Zonzini Pipeline Inc. for the removal and replacement of concrete slabs above sanitary and storm sewer mains at Macquesten and West Devonia Avenue, and 115 Dell Avenue.

Section 2. Exception to Procurement Policy. This agreement is made pursuant to Section 6(B) of the City of Mount Vernon Procurement Policy, allowing emergency purchases without competitive bidding due to the urgent threat to public safety and infrastructure.

Section 3. Funding. The total cost of \$9,103.00 for the sewer rehabilitation project shall be charged to Budget Line A8120.405.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.

Vote Taken as Follows: 8/13/25
Boxhill: Yea
Gleason: Yea
Thompson: Yea
Browne: Absent
Poteat: Absent
Ordinance Adopted

Vote Taken as Follows: 7/9/2025
Boxhill: Yea
Poteat: Yea
Browne: Abstain
Gleason: Abstain
Thompson: Yea
Ordinance Not Adopted

APPROVED AS TO FORM
Assistant Corporation Counsel

AUG 13 2025
Date
BY: [Signature]
Mayor

[Signature]
Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL
[Signature]
Acting President

ATTEST: [Signature]
City Clerk

6

AUG 19 2025

7

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Board of Water Supply to Amend the Salary for the Lead Service Line Data Entry Clerk Position – (the salary for the Lead Service Line Data Entry Clerk shall be increased from \$52,000 to \$53,096.47 per annum, consistent with Grade 5B, Step 2 of the CSEA salary schedule. The salary range for this position shall be maintained at a minimum of \$51,004.17 and a maximum of \$69,834.87. The salary adjustment shall be funded entirely through the existing \$2 million grant awarded by the New York State Environmental Facilities Corporation (EFC). No additional City funds shall be required); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

7

UG 13 2025

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NOT
DOPTED

AUG 14 2025

9

SPECIAL

AN ORDINANCE AUTHORIZING THE BOARD OF WATER SUPPLY TO AMEND THE SALARY FOR THE LEAD SERVICE LINE DATA ENTRY CLERK POSITION

Whereas, in a letter dated July 17, 2025, the Commissioner of the Board of Water Supply formally requested authorization for the Board of Water Supply to amend the salary for the Lead Service Line Data Entry Clerk position as recommended by the Department of Human Resources; and

Whereas, the Board of Water Supply has identified the need to amend the salary for the Lead Service Line Data Entry Clerk position to reflect the Department of Human Resources' assessment and analysis of the role's responsibilities and qualifications; and

Whereas, the City has entered into recent Memoranda of Agreement (MOAs) under the collective bargaining agreements with the Civil Service Employees Association (CSEA) and the Teamsters Local 456 to maintain parity in salaries for comparable roles within the City workforce; and

Whereas, the Department of Human Resources has recommended, and the Board of Water Supply concurs, that the salary for the Lead Service Line Data Entry Clerk be increased to align with the CSEA Grade 5B pay scale to ensure fair and competitive compensation; and

Whereas, the proposed salary increase from \$52,000 to \$53,096.47 (Grade 5B, Step 2) for the 2025 fiscal year will be fully funded through the existing \$2 million grant from the New York State Environmental Facilities Corporation (EFC), which was budgeted and approved for this purpose; and

Whereas, final approval by the City Council and the Board of Estimates and Contracts is required to enact this salary adjustment; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby authorizes the Board of Water Supply to amend the salary for the Lead Service Line Data Entry Clerk position as recommended by the Department of Human Resources.

Section 2. Salary Adjustment. The salary for the Lead Service Line Data Entry Clerk shall be increased from \$52,000 to \$53,096.47 per annum, consistent with Grade 5B, Step 2 of the CSEA salary schedule. The salary range for this position shall be maintained at a minimum of \$51,004.17 and a maximum of \$69,834.87.

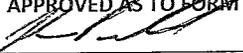
Section 3. Funding. The salary adjustment shall be funded entirely through the existing \$2 million grant awarded by the New York State Environmental Facilities Corporation (EFC). No additional City funds shall be required.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval by the City Council, the Board of Estimates and Contracts, and all other required parties.

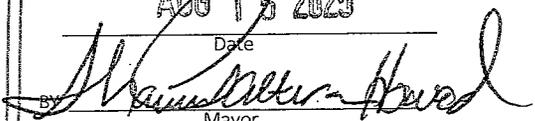
Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Potat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

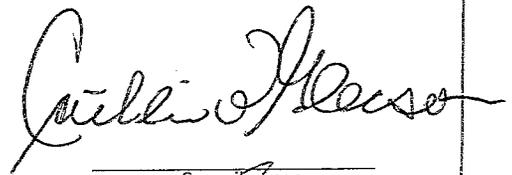
Vote Taken as Follows: 8/13/25
Browne: Absent
Gleason: Yea Potat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

APPROVED
AUG 13 2025


Mayor



Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

City Clerk

AUG 19 2025

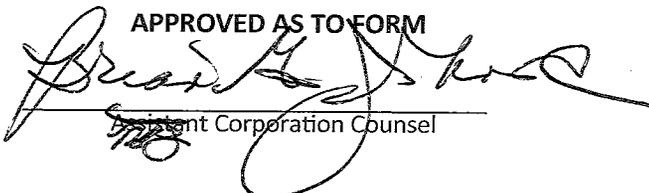
8

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Transfer of Funds Within the Office of the City Clerk Budget to Cover Travel-Related Expenses, as follows:

From:	Amount:	To:
A1410.215 (Software & Software Support)	\$5,000.00	A1410.402 (Travel Expense)

; be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Brent Johnson
City Clerk

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

8

AUG 13 2025

13

NOT
ADOPTED

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS WITHIN THE OFFICE OF THE CITY CLERK BUDGET TO COVER TRAVEL-RELATED EXPENSES

Whereas, in correspondence dated July 21, 2025, the City Clerk formally requested authorization for the Comptroller to execute a transfer of funds within the Office of the City Clerk's budget as detailed below; and

Whereas, the Office of the City Clerk has identified the need to fund future travel-related expenses to support official duties and operations; and

Whereas, a review of the current budget reveals that sufficient funds are available in the Software & Software Support budget line that may be reallocated without impacting essential services; and

Whereas, it is in the best interest of the City of Mount Vernon to ensure that the Office of the City Clerk has adequate funding to support necessary travel expenditures in the performance of its official functions; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Budget Transfer. The Comptroller is hereby authorized and directed to transfer funds within the Office of the City Clerk's budget as follows:

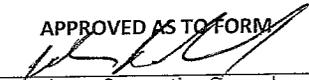
From:	Amount:	To:
A1410.215 (Software & Software Support)	\$5,000.00	A1410.402 (Travel Expense)

Section 2. Purpose. The funds transferred pursuant to this Ordinance shall be used exclusively to cover necessary and reasonable travel-related expenses for the Office of the City Clerk.

Section 3. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

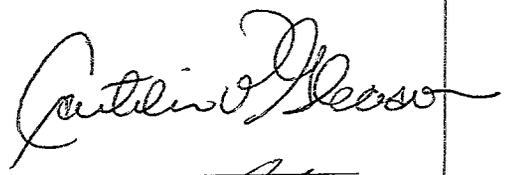
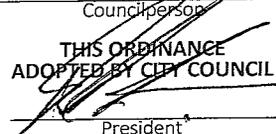
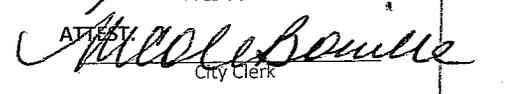
Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date

Mayor


Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President
ATTEST

City Clerk

11

AUG 19 2025

9

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the City Clerk and Executive Assistant to Attend the 2025 NYCOM Fall Training School in Lake Placid, New York - (September 15-19, 2025) - (the registration costs totaling One Thousand One Hundred Forty Dollars (\$1,140.00) for registration shall be charged to Budget Line A1410.417 (Education/Training), and travel, lodging, meals, and incidental expenses estimated at One Thousand Three Hundred Sixty Dollars (\$1,360.00) shall be charged to Budget Line A1410.402 (Travel Expenses), for a combined total not to exceed Two Thousand Five Hundred Dollars (\$2,500.00)); be, and the same is hereby approved.

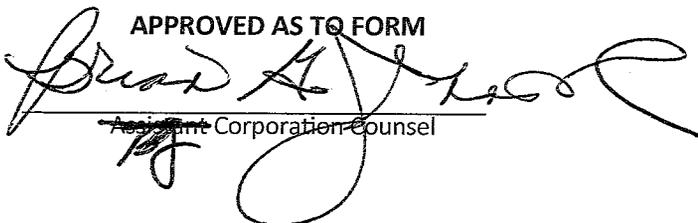
Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

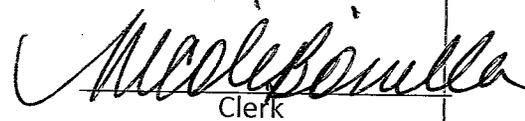
Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

9

**AN ORDINANCE AUTHORIZING THE CITY CLERK
AND EXECUTIVE ASSISTANT TO ATTEND THE
2025 NYCOM FALL TRAINING SCHOOL IN
LAKE PLACID, NEW YORK**

Whereas, in correspondence dated July 30, 2025, the City Clerk, Nicole Bonilla, has requested permission for herself and Executive Assistant, Kimberly Joshua, to attend the 2025 New York Conference of Mayors (NYCOM) Fall Training School, to be held in Lake Placid, New York, from September 15 through September 19, 2025; and

Whereas, the New York State Conference of Mayors and Municipal Officials (NYCOM), in collaboration with the Office of the State Comptroller, the New York State Society of Municipal Finance Officers, and the New York State Association of City and Village Clerks, is holding its annual Fall Training School from September 15 through September 19, 2025, in Lake Placid, New York; and

Whereas, the Fall Training School provides over sixty educational sessions covering a wide range of municipal governance topics, including open meetings law, vital records, records management law, local laws, special event permitting, and other matters essential to the responsibilities of the Office of the City Clerk and the legislative operations of the City Council; and

Whereas, attendance at this conference will provide significant professional development, networking opportunities, and valuable insights that support the efficient and informed administration of municipal duties within the City of Mount Vernon; and

Whereas, City Clerk Nicole Bonilla and Executive Assistant Kimberly Joshua will attend the conference jointly to ensure broad session coverage, effective note-taking, and coordinated follow-up of learning objectives; and

Whereas, the total cost of attendance, including registration fees, travel, lodging, meals, and incidental expenses, is estimated not to exceed Two Thousand Five Hundred Dollars (\$2,500.00), to be expensed from budget lines A1410.417 (Education/Training) and A1410.402 (Travel Expenses);

Whereas, attendance at this conference will benefit the City of Mount Vernon by enhancing the knowledge and efficiency of the Office of the City Clerk; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Attend Conference. The City Council hereby authorizes Nicole Bonilla, City Clerk, and Kimberly Joshua, Executive Assistant, to attend the New York Conference of Mayors (NYCOM) 2025 Fall Training School in Lake Placid, New York, from September 15 through September 19, 2025.

