



UNITY BAPTIST TABERNACLE
101 South Second Avenue, Mount Vernon, New York 10550-3501
(914) 664-1097 Fax (914) 664-1105
Email: unitytabernacle2@aol.com

Reverend Dr. Edward Mulraine, Pastor

*"And let us not be weary in well doing: for in due season we shall reap, if we faint not."
Galatians 6:9, KJV*

April 16, 2024

City of Mount Vernon
1 Roosevelt Square
Mt. Vernon, NY 10550
Att: Mount Vernon City Council

To The Mount Vernon City Council:

I am writing this letter to the Mount Vernon City Council on behalf of Unity Baptist Tabernacle to request legislation approval to shut off East Second Street between Second Avenue and First Avenue for a block event to be held on June 22, 2024 between the hours of 9:00 a.m. and 5:00 p.m. We would like "no parking signs hung for the event as well. The event will be entitled "Unity and The Community." I have submitted an application, our tax exempt form, and certificate of liability insurance and any other documents requested for this event.

Please let me know if I need to submit any additional documents for this request. If you have any questions, you can reach me at the church office (914) 664-1097 or email me at unitytabernacle2@aol.com.

Your time and assistance is greatly appreciated.

Thank you!

Jeannette Dicks

FILED
CITY CLERK
MOUNT VERNON, NY
2024 APR 29 P 3:59

**CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY / SPECIAL EVENT
APPLICATION**

(Please attach additional sheets as necessary)

GENERAL INFORMATION

Applicant/Organization Name: Unity Baptist Tabernacle
Applicant/Organization Address: 1019 2nd Avenue, Mt. Vernon, NY 10550
Event Date: 6/22/24 Rain Date: 6/22/24
Start Time: 11:00 AM PM End Time: 4:00 AM PM

Identify Streets to be closed (please include cross streets).
East 2nd Street between 1st Ave + Second Ave

Is parking control being requested? Yes No

If so, please describe (please be specific):

We would like no parking signs on the street for the event

Will Sound Amplification Equipment be used? Yes No

Please Note: A Block permit does **not** include a "noise permit". Noise violations may result in citations issued to the event permit holder or responsible party if a violation occurs.

If so, please describe (please be specific): Church event with microphone and speakers

VENDING

Will merchandise be sold? Yes No Will Food/Beverage be sold? Yes No

(Please note: other permits will be required for sale of merchandise and food, for example food vendors must provide a Health Certificate or Food Handler's Permit from the Westchester County Dept. of Health)

Please list all Vendors:

Name: N/A Daytime Phone Number: () -
Address: Will Submit before event

Name: Jeannette Dicks Daytime Phone Number: (914) 664-1097
Address: 101 S 2nd Ave Mt. Vernon, NY 10550

Attach additional sheets as necessary.

Please attach copies of contacts and certificates of insurance for each vendor.

Will event involve open burning? Yes No

Will event involve the use of a stage, tent or canopy? Yes No

Give details (placement, size, purpose, etc.) maybe stage, tent in the street

I acknowledge that the information contained in this application is true and complete to the best of my knowledge.

Applicant Name: Jeannette Dicks

Signature of Applicant: Jeannette Dicks Date: 4/14/24

Name Sponsoring Organization (if applicable): Unity Baptist Tabernacle

Address of Applicant: 101 S 2nd Ave Mt. Vernon, NY 10550
(Street Address/City/Zip Code)

Applicant's Position in Organization: Church Secretary

Applicant's Daytime Phone Number

REIMBURSEMENT AND INDEMNIFICATION AGREEMENT

In consideration of the granting of a special event permit by the City of Mount Vernon ("the City") for an event that is to occur on June 22, 2024 (date), from 11:00 am (time) to 5:00 pm (time) at East 2nd Street between 1st and 2nd Ave (location), the undersigned, as an individual and as Secretary (title) of Unity Baptist Tabernacle (Organization holding the event) and Unity Baptist Tabernacle (Organization holding the event) (hereinafter the "Sponsors"), do hereby agree to indemnify and hold harmless the City of Mount Vernon, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees, or loss arising out of the grant of this Special Event Permit and at their sole expense and agree to bear all other costs and expenses relating thereto, and to reimburse the City for any costs incurred by the City in repairing damage due to the actions of the Sponsors and/or by the Sponsors' officers, employees or agents, or any person under the Sponsors' control. Further, the Sponsors hereby agree to defend the City, its officers, employees and agents harmless from any liability to any person or entity resulting from any damage or injury occurring in connection with the event proximately caused by the actions of the City and the Sponsors' officers, employees or agents, or any person who is under the Undersigned's control.

