



CITY OF MOUNT VERNON, N.Y.  
DEPARTMENT of PUBLIC WORKS

**SHAWYN PATTERSON-HOWARD**  
*Mayor*

City Hall, One Roosevelt Square  
Mount Vernon, NY. 10550  
(914) 914-665-3262

**Juan Perez**  
*Commissioner*

May 5, 2026

Honorable City Council Members  
The City of Mount Vernon  
Mount Vernon, New York  
(*Through the Office of the Mayor*)

Re: Request for Approval for a Budget transfer from A1640.435 (DPW) to A1680.216 (Management Services) and to Make Payment to Vertosoft for OpenGov Asset Management & Permit Licensing Domains for the Department of Public Works through Management Services.

Dear Honorable City Council Members,

The Department of Management Services would like to formally request approval of a budget transfer from A1640.435 to A1680.216. The budget transfer amount will be for \$151,568.11.

This will allow for payment to Vertosoft for the implementation of the OpenGov Asset Management and Permitting & Licensing software solutions for the Department of Public Works. This three (3) year commitment will be used to streamline the current asset management and permitting process for the Public Works team while simultaneously simplifying the process for constituents.

The OpenGov Permitting platform will allow constituents to apply and pay online 24/7, track application status without calling the office, and provide faster approvals due to streamlined processes. The applications will move through predefined steps so staff will not have to manually track where things are, plans, permits, and supporting documents will be uploaded, stored, and easily accessible in one place, and the system will automatically calculate fees to be paid online.

The Asset Management software will create an organized database of roads, sidewalks, bridges, and vehicles/heavy equipment and work order management like pothole maintenance, repairs, and routine work will be tracked more efficiently. These systems will replace the use of SeeClickFix and iWorQ and are critical to modernizing our operations, improving efficiency, and enhancing transparency across multiple departments.

*“The Jewel of Westchester”*



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The total cost of this three-year commitment is \$475,648.68 made in three (3) payments. The first payment is \$151,568.11. Funds for this purchase will be available through A1680.216 after a budget transfer from A1640.435 and the elimination of SeeClickFix and iWorQ systems.

From	Amount	To
A1640.435 DPW (Gas, Diesel, Oil)	\$151,568.11	A1680.216 MS (Application Services)

Payments for the remaining years will be budgeted through Management Services A1680.216.

Thank you for your consideration.

Respectfully,

Juan Perez  
Commissioner of Management Services

Dwayne Jones  
Commissioner of Public Works

Cc: Department of Public Works  
Comptroller's Office  
File

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