Section 2. Funding Allocation. The registration costs totaling One Thousand One Hundred Forty Dollars (\$1,140.00) for registration shall be charged to Budget Line A1410.417 (Education/Training), and travel, lodging, meals, and incidental expenses estimated at One Thousand Three Hundred Sixty Dollars (\$1,360.00) shall be charged to Budget Line A1410.402 (Travel Expenses), for a combined total not to exceed Two Thousand Five Hundred Dollars (\$2,500.00).

Section 3. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

AUG 15 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

AUG 13 2025

14
NOT
ADOPTED

AUG 14 2025

12
SPECIAL

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Brown: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Brown: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

12

AUG 19 2025

10

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Mayor to Enter into a Three-Year Agreement with Granicus Corporation for Legislation Management Software and Related Services – (beginning October 5, 2025, and ending October 4, 2028; the total cost of the agreement shall be paid from Budget Line A 1010.405 – Contracted Outside Services, with annual costs as follows:

- **Year 1** - (Oct 5, 2025 – Oct 4, 2026): \$11,325.60
- **Year 2** - (Oct 5, 2026 – Oct 4, 2027): \$12,458.16
- **Year 3** - (Oct 5, 2027 – Oct 4, 2028): \$13,703.98

; be, and the same is hereby approved.

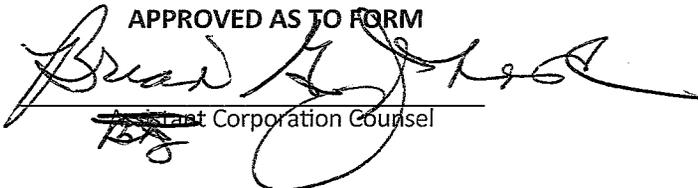
Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM


 Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


 Clerk

10

AUG 13 2025

15
NOT
ADOPTED

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A THREE-YEAR AGREEMENT WITH GRANICUS CORPORATION FOR LEGISLATION MANAGEMENT SOFTWARE AND RELATED SERVICES

Whereas, in correspondence dated July 30, 2025, the City Clerk formally requested authorization for the Mayor to enter into a three-year agreement with Granicus Corporation for the provision of Legistar legislative management software and related services, according to the OMNIA cooperative purchasing agreement; and

AUG 14 2025

13
SPECIAL

Whereas, the City of Mount Vernon previously utilized the services of Granicus Corporation for legislative management software and support services for the City Council and the Board of Estimate & Contract; and

Whereas, the City now seeks to re-enter into an agreement with Granicus Corporation for continued use of the Legistar legislative management software, as well as the Open Platform Suite, Send Agenda, and govDelivery for systems integration and workflow efficiencies; and

Whereas, Granicus Corporation is an authorized OMNIA Partner under Region 14 ESC-TX Contract No. 01-115, and the City of Mount Vernon holds OMNIA Membership No. 4022456, which permits cooperative purchasing; and

Whereas, the agreement will cover a three-year period with pricing allocated annually and to be paid from Budget Line A 1010.405 – Contracted Outside Services; and

Whereas, the services to be provided under the agreement are essential for ensuring the effective and transparent management of legislative processes for the City Council and the Board of Estimate & Contract; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Enter Agreement. The Mayor is hereby authorized to enter into a three-year agreement with Granicus Corporation for the provision of Legistar legislative management software and related services, according to the OMNIA cooperative purchasing agreement.

Section 2. Scope of Services. The agreement shall include the following services:

- Legistar Management Software
- Open Platform Suite
- Send Agenda
- govDelivery Integration

All services are to be included in the annual pricing provided by Granicus Corporation.

Section 3. Term and Cost. The agreement shall be effective for a three-year term beginning October 5, 2025, and ending October 4, 2028. The total cost of the agreement shall be paid from Budget Line A 1010.405 – Contracted Outside Services, with annual costs as follows:

- Year 1 - (Oct 5, 2025 – Oct 4, 2026): \$11,325.60
- Year 2 - (Oct 5, 2026 – Oct 4, 2027): \$12,458.16
- Year 3 - (Oct 5, 2027 – Oct 4, 2028): \$13,703.98

Section 4. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Nay Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Brown: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

AUG 19 2025

11

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Transfer of Funds Within the Mount Vernon Youth Bureau Budget to Cover Salary Expenses for the Workforce Development Academy for Youth (WDAY) Program Director – (transfer of funds is as follows: \$19,700.00 from Budget Code A7316.101 (Salaries) to Budget Code A6295.101 (Salaries) to cover the salary expenses of the WDAY Program Director for the period beginning July 1, 2025, and ending October 17, 2025)); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM

Brian H. [Signature]
[Signature] ment Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

[Signature]
Clerk

11

AUG 13 2025

16

NOT ADOPTED

AUG 14 2025

SPECIAL

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS WITHIN THE MOUNT VERNON YOUTH BUREAU BUDGET TO COVER SALARY EXPENSES FOR THE WORKFORCE DEVELOPMENT ACADEMY FOR YOUTH (WDAY) PROGRAM DIRECTOR

Whereas, in correspondence dated June 13, 2025, the Director of the Youth Bureau formally requested authorization to transfer the sum of Nineteen Thousand Seven Hundred Dollars (\$19,700.00) from Budget Code A7316.101 (Salaries) to Budget Code A6295.101 (Salaries) to cover the salary expenses of the WDAY Program Director for the period beginning July 1, 2025, and ending October 17, 2025; and

Whereas, the Workforce Development Academy for Youth (WDAY) is a vital program that provides necessary workforce development services and daily support to some of the most vulnerable youth ages 16 to 24 residing in the City of Mount Vernon; and

Whereas, the Westchester County Department of Social Services, on behalf of the Westchester-Putnam Local Workforce Development Board, has issued a Request for Proposals (RFP) for WDAY funding, which is due on July 25, 2025, at 10:00 a.m.; and

Whereas, due to changes in the source of funding, modifications to grant language, and the transition of the grant from an annually renewable basis to a four-year cycle, the estimated award letter for the grant is not expected until October 2025; and

Whereas, the Youth Bureau has confirmed, in consultation with the Financial Supervisor and the Assistant Comptroller, that sufficient funds are available in the current budget to ensure uninterrupted salary payments for the WDAY Program Director until the anticipated grant award is received; and

Whereas, the Mount Vernon City Council finds it necessary and in the public interest to authorize the transfer of funds within the Youth Bureau's budget to cover said salary expenses for the period from July 1, 2025, through October 17, 2025; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mount Vernon Youth Bureau is hereby authorized to transfer the sum of Nineteen Thousand Seven Hundred Dollars (\$19,700.00) from Budget Code A7316.101 (Salaries) to Budget Code A6295.101 (Salaries) to cover the salary expenses of the WDAY Program Director for the period beginning July 1, 2025, and ending October 17, 2025.

Section 2. Oversight and Reporting. The Youth Bureau, in coordination with the City Comptroller's Office, shall ensure that all financial transactions related to this transfer are properly documented and reported in accordance with the City's financial procedures and audit requirements.

Section 3. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate & Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

AUG 15 2025

Date

BY Mayor

Derrick King
Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL

President

ATTORNEY
Michelle Bonilla
City Clerk

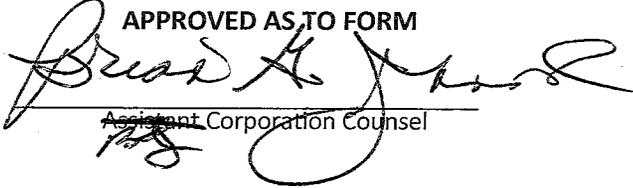
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AUG 19 2025

12

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Mayor to Approve the Attendance of Three (3) Mount Vernon Youth Bureau Staff Members, Including the Executive Director, at the 2025 Independent Sectors National Summit in Atlanta, Georgia, and Providing for Related Expenses – (October 26, 2025, through October 29, 2025; the estimated cost of attendance, not to exceed Eight Thousand Two Hundred Dollars (\$8,200), shall be charged to Revenue Code A4820.4 with the corresponding appropriations from Budget Codes Ready4LIFE A7335.423 (Conference Expense) and A7335.402 (Travel Expense)); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
 Morton: Yea Browne: Yea
 Poteat: Yea
 Resolution: Adopted

APPROVED AS TO FORM

 Assistant Corporation Counsel

ADOPTED BY
 BOARD OF ESTIMATE
 AND CONTRACT

 Clerk

12

UG 1 3 2025

17
NOT
ADOPTED

AUG 1 4 2025

15

SPECIAL

**AN ORDINANCE AUTHORIZING THE MAYOR
TO APPROVE THE ATTENDANCE OF THREE (3)
MOUNT VERNON YOUTH BUREAU STAFF MEMBERS,
INCLUDING THE EXECUTIVE DIRECTOR, AT THE 2025
INDEPENDENT SECTORS NATIONAL SUMMIT IN
ATLANTA, GEORGIA, AND PROVIDING FOR
RELATED EXPENSES**

Whereas, in correspondence dated July 9, 2025, the Executive Director of the Youth Bureau formally requested authorization for three (3) Mount Vernon Youth Bureau staff members, including the Executive Director, to attend the 2025 Independent Sector's National Summit to be held from October 26, 2025, through October 29, 2025, at the Signia by Hilton Atlanta Georgia World Congress Center in Atlanta, Georgia; and

Whereas, the City of Mount Vernon Youth Bureau is committed to strengthening the community through innovative programming, collaborative partnerships, and professional development opportunities; and

Whereas, the 2025 Independent Sector's National Summit (ISNS) is a premier gathering for nonprofit and philanthropic leaders focused on leveraging collective power to address pressing community and national challenges; and

Whereas, the ISNS will provide critical learning opportunities on topics including equitable workforce development, sustainable financial practices, inclusive funding strategies, intentional giving, and the ethical and practical implications of artificial intelligence in the charitable sector; and

Whereas, attendance at the ISNS will enable Youth Bureau staff to bring back actionable strategies, strengthen cross-sector partnerships, and further enhance services to the residents of Mount Vernon; and

Whereas, the estimated total cost for registration, travel, accommodations, per diem meals, and other related expenses for three (3) Youth Bureau staff members is not to exceed Eight Thousand Two Hundred Dollars (\$8,200), to be funded through Revenue Code A4820.4 with appropriations from Ready4LIFE Budget Codes A7335.423 (Conference Expense) and A7335.402 (Travel Expense); **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

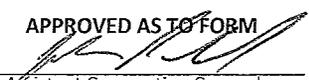
Section 1. Authorization. The Mayor is hereby authorized to grant permission for three (3) Mount Vernon Youth Bureau staff members, including the Executive Director, to attend the 2025 Independent Sector's National Summit to be held from October 26, 2025, through October 29, 2025, at the Signia by Hilton Atlanta Georgia World Congress Center in Atlanta, Georgia.