IN WITNESS WHEREOF, the Sponsors/Applicant(s) for the Block Party Permit
 Individual Sponsor: Event is being held by an individual.
 (Must be signed before a notary public or commissioner
 of deeds.)

Print Name: <u>Jeanette Dicks</u>
Signature: <u>Jeanette Dicks</u>
Address: <u>1015 2nd Ave</u> <small>(Street Address/City/State/Zip Code)</small>
Daytime Phone Number: <u>(914) 664-1047</u>
Driver's License # & Exp. Date:

Signed before me in the State of New York, County of Westchester, this day of <u>4/24</u> , 20 <u>25</u> by <u>Jeanette Dicks</u> Notary Public/Commissioner of Deeds My commission Expires: <u>April 27, 2025</u>

ROBERTA JAMES
 Notary Public, State of New York
 No. 01JA6204429
 Qualified in Westchester County
 Commission Expires April 27, 2025

Sponsoring Organization: Event is being held by an organization.
 (Must be signed before a notary public or commissioner
 of deeds.)

Organization Name: _____
Print Authorized Officer's Name & Title: _____
Signature: _____
Address: _____ <small>(Street Address/City/State/Zip Code)</small>
Daytime Phone Number: <u>() -</u>
Driver's License # & Exp. Date: _____ Exp. Date: <u> / /</u>



CITY OF MOUNT VERNON, NEW YORK
BLOCK PARTY/ SPECIAL EVENT
ADDITIONAL GUIDELINES

Below are additional guidelines that must be adhered to when hosting a Block Party or Special Event in the City of Mount Vernon, New York. These guidelines must be agreed to, signed by the event organizer, notarized and submitted with your completed application.

1. Sidewalks are to remain open to pedestrians and proper signage must be visibly in place
2. The Police Department will determine whether a police presence is needed as well as how many officers are required. The event organizers will have to pay the salary for each officer needed, 72 hours in advance. It is up to the Police Department to determine if Auxiliary Police can be used.
3. If you are requesting to use private security, each person must have a NYS Security License and show proof of being bonded. Proof for each security guard must be submitted 72 hours before event.
4. No alcohol use is permitted on city property. City Code §191-11
5. No sale of alcohol is permitted
6. If your event is in a residential area and using vendors, the vendors must set up only on one (1) side of the street and not obstruct driveways.

James B. Moss
(Event Organizer Signature)

4/15/24
(Date)

Sworn and signed before me on the 15th day of April, 2024

ROBERTA JAMES
Notary Public, State of New York
No. 01JA6204429
Qualified in Westchester County
Commission Expires April 27, 2025

[Signature]
Commission expiration date 4/27/25

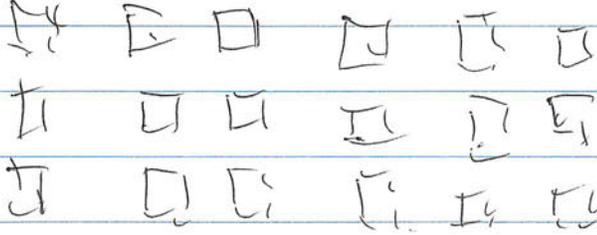
Second Street

garbage can

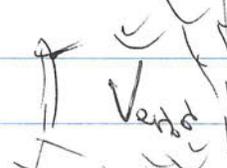
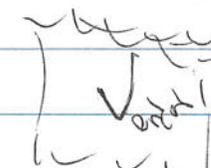
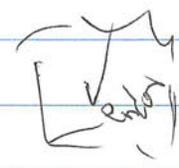


STAGE

chairs



Second Street



Second Street

First Street

Food truck