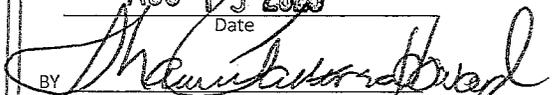
Section 2. Funding. The estimated cost of attendance, not to exceed Eight Thousand Two Hundred Dollars (\$8,200), shall be charged to Revenue Code A4820.4 with the corresponding appropriations from Budget Codes Ready4LIFE A7335.423 (Conference Expense) and A7335.402 (Travel Expense).

Section 3. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

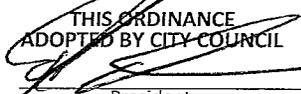
Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date
BY 
Mayor


Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

15

AUG 19 2025

13

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Mayor to Accept Foundation Funds from the New York Community Trust and its Westchester Advisory Board to Support the Expansion of Mount Vernon Youth Empowerment Advocacy Council – (the acceptance and use of this grant funding will not add any additional expense to the City’s general fund and shall be properly accounted for under Revenue Code A3820.3 and expended under Budget Codes A7330.101; A7330.402; A7330.467; A7330.423; A7330.458; and A7330.467); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

13

AUG 13 2025

18

NOT ADOPTED

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT FOUNDATION FUNDS FROM THE NEW YORK COMMUNITY TRUST AND ITS WESTCHESTER ADVISORY BOARD TO SUPPORT THE EXPANSION OF MOUNT VERNON YOUTH EMPOWERMENT ADVOCACY COUNCIL

AUG 14 2025

16

SPECIAL

Whereas, in correspondence dated July 14, 2025, the Executive Director of the Youth Bureau formally requested authorization for the Mayor to accept foundation funds in the amount of Eighty-Five Thousand Dollars (\$85,000) from the New York Community Trust and its Westchester Advisory Board to expand the Mount Vernon Youth Empowerment Advocacy Council (YEAC) from June 2025 through June 2027; and

Whereas, the City of Mount Vernon is committed to providing meaningful opportunities and resources for the youth of the City through innovative programming and community partnerships; and

Whereas, the New York Community Trust and its Westchester Advisory Board has awarded the City of Mount Vernon a grant in the amount of Eighty-Five Thousand Dollars (\$85,000) over two years (\$42,500 each year) to expand the Mount Vernon Youth Empowerment Advocacy Council (YEAC) from June 2025 through June 2027; and

Whereas, this grant award is the first of its kind for the City's Youth Bureau and will directly support the achievement of specified goals as outlined in the attached award letter; and

Whereas, the first payment of Forty-Two Thousand Five Hundred Dollars (\$42,500) has been received by the Comptroller's Office via ACH on July 14, 2025, and the second installment will be released upon submission of a satisfactory interim report; and

Whereas, the acceptance and use of this grant funding will not add any additional expense to the City's general fund and shall be properly accounted for under Revenue Code A3820.3 and expended under Budget Codes A7330.101; A7330.402; A7330.467; A7330.423; A7330.458; and A7330.467; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor of the City of Mount Vernon is hereby authorized to accept foundation funds in the amount of Eighty-Five Thousand Dollars (\$85,000) from the New York Community Trust and its Westchester Advisory Board for the purpose of expanding the Mount Vernon Youth Empowerment Advocacy Council (YEAC) from June 2025 through June 2027.

Section 2. Appropriation. The Comptroller is hereby authorized and directed to record said funds under Revenue Code A3820.3 and to appropriate said funds for expenditure under Budget Codes A7330.101; A7330.402; A7330.467; A7330.423; A7330.458; and A7330.467, in accordance with the grant's terms and conditions.

Section 3. Reporting. The Youth Bureau shall submit timely interim and final reports as required by the grant award to ensure the receipt of the second installment and to maintain compliance with the grant's requirements.

Section 4. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date

BY:
Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

16

AUG 19 2025

14

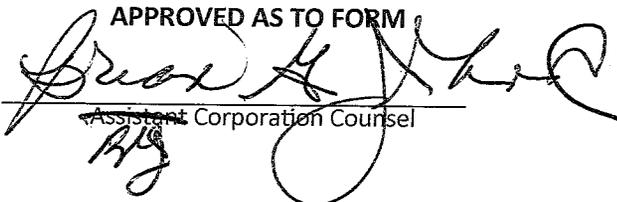
RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Establishment of a Separate Gas Work Permit and Fee Schedule Within the Department of Buildings - (the following fee schedule shall apply to all Gas Work Permit Applications:

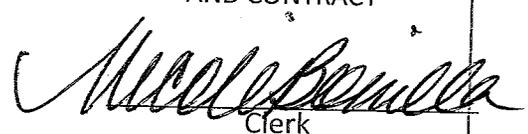
- Filing Fee: \$125.00
- Compliance Review Fee: \$100.00
- Gas Pressure Test Fee: \$150.00 per meter tested

Total Fee (based on 1 meter): \$375.00

For each additional meter, an additional \$150.00 shall be assessed; be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

14

AUG 13 2025

AD

NOT
ADOPTED

18

AUG 14 2025

SPECIAL

**AN ORDINANCE ESTABLISHING A SEPARATE
GAS WORK PERMIT AND FEE SCHEDULE
WITHIN THE DEPARTMENT OF BUILDINGS**

Whereas, in correspondence dated July 24, 2025, the Commissioner of the Department of Buildings formally requested authorization for the creation of a separate Gas Work Permit for gas-related construction activities within the City of Mount Vernon, to be issued independently of the existing Plumbing Permit; and

Whereas, the City of Mount Vernon currently utilizes a single Plumbing Permit Application to authorize both plumbing and gas-related work within its jurisdiction; and

Whereas, this combined permit structure has proven to limit administrative efficiency, particularly in the areas of recordkeeping, plan review, and inspection tracking for gas-related installations; and

Whereas, the City has experienced a measurable increase in both the volume and complexity of gas-related construction and renovation projects; and

Whereas, the City has reviewed comparable procedures in neighboring municipalities, including the City of Yonkers, NY, which has successfully implemented a dedicated Gas Work Permit system to improve oversight, compliance, and inspection efficiency; and

Whereas, the creation of a separate Gas Work Permit, along with an associated fee schedule, would bring clarity to the permitting process, better serve taxpayers, and enhance the operational capacity of the Department of Buildings; and

Whereas, the City Council finds it necessary and appropriate to establish a separate Gas Work Permit Application and associated fee structure, effective January 1, 2026; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Purpose. The purpose of this Ordinance is to authorize the creation of a separate Gas Work Permit for gas-related construction activities within the City of Mount Vernon, to be issued independently of the existing Plumbing Permit.

Section 2. Establishment of Gas Work Permit. Effective January 1, 2026, the Department of Buildings shall establish a standalone Gas Work Permit Application, which shall be required for all installations, alterations, or repairs involving gas piping, gas meters, or gas appliances.

Section 3. Scope of Permit. The Gas Work Permit shall apply to, but not limited to:

- Gas meter installations;
- Gas piping alterations or repairs;
- Gas appliance hookups or conversions;
- Pressure testing of gas lines.

All such work must be performed by a licensed professional and shall be subject to inspection by the Department of Buildings.

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18

AUG 13 2025

AD

NOT ADOPTED

AUG 14 2025

R

SPECIAL

Section 4. Permit Fees. The following fee schedule shall apply to all Gas Work Permit Applications:

- Filing Fee: \$125.00
- Compliance Review Fee: \$100.00
- Gas Pressure Test Fee: \$150.00 per meter tested

Total Fee (based on 1 meter): \$375.00

For each additional meter, an additional \$150.00 shall be assessed.

Section 5. Administration and Enforcement. The Department of Buildings shall promulgate any rules, procedures, or forms necessary to implement and enforce the Gas Work Permit system. The Department shall have the authority to conduct inspections and require documentation to ensure compliance with all applicable codes and safety standards.

Section 6. Severability. If any clause, sentence, paragraph, or part of this Ordinance shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof.

Section 7. Effective Date. This Ordinance shall take effect upon approval by the Board of Estimate and Contract and shall be fully effective as of January 1, 2026. It shall apply to all gas work permit applications submitted on or after that date.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date

BY Maureen Peters Howard
Mayor

Derrick Thompson
Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

Micole Bonella
City Clerk

AUG 19 2025

15

RESOLVED, that an ordinance adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Amendment of the Plumbing Re-inspection Fee Structure Administered by the Department of Buildings - (the following fees shall be assessed for each failed plumbing inspection associated with a permit issued by the Department of Buildings:

- 1st Failed Inspection: \$300.00
- 2nd Reinspection (for the same permit): \$600.00
- Each Subsequent Reinspection (3rd and beyond): \$900.00 per inspection

Additional or Partial Inspections. Applicants requesting additional or partial plumbing inspections for large-scale construction projects (including groundwork, underground plumbing, or inspections not exceeding two floors), to facilitate construction progress, shall be assessed a fee of:

- \$150.00 per requested inspection

; be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

15

AUG 13 2025

21

NOT ADOPTED

14 2025

19

SPECIAL

AN ORDINANCE AMENDING THE PLUMBING REINSPECTION FEE STRUCTURE ADMINISTERED BY THE DEPARTMENT OF BUILDINGS

Whereas, in correspondence dated July 9, 2025, the Commissioner of the Department of Buildings formally requested authorization to establish a fee structure for plumbing re-inspections resulting from failed inspections, as well as fees for additional or partial inspection requests, to support the efficient operation and sustainability of the Department of Buildings; and

Whereas, the City of Mount Vernon Department of Buildings is responsible for overseeing plumbing inspections and ensuring code compliance throughout the City; and

Whereas, the current practice allows for multiple re-inspections without additional cost to permit holders, placing a strain on Department resources and personnel; and

Whereas, repeated failed inspections without penalty discourage compliance and delay construction progress; and

Whereas, neighboring municipalities, such as the City of Yonkers, have implemented structured fees for plumbing re-inspections to improve compliance and recover costs; and

Whereas, the City of Mount Vernon seeks to encourage accountability, deter avoidable inspection failures, and promote the efficient operation of the Department of Buildings by revising its reinspection fee policy; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Purpose. This Ordinance establishes a fee structure for plumbing re-inspections resulting from failed inspections, as well as fees for additional or partial inspection requests, to support the efficient operation and sustainability of the Department of Buildings.

Section 2. Plumbing Reinspection Fees. The following fees shall be assessed for each failed plumbing inspection associated with a permit issued by the Department of Buildings:

- 1st Failed Inspection: \$300.00
- 2nd Reinspection (for the same permit): \$600.00
- Each Subsequent Reinspection (3rd and beyond): \$900.00 per inspection

Section 3. Additional or Partial Inspections. Applicants requesting additional or partial plumbing inspections for large-scale construction projects (including groundwork, underground plumbing, or inspections not exceeding two floors), to facilitate construction progress, shall be assessed a fee of:

- \$150.00 per requested inspection

Section 4. Billing and Enforcement. All reinspection and partial inspection fees shall be paid before the scheduling of the subsequent inspection. Failure to remit payment shall result in the withholding of further inspections and may delay final approvals or certificates of occupancy.

Section 5. Applicability. This Ordinance shall apply to all plumbing permit holders whose inspections are conducted on or after the effective date stated in Section 6.

Section 6. Effective Date. This Ordinance shall take effect immediately upon passage by the City Council and approval by the Board of Estimate and Contract and shall be enforced by the Department of Buildings forthwith.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date

BY *[Signature]*
Mayor

[Signature]
Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL
[Signature]
President

ATTEST
[Signature]
City Clerk

19

AUG 19 2025

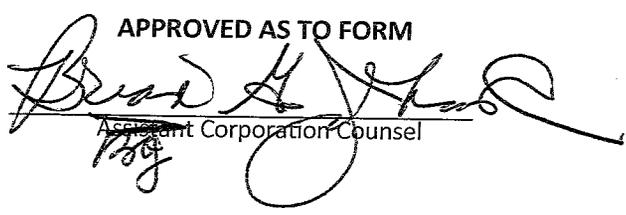
16

RESOLVED, that an ordinance adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Amendment of Section 243 of the Mount Vernon City Charter to Impose on Unlicensed Tow Truck Operators – (Amendment to City Charter. Section 243 of the Mount Vernon City Charter is hereby amended to add the following paragraph:

“Any person who violates the provisions of this section by operating a tow truck or engaging in towing activities within the City of Mount Vernon without a valid tow truck operator’s license issued by the City shall be subject to a civil fine of not less than five thousand dollars (\$5,000) and not more than twenty thousand dollars (\$20,000) per violation. Additionally, the registered owner of any tow truck found operating in violation of this section shall be subject to a separate fine of not less than one thousand five hundred dollars (\$1,500) and not more than ten thousand dollars (\$10,000) per offense.”

; be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

**ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT**

Clerk

16

AUG 13 2025

26

NOT
ADOPTED

**AN ORDINANCE AMENDING SECTION 243 OF THE
MOUNT VERNON CITY CHARTER TO IMPOSE
FINES ON UNLICENSED TOW TRUCK OPERATORS**

Whereas, in correspondence dated August 4, 2025, the Commissioner of the Department of Public Safety formally requested authorization to amend Section 243 of the Mount Vernon Charter to establish fines for tow truck operators engaging in business within the City without the necessary license; and

Whereas, the City of Mount Vernon is committed to ensuring the safety, protection, and welfare of its residents and visitors; and

Whereas, the operation of unlicensed tow trucks within the City presents a serious threat to public safety, exposes consumers to potential fraud, excessive fees, and a lack of recourse for damage or misconduct; and

Whereas, licensing of tow truck operators serves to maintain industry standards, provide for regulatory oversight, and promote ethical and lawful conduct; and

Whereas, the Department of Public Safety has recommended the imposition of fines to deter and penalize unauthorized towing activity within the City of Mount Vernon; and

Whereas, the City Council finds it in the public interest to adopt appropriate penalties for violations of licensing requirements for tow truck operators to preserve the safety and rights of its citizens; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Title. This ordinance shall be known as the "Unlicensed Tow Truck Operator Enforcement Ordinance."

Section 2. Amendment to City Charter. Section 243 of the Mount Vernon City Charter is hereby amended to add the following paragraph:

"Any person who violates the provisions of this section by operating a tow truck or engaging in towing activities within the City of Mount Vernon without a valid tow truck operator's license issued by the City shall be subject to a civil fine of not less than five thousand dollars (\$5,000) and not more than twenty thousand dollars (\$20,000) per violation. Additionally, the registered owner of any tow truck found operating in violation of this section shall be subject to a separate fine of not less than one thousand five hundred dollars (\$1,500) and not more than ten thousand dollars (\$10,000) per offense."

Section 3. Severability. If any section, clause, sentence, paragraph, or provision of this Ordinance shall be deemed invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. Effective Date. This Ordinance shall take effect immediately upon approval by the City Council and subsequent approval by the Board of Estimate & Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Abstain Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

AUG 13 2025

Date

By

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

City Clerk

23

AUG 19 2025

17

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Transfer of Funds Within the Department of Assessment Budget to Cover Necessary Overtime Expenses – (\$3,000.00 from the Department of Assessment’s Contracted Outside Services budget line A1355-405 to the Overtime budget line A1355-110); be, and the same is hereby approved.

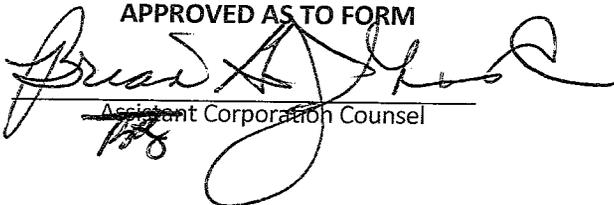
Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

17

AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS WITHIN THE DEPARTMENT OF ASSESSMENT BUDGET TO COVER NECESSARY OVERTIME EXPENSES

Whereas, in correspondence dated July 16, 2025, the Commissioner of the Department of Assessment formally requested authorization for the transfer of Three Thousand Dollars (\$3,000.00) from the Department of Assessment's Contracted Outside Services budget line A1355-405 to the Overtime budget line A1355-110; and

Whereas, the City of Mount Vernon Department of Assessment has determined that additional overtime was required to process the 2025 Enhanced STAR Eligibility Report to ensure that qualified residents receive STAR checks from New York State promptly; and

Whereas, sufficient funds are available within the Department of Assessment's Contracted Outside Services budget line (A1355-405) to cover this necessary overtime expense; and

Whereas, the transfer of these funds is necessary and in the best interest of the City of Mount Vernon and its residents; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization of Budget Transfer. The City Council hereby authorizes the transfer of Three Thousand Dollars (\$3,000.00) from the Department of Assessment's Contracted Outside Services budget line A1355-405 to the Overtime budget line A1355-110.

Section 2. Purpose of Transfer. The funds transferred according to this Ordinance shall be used exclusively to cover overtime expenses incurred by the Department of Assessment for processing the 2025 Enhanced STAR Eligibility Report.

Section 3. Effective Date. This Ordinance shall take effect immediately upon its approval by the Board of Estimate & Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED AUG 15 2025

Date

BY

Mayor

Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL

President

ATTEST

City Clerk

AUG 13 2025

27

NOT

ADOPTED

AUG 14 2025

24

SPECIAL

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

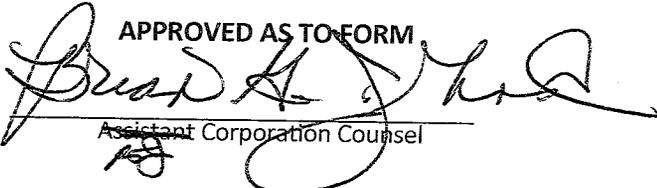
24

AUG 19 2025

18

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Attendance of the Comptroller at the NYCOM Fall 2025 Training School – (\$2,000.00 shall be paid from appropriation codes A1315.402 (Travel) and A1315.417 (Education/Training)); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

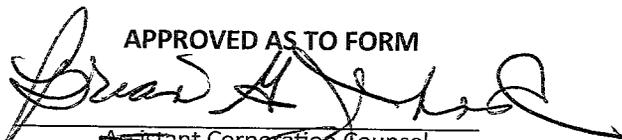
18

AUG 19 2025

19

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Adoption of a Travel and Expense Policy for the City of Mount Vernon; be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Potter: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

19

AUG 15 2025

31

NOT ADOPTED

AUG 14 2025

28

SPECIAL

AN ORDINANCE AUTHORIZING THE ADOPTION OF A TRAVEL AND EXPENSE POLICY FOR THE CITY OF MOUNT VERNON

Whereas, in correspondence dated August 5, 2025, the Comptroller formally requested authorization for the City Council to adopt the City of Mount Vernon Travel and Expense Policy, attached hereto as Exhibit A, as the official policy governing the incurrence, approval, reimbursement, and documentation of travel and related expenses for all City officials, employees, and authorized individuals; and

Whereas, Section 91 of the Mount Vernon City Charter entrusts the City Comptroller with the supervision of the City's financial affairs, including the authority to establish rules, regulations, and practices for the organization and regulation of fiscal operations; and

Whereas, the Comptroller is further authorized to define the financial responsibilities and authority of City staff and elected officials to ensure sound financial management and operational accountability; and

Whereas, the City recognizes that elected and appointed officials, employees, volunteers, board members, commissioners, and at times, members of the public, may incur reasonable and necessary expenses while conducting official City business; and

Whereas, the establishment of a comprehensive Travel and Expense Policy will serve to standardize procedures, ensure compliance with applicable laws, support efficient use of City resources, and enhance transparency and accountability in the management of travel-related expenses; and

Whereas, the proposed Travel and Expense Policy provides clear guidance regarding the authorization and approval of travel, reimbursement procedures, advances, required documentation, and applicability to all City-affiliated individuals; and

Whereas, it is in the best interest of the City to adopt a uniform and enforceable policy that reflects best practices in public sector financial administration; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Policy Adoption. The City Council hereby adopts the City of Mount Vernon Travel and Expense Policy, attached hereto as Exhibit A, as the official policy governing the incurrence, approval, reimbursement, and documentation of travel and related expenses for all City officials, employees, and authorized individuals.

Section 2. Applicability. This policy shall apply to:

- Elected and appointed officials;
- All full-time and part-time City employees;
- Members of boards, commissions, and advisory committees;
- Volunteers and other individuals authorized to incur expenses while conducting official City business.

Section 3. Authority and Oversight. Pursuant to Section 91 of the City Charter:

- The Comptroller shall have the authority to implement, monitor, and enforce the Travel and Expense Policy.
- The Comptroller may issue supplemental procedures, forms, and clarifications consistent with the adopted policy.

AUG 13 2025

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NOT ADOPTED

Section 4. Reimbursement and Advances. All reimbursements and advances under this policy shall be subject to:

- Prior written authorization;
- Submission of required documentation;
- Review for compliance with policy terms;
- Availability of budgeted funds.

Section 5. Amendments. This policy may be amended from time to time by ordinance of the City Council upon recommendation by the Comptroller or other authorized official, to reflect changes in law, best practices, or operational needs.

Section 6. Severability. If any section, clause, or provision of this Ordinance or the attached policy is determined to be invalid or unenforceable, such determination shall not affect the validity of the remaining provisions.

Section 7. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

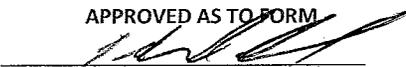
AUG 14 2025

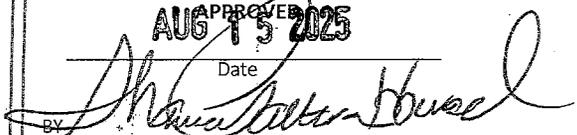
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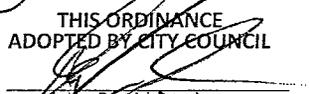
SPECIAL

Vote Taken as Follows: 8/14/25 spec
 Boxhill: Yea Gleason: Yea
 Poteat: Absent Thompson: Yea
 Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
 Boxhill: Yea Browne: Absent
 Gleason: Yea Poteat: Absent
 Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

 Assistant Corporation Counsel

APPROVED
 AUG 15 2025
 Date

 Mayor


 Councilperson
 THIS ORDINANCE
 ADOPTED BY CITY COUNCIL

 President

ATTEST:

 City Clerk

AUG 19 2025

20

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Extension of the Agreement with Capital Markets Advisors, LLC for Financial Strategic Planning Services and Authorizing Related Budget Transfer – (Capital Markets Advisors, LLC shall be compensated in the total amount of Forty-Five Thousand Nine Hundred Dollars (\$45,900), payable in three installments as follows:

- \$15,300 due September 15, 2025;
- \$15,300 due November 15, 2025;
- \$15,300 due upon delivery of the final plans.

The expenditure shall be charged to Budget Line A1315.405 – Contracted Services. A budget transfer of \$15,000 from Budget Line A1316.498 – C.P.A. Audit Fees to Budget Line A1315.405 – Contracted Services; be, and the same is hereby approved.

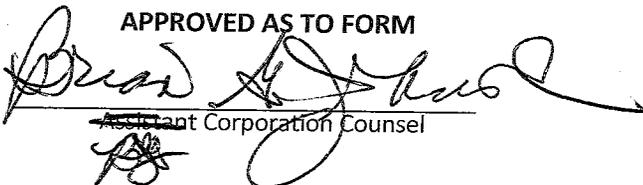
Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM


 Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


 Clerk

20

AUG 13 2025

32

NOT
ADOPTED

AUG 14 2025

29

SPECIAL

**AN ORDINANCE AUTHORIZING THE EXTENSION
OF THE AGREEMENT WITH CAPITAL MARKETS
ADVISORS, LLC FOR FINANCIAL STRATEGIC
PLANNING SERVICES AND AUTHORIZING A
RELATED BUDGET TRANSFER**

Whereas, in correspondence dated August 5, 2025, the Comptroller formally requested authorization for the Comptroller to extend the City's agreement with Capital Markets Advisors, LLC to provide the additional financial strategic planning services described herein; and

Whereas, the City of Mount Vernon has engaged Capital Markets Advisors, LLC as its financial advisor for over a decade, benefiting from their technical expertise and guidance on a wide range of fiscal matters; and

Whereas, ongoing financial challenges, evolving economic conditions, and the recommendations outlined in the recent audit report by the New York State Office of the State Comptroller underscore the urgent need for a comprehensive, strategic approach to long-term financial planning; and

Whereas, the Comptroller recommends extending the City's agreement with Capital Markets Advisors, LLC to provide expanded financial advisory services to include:

1. Preparation of a Fiscal Conditions Analysis, including cost-saving strategies and sustainability benchmarks;
2. Development of a Multi-Year Financial Plan; and
3. Design of a Retirement/Separation Incentive Plan to address structural workforce costs; and

Whereas, these deliverables are essential to improving the City's fiscal health, enabling better forecasting, enhancing budgeting discipline, and supporting informed decision-making; and

Whereas, compensation for these services is proposed in the total amount of Forty-Five Thousand Nine Hundred Dollars (\$45,900), payable in three installments of Fifteen Thousand Three Hundred Dollars (\$15,300) on September 15, 2025, November 15, 2025, and upon delivery of the final plans; and

Whereas, funding for these services will be drawn from Budget Line A1315.405 – Contracted Services, with an accompanying budget transfer of Fifteen Thousand Dollars (\$15,000) from A1316.498 – C.P.A. Audit Fees to A1315.405 – Contracted Services to support this engagement; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Extend Agreement. The Comptroller is hereby authorized to extend the City's agreement with Capital Markets Advisors, LLC to provide the additional financial strategic planning services described herein.

Section 2. Scope of Services. The services shall include:

- (a) Preparation of a Fiscal Conditions Analysis, including cost-saving strategies and sustainability benchmarks;
- (b) Development of a Multi-Year Financial Plan; and
- (c) Design of a Retirement/Separation Incentive Plan to address structural workforce costs.

AUG 13 2025

32
NOT
ADOPTED

Section 3. Compensation. Capital Markets Advisors, LLC shall be compensated in the total amount of Forty-Five Thousand Nine Hundred Dollars (\$45,900), payable in three installments as follows:

- \$15,300 due September 15, 2025;
- \$15,300 due November 15, 2025;
- \$15,300 due upon delivery of the final plans.

AUG 14 2025

Section 4. Funding Source. The expenditure shall be charged to Budget Line A1315.405 – Contracted Services. A budget transfer of Fifteen Thousand Dollars (\$15,000) is hereby authorized from Budget Line A1316.498 – C.P.A. Audit Fees to Budget Line A1315.405 – Contracted Services.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

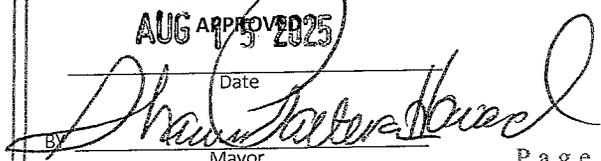
SPECIAL

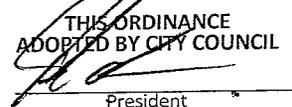
Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Potteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Potteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

AUG 13 2025
Date
By 
Mayor


Council Person
THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President
ATTEST:

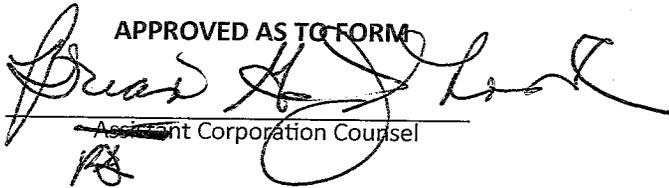
City Clerk

AUG 19 2025

21

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Issuance of a Request for Proposals/Qualifications (RFP/Q) for a Consultant Team to Implement the "Innovative Finance & Asset Management Initiative" Under Referral #Comp2025-15 – (to be funded through the \$1,000,000 Innovative Finance & Asset Concession Grant Program award from the United States Department of Transportation); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

21

AUG 13 2025

33

NOT
ADOPTED

AN ORDINANCE AUTHORIZING THE ISSUANCE
OF A REQUEST FOR PROPOSALS/QUALIFICATIONS
(RFP/Q) FOR A CONSULTANT TEAM TO
IMPLEMENT THE "INNOVATIVE FINANCE AND
ASSET MANAGEMENT INITIATIVE" UNDER
REFERRAL #COMP2025-15

AUG 14 2025

J8

SPECIAL

Whereas, in correspondence dated August 8, 2025, the Comptroller formally requested authorization for the Office of the Comptroller, in coordination with the Mayor's Office and other relevant City departments, to prepare and issue a formal Request for Proposals/Qualifications (RFP/Q) seeking consultant teams with expertise in real estate, economic development, and public/private partnership structuring to support the Innovative Finance and Asset Management Initiative; and

Whereas, the City of Mount Vernon seeks to improve the management and strategic use of its real property assets for the benefit of the community; and

Whereas, the City has received funding through the United States Department of Transportation's \$1,000,000 Innovative Finance & Asset Concession Grant Program to support the "Innovative Finance and Asset Management Initiative"; and

Whereas, the Initiative will engage qualified consultant teams composed of experienced real estate, economic, and development professionals to provide specialized advisory services to the City; and

Whereas, the selected consultant team will assist in developing several public/private partnerships (P3) and in undertaking pre-construction processes to identify and prioritize viable projects; and

Whereas, these consultant services will include, but not be limited to:

1. Soliciting and negotiating asset concessions, including hiring staff to manage these and other related efforts;
2. Conducting financial analyses related to concessions, public debt, and procurement opportunities;
3. Evaluating options for the structure and use of funds from asset concession payments;
4. Evaluating and presenting project risks and benefits for public accountability;
5. Identifying best practices to protect the public interest and advance environmental and social equity priorities; and
6. Identifying best practices for facilitating and enhancing public transit use and access as it relates to the City's assets; and

Whereas, the City Council finds it in the best interest of the City of Mount Vernon to authorize the issuance of a Request for Proposals/Qualifications to secure such consultant services; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Issue RFP/Q. The City Council hereby authorizes the Office of the Comptroller, in coordination with the Mayor's Office and other relevant City departments, to prepare and issue a formal Request for Proposals/Qualifications (RFP/Q) seeking consultant teams with expertise in real estate, economic development, and public/private partnership structuring to support the Innovative Finance and Asset Management Initiative.

AUG 13 2025

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NOT ADOPTED

AUG 14 2025

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SPECIAL

Section 2. Scope of Work. The RFP/Q shall outline the scope of work, which shall include, but not be limited to:

- (a) Soliciting and negotiating asset concessions;
- (b) Conducting financial analyses related to asset concessions, public debt, and procurement opportunities;
- (c) Evaluating options for structuring and utilizing asset concession payment funds;
- (d) Evaluating and presenting project risks and benefits transparently;
- (e) Identifying best practices to protect public interest while advancing environmental and social equity goals;
- (f) Identifying and recommending measures to facilitate public transit usage and access in relation to City assets.

Section 3. Funding Source. The services authorized under this Ordinance shall be funded through the \$1,000,000 Innovative Finance & Asset Concession Grant Program award from the United States Department of Transportation.

Section 4. Implementation. The Comptroller and Mayor are authorized to take all necessary steps to advertise, receive, evaluate, and recommend proposals for selection, and to report the results to the City Council for final approval of a contract award.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Abstain Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025

Date

By *[Signature]*
Mayor

[Signature]
Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

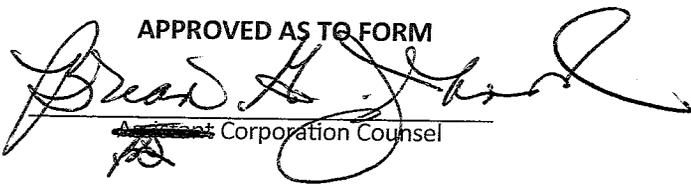
[Signature]
City Clerk

AUG 19 2025

22

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Mayor to Execute a Contract Amendment with the Cities for Financial Empowerment Fund to Incorporate Legacy Planning Services into the Mount Vernon Financial Empowerment Center – (the additional grant funding of Fifty Thousand Dollars (\$50,000) shall be deposited in Revenue Code A2705.1 “Gifts and Donations” and shall be appropriated in accordance with the updated Scope of Work and Budget provided in the amendment); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

~~Brad H. Johnson~~ Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

22

AUG 13 2025

34
NOT
ADOPTED

**AN ORDINANCE AUTHORIZING THE MAYOR
TO EXECUTE A CONTRACT AMENDMENT WITH
THE CITIES FOR FINANCIAL EMPOWERMENT
FUND TO INCORPORATE LEGACY PLANNING
SERVICES IN THE MOUNT VERNON
FINANCIAL EMPOWERMENT CENTER**

AUG 14 2025

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SPECIAL

Whereas, in correspondence dated August 4, 2025, the Commissioner of the Department of Planning & Community Development formally requested authorization for the Mayor to execute the "First Grant Amendment," dated June 1, 2025, with the Cities for Financial Empowerment Fund, amending the original FEC Implementation Grant Agreement dated February 1, 2024, to incorporate Legacy Planning Services into the Mount Vernon Financial Empowerment Center; and

Whereas, the City of Mount Vernon previously entered into a Financial Empowerment Center (FEC) Implementation Grant Agreement with the Cities for Financial Empowerment Fund (CFE Fund) on February 1, 2024, to provide free, professional financial counseling to city residents; and

Whereas, the CFE Fund has issued a proposed First Grant Amendment to the aforementioned agreement, dated June 1, 2025, to expand the scope of services offered at the Mount Vernon FEC to include Legacy Planning services; and

Whereas, this amendment provides an additional Fifty Thousand Dollars (\$50,000) in grant funding, to be deposited under Revenue Code A2705.1 "Gifts and Donations," to support the integration of Legacy Planning into the City's FEC programming; and

Whereas, the amendment includes an extension of the contract term through May 31, 2027, updates to the Scope of Work, Model, and Budget Exhibits (B, C, and D), and a revised disbursement schedule of \$25,000 in Year 1 and \$25,000 in Year 2; and

Whereas, the inclusion of Legacy Planning services—such as wills, beneficiary designations, estate planning education, and intergenerational wealth preservation—aligns with the City's objectives to promote financial stability and empower residents with future planning tools; and

Whereas, the City Council deems it in the best interest of the residents of Mount Vernon to authorize the Mayor to enter into the First Grant Amendment to facilitate these services; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Execute Contract Amendment. The Mayor of the City of Mount Vernon is hereby authorized to execute the First Grant Amendment, dated June 1, 2025, with the Cities for Financial Empowerment Fund, amending the existing Financial Empowerment Center Implementation Grant Agreement originally dated February 1, 2024.

Section 2. Purpose of Amendment. The purpose of the amendment is to integrate Legacy Planning services into the Financial Empowerment Center, including but not limited to estate planning education, will and beneficiary designation support, and other intergenerational wealth preservation services.

Section 3. Grant Funding and Budgeting. The additional grant funding of Fifty Thousand Dollars (\$50,000) shall be deposited in Revenue Code A2705.1 "Gifts and Donations" and shall be appropriated in accordance with the updated Scope of Work and Budget provided in the amendment.

AUG 13 2025

34

NOT
ADOPTED

AUG 14 2025

31

SPECIAL

Section 4. Term Extension and Disbursement Schedule. The term of the contract shall be extended through May 31, 2027, with a disbursement schedule of \$25,000 in Year 1 (June 2025–May 2026) and \$25,000 in Year 2 (June 2026–May 2027), subject to performance-based benchmarks and documentation requirements as detailed in the amendment.

Section 5. Effective Date. This ordinance shall take effect immediately upon approval by the Board of Estimate and Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date

BY

Mayer

Page | 2

31

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST:

City Clerk

AUG 19 2025

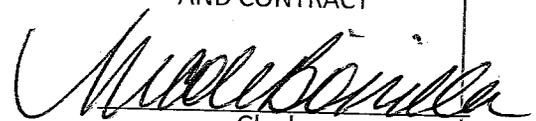
23

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Mayor to Enter into a Memorandum of Understanding with Mount Vernon United Tenants for the Installation of a City Resource Kiosk at Their Mount Vernon Facility – (no additional City funds shall be required for the purchase of the kiosk or tablet, as the kiosk has already been acquired through grant funding and the tablet shall be provided from existing City inventory); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

23

AUG 13 2025

35

NOT
ADOPTED

AUG 14 2025

32

SPECIAL

**AN ORDINANCE AUTHORIZING THE MAYOR TO
ENTER INTO A MEMORANDUM OF UNDERSTANDING
WITH MOUNT VERNON UNITED TENANTS FOR THE
INSTALLATION OF A CITY RESOURCE KIOSK**

Whereas, in correspondence dated August 8, 2025, the Commissioner of the Department of Planning & Community Development formally requested authorization for the Mayor to enter into a Memorandum of Understanding (MOU) with Mount Vernon United Tenants (MVUT) to facilitate the installation, maintenance, and operation of a City Resource Kiosk at the MVUT facility, under the terms and conditions substantially outlined in the attached MOU, subject to such minor modifications as the Mayor may deem appropriate and in the best interest of the City; and

Whereas, the City of Mount Vernon is committed to expanding equitable access to essential City services for all residents; and

Whereas, Mount Vernon United Tenants (MVUT) operates a facility serving the local community and has expressed a willingness to host a City-operated Resource Kiosk; and

Whereas, the proposed electronic kiosk will serve as a one-stop access point for residents to connect with a wide range of resources and programs, including but not limited to:

- Filing housing and quality-of-life complaints;
- Accessing senior services and benefits;
- Exploring youth and recreation opportunities; and
- Learning about veterans' programs and support services; and

Whereas, the Memorandum of Understanding (MOU) between the City and MVUT outlines the mutual responsibilities for installation, maintenance, and access to the kiosk, with the City to install and maintain the kiosk at its own expense and MVUT to host the kiosk and provide reasonable access for City maintenance and support personnel; and

Whereas, there will be no additional cost to the City for the purchase of the kiosk, as the kiosks were previously acquired through grant funds, and the smart tablet will be provided by the Department of Management Services from existing inventory; and

Whereas, the kiosk will remain the sole property of the City of Mount Vernon; and

Whereas, the City Council finds that entering into this MOU will enhance service delivery and strengthen connections between City government and the community; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into a Memorandum of Understanding with Mount Vernon United Tenants (MVUT) to facilitate the installation, maintenance, and operation of a City Resource Kiosk at the MVUT facility, under the terms and conditions substantially outlined in the attached MOU, subject to such minor modifications as the Mayor may deem appropriate and in the best interest of the City.

AUG 13 2025

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NOT
ADOPTED

AUG 14 2025

32

PECIAL

Section 2. Responsibilities. Under the MOU:

- (a) The City shall install and maintain the kiosk at its own expense.
- (b) MVUT shall host the kiosk and provide reasonable access for City maintenance and support personnel.
- (c) The kiosk shall remain the sole property of the City of Mount Vernon.

Section 3. Funding. No additional City funds shall be required for the purchase of the kiosk or tablet, as the kiosk has already been acquired through grant funding and the tablet shall be provided from existing City inventory.

Section 4. Severability. If any clause, sentence, paragraph, subdivision, or part of this Ordinance or the application thereof to any person, firm, or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder of this Ordinance.

Section 5. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate and Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel

APPROVED
AUG 15 2025

[Signature]
Mayor

[Signature]
Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

[Signature]
President

ATTEST:
[Signature]
City Clerk

AUG 19 2025

24

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Mayor to Enter into a Memorandum of Understanding (MOU) with Westchester Neighborhood Health Center for the Installation of a City Resource Kiosk at Their Mount Vernon Facility – (this initiative shall have *no* additional fiscal impact on the City budget, as the kiosk equipment was purchased with grant funds, and the smart tablet will be supplied from existing City resources); be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

24

AUG 13 2025

36

NOT ADOPTED

AUG 14 2025

33

SPECIAL

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH WESTCHESTER NEIGHBORHOOD HEALTH CENTER FOR THE INSTALLATION OF A CITY RESOURCE KIOSK AT THEIR MOUNT VERNON FACILITY

Whereas, in correspondence dated August 8, 2025, the Commissioner of the Department of Planning & Community Development formally requested authorization for the Mayor to enter into a Memorandum of Understanding (MOU) with Westchester Neighborhood Health Center to install a City Resource Kiosk at WNHC's Mount Vernon facility, substantially in the form attached hereto, subject to such modifications as may be deemed necessary by Corporation Counsel; and

Whereas, the City of Mount Vernon is committed to expanding equitable access to essential municipal services for all residents; and

Whereas, the Westchester Neighborhood Health Center (WNHC) has offered to partner with the City by hosting a City-operated Resource Kiosk at its Mount Vernon facility; and

Whereas, the proposed electronic kiosk will serve as a one-stop access point for residents to connect with a wide range of City resources and programs, including but not limited to:

- Filing housing and quality-of-life complaints;
- Accessing senior services and benefits;
- Exploring youth and recreation opportunities; and
- Learning about veterans' programs and support services; and

Whereas, under the proposed Memorandum of Understanding (MOU), the City will be responsible for the installation and maintenance of the kiosk at its own expense, with the kiosk remaining the property of the City; and

Whereas, WNHC will host the kiosk and provide reasonable access for City maintenance and support personnel, at no additional cost to the City; and

Whereas, the kiosks were purchased with grant funds, and the smart tablet for operation will be provided from the Department of Management Services' existing inventory, thus incurring no new expense to the City; and

Whereas, this partnership will bring municipal government resources closer to the community and improve service delivery for Mount Vernon residents; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The Mayor is hereby authorized to enter into a Memorandum of Understanding (MOU) with Westchester Neighborhood Health Center to install a City Resource Kiosk at WNHC's Mount Vernon facility, substantially in the form attached hereto, subject to such modifications as may be deemed necessary by Corporation Counsel.

Section 2. Responsibilities. Under the MOU, the City shall:

- (a) Install and maintain the kiosk at its own expense;
- (b) Provide the smart tablet from the Department of Management Services' existing inventory; and
- (c) Retain ownership of the kiosk and its equipment.

AUG 13 2025

36

NOT
DOPTED

AUG 14 2025

33

PECIAL

WNHC shall:

- (a) Host the kiosk at its facility; and
 - Provide reasonable access to City personnel for maintenance and support.

Section 3. Purpose. The purpose of the City Resource Kiosk is to enhance public access to City services, provide residents with direct digital access to essential programs, and promote government outreach through convenient, community-based engagement.

Section 4. No Additional Fiscal Impact. This initiative shall have no additional fiscal impact on the City budget, as the kiosk equipment was purchased with grant funds, and the smart tablet will be supplied from existing City resources

Section 5. Effective Date. This Ordinance shall take effect immediately upon approval by the Board of Estimate and Contract.

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED
AUG 15 2025
Date

Mayor

Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

President

ATTEST

City Clerk

AUG 19 2025

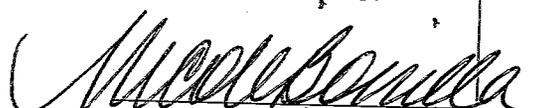
25

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Office of the Comptroller to Establish a Custodial Account for 55 Pondfield Parkway to Support Planning Board Consultant Services; be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

[unclear] Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

25

AUG 13 2025

37

NOT
ADOPTED

**AN ORDINANCE AUTHORIZING THE OFFICE OF
THE COMPTROLLER TO ESTABLISH A CUSTODIAL
ACCOUNT FOR 55 PONDFIELD PARKWAY TO
SUPPORT PLANNING BOARD CONSULTANT SERVICES**

Whereas, in correspondence dated August 13, 2025, the Legislative Assistant to the City Council formally requested authorization for the Office of the City Comptroller to establish a custodial account to manage funds associated with the Planning Board review of the subdivision application at 55 Pondfield Parkway; and

Whereas, the City of Mount Vernon, through its Planning Board, is currently reviewing a subdivision application for the property located at 55 Pondfield Parkway; and

Whereas, in order to facilitate a comprehensive and expert evaluation of the application, the Planning Board requires the services of a qualified consultant; and

Whereas, the firm LaBella has prepared a scope of work to support the Planning Board's review and is poised to begin upon authorization and funding; and

Whereas, the establishment of a custodial account by the Office of the City Comptroller is necessary to manage funds deposited for such consulting services in accordance with applicable City policies and procedures; and

Whereas, said custodial account shall be used exclusively for the purpose of funding the professional services required for the review of the 55 Pondfield Parkway application and any future disbursements directly related to this project; and

Whereas, the City Council deems it in the best interest of the City and the Planning Board to authorize the creation of such a custodial account to ensure transparency, accountability, and compliance with all fiscal requirements; **Now, Therefore, Be It Resolved That**

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization. The City Council hereby authorizes the Office of the City Comptroller to establish a custodial account to manage funds associated with the Planning Board review of the subdivision application at 55 Pondfield Parkway.

Section 2. Purpose of Account. The custodial account shall be utilized exclusively to:

- Retain and compensate a professional consultant and/or expert to assist the Planning Board in evaluating the subdivision application;
- Disburse funds in accordance with approved invoices submitted by the consultant (LaBella) for services rendered;
- Ensure all financial activities related to this project are conducted in accordance with City fiscal policies and procedures.

Section 3. Project Identification. This custodial account shall be designated specifically for the project known as:

55 Pondfield Parkway
Applicant: Dan Amicucci
Email: dan@designbldr.com
Phone: 914-907-3940

AUG 14 2025

34

SPECIAL

AUG 13 2025

37

NOT ADOPTED

Section 4. Administration. The custodial account shall be administered by the Office of the City Comptroller in coordination with the Department of Planning & Community Development and the Planning Board. No disbursement shall be made without proper documentation and authorization.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

AUG 14 2025

34

SPECIAL

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel

APPROVED
AUG 15 2025

[Signature]
Date
Mayor

[Signature]
Councilperson
THIS ORDINANCE
ADOPTED BY CITY COUNCIL
[Signature]
President

ATTEST:
[Signature]
City Clerk

AUG 19 2025

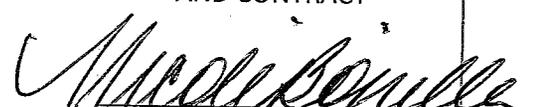
26

RESOLVED, that a resolution adopted by the City Council on August 14, 2025, and signed by the Mayor on August 15, 2025, authorizing the Establishment of a Custodial Account for the Sentinel on Third Project; be, and the same is hereby approved.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

24

8/13/2025

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A CUSTODIAL ACCOUNT FOR THE SENTINEL ON THIRD PROJECT

Whereas, in correspondence dated August 8, 2025, the City Clerk formally requested authorization for the Office of the City Comptroller to establish a custodial account to hold funds related to the Sentinel on Third development project; and

Whereas, the City of Mount Vernon recognizes the importance of effective fiscal management and oversight in relation to development projects within the City; and

Whereas, the developer of the project known as "Sentinel on Third" is required to complete a formal presentation to the City Council and submit a full application as part of the City's development review process; and

Whereas, the City requires reimbursement for attorney fees associated with the legal review and advisory services related to this development; and

Whereas, the Office of the City Comptroller has determined that the establishment of a custodial account is the most efficient means to hold and manage such funds in compliance with City requirements; and

Whereas, the creation of this custodial account will streamline the onboarding process for the Sentinel on Third project and facilitate a smooth transition into the City Council review phase once the developer is prepared to move forward; Now, Therefore, Be It Resolved That

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. Authorization to Establish Custodial Account. The Office of the City Comptroller is hereby authorized and directed to establish a custodial account to hold funds related to the Sentinel on Third development project.

Section 2. Purpose of the Custodial Account. The custodial account shall serve as a temporary holding account until:

- 1. The developer has successfully completed their required presentation to the City Council;
2. The developer has submitted a complete and proper application in accordance with City requirements; and
3. The City has received reimbursement for all attorney fees associated with the development review.

Section 3. Administration of Funds. The Office of the City Comptroller shall manage and account for all funds deposited into the custodial account in accordance with applicable City policies, State laws, and generally accepted accounting principles.

Section 4. Disbursement of Funds. No funds shall be released from the custodial account until all conditions outlined in Section 2 have been met, and any disbursement shall be authorized in writing by the Comptroller in consultation with the City's Corporation Counsel.

Section 5. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Council and subsequent approval by the Board of Estimate and Contract.

APPROVED AS TO FORM

Assistant Corporation Counsel

APPROVED

AUG 15 2025 Date

Mayor

Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL

President

City Clerk

NOT ADOPTED

8/14/2025

SPECIAL

Vote Taken as Follows: 8/14/25 spec
Boxhill: Yea Gleason: Yea
Poteat: Absent Thompson: Yea
Browne: Yea Ordinance Adopted

Vote Taken as Follows: 8/13/25
Boxhill: Yea Browne: Absent
Gleason: Yea Poteat: Absent
Thompson: Yea Ordinance Not Adopted

AUG 19 2025

27

**A RESOLUTION AUTHORIZING PARTIAL
PAYMENT NO. 2 TO NUVISTA DESIGNS GENERAL
CONTRACTORS LLC FOR EMERGENCY REPAIRS
TO THE ROOFING AT THE ARMORY**

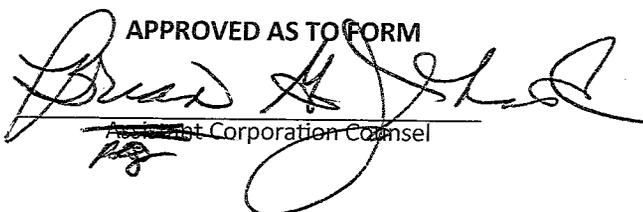
WHEREAS, by letter dated July 16, 2025, the Commissioner of the Department of Public Works certified that the work under Contract between the City of Mount Vernon (the "City") and Nuvista Designs General Contractors LLC (the "Contractor") for the "Emergency Repairs to the Roofing at the Armory" project has been performed in a good and substantial manner by the Contractor; and

WHEREAS, the Contractor is entitled to receive Partial Payment No. 2 of \$125,400, as directed by the terms of the contract; **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 2 of \$125,400 to Nuvista Designs General Contractors LLC, as certified by the Commissioner of the Department of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will disburse the payment to the Contractor upon receipt of proof that there are no liens against the project; this payment remains subject to the filing of all required documents by the Contractor; **BE IT FURTHER**

RESOLVED, funds for this Partial Payment No. 2 of \$125,400 are available under Bond Anticipation Note (BAN) Budget Code H1620.203 C952 and American Rescue Plan Act (ARPA) Budget Code H1620.203 C930.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

27

AUG 19 2025

28

**A RESOLUTION AUTHORIZING PARTIAL
PAYMENT NO. 16 FOR SEWER SYSTEM
REHABILITATION – PHASE 1 TO
NATIONAL WATER MAIN CLEANING COMPANY**

WHEREAS, by letter dated July 21, 2025, the Commissioner of the Department of Public Works certified that the work under Contract 122022-2 between the City of Mount Vernon (the “City”) and National Water Main Cleaning Company (the “Contractor”) for the “Sewer System Rehabilitation – Phase 1” project has been performed in a good and substantial manner by the Contractor; and

WHEREAS, the Contractor is entitled to receive Partial Payment No. 16 of \$122,106.50, as directed by the terms of the contract; **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 16 of \$122,106.50 to National Water Main Cleaning Company, as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will disburse the payment to the Contractor upon receipt of proof that there are no liens against the project; this payment remains subject to the filing of all required documents by the Contractor; **BE IT FURTHER**

RESOLVED, funds for this Partial Payment No. 16 of \$122,106.50 are available under Budget Code H8120.203.C937 (Sanitary), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program (WQIP) Grant C01519GG.

Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

28

AUG 19 2025

29

**A RESOLUTION AUTHORIZING PARTIAL
PAYMENT NO. 17 FOR SEWER SYSTEM
REHABILITATION - PHASE 1 TO
NATIONAL WATER MAIN CLEANING COMPANY**

WHEREAS, by letter dated July 23, 2025, the Commissioner of the Department of Public Works certified that the work under Contract 122022-2 between the City of Mount Vernon (the "City") and National Water Main Cleaning Company (the "Contractor") for the "Sewer System Rehabilitation - Phase 1" project has been performed in a good and substantial manner by the Contractor; and

WHEREAS, the Contractor is entitled to receive Partial Payment No. 17 of \$1,098.00, as directed by the terms of the contract; **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 17 of \$1,098.00 to National Water Main Cleaning Company, as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will disburse the payment to the Contractor upon receipt of proof that there are no liens against the project; this payment remains subject to the filing of all required documents by the Contractor; **BE IT FURTHER**

RESOLVED, funds for this Partial Payment No. 17 of \$1,098.00 are available under Budget Code H8120.203.C937 (Sanitary), in which all funding is reimbursed via the New York State Department of Environmental Conservation 2021 Water Quality Improvement Program (WQIP) Grant C01519GG.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea 123
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

29

AUG 19 2025

**A RESOLUTION AUTHORIZING PARTIAL
PAYMENT NO. 15 FOR SEWER SYSTEM
CLEANING & TELEVISIONING – PHASE 1 TO
NATIONAL WATER MAIN CLEANING COMPANY**

30

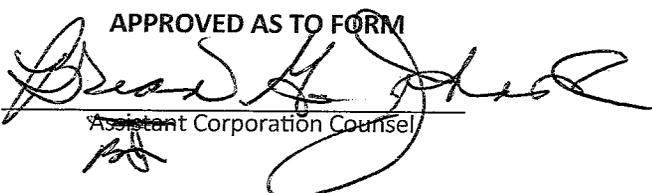
WHEREAS, by letter dated July 23, 2025, the Commissioner of the Department of Public Works certified that the work under Contract 122022-1 between the City of Mount Vernon (the “City”) and National Water Main Cleaning Company (the “Contractor”) for the “Sewer System Cleaning & Televisioning – Phase 1” project has been performed in a good and substantial manner by the Contractor; and

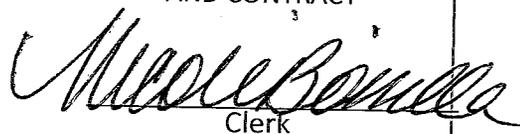
WHEREAS, the Contractor is entitled to receive Partial Payment No. 15 of \$38,924.99, as directed by the terms of the contract; **NOW, THEREFORE, BE IT**

RESOLVED, that the City Comptroller is hereby authorized and directed to process Partial Payment No. 15 of \$38,924.99 to National Water Main Cleaning Company, as certified by the Commissioner of Public Works. The payment draft shall be delivered to the Corporation Counsel, who will disburse the payment to the Contractor upon receipt of proof that there are no liens against the project; this payment remains subject to the filing of all required documents by the Contractor; **BE IT FURTHER**

RESOLVED, funds for this Partial Payment No. 15 of \$38,924.99 are available under Budget Codes H8120.203.C937 (Sanitary) and H8140.203.C938 (Storm), in which all funding is reimbursed via the New York State Department of Environmental Facilities Corporation Grant (NYSDEC 2021 (WQIP).

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

AUG 19 2025

31

RESOLVED, that Resolution No. 14, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

BOARD OF WATER SUPPLY		
<u>Positions:</u>	<u>From:</u>	<u>To:</u>
Lead Service Line Data Entry Clerk – (EFC Funded)	\$-0-	\$53,096.47

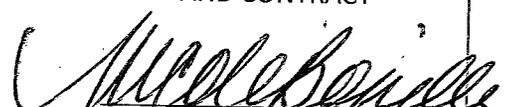
and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

Vote Was Taken As Follows: 8/19/2025
Morton: Yea Browne: Yea
Poteat: Yea
Resolution: Adopted

APPROVED AS TO FORM

Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

Clerk

AUG 19 2025

32

RESOLVED, that Resolution No. 1 adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended for the position shown below as follows:

Position: Lead Service Line Data Entry Clerk			
<u>Grade</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Annual Increment</u>
5B	\$51,004.17	\$69,834.87	\$2,092.30

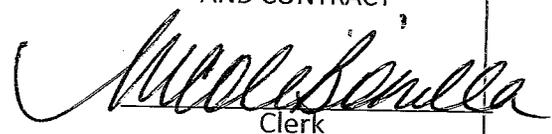
and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

Vote Was Taken As Follows: 8/19/2025
 Morton: Yea Browne: Yea
 Poteat: Yea
 Resolution: Adopted

APPROVED AS TO FORM

 Assistant Corporation Counsel

ADOPTED BY
 BOARD OF ESTIMATE
 AND CONTRACT

 Clerk

AUG 19 2025

33

RESOLVED, that Resolution No. 14, adopted by this Board of Estimate & Contract on January 7, 2025, is hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS		
<u>Positions:</u>	<u>From:</u>	<u>To:</u>
Stormwater Coordinator (EFC Funded)	\$-0-	\$106,266.85

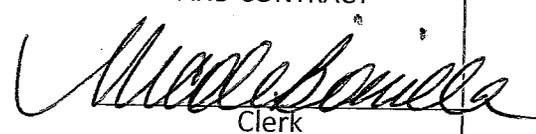
and be it further,

RESOLVED, that this resolution shall take effect on January 1, 2025.

Vote Was Taken As Follows: 8/19/2025
 Morton: Yea Browne: Yea
 Poteat: Yea
 Resolution: Adopted

APPROVED AS TO FORM

 Assistant Corporation Counsel

ADOPTED BY
 BOARD OF ESTIMATE
 AND CONTRACT

 Clerk

AUG 19 2025

34

A RESOLUTION AUTHORIZING THE SETTLEMENT OF THE CLAIM OF DIANE ATKINS

WHEREAS, on July 21, 2025, Diane Atkins submitted a Notice of Claim against the City of Mount Vernon seeking compensation for \$441.36 for property damage; and

WHEREAS, the claimant asserts that on June 30, 2025, her vehicle's tire and rim were damaged when a large, jagged pothole caused the tire to blow out and the rim to sustain damage; and

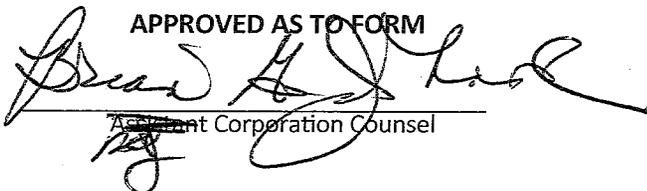
WHEREAS, by letter dated August 13, 2025, the Corporation Counsel recommended that the Board of Estimate & Contract approve the settlement of this claim of \$441.36;

NOW, THEREFORE, BE IT RESOLVED, that the claim of Diane Atkins be settled for \$441.36, and that said settlement is hereby approved; and be it further

RESOLVED, that payment of this sum shall be made from Budget Code A1910.469 (Insurance - Claims) in the 2025 Budget.

Vote Was Taken As Follows: 8/19/2025
Mortgin: Yea Browne: Yea
Potewar: Yea
Resolution: Adopted

APPROVED AS TO FORM



Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT



Clerk

34

**A RESOLUTION AUTHORIZING THE
SETTLEMENT OF THE CLAIM OF
NATALEE PATTERSON**

AUG 19 2025

35

WHEREAS, on May 2, 2025, Natalee Patterson submitted a Notice of Claim against the City of Mount Vernon seeking compensation for \$2,371.13 for property damage; and

WHEREAS, the claimant asserts that on April 9, 2025, her legally parked vehicle on South 3rd Avenue was struck by a City dump truck; and

WHEREAS, by letter dated August 7, 2025, the Corporation Counsel recommended that the Board of Estimate & Contract approve the settlement of this claim of \$1,939.14;

NOW, THEREFORE, BE IT RESOLVED, that the claim of Natalee Patterson be settled for \$1,939.14, and that said settlement is hereby approved; and be it further

RESOLVED, that payment of this sum shall be made from Budget Code A1910.469 (Insurance – Claims) in the 2025 Budget.

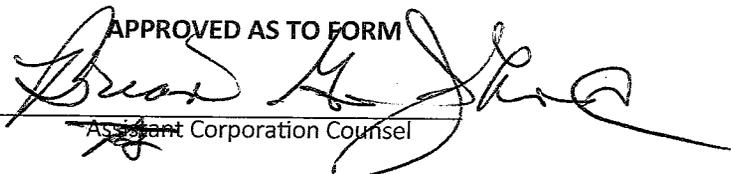
Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

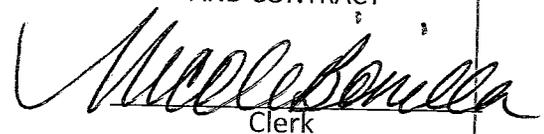
Poteat: Yea

Resolution: Adopted

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

35

AUG 19 2025

36

**A RESOLUTION AUTHORIZING THE
SETTLEMENT OF THE CLAIM OF
DARRYL SELSEY**

WHEREAS, on March 21, 2025, Darryl Selsey submitted a Notice of Claim against the City of Mount Vernon seeking compensation for \$3,801.59 for property damage; and

WHEREAS, the claimant alleges that on February 16, 2025, a tree located on City property fell onto his 2008 Volvo while it was parked in front of his residence on Stuyvesant Plaza, causing damage to the windshield, roof, and hood; and

WHEREAS, by letter dated August 7, 2025, the Corporation Counsel recommended that the Board of Estimate & Contract approve the settlement of this claim of \$3,801.59;

NOW, THEREFORE, BE IT RESOLVED, that the claim of Darryl Selsey be settled for \$3,801.59, and that said settlement is hereby approved; and be it further

RESOLVED, that payment of this sum shall be made from Budget Code A1910.469 (Insurance – Claims) in the 2025 Budget.

Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Potéat: Yea

Resolution: Adopted

APPROVED AS TO FORM

Brad A. [Signature]
Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

[Signature]
Clerk

AUG 19 2025

**A RESOLUTION AUTHORIZING THE
SETTLEMENT CLAIM FILED BY BRIANNA MECCA**

37

WHEREAS, on February 28, 2024, Brianna Mecca filed an Article 78 against the City of Mount Vernon (the "City"), alleging that she sustained personal injuries on October 30, 2023, after being struck by a motor vehicle while walking back to the Department from getting lunch, and seeking damages for \$100,000; and

WHEREAS, the Corporation Counsel, by letter dated August 13, 2025, has recommended that the Board of Estimate and Contract approve a settlement of this matter in the amount of \$30,000; **NOW, THEREFORE, BE IT**

RESOLVED, that the claim of Brianna Mecca is hereby settled in the amount of \$30,000.00, and said settlement is hereby approved; and be it further

RESOLVED, that payment of the settlement shall be made from Budget Code A1930.494 (Judgments & Settlements), 2025 Budget.

Vote Was Taken As Follows: 8/19/2025

Morton: Yea Browne: Yea

Potter: Yea

Resolution: Adopted

15

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT


Clerk

